

EAGLECREST BOARD OF DIRECTORS
Meeting Agenda
Thursday July 1st, 2021, 5:30pm
Eaglecrest Fish Creek Lodge, Great Room

+ Join Zoom Meeting

<https://juneau.zoom.us/j/94483371040?pwd=ekgxSGRRdTcxZmJXNkMzNWZabUJwdz09>

Meeting ID: 944 8337 1040

Passcode: 807023

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Agenda:

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
 - a. June 3rd Meeting Minutes
 - b. Amendment to March 4th Meeting Minutes (see printed Packet)
4. SPECIAL BUSINESS
 - a. Craig Lindh Alaska Legislature Memoriam
5. PUBLIC PARTICIPATION
6. COMMITTEE & LIAISON REPORTS
7. MANAGERS REPORT
 - a. Financial Report
 - b. Department update
 - c. Summer Capital Project Update
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - a. Over view of Committee's as an information item
 - b. Review of Annual Board Timeline as an orientation item
 - c. Schedule Policy & Planning Committee meeting to take up fireworks policy recommendations, review memorial requests and continue work on Summer Development

9. PUBLIC PARTICIPATION

10. BOARD OF DIRECTOR'S COMMENTS AND QUESTIONS

11. ADJOURNMENT – Next meeting date August 5th 2021 5:30pm Location TBD

EAGLECREST BOARD OF DIRECTIONS
March Meeting Minutes
Thursday June 3rd, 2021, 5:30pm
Via Zoom

Agenda:

1. ROLL CALL:

Stephanie Hoag, Mike Satre, Dave Hanna, Megan Gregory, Shawn Eisele and Kevin Krein were present. Assembly Liaison Wade Bryson was present. General Manager Dave Scanlan and Erin Lupro were also present.

2. APPROVAL OF AGENDA:

Meeting called to order. Stephanie made a motion to approve the agenda. The agenda was approved without additional changes or objections.

3. APPROVAL OF MINUTES:

May meeting minutes were approved. Dave Hanna made motion to approve the minutes. Stephanie corrected minor recording errors.

4. PUBLIC PARTICIPATION:

Fred from Juneau Nordic Ski Team read a letter and remarks for the JNSC Board thanking Eaglecrest for last winter and extra efforts that went into Nordic operations.

5. COMMITTEE & LIAISON REPORTS:

Stephanie reports Human Resources Committee Meeting on May 13 was about the GM's evaluation. A follow up meeting last Tuesday went over GM evaluation survey results. Executive session in today's meeting will finish that conversation. Finance Committee Minutes are provided.

6. MANAGERS REPORT:

CBJ Assembly approved Eaglecrest's budget. CBJ Finance assisted with new formatting changes. Eaglecrest added to the Fund Balance this year, closing projected to be +\$104,800. A goal is to grow the balance to a threshold high enough to cover various ski area liabilities, such as inventory. Dave reviewed department activities and projects.

7. UNFINISHED BUSINESS:

None

8. NEW BUSINESS:

Mike Satre is re-applying for his seat, and Megan Gregory is not. Per Assembly request, the board discussed desired attributes for new board members. Kevin Krein suggests ski industry experience. Sean Eisele suggests tourism experience. Wade Bryson mentions that Assembly appreciates the Board suggesting attributes, but says passion for Eaglecrest and interview skills will likely be the determining factor. The Board approved FY21 pricing. Craig Lindh Senatorial Commendation moved to Fish Creek Lodge. The General Manager's annual performance evaluation was discussed in Executive Session. The Board discussed potential new cabins at Eaglecrest.

9. PUBLIC PARTICIPATION:

None

July 2021 Managers Report

Financial Report: As we come into the end of the fiscal year, we are tying up all of our loose ends and reconciling our accounts with various vendors. We have received our annual contribution from the Corbus Endowment from the Eaglecrest Foundation in the amount of \$75,000. We are still on track to end the year in the positive of \$200,000 to bring our year end fund balance back out of a negative to positive \$150,000. We will have final numbers around August 1st once adjustments have been made to accrued leave and inventory liabilities.

Mt Operations: We are currently recruiting for a new vehicle mechanic. Our Lift Maintenance Manager has been chipping in with our Director of Mountain Operations on the vehicle repair side to keep our heavy machinery operating and crews moving forward on all of their summer projects. On the ski lift side of things, the line work and annual maintenance has been completed on the Porcupine Lift. Line work, replacing sheave wheels and checking derail circuits, has been completed on Hooter and has started on the Ptarmigan Chair. We are still waiting for a date on the Ptarmigan Rope splice. Once the line work is completed on the Ptarmigan chair additional preparations for the haul rope splice will begin. The Director has been preparing for the yearend inventory of parts and consumables on hand.

Base Operations: Our Director of Base Operations has taken a position in the Docks and Harbors Department. We wish him well in his new roll and appreciate the years that he has spent with us. We are currently recruiting for a replacement to his position. Our initial recruitment is scheduled to close on July 6th. In the meantime the General Manager has been preparing to take on his duties as we prepare to launch our seasons pass sales on July 1st and for the interim period until we bring a replacement on.

SSS

- SSS pricing has been double checked in our POS
- All other prices have been double checked in the POS
- SSS brochure is finalized awaiting CBJ phone updates before printing
- Rebuilding Books2Boards materials for FY22
- All Homeschool invoices have been paid.
- Starting in July all reservations will be built
- Gearing up for pass sales, creating office materials for sales staff.
- Replacing our Wee Ski Vest inventory, also to update the logo
- All Eaglecrest Flowers and picnic seating area have been completed.

Summer ongoing project

- Position description with CBJ for SSS and RRR- updates
- First position is SSS Supervisor that will be recruited for in the industry, once final.
- Working with HR on making changes
- Creating a Retail position in the Rental Family Concepts

RRR

- Final retail Inventory has been completed
- CBJ inventory physical Audit count has been completed
- RRR pricing has been double checked in our POS
- Attended a showcase in Bozeman for my Retail vendors.
- Looking into demo snowboards for FY22

Marketing:

Finishing touches on print materials for FY22. Preparing for Tier 1 Sale. Sharing updates about and photos of offseason projects. Improving website and online store. Collaborating with Travel Juneau on winter tourism marketing ideas. Assisting Foundation with the tower sign fundraising campaign. General planning and organization for next season. Miscellaneous projects to assist other departments as needed.

We have completed our first two weeks of walking tours with Alaska Coach Tours which have been going smoothly. We have also had our first wedding of the summer season and are starting to receive additional interest in weddings and Lodge Rentals.

Summer Projects:

The primary job over the past month has been working on the Nordic Trail Hardening in the Lower Loop. The crew is making great progress and have hardened the trail in from the Lower Nordic Parking Lot and have made to the backside of the Meadow. We hope to complete the this years portion of trail hardening in the next two weeks so we came move our equipment up the hill to complete the mountain bike trail and work on other projects.

The crew has also been working on getting the tubing shack cleaned out and ready for a renovation, cleaning up the base area campus, organizing and cleaning the shop yard. The mountain bike trail has been cleared of the winter debris and minor repairs completed and is now open for the season. Work is scheduled to begin on the back deck of the Fish Creek Lodge in the next week. Many of the crew have been rotating through summer vacations. We will be back to full staff by next week and continue to move forward on all of our projects as efficiently as possible.