

ASSEMBLY HUMAN RESOURCES COMMITTEE

June 14, 2021 5:30 PM
Assembly Chambers/Zoom Webinar
MINUTES

I. CALL TO ORDER

The Assembly Human Resources Committee meeting was called to order at 5:35 p.m.

II. ROLL CALL

Members Present: Chair Wade Bryson, Loren Jones, Greg Smith and Christine Woll

Members Absent: None

Others Present: Deputy Clerk, Diane Cathcart, Municipal Clerk Beth McEwen, Utility Advisory Board Chair Bryan Farrell (via zoom)

III. APPROVAL OF AGENDA

Agenda approved as presented

IV. APPROVAL OF MINUTES

A. 2021-05-24 Assembly Human Resources Committee Minutes-draft

Minutes approved as presented

V. AGENDA TOPICS

A. Utility Advisory Board Appointments & Annual Report

Per Resolution 2299 the seven member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

There are two seats with terms beginning June 1, 2021 and ending May 31, 2024. Three applications are in the packet and both incumbents have applied for reappointment.

Utility Advisory Board (UAB) Chair Bryan Farrell was on hand to answer questions from the Assembly Human Resources Committee regarding the UAB Annual Report. Mr. Farrell noted the UAB is continuing to monitor and evaluate the effects of the recent rate increases. The UAB is also reviewing the financial and operational impacts of the pandemic on utilities, particularly as it relates to the loss of cruise ship discharged and water usage fees over this last year.

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to reappoint

Andrew Campbell and Geoffrey Larson to the Utility Advisory Board for terms beginning June 1, 2021 and ending May 31, 2024. ***Hearing no objections, motion passed.***

B. Bidding Review Board - Appointments

The Bidding Review Board (BRB) consists of five members per CBJ Code 53.50.061.

The members of the Bidding Review Board shall serve three-year terms. To the extent possible, one of the members shall be an attorney licensed to practice law in the state. No member of the BRB who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply: If there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources committee, or to qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

The one incumbent has applied for reappointment for a term beginning June 1, 2021 and ending May 31, 2024. There is also a vacancy for an unexpired seat beginning immediately and ending May 31, 2023 with one application in the packet.

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to reappoint Stephen Sorensen to the Bidding Review Board for a term beginning June 1, 2021 and ending May 31, 2024 and to appoint Jason Soza to an unexpired term beginning immediately and ending May 31, 2023. ***Hearing no objections, motion passed.***

VI. STAFF REPORTS

A. Finalizing Empowered Board Interviews & Date

Due to the small number of applications for the Airport Board, and the requirement that no more than three board members be tenants of the Airport; the Assembly Human Resources Committee recommended extending the application period for the Airport Board until the next HRC meeting at which time they would review the number of applicants and set a date for interviews and appointments.

The Committee recommended combining the Docks & Harbors Board and Eaglecrest Board interviews and appointments to one evening meeting. The committee will bring June 23, 2021 to the full Assembly as the date for Eaglecrest and Docks & Harbors Board interviews and appointments.

VII. NEXT MEETING DATE

A. Regular HRC July 12, 2021 @ 5:30pm

VIII. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 5:51 p.m.