

ASSEMBLY HUMAN RESOURCES COMMITTEE

August 23, 2021 6:00 PM
Assembly Chambers/Zoom Webinar
MINUTES

I. CALL TO ORDER

The Assembly Human Resources Committee meeting was called to order at 6:00 p.m. by HRC Chair Wade Bryson.

II. ROLL CALL

Members Present: Chair Wade Bryson, Loren Jones, Greg Smith and Christine Woll

Members Absent: None

Staff Present: Deputy Clerk, Diane Cathcart

Others Present via Zoom: CBJ Staff, Allison Eddins, Charlie Herrington, Dallas Hargrave, and Dave Scanlan. Youth Activities Board Chair Tom Rutecki, Juneau Commission on Sustainability Chair Gretchen Keiser, Eaglecrest Boardmember Dave Hanna

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. APPROVAL OF MINUTES

Minutes approved as presented.

A. 2021-08-17 Special HRC Minutes-Draft

V. AGENDA TOPICS

A. Historic Resources Advisory Committee Annual Report

Community Development Department and HRAC staff liaison, Allison Eddins gave the Human Resources Committee an overview of what the Historic Resources Advisory Committee has been working on over the last year.

B. Juneau Commission on Sustainability - Annual Report

The JCOS annual report is carried over from the August 2, 2021 HRC meeting in which the committee had audio technical difficulty.

Juneau Commission on Sustainability (JCOS) Chair Gretchen Keiser was on hand to answer questions regarding JCOS's annual report. Ms. Keiser noted that she appreciated the Human Resources Committee appointed younger members with lots of energy and ideas to the commission. JCOS has revived the sustainability sessions with the next one being held on September 23, 2021 at Noon with a focus on electric vehicles. JCOS worked with Docks & Harbors on a dock electrification

grant. Ms. Keiser said it's been great getting to work with Engineering/Public Works Director Katie Koester and the Assembly Public Works & Facilities Committee.

C. Youth Activities Board - Appointments & Annual Report

The Youth Activities Board consists of nine members as follows: A Parks and Recreation Advisory Committee member (nominated by PRAC), a Juneau Arts & Humanities Council member (nominated by JAHC), a Juneau Sports Association member, (nominated by JSA), and six public members, one of which must be 18 years or younger at time of appointment. The Recreation Superintendent or alternate designee provides staff to this board.

There are two public seats up for appointment, both for terms beginning September 1, 2021 and ending August 31, 2024.

Youth Activities Board (YAB) Chair Tom Rutecki was on hand to answer questions regarding the YAB annual report. Mr. Rutecki stated that it would be nice to have the ability to have the contingency fund roll-over each year instead of putting it back in the general fund.

MOTION: by Mr. Smith to forward to the full Assembly for approval the appointment of Jack Lovejoy to the YAB student seat and to appoint Samantha Schwarting to the YAB public seat, both for terms beginning September 1, 2021 and ending August 31, 2024. ***Hearing no objection, motion passed.***

D. Local Emergency Planning Committee (LEPC) - Appointment

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission.

The Right to Know Act of 1988 Alternate seat(8a) has been vacated by Lt. Nicholas Zito and Sgt. Christopher Russell has submitted an application for that seat.

Recommended Motion:

to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission appointment of Christopher Russell to the Local Emergency Planning Committee Right to Know Act of 1988 Alternate Seat for a less than six month unexpired term beginning immediately and for a full term beginning January 1, 2022 and ending December 31, 2024.

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the appointment of Christopher Russell to the Local Emergency Planning Committee Right to Know Act of 1988 Alternate Seat for a less than six month unexpired term beginning immediately and for a full-term beginning January 1, 2022 and ending December 31, 2024. ***Hearing no objection, motion passed.***

VI. ITEMS FOR DISCUSSION

A. Eaglecrest Pay Plan - Requested by Chair Bryson

Eaglecrest General Manager Dave Scanlan gave an overview of the Eaglecrest Pay Plan and process. Eaglecrest is working to bring wages up to industry standards. Mr. Jones noted this topic was better addressed at the Assembly Finance Committee vs. the Assembly Human Resources Committee since it relates directly to the Eaglecrest budget.

Chair Bryson thanked Mr. Scanlan and staff for attending the meeting and for looking at how to retain and recruit Eaglecrest employees.

B. Recommendation/Discussion on Dissolving or Sunsetting the ADA Committee - Verbal Report from Clerk's Office

Charlie Ford, staff liaison to the ADA Committee is out of the office until 8/31 so this discussion may need to continue to the 9/13 HRC.

This topic was moved to a future Assembly Human Resources Committee Meeting.

VII. NEXT MEETING DATE

A. September 13, 2021 at 6:00pm

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 6:56 p.m.