

ASSEMBLY HUMAN RESOURCES COMMITTEE THE CITY AND BOROUGH OF JUNEAU, ALASKA

August 23, 2021 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

A. 2021-08-17 Special HRC Minutes-Draft

V. AGENDA TOPICS

A. Historic Resources Advisory Committee Annual Report

B. Juneau Commission on Sustainability - Annual Report

The JCOS annual report is carried over from the August 2, 2021 HRC meeting in which the committee had audio technical difficulty.

C. Youth Activities Board - Appointments & Annual Report

The Youth Activities Board consists of nine members as follows: A Parks and Recreation Advisory Committee member (nominated by PRAC), a Juneau Arts & Humanities Council member (nominated by JAHC), a Juneau Sports Association member, (nominated by JSA), and six public members, one of which must be 18 years or younger at time of appointment. The Recreation Superintendent or alternate designee provides staff to this board.

There are two public seats up for appointment, both for terms beginning September 1, 2021 and ending August 31, 2024.

D. Local Emergency Planning Committee (LEPC) - Appointment

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission.

The Right to Know Act of 1988 Alternate seat(8a) has been vacated by Lt. Nicholas Zito and Sgt. Christopher Russell has submitted an application for that seat.

Recommended Motion:

to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission appointment of Christopher Russell to the Local Emergency Planning Committee Right to Know Act of 1988 Alternate Seat for a less than six month unexpired term beginning immediately and for a full term beginning January 1, 2022 and ending December 31, 2024.

VI. ITEMS FOR DISCUSSION

A. Eaglecrest Pay Plan - Requested by Chair Bryson

B. Recommendation/Discussion on Dissolving or Sunsetting the ADA Committee - Verbal Report from Clerk's Office

Charlie Ford, staff liaison to the ADA Committee is out of the office until 8/31 so this discussion may need to continue to the 9/13 HRC.

VII. NEXT MEETING DATE

A. September 13, 2021 at 6:00pm

VIII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

SPECIAL ASSEMBLY HUMAN RESOURCES COMMITTEE

August 17, 2021 6:00 PM

MINUTES

I. CALL TO ORDER

The Full Assembly met as the Human Resources Committee via Zoom Webinar in Juneau, Alaska; the meeting was called to order at 6:04 p.m. by HRC Chair Wade Bryson.

II. ROLL CALL

Assemblymembers Present: Chair Wade Bryson, Mayor Beth Weldon, Deputy Mayor Loren Jones, Maria Gladziszewski, Michelle Hale, Carole Triem, Greg Smith and Christine Woll

Assemblymembers Absent: Alicia Hughes-Skandijs

Staff Present: Deputy Municipal Clerk, Diane Cathcart

Others in Attendee Mode: Airport Manager Patty Wahto, Airport Board Chair Jerry Godkin, Deputy Airport Manager Scott Rinkenberger

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. PUBLIC PARTICIPATION

None

V. BOARD MATTERS

A. Airport Board Applicant Interviews

The Juneau International Airport Board consists of seven members appointed by the Assembly to serve without compensation for staggered three-year terms. *Per CBJ Code 05.01.010(b) no more than three members of the airport board may be a tenant under a lease with the airport, or an officer or employee of a tenant under lease with the airport.*

There are currently two seats with terms running July 1, 2021 through June 30, 2024.

INTERVIEW SCHEDULE

Interview Time/Applicant

6:05pm: Kyle Schweissing

6:15pm: Al Clough {incumbent}

6:25pm: Danial Spencer

6:35pm: Alexis Howard

6:45pm: Theresa Yvette Soutiere {unavailable for interview-questions & applications sit in place of}

Five applicants were considered for the two vacant seats with terms beginning immediately and ending June 30, 2024. After interviewing the four applicants that were available to interview, the HRC recessed into executive session per a motion by Ms. Triem at 6:43 p.m. and reconvened into open meeting session at 7:19 p.m.

MOTION: by Ms. Gladyszewski for the Assembly Human Resources Committee to recommend to the Assembly to reappoint Al Clough and to appoint Danial Spencer to full terms beginning immediately and ending June 30, 2024. ***Hearing no objection, motion passed.***

VI. EXECUTIVE SESSION

A. Executive Session - Committee Deliberation

The HRC recessed into executive session per a motion by Ms. Triem at 6:43 p.m. and reconvened into open meeting session at 7:19 p.m. in order to make a recommendation for appointments to the Airport Board.

VII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 7:20 p.m.



CBJ HISTORIC RESOURCES ADVISORY COMMITTEE

2020 Annual Report

Prepared by the City and Borough of Juneau and the Historic Resources Advisory Committee

On behalf of Juneau's Historic Resources Advisory Committee (HRAC), the City and Borough of Juneau (CBJ) is pleased to present the 2020 Annual Report to the Alaska Office of History and Archaeology. This document provides an overview of HRAC's work over the past year.

Concerns over COVID-19 and a mandated city lock down caused HRAC to miss four of their 11 meetings scheduled for 2020. Like the rest of the country (and world!) HRAC began holding virtual meetings in June 2020. Committee members and the public quickly adopted this new meeting format and HRAC's regularly scheduled meetings were able to resume.

Concerns about the decline in tourism dominated the public conversations in 2020. In a typical summer, downtown Juneau receives approximately 1 million cruise ship passengers. Many of these passengers spend the day walking through Juneau's historic neighborhoods and frequenting the local shops and restaurants. Many of these shops have remained closed. Currently, there are six vacant buildings within Juneau's downtown commercial core. The vacancy issue and the decrease in private investment are topics that are being addressed in Juneau's latest area plan – Blueprint Downtown. This area plan will compliment Juneau's Historic and Cultural Preservation Plan.

A. LOCAL PRESERVATION ORDINANCES:

- The CBJ Assembly adopted **Ordinance 2021-07** on March 16, 2020. The ordinance adopted the City and Borough of Juneau's Historic and Cultural Preservation Plan. This plan was made possible through the State Historic Preservation Office CLG grant funds. This is Juneau's first officially adopted preservation plan.

B. HISTORIC RESOURCES ADVISORY COMMITTEE:

In accordance with the CBJ Land Use Code and HRAC's governing resolution, the Historic Resources Advisory Committee is entrusted with the following duties:

- Review and make recommendations on local projects that might affect properties identified in the local Historic Preservation Plan;
- Review and develop nominations to the National Register of Historic Places for properties within the City and Borough of Juneau;
- Cooperate and consult with the Assembly and the Community Development Department, and the State Historic Commission on matters concerning the historical district and historic, prehistoric and archaeological preservation in the City and Borough of Juneau;
- Review and make recommendations about the collections, exhibits, education programs, long-range plans, and other pertinent activities of the Juneau-Douglas City Museum; and

- Perform other actions which are necessary and proper to carry out the above duties.

In 2020, HRAC was comprised of the following members, with the specific seat held at the time, and professional background:

- Zane Jones – Architect, MRV Architects (Chair)
- Don Harris (Vice Chair) – Retired Psychologist, historic home owner, and Board of Directors for Friends of the Juneau-Douglas City Museum
- Shauna McMahon (Recorder) – State Natural Resource Specialist, State Museum docent
- Shannon Crossley – Associate Architect, Northwind Architects
- Gary Gillette – Architect, Member of Gastineau Channel Historic Society and CBJ Liaison to Treadwell Historic Preservation and Restoration Society
- Sarah Hieb – Investigator for the Alaska Police Standards Council and member of the Daughters of the American Revolution (appointed in July 2020)
- Olivia Lihou – Educator in Juneau with a passion for educating children on the dynamic history of Southeast Alaska (appointed July 2020)
- Dorene Lorenz – Broadcast News ABC – FOX Alaska, Historian, member of Pioneers of Alaska Juneau Igloo, Fourth generation Alaskan (Joined in August 2019)
- Chuck Smythe - Director, History & Culture Department of Sealaska Heritage Institute

Allison Eddins, Planner from the Community Development Department (CDD), Beth McKibben, Senior Planner and Niko Sanguinetti, Curator at the Juneau Douglas City Museum, served as the staff liaisons between the CBJ and the Historic Resource Advisory Council.

In a typical year, the Historic Resources Advisory Committee would hold regular monthly meetings on the first Wednesday of every month, with the exception of August. However, 2020 was unique. In March non-essential meetings were canceled and the community went into a "stay at home" order. Luckily, meetings resumed virtually in June. HRAC does not meet in July per the by laws and meetings in February and November were canceled due to lack of quorum. All of the meeting agendas and minutes are attached to this report.

C. SURVEY AND INVENTORY OF HISTORIC PROPERTIES:

- No new properties were surveyed or inventoried during 2020.

D. PRESERVATION PLANNING ACTIVITIES: HRAC reviewed the following projects.

- Section 106 Project Reviews:
 - New Wireless Tower at 3500 N. Douglas (JN3072/Kowee Creek) – AT&T Mobility, LLC proposed the development of a new 100-foot tall stealth, steel monopine tower. AT&T hired

Environmental Assessment Specialists, Inc. (EAS) to conduct a review of the proposed development for compliance with the Federal Communications Commission's Nationwide Programmatic Agreement for review under the National Historic Preservation Act (47 CFR Part I, dated January 4, 2005). Based on information and data provided by the Alaska Historic Resource Survey, there are no historic and culturally significant resources located within the Area of Potential Effect. The immediate surrounding area is heavily developed with buildings and large infrastructure. HRAC did make the applicant aware of the potential for visual impacts and encourages the use of a stealth monopine tower.



○ Kensington Mine Plan of Operations Programmatic Agreement – The Kensington Gold Mine leases land from the US Forest Service within the boundaries of the City and Borough of Juneau. CBJ acted as a concurring party. The 390 acre APE is within the Berners Bay Historic District, which includes three smaller historic mining districts. There are cultural and historic resources within the APE. The Tongass National Forest (TNF) and Alaska State Historic Preservation Office (SHPO) have determined that adverse effects to these historic resources is likely. The Chilkoot Indian Association, Chilkat Indian Village, Tlingit-Haida Central Council, Sealaska, and Kootznoowoo, Inc. were all consulted for this resources assessment. HRAC encouraged Coeur, Inc. (owners of Kensington) to consider consulting the Auk Kwáan Tribe, as well. The APE includes the Sacred Mountain area, which is culturally significant for the Auk people.

➤ Downtown Historic District Project Reviews:

- 241 Front Street – The J.J. Stocker Building was originally constructed in 1891 and later underwent a major alteration in 1935. The structure is a contributing building within the Downtown Juneau Historic District. The proposal that was brought to HRAC included replacing ten façade windows on the second and third floors. All ten windows were replaced in 1935 when the third story was added. Two of the windows were later replaced with modern vinyl windows. The remaining eight windows were single hung, wood frame. The proposal was to replace the eight wooden windows and the two vinyl windows with durable single hung fiber glass windows. The fiber glass trim will be dark brown to match the current wooden trim. The new windows will be the same size as the existing windows within ¼".

The project also includes removing old telephone cables and wires, repairing damaged stucco and repainting the building's exterior. Paint colors have not been selected at this time. HRAC voted unanimously to recommend approval for this project and cited Design Guideline 5.6 is their recommendation to approve this project.

Before



Nearing Completion



E. NATIONAL REGISTER PROGRAM PARTICIPATION:

- HRAC did not propose any new nominations to the National Register in 2020.

F. PUBLIC EDUCATION PROJECTS:

In 2020, the Juneau Douglas City Museum offered historical presentations, walking tours, lectures and exhibits.

Program Type	Total # Of Programs	Total # of Attendees	NOTES
School Tours	4	104	
Other Education Tours	15	164	Russian Old Believers Close-Up Student Debate group

			Robot Tours (11)
First Friday	5	629	1 Virtual
Coffee & Collections	2	35	
City Salon	2	124	
Curator Talks	5	125	
True Crimes Walking Tour	1	6	
Other Programs	5	211	Walter Soboleff Day Death by Chocolate Echoes of War Panel
TOTALS	38	1398	

Accession Packages – 44 with a total of 395 items

Accessioned Items – 959

Exhibits – 7

G. ADVOCACY AND PRESERVATION

Wooshkeetaan Totem Pole

The City Museum has been working with various stakeholders to reinstall Wooshkeetaan Kootéeyaa (totem pole) in the Alaska State Office Building (SOB) in Juneau. The kootéeyaa has been in storage since it was taken down from in front of Centennial Hall in 2016. At 40 feet tall, the kootéeyaa is too large for almost all buildings in Juneau. The City Museum finally got approval to raise the totem pole in the SOB after petitioning the state for several years. The next step in the project will be conducting some preservation work on the kootéeyaa before transporting and raising it in the SOB. The project is being guided by an Advisory Committee of speakers for Áak'w Kwáan Wooshkeetaan clan. The raising will be accompanied by a dedication ceremony and celebration.



Wooshkeetaan Totem Pole, photo credit: Juneau Empire

Funter Bay Project

The City Museum has been working with a large working group of stakeholders across the state on various initiatives pertaining to the Unanga internment camps at Funter Bay on Admiralty Island from WWII. These initiatives include a museum exhibit, the protection of the cemetery through a legislative bill, and the creation and installation of interpretive panels onsite at Funter Bay. The exhibit was

installed in June of 2020. The legislative bill went through to the Senate but was stalled due to Covid-19. The bill was approved in June 2021. The panels are currently in development by the working group.

Veteran's Memorial Building

The Juneau-Douglas City Museum resides in the Veterans Memorial Building which was placed on the National Register of Historic Places on June 7, 2006. Completed in 1951, the building was the first major community project initiated by Juneau residents and housed the Juneau Memorial Library until the mid-1980s when the library outgrew the space and the City



Museum took up residence. The building was also the site of the July 4th 1959 Statehood Ceremony where the 49-star flag was first flown in Alaska and still flies today. Due to the age of the building and the general environmental conditions associated with Juneau, water infiltration and leaks occur mostly in the basement. Unfortunately, the majority of the leaks are located in rooms dedicated to storage of objects in the JDCM permanent collection. The City Museum has taken steps to begin assessing the cause of the leaks with the goal of finding a long term solution for the water incursion issue. Through a Grant-in-Aid from the Alaska State Museum, we have had an assessment conducted by Northwind Architects. Next a course of action will be decided upon with the assistance of Building Maintenance, Engineering, and the Northwind Architects.

Fish Trap

The City Museum is the caretaker of an Indigenous fish trap that was used in the Kaxdigoowu Héen (Montana Creek) area between 700-900 years ago. It was excavated in 1991 under permit 49-JUN-453 and was a joint project of Sealaska, the City and Borough of Juneau, and the Alaska State Museum (ASM). Initially the trap was taken to ASM where it was treated with polyethylene glycol for one year. ASM lacked exhibit space so the trap was kept in storage until 2005 when the JDCM was awarded a Grant-in-Aid to exhibit the trap. The fish trap is particularly significant because it was the first basketry-style fish trap to be discovered in an archaeological context on the Northwest Coast. The City Museum has vetted the issue of ownership and it is still unclear whether the Montana Creek property is City or State lands. The City Museum awaits a determination on ownership from SHPO. The exhibit case that houses the fish trap is showing some signs of wear and the fish trap has been on display without rest for 15 years which is not museum best practice.

H. UPDATED CONTACT INFORMATION:

➤ CDD Staff Liaison

Name: Allison Eddins, Planner

Address: 4th Floor Marine View Building, Juneau, Alaska 99801

Phone: 907-586-0753 EXT. 4131

Email: Allison.eddins@juneau.org

➤ Committee Chair

Name: Zane Jones, HRAC Chair

Phone: 907-586-1371

Email: zane@mrvarchitects.com



JUNEAU COMMISSION ON SUSTAINABILITY ANNUAL REPORT JUNE 2020 - MAY 2021

I. HIGHLIGHTS – Actions Undertaken by JCOS

The Commission held regular meetings and work sessions monthly via Zoom beginning in mid-June 2020. Much of the commission's work is researched and drafted by its committees. Working backwards from recent work, JCOS accomplishments include:

- In the past year and ongoing, JCOS has **collaborated with the Assembly's Public Works & Facilities Committee (PWFC) and the CBJ Engineering & Public Works Department (EPWD)** as they have actively pursued sustainability issues – EV charging infrastructure, CBJ internal energy management & facilities upgrades, Juneau energy data update, solid waste issues, and CIP process. JCOS thanks PWFC and EPWD for making progress on these thorny issues in the past year!
- Beginning in May 2021, collaborated with CBJ Docks & Harbors on a **federal USDOT (RAISE) grant application** for \$20M-plus funding for electrical infrastructure and shore power equipment to electrify CBJ's two 16B docks. JCOS brings information on climate action, sustainability, and public/industry benefits to the grant process, and is gathering community and regional letters of support.
- Revitalized its public outreach efforts and initiated a **new lunchtime Sustainability Session @ 12-1PM**, on the 4th Thursdays of March (*Air Quality Monitoring in Juneau*), April (*Refresher on Juneau's Renewable Energy Strategy*) and May (*Juneau's Solid Waste 101*).
- In March 2021, provided the Assembly JCOS's report: ***Juneau Solid Waste Fact Sheet and Recommendations for a Course of Actions by the CBJ Assembly***, which compiles background information and potential actions that can be undertaken to control the waste stream into the landfill and to develop a future alternative to replace the current landfill when it reaches its capacity.
- For the fourth year, assisted CBJ Capital Transit in its 2021 federal **FTA grant application for additional electric buses and charging infrastructure** by gathering several public support letters from a range of Juneau organizations and ADEC.
- In an ongoing basis, participated in several meetings of **Alaska municipalities** (elected officials, staff, and activists) as they collaborate and share information on climate

actions, programs, and policies. The Alaska Climate Action Community of Practice is facilitated by UAA and the Alaska Center.

- In February 2021, responded to correspondence from Alaska Electric Light & Power (AEL&P) regarding a JCOS graphic on 2007-2019 electric sales data for Hecla Greens Creek Mine.
- In December 2020, proposed that the Assembly and City Manager use **Marine Passenger Fees for a Clean Port Initiative** addressing: dock electrification, electric buses and reduced congestion downtown, and reusable water bottles/water fill-up stations and reusable Juneau souvenir shopping bags to reduce tourist plastic waste.
- In December 2020, proposed to the Assembly an **energy pathways contract** to:
 - 1) update Juneau’s 2010 energy use and GHG emissions inventory using now-standard global protocol;
 - 2) prepare a business-as-usual GHG emissions forecast to 2050, against which the community can gauge its progress; and
 - 3) create a dynamic modeling tool that enable Juneau to analyze priority JRES strategies to determine their effectiveness at achieving the community 80% renewable energy by 2045 goal.
- In November 2020, provided recommendations to the Assembly for its annual retreat **sustainability goals-setting**:
 - 1) track CBJ’s energy use and costs;
 - 2) continue support for electrification of transportation and space heating;
 - 3) update Juneau’s 2010 energy use/GHG inventory and prepare an “energy pathways” analysis that quantifies specific actions that can be undertaken to achieve less reliance on fossil fuels by the community; and
 - 4) develop a solid waste strategy with priorities addressing waste reduction, waste diversion, and the eventual need for an alternative waste disposal site.
- As a multi-year effort, provided input to CBJ staff in November 2020 on **incorporating CBJ sustainability goals into the operational budget and CIP process**, including adding sustainability to the CIP criteria. JCOS supported existing CIPs – EV planning, electric bus charging infrastructure, utility pump station upgrades, and deferred maintenance of CBJ facilities, and recommended additional CIP projects that implement the above-mentioned sustainability goals.
- Drafted two **Mayor’s proclamations** for Energy Efficiency Day (October 7, 2020) and National Drive Electric Week -September 26, 2020). The proclamations, typically read at Assembly meetings, enhance public awareness about clean energy initiatives.
- Last fall, proposed a community **Award for Excellence in Sustainability**. The HRC approved the proposal, which is pending for consideration by the full Assembly.
- Last summer, advocated for two sustainability projects under the CARES-funded Juneau Art Works – **Sustainability Infographics and Climate Solutionists**, both aimed at raising public awareness of climate issues and successes.

- In June 2020, committed to host sustainability sessions as part of CBJ's 2020 grant application (unsuccessful) for **USDA Community Compost and Food Waste Reduction Project**. JCOS committed to work with CBJ staff on a new 2021 application.
- Provided ongoing feedback on the pending 2021 report: **Juneau's Changing Environment Climate Impacts and Response**, which is a collaborative effort spearheaded by JCOS and includes UAS and UAF scientists and municipal staff.

II. 2021 PRIORITIES BY JCOS COMMITTEE

The Commission held its annual January retreat to identify goals and strategies for the calendar year and were cognizant of the CBJ Assembly's 2021 goals. The Commission continued existing Committees to address its 2021 priorities:

Energy Committee– Steve Behnke (Chair), Duff Mitchell, Danielle Meeker

- Support, research, and identify funding for electrification of transportation (Juneau EV plan and charging infrastructure, federal FTA grants for electric buses, and cruise ship dock electrification).
- Support, and research ways to reduce fossil fuel use in buildings through energy efficiency and electrification of space heating (Alaska Heat Smart, building codes).
- Track energy efficiency upgrades of CBJ facilities and advocate for writing "success stories" to post on JCOS website.
- Research and collaborate on updating Juneau energy use & GHG emissions inventory.
- Advocate/collaborate on *Energy Pathways* analysis for modeling tool to identify incremental steps to achieve 80% renewable energy by 2045.

Solid Waste Committee – Lisa Daugherty (Chair), David Teal, Gretchen Keiser

- Complete Solid Waste Factsheet.
- Identify near-term, effective actions on waste reduction and diversion.
- Present education to public and community organizations.
- Research potential federal funding.

Outreach Committee – Anjuli Grantham (Chair), Gretchen Keiser, Lisa Daugherty, Jim Powell, Duff Mitchell

- Sponsor short (lunchtime) sessions on JCOS work, sustainability issues, climate impacts.
- Conduct in-depth Sustainability Sessions
- Initiate Sustainability Awards process, if approved by Assembly
- Showcase Juneau ArtWorks sustainability projects' outcomes.
- Maintain new JCOS website and post success stories

Sustainability Indicators and Impacts Committee -Jim Powell (Chair), Duff Mitchell, Steve Behnke, David Teal

- Complete *Juneau Changing Environment: Impacts and Solutions* report.

- Develop measurable sustainability indicators.

III. OVERVIEW OF JCOS

The Juneau Commission on Sustainability, established by the Assembly in 2007, researches and advises the CBJ on community sustainability. The Commission's mission is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

The Commission's powers and duties are to:

- *Coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and education organizations through education and outreach programs;*
- *Make recommendations to the Juneau Assembly and CBJ Boards and Commissions on policies and programs that promote sustainability;*
- *Research and apply for grants or other funds or CIPs from public or private agencies for the purpose of carrying out any of the provisions or purposes of the resolution establishing the commission;*
- *Serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly and;*
- *Act as liaison between the public and the CBJ Assembly on sustainability-related issues.*

The JCOS is charged with additional duties from the Assembly when it adopted *Juneau's Climate Action and Implementation Plan* (CBJ Resolution 2593; November 14, 2011).

Membership

The 11-member Commission includes nine public members appointed by the Assembly, and one non-voting member each of the Assembly and the Planning Commission. The Commission is supported by CBJ/CDD staff liaisons. The Commission's membership reflects environmental, social, economic, and governmental perspectives unified by the common interests of sustainability.

The JCOS members currently serving are:

Member	Term Expires	Member	Term Expires
<i>Gretchen Keiser</i>	6/30/2021, Chair	<i>Anjuli Grantham</i>	6/30/2021, Vice Chair

Lisa Daugherty	6/30/2022, Secretary	Duff Mitchell	6/30/2022
Danielle Meeker	6/30/2023	Steve Behnke	6/30/2021
Jim Powell	6/30/2023	Vacant	6/30/2022
David Teal	6/30/2023		
Alicia Hughes-Skandijs	CBJ Assembly Liaison (non-voting member)	Kenneth Alper	Planning Commission Liaison (non-voting member)
Beth McKibben	CBJ Staff Liaison		

Also, JCOS thanks others who served on the Commission during the past year:

Planning Commission Liaison: Erik Pedersen

Public Member: John Smith, who actively served on the Commission since 2015; Christine Woll, who served for several years most recently as Secretary; and Ed King who brought a helpful economics perspective.

Meetings and JCOS Committees

The Commission holds its regular meeting on the 1st Wednesday of each month and work sessions on the 3rd Wednesday. During this report's time period, the Commission held 12 regular commission meetings, two special meetings, numerous work sessions, and the January 2021 annual retreat.

For additional background about the Commission, see Attachment 1.

IV. ACCOMPLISHMENTS FOR 2020-21

A. Implementation of the Juneau Renewable Energy Strategy

JCOS continued to advocate for implementation of the *Juneau Renewable Energy Strategy* (2018), and the *Juneau Climate Action & Implementation Plan* (2011) – both adopted by the CBJ Assembly. Over the past year, JCOS focused efforts on the Assembly's goals to "make long term plan to achieve reliance on 80% renewable energy sources by 2045" and "develop a strategy to measure, track, and reduce CBJ energy consumption".

The JCOS Energy Committee is tasked with providing recommendations, and assistance when requested, to CBJ Assembly and staff on implementation of the four strategic areas of

JRES:

1. Implement a CBJ energy management program
2. Reduce Juneau's dependence on fossil fuels for space heating
3. Reduce Juneau's dependence on fossil fuels for transportation
4. Support efforts to provide new renewable energy supplies

The Energy Committee appreciates the Assembly's goal setting and the active engagement of the Assembly PWFC and E&PW Dept. on these issues in the past year. JCOS acknowledges the CBJ funding directed toward: partial (energy) staffing in E&PW Dept, research & planning for EV charging infrastructure, Alaska Heat Smart (heat pump conversions), and energy upgrades of CBJ facilities. JCOS actively participates in the annual CIP process and notes that progress may have been made in integrating sustainability into the City's CIP process.

1. CBJ Energy Management

The goal of this initiative is for CBJ to develop a comprehensive energy management program that allows for systematic consideration of energy use and costs in decision-making at all levels to identify potential energy savings. Internal actions by CBJ can also provide "success stories" as models for the public and private sectors.

The Assembly's aforementioned 2021 goal addressing CBJ energy consumption is a positive step, and the E&PW Dept. is taking concrete actions. Unfortunately, the collection of energy data – of both CBJ's usage and of the community in general - is a difficult task because of the way the information is reported to the city.

In the past six months, JCOS has received E&PW Dept. verbal reports and written energy analyses of several CBJ facilities being examined for energy efficiency upgrades, including the October 2020 bond-funded energy projects. Similarly, CBJ facilities maintenance staff are now tracking energy use subsequent to equipment replacements, renovations, etc.

2. Space Heating and Buildings

Over the past year, JCOS liaisons continued to participate in the roll-out of the Alaska Heat Smart program that assists homeowners to convert to heat pump space heating. Through March 2021, the project has assisted over 450 Juneau homeowners, and Juneau-specific heat pump calculations indicate an average savings of 40% in annual heating costs. The typical Juneau household heating system conversion will avoid \$10,000 lbs. of CO₂ each year – the amount emitted annually by the average U.S. car.

Through the collaborative, US Dept of Energy-funded *Thermalize Juneau* project among Alaska Heat Smart, Cold Climate Housing Research Center at UAF, and Alaska Energy Light & Power (US Dept of Energy funding, JCOS has gained valuable information about what it takes to scale up space heating conversions in Juneau. JCOS continues to work with the full range of groups involved in energy efficiency and heating, including a coordinated effort on electrification of heating loads.

3. Transportation: Electric Vehicles

The JCOS has advocated for electric vehicles (EV) and charging infrastructure for seven years, helping to provide information and promote electric vehicle adoption in the community. Unlike many communities that rely either on private industry or government to provide public EV charging infrastructure, Juneau has benefitted from collaborative private-public partnerships.

Juneau continues as a leading EV adopting community and is one of the fastest growing EV communities in America. In the past 7 years, the number of electric vehicles has grown to over 500, with 1 to 2 new electric vehicles arriving in Juneau weekly. According to a 2019 report by Experian Information Solutions, which examined all EV sales, Juneau ranked 3rd in the Nation.

In the past year, JCOS shared its earlier EV plan outline (2018) and background knowledge with the E&PW Dept staff undertaking research on EV charging infrastructure.

JCOS continues to support efforts to acquire electric buses, both by the city and private companies. In March 2021, JCOS assisted Capital Transit staff developing a 2021 federal Lo-No grant by gathering numerous letters of support from a variety of Juneau organizations. In response to the 2021 grant process focus on air quality, JCOS reached out to ADEC and obtained a letter of support for the CBJ application.

4. New Renewable Energy Supplies

JCOS helps share information about the status of renewable energy supplies and projects in Juneau. As proposals to meet the other JRES goals through electrification of heating and transportation are developed, there is a need for better information about electricity supply, demand and costs, which is provided by the industry. JCOS sees its role as helping to make this information available to the public.

B. Solid Waste

In its second year, the JCOS Solid Waste Committee produced an informative report describing the status and ongoing issues about solid waste in Juneau. The ***Juneau Solid Waste Fact Sheet and Recommendations for a Course of Actions by the CBJ Assembly*** (March 2021) provides background information and recommends specific actions going forward to begin to address the eventual closure of the existing landfill when it reaches capacity in about 20 years.

Committee members have actively participated in Assembly PWFC meetings as that committee and the E&PW Dept begin to research steps that CBJ could take to reduce waste and divert reusable materials from the landfill as a way to buy the community time before a new landfill is needed. JCOS also held a virtual sustainability session on *Solid Waste in Juneau 101* in late May with approx. 18 attendees. The Solid Waste Committee anticipates that

other sustainability sessions on aspects of solid waste will be forthcoming.

C. Outreach

1. *Sustainability Sessions*

The sustainability sessions are intended to raise public awareness, discourse and education about sustainability topics relevant to Juneau. The Outreach Committee initiated a new format for short, lunchtime sustainability sessions in March – May. A speaker presents information for 30 minutes, followed by a 30-minute Q&A period. The three topics addressed: **air quality monitoring in Juneau (March), Juneau Renewable Energy Strategy refresher (April), and Juneau’s Solid Waste 101 (May)**. Additional sessions are in the works for 2021.

2. *JCOS Media Presence*

JCOS maintains a website under the Community Development Department and also has a Facebook page. The above-mentioned JCOS sustainability sessions are recorded and posted, as are JCOS reports and meeting minutes. As JCOS members identify worthwhile articles or reports on sustainability topics germane to Juneau, these are also posted for the public.

D. Sustainability Indicators and Impacts

1. *Sustainability Awards*

Drawing on models in other municipalities, the Sustainability Committee developed a Sustainability Awards concept, whereby a community individual, organization, business, or agency would be recognized for their efforts that achieve sustainability addressing a resilient economy, climate change and adaptation, energy efficiency in the built environment, public policy, natural ecosystems, transportation, solid waste reduction/diversion, food security, or public/community health. The JCOS would solicit and review applications and make a recommendation to the Assembly, which would select the annual award recipient. The proposal was approved by the Assembly HRC and is pending for consideration by the full Assembly.

2. *Juneau’s Changing Environment – Impacts and Solutions*

The JCOS Sustainability Committee, in collaboration with the UAS and UAF scientists, is updating the original 2007 *Predictions of Climate Change Impacts* based on the latest information and understanding of climate change and its impacts. JCOS members anticipate reviewing a draft report, following a peer review, with completion in 2021.

ATTACHMENT 1: History of the Juneau Commission on Sustainability

The governing legislation for the Juneau Commission on Sustainability is CBJ Resolution 2401am, July 9, 2007. The policy and purpose of the Commission incorporated the mission of the former Juneau Energy Advisory Committee, which was also repealed by Resolution 2401am. The Commission's 2010 sunset date was removed by CBJ Resolution 2528, May 19, 2010.

The membership structure of the Commission was altered in 2015. Resolution 2755; February 5, 2015 renewed the Commission and repealed an earlier Resolution 2718. The Planning Commission and Assembly Liaison members are now non-voting members and do not count towards a quorum.

In the past, many persons have actively served on the Commission:

Public Member: Carol Anderson, Nathan Arentsen, Kaley Bangston, Bob Bellagh, Kate Bevegni, Eva Varadi Bornstein, Sandy Boyce, Alida Bus, Amy Condra, Robert Deering, Susan Ely, Catherine Fritz, Myrna Gardner, Clint Gundelfinger, Dave Hanna, Lauren Heine, Scott Jackson, Zane Jones, Jonathan Kamler, Ed King, Linda Kruger, Iura Leahu, Jeni Lefing, Sarah Lewis, Sean Lynch, Greg McEwen, Jim Rehfeldt, Sally Schlichting, Amy Skilbred, John Smith, Kate Troll, Sara Truit, Greg Smith, Nancy Waterman, , Rick Wolk, Gayle Wood, Lisa Weissler, Christine Woll.

Assembly Liaison: Bob Doll, Karen Crane, Mary Becker, Jerry Nankervis, Kate Troll, Maria Gladziszewski, Rob Edwardson, Michelle Hale.

Planning Commission Liaison: Dan Miller, Nancy Waterman, Nicole Grewe, Ben Haight, Mike Levine.

CBJ Staff Liaison: Maria Gladziszewski, Tim Felstead.

Previous JCOS Chair: Gayle Wood, Sarah Lewis, Sandy Boyce, Sean Lynch, Alida Bus, Nancy Waterman, Kate Troll, Lisa Weissler, Steve Behnke, Duff Mitchell.

Over the years, JCOS worked on several aspects of community sustainability through several past committees, including: Food Security (2016-2018; 2009-2011) Climate Action Plan Implementation (2012), Sustainability Indicators (2010-2012), Initiatives (2012), Energy (2014-2015), Energy/Greenhouse Gas (2009-2011), Solid Waste (2014-2016), Sustainability Chapter/Comprehensive Plan Update (2014), Built Environment, City Operations, and Transportation; Outreach /Accountability (2014-2015).



To: Wade Bryson, Chair
Human Resources Committee
From: Tom Rutecki, Chair
Youth Activity Board
Subject: Fiscal Year 2021 (July '20-June'21) Youth Activity Board Annual Report
Date: August 23, 2021

The Youth Activity Board (YAB) had a busy year reviewing and distributing grant money through the Youth Activity Grant and Contingency Grant programs. As budgets get tighter for the non-profit youth programs, these pools of money are becoming more strained.

The YAB is required by ordinance to place a sum equal to five percent of the amount allocated by the City Assembly into a contingency account to fund unanticipated events. \$332,500 minus the five-percent contingency (\$16,625) leaves the general youth activities fund with **\$315,875 to distribute for overall grant funding.**

CBJ share of Youth Activity funding	\$332,500
Contingency Fund Reduction (5%)	<u>(\$ 16,625)</u>
Total grant funding	\$315,875

Grant proposals are divided into three categories: Sports, Arts, and Academic/other for evaluation and ranking. The nine Youth Activity Board members* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching an agreement on the groups to be funded and their recommended funding level. Attached are the Fiscal Year 2021 and Fiscal Year 2022 spreadsheets showing the organizations, amounts requested and recommended funding.

Fiscal Year 2021 had 28 proposals totaling \$561,131.00; all 28 of the programs were partially funded. In Fiscal Year 2022 there were 26 proposals totaling \$493,623.54 (down 12% from Fiscal Year 2021) in requests; the board recommended partial funding for 27 of the proposals.

The board was active during Fiscal Year 2021 in which a total of six meetings were conducted to review contingency grant applications and grant documents. In Fiscal Year 2020, the board reviewed 4 contingency grant applications, representing robotics, baseball and softball, totaling \$21,157.20 (down 20% from Fiscal Year 2019) submitted by four different programs.

155 S. Seward St ☐ Juneau, AK 99801

☐ Phone: (907) 586-5226 ☐ Fax: (907) 586-4589 ☐ Email: Parks.Rec@juneau.org



During Fiscal Year 2021, the board reviewed 2 contingency grant applications, representing wrestling and basketball, totaling \$4,829.20 (down 77% from Fiscal Year 2020) submitted by one youth individual and one program.

*** Youth Activity Board Members (attendance record for the year attached)**

Chair: Tom Rutecki

General Public representatives: Tom Rutecki, Bonita Nelson, Kiana Potter, Elizabeth Balstad, Summer Christiansen, Kristina Moore-jager

Parks and Recreation Advisory Committee representative: Josh Anderson

Juneau Arts and Humanities representative: Della Cheney

Youth representative: Caleb Peimann

**Fiscal Year 2021 Youth Activity Annual Report
Appendices**

FY21 Youth Activity Grant Totals	Appendix A
FY22 Youth Activity Grant Totals	Appendix B
FY20 Youth Contingency Grant Totals	Appendix C
FY21 Youth Contingency Grant Totals	Appendix D
FY21 Youth Activity Board Annual Attendance Report	Appendix E

Packet Page 24 of 60
APPENDIX A
FY21 YOUTH ACTIVITY GRANT TOTALS

REQUESTING ORGANIZATION	NAME OF PROGRAM	AMOUNT REQUESTED	FINAL AWARD
ACADEMIC			
Discovery Southeast	Nature & Exploration- Discover Juneau	\$13,070.00	\$8,431.00
SAIL	ORCA Youth Program	\$20,200.00	\$8,207.00
AWARE, Inc	Girls on the Run/Boys Run	\$8,910.00	\$8,175.00
AEYC-SEA	Dimond Park Preschool Health Club	\$12,700.00	\$8,078.00
Girl Scouts of Alaska	G.I.R.L. Power in Juneau	\$12,500.00	\$7,758.00
Big Brothers, Big Sisters	Juneau Youth Activities Program	\$14,000.00	\$6,732.00
	Total Program Amount Requested	\$81,380.00	\$47,381.00
ARTS			
Juneau Dance Theatre	Juneau Fine Arts Camp	\$26,000.00	\$17,800.00
Juneau String Ensembles	New York Internatinal Music Festival	\$45,000.00	\$12,000.00
Juneau Jazz & Classics	JJ&C Education & Outreach	\$20,000.00	\$14,300.00
Juneau Symphony, Inc.	Juneau Student Symphony	\$10,000.00	\$8,000.00
Friends of Alaska State Museum	Alaska Art at the APK	\$9,940.00	\$8,086.00
Perseverance Theatre	Summer Theatre Art Rendezvous-STAR	\$25,000.00	\$15,624.00
	Total Program Amount Requested	\$135,940.00	\$75,810.00
SPORTS			
Gastineau Channel Little League	Youth Baseball, Softball and tball	\$38,000.00	\$27,548.00
Juneau Douglas Ice Association	Youth Hockey Program	\$20,800.00	\$12,065.00
Juneau Soccer Club	JSC Competitive & Developmental Soccer	\$34,955.00	\$23,944.00
Glacier Swim Club	Youth Competitive Swimming	\$18,350.00	\$18,350.00
Juneau Youth Football League	Standards & Practices of Safety for Participants	\$28,000.00	\$19,600.00
Juneau Youth Sailing	Youth on the Water	\$11,490.00	\$4,598.00
Hooptime Basketball	Hooptime Basketball	\$13,987.00	\$8,513.00
Juneau Skating Club	Youth Ice Skating	\$33,175.00	\$16,090.00
Midnight Suns Fastpitch Softball	Girls Fast Pitch Softball	\$25,000.00	\$9,430.00
Juneau Jumpers	Juneau Jumpers	\$20,350.00	\$6,502.00
Juneau Ski Club	JSC Safety & Training Equipment	\$17,500.00	\$11,113.00
Juneau Trap Team	Juneau Trap Team Program	\$12,500.00	\$3,875.00
Midnight Suns Baseball Club	Youth Baseball	\$29,500.00	\$15,783.00
Hoop Rats Basketball Club	Hoop Rats Basketball	\$19,500.00	\$7,312.00
Juneau Nordic Ski Club	Youth Nordic Ski Program	\$16,400.00	\$7,134.00
Sealaska Heritage Institue	Latseen Hoop Camp	\$4,304.00	\$827.00
	Total Program Amount Requested	\$343,811.00	\$192,684.00
	Total FY21 Amount Requested	\$561,131.00	\$315,875.00

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APPENDIX B
FY22 YOUTH ACTIVITY GRANT TOTALS

REQUESTING ORGANIZATION	NAME OF PROGRAM	AMOUNT REQUESTED	FINAL AWARD
ACADEMIC			
Discovery Southeast	Nature & Exploration- Discover Juneau	\$9,710.00	\$9,710.00
SAIL	ORCA Youth Program	\$8,240.00	\$8,240.00
AWARE, Inc	Girls on the Run/Boys Run	\$8,175.00	\$8,175.00
AEYC-SEA	Dimond Park Preschool Health Club	\$12,700.00	\$12,700.00
Girl Scouts of Alaska	G.I.R.L. Power in Juneau	\$13,450.00	\$5,059.00
Big Brothers, Big Sisters	Juneau Youth Activities Program	\$9,815.00	\$9,815.00
Resurrection Lutheran Church	Juneau Live! Youth Access Pilot Program	\$20,000.00	\$0.00
	Total Program Amount Requested	\$82,090.00	\$53,699.00
ARTS			
Juneau Dance Theatre	Juneau Fine Arts Camp	\$22,000.00	\$22,000.00
Juneau String Ensembles	New York Music Festival at Carnegie Hall	\$47,560.00	\$22,000.00
Juneau Jazz & Classics	JJ&C Education & Outreach	\$20,000.00	\$13,000.00
Juneau Symphony, Inc.	Juneau Student Symphony	\$13,200.00	\$12,000.00
Friends of Alaska State Museum	Alaska Art at the APK	\$21,831.99	\$13,000.00
Perseverance Theatre	Summer Theatre Art Rendezvous-(STAR)	\$24,350.00	\$12,762.00
	Total Program Amount Requested	\$148,941.99	\$94,762.00
SPORTS			
Gastineau Channel Little League	Youth Baseball, Softball and tball	\$34,800.00	\$27,144.00
Juneau Douglas Ice Association	Youth Hockey Program	\$30,000.00	\$12,000.00
Glacier Swim Club	Youth Competitive Swimming	\$20,600.00	\$12,294.00
Juneau Youth Football League	Standards & Practices of Safety for Participants	\$30,000.00	\$22,500.00
Hooptime Basketball	Hooptime Basketball	\$14,164.00	\$9,348.00
Juneau Skating Club	Youth Ice Skating	\$33,175.00	\$22,227.00
Midnight Suns Fastpitch Softball	Girls Fast Pitch Softball	\$15,000.00	\$6,035.00
Juneau Youth Wrestling Club	Juneau Youth Wrestling	\$13,167.55	\$7,900.00
Juneau Ski Club	JSC Safety & Training Equipment	\$10,000.00	\$9,000.00
Juneau Trap Team	Juneau Trap Team Program	\$10,000.00	\$5,654.00
Midnight Suns Baseball Club	Youth Baseball	\$24,000.00	\$16,800.00
Juneau Nordic Ski Club	Youth Nordic Ski Program	\$22,900.00	\$16,030.00
Sealaska Heritage Institue	Latseen Hoop Camp	\$4,785.00	\$482.00
	Total Program Amount Requested	\$262,591.55	\$167,414.00
	Total FY22 Amount Requested	\$493,623.54	\$315,875.00

		Amount Requested	(+)	Amount Awarded(-)	Total Available Funding
Beginning Balance (5% of \$332,500)			\$ 16,625.00		\$ 16,625.00
August	GCLL Juniors Softball State Tournament (Anc) (12 Youth)	\$2,600.00		\$3,000.00	
	GCLL Juniors Baseball Western Regional Tournament (San Jose, Ca) (13 Youth)	\$10,924.20		\$3,250.00	
January	Katharine Miller - First Lego League Invitational Championship (4 Youth)	\$1,845.00		\$1,200.00	
	Girl Scouts of Alaska-First Lego League Invitational Championship (7 Youth)	\$5,788.00		\$2,100.00	
March	Arctic Winter Games Juneau Snowshoe Team Alaska				
	Canceled - COVID-19				
Totals		\$21,157.20		\$9,550.00	\$ 7,075.00

I:\YAB\FY21\Administrative Documents\HRC Report\Appendix C

Youth Activities Contingency Fund Balance FY21
 July 1, 2020 to June 30, 2021

		Amount Requested	(+)	Amount Awarded(-)	Total Available Funding
Beginning Balance (5% of \$332,500)			\$ 16,625.00		\$ 16,625.00
August	Thomas Baxter - Midwest Ironman Duals (wrestling) (1 Youth)	\$535.20		\$535.20	
April	Sumner Baxter - Twin City Showdown Basketball Tournament (7 Youth)	\$4,294.00		\$4,294.00	
Totals		\$4,829.20		\$4,829.20	\$ 11,795.80

APPENDIX E
FY 21 Youth Activity Board Attendance

	8/11/2020	11/10/2020	12/8/2020	2/9/2021	4/21/2021	6/8/2021								
Member														
Tom Rutecki	P	P	P	P	P	P								
Bonita Nelson	P	P	P	P	P	P								
Elizabeth Balstad	A	A	P	P	P	P								
Della Cheney	P	A	P	P	A	A								
Caleb Peimann	P	A	P	P	P	A								
Kiana Potter	A	P	P	A	P	A								
Kristina Moore-Jager	na	P	P	P	A	P								
Summer Christiansen	na	P	P	A	P	P								
Josh Anderson	na	P	P	P	P	A								
Kristen Romanoff	P	na	na	na	na	na								
Joyce Vick	A	na	na	na	na	na								
Elizabeth Balstad reappointed by HRC September 21, 2020, public seat.														
Tom Rutecki appointed by HRC September 21, 2020, public seat.														
Kristina Moore-Jager appointed by HRC September 21, 2020, public seat.														
Summer Christiansen appointed by HRC September 21, 2020, public seat.														
Caleb Peimann appointed by HRC August 13, 2018; youth representative board seat.														
Kiana Potter appointed by HRC August 13, 2018; public seat.														
Della Cheney appointed by HRC August 19, 2019; JAHC representative.														
Kristen Romanoff appointed by HRC March 5, 2018, public seat.														
Josh Anderson appointed by HRC November 23, 2020, PRAC representative.														

Presented by: The Manager
Introduced: 03/05/2018
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2820

A Resolution Reestablishing the Youth Activities Board, and Repealing Resolution 2761.

WHEREAS, the Assembly wishes to acknowledge the continuing support of CBJ voters for youth programs through voter approval of sales tax levies; and

WHEREAS, it is the Assembly's policy to expend a portion of sales tax funds each year to provide supplementary funding for youth activities in the community, including artistic, cultural, athletic, and other extra-curricular academic pursuits; and

WHEREAS, the Assembly intends that these funds be distributed among various community organizations which sponsor youth activities in a manner that best serves our youth; and

WHEREAS, the Assembly believes the most appropriate way to allocate these funds among various community groups is to maintain a citizen board to accept and evaluate proposals; and

WHEREAS, the Assembly first implemented these policies by adopting Resolution No. 1804 establishing the Youth Activities Board, Resolution No. 2033 amending its membership, Resolution No. 2071 extending the Board sunset date, Resolution 2410 repealing the sunset date entirely and providing for the indefinite continuation of the Board, and Resolution 2761 setting criteria for allocation of funds for youth activity programs.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Youth Activities Board Reestablished. There is hereby reestablished the Youth Activities Board.

Section 2. Youth Activities Board Membership.

(a) The Board shall consist of nine members who shall serve without compensation. The Board membership shall consist of:

- (1) One member from the Parks and Recreation Advisory Committee, nominated by the Committee;
- (2) One member 18 years old or younger;
- (3) One member from the Juneau Arts and Humanities Council, nominated by the Council; and
- (4) Six members of the general public.

(b) Board members serving at the time of the adoption of this resolution shall serve out their terms. Nominations for appointment shall be made by the Assembly Human Resources Committee. To the extent practicable, general public nominees should not be employees or board members of organizations which exist for the purpose of providing athletic, artistic, cultural, or extra-curricular academic pursuits intended primarily for youths.

(c) Nominations pursuant to (a)(1)-(4) shall be submitted to the Assembly Human Resources Committee and forwarded to the Assembly for approval.

(d) The Board shall be organized as follows:

- (1) The Board shall elect annually from its members a chair and vice-chair and such other officers as it deems necessary. The Board may establish such committees as it deems necessary.
- (2) A vacancy on the Board shall exist:
 - (A) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
 - (B) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
 - (C) If a member submits his or her resignation to the Assembly;
 - (D) If a member is physically unable to attend Board and standing committee meetings for a period of more than 90 days; or
 - (E) If a member misses more than 40 percent of the Board and standing committee meetings in a 12-month period.
- (3) The chair of the Board shall notify the Assembly of any vacancy on the Board. Upon notification, the Assembly shall appoint a new member for the unexpired term.

- (4) The Board shall meet as necessary to carry out the business of the Board but no fewer than four times per year.
- (5) Any member of the Board who participates in or volunteers for, or who has an immediate family member who participates in or volunteers for a program applying for funds shall declare a conflict of interest. A Board member who has declared a conflict may not evaluate or participate in any discussion regarding that program. Immediate family includes the person's spouse, minor child, dependent, or regular member of the person's household.

Section 3. Youth Activities Board Purposes. The purposes of the Board are as follows:

- (a) To prepare a Request for Proposals annually for the purpose of soliciting proposals for providing youth activities of an athletic, cultural, artistic, or academic nature. The amount of funding available will be determined by the Assembly annually as part of the adoption of the City and Borough budget.
- (b) To adopt procedures for evaluating proposals received for providing youth activities.
- (c) Subject to the limitations established in Section 4, to make recommendations to the Assembly in April of each year for allocating funds among proposals selected by the Board. Recommendations should reflect the intrinsically equal value to youth of athletic, cultural, artistic and academic types of activities, and reflect the range of needs identified by the qualified proposals submitted.
- (d) With the assistance of staff as assigned by the Manager, to evaluate the use of the funds by each organization and to report annually to the Assembly on the expenditure of those funds.

Section 4. Criteria for Decisions. The Board shall use the following criteria when considering the allocation of funds among youth activity programs:

- (a) Programs shall serve the needs of minors no older than 19 years of age, provided that programs intended for disabled youth may serve minors no older than 20 years of age.
- (b) The Board shall annually place in a contingency account a sum equal to five percent of the total youth activity grant funding allocated by the Assembly. The purpose of the contingency account shall be to fund unanticipated events, purchases, or travel for youth who qualify by competition to attend advanced level competition before the end of the fiscal year. In the last six months of the fiscal year, the Board may allocate unexpended contingency funds to a qualifying community organization

in accordance with this section. At the end of each fiscal year any funds remaining in the contingency fund shall revert to the general fund.

(c) All proposals considered by the Board under this program shall include a proposed method for evaluating the effectiveness of the activity. The Board, in evaluating effectiveness, may apply additional methods related to these criteria.

(d) All proposals must meet the following requirements:

- (1) The program starting date must occur prior to June 30 of the fiscal year for which funding is provided.
- (2) Programs may not be funded retroactively.
- (3) Funding will not be awarded for administrative costs, operational costs of facilities, capital costs for facilities, or salaries and benefits for coaches or instructors, except for a guest artist, educator, or coach offering a special program in Juneau. Facility rental for a special program is allowed.
- (4) All promotional or printed material must include the following statement: "This program is partially funded by the Citizens of the City and Borough of Juneau through sales tax revenues."
- (5) All programs are subject to City and Borough financial audits.

(e) The Board shall evaluate proposals through a scoring method applying the following factors in order of importance:

- (1) Number of hours of participation per youth.
- (2) Low program cost per participant hour.
- (3) Number of youth actively participating in the program.
- (4) Instructor or coach's relevant experience in providing the youth program.
- (5) High adult per youth ratio to support the program.
- (6) Organization's past history of providing successful youth programs.
- (7) Financial management of organization as indicated by overall budget.
- (8) Amount of the direct and indirect support provided to the organization from other CBJ funding sources.

- (9) Amount of volunteer support for the program.
- (10) Existence of scholarship fund for qualified youth within the program.
- (11) Provision of transportation, equipment, and other practical assistance to youth in need.
- (12) Cooperative efforts with other local youth organizations.
- (13) Proposals for or evidence of or acknowledgment of the CBJ grant funded from CBJ voter-approved sales tax.

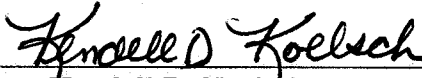
Section 5. Rules for Procedure. The Rules of Procedure for Assembly Advisory Boards reestablished by Resolution No. 2686, as amended from time to time, shall govern the conduct of business by the Board.

Section 6. Administrative Support. Staff support shall be provided by the recreation superintendent or alternate designee of the Manager.

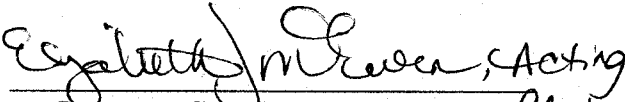
Section 7. Repeal of Resolution. Resolution 2761 is repealed.

Section 8. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 5th day of March, 2018.


Kendell D. Koelsch, Mayor

Attest:


Laurie J. Sica, Municipal Clerk *Clerk*



City and Borough of Juneau, AK

Youth Activities Board

Board Roster



Caleb Peimann

1st Term Sep 01, 2018 - Aug 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Youth 18 yrs or younger when appointed

Dais Seat 7



Kiana Potter

1st Term Sep 01, 2018 - Aug 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Josh Anderson

1st Term Nov 23, 2020 - Feb 28, 2022

No Recruitment

Appointing Authority PRAC

Position Voting Member

Category PRAC Representative

Dais Seat 9



Summer A Christiansen

1st Term Sep 21, 2020 - Aug 31, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 1



Bonita Nelson

2nd Term Sep 01, 2019 - Aug 31, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5



Della Cheney

1st Term Aug 19, 2019 - Aug 31, 2022

Appointing Authority Assembly

Position Voting Member

Category JAHC Representative

Dais Seat 4



Tom L Rutecki

1st Term Sep 21, 2020 - Aug 31, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 8



Kristina M Moore-jager

1st Term Sep 21, 2020 - Aug 31, 2023

Position Voting Member

Office/Role Member

Category Public



Elizabeth Balstad

2nd Term Sep 01, 2020 - Aug 31, 2023

Position Voting Member

Category Public

Application Form**Profile**

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Jack

First Name

F

Middle Initial

Lovejoy

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

N/A

Employer

N/A

Job Title

Residence Address if different from your Mailing "Home" Address listed above**Residence Address Line 2****Residence City**

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

I'm a rising sophomore at Thunder Mountain High school. I'm interested in being on the board.

Jack F Lovejoy

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Youth Activities Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I was on student government in middle school, and am interested in learning more about how boards work. I know that this board affects different youth groups in the city, and I'm interested in being a part of that.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

N/A

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I've volunteered with the Midnight Suns softball program and helped coach the 10u. I've worked with Juneau Jumpers to help younger kids get into jump roping and the sport.

Education/Training: Please list both formal and informal education & training experiences:

I'm a current high school student.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Samantha

First Name

D

Middle Initial

Schwarting

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Student

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Youth Activities Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

[REDACTED]

Interests & Experiences

Please tell us about yourself and why you want to serve. *[Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]*

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am applying for the Youth Activity Board because I would like the chance to contribute to the community. I am an active member of Glacier Swim Club and have been for 7 years. Having experience with GSC helps me understand how much these smaller organizations can change kids lives and I would like to help preserve it for the future youth.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Glacier Swim Club

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Juneau Youth Court, Chapel by the Lake Youth Group, Glacier Swim Club Swim Instructor

Education/Training: Please list both formal and informal education & training experiences:

10th grade student at JDHS, current GPA 4.0

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

None

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

[REDACTED]

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form**Profile**

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Madelyn

First Name

Boman

Middle Initial

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

CBJ

Employer

Lifeguard

Job Title

Residence Address if different from your Mailing "Home" Address listed above**Residence Address Line 2****Residence City****Residence State****Residence Postal Code****Comments**

Secondary Email Address (if any)

Which Boards would you like to apply for?

Youth Activities Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am currently a Senior at JDHS and have been a member of the Swim Team throughout High School. I would love to have the experience in taking part in the Public decision making process for issues that I care about.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

None

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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Application Form

Profile

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Parker

Boman

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Youth Activities Board: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

My neighbor told me about the opportunity to serve on the Youth Activities Board and as a Student I thought it would be a great experience.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

N/A

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

N/A

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202

Phone: (907)586-5278 Fax: (907)586-4552

email: di.cathcart@juneau.org

MEMORANDUM

DATE: August 20, 2021
TO: Assembly Human Resources Committee
FROM: Di Cathcart, Deputy Municipal Clerk
RE: (LEPC) Seat Assignment/Nomination

The Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the HRC to forward the nomination of the below applicant for appointment to the Assembly. Please note, this list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics*.

Seat 8a – Right to Know Act of 1988 Seat [Alternate Member] Christopher Russell appointment date August 23, 2021 to fill an unexpired term and for a full term beginning January 1, 2022 and ending December 31, 2024.

Previous member to this seat, AST Lieutenant Nicholas Zito is needing to step down.



City and Borough of Juneau, AK

Local Emergency Planning Committee

Board Roster



Gregory 'greg' Smith

1st Term Oct 26, 2020 - Oct 04, 2021

No Recruitment

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Assembly Liaison

Dais Seat 1



Warren J Russell

1st Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Media Seat

Dais Seat 6a



Bill Legere

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Media Seat

Dais Seat 6



Daniel Garcia

5th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary - CHAIR

Category Right to Know Act of 1988

Dais Seat 8



Nicholas Zito

2nd Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Right to Know Act of 1988

Dais Seat 8a

This is the seat that Chrisopher Russell will be filling since it is within 6 months of term coming due; the HRC could appoint to fill the remainder of the term plus a full term ending December 31, 2024



Karen Wood

2nd Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Community Group Seat

Dais Seat 9



Ed Williams

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate-Vice-Chair

Category Community Group Seat

Dais Seat 9a



Britta Tonnessen

1st Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category American Red Cross Seat

Dais Seat 7



Ed Quinto

3rd Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Firefighter/EMS

Dais Seat 3



Travis Mead

1st Term Jan 25, 2021 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Firefighter/EMS

Dais Seat 3a



Carolyn A Garcia

1st Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category American Red Cross Seat

Dais Seat 7a



Zachariah Fisher

2nd Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Vulnerable Population Seat

Dais Seat 11



Daniel Wiersma

1st Term May 24, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category BRH Hospital Seat

Dais Seat 5



Tonia Montez

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category BRH Hospital Seat

Dais Seat 5a



Destiny Sargeant

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category General Public Seat

Dais Seat 4



Jonathan Suk

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Haz/Mat Transporter Seat

Dais Seat 10a



Benjamin Murray

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category General Public Seat

Dais Seat 4a



Michael A Tunley

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Haz/Mat Transporter Seat

Dais Seat 10



Scott Erickson

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Peace Officer

Dais Seat 2



David Campbell

4th Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Peace Officer

Dais Seat 2a



Michelle Brown

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Manager's Designee

Dais Seat 12a



Tom Mattice

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Manager's Designee

Dais Seat 12



Vacancy

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Vulnerable Population Seat

Dais Seat 11a

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Christopher

First Name

L

Middle Initial

Russell

Last Name

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Alaska State Troopers

Employer

Sergeant

Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

None

Interests & Experiences

Please tell us about yourself and why you want to serve. *[Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]*

Please explain, with specificity, your reasons for applying to serve on this particular board.

I transferred to Juneau and took over for previous board member Sergeant Nick Zito on August 9, 2021. I grew up in Juneau and was assigned here previously with the Alaska State Troopers. I transferred back to Juneau for a second time because I love the community and want to serve the people in and around the area. I believe it is my responsibility as an Alaska State Trooper and more importantly as a community member to help the board succeed.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

None.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

None.

Education/Training: Please list both formal and informal education & training experiences:

MA in the Administration of Justice from the University of Alaska Fairbanks Graduate of the 133rd session of Southern Police Institute Graduate Program from the University of Louisville BA in Languages (Spanish and Russian) from University of Alaska Anchorage

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

SOA -DOPLR: Academy of Supervisors (AFSU) International Association of Chiefs of Police Teamwork and Leadership Course APSC Advance Police Certificate ASPC Police Instructor Field Training Officer Critical Incident Response Team Leader (CIRT) Crisis Intervention Team Mental Health First Aid Instructor

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

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☒ I Agree

Eaglecrest Job Title	Current Eaglecrest Step 1 (A)	Step 1 (A) +22%	Current EC Average Wage	Current EC Average Wage +22%	All Resorts Average	Small Resorts Average
Ski Area Manager	\$37.00	\$45.14	\$42.50	\$51.85	\$79.53	\$61.93
Director, Base Operations	\$22.00	\$26.84	<i>Vacant</i>	<i>Vacant</i>	\$35.99	\$25.23
Director, Mountain Operations	\$22.00	\$26.84	\$27.25	\$33.25	\$48.04	\$32.84
Director, Snow Safety	\$22.00	\$26.84	\$30.83	\$37.61	\$29.85	\$24.10
Director, SSS RRR	\$22.00	\$26.84	\$26.59	\$32.44	\$36.29	\$24.41
Lift & Vehicle Maintenance Manager	\$20.00	\$24.40	\$24.33	\$29.68	\$27.35	\$23.23
Marketing & Events Manager	\$18.00	\$21.96	\$26.23	\$32.00	\$48.41	\$39.08
Mechanic III	\$16.00	\$19.52	<i>Vacant</i>	<i>Vacant</i>	\$26.77	\$22.58
Senior Groomer	\$16.00	\$19.52	\$17.50	\$21.35	\$23.22	\$19.60
Ski Patrol Supervisor	\$16.00	\$19.52	\$20.00	\$24.40	\$24.55	\$18.90
Lead Building Custodian	\$14.72	\$17.96	\$17.06	\$20.81	\$17.36	\$14.72
Food Service Supervisor	\$14.50	\$17.69	\$17.66	\$21.55	\$20.73	\$20.18
Lead Snow Cat Operator	\$14.50	\$17.69	\$16.00	\$19.52	\$18.58	\$18.72
Marketing & Media Coordinator	\$14.50	\$17.69	\$17.23	\$21.02	\$24.81	\$21.54
Senior Ski Patroller	\$14.50	\$17.69	\$16.74	\$20.42	\$17.92	\$15.61
Ski Shop Supervisor	\$14.50	\$17.69	\$16.00	\$19.52	\$21.96	\$18.73
SSS Supervisor	\$14.50	\$17.69	<i>Vacant</i>	<i>Vacant</i>	\$19.49	\$18.01
Assistant Ski Shop Supervisor	\$13.50	\$16.47	\$15.76	\$19.23	\$16.62	\$15.83
Mechanic II	\$13.50	\$16.47	<i>Vacant</i>	<i>Vacant</i>	\$21.27	\$21.99
Revenue Coordinator	\$13.50	\$16.47	\$14.50	\$17.69	\$15.56	\$15.94
Ski Patroller	\$13.50	\$16.47	\$15.31	\$18.68	\$13.79	\$12.90
Snow Cat Operator	\$13.50	\$16.47	\$14.50	\$17.69	\$15.53	\$15.60
SSS Admin Coordinator	\$13.50	\$16.47	\$14.32	\$17.47	\$17.76	\$15.88
SSS Coordinator	\$13.50	\$16.47	\$16.17	\$19.73	\$17.76	\$15.88
SSS Instructor - Adaptive	\$13.50	\$16.47	<i>Vacant</i>	<i>Vacant</i>	\$16.54	<i>N/A</i>
Eaglecrest Laborer	\$12.50	\$15.25	\$14.43	\$17.60	\$14.97	\$14.33
Mechanic I	\$12.50	\$15.25	<i>Vacant</i>	<i>Vacant</i>	\$17.08	\$16.86
SSS Instructor Level 3	\$12.50	\$15.25	\$14.56	\$17.76	\$19.35	\$17.13
Senior Cashier	\$11.50	\$14.03	\$13.00	\$15.86	\$16.36	\$15.87
SSS Instructor Level 2	\$11.50	\$14.03	\$13.27	\$16.19	\$15.49	\$14.02
Cook	\$10.50	\$12.81	\$12.00	\$14.64	\$13.05	\$11.85
Repair Technician	\$10.50	\$12.81	\$12.13	\$14.80	\$13.47	\$12.00
SSS Instructor Level 1	\$10.50	\$12.81	\$12.05	\$14.70	\$13.31	\$12.78
Lift Operator	\$9.50	\$11.59	\$10.58	\$12.91	\$12.64	\$11.93
Rental Technician	\$9.50	\$11.59	\$10.75	\$13.12	\$11.97	\$11.01
SSS Instructor - Non-Certified	\$9.50	\$11.59	\$10.31	\$12.58	\$12.04	\$11.50
Cashier	\$9.00	\$10.98	<i>Vacant</i>	<i>Vacant</i>	\$12.16	\$11.24
Bootfitter	\$8.50	\$10.37	<i>Vacant</i>	<i>Vacant</i>	\$11.97	\$11.01
Food Service Worker	\$8.50	\$10.37	<i>Vacant</i>	<i>Vacant</i>	\$12.20	\$11.56

Pay Plan effective 5/28/2014										
	Job Title	Division	Range	Class Code	Step 1 A	Step 2 B	Step 3 C	Step 4 D	Step 5 E	
Overtime Exempt	PERS	Ski Area Manager	3900-000	117	0101	\$37.00	\$37.50	\$38.00	\$38.50	\$39.46
Overtime Exempt	PERS	Director, Mountain Operations	3900-000	113	0102	\$22.00	\$22.50	\$23.00	\$23.50	\$24.09
Overtime Exempt	PERS	Director, Snow Safety	3900-000	113	0104	\$22.00	\$22.50	\$23.00	\$23.50	\$24.09
Overtime Exempt	PERS	Director, Snow Sports, Rental, Retail and Repair	3900-000	113	0105	\$22.00	\$22.50	\$23.00	\$23.50	\$24.09
Overtime Exempt	PERS	Director, Base Operations	3900-000	113	0109	\$22.00	\$22.50	\$23.00	\$23.50	\$24.09
Overtime Exempt	PERS	Trails Manager	3900-000	111	0515	\$20.00	\$20.50	\$21.00	\$21.50	\$22.04
		Sr. Cashier	3900-040	105	0604	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Revenue Coordinator	3900-040	107	0611	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Van Driver	3900-040	103	0607	\$9.50	\$10.00	\$10.50	\$11.00	\$11.28
Overtime Eligible	PERS	Lead Building Custodian	3900-040	105	0608	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Building Custodian	3900-040	104	0605	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Cashier	3900-040	102	0606	\$9.00	\$9.50	\$10.00	\$10.50	\$10.76
		Food Service & Rental Manager	3900-050	110	0809	\$18.00	\$18.50	\$19.00	\$19.50	\$19.99
		Food Service Supervisor	3900-050	108	0801	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
		Food Service Lead	3900-050	107	0805	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Cook	3900-050	104	0802	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Food Service Utility Worker	3900-050	101	0808	\$8.50	\$9.00	\$9.50	\$10.00	\$10.25
Overtime Eligible	PERS	Lift & Vehicle Maintenance Manager	3900-020	111	0401	\$20.00	\$20.50	\$21.00	\$21.50	\$22.04
		Senior Lift Operator	3900-020	105	0403	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Lead Lift Operator	3900-020	104	0406	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Lift Operator	3900-020	103	0404	\$9.50	\$10.00	\$10.50	\$11.00	\$11.28
Overtime Eligible	PERS	Mechanic III	3900-020	109	0509	\$16.00	\$16.50	\$17.00	\$17.50	\$17.94
		Mechanic II	3900-020	107	0508	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Mechanic I	3900-020	106	0507	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
Overtime Eligible	PERS	Senior Groomer/Maintenance Operator	3900-030	109	0506	\$16.00	\$16.50	\$17.00	\$17.50	\$17.94
		Lead Snow Cat Operator	3900-030	108	0503	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
		Snow Cat Operator	3900-030	107	0504	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Terrain Park Maint. & Operations Assistant	3900-030	103	0505	\$9.50	\$10.00	\$10.50	\$11.00	\$11.28
		Eaglecrest Laborer	3900-030	106	0510	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
Overtime Eligible	PERS	Ski Patrol Supervisor	3900-010	109	0301	\$16.00	\$16.50	\$17.00	\$17.50	\$17.94
Overtime Eligible	PERS	Senior Ski Patroller	3900-010	108	0304	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
		Ski Patroller	3900-010	107	0302	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Trail Crew Worker	3900-010	106	0305	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
		Youth/Community Outreach Coordinator	3900-060	108	0225	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
Overtime Eligible	PERS	SSS and Community Outreach Supervisor	3900-060	110	0235	\$18.00	\$18.50	\$19.00	\$19.50	\$19.99
		Snow Sports School Supervisor	3900-060	109	0202	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40

		Snowsports School Coordinator	3900-060	107	0209	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Ski & Snowboard School Trainer	3900-060	107	0203	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		School Group Coordinator/Adaptive Instructor	3900-060	107	0212	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Instructor Level 3	3900-060	106	0204	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
		Race Coach	3900-060	106	0220	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
		Instructor Level 2	3900-060	105	0205	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		School Group Coordinator	3900-060	105	0210	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Instructor Level 1	3900-060	104	0206	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Instructor Non Certified	3900-060	103	0207	\$9.50	\$10.00	\$10.50	\$11.00	\$11.28
		Snowsports School Admin Coordinator	3900-060	106	0215	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
		Snowsports School Admin Assist.	3900-060	104	0208	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Senior Sales & Payroll Clerk	3900-060	106	0610	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
Overtime Eligible	PERS	Rental, Retail, & Repair Supervisor	3900-070	108	0701	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
		Ass't Ski Shop Supervisor	3900-070	107	0702	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Lead Repair Technician	3900-070	105	0709	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Repair Shop Technician	3900-070	104	0707	\$10.50	\$11.00	\$11.50	\$12.00	\$12.30
		Rental Shop Technician	3900-070	103	0703	\$9.50	\$10.00	\$10.50	\$11.00	\$11.28
		Bootfitter / Ski Shop Worker	3900-070	101	0708	\$8.50	\$9.00	\$9.50	\$10.00	\$10.25
Overtime Eligible	PERS	Marketing & Events Manager	3900-090	110	0232	\$18.00	\$18.50	\$19.00	\$19.50	\$19.99
		Marketing & Media Coordinator	3900-090	108	0230	\$14.50	\$15.00	\$15.50	\$16.00	\$16.40
		Sr. Marketing Assistant	3900-090	105	0905	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Marketing Admin Assistant	3900-090	103	0903	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Vertical Activities Coordinator	3900-090	105	0902	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33
		Snowmaker (no class spec)		107	1001	\$13.50	\$14.00	\$14.50	\$15.00	\$15.38
		Dimond Park Field House Supervisor		109	0950	\$16.00	\$16.50	\$17.00	\$17.50	\$17.94
		Dimond Park Field House Attendant II		106	0946	\$12.50	\$13.00	\$13.50	\$14.00	\$14.35
		Dimond Park Field House Attendant I		105	0945	\$11.50	\$12.00	\$12.50	\$13.00	\$13.33



Summary of Alaska Wage and Hour Act

Effective January 1, 2021, the Alaska minimum wage shall be \$10.34 per hour.

Alaska Statute 23.10.050 – 23.10.150 establishes minimum wage and overtime pay standards for employment subject to its provisions. These standards are generally applicable to all employees. School bus drivers, however, shall receive at least two times the Alaska minimum wage. Other exceptions to the minimum wage requirement follow.

Alaska minimum wage and overtime requirements do not apply to any individual employed as follows:

- ◆ In agriculture;
- ◆ In the taking of aquatic life; or the hand picking of shrimp;
- ◆ In domestic service (including babysitting) in or about a private home;
- ◆ By U.S., state or local governments (i.e., political subdivisions);
- ◆ In voluntary service in the nonprofit activities of a religious, charitable, cemetery, educational or other nonprofit organization which are related only to the organization's nonprofit activities;
- ◆ In a bona fide executive, professional or administrative capacity as defined in regulations of the Commissioner of Labor and Workforce Development and in the FLSA; or in certain computer occupations, or as an outside salesman, or as any salesman working on a straight commission basis;
- ◆ Youth under age 18 employed part-time for not more than 30 hours in any week;
- ◆ An individual who is employed by a motor vehicle dealer and whose primary duty is to (a) receive, analyze or reference requests for service, repair or analysis of motor vehicles; (b) arrange financing for the sale of motor vehicles and related products and services that are part of the sale; or (c) solicit, sell, lease or exchange motor vehicles;
- ◆ An individual who provides emergency medical services only on a voluntary basis; serves with a full-time fire department only on a voluntary basis; or provides ski patrol services on a voluntary basis;
- ◆ A student participating in a University of Alaska practicum described under AS 14.40.065;
- ◆ A person licensed under AS 08.54 and who is employed by a registered guide or master guide licensed under AS 08.54 for the first 60 workdays so employed during a calendar year;
- ◆ An independent taxicab driver who establishes the driving area and hours, and contracts on a flat rate basis for use of the cab, permit or dispatch services, and who is compensated solely by the customers served;
- ◆ Solely as a watchman or caretaker on a premises out of operation for longer than four months;
- ◆ In delivery of newspapers to the consumer;
- ◆ In the search for placer or hard rock minerals;
- ◆ An individual engaged in activities for a nonprofit religious, charitable, civic, cemetery, recreational or educational organization where the employer-employee relationship does not, in fact, exist, and where services rendered to the organization under a work activity requirement of AS 47.27 (Alaska temporary assistance program);
- ◆ By a nonprofit educational or child care facility to serve in place of a parent of children in residence if the employment requires residence at the facility and is compensated on a cash basis exclusive of room and board at an annual rate of not less than \$10,000 for an unmarried person; or \$15,000 for a married couple.

Overtime Hours

The standard workweek shall not exceed 40 hours per week or eight hours per day. Should an employer find it necessary to employ an employee in excess of these standards, overtime hours shall be compensated at the rate of one and one-half times the regular rate of pay.

Compensation at the overtime rate is not required in the following cases:

- ◆ By an employer who employs three or fewer people in the regular course of business;
- ◆ An individual employed in handling, packing, storing, pasteurizing, drying, canning, or preparing in their raw or natural state agricultural or horticultural commodities for market, or in making cheese, butter or other dairy products;
- ◆ Agricultural employees;
- ◆ An employee employed as a seamen;
- ◆ Workers engaged in planting or tending trees, cruising, surveying, bucking or felling timber, preparing or transporting logs or other forestry products to the mill, processing plant, railroad or other transportation terminal if the total number of employees in such lumber operations does not exceed 12;
- ◆ An individual employed as an outside buyer of poultry, eggs, cream or milk in their raw or natural state;
- ◆ Hospital employees whose duties include the provision of medical services;
- ◆ An employee under a flexible work hour plan which is included as part of a collective bargaining agreement;
- ◆ An employee under a voluntary flexible work plan if the employee and employer have signed a written agreement which has been approved by the Department (*Overtime rates must be paid for work over 40 hours a week and over the hours specified on the flexible work hour plan not included in a collective bargaining agreement*);
- ◆ A community health aide employed by a local or regional health organization as those terms are defined in AS 18.28.100;
- ◆ Work performed by certain flat-rate mechanics primarily engaged in servicing automobiles, light trucks, and motor homes, subject to certain and specific provisions (see AS 23.10.060(d)(17));
- ◆ An employee of a small mining operation where not more than 12 people are employed, as long as the individual is not employed in excess of 12 hours per day or 56 hours per week during a period of not more than 14 workweeks in the aggregate in any calendar year during the mining season;
- ◆ An employee employed in connection with publication of a weekly, semiweekly or daily newspaper with a circulation of less than 1000;
- ◆ Casual employees as defined by regulations of the Commissioner of Labor and Workforce Development;
- ◆ A line haul truck driver for a trip exceeding 100 road miles one way if the driver's pay includes overtime pay for work in excess of 40 hours per week or eight hours per day, and if the rate of pay is comparable to the minimum wage;
- ◆ Work performed by an employee under a voluntary written agreement addressing the trading of work shifts among employees, if employed by an air carrier subject to subchapter II of the Railway Labor Act (45 U.S.C.181-188), including employment as a customer service representative, subject to certain provisions (see AS 23.10.060(d)(18));
- ◆ Work performed by a flight crew member employed by an air carrier subject to 45 U.S.C. 181-188 (subchapter II of the Railway Labor Act);
- ◆ A switchboard operator employed in a public telephone exchange that has fewer than 750 stations;
- ◆ An employee in otherwise exempted employment or a proprietor in a retail or service establishment engaged in handling telegraphic, telephone or radio messages under an agency or contract arrangement with a telegraph or communications company where the telegraph message or communications revenue of the agency does not exceed \$500/month.

NOTE: This is not a complete list of exemptions to minimum wage and overtime provisions. Refer to AS 23.10.055 and AS 23.10.060. The above text is intended for informational purposes only and is not to be construed as having the effect of law.

Inquiries should be made to: Wage and Hour Administration, Alaska Department of Labor and Workforce Development, 1251 Muldoon Road, Suite 113, Anchorage, AK 99504 Phone: (907) 269-4909 Email: statewidewagehour@alaska.gov

Recordkeeping

An employer shall keep for a period of at least three years all payroll information and records for each employee at the place of employment.