CBJ DOCKS & HARBORS BOARD
SPECIAL BOARD MEETING MINUTES
Wednesday, August 14th, 2013

I. Call to Order.

Greg Busch called the meeting to order at 11:59 a.m. in CBJ Room 224.

II. Roll.

The following members were in attendance: John Bush, Tom Donek, Robert Janes, Budd Simpson, Scott Spickler, and Greg Busch.

Absent: Kevin Jardell, David Logan, and Michael Peterson

Also in attendance were: Carl Uchytil - Port Director, Dwight Tajon – Harbormaster, and Erich Schaal – Deputy Port Engineer.

III. Approval of Agenda.

MOTION By MR. SIMPSON: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

IV. Public Participation – None

V. Items for Action.

1. Cruise Ship Terminal Staging Area Phase II Construction Award

Mr. Schaal said August 13th the bids for the Cruise Ship Terminal Staging Area Phase II were opened. There were three bidders and Miller Construction came in at the apparent low bidder at $2.99 Million. The Engineers estimate was at $3.327 Million. The protest period expires today at 4:30 p.m. Staff recommends the Board approve this award and forward to the Assembly for final approval.

Board Questions

Mr. Spickler asked if there are financial penalties in the contract language if the Contractor is not completed on time?

Mr. Schaal said the contract is written with a $2,500 a day liquid damage penalty if it is not completed by May 2nd. Docks and Harbors will have to show the actual damages if this does happen.

Mr. Bush asked what damages there could be if this is not completed?

Mr. Schaal said if a vessel ties up and permit holders can't use that lot, there would be loss of

revenue.

Mr. Busch said today is the day for the end of the protest period, and August 20th is the last day to have the sub-contract report. Is there any need to have that report completed before this goes to the Assembly?

Mr. Schaal said the protest period is for the non-selected bidders to raise a red flag and say they have a concern about something. The August 20th date is just for Millers to supply all the necessary paperwork for the Sub-contractors so CBJ can make sure they are on the list of approved vendors and don't have delinquent monies owed to CBJ.

Public Comments - None

Board Discussion/Action

MOTION By MR. SPICKLER: APPROVE THE BID TO MILLER CONSTRUCTION FOR $2.99 MILLION AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

VI. Committee Administrative Matter - None

VII. Adjournment.

The meeting was adjourned at 12:05 p.m.