CBJ DOCKS & HARBORS BOARD
SPECIAL BOARD MEETING MINUTES
Tuesday, July 2nd, 2013

I. Call to Order.

Kevin Jardell called the meeting to order at 12:01 p.m. in CBJ Room 224.

II. Roll.

The following members were in attendance: Greg Busch, Tom Donek (via phone), Robert Janes, David Logan (via phone), Budd Simpson, and Kevin Jardell

Absent: John Bush, Michael Peterson, and Scott Spickler.

Also in attendance were: Carl Uchytil - Port Director, and Dwight Tajon – Harbormaster.

III. Approval of Agenda.

MOTION by MR. BUSCH: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

IV. Public Participation – None

V. Items for Action.

1. Opportunities for greater commercial activity at Auke Bay Loading Facility(ABLF).
Mr. Uchytil said he intended to get this on the Board's agenda on June 27th, but this didn't happen due to miscommunication. The reason for this action item is due to hearing about the lack of activity at the Auke Bay Loading Facility, he said he is looking for more opportunities to make this facility more viable commercially. The recommendation in the memo is what he came up with after talking with staff and commercial users. Currently the regulation and the ABLF FAQ's guidance are not consistent between the two documents. The Harbormaster has brought this up at the Operations Committee and was given approval to update the discrepancies in those documents. Looking at opportunities for this facility in the short term and without regulation changes, the proposed changes would be to encourage commercial launch ramp permit under the fee special regulation which allows the Board after public hearing to promote rates of a temporary nature in order to encourage use of facilities. To jump start this activity, Mr. Uchytil recommends to allow commercial haulers to use the launch ramp without additional freight fees, however, priority is given to the freight hauling activities. Auke Bay staff does maintain a schedule of users. Another recommendation is to allow vessels to be pulled and do maintenance at the ABLF, but only things that can be done that is not defined as ship yard work. Mr. Uchytil said he read the conditional use permit again issued for the ABLF and he does not see anything that would prohibit this recommended use. This would be a short term temporary recommendation through the remainder of 2013 to try to increase use of the ABLF.
Additionally, Mr. Uchytil asked if Docks and Harbors was the right management for the ABLF for its full potential or should we be looking for another vendor to lease the facility?

Committee Questions

Mr. Jardell asked if any recreational vessel can be hauled out at the ABLF?

Mr. Uchytil said if they have a Commercial Launch Ramp Permit, a recreational vessel can be launched or hauled out at the ABLF.

Mr. Jardell said with the congestion and lack of parking at Statter Harbor right now, could a recreational user go buy a commercial launch ramp permit and start using the ramp and park their trailer at the ABLF?

Mr. Uchytil said with a Commercial Launch Ramp permit you can put your boat in the water and take your boat out, but you can't park your trailer at the ABLF.

Mr. Janes why wouldn't you want a commercial launch ramp permit user to launch their boat at the ABLF and park their trailer for the day to encourage use and help with congestion at Statter Harbor?

Mr. Jardell said his concern was that there would be so many recreational users that the commercial users wouldn't have room to use it. Mr. Jardell recommended that you can't leave a trailer without a boat on it.

Mr. Simpson said a recreational user could still use the launch ramp as long as they had a commercial launch ramp permit and had another location to park their trailer. That would implement the piece of this use intended to reduce congestion at the Statter Harbor ramp.

Mr. Jardell asked if Mr. Tajon would be able to manage the facility with the guidelines discussed?

Mr. Uchytil said staff knows the 12 commercial launch ramp permit haulers.

Mr. Busch asked if it would be easier to manage if they had a commercial launch ramp permit and a business license.

Mr. Tajon said yes.

Mr. Janes asked if an area will be designated for the commercial users to pull up and park for service? Would power washing the bottom of boats be allowed? Would commercial user be allowed to use the facility for serving clients?

Public Comments - None

Committee Discussion

Mr. Jardell said he is very comfortable with the purpose of this recommendation to increase use.

Mr. Logan said he really likes the idea. He asked how the facilities use will be tracked for the remainder of the year?

Mr. Tajon said there is a key card system that is given to each user and a report can be generated to tell staff what users have utilized the facility.

Mr. Logan asked how the different activities would be tracked?

Mr. Tajon said staff does inventory daily.

Mr. Logan said so a report can be generated in the fall on usage and what else can be done to encourage more use of the facility.

Mr. Busch said he is in favor of increasing the use at the ABLF and encourages other initiatives that staff would be able to come up with.

MOTION By MR. BUSCH: TO APPROVE THE PORT DIRECTORS RECOMMENDATION FOR EXPANDED USE OF THE AUKE BAY LOADING FACILITY INCLUDING INVESTIGATION INTO POTENTIAL WASH DOWN BY COMMERCIAL USERS AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

VI. Items for Information/Discussion – None

VII. Committee and Board Member Reports – None

VIII. Staff Reports – None

IX. Assembly Liaison Report – None

X. Committee Administrative Matter - None

XI. Adjournment.

The meeting was adjourned at 12:23 p.m.