

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

May 24, 2021 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or call: 1-253-215-8782 Webinar ID: 952 4116
4899

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. 2020-06-29 Assembly Human Resources Committee Minutes-Draft

B. 2021-04-26 Assembly Human Resources Committee Minutes-Draft

V. PUBLIC PARTICIPATION

VI. AGENDA TOPICS

A. Treadwell Arena Advisory Board Appointments & Annual Report

Per Ordinance 2015-18(am), the Treadwell Arena Advisory Board (TAAB) is a seven member board appointed to staggered three-year terms. In addition to the seven general public seats, a non-voting Parks and Recreation Advisory Committee member sits on TAAB as a liaison. To the extent practicable, at least one member shall have professional marketing experience. No more than three members shall be employees or board members, or the immediate family member of any employee or board member, of an organization that provides activities at Treadwell Arena.

There are three seats needing appointment with terms running June 1, 2021 - May 31, 2024.

B. Board of Equalization - Appointments

Per Ordinance 2005-51(c)(am), The Board of Equalization (BOE) is comprised of a pool of six to nine members; appointed on the basis of their general business expertise and knowledge or experience with quasi-judicial proceedings. General business expertise may included, but is not limited to, real and personal property appraisal, the real estate market, personal property market and other similar fields. The BOE sits in panels of three to hear appeals for relief from an alleged error in valuation on properties brought before the board by an appellant [CBJ Code 15.05.185(a)(3)]. Terms of office shall be for three years and staggered so approximately one-third of terms expire each year.

There are currently six seats on the BOE with various term end dates. Two members have applied for reappointment and four members of the public have applied for BOE seats.

C. Local Emergency Planning Committee (LEPC) - Appointments

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission.

The BRH Primary seat (5) has been vacated by Kim McDowell and Daniel Wiersma has submitted an application for that seat. Tonia Montez has requested to remain in the BRH Alternate seat (5a). Paul Chisholm, Vulnerable Population Alternate seat (11a) has stepped down, no applicants have submitted an application for that seat.

Recommended Motion:

to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission appointment of Daniel Wiersma to the Local Emergency Planning Committee BRH Primary Seat for a term beginning immediately and ending December 31, 2023.

D. Discussion on Definition of Assembly Liaison

Resolution 2949 vHRC1 is provided for discussion.

E. Updates/Revisions to CBJ Election Code

VII. LIQUOR LICENSES

A. Liquor License Protest Recommendation - DeHart's, LLC d/b/a DeHarts Grocery L.L. #300

This liquor license renewal is before the Assembly Human Resources Committee for review and to forward a recommendation to the full Assembly on whether to let the recommended protest stand or to waive the right to protest. If the HRC recommends the protest stand, this license will come before the full Assembly at its Regular Assembly Meeting on June 14, 2021 for final action.

The AMCO 60-day comment period from the local governing body ends Tuesday, June 15, 2021.

VIII. NEXT MEETING DATE

A. June 14, 2021 at 5:30pm Assembly Chambers/Zoom Webinar

IX. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org