

ASSEMBLY HUMAN RESOURCES COMMITTEE

November 23, 2020 5:30 PM

Zoom Webinar

MINUTES

I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 5:30 p.m.

Members Present: Chair Wade Bryson, Loren Jones, Greg Smith and Christine Woll

Members Absent: None

Others Present: Deputy Clerk, Diane Cathcart

II. APPROVAL OF AGENDA

Approved as presented

III. APPROVAL OF MINUTES

A. 2020-09-21 Assembly Human Resources Committee Minutes-DRAFT

Minutes approved as presented

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Applications from Individuals Applying For/Interested in Serving on Multiple Boards and Committees

B. Building Code Advisory Committee (BCAC) - Appointments

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to reappoint Alan Wilson and Armando Deguzman to the Building Code Advisory Committee for terms beginning December 1, 2020 and ending November 30, 2023. ***Hearing no objections, motion passed.***

C. Building Code Board of Appeals - Appointments

MOTION: by Ms. Woll to forward to the full Assembly for approval, the recommendation to reappoint Jeff Wilson and Bradley Austin to the Building Code Board of Appeals for

terms beginning immediately and ending August 31, 2021. ***Hearing no objections, motion passed.***

MOTION: by Mr. Jones to forward to the full Assembly for approval, the recommendation to reappoint Darrell Wetherall to the Building Code Board of Appeals for a term beginning immediately and ending August 31, 2023. ***Hearing no objections, motion passed.***

D. Douglas Advisory Board Appointments

MOTION: by Mr. Jones to forward to the full Assembly for approval, the recommendation to reappoint Joyce Vick to the Douglas Advisory Board for a term beginning immediately and ending September 30, 2023 and to appoint Summer Christiansen to the Douglas Advisory Board for a term beginning immediately and ending September 30, 2021. ***Hearing no objections, motion passed.***

E. Historic Resources Advisory Committee - Appointments

MOTION: by Ms. Woll to forward to the full Assembly for approval, the recommendation to reappoint Shauna McMahon to the Historic Resources Advisory Committee for a term beginning immediately and ending June 30, 2023 and to appoint Sarah Hieb and Olivia Lihou to the Historic Resources Advisory Committee for terms beginning immediately and ending June 30, 2023. ***Hearing no objections, motion passed.***

F. Juneau Economic Development Council - Appointments

MOTION: by Mr. Bryson to forward to the full Assembly for approval, appointments to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council: Raymond Paddock and Marc Guevarra to at-large seats and Jill Weitz to the non-profit environmental organization seat, all for terms beginning immediately and ending October 31, 2023. ***Hearing no objections, motion passed.***

G. Local Emergency Planning Committee (LEPC) - Appointments

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission appointments of Britta Tonnessen to the Local Emergency Planning Committee Red Cross Primary Seat and Carolyn Garcia to the Red Cross Alternate Seat both for terms beginning immediately and ending December 31, 2022. ***Hearing no objections, motion passed.***

H. Sister Cities Committee Appointments

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to appoint Dashiell Hillgartner and Matthew Maixner to the Sister Cities Committee for terms beginning immediately and ending January 1, 2023 and to appoint Kelsey Aho to the Sister Cities Committee for a term beginning December 31, 2020 and ending January 1, 2024. ***Hearing no objections, motion passed.***

I. PRAC Recommendation for PRAC Liaison to the Youth Activities Board

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation from the Parks and Recreation Advisory Committee to appoint PRAC member Josh Anderson as PRAC liaison to the Youth Activities Board. ***Hearing no objections, motion passed.***

J. Other Business

A. Hospital Board, Planning Commission and Systemic Racism Review Committee Review of Interview Questions

Committee members reviewed the advance interview questions for the Hospital Board and Planning Commission interviews coming before the full Assembly as the HRC in meetings scheduled mid-December. Edits were made for clarity and interrelation within current questions listed. A question was added to the hospital board interview questions regarding the retirement of the current Bartlett Regional Hospital CEO and what attributes/qualifications/experience board members would be looking for when going through the hiring process for a new CEO. A question was added to the Planning Commission asking applicants if they are able to commit to the significant time commitment that is required for serving on the Planning Commission.

Committee members also created a draft of interview questions for the newly created Systemic Racism Review Committee. The Clerk's Office will format those questions in a draft document to be sent to all Assembly members for review prior to finalization. January 21, 2021 was tentatively set as the date to hold Systemic Racism Review Committee interviews and appointments.

B. HRC Hosting a Advisory Board/Committee Chair Training

Discussion was had around holding board/committee Chair trainings through the Human Resources Committee. Chair Bryson suggested a HRC February Work Session to hold such a training with presentations from the Clerk's Office and Law Department. Mr. Jones noted that in years past the Clerk's Office has held board trainings and attendance was not always that great.

This topic will continue to be revisited in the HRC, as time within meetings allows, to see how best to move forward for board/committee member trainings.

VI. STAFF REPORTS

None

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

None

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 6:48 p.m.