

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

June 14, 2021 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. 2021-05-24 Assembly Human Resources Committee Minutes-draft

V. AGENDA TOPICS

A. Utility Advisory Board Appointments & Annual Report

Per Resolution 2299 the seven member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

There are two seats with terms beginning June 1, 2021 and ending May 31, 2024. Three applications are in the packet and both incumbents have applied for reappointment.

B. Bidding Review Board - Appointments

The Bidding Review Board (BRB) consists of five members per CBJ Code 53.50.061.

The members of the Bidding Review Board shall serve three-year terms. To the extent possible, one of the members shall be an attorney licensed to practice law in the state. No member of the BRB who has served for three consecutive terms or nine years shall again be eligible for appointment until one full year has intervened, provided, however, that this restriction shall not apply: If there are no other qualified applicants at the time reappointment is considered by the Assembly Human Resources committee, or to qualified board members serving in board seats for which a specific occupation or expertise is set forth by ordinance.

The one incumbent has applied for reappointment for a term beginning June 1, 2021 and ending May 31, 2024. There is also a vacancy for an unexpired seat beginning immediately and ending May 31, 2023 with one application in the packet.

VI. STAFF REPORTS

A. Finalizing Empowered Board Interviews & Date

Included in the HRC packet is a tentative schedule for Empowered board interviews. Staff is requesting the following guidance for moving forward with interviews:

1. Look at combining the interviews into one evening
2. Extend the Airport Board application period due to the tenant limit and small application pool;

only one of the two applicants could be appointed which still leaves a vacant public seat.

VII. NEXT MEETING DATE

A. Regular HRC July 12, 2021 @ 5:30pm

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org