

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

February 24, 2020 6:00 PM
Assembly Chambers

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. 2019-12-18 Special Human Resources Committee Meeting Minutes

B. 2020-02-03 Human Resources Committee Meeting Minutes

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Personnel Board - Appointments and Annual Report

The Personnel Board is composed of five members appointed by the Assembly. All appointments shall be for staggered three-year terms. Two seats shall be designated for members with a background in labor, two designated for members with a background in management, and one for a member of the general public. No member of the Personnel Board who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, this restriction shall not apply if there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources Committee.

The incumbents currently holding labor seats with terms due have applied for reappointment; no other applications have been received for consideration of appointment to the Personnel Board.

Both Labor Representative Seats are for terms beginning immediately and ending January 31, 2023.

2. Local Emergency Planning Committee (LEPC) - Appointments

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the local emergency planning committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the

State Emergency Response Commission.

In the packet are the HRC minutes from December 2018 noting LEPC annual report discussion and motion to appoint/reappoint LEPC members that had terms due during that time. These minutes are added to the packet as a reference for HRC members since the LEPC appointment process is slightly different then standard procedure.

The LEPC plans on submitting its annual report in May after members return from the April LEPCA annual meeting in Anchorage and state funding and guidance has been laid out as there were some funding changes/challenges during the last state budget cycle the committee is trying to work through.

B. Other Business

1. 50th Anniversary of CBJ Unification July 1, 2020 - Ongoing Discussion/Planning
2. Boards/Committee Recruitment Discussion

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org