

**ASSEMBLY HUMAN RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA**

December 13, 2021 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

AGENDA

I. CALL TO ORDER

II. LAND ACKNOWLEDGEMENT

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES

A. 2021-08-23 Human Resources Committee Minutes-Draft

B. 2021-11-22 Human Resources Committee Minutes-Draft

VI. PUBLIC PARTICIPATION

VII. AGENDA TOPICS

A. Building Code Advisory Committee (BCAC) - Appointments

The Building Code Advisory Committee (BCAC) is a five member committee with staggered 3-year terms. Committee members, to the extent possible, shall represent the following fields: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers and Contractors.

There are currently 2 seats up for renewal with terms beginning December 1, 2021 and ending November 30, 2024. Both incumbents, Chris Gianotti and Douglas Murray have applied for reappointment; no other applications have been received.

B. Juneau Commission on Aging - Appointments

The Juneau Commission on Aging (JCOA) consists of nine voting members appointed from the general public for staggered 2-year terms. The Assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance and other areas of concern for seniors in Juneau. At least five members shall be 65 years of age or older; four seats are general public seats and shall serve without restriction to age.

The four incumbents, Emily Kane, Linda Kruger, Ann Stepetin and Kathleen Samalon have all applied for reappointment with terms beginning January 1, 2022 and ending December 31, 2023.

In addition to the four seats up for renewal there are two vacant seats on the JCOA. The 65+ seat is for a full-term beginning January 1, 2022 and ending December 31, 2023. The general public seat is for a partial-term beginning immediately and ending December 31, 2022.

C. Local Emergency Planning Committee (LEPC) - Appointments

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission.

VIIINEXT MEETING DATE

A. January 10, 2021 at 6:00pm

IX. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

ASSEMBLY HUMAN RESOURCES COMMITTEE

August 23, 2021 6:00 PM
Assembly Chambers/Zoom Webinar
MINUTES

I. CALL TO ORDER

The Assembly Human Resources Committee meeting was called to order at 6:00 p.m. by HRC Chair Wade Bryson.

II. ROLL CALL

Members Present: Chair Wade Bryson, Loren Jones, Greg Smith and Christine Woll

Members Absent: None

Staff Present: Deputy Clerk, Diane Cathcart

Others Present via Zoom: CBJ Staff, Allison Eddins, Charlie Herrington, Dallas Hargrave, and Dave Scanlan. Youth Activities Board Chair Tom Rutecki, Juneau Commission on Sustainability Chair Gretchen Keiser, Eaglecrest Boardmember Dave Hanna

III. APPROVAL OF AGENDA

Agenda approved as presented.

IV. APPROVAL OF MINUTES

Minutes approved as presented.

A. 2021-08-17 Special HRC Minutes-Draft

V. AGENDA TOPICS

A. Historic Resources Advisory Committee Annual Report

Community Development Department and HRAC staff liaison, Allison Eddins gave the Human Resources Committee an overview of what the Historic Resources Advisory Committee has been working on over the last year.

B. Juneau Commission on Sustainability - Annual Report

The JCOS annual report is carried over from the August 2, 2021 HRC meeting in which the committee had audio technical difficulty.

Juneau Commission on Sustainability (JCOS) Chair Gretchen Keiser was on hand to answer questions regarding JCOS's annual report. Ms. Keiser noted that she appreciated the Human Resources Committee appointed younger members with lots of energy and ideas to the commission. JCOS has revived the sustainability sessions with the next one being held on September 23, 2021 at Noon with a focus on electric vehicles. JCOS worked with Docks & Harbors on a dock electrification

grant. Ms. Keiser said it's been great getting to work with Engineering/Public Works Director Katie Koester and the Assembly Public Works & Facilities Committee.

C. Youth Activities Board - Appointments & Annual Report

The Youth Activities Board consists of nine members as follows: A Parks and Recreation Advisory Committee member (nominated by PRAC), a Juneau Arts & Humanities Council member (nominated by JAHC), a Juneau Sports Association member, (nominated by JSA), and six public members, one of which must be 18 years or younger at time of appointment. The Recreation Superintendent or alternate designee provides staff to this board.

There are two public seats up for appointment, both for terms beginning September 1, 2021 and ending August 31, 2024.

Youth Activities Board (YAB) Chair Tom Rutecki was on hand to answer questions regarding the YAB annual report. Mr. Rutecki stated that it would be nice to have the ability to have the contingency fund roll-over each year instead of putting it back in the general fund.

MOTION: by Mr. Smith to forward to the full Assembly for approval the appointment of Jack Lovejoy to the YAB student seat and to appoint Samantha Schwarting to the YAB public seat, both for terms beginning September 1, 2021 and ending August 31, 2024. ***Hearing no objection, motion passed.***

D. Local Emergency Planning Committee (LEPC) - Appointment

The LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and final appointments are done by the State Emergency Response Commission.

The Right to Know Act of 1988 Alternate seat(8a) has been vacated by Lt. Nicholas Zito and Sgt. Christopher Russell has submitted an application for that seat.

Recommended Motion:

to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission appointment of Christopher Russell to the Local Emergency Planning Committee Right to Know Act of 1988 Alternate Seat for a less than six month unexpired term beginning immediately and for a full term beginning January 1, 2022 and ending December 31, 2024.

MOTION: by Mr. Smith to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the appointment of Christopher Russell to the Local Emergency Planning Committee Right to Know Act of 1988 Alternate Seat for a less than six month unexpired term beginning immediately and for a full-term beginning January 1, 2022 and ending December 31, 2024. ***Hearing no objection, motion passed.***

VI. ITEMS FOR DISCUSSION

A. Eaglecrest Pay Plan - Requested by Chair Bryson

Eaglecrest General Manager Dave Scanlan gave an overview of the Eaglecrest Pay Plan and process. Eaglecrest is working to bring wages up to industry standards. Mr. Jones noted this topic was better addressed at the Assembly Finance Committee vs. the Assembly Human Resources Committee since it relates directly to the Eaglecrest budget.

Chair Bryson thanked Mr. Scanlan and staff for attending the meeting and for looking at how to retain and recruit Eaglecrest employees.

B. Recommendation/Discussion on Dissolving or Sunsetting the ADA Committee - Verbal Report from Clerk's Office

Charlie Ford, staff liaison to the ADA Committee is out of the office until 8/31 so this discussion may need to continue to the 9/13 HRC.

This topic was moved to a future Assembly Human Resources Committee Meeting.

VII. NEXT MEETING DATE

A. September 13, 2021 at 6:00pm

VIII. ADJOURNMENT

There being no further business before the committee, meeting adjourned at 6:56 p.m.

ASSEMBLY HUMAN RESOURCES COMMITTEE

November 22, 2021 6:00 PM
Assembly Chambers/Zoom Webinar
MINUTES

I. CALL TO ORDER

The Assembly Human Resources Committee meeting was called to order at 6:00 p.m.

II. LAND ACKNOWLEDGEMENT

A. Land Acknowledgement

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

III. ROLL CALL

Members Present: Chair Alicia Hughes-Skandijs, Christine Woll, Michelle Hale and 'Wáahlaal Gíidaak

Members Absent: None

Others Present: Deputy Clerk Diane Cathcart, Deputy City Manager Robert Barr, Sales Tax Administrator Erin Russell, Aquatics Board Chair Will Muldoon

IV. APPROVAL OF AGENDA

Agenda approved as presented.

V. APPROVAL OF MINUTES

Minutes approved as presented.

A. 2021-09-13 Human Resources Committee Minutes-Draft

VI. PUBLIC PARTICIPATION

None

VII. AGENDA TOPICS

A. Juneau Economic Development Council - Appointments

Juneau Economic Development Council (JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

“The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members.”

The JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendations.

–
Recommended Motion: to forward to the full Assembly for approval, appointments to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council: Melissa Kookesh, Jake Carpenter and Aaron Morrison to at-large seats all for terms beginning immediately and ending October 31, 2024.

MOTION: by Ms. Woll to forward to the full Assembly for approval, appointments to the Juneau Economic Development Council as outlined in the memo presented by the Juneau Economic Development Council: Melissa Kookesh, Jake Carpenter and Aaron Morrison to at-large seats all for terms beginning immediately and ending October 31, 2024. *Hearing no objections, motion passed.*

B. Proposed Regulation re Commercial Use of Aquatics Facilities

Aquatics Chair Will Muldoon attended via zoom to answer any questions committee members had regarding the proposed regulation changes for aquatics facilities. Assemblymember Hale asked Mr. Muldoon what feedback on fee's the Aquatics Board and Parks & Recreation had received. Mr. Muldoon noted that at first people were upset regarding the fees but the latest round of feedback has been positive.

MOTION: by Ms. Hale to forward to the full Assembly for approval at the next regular Assembly meeting the proposed regulations related to commercial use of aquatics facilities. *Hearing no objection, motion passed.*

C. Juneau Human Rights Commission Letters to the Assembly

Chair Hughes-Skandijs thanked the Juneau Human Rights Commission (JHRC) for sending the letter to the Assembly regarding an invitation to welcome Afghan refugees to Juneau while refugees are displaced from their country; as well as the letter regarding concern around the increase in anti-Semitism. Committee members thanked the JHRC for its work on these topics and asked Chair Hughes-Skandijs to invite JHRC members to a future Human Resources Committee meeting to discuss these topics further.

VIII LIQUOR LICENSES

A. Recommended Protest of Liquor License #1384 Renewal for Haeinadangle LLC d/b/a Bowl of Pho

This liquor license renewal is before the Assembly Human Resources Committee for review and to forward a recommendation to the full Assembly on whether to let the recommended protest stand or to waive the right to protest. If the HRC recommends the protest stand, this license will come before the full Assembly at its Regular Assembly Meeting on November 22, 2021 for final action.

The AMCO 60-day comment period from the local governing body ends Friday, December 10, 2021.

Sales Tax Administrator Erin Russell was on hand to answer any questions committee members had regarding the recommended protest. The licensee was not in attendance at the meeting. Committee members requested staff continue to reach out to the licensee to see if this protest can get resolved.

MOTION: by Ms. Woll that the Human Resources Committee forward the recommended protest to the full Assembly for final action. *Hearing no objections, motion passed.*

IX. STAFF REPORTS

A. Setting Date(s) for Empowered Board Interviews/Appointments

Committee members reviewed the advance interview questions and will forward

any edits or changes to Chair Hughes-Skandijs and Deputy Clerk Cathcart for finalizing.

Chair Hughes-Skandijs will bring forward to the full Assembly, Wednesday, December 15 and hold Thursday, December 16 as an additional date to hold interviews for the Planning Commission, Bartlett Regional Hospital Board and Systemic Racism Review Committee interviews and appointments.

X. NEXT MEETING DATE

A. December 13, 2021 at 6:00pm

XI. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 6:32 p.m.

RESOLUTIONS

RESOLUTION OF THE CITY AND BOROUGH OF
JUNEAU, ALASKA

Serial No. 1130

A RESOLUTION AMENDING RESOLUTION SERIAL NO.
1116 ESTABLISHING A BUILDING CODE ADVISORY
COMMITTEE

WHEREAS, the assembly is from time to time called upon to modify the technical codes adopted by reference in Title 19, Building Regulations, and

WHEREAS, assembly deliberation on these modifications would benefit from the advice and comment available in the local building community;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. That paragraph 1 of Resolution Serial No. 1116 is amended to read:

1. There is established the Building Code Advisory Committee which shall consist of five persons appointed by the assembly for staggered three year terms: except, of those first appointed, two shall be for one year terms, two shall be for two year terms, and one shall be for a three year term. The committee members shall, to the extent possible, represent each of the following fields:

(a) Architects:

(b) Electrical engineers:

969-640

(Juneau 12-85)

RESOLUTIONS

- (c) Civil engineers;
- (d) Mechanical engineers, and
- (e) Contractors.

The building official and the coordinating fire chief shall be ad hoc members of the committee.

2. That paragraph 2 of Resolution Serial No. 1116 is amended to read:

2. That the committee shall meet as necessary to review and propose amendments to the building code. The committee shall provide the assembly with an annual report of activities before the end of June of each year.

Adopted this 9th day of September, 1985.

Presented by: The Manager
Introduced: 07/01/85
Drafted by: J.R.C.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1116

A RESOLUTION ESTABLISHING A
BUILDING CODE ADVISORY COMMITTEE.

WHEREAS, the assembly is from time to time called upon to modify the technical codes adopted by reference in Title 19, Building Regulations, and

WHEREAS, assembly deliberation on these modifications would benefit from the advice and comment available in the local building community;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

1. There is established the Building Code Advisory Committee which shall consist of nine persons appointed by the assembly for staggered three year terms; except, of those first appointed, three shall be for one year terms, three shall be for two year terms, and three shall be for three year terms. At least half of the committee members shall, to the extent possible, represent the following interests:

- (a) architects;
- (b) engineers;
- (c) general contractors;
- (d) mechanical contractors;
- (e) electrical contractors;
- (f) plumbing contractors;
- (g) the insurance industry, and
- (h) the banking industry.

The building official and the coordinating fire chief shall be ad hoc members of the committee.

2. That the committee shall meet as necessary to review and propose amendments to the building code.

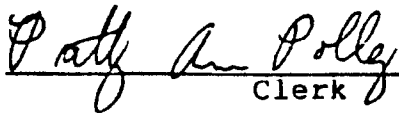
3. The manager shall provide staff assistance to the extent there are funds available for such purpose. The committee shall report its recommendations to the assembly.

Adopted this 1st day of July, 1985.



Clerk Mayor

Attest:



Clerk



City and Borough of Juneau, AK

Building Code Advisory Committee

Board Roster



Chris Gianotti

4th Term Dec 17, 2018 - Nov 30, 2021

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 2



Douglas Murray

8th Term Dec 17, 2018 - Nov 30, 2021

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 4



Patrick Gorman

8th Term Dec 01, 2019 - Nov 30, 2022

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 3



Alan Wilson

2nd Term Dec 01, 2020 - Nov 30, 2023

Position Voting Member

Category See governing legislation

Dais Seat 5



Armando Deguzman

2nd Term Dec 01, 2020 - Nov 30, 2023

Appointing Authority Assembly

Position Voting Member

Category See governing legislation

Dais Seat 1

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Chris

First Name

Gianotti

Middle Initial

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

PND Engineers

Employer

Senior Engineer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Civil/Structural Engineer

Chris Gianotti

Secondary Email Address (if any)

Which Boards would you like to apply for?

Building Code Advisory Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Registered civil and structural engineer with working knowledge of Building Code requirements

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

St Vincent de Paul Society, Vice President Boy Scouts of America, Great Alaska Council, Board Member St Paul Catholic Church Parish Finance and Pastoral Councils

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Current activities listed above.

Education/Training: Please list both formal and informal education & training experiences:

MS in Civil Engineering, Washington State University, 1993 BS in Civil Engineering, University of Portland 1980

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Licensed Civil Engineer, State of Alaska - CE 7559 Licensed Structural Engineer, State of Alaska - SE 14256

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Douglas

First Name

Murray

Last Name

Middle Initial

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

PDC Engineers

Employer

Principal Engineer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Mechanical Engineer

Douglas Murray

Secondary Email Address (if any)

Which Boards would you like to apply for?

Building Code Advisory Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am applying for renewal to continue providing volunteer assistance for reviewing and providing input on the various building codes for the City & Borough.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Juneau Shotokan Karate as Chief Instructor and Treasurer.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

CBJ Code Advisory Board for over 25 years to present. Chairman of Board for PDC Engineers 2018-2020.

Education/Training: Please list both formal and informal education & training experiences:

BS in Mechanical Engineering from UAF 1983. Completed a minimum of 28 professional development hours every two years since 1991 of which approximately 15% are related to building codes and related issues.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Professional Mechanical Engineer 1989 Alaska AELM7870. Member of American Society of Heating, Refrigeration and Air conditioning Engineers since 1985 Member of National Fire Protection Association, since 1994 Member of National Society of Professional Engineers, NSPE, since 1990

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

None Selected



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Presented by: The Manager
Presented: 03/22/2021
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2944

A Resolution Reestablishing the Juneau Commission on Aging and Repealing Resolution 2802.

BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Commission Reestablished. The Juneau Commission on Aging (JCOA) is reestablished.

Section 2. Membership. The JCOA shall consist of nine voting members appointed from the general public. Members shall be appointed to staggered two-year terms. Incumbents serving on the JCOA at the time this resolution is adopted may continue to serve the remainder of their present term and are eligible for reappointment. The assembly shall appoint members from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age.

Section 3. Purpose and Mission. The purpose of the JCOA is to advise the Assembly on issues regarding seniors in Juneau and to promote awareness of Juneau's senior population, the quality of life of seniors, and the role of seniors in the social and economic life of Juneau.

Section 4. Powers and Duties: The JCOA's powers and duties may include the following:

- a. Promote senior citizen participation in the planning and development of programs which benefit and enhance the health, safety, and welfare of senior citizens in the City and Borough of Juneau.
- b. Build a coalition among established groups and support programs working to address the needs of seniors. Assess and identify gaps in the senior service delivery system. Share information within the coalition and report findings to the Assembly.
- c. Act to support the Assembly's Economic Plan as it relates to the senior economy.

d. Collect facts and statistics, and make studies of the conditions and problems pertaining to the employment, health, financial security, social welfare, and other factors that bear upon the well-being of older Juneauites. Act as plan manager and facilitator of the Juneau Senior Needs Survey.

e. Coordinate events in the month of May highlighting Older Americans Month.

Section 5. Procedures. The Commission's procedures shall be governed by the Rules of Procedure for Assembly Advisory Boards, as amended from time to time.

Section 6. Staff Assistance. The Manager or Manager's designee shall provide such staff support and assistance for the Commission to the extent funds are available for such support.

Section 7. Reserved.

Section 8. Repeal of Resolution. Resolution 2802 is repealed in its entirety.

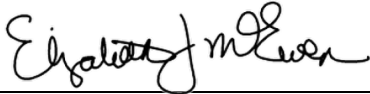
Section 9. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 22nd day of March, 2020.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



City and Borough of Juneau, AK

Juneau Commission on Aging

Board Roster



Emily A Kane

2nd Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Office/Role Co-Chair

Category Public

Dais Seat 5



Kathleen Samalon

1st Term Jan 01, 2020 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 3



Linda E Kruger

1st Term Aug 13, 2018 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 8



Ann M Stepetin

1st Term Apr 26, 2021 - Dec 31, 2021

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Carol Ende

2nd Term Jan 01, 2021 - Dec 31, 2022

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public Member over 65

Dais Seat 2



Janet M Beauchamp

2nd Term Jan 01, 2021 - Dec 31, 2022

Appointing Authority Assembly

Position Voting Member

Category Public Member over 65

Dais Seat 4



Jennifer Carson

2nd Term Jan 01, 2021 - Dec 31, 2022

Appointing Authority Assembly

Position Voting Member

Office/Role Public

Category Public

Dais Seat 6



Alicia Hughes-skandijs

1st Term N/A - N/A

No Recruitment

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison



Vacancy Jan 1, 2021 - Dec 31, 2022

Appointing Authority Assembly **Position**

Voting Member **Category** Public

Dais Seat 9



Vacancy Jan 1, 2022 - Dec 31, 2023

Appointing Authority Assembly **Position** Voting

Member **Category** Public Member over 65 **Dais**

Seat 1

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Ann M Stepetin
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Central Council Tlingit & Haida
Indian Tribes of Alaska Elders Program Specialist
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Our Elders are our most precious relatives who have set our path for us and we have much to learn as we move forward, raising our future (our children). Learning about aging and providing resources to our Elders is key to the success of our community. I work for the Elders Program at Tlingit & Haida. My focus is building relationships with our Elders and with entities in our community that serve Elders and sustaining those relationships by implementing our tribal values to my daily work and life. Building relationships in our community is important to provide assistance and referrals to our Elders so they may live independently as long as possible. Listening to our Elders and being a voice for them is an important role in my job that I hold with honor. I am applying to be on this board to be a voice for all Elders in our community. After working with the JCOA for the past six months, I have a bigger picture of needs in our community. I would be honored to continue to serve on the commission and continue to help shape ideas to provide an Elder Friendly community. Affordable housing, additional and easy accessible caregiving opportunities, support for caregivers, and food security are all important topics that come to the table. Finding creative ways to address these issues during a pandemic has been important in our discussions and will continue to be the focus of any plans discussed and/or implemented.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Central Council Tlingit & Haida Indian Tribes of Alaska, Employee

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

SEARHC Payroll 2014 - 2016, Central Council Tlingit & Haida Indians of Alaska Payroll 2016-2017, Central Council Tlingit & Haida Indians of Alaska Elders Program 2017 to present. Friends of Admiralty - Participant 2014 to present, Harborview Elementary Site Council 2018 to present, Thunder Mountain HS Site Council 2014 to 2020.

Education/Training: Please list both formal and informal education & training experiences:

UAS - Associates of Arts, Positive Approach to Care Skills Workshop - UAA CHD - The Alaska Training Cooperative, Domestic Violence Training Workshop - CETHITA Tribal Court, Introduction to Case Management in Indian Country - Falmouth Institute, Tribal Administrative Assistant Certification - Falmouth Institute

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ American Indian/Alaskan native Aleutian

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Emily

A

Kane

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Self

Naturopathic Physician

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Self Employed Primary Care Doctor

Emily A Kane

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Hi! I'm just getting going with the Commission on Aging :) We completed 2020 Senior Needs Survey. Now the committee will be shifting focus a bit towards teaming with community stakeholders to create non institutional senior friendly housing and helping develop the elder-care workforce.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Orpheus Project board secretary

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Board of Juneau Dance Unlimited 6 years 2004-2010; Board of Juneau Birth and Family Center 2010-2013; Board Rainforest Yoga 2015-2017. Board Orpheus Project 2020 ongoing

Education/Training: Please list both formal and informal education & training experiences:

Undergrad: Harvard University class of 1978. Bastyr University class of 1992. Gobs of medical continuing education from 1992 through the present (30-60 hours yearly)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

AK ND 22 AK LAc 18

Demographics

The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Kathleen Samalon
First Name Middle Initial Last Name

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

Suite or Apt

[Redacted]

[Redacted]

City

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Retired
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

4-C

Residence City

JUNEAU

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I had a long professional career that rewarded me well with skill training and opportunities to push limits. During that time, mentors came into my life who looked out for me and made sure paths to success were open by removing obstacles. I want to do that for the senior community in Juneau and share the energy and mental focus that I have with my peers that perhaps are not as fortunate. Over the years, I have experienced first-hand the needs of many "elderly" relatives and friends, stumbling through with them to eventual solutions. Even with my business and technology skills, navigating government resources was more than challenging - and it shouldn't be. Not only is there a need for various levels of long-term care for seniors in Juneau, I would like to be an advocate for senior legal assistance, avoiding elder abuse, accessing benefits, and programs for families struggling to support dementia and Alzheimer's relatives.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

President, Cannery Cove Condos HOA P.E.O. (Philanthropic Educational Organization) , Chapter N,
Treasurer

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Moved to Alaska in 1969 as a Jesuit Lay Volunteer with teaching assignments in Glennallen and Fairbanks. Worked for Kodiak Island Borough as a village school teacher. Employed by IBM in 1973 and retired from the company in 2017. During that time-span had job descriptions in Project Management, Planning, Program Management, Marketing and Event Management.

Education/Training: Please list both formal and informal education & training experiences:

Master of Arts (MAT), Teaching, University of Alaska, Fairbanks, AK Bachelor of Arts (BA), Psychology / Journalism, Mundelein College of Loyola University, Chicago, IL

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Certified Meeting Planner (CMP), expired State of Alaska Elementary Education, expired Private Pilot License, Single Engine Land

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Linda E Kruger
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

USDA Forest Service (Retired) Research Social Scientist
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

I enjoy serving on the Commission on Aging and linking with the Juneau AARP Community Action Team (CAT).

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I'm very interested in health and wellness and helping Juneau be a livable community especially for seniors. I would like to make Juneau a welcoming supportive place that is attractive and accessible to all ages and supports aging in place.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

currently a part time CBJ employee teaching water aerobics at AGB Pool

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Retired Research Social Scientist 28 years with USDA Forest Service, 13 years as a Park Ranger and SE Regional Manager with Alaska State Parks and Outdoor Recreation. Currently a volunteer with Alaska AARP and Juneau AARP Community Action Team, and volunteer and Board Member with Juneau Hostel and Juneau International Folk Dancers.

Linda E Kruger

Education/Training: Please list both formal and informal education & training experiences:

PhD University of Washington Forestry & Social Sciences; Master of Arts, Antioch University in Whole Systems Design and Organization Systems Renewal; numerous certifications in Aquatic Aerobics and Aquatic Therapy, certified Nature and Forest Therapy Guide; AARP Building Effective Teams and Livable Communities Training

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

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☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Bobbi

First Name

Epperly

Middle Initial

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Self Employed

Employer

Business Owner, Homeschool
Mother and Care Taker of
Elderly Parents

Job Title

Suite or Apt

State

Postal Code

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Aging: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I currently care for my elderly father (81 yrs old) and help my elderly mother (79 yrs old). I am a third generation Juneauite with a large extended family, of which many of them still live at home and are elderly. I also have many friends with elderly parents in Juneau who struggle to find services for their elderly parents that live at home or with them in their homes such as: day care, overnight care, at home physical therapy, companionship and/or activities. For many families sending their elderly loved ones to a senior home is not affordable, nor is it even an option for one reason or another. There needs to be more services for in-home care to give family care givers respite and support services. I'd like to help bring some of these services to light within our community to help better serve our elderly residents.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Self Employed Businesses Owned/Operated: The Art Dept. 25 years Painted Fingers Art Studio 8 years Pietan Photography 2 years Glacier Greens - 3 years (Current Business Operated) Employment for Others: Valley Medical Care 2.5 years as a cashier/medical records clerk Peninsula Home Health 1.5 years as a Certified Nurses Aide Dr. Schlicht 1 year as an Medical Office Assistant Bartlett Hospital 1 year in Patient Access Services Ron's Apothecary 1 year as a Pharmacy Clerk Volunteer: Juneau Pony Club Board- 2 years as President 4-H Horse Club - 5 years as a Leader First Lego League Robotics - 3 years as a Leader Bartlett Hospital Art in the Halls Coordinator - 5 years (Current)

Education/Training: Please list both formal and informal education & training experiences:

UAS - Associate of Arts Degree First Aide and CPR Certified - Current Certified Nurses Aide - Expired Emergency Trauma Training - Expired EMT 1 - Expired Medical Assistant - Currently Working On (Put on hold due to Covid and Caring for Parents)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

First Aide and CPR

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female


Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree



OFFICE OF THE MUNICIPAL CLERK

155 S. Seward St., Room 202
Phone: (907)586-5278 Fax: (907)586-4552
email: di.cathcart@juneau.org

MEMORANDUM

DATE: December 10, 2021

TO: Assembly Human Resources Committee

FROM: Diane Cathcart, Deputy Municipal Clerk

cc: Emergency Programs Staff Liaisons Tom Mattice & Michelle Brown

RE: (LEPC) Seat Assignments/Nominations

The Local Emergency Planning Committee (LEPC) has primary and alternate seats. I ask the Assembly Human Resources Committee to forward the nominations of the below applicants for reappointment and/or appointment to the Assembly. Please note, this list is organized according to seat number, **primary seat (in bold)** or alternate seat (in regular font) with *those applicants that are new to the committee and a specific seat noted in italics*.

Seat 6 – Media Seat [Primary Member] Bill Legere, end date of 12/31/2024.

Seat 6a – Media Seat [Alternate Member] Warren Russell, end date of 12/31/2024.

Seat 7a – American Red Cross Seat [Alternate Member] {seat formerly held by Carolyn Garcia} replacing him is Loren Jones start date immediately, end date 12/31/2022.

Seat 8 – Right to Know Act of 1988 Seat [Primary Member] {seat formally held by Daniel Garcia} replacing him is Christopher Russell-moving from alternate seat 8a, end date 12/31/2024.

Seat 8a – Right to Know Act of 1988 Seat [Alternate Member] {seat formally held by Christopher Russell} replacing him is Ryan Sand start date immediately, end date 12/31/2024.

Seat 9 –Community Group Seat [Primary Member] Karen Wood, end date 12/31/2024.

Seat 9a – Community Group Seat [Alternate Member] Ed Williams, end date 12/31/2024

*Seat 11a – Access & Functional Needs {formally known as Vulnerable Population Representative Seat} [Alternate Member] **Erin Walker-Tolles**, end date 12/31/2022.*

Recommended Motion:

I move the Assembly Human Resources Committee forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission reappointments and appointments to the Local Emergency Planning Committee as outlined in the Deputy Clerks memo dated December 10, 2021.

Presented by: The Manager
Introduced: 07/21/2014
Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2689

A Resolution Re-establishing the Juneau Local Emergency Planning Committee, Amending its Membership and Bylaws, and Repealing Resolution 2135.

WHEREAS, The Alaska Disaster Act, AS 26.23, together with the Emergency Planning and Community Right-to-Know Act of 1986, Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III) establish requirements for business and industry, and federal, state, and local governments regarding emergency planning and community right-to-know reporting on hazardous substances; and

WHEREAS, implementing the community right-to-know provisions of state and federal law will serve to advise the public of the presence of hazardous substances in the community, and involve the public in preparing for, and mitigating the threat of accidental releases of these substances into the environment; and

WHEREAS, in 1991, pursuant to state and federal emergency planning and community right-to-know law, and at the request of the Assembly set forth in Resolution 1443, the Alaska State Emergency Response Commission designated the City and Borough of Juneau a Local Emergency Planning District; and

WHEREAS, pursuant to state designation as a Local Emergency Planning District, and under the authority of Resolution 1443 the Assembly appointed a Local Emergency Planning Committee; and

WHEREAS, in 1996, the Local Emergency Planning Committee was disestablished pursuant to Resolution 1830 and its functions made a part of the duties of a newly-created Emergency Management Advisory Group; and

WHEREAS, in 1999 the Assembly determined that disestablishment of the Local Emergency Planning Committee had been improvident and it was reestablished pursuant to Resolution 1989 in order to ensure compliance with federal and state community right-to-know law, meet community needs for emergency planning, and facilitate the integration of emergency plans generated by and for the hospital, the airport, the electric utility, oil spills, cruise ships, the Red Cross, and other agencies; and

WHEREAS, alternate members of the Committee were established pursuant to Resolution 2135; and

WHEREAS, representatives of agencies catering to the needs of Juneau's vulnerable populations have been attending and participating in the work of the committee without vote for over a year; and

WHEREAS, the Juneau Local Emergency Planning Committee approved certain amendments to its bylaws consistent with this resolution and recommends that the Assembly approve the amended bylaws attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Repeal of Resolutions. Resolution 2135 is repealed, provided that Resolution 1989, and Resolutions 1433 and 1830 repealed therein, shall remain repealed and the Emergency Management Advisory Group remains disestablished.

Section 2. Designation as Local Emergency Planning District. Although Resolution 1443 remains repealed, the Assembly reaffirms the policy set forth in paragraph A of Resolution 1443 that the City and Borough of Juneau continue to be recognized by the Alaska State Emergency Response Commission as a Local Emergency Planning District under Title III of the Superfund Amendments and Reauthorization Act of 1986.

Section 3. Reestablishment Local Emergency Planning Committee. The Juneau Local Emergency Planning Committee originally established by Resolution 1443 is hereby re-established pursuant to AS 26.23.073. The committee shall be known as the Juneau Local Emergency Planning Committee.

Section 4. Membership and Organization. (a) **Membership.** The City Manager or a designated representative shall be a member of the committee. The Committee shall be composed of the City and Borough Manager and not more than eleven additional primary members and eleven alternate members nominated by the Assembly and appointed by the Alaska State Emergency Response Commission. The Committee membership shall, to the extent possible, include representatives from the following agencies and interest groups:

- (1) Elected Municipal Officials;
- (2) Peace Officers;
- (3) Firefighters/Emergency Medical Services;

- (4) General Public;
- (5) Bartlett Regional Hospital;
- (6) News Media;
- (7) The American Red Cross;
- (8) Owners or Operators of facilities subject to the requirements of the Emergency Planning and Community Right-To-Know Act of 1986;
- (9) Community Groups;
- (10) Hazardous Substance Transporters; and
- (11) A representative serving Juneau's vulnerable population. For purposes of this section, "vulnerable population" shall be defined as persons with disabilities, the homeless, the elderly or homebound, and any others who might be considered at-risk populations.

For purposes of this committee, "voting members" are those members appointed to the primary seat on the committee, or those alternates filling in during the absence of a primary seat holder or during the vacancy of the related primary seat.

(b) Terms. Appointees other than the Manager shall serve three-year staggered terms. Nominations for appointment shall be made by the Assembly with recommendations forwarded by the Assembly Human Resources Committee. The terms and appointments of alternate members shall be established in a similar manner, provided that the term of an alternate member shall not be dependent on the term of the person holding the primary appointment.

(c) The Committee shall be organized as follows:

(1) The Committee shall elect annually from its members a chair and such other officers as it deems necessary. The Committee may establish an executive committee with authority to act on its behalf, and may appoint such other committees as it deems necessary. The Committee shall establish rules by which it shall function including solicitation of public comments, response to such comments by the committee, distribution of the emergency plan, and compliance with municipal regulations regarding meetings and notification procedures.

(2) A vacancy on the Committee shall exist:

(A) If a person appointed to membership fails to qualify and take office within 30 days of appointment;

(B) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;

(C) If a member submits his or her resignation to the Assembly;

(D) If a member is physically unable to attend Committee meetings for a period of more than 90 days; or

(E) If a member misses more than 40 percent of the Committee meetings in a 12-month period.

(3) The chair of the Committee shall notify the Clerk of any vacancy on the Committee. Upon notification, the Clerk shall follow the procedures for filling vacancies as outlined in the Advisory Board Rules of Procedure, as such may be amended from time to time.

(4) The Committee shall meet as necessary to carry out the business of the Committee but no fewer than four times per year.

Section 5. Purpose. The Committee shall:

(a) Advise the Manager on emergency management issues.

(b) Review, revise as necessary, and maintain the emergency response plan for the municipality. The plan shall meet the requirements of AS 26.23.075, and shall include:

(1) an analysis of all hazards which threaten people, property, the environment or the economy of the City and Borough, and

(2) identification of agencies and their procedures for responding to protect people, property, the environment and the economy of the City and Borough from any hazard.

(c) Collect, manage, and provide public access to information on hazardous substances and their accidental release within the municipality.

(d) Study and make recommendations on the regulation of transportation routes for hazardous substances, including an assessment of the enforcement of state and federal transportation laws, and investigation of off-loading of explosives to determine the safest way to bring them into the community.

(e) Coordinate with appropriate municipal, state and federal agencies on the collection and use of information on hazardous substances shipped to and from Juneau.

(f) Work with mining companies, the business community, and government agencies in the Juneau area to encourage their participation in the community right-to-know and chemical inventory reporting systems in accordance with the Emergency Planning and Community Right-To-Know Act of 1986.

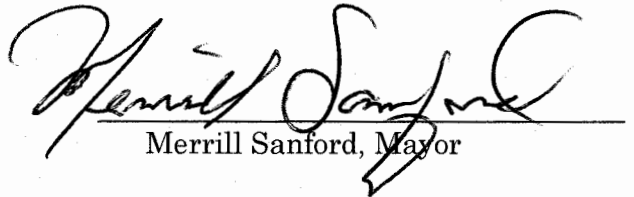
(g) Make recommendations on the safest locations for storage and transshipment facilities for hazardous substances in the municipality, and work for more active enforcement of regulations relating to transshipment and storage of hazardous substances.

Section 6. Communication with the State Emergency Response Commission. The Manager shall submit this resolution, the list of nominees and their organizations, and any other documents necessary to establish and maintain the Juneau Local Emergency Planning Committee to the State Emergency Response Commission for approval.

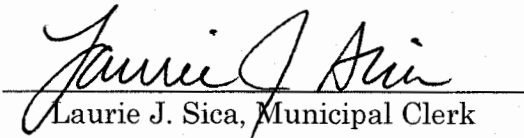
Section 7. Approval of Bylaws. The Assembly hereby approves the Juneau Local Emergency Planning Committee Bylaws attached as Exhibit A.

Section 8. Effective Date. This resolution shall be effective immediately upon its adoption.

Adopted this 21st day of July, 2014.


Merrill Sanford, Mayor

Attest:


Laurie J. Sica, Municipal Clerk

**BYLAWS
JUNEAU LOCAL EMERGENCY PLANNING COMMITTEE
JUNEAU, ALASKA**

ARTICLE I - NAME

1. Name of the Committee. This organization shall be known at the Juneau Local Emergency Planning Committee ("LEPC").
2. Mailing Address. The mailing address of the LEPC is:

Juneau Local Emergency Planning Committee
c/o CBJ Emergency Programs
155 S. Seward Street
Juneau, AK 99801

ARTICLE II - PURPOSE

The LEPC has been established as a Local Emergency Planning Committee for the Local Emergency Planning District of the City and Borough of Juneau, Alaska ("CBJ") pursuant to Title III of the Emergency Planning and Community Right-to-Know Act of 1986, Alaska Statute 26.23.071-.077 and CBJ Resolution 1443. The duties and activities of the LEPC include the responsibility for collecting and making available information on extremely hazardous substances in the District and preparing an emergency response plan to be used in the event of a hazardous substance spill or leak. Specifically the LEPC shall:

1. Advise the City Manager on emergency management issues.
2. Review, revise as necessary and maintain the emergency response plan for all potential emergencies which may affect the Juneau area, including earthquakes and avalanches. The plan shall meet the requirements of AS 26.23.075.
3. Collect, manage and provide public access to information on hazardous substances and their accidental release within the CBJ.
4. Study and make recommendations on the regulation of transportation routes for hazardous substances, and coordinate information on hazardous substances shipped to and from Juneau.
5. Work with the business community and government agencies to encourage participation in the community right to know and the chemical reporting systems in accordance with the Emergency Planning and Community Right-to-Know Act of 1986.
6. Make recommendations on the safest locations for storage and transshipment facilities for hazardous substances in the CBJ and to work for more active enforcement of regulations relating to transshipment and storage of hazardous substances.
7. Seek funding from state and federal agencies.

ARTICLE III - MEMBERSHIP

The LEPC is comprised of the City Manager (Emergency Management Coordinator) and not more than eleven primary members and eleven alternate members nominated by the Assembly and appointed by the State Emergency Response Commission ("SERC") to serve for three-year staggered terms. Members shall include, to the extent possible, representatives from the following groups and organizations:

1. Elected Local Officials
2. Law Enforcement
3. Firefighters
4. Member of the Public
5. Bartlett Regional Hospital
6. Broadcast and/or print media
7. Red Cross
8. Owners/Operators of a Hazardous Material Facility subject to the requirements of 42 U.S.C. 110011-11005 (Hazardous Material Facility)
9. Community Group
10. Hazardous Substance Transporter
11. A representative serving Juneau's vulnerable population. For purposes of this section "vulnerable population" shall be defined as persons with disabilities, the homeless, the elderly or homebound and any others who might be considered at-risk populations.

For purposes of this committee, "voting members" are those members appointed to the primary seat on the committee, or those alternates filling in during the absence of a primary seat holder or during the vacancy of the related primary seat.

ARTICLE IV - OFFICERS AND DUTIES

The officers of the LEPC shall consist of a Chair, a Vice Chair and a Recorder. The Chair's responsibilities include presiding at the meetings; preparing the agenda; conducting the meetings in a fair manner; coordinating with CBI staff on such items as meeting notices, requests for information and committee decisions; and preparing the annual report for submittal to the Municipal Clerk in January of each year. The Vice Chair fills in for the Chair when the Chair is unavailable. The Recorder is encouraged to work with Emergency Programs staff members on the coordination of the preparation and transmittal of the Committee's minutes to the office of the Municipal Clerk. Election of officers occurs annually at a time set by the LEPC. The term of office is for one year, but officers may be re-elected to serve consecutive terms.

ARTICLE V - SUBCOMMITTEES

The LEPC may establish subcommittees as it deems necessary to accomplish its duties.

ARTICLE VI - MEETINGS

1. Regular meetings. The LEPC shall meet as necessary to carry out the business of the committee but no fewer than four times per year.
2. Special meetings. A special meeting deemed necessary to carry out the duties of the LEPC may be called by the LEPC Chair or upon written request of three LEPC members. A meeting held at the request of the members shall be scheduled as soon as possible and preferably within ten days of the written request.
3. Quorum. A quorum shall consist of a simple majority of the voting members of the LEPC. A quorum for any subcommittee shall consist of a simple majority of those voting members appointed to the subcommittee. A quorum shall be required to transact business.
4. Rules of Order. LEPC will adopt an order of business to be used for each meeting and will be governed by Robert's Rules of Order, Newly Revised, when not inconsistent with the Advisory Board Rules of Procedure resolution which may be amended from time to time, these bylaws or with special rules of order adopted by the LEPC.
5. Minutes of Meetings. Accurate minutes of all meetings of the LEPC shall be maintained in the custody of the Municipal Clerk and shall be a public record, open to inspection by any person. The minutes shall include the following: date, time and location of meeting; time the meeting was called to order; a record of attendance, including members present or absent; all motions, even if withdrawn, with the name of the member making the motion and the vote on the motion; the action taken and pertinent points leading to the decision; names of individuals who spoke under public participation and a summary of their comments; the next meeting date and the time of adjournment. The minutes of each meeting shall be transmitted by email to each LEPC member (or by facsimile or regular mail if requested by a member) prior to the next regularly-scheduled monthly meeting.

ARTICLE VII - PUBLIC PARTICIPATION

Members of the public are encouraged to attend all regular and special meetings of the LEPC. Opportunity will be provided at each meeting for members of the public to address the LEPC on issues of local emergency preparedness.

ARTICLE VIII - VOTING

Voting on all motions shall be by voice vote, a show of hands or unanimous consent. If a roll call vote is requested, the vote of each member shall be recorded in the minutes of the meeting. Members may not deliberate or vote on any motion that would constitute a conflict of interest as defined by the CBJ Conflict of Interest Code.

ARTICLE IX - AMENDMENTS TO THE BYLAWS

1. The Bylaws of the LEPC may be amended by an affirmative vote of a simple majority of the total voting membership of the LEPC. No vote to amend the Bylaws will be taken unless the proposed amendment has been provided in writing to the membership prior to the meeting for the proposed vote.
2. Repeal of Previous Bylaws and Amendments: All previous versions of these bylaws and any previous amendments are hereby repealed upon approval of these bylaws by the Assembly.
3. A copy of the signed Bylaws and any subsequent amendments shall be provided to the SERC, the Municipal Clerk's office, and any person requesting a copy.

Adopted by the Juneau Local Emergency Planning Committee for the City and Borough of Juneau, Local Emergency Planning District, on the 9th day of July, 2014.

Samuel Garcia, CHAIR

[Signature], VICE CHAIR

Approved by the Assembly on the 21st day of July, 2014.

for [Signature]
Laurie Shea, Municipal Clerk



City and Borough of Juneau, AK

Local Emergency Planning Committee

Board Roster



Warren J Russell

1st Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Media Seat

Dais Seat 6a



Karen Wood

2nd Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Community Group Seat

Dais Seat 9



Ed Williams

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate-Vice-Chair

Category Community Group Seat

Dais Seat 9a



Bill Legere

4th Term Jan 01, 2019 - Dec 31, 2021

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Media Seat

Dais Seat 6



Zachariah Fisher

2nd Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Access & Functional Needs Seat

Dais Seat 11



Britta Tonnessen

1st Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category American Red Cross Seat

Dais Seat 7



Ed Quinto

3rd Term Jan 01, 2020 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Firefighter/EMS

Dais Seat 3



Travis Mead

1st Term Jan 25, 2021 - Dec 31, 2022

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Firefighter/EMS

Dais Seat 3a



Scott Erickson

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Peace Officer

Dais Seat 2



David Campbell

4th Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Peace Officer

Dais Seat 2a



Daniel Wiersma

1st Term May 24, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category BRH Hospital Seat

Dais Seat 5



Tonia Montez

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category BRH Hospital Seat

Dais Seat 5a



Destiny Sargeant

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category General Public Seat

Dais Seat 4



Jonathan Suk

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Haz/Mat Transporter Seat

Dais Seat 10a



Benjamin Murray

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category General Public Seat

Dais Seat 4a



Michael A Tunley

2nd Term Jan 01, 2021 - Dec 31, 2023

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Haz/Mat Transporter Seat

Dais Seat 10



Christopher L Russell

1st Term Aug 23, 2021 - Dec 31, 2024

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Right to Know Act of 1988

Dais Seat 8a



Tom Mattice

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC

Position Voting Member

Office/Role Primary

Category Manager's Designee

Dais Seat 12



Michelle Brown

5th Term Jan 01, 2007 - Dec 31, 2028

Appointing Authority Assembly/SERC

Position Voting Member-Alternate

Office/Role Alternate

Category Manager's Designee

Dais Seat 12a



Wade Bryson

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly/SERC **Position**

Voting Member

Office/Role Primary

Category Assembly Liaison

Dais Seat 1



Vacancy January 1, 2022-December 31, 2024

Appointing Authority Assembly/SERC **Position** Voting Member

Office/Role Primary

Category Right to Know Act of 1988 **Dais Seat** 8



Vacancy Immediately - December 31, 2022

Appointing Authority Assembly/SERC **Position** Voting Member-
Alternate **Office/Role** Alternate

Category Access & Functional Needs Seat **Dais Seat** 11a



Vacancy Immediately - December 31, 2022

Appointing Authority Assembly/SERC **Position** Voting Member-
Alternate **Office/Role** Alternate

Category American Red Cross Seat **Dais Seat** 7a

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Bill		Legere
First Name	Middle Initial	Last Name
Email Address		
Home Address		Suite or Apt
City	State	Postal Code
Primary Phone	Alternate Phone	
KTOO Public Media	President & General Manager	
Employer	Job Title	

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Primary Media Member - KTOO General Manager, State Emergency Communications Committee member

Secondary Email Address (if any)

[REDACTED]

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

[REDACTED]

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Service on this board ties in with KTOO's responsibility as the LP-1 EAS station as designated by the state emergency communications plan. I am a member of the State Emergency Communications Committee (SECC) and I chair the Local Emergency Communications Committee (LECC). The LECC works with broadcasters and local emergency officials to develop the Emergency Alert System (EAS) local plan.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

KTOO Public Media University of Alaska Southeast Campus Council National Alliance of Public Affairs Networks

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

KTOO, General Manager 1991 - present KTOO, Assistant General Manager 1988 - 1991 KTOO, Radio Manager, 1985 - 1988 Boards: Juneau Rotary, Alaska Public Broadcasting Service, Alaska Public Radio Network, Alaska One, Pacific Mountain Network, Green's Creek Mine Advisory Board

Education/Training: Please list both formal and informal education & training experiences:

BA In Broadcasting and Journalism from the University of Maine Master's work in rural sociology and rhetorical theory and analysis

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

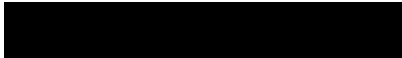
The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Warren J Russell
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

[Redacted] Retired
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Reapplying

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Was presented with the opportunity to apply for the Alternate Media Seat #6 on the Juneau Local Emergency Planning Committee. I firmly believe in service above self and contributing my acquired knowledge, skills and abilities in civic arenas where my participation can be beneficial to all concerned. With a vested business and personal interest in Emergency Planning this opportunity provides an avenue to address both.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Chair, United Way of Southeast Alaska Board of Directors; Past President & International Chair for Juneau Rotary Club; Board Member, Great Alaska Council Boy Scouts of America; State of Alaska, Dept Homeland Security - Alaska Partnership for Infrastructure Protection (APIP) member.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

25 year USCG Officer (retired). Past Volunteer history: 9 Yr State Certified Firefighter I and volunteer with Capital City Fire Dept; 12 yr State Certified EMT and volunteer with Capital City Fire Dept, BRH Rainforest Recovery Center, Kodiak Fire Dept; Juneau Critical Incident Stress Mgmt team member; Vice Chair Kodiak Island Personnel Advisory Board; Stafford County VA Board of Education - Education 2000 Task Force. Past Board Member and Instructor American Red Cross of (Southeast) Alaska;

Education/Training: Please list both formal and informal education & training experiences:

MS Information Systems, George Mason University; BS Telecommunications Mgmt, Capital College; AS Computer Engineering Technology, Capital College; AA Business Mgmt, Quincy University; Officer Candidate School, USCG Yorktown VA; Hazmat, Hazwoper, ICS 100-400 training with USCG; Emergency & Contingency Planning training USCG

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Loren

First Name

Jones

Middle Initial

Last Name

Email Address

Home Address

City

Primary Phone

Alternate Phone

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am volunteering with the Red Cross and have been asked to be the alternate seat on the LEPC representing the Red Cross.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

None

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

BA and MA in Sociology

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Profile

[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Seeking to take vacant seat of voting member Dan Garcia.

Ryan G Sand

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

None

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

As the UAS emergency manager and regular attendee of the LEPC, I have found the committee to be a vital partner in protecting all stakeholders in the region. Additionally, I would enjoy continuing the strong UAS and CBJ partnership following Dan Garcia's retirement from the university and the LEPC. On a personal level, I look forward to enhancing and sharing my expertise from a long career focused on public safety, education, and emergency planning.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Compliance Team (Title IX, Clery VAWA -UAS/UA & DOE); Care Team (Beh. Health, NBITA-UA/UAS/National; Chancellor's Cabinet, COVID Response Team (Chief; Dep. IC); UA/UAS IMT (Chief/IC); Israeli International Counter-terrorism Academy (Austrian/NATO chief instructor and asst. director for US LE Div); POST certified and Advanced Instructor (ret. board); NRA Law Enforcement (Tactical firearms and RTBV) review & compliance (AZ & CO Div)

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

University Chair for Justice Studies, Dept. of Homeland & Emergency Management (Grand Canyon University). AZPOST Chair; Police Academy Commander and fulltime faculty member, retired police officer. Women's self-defense and rape prevention instructor (international certificate).

Education/Training: Please list both formal and informal education & training experiences:

Master's of Leadership in Emergency Management with focus in Fire leadership (GCU) Bachelor's Degree in Justice Studies & Law (ASU) Police Academy Graduate (POST Certified: Phoenix, AZ and Denver, CO) Marshal's Office Supervisor/Leadership Academy Graduate (Phoenix, AZ) Advanced Professional and instructor (FEMA & DEMA-AZ) NRA Law Enforcement Instructor Peace Officer Standards & Training General/Advanced Instructor International Israeli Counter Terrorism & Security Instructor (Austria) RAD Instructor (Certified Collegiate Rape Prevention Instructor) SWAT and GITEM (gang enforcement) School Graduate (Peoria, AZ) Wildland Fire and Resource Officer Instructor (Eagle CO Sheriff's Office) University Law Professor, Homeland Security and Emergency Management (Fulltime faculty and Chair)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

AZ & CO POST; FEMA: DEMA; DOE; RAD; RTVB; NRA LE Div;... (See above)

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

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[When completing the application, please put your "**MAILING**" address in the first address block labeled "**HOME.**" The optional secondary address field is for your "**RESIDENCE**" address.]

Karen Wood
First Name Middle Initial Last Name

[Redacted]
Email Address

[Redacted] [Redacted]
Home Address Suite or Apt
[Redacted] [Redacted]
City State Postal Code

[Redacted] [Redacted]
Primary Phone Alternate Phone

Juneau Animal Rescue Director of Animal Control and Protection
Employer Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Primary Community Group Member - Gastineau Humane Society Director

Karen Wood

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been serving on the LEPC for over 4 years now and would like to continue. I have learned a great deal and it's important for me, and my agency, to be involved a group of other First Responders and community members who are part of the LE planning committee.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Juneau Animal Rescue (Employee)

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

This is the first board I have served on. I have volunteered with various social service agencies in Juneau including AWARE, Inc. and Catholic Community Services.

Education/Training: Please list both formal and informal education & training experiences:

Bachelor of Science degree in Biology, minor in Sociology. Numerous trainings in Domestic Violence, Sexual Assault, Child Maltreatment, adoption, Animal Abuse & Neglect, Forensic Interviewing, Evidence Collection, Trauma & Compassion Fatigue. Also previously certified (now expired) as a Red Cross HIV/AIDS Educator, CPR & First Aid Instructor, & EMT I with the State of AK and nationally certified.

Karen Wood

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Animal Control Officer - National Animal Care & Control Association

Demographics

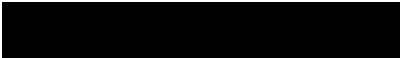
The following **optional** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Ed Williams

[Redacted]

Email Address

[Redacted]

Home Address

[Redacted]

City

[Redacted]

Suite or Apt

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Veterans Affairs Social Worker

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

[Redacted]

Residence Address Line 2

Residence City

Juneau

Residence State

AK

Residence Postal Code

99801

Comments

Volunteer Firfighter,EMT,HazMat,Crisis Intervention Specialist.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

Work with Capitol city fire rescue, work with Juneau police department.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Capital city fire rescue, Juneau police department.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Capital city fire rescue, Juneau police department.

Education/Training: Please list both formal and informal education & training experiences:

FEMA Classes, VA emergency response team.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following ***optional*** information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male



Date of Birth

Acknowledgement/Certification

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[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Erin E Walker-tolles

Email Address

Home Address

City

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

Catholic Community Service Executive Director

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Local Emergency Planning Committee: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [*Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV*]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I am applying for a seat designated for "Access & Functional Needs" as invited by CBJ Emergency Programs Grant Coordinator. As Executive Director of a nonprofit that provides services to many different vulnerable populations in Juneau I am knowledgeable about community needs, and work to ensure we meet the needs of seniors, those who are homebound and ill, those receiving hospice care, and individuals experiencing disabilities. Our agency has a history of coordinating with CBJ to provide provide paratransit, senior nutrition, in-home medical services, and we have expanded services in response to COVID.

Please select the type of board seat for which you are applying *

☒ Criteria specific seat as listed in the board's governing legislation

Please list any organizations for which you currently serve as a board member, officer, or employee.

Catholic Community Service - Employee United Way of Southeast Alaska - Board member

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

United Way of SEAK - current Board member (large nonprofit seat) Catholic Community Service - ED reporting to the Board Juneau Affordable Housing Commission - Commissioner CBJ Social Services Advisory Committee - Committee Member Housing First Community Development - ED reporting to Board Alaska Mental Health Board / Advisory Board of Alcoholism & Drug Abuse - planner/staff to the Boards

Education/Training: Please list both formal and informal education & training experiences:

BA in Philosophy and BA in Social Sciences - Humboldt State 1993 Masters in Community Mental Health
- Trinity College of Vermont 2001 Certification in Health Care Compliance - HCCA 2018 Certificate in
Nonprofit Management - Foraker Group 2021

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

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Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female



Date of Birth

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