ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA

November 23, 2020 5:30 PM
Zoom Webinar
https://juneau.zoom.us/j/95368409295 or call: 1-253-215-8782 webinar ID: 953 6840 9295
AGENDA

I. ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

A. 2020-09-21 Assembly Human Resources Committee Minutes-DRAFT

IV. PUBLIC PARTICIPATION

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

1. Applications from Individuals Applying For/Interested in Serving on Multiple Boards and Committees

   Summer Christiansen - currently appointed to Youth Activities Board (YAB). Also interested in: DAB, JCOS
   Olivia Lihou - HRAC, JCOS, LEPC, PRAC and YAB

2. Building Code Advisory Committee (BCAC) - Appointments

   The Building Code Advisory Committee is a five member committee with staggered 3-year terms. Committee members, to the extent possible, shall represent the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors.

   There are currently 2 seats up for renewal with terms beginning December 1, 2020 and ending November 30, 2023. Both incumbents, Alan Wilson and Armando Deguzman have applied for reappointment; no other applications have been received.

3. Building Code Board of Appeals - Appointments

   Per CBJ Code 19.02.010.1; the Building Code Board of Appeals consists of seven members who are qualified by experience or training in matters pertaining to building construction. One member of the board of appeals shall be an architect, one member an engineer, one member an attorney, one member a general contractor, one member a mechanical contractor, one member an electrical contractor and one public member. Members of the board of appeals shall be

appointed by the assembly for three-year staggered terms.

This board only convenes when an appeal regarding a building official or fire chief's decision is being challenged; the last meeting of the board was in June 2015. All boards seats are currently up for reappointment or past reappointment.

After reaching out to members we have 3 that have submitted their applications for reappointment.
The Clerk's Office will continue to reach out to other members of the board to see if they wish to continue on the board and will also continue community outreach to fill any vacancies on the board.

Bradley Austin and Jeffrey Wilson would be reappointed for terms beginning immediately and ending August 31, 2021 and Darrell Wetherall would be reappointed for a term beginning immediately an ending August 31, 2023.

4. Douglas Advisory Board Appointments

   The Douglas Advisory Board is a seven member board. Incumbent Joyce Vick has applied for reappointment to the board for a term beginning immediately and ending September 30, 2023.

   There are also two vacancies, one with a term beginning immediately and ending September 30, 2023 and an unexpired term beginning immediately and ending September 30, 2021.

   On the agenda, the first item under Board Matters has all the applications of members of the public interested in serving on more than one board.

5. Historic Resources Advisory Committee - Appointments

   The Historic Resources Advisory Committee (HRAC), created in 1987, is a body of nine members of the community, appointed by the CBJ Assembly, which monitors the historic and cultural resources within the City and Borough of Juneau. The HRAC is comprised of the following: archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit and Haida People, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers, and the general public.

   Incumbent Shauna McMahon has applied for reappointment to HRAC for a term beginning immediately and ending June 30, 2023.

   Besides Ms. McMahon's seat, there are two other seats with vacancies each for full terms beginning immediately and ending June 30, 2023. In addition to Ms. McMahon's application there are two other applications - Sarah Hieb and Olivia Lihou.

   On the agenda, the first item under Board Matters has all the applications of members of the public interested in serving on more than one board.

6. Juneau Economic Development Council - Appointments

   There are three seats on the Juneau Economic Development Council (JEDC) with term expirations as of October 31, 2020. The three seats have terms beginning immediately and ending October 31, 2023. Two of the seats are public seats and one seat is a non-profit environmental organization seat.

   The Juneau Economic Development Council interviewed applicants and a memo from JEDC Executive Director, Brian Holst is in this packet with appointment recommendations.

7. Local Emergency Planning Committee (LEPC) - Appointments

   These appointments are "housekeeping" items for the LEPC. There are two applications in this packet for appointments to the American Red Cross primary and alternate seats. In February 2020 the members originally appointed to those seats (January 2020) left Juneau and/or the Red Cross shortly after their appointments. Two members of Red Cross have stepped up to fill those seats, Britta Tonnessen for the Primary Seat and Carolyn Garcia for the Alternate Seat.

   Both Red Cross Seats are for terms beginning immediately and ending December 31, 2022.

8. Sister Cities Committee Appointments

   The Sister Cities Committee is a seven member committee per Resolution 2716.

   There are currently three vacancies for various unexpired or full terms on the committee and three applicants. Two of the seats are for terms beginning immediately and ending January 1, 2023; the third seat is for a term beginning December 31, 2020 and ending January 1, 2024.

9. PRAC Recommendation for PRAC Liaison to the Youth Activities Board

B. Other Business

1. Hospital Board, Planning Commission and Systemic Racism Review Committee Review of Interview Questions

2. HRC Hosting a Advisory Board/Committee Chair Training

VI. STAFF REPORTS

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org