

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

May 18, 2020 5:30 PM

Zoom Webinar

webinar: <https://juneau.zoom.us/j/92748178995> or call 1-346-248-7799 Webinar ID:

927 4817 8995

AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. Special Assembly Human Resources Committee Minutes April 30, 2020

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Americans with Disabilities Act (ADA) Committee Appointment

The American with Disabilities Act (ADA) Committee consists of seven members appointed for staggered three-year terms. While Resolution 2429 no longer specifically calls for some seats to be for persons with disabilities, the preference is to have some seats with this designation.

There are currently three open seats on the committee.

UPDATE AS OF 5/18/2020: We have one applicant who noted they would be interested in serving on both the ADA Committee and the Parks & Recreation Advisory Committee and one applicant received today that would be interested in serving on the ADA Committee and again on the Juneau Human Rights Commission.

2. Juneau Commission on Aging - Appointment

The Juneau Commission on Aging had a commissioner who needed to resign, effective March 31, prior to their term ending.

This appointment will be for an unexpired term beginning April 1 and ending December 31, 2020. There is one application in the HRC packet.

3. Parks & Recreation Advisory Committee (PRAC) - Appointments

The Parks and Recreation Advisory Committee (PRAC) consists of nine public

members.

There are currently three seats with terms due along with one seat that has opened up for an unexpired term due to a member resigning due to work commitments, for a total of four seats.

Two incumbents, Christopher Mertl and Josh Anderson, have applied for reappointment along with several other applicants.

Three seats are for full terms beginning immediately and ending February 28, 2023.

One seat for an unexpired term beginning immediately and ending February 28, 2021.

4. Municipal Elections 2020 and Beyond-Presentation by Municipal Clerk McEwen

B. Other Business

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE

April 30, 2020 5:30 PM
Virtual Meetings Only
MINUTES-DRAFT

I. ROLL CALL

The Full Assembly met as the Human Resources Committee via Zoom Webinar in Juneau, Alaska; the meeting was called to order at 5:31 p.m. by HRC Chair Wade Bryson.

Assemblymembers Present: Chair Wade Bryson, Mayor Beth Weldon, Deputy Mayor Maria Gladziszewski, Loren Jones, Rob Edwardson, Michelle Hale, Carole Triem, Greg Smith and Alicia Hughes-Skandijs

Assemblymembers Absent: None

Staff Present: Deputy Municipal Clerk, Diane Cathcart

II. APPROVAL OF AGENDA

Agenda approved as presented

III. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

IV. AGENDA TOPICS

A. Board Matters

A. Planning Commission Applicant Interviews

Four applicants were interviewed for the one vacant seat with an unexpired term beginning immediately and ending December 31, 2021.

After interviewing the four applicants, the HRC recessed into executive session per a motion by Ms. Triem at 6:32 p.m. and reconvened into open meeting session at 7:05 p.m.

MOTION: by Ms. Gladziszewski for the Assembly Human Resources Committee to recommend to the Assembly to appoint Hans Erik Pedersen to an unexpired term beginning immediately and ending December 31, 2021. ***Hearing no objection, motion passed.***

V. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

The HRC recessed into executive session per a motion by Ms. Triem at 6:32 p.m. and reconvened into open meeting session at 7:05 p.m. in order to make a recommendation for appointment to the Planning Commission.

VI. ADJOURNMENT

There being no further business before the committee, the meeting adjourned at 7:06 p.m.

Presented by: HRC
Introduced: 11/26/2007
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2429

A Resolution Reestablishing the Americans with Disabilities Act Committee, and Repealing Resolutions 1585, 1769, 1928, 2204, and 2359.

WHEREAS, the Americans with Disabilities Act (ADA) was signed by President Bush in July, 1990; and

WHEREAS, one purpose of the Americans with Disabilities Act is to help people with disabilities achieve full participation in our society by giving civil rights protection to individuals with disabilities; and

WHEREAS, the ADA mandates equal opportunity for people with disabilities in employment, public accommodations, transportation, state and local government services, and telecommunications; and

WHEREAS, it is the policy of the City and Borough to promote and support the goals of the ADA, and promote participation in its services, programs, or activities by the general public and by people with disabilities; and

WHEREAS, the City and Borough desires to continue to promote and support the goals of the ADA, and incorporate participation by the general public and by individuals in the community with disabilities, by reestablishing a committee to advise the Assembly on implementing the requirements and goals of ADA; and

WHEREAS, in 1992 Resolution 1585 initially established the Americans with Disabilities Act Committee of the City and Borough of Juneau; Resolutions 1769, 1928, 2204, and 2359 each amended the former resolution by extending the sunset date of the ADA Committee; and

WHEREAS, the Human Resources Committee, at its meeting of October 29, 2007, concurred to reduce the membership of the ADA Committee from nine to seven members.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Committee Reestablished. There is reestablished the City and Borough of Juneau Americans with Disabilities Act Committee. The committee shall consist of seven members appointed by the Assembly to serve for three-year staggered terms; provided the terms of the initial committee members shall be as follows:

- (a) 3 members shall be appointed for a three-year term;
- (b) 3 members shall be appointed for a two-year term; and
- (c) 1 member shall be appointed for a one-year term.

Section 2. Committee Purposes. The purpose of the committee shall be to advise and assist the Assembly and the Manager in implementing and carrying out the goals and provisions of the Americans with Disabilities Act. The committee may review the interim plan setting forth the City and Borough's efforts for compliance with the ADA; review of the policies, for compliance with ADA; and promote public awareness of the ADA requirements; and undertake other tasks and assignments relating to the ADA as requested by the Assembly or the Manager.

Section 3. Rules of Procedure. The rules of procedure for Assembly advisory committees as established by Resolution 2246, as may be amended from time to time, shall be govern the conduct of business of the committee.

Section 4. Staff Assistance. Staff support and assistance to the committee shall be provided by the City and Borough ADA coordinator.

Section 5. Committee Recommendations. The committee will present updated annual reports on the implementation of the recommendations and further recommendations as appropriate.

Section 6. Repeal of Resolutions. Resolutions 1585, 1769, 1928, 2204, and 2359 are hereby repealed.

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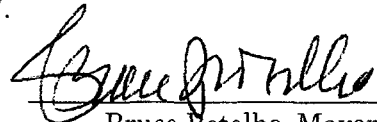
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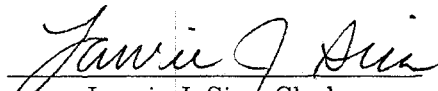
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Section 7. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 26th day of November, 2007.


Bruce Botelho, Mayor

Attest:


Laurie J. Sica, Clerk



City and Borough of Juneau, AK

Americans with Disabilities Act Committee

Board Roster



Marianne Mills

3rd Term Sep 19, 2011 - Aug 31, 2020

Appointing Authority Assembly

Position Voting Member **Office/**

Role Chair

Category Public

Dais Seat 4



Ross Douglas

2nd Term May 23, 2016 - Aug 31, 2020

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 1



Charlene Steinman

2nd Term Sep 01, 2018 - Aug 31, 2021

Appointing Authority Assembly

Position Voting Member

Office/Role Secretary

Category Public

Dais Seat 7



Pamela S Mueller-guy

8th Term Sep 01, 2019 - Aug 31, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5

Special Needs Needs Sign Language Interpreter



Vacancy Immediately - August 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role

Category Public

Dais Seat 2

Special Needs Person with Disability



Vacancy Immediately - August 31, 2022

Appointing Authority Assembly

Position Voting Member

Office/Role

Category Public

Dais Seat 3



Vacancy Immediately - August 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6

Special Needs Person with Disability

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Edmund R Driscoll
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

REACH, Inc Community Living Director
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Americans with Disabilities Act Committee: Submitted
Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

ADA - I have been an advocate for people with disabilities for well over 20 years. I'm currently employed by REACH, Inc, a non profit that supports individuals with physical and intellectual disabilities. Our vision is creating communities free of barriers for people with disabilities. Serving on this board seems like a natural way to serve my community. Parks and Rec - When I was 18 years old I took a year off between high school and college and hiked the entire Appalachian trail from Georgia to Maine, 2,165 miles over 5 months. I graduated college with a degree in Outdoor Recreation Management. I spent the first 10 years of my professional life in wilderness settings, often deep in the back country. I'm a frequent user of our cities parks, hiking trails, and I'm overall very impressed with what our town is able to offer it's citizens. I'm also a frequent user of Treadwell arena, as I'm an avid hockey player, and and telemark skier up at Eaglecrest. I think serving on the Parks and Rec board would be a wonderful opportunity and a fulfilling experience.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Current: Alaska Association on Developmental Disabilities (AADD) -regional board member Amalga and Huffman Harbor Community Association (AHHCA) - President Juneau Adult Hockey Association (JAHA) - Vice President Former: Alaska Association of Homes for Children (AAHC), Secretary.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

See resume

Education/Training: Please list both formal and informal education & training experiences:

See resume

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

See resume

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Ibn R Bailey
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Self Co Owner The Northern Tea House
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Americans with Disabilities Act Committee: Submitted
Juneau Human Rights Commission: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

My family has made Juneau our home for almost 30 years. While I grew up in a military family and have lived in various states and travelled to various countries (I was born in Banbury, UK), Juneau holds a special place for my family and I. And so, I believe that it's time to fulfill my civil responsibility to the place I now call home by serving on a committee that serves all the people of Juneau; I believe the Human Rights Commission would be such a committee. In 1998, I was selected to become a member of the National Oceanic and Atmospheric Administration (NOAA) Equal Employment Advisory Council under then Secretary of Commerce William Daley. The council was comprised of federal employees from a variety of backgrounds and experiences. Our work included but not limited to: Youth outreach and mentoring, college and university job fair participation, special emphasis month events (Disability month recognition). I would later become an Equal Employment Counselor for NOAA employees for the Western Region.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

NA

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

NOAA Equal Employment Advisory Committee

Education/Training: Please list both formal and informal education & training experiences:

NOAA Office of Civil Rights Advisory Committee Member NOAA Equal Employment Counselor Case Manager for REACH, Inc.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

2001 NOAA Equal Employment Counselor Certification.

[Upload a Resume](#)

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ African American

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

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☒ I Agree

Presented by: The Manager
Introduced: 08/21/2017
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2802

A Resolution Reestablishing the Juneau Commission on Aging and Repealing Resolution 2279.

WHEREAS, the Senior Citizens' Advisory Committee was established in January 1977 by Resolution 430 (and amended with Resolution 434) to assist with Alaska State Housing Authority (ASHA) with the development, construction and management of a 42-unit elderly housing project (now known as Fireweed Place); and

WHEREAS, Resolutions 430 and 434 were repealed in August 1985 via Resolution 1121am, which dissolved the Senior Citizens' Advisory Committee and established the Juneau Commission on Aging to provide greater opportunities for citizen participation in the planning, development, operation, and maintenance of programs and services for Juneau's senior citizens; and

WHEREAS, Resolution 1121am was repealed in May 2005 and replaced with Resolution 2279, which changed the Juneau Commission on Aging's membership numbers and age criteria; and

WHEREAS, a series of public meetings were held in May and June of 2017 to determine the future of the commission or a similar advisory group; and

WHEREAS, following the recommendations coming from the public meetings, the Assembly Human Resources Committee agreed it was in the best interest of the community to reestablish the commission with a newly refocused mission and membership structure.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Commission reestablished. The Juneau Commission on Aging (JCOA) is reestablished.

Section 2. Membership. The JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. Incumbents serving on the JCOA at the time this resolution is adopted may continue to serve the remainder of their present term and are eligible for reappointment. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other

areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

Section 3. Purpose and mission. The purpose of the JCOA is to advise the Assembly on issues regarding seniors in Juneau and to promote awareness of Juneau's senior population, the quality of life of seniors; and the role of seniors in the social and economic life of Juneau.

Section 4. Powers and Duties: The JCOA's powers and duties may include the following:

- a. Promote senior citizen participation in the planning and development of programs which benefit and enhance the health, safety, and welfare of senior citizens in the City and Borough of Juneau.
- b. Build a coalition among established groups and support programs working to address the needs of seniors. Assess and identify gaps in the senior service delivery system. Share information within the coalition and report findings to the Assembly.
- c. Act to support the Assembly's Economic Plan as it relates to the senior economy.
- d. Collect facts and statistics, and make studies of, the conditions and problems pertaining to the employment, health, financial security, social welfare, and other factors that bear upon the well-being of older Juneauites. Act as plan manager and facilitator of the Juneau Senior Needs Survey.
- e. Coordinate events in May highlighting Older Americans Month.

Section 5. Procedures. The Commission's procedures shall be governed by the Rules of Procedure for Assembly Advisory Board, as amended from time to time.

Section 6. Staff Assistance. The Manager or Manager's designee shall provide such staff support and assistance for the Commission to the extent funds are available for such support.

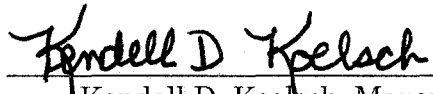
Section 7. Duration. The duration of the Commission shall be as follows:

- a. If the Assembly is unable to appoint a qualified slate of commissioners to serve on the JCOA by December 31, 2017, then the JCOA will sunset as of that date.
- b. If the Commission does not sunset due to the Assembly's inability to appoint qualified members, the Commission shall sunset three years from the effective date of this resolution.

Section 8. Repeal of resolution. Resolution 2279 is repealed in its entirety.

Section 9. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 21st day of August, 2017.


Kendell D. Koelsch, Mayor

Attest:


for Laurie J. Sica, Municipal Clerk



City and Borough of Juneau, AK

Juneau Commission on Aging

Board Roster



Michelle Bonnet Hale

1st Term Oct 15, 2019 - Oct 20, 2020

No Recruitment

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison



Carol Ende

1st Term Feb 11, 2019 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public

Dais Seat 2



Jennifer Carson

1st Term Jun 24, 2019 - Dec 31, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public

Dais Seat 6



Justin L Jones

1st Term Jun 24, 2019 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Linda Kruger

1st Term Aug 13, 2018 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 8



Emily A Kane

2nd Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Office/Role Co-Chair

Category Public

Dais Seat 5



Susan H Warner

2nd Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 9



Paul D. Douglas

2nd Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 1



Kathleen Samalon

1st Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 3



Vacancy Immediately - December 31, 2020

Appointing Authority Assembly **Position** Voting Member

Category Public Member over 65 **Dais Seat** 4

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Janet M Beauchamp
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Retired Registered Nurse
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I would like to provide service to my community, the wider community of Juneau as well as my community of senior citizens.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

none at this time

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Juneau School District Site Council Harborview School 1990's for 3 years Vice-president Southeast Roadrunners for 2 years 2008-2010 Member Juneau Local Emergency Planning Committee representing BRH approx dates 2002-2005

Education/Training: Please list both formal and informal education & training experiences:

Master of Public Health, Loma Linda University 2000 Bachelor of Science Nursing, University of Alaska, 1982 Undergraduate study Oakland University, 1967-1970 Board Certification Infection Control and Prevention 2009 Wilderness First Responder Certification (WFR) 2015

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Registered Nurse State of Alaska 1982-present

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Presented by: Manager
Introduced: 06/03/2013
Drafted by: J.W. Hartle

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Resolution 2646

A Resolution Reestablishing the Parks and Recreation Advisory Committee and Repealing Resolutions 711 and 1082.

WHEREAS, the Assembly, by Resolution 711, as amended by Resolution 1082, established a Parks and Recreation Advisory Committee (PRAC) of nine members in order to advise the City and Borough on matters affecting parks and recreation issues in the City and Borough; and

WHEREAS, the Parks and Recreation Advisory Committee adopted its own bylaws on May 12, 1999, in order to achieve its objectives and goals; and

WHEREAS, the CBJ Parks and Recreation Department and the PRAC wish to repeal the Parks and Recreation Advisory Committee bylaws, as well as Resolutions 711 and 1082, in order to simplify them and incorporate them into a single resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Parks and Recreation Advisory Committee Reestablished. There is established the Parks and Recreation Advisory Committee, which shall consist of nine members appointed by the Assembly.

Section 2. Membership Qualifications. The Assembly shall appoint members to the Committee to staggered three-year terms. A new member shall be seated upon appointment by the Assembly and serve until their term ends or until their successor is appointed.

Section 3. Parks and Recreation Advisory Committee's Purpose. The purpose of the PRAC is to act in an advisory capacity for planning and development of all aspects of juvenile and adult recreation in the City and Borough. This direction includes authority to advise the Assembly and the Parks and Recreation Department Director on issues affecting parks and recreation in the community.

A secondary purpose of the Committee is to act as a citizens' proponent for parks and recreation facilities, recreation activities, and trails within the City and Borough.

The Committee shall gather relevant information from all sources available, hold public meetings as necessary on issues under review, and report to the Assembly concerning the status of the above-named issues.

Section 4. Procedure. The Committee's procedure shall be governed by Roberts Rules of Order except where superseded by the Advisory Board Rules of Procedure and the Assembly's Rules of Procedure, as such may be amended from time to time.

Section 5. Officers, Meetings, Quorum. In accordance with the Advisory Board Rules of Procedure, the Committee shall select its own officers, and shall hold regular meetings on a schedule established by the Committee as well as such special meetings as required to conduct business.

Section 6. Special Committees. Special committees to facilitate any PRAC business may be created either at the sole discretion of the PRAC chairperson or by a majority vote of the members. The PRAC chairperson shall appoint one member to serve as chairperson of each special committee.

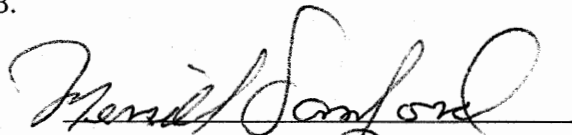
Section 7. Staff Assistance. Staff support and assistance to the PRAC may be provided by the City Manager as available and appropriate.

Section 8. Repeal of Resolutions. Resolution 711, adopted November 6, 1980, and Resolution 1082, adopted January 7, 1985, are hereby repealed.

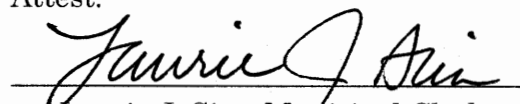
Section 9. Repeal of Bylaws. The Bylaws of the Parks and Recreation Advisory Committee, adopted May 12, 1999, are hereby repealed.

Section 10. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 3rd day of June, 2013.


Merrill Sanford, Mayor

Attest:


Laurie J. Sica, Municipal Clerk



City and Borough of Juneau, AK

Parks & Recreation Advisory Committee

Board Roster



Christopher Merti

3rd Term Aug 24, 2009 - Feb 28, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 5



Josh Anderson

2nd Term Feb 24, 2014 - Feb 28, 2020

Appointing Authority Assembly

Position Voting Member

Office/Role Vice-Chair

Category Public

Dais Seat 1



Wade Bryson

2nd Term Oct 15, 2019 - Oct 20, 2020

No Recruitment

Appointing Authority Assembly

Position Ex-Officio

Office/Role Assemblymember

Category Assembly Liaison

Dais Seat 10



Tom L Rutecki

3rd Term Mar 01, 2018 - Feb 28, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 8



Emily Palmer

1st Term Mar 01, 2018 - Feb 28, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Edric Carrillo

2nd Term Mar 01, 2019 - Feb 28, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Will Muldoon

2nd Term Mar 01, 2019 - Feb 28, 2022

Appointing Authority Assembly

Position Voting Member

Office/Role 2nd Vice-Chair

Category Public

Dais Seat 7



Kirk Duncan

1st Term Nov 05, 2018 - Feb 28, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Mike Eberhardt

5th Term Jan 01, 2004 - Dec 31, 2028

Appointing Authority Assembly

Position Ex-Officio

Office/Role State Parks Liaison

Category State Parks Liaison

Dais Seat 11



Vacancy Immediately - February 28, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6



Vacancy Immediately - February 28, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 9

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Alexander Beebe-giudice
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Above and Beyond Alaska Operations Manager
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I'm interested in promoting the responsible use, development, and management of CBJ parks and natural areas. As a frequent user of CBJ parks in personal and professional capacities, I'm keen on applying my diverse experience and skill set to offer insightful recommendations to the Assembly regarding community ownership of CBJ parks, increasing park-based environmental and cultural education opportunities, and expanding non-traditional recreation activities for adults and youth.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Operations Manager, Above and Beyond Alaska

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Above and Beyond Alaska, LLC (Operations Manager, 2018-Present) Pavitt Health and Fitness (Seasonal Front Desk, 2019-Present) Legislative Affairs Agency, State of Alaska (Session-Only Moderator, 2013-2015, 2017) Alaska Heli-Mush, Inc. (Operations Manager, 2006-2017) Big Brothers Big Sisters of Alaska (Volunteer Mentor, 2012-2019)

Education/Training: Please list both formal and informal education & training experiences:

2005 - BA - Salisbury University, Salisbury, MD

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Christopher Mertl

First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Corvus Design Principal Landscape Architect

Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

PRAC Liaison to Assembly Lands Committee, Founder of Juneau Park Foundation, and Juneau Urban Forestry Partnership; Member: Juneau Adult Hockey, TrailMix, DBA and JAHC.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have proudly served with PRAC as the chair and wish to continue my work on this Commission. As a designer of parks, playgrounds, recreation areas, and trails, I bring unique expertise to the PRAC that is currently not being provided. My family (including school aged children) are avid users of Eaglecrest, Treadwell, the pools, and our many parks and trails. I love our P&R facilities and wish to continue to make them world class facilities while balancing budget and operational needs.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

NA

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Employment: Corvus Design, Principal Landscape Architect. 8 years. Volunteer: Juneau Park Foundation: Founder and volunteer, DBA: Infrastructure Committee, CBJ Lands and Resources Liaison

Education/Training: Please list both formal and informal education & training experiences:

Bachelors in Landscape Architecture, USFS Recreation Accessibility, USFS Trail Accessibility, Arctic Engineering-UAA,

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Professional Licensed Landscape Architect: State of Alaska #LA10440, Certified Arborist: ISA #1693A.

[Upload a Resume](#)

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Edmund _____ R _____ Driscoll _____
First Name Middle Initial Last Name

Email Address

Home Address

City

Suite or Apt

State

Postal Code

Primary Phone

Alternate Phone

REACH, Inc _____ Community Living Director _____
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Americans with Disabilities Act Committee: Submitted
Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 2

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

ADA - I have been an advocate for people with disabilities for well over 20 years. I'm currently employed by REACH, Inc, a non profit that supports individuals with physical and intellectual disabilities. Our vision is creating communities free of barriers for people with disabilities. Serving on this board seems like a natural way to serve my community. Parks and Rec - When I was 18 years old I took a year off between high school and college and hiked the entire Appalachian trail from Georgia to Maine, 2,165 miles over 5 months. I graduated college with a degree in Outdoor Recreation Management. I spent the first 10 years of my professional life in wilderness settings, often deep in the back country. I'm a frequent user of our cities parks, hiking trails, and I'm overall very impressed with what our town is able to offer it's citizens. I'm also a frequent user of Treadwell arena, as I'm an avid hockey player, and and telemark skier up at Eaglecrest. I think serving on the Parks and Rec board would be a wonderful opportunity and a fulfilling experience.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Current: Alaska Association on Developmental Disabilities (AADD) -regional board member Amalga and Huffman Harbor Community Association (AHHCA) - President Juneau Adult Hockey Association (JAHA) - Vice President Former: Alaska Association of Homes for Children (AAHC), Secretary.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

See resume

Education/Training: Please list both formal and informal education & training experiences:

See resume

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

See resume

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Josh Anderson
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
 [Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

ARC Industries owner
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

This is my reapplication application. I would like to continue serving on the PRAC if you guys will still have me. Thank you, Josh

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been serving for several years and enjoy helping out in the community in any way I can.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

PRAC

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

2 years college

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Ronald A Crenshaw
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

retired
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am a retired parks and recreation professional. I have 25 years experience combined working with Alaska State Parks in Anchorage and with the Anchorage Parks and Recreation Department. I moved to Juneau in 2001 after retirement. I have no other involvement in the community and I would like to volunteer my time and experience to an area I think I can make an important contribution. In Anchorage I served on advisory boards for Chugach State Park and the Municipality of Anchorage Parks and Recreation Commission. I was Manager of the Design & Development Division for the City and also Manager of the Recreation Division. At Alaska State Parks I was a park planner and later was Chief of Policy Development and Planning. I am a founder of Alaska Trails and the Anchorage Trails & Greenways Coalition. I am a past president of the Alaska Recreation and Parks Association. I am 79 years old and in a unique position to understand the recreational needs of seniors. I have no constraints on the amount of time I am able to devote to the Parks & Recreation Advisory Committee.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I was a member of the Anchorage Parks and Recreation Advisory Board, and the Chugach State Park Advisory Board. I was president of two Community Councils in Anchorage. I was a member of the governors Trails & Recreation Access for Alaska (TRAAK) advisory board under Governor Tony Knowles.

Education/Training: Please list both formal and informal education & training experiences:

I am a combat veteran, serving in Vietnam as a helicopter Pilot and earning the Air Force's Distinguished Flying Cross. After serving 7 years in the Air Force, I moved with my family to Alaska where I was an Air Traffic Controller in Anchorage for 7 years. I have a degree in landscape architecture and a graduate degree in planning and public administration. The rest of my career from 1976 to 2001 I was a park professional for Alaska State Parks and for the Municipality of Anchorage.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

None

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Sara J Truitt
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Alaska Seafood Marketing Executive Assistant & Board
Institute; State of Alaska Liaison
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

My first job in Alaska was as a Trail Worker with Southeast Alaska Guidance Association, an experience which instilled a deep appreciation for our public lands. This experience has also provided me with experience constructing and maintaining trails and public spaces, knowledge I feel would be well served on the P&R Advisory Committee. Also from a professional standpoint, I hold a Masters in Public Administration, which provides me with a knowlege base for the proper management and oversight of public programs, assets and organizations - though I recognize this committee is advisory in its function. On a personal note, I am a frequent user of the parks and facilities managed by the Parks & Rec department. I use the dog park almost daily. My husband and I frequently take our son to Melvin Park, Rotary Park, Savikko Park & Sandy Beach, Twin Lakes and Mt. Jumbo Gym to play and exercise.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am the secretary of the Juneau Co-Op Preschool Board.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Professionally I am the Board Liaison to the Alaska Seafood Marketing Institute's Board of Directors. I volunteer on the Juneau Co-Op Preschool Board. I formerly served on the CBJ Sustainability Commission, and on the Southeast Alaska Food Bank Board.

Education/Training: Please list both formal and informal education & training experiences:

I hold a BA in History from Bridgewater State College in Bridgewater, MA. I hold a Masters in Public Administration from UAS.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Upload a Resume

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Justin W Pelkowski
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Southeast Alaska Independent Living ORCA Program Director
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Parks & Recreation Advisory Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Please respond to each of the below questions and don't just write "see attached resume."]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am currently employed by Southeast Alaska Independent Living as the ORCA (Outdoor Recreation and Community Access) Program Director. At SAIL, we serve seniors and people with disabilities with the sole purpose of inspiring personal independence. In ORCA we accomplish that purpose through outdoor recreation, which is why I am applying for a seat on the Parks and Rec Advisory Committee. I have a strong business and recreation background, that I believe will be beneficial to the committee. Now, one of the pillars of SAIL is Advocacy, and I think I can become a great added benefit to the committee to ensure that not only do we maintain a high level of quality for our parks and rec. opportunities in Juneau, but that they are accessible and inclusive to everyone in our community. My position as ORCA Program Director is meant to primarily serve seniors and people with disabilities via recreation, and becoming a member of this committee will allow me to serve everyone in Juneau via recreation. This is a great opportunity that I cannot let pass by.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I am currently the ORCA (Outdoor Recreation and Community Access) Program Director at Southeast Alaska Independent Living.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I do not have prior experience serving/working on a board.

Education/Training: Please list both formal and informal education & training experiences:

I have a Bachelor of Business Administration: Concentration in Marketing from Loyola University Maryland: The Joseph A. Sellinger S.J. School of Business and Management (AACSB Accredited), Management and Leadership training through The Foraker Group, and a copious amount of outdoor rec training (WFR and CPR certified via NOLS, big canoes skills intermediate leader through Paddle Canada, kayak and canoe capsize, ice climbing, crevasse rescue, overnight backpacking)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

As part of my strong background in recreation, I am Wilderness First Responder and CPR certified by NOLS, and big canoe skills intermediate leader through Paddle Canada.

Upload a Resume

Demographics

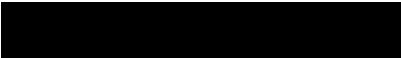
The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**

155 S. Seward St., Room 202
Phone: (907)586-0203 Fax: (907)586-4552
email: Beth.McEwen@juneau.org

Date: May 15, 2020
To: Mayor and Assemblymembers
From: Beth McEwen, Municipal Clerk/Election Official
Subject: CBJ Elections in 2020 in light of COVID-19

In 2019, major changes to elections were planned due to the anticipated replacement of the State of Alaska Division of Elections (D.O.E.) election equipment that CBJ has borrowed since 1998. The D.O.E. purchased its new equipment and said they would allow us to borrow it beginning with the 2021 municipal election with the exception of the Accessible Voting equipment. We included the purchase of accessible voting and ballot counting equipment in our FY21 Budget request.

When D.O.E. purchased its new equipment, they gave CBJ the Accu-vote Optical Scan units with which we have been conducting elections over the past 22 years. We initially planned on using those machines to conduct the October 6, 2020 Regular Municipal Election, however, the situation relating to the COVID-19 pandemic highlighted the need to look at other methods by which we can conduct an election while ensuring the health and safety of the voters as well as our election workers. Ninety percent of our election workers are 60 years or older placing them at higher risk for COVID-19 so conducting a Status Quo option is not really an option during this pandemic.

As of May 13th, the State of Alaska has not yet made a final decision as to the type of elections it will be conducting for the 2020 August Primary and November General Elections. Regardless of the decision the state makes, CBJ needs to make some important decisions immediately as to what type of election to conduct for the Regular Municipal Election.

We recently watched Wisconsin hold elections on April 7 after which 67 individuals were diagnosed with COVID-19 after visiting the polls on Election Day. Recent reports from the Wisconsin Department of Health said that due to the nature of contact tracing, they could not confirm if those individuals contracted the disease from the polling place or other locations. Closer to home, the Municipality of Anchorage has conducted its Regular Municipal Election on April 7 using a Vote-By-Mail process. They were set up to have 18 accessible vote centers open and due to workers not wanting to be exposed, they closed all but one of their vote centers under an ordinance allowing the Clerk to have emergency powers during the election process. While Anchorage did experience COVID-19 cases

during April, they were still under a “hunker down” executive order and I do not believe that any of the Anchorage COVID-19 cases were related to the conduct of their municipal election.

In light of all the above factors as well as the continued danger posed by COVID-19 in our community, I strongly recommend the Assembly consider conducting this year’s CBJ Regular Municipal Election as a Vote-By-Mail election. In doing extensive research into this matter I explored a variety of options that would not really work for CBJ’s October 6, 2020 Municipal Election.

I also discussed this matter at length with the Anchorage Municipal Clerk Barbara Jones about their Vote By Mail elections. In a gracious act of solidarity with a fellow Alaskan community, Ms. Jones sent the attached letter offering to partner with us and allow us to use the Municipality of Anchorage’s Election Center and staffing resources for our October election since they do not have an election taking place during that same time. This very generous offer far exceeds our ability to purchase the necessary equipment, set up an Election Center of our own, hire and train staff, and be ready to launch our Municipal Election all within the next 4 months.

I strongly recommend that the Assembly consider conducting this year’s CBJ Regular Municipal Election as a Vote By Mail election in partnership with the Municipality of Anchorage. If the Assembly agrees, the following motion would be in order at the Assembly meeting:

“I move that the Assembly call for the October 6, 2020 Regular Municipal Election to be conducted as an Election By Mail and to partner with the Municipality of Anchorage for the use of their Election Center and staffing resources.”

Following such a motion, Clerk staff would work with the Law Department to draft the necessary code changes as well as with the Finance Department to identify funding sources for an appropriation ordinance and bring both ordinances back to the Assembly for introduction at the June 8 Assembly meeting and set for public hearing and Assembly action at the June 29 Assembly meeting.

Attachments:

- Comparison Table for Election Voting Method Options 2020
- May 8, 2020 Letter from Municipality of Anchorage
- Elections Powerpoint Presentation to HRC

Comparison Table for Election Voting Method Options 2020

In light of COVID-19, the October 6, 2020 Municipal Election will encounter significant challenges. Below is our Status Quo election process as compared to conducting a By Mail Election in partnership with the Municipality of Anchorage. Having watched other jurisdictions in Alaska and across the nation, our status quo is not a realistic option. Time is of the essence to decide which method to use.

TYPE OF ELECTION:	BY MAIL ELECTION with assistance from the Municipality of Anchorage Vote Center	STATUS QUO ELECTION (Precincts + Absentee Stations)
Require Purchase of New Election Equipment?	Yes \$85,000 for Vote Centers, ballot drop boxes & other equipment	Yes* 2020 Election only \$35,300
Additional Space Required for Election?	No, primary space needs would be met at Anchorage Election Center. Juneau space needs could be met w/use of Chambers, Rm237 & Election Closet \$6,000	Due to COVID-19, new locations would be needed for some polls. Use of some churches and BRH as polling places is not realistic.
Printing/Mailing & Advertising	\$48,000	\$30,200
Personnel Costs	\$35,000	\$33,000
Code Change or Motion required?	Per CBJ 29.07.060, a MOTION is required by the Assembly to call for a By Mail election. Some Code changes would be required to proceed with this type of election.	Minor/housekeeping code changes had been planned in advance of the 2020 election.
OVERALL COST ESTIMATES	\$174,000	\$98,500 for 2020 Election

* In light of COVID-19, additional equipment would need to be purchased to ensure safe voting and ballot handling practices.



MOA Elections
Municipal Clerk's Office
619 E. Ship Creek Avenue,
Door D, Suite 250
Anchorage, AK 99501

May 8, 2020

Beth McEwen, MMC
Clerk, City and Borough of Juneau
155 S. Seward Street
Juneau, AK 99801

Via email at Beth.McEwen@juneau.org

RE: Absentee Voting, Vote by Mail, or Vote at Home in 2020!

Dear Beth:

We have all been impacted by the COVID-19 virus and the related “stay home” orders necessitated by the pandemic. Because elections are an essential government function, as election administrators, we need to find new ways to conduct elections in light of travel, social distancing restrictions, and promoting safety of our workers and community.

The Municipality of Anchorage is pleased to report that it successfully conducted the April 7, 2020 Regular Municipal Election as a Vote by Mail or Vote at Home election, despite some very trying circumstances in the early stages of the pandemic. This success was despite losing the majority of available election workers, who did not want to expose themselves to the risks of contracting COVID-19 at vote centers or were not available due to quarantine restrictions. The MOA implemented new and creative ways to operate with the remaining staff while also following federal, state, and local guidance to minimize the odds of contracting the virus through social distancing and other recommendations.

At the Election Center, the MOA Election Team processed approximately 71,000 returned envelopes and ballots over the course of its 3-week election period. We sorted envelopes, checked signatures, resolved problems, opened envelopes, scanned and tabulated ballots, produced results, and even conducted a recount. The Election Center, with over 10,000 square feet of available space, allowed all the processes to be separated and easy to perform within the social distancing guidelines.

The Municipality of Anchorage, the Municipal Clerk's Office, and our Election Team stand ready, willing, and able to assist with your election in 2020 using absentee voting, Vote by Mail, or a Vote at Home format. We offer use of the turnkey and state of the art facility, complete with locking cages, alarms, security cameras, and other security features. Your jurisdiction can take advantage of MOA election staff support, badge



your own staff into the facility, or we could work together in combination to process your 2020 election. Because the MOA election was in April, your jurisdiction can conveniently conduct your election without fear of overlap with the Municipality's election. We have discussed with our mutual vendors options to be able to assist more than one jurisdiction in 2020.

We invite you to give serious consideration to using the MOA facility and equipment to launch your absentee by mail, Vote by Mail, or Vote at Home election in 2020. For more information please contact me directly at 343-4312 or at Barbara.Jones@AnchorageAK.gov.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Jones". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Barbara Jones
Municipal Clerk

c: Felix Rivera, Chair
Dennis Wheeler, MOA Project Manager

CBJ Municipal Elections

At the Crossroads - 2020



CBJ Elections are at the Crossroads as a result of COVID-19?

2020 was already going to be a pivotal year for elections due to the state replacing its 22 year old election equipment.

COVID-19 has caused us to look at other options in order to keep the public and our high-risk election workforce safe and healthy.

What type of election do we want to conduct in light of COVID-19?

- Vote By Mail Election contracting with Municipality of Anchorage Clerk & Election Team? YES!
- Status Quo: 13 Precinct Polling Places + 2 Early Absentee Voting Stations for primarily In-person voting? NO! Not realistic in light of COVID-19 challenges.

CBJ CODE 29.07.360: ELECTIONS BY MAIL

- (a) ***At the direction of the Assembly by motion, the election official may conduct an election by mail.*** Except as provided herein or in election policies issued pursuant to CBJ 29.07.350, procedures for the conduct of by-mail elections shall be as provided for regular and/or special elections as appropriate...

STATUS QUO METHOD

Status Quo: In-person voting at 13 Polling Places using the Accu-Vote Optical Scan machines purchased by the State in 1998 plus Early/Absentee In Person voting at Voting Stations and other Absentee By Mail & Absentee By Fax options.

CONSIDERATIONS

- Potential exposure of voters and staff to COVID-19 from in person voting.
- Relocation of some polling places would be required (BRH & some churches)
- Workers may be hard to find. 90% of our election workforce is 60 years or older.



Status Quo
Option would
require the use
of the 1998
Accu-vote
Optical Scan
Machine +
Ballot Box for
In-Person
Voting at Polling
Precincts.

VOTE BY MAIL WITH ANCHORAGE

Partner with the Municipality of Anchorage to conduct a Vote By Mail election using their Election Center and staff to do a large portion of the mail out and review of ballots.

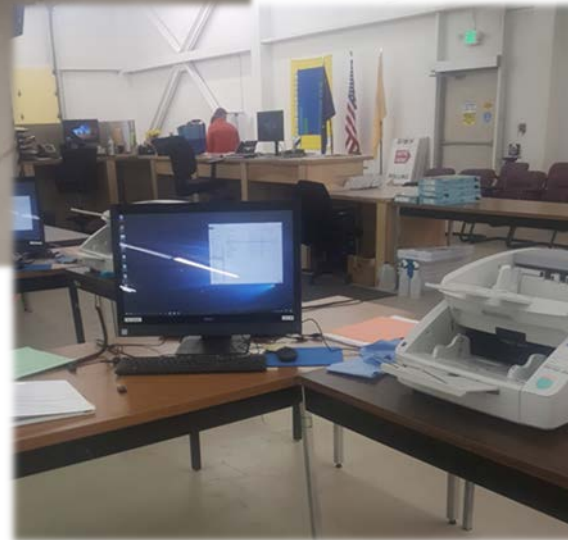
CONSIDERATIONS

- Saves CBJ from having to find space large enough to house and purchase its own Vote By Mail equipment. Some additional expenses for equipment purchased for vote centers, ballot drop boxes, and increased cost for ballot printing/mailing.
- Some staff travel would be required to/from Anchorage to oversee the election process.
- Limited exposure of voters and staff to COVID-19 from in person voting at 2 Vote Centers.

Municipality of Anchorage – Election Center



Servers and
Workstations
& M.O.A.
Election Team



Take a virtual tour of the M.O.A.
Election Center process at
<https://anchoragefire.viebit.com/player.php?hash=kVQ0hKXIeOAr>

PRICING COMPARISONS

- Status Quo (Precinct Polls + Absentee Stations): Price tag \$98,500 for 2020 Election
- Vote By Mail in partnership with Municipality of Anchorage: Price tag \$174,000

QUESTIONS?



Beth McEwen, MMC
CBJ Municipal Clerk/Election Official

Beth.McEwen@Juneau.org

586-0203

Diane Cathcart, Deputy Clerk

Di.Cathcart@Juneau.org

586-0216