

Agenda of the City and Borough of Juneau
Historic Resources Advisory Committee
 Regular Meeting – August 3, 2022
 Minutes

MEMBERS	
Name	Attendance
Zane Jones	
Shannon Crossley	X
Shauna McMahon	X
Gary Gillette	X
Don Harris	X
Sarah Hieb	
Olivia Lihou	
Dorene Lorenz	
Chuck Smythe	X

STAFF	
Name	Attendance
Beth McKibben	X
Niko Sanguinetti	X
Scott Ciambor	

- I. Call to Order
Meeting was called to order at 5:08 p.m.
- II. Approval of Agenda
Motion Smythe/Second Harris to approve the agenda as presented.
- III. Minutes – June 16, 2022
Motion Gillette/ Second Smythe; to approve the April 6, 2022 minutes as presented.
Passed with no objection.
- IV. Public Comment
Laurie Craig thanked the Committee for the opportunity to sit in on the meeting.
She has begun reviewing the draft Juneau Townsite Survey and noted what a great collaboration the project is.

Crossley said this at this meeting there will be an overview and a future meeting will be scheduled to take comments on the document.

V. Draft Letter of Support for 2022 CLG Grant Application

McKibben explained that she had started the 2022 CLG grant application for Phase 2 of the Juneau Townsite Survey. She drafted a letter of support for Commission consideration. She also said she had a letter of support from the City Museum.

Gillette asked if the NorthWind Architect's contract allowed them to continue working on the project without the need for a new RFP. McKibben said yes. Gillette suggested including that information in the grant application.

Crossley informed the Commission that subcontractor Anjuli Grantham is moving to Ireland in pursuit of a PhD. She intends to continue working on the second phase of the project.

The letter of support was approved by consensus.

McKibben then asked a few questions about how the budget for Phase 1 of the Juneau Townsite Survey CLG grant was developed.

Smythe asked if additional information will be required from the city for the next phase. If so, he suggested increasing the city match for the next grant application.

VI. Juneau Townsite Survey-Draft Review

Crossley stepped down as chair and noted she is now representing NorthWind as the consultant for the Juneau Townsite Survey, Phase 1. She explained that tonight she wanted to provide an overview and take broad questions. There will be another meeting specifically to take Commission comments on the draft survey.

McKibben explained the draft document has been submitted to SHPO for comment that HRAC review and comments are required as part of the grant agreement.

Smythe suggested Gillette chair this portion of the meeting.

Gillette said his first questions were answered by the updated document that was received today.

Crossley gave a brief overview. She explained that the document will look different in its final form. The most recent draft includes the introduction and methodology. She acknowledged Smythe for his assistance in the tone of the document. She explained the federal government mandates the methodology. She said the draft does not have all the maps but the maps included are an example of the format that will be included.

Gillette asked about why the format will be different in the final document. He asked if this is because of the forms.

McKibben clarified that the forms required by SHPO will be an appendix and the body of the document will be more accessible to a wider audience, so the document will meet the requirements of SHPO and be more reader friendly and website appropriate.

Gillette said he likes that idea. He suggested removing the title “additional information requested by CBJ”. He does not think it adds anything to the report.

Gillette said he had seen documentation that the St. Nicholas Orthodox Church was not actually “Russian”. He had seen it both ways but he would like to know which is correct.

McMahon also remembers this church as being for the local commission with Tlingit input and not Russian.

Sanguinetti said the current priest the church has said it was requested, guided and funded by local Tlingit and there was not a Russian presence.

McKibben asked if there was Commission feedback on the maps. Before she requests the completion of the rest of the map set she’d like comments.

Several commission member thought the maps are clear, understandable and easy to read.

Gillette asked how the consultants decided which properties were identified as historic,

Crossley said they removed any buildings demolished since the previous report and added in buildings that had reached the age of significance.

Gillette asked about the integrity criteria and noted this information is usually used for a National nomination and that maybe it was beyond the scope of this grant. The step would need to be done as part of preparing for a national nomination.

There was some discussion as to whether this was required for this grant or a future project. Staff will check with the state for clarification.

Harris asked about the boundaries of the area being surveyed. He noted that in some cases there are houses on one side of the street are historic but not included in the survey.

Crossley explained that the districts were predetermined. She said they would ask the state about expanding the Townsite if appropriate. The area under discussion may be included in another district, but if its not included in a historic district it may be appropriate to expand the boundaries of the district or consider another historic.

VII. Schedule Special Meeting to Comment – Juneau Townsite Survey

Crossley took back the gavel. McKibben explained they want to schedule a special meeting for the commission to provide feedback or missing information.

Meeting date options were provided. The Commission asked staff to send a doodle poll. McKibben also said she would check to see if meeting in person was an option.

VIII. Committee Comments

Sanguinetti invited everyone to her going away party at the City Museum on August 10.

Laurie Craig said the meeting was fascinating. She mentioned the safe in the Behrends Bank basement, which is full of historic documents, plus the beautiful door on the safe.

There was some discussion about how historic documents can be accessed, especially if they are private documents versus public documents. It is important to get legal authority to access historic documents.

IX. Adjournment

Motion McMahon/Second Smythe to adjourn the meeting at 6:13.