

ASSEMBLY HUMAN RESOURCES COMMITTEE

March 1, 2021 5:30 PM

Zoom Webinar

MINUTES

I. ROLL CALL

The Assembly Human Resources Committee meeting was called to order at 5:31 p.m.

Members Present: Chair Wade Bryson, Loren Jones, Greg Smith and Christine Woll

Members Absent: None

Others Present: Deputy Clerk, Diane Cathcart, Municipal Clerk, Beth McEwen, JOAAB Chair, Nell McConahey, Jensen Olson Arboretum Manager, Ginger Hudson

II. APPROVAL OF AGENDA

Approved as presented

III. APPROVAL OF MINUTES

Approved as presented

A. 2021-02-11 Special Human Resources Committee Meeting Minutes-Draft

B. 2020-03-16 Human Resources Committee Minutes-Draft

IV. PUBLIC PARTICIPATION

None

(Not to exceed a total of 10 minutes nor more than 2 minutes for any individual).

V. AGENDA TOPICS

A. Board Matters

A. Jensen Olson Arboretum Advisory Board (JOAAB) - Annual Report & Appointments

Jensen Olson Arboretum Advisory Board Chair, Nell McConahey was in attendance and gave an overview of the boards annual report. She welcomed the new Arboretum Manager Ginger Hudson and thanked outgoing manager Merrill Jensen for all his hard work over the last 13 1/2 years as the first arboretum manager.

2020 was a challenging year for the arboretum; with COVID protocols in place all educational programming was cancelled for the year. Thankfully due to the layout of the arboretum and the ability to safely social distance it was the only Parks & Recreation

facility that was able to stay open throughout the pandemic. With the lack of cruise ships and independent travelers overall visits were down from the previous year; however visits from locals remained very high, many making multiple visits during the season - stating it was one of the few places that remained open.

MOTION: by Mr. Jones for the Assembly Human Resources Committee to recommend to the Assembly to reappoint Catherine Evans, Patricia Harris and Ed Buyarski to the Jensen Olson Arboretum Board all to terms beginning immediately and ending January 31, 2024 and to appoint Sarah Dolan to an unexpired term beginning immediately and ending January 31, 2022. ***Hearing no objection, motion passed.***

B. Juneau Commission on Aging - Appointments and Amending Resolution 2802

MOTION: by Mr. Smith for the Assembly Human Resources Committee to recommend to the Assembly to reappoint Jennifer Carson and Carole Ende to public seats and Janet Beauchamp to a 65+ seat, all for unexpired terms beginning immediately and ending December 31, 2022. ***Hearing no objection, motion passed.***

MOTION: by Ms. Woll to recommend an ordinance be drafted by the Law Department and forwarded to the full Assembly for action to remove the sunset date from the Juneau Commission on Aging Resolution 2802 and asked for unanimous consent. ***Hearing no objection, motion passed.***

C. Sister Cities Committee Appointments

MOTION: by Ms. Woll for the Assembly Human Resources Committee to recommend to the Assembly to reappoint Junnie Chup to an unexpired term on the Sister Cities Committee beginning immediately and ending January 1, 2022. ***Hearing no objection, motion passed.***

D. Douglas Advisory Board Appointment

MOTION: by Mr. Smith for the Assembly Human Resources Committee to recommend to the Assembly to appoint Ed Schoenfeld to an unexpired term on the Douglas Advisory Board beginning immediately and ending September 30, 2023. ***Hearing no objection, motion passed.***

E. Other Business

A. Adding Equity Commitment as part of HRC's Charge

The committee discussed how to make sure there is an equity commitment moving forward at the Assembly level now that the anti-racism resolution has been passed, the Systemic Racism Review Committee (SRRC) created and the Assembly members have all been through the 2-day diversity training put on by First Alaskan's Institute.

Mr. Jones asked, how do we get a diversity of people to apply and how to enforce it; continue with non-equity or don't appoint people and possibly run into quorum issues. First we need applicants, we need to get people to apply for boards and committees.

When the SRRC gets beyond looking at legislation perhaps they could look at how do we get people appointed.

Chair Bryson would like the HRC to be a 'home' for those types of discussion around equity and bringing it to the forefront. Ms. Woll agreed with adding equity discussions to the charge of the Human Resources Committee.

B. Discussion on Advisory Board Trainings Happening March 18 & 20

The Advisory Board Training will take place on Thursday, March 18 from 6-8pm and on Saturday, March 20 from 9-11am. If there is a specific topic an Assemblymember would like to present on they should let Chair Bryson know. Some topics to be covered: role as a liaison, role as an appointed board member, parliamentary procedure, Open Meetings Act and lastly - show up, be active and read the material.

VI. STAFF REPORTS

Ms. Cathcart asked the committee if they would like to move back to a 6:00pm start time. Committee members agreed to move back to a 6:00pm start time unless it is a full agenda then a 5:30pm start time would be appropriate.

VII. COMMITTEE MEMBER COMMENTS AND QUESTIONS

Chair Bryson raised the discussion of what would be the criteria for dissolving an advisory board or committee; has the committee completed the duties it was charged with from the Assembly? Mr. Jones remarked this has been a reoccurring topic for the HRC over the years. Boards and committees tend to go in cycles, lots of participation/no vacancies or no participation/lots of vacancies depending on community interest and Assembly goals. Mr. Smith and Ms. Woll both suggested it would be worth looking at criteria around continued relevancy of a board or committee.

When advisory boards and committees present annual reports to the Human Resources Committee Chair Bryson recommended asking the question "Is your board still necessary and being utilized to its full extent?" This topic could help spark conversation around was is/isn't working for advisory boards and committees and if they have full-filled their original charge from the Assembly.

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 6:14 p.m.