

ASSEMBLY HUMAN RESOURCES COMMITTEE

July 13, 2020 5:30 PM

Zoom Webinar

MINUTES

I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 5:34 p.m.

Members Present: Chair Wade Bryson, Alicia Hughes-Skandijs, Greg Smith and Michelle Hale

Members Absent: None

Others Present: Deputy Clerk, Diane Cathcart, Municipal Clerk, Beth McEwen, Juneau Commission on Sustainability Chair, Gretchen Keiser

II. APPROVAL OF AGENDA

Approved as presented

III. APPROVAL OF MINUTES

None

IV. PUBLIC PARTICIPATION

Mr. Bill Corbus gave public testimony on local testing equipment. Mr. Corbus stated that we have many people coming to Juneau over the next year and having testing available will be important.

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Bidding Review Board - Appointment

MOTION: by Ms. Hughes-Skandijs to forward to the full Assembly for approval, the recommendation to reappoint Roger Healy to the Bidding Review Board for a term beginning immediately and ending May 31, 2023. ***Hearing no objections, motion passed.***

B. Juneau Commission on Sustainability - Annual Report and Appointments

JCOS Chair Gretchen Keiser gave a brief overview of the annual report and the work JCOS has been doing. There is roughly nine months of work covered in the annual report and then the pandemic hit and JCOS along with all other advisory boards/committees went into hiatus. Chair Keiser made the request of the Human

Resources Committee that they look at possible engineers or statisticians for the vacant JCOS seat both now and in the future.

MOTION: by Ms. Hale to forward to the full Assembly for approval, the recommendation to reappoint James Powell and Christine Woll to the Juneau Commission on Sustainability for terms beginning July 1, 2020 and ending June 30, 2023. **Hearing no objections, motion passed.**

C. EOC Discussion on COVID-19 Local Testing Equipment

EOC Planning Section Chief, Robert Barr gave an update on COVID-19 local testing equipment. City Manager, Rorie Watt as well as Assemblymember Hale have sat in on the task force meeting related to local testing along with Mr. Barr and staff from Bartlett Regional Hospital. The task force is reaching out to various vendors who manufacture the equipment and supply lab equipment. They are also looking at space, most likely at the hospital, to dedicate to the equipment. At this point it is hard to determine how many tests could be run each day/week, there are still too many unknowns.

Ms. Hale asked if there is any estimate on time, when we could have it all up and running. Mr. Barr said that dates are constantly changing with testing equipment being in such high demand; at this point end of the year is an optimistic goal at best.

Mr. Smith asked who pays for processing the tests? Mr. Barr said it depends; it's a complicated answer.

Ms. Hughes-Skandijs asked if there was any estimate on timing of when the equipment would be up and running. Mr. Barr said that timing is consistently changing due to demand from other communities, whether an area is a hot spot or a hub community. The EOC has not received any hard and fast times or dates but its currently looking like the end of the year at best.

D. Other Business

A. Juneau Human Rights Commission on Draft Anti-Racism Resolution

This topic was on the agenda as an information item. It was agreed to hold a joint meeting with the Juneau Human Rights Commission (JHRC) on August 3, 2020 to review and work through the draft Anti-Racism Resolution the JHRC is putting forward. Committee members will review the material in the July 13, 2020 Human Resources Committee packet and come prepared with questions and suggestions for August 3.

B. Discussion on Assembly & Staff Work Loads ie: Avoiding Burnout

Chair Bryson brought up the subject of the ability for 3 Assembly members to call an emergency meeting and the need for 24 hours notice to hold that meeting such as what happen in March when the Assembly had to hold an emergency meeting on Sunday rather than Saturday due to needing the 24 hour notice. In order to change the number of Assembly members it would take to call an emergency meeting requires a change to the charter.

Ms. Hale was cautious around looking at any type of charter amendment since increasing the number of members it would take to call a meeting would inadvertently effect the "no more than 3" Assemblymembers communicating on a subject. She felt it was important to look at the long-haul of getting through this pandemic, balancing staff and Assembly work load and the reality of the amount of work the Assembly needs to be focused on.

Chair Bryson thanked the committee for the conversation and the ability to discuss how to avoid burnout.

VI. STAFF REPORTS

Candidate filing period opens this Friday July 17 at 8 a.m. and the How to Run For Local Office virtual event will be this Saturday July 18.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 6:25 p.m.