

CBJ DOCKS & HARBORS BOARD
SPECIAL BOARD MEETING MINUTES
For Thursday February 24th, 2022
Via Zoom

- I. Call to Order:** Mr. Etheridge called the Special Board meeting to order at 5:00pm via Zoom Meeting.
- II. Roll Call:** The following members where in attendance via zoom meeting or in person at the Port Director's conference room: Lacey Derr, Paul Grant, David Larkin, Matthew Leither, Mark Ridgway, Bob Wostmann, James Becker and Don Etheridge

Also in attendance: Matthew Creswell – Harbormaster; Erich Schaal – Port Engineer; Benjamin Brown – CBJ Law; and, Teena Larson – Administrative Officer.

Absent: Annette Smith

- III. Approval of Agenda**
MOTION By MS DERR: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

- IV. Public Participation on Non-Agenda Items - None**

IV. Public Hearings

1. Regulation Change - Dockage Charges (05 CBJAC 15.030)

Mr. Creswell said on pages 12 and 13 is the notice of proposed regulation change and pages 14 and 15 is the regulation showing the changes. These are changes affecting the ships that dock at the Steamship Wharf, Cruise Ship Terminal, Intermediate Vessel Float(IVF), Port Field Office(PFO), the Inside of the Cruise Ship Terminal(ICT), and the reservation zone at the Statter Harbor Breakwater. These charges are in affect from May 1st to September 30. The \$1.50 for vessels under <65 will go to \$3.00 a foot, the \$2.50 fee for vessels 65' to 200' will go to \$5.00 per foot and the other fee that will change is the \$.75 for fishing vessels will go to \$1.50 per foot. The fishing vessel fee are for fishing vessels staying on the dock for longer than 4 hours. The first four hours are free.

Board Questions –

Mr. Ridgway asked if there has been a work around for the US flagged vessels carrying passengers that are under the 200' range?

Mr. Etheridge said that will be addressed in the current rate study.

Mr. Etheridge commented that this does not increase the fees for the large cruise ships. The fees for the large cruise ships will be addressed from the rate study.

Public Comment - None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 15.030 DOCKAGE CHARGES AS PRESENTED AND ASK UNANIMOUS CONSENT.

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Motion passed with no objection.

2. Omnibus Regulation Change – CONSUMER PRICE INDEX

Mr. Creswell said beginning on page 17 and running through the end of the packet is information pertaining to the following 24 regulation changes. The proposed regulation changes is that the following 24 regulation fees will be adjusted by the consumer price index (CPI) annually published from the preceeding year. There is a chart on page 17 with the current CPI increase rate and the projected CPI for FY24. The CPI calculation is already in place for moorage which is our largest revenue generator. This change is meant to bring the rest of our revenue fees in line with our moorage.

Mr. Etheridge said the way the wording on these regulations is the Board can not do anything and the full CPI will be applied or by motion the Board can choose an amount lesser than the CPI or no CPI adjustment. The plan for the public testimony is to have anyone that wants to testify now can do so on all the proposed regulation changes and also after Board questions on each individual regulation change the public can provide additional comments.

A. 05 CBJAC 15.030 Dockage Charge

Board Questions - None

Public Comment - None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
15.030 DOCKAGE CHARGES AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

Motion passed with no objection

B. 05 CBJAC 15.040 Port maintenance fee

Board Questions - None

Public Comment - None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
15.040 PORT MAINTENANCE FEE AS PRESENTED AND
ASK UNANIMOUS CONSENT.**

Motion passed with no objection

C. 05 CBJAC 15.060 Vessel Lightering fees

Board Questions - None

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Public Comment - None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 15.060 VESSEL LIGHTERING FEE AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

D. 05 CBJAC 15.080 Loading permit fees

Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 15.080 LOADING PERMIT FEES AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

E. 05 CBJAC 15.110 Boom truck services

Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 15.110 BOOM TRUCK SERVICES AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

F. 05 CBJAC 20.020 Special annual moorage for skiffs

Board Questions- None

Public Comment- None

Board Discussion/Action

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MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.020 SPECIAL ANNUAL MOORAGE FOR SKIFFS AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- G. 05 CBJAC 20.030 Daily moorage fees
Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.030 DAILY MOORAGE FEES AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- H. 05 CBJAC 20.035 Monthly moorage fee
Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.035 MONTHLY MOORAGE FEE AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- I. 05 CBJAC 20.045 Fee for tenders
Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.045 FEE FOR TENDERS AS PRESENTED AND ASK UNANIMOUS CONSENT.

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Motion passed with no objection

- J. 05 CBJAC 20.050 Residence surcharge
Board Questions- None

Public Comment- None

Board Discussion

Ms. Derr commented that she wanted to clarify for the two written comments received regarding this fee that the proposed change is to add a cost of living increase and not set the base rate. This is being applied due to the fluctuation of life, and finances. The CPI will be applied across the board and not to one individual user group.

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.050 RESIDENCE SURCHARGE AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- K. 05 CBJAC 20.060 Recreational boat launch fees
Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.060 RECREATIONAL BOAT LAUNCH FEES AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

- L. 05 CBJAC 20.070 Fees for commercial use of boat launches
Board Questions- None

Public Comment- None

Board Discussion/Action

MOTION By MS DERR: TO RECOMMEND THE ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC 20.070 FEES FOR COMMERCIAL USE OF BOAT LAUNCHES AS PRESENTED AND ASK UNANIMOUS

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CONSENT.

Motion passed with no objection

M. 05 CBJAC 20.080 Passenger-for-hire fee
Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.080 PASSENGER-FOR-HIRE-FEE AS PRESENTED AND
ASK UNANIMOUS CONSENT.**

Motion passed with no objection

N. 05 CBJAC 20.090 Statter lower parking lot permit fee
Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.090 STATTER LOWER PARKING LOT PERMIT FEE AS
PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection

O. 05 CBJAC 20.100 Grid usage fees
Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.100 GRID USAGE FEES AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

Motion passed with no objection

P. 05 CBJAC 20.110 Crane use fees

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Board Questions- None

Public Comment

Clayton Hamilton, Juneau, AK

He asked what sort of fee is being proposed?

Mr. Etheridge said it will be whatever the CPI is or the Board can go down to a zero increase.

Mr. Hamilton said as a user of the facility he believes the Board could do a lot for small businesses if the fee was reduced to zero. It would subsidize things quite a bit for people on his end.

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.110 CRANE USE FEES AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

Motion passed with no objection

Q. 05 CBJAC 20.130 Storage fees

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.130 STORAGE FEES AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

Motion passed with no objection

R. 05 CBJAC 20.140 Staff labor fees

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
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20.140 STAFF LABOR FEES AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

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Motion passed with no objection

- S. 05 CBJAC 20.150 Reserved moorage waitlist fee
Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.150 RESERVED MOORAGE WAITLIST FEE AS
PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection

- T. 05 CBJAC 20.210 Auke Bay Loading Facility—Float Moorage
Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.210 AUKE BAY LOADING FACILITY - FLOAT
MOORAGE AS PRESENTED AND ASK UNANIMOUS
CONSENT.**

Motion passed with no objection

- U. 05 CBJAC 20.220 Auke Bay Loading Facility Float—Mechanical Work
Zone

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
20.220 AUKE BAY LOADING FACILITY FLOAT –
MECHANICAL WORK ZONE AS PRESENTED AND ASK
UNANIMOUS CONSENT.**

Motion passed with no objection

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V. 05 CBJAC 30.010 Shorepower access fees

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
30.010 SHOREPOWER ACCESS FEES AS PRESENTED AND
ASK UNANIMOUS CONSENT.**

Motion passed with no objection

W. 05 CBJAC 40.010 General moorage management policy

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
40.010 GENERAL MOORAGE MANAGEMENT POLICY AS
PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection

X. 05 CBJAC 40.065 Vessel anchoring requirements

Board Questions- None

Public Comment- None

Board Discussion/Action

**MOTION By MS DERR: TO RECOMMEND THE
ASSEMBLY ADOPT REGULATION CHANGE 05 CBJAC
40.065 VESSEL ANCHORING REQUIREMENTS AS
PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection

V. **Staff or Member Reports - None**

VI. **Adjournment – The Special Board meeting adjourned at 5:38pm**