CBJ DOCKS & HARBORS BOARD
CIP / PLANNING COMMITTEE MEETING AGENDA
For Thursday, February 18, 2010

I. Call to Order (5:00 pm in **ASSEMBLY CHAMBERS**).

II. Roll Call (Kueffner, Preston, Wostmann, Williams, and Chair Mehrkens).

III. Approval of Agenda.

MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.

IV. Public Participation on Non-Agenda Items.
(not to exceed five minutes per person or twenty minutes total time).

V. Approval of Previous Meetings Minutes.

MOTION: TO APPROVE THE JANUARY 21, 2010 CIP/PLANNING COMMITTEE MEETING MINUTES AS PRESENTED OR AMENDED.

VI. Items for Action.

VII. Items for Information/Discussion.

1. Project Updates:
   a. Douglas Harbor Permitting
   b. Lehnhart counteroffer

   Presentation by the Port Director.

VIII. Member & Staff Reports.

IX. Committee Administrative Matters.

Next Meeting: March 18, 2010

X. Adjournment.

MOTION: ASK UNANIMOUS CONSENT TO ADJOURN THE CIP/PLANNING COMMITTEE MEETING.

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday, January 21, 2010

NOTE: Due to system failure of the recording system these minutes will be a condensed version.

I. Call to Order.

Committee member Mr. Mehrkens called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Mehrkens, and Mr. Preston.

The following members were absent: Mr. Wostmann and Mr. Kueffner.

Also in attendance were: Mr. Stone – Port Director and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO APPROVE THE PREVIOUS MINUTES OF December 1, 2009. The motion passed without objection.

At this time Mr. Stone stated that Mr. and Mrs. Lehnhart were here and that they are on the list of items for information and briefed the committee members regarding the acquisition of their property located directly above the Deharts facility.

Mr. and Mrs. Lehnhart spoke about the purchase of their property and stated that were concerned about the length of time that it is taking for CBJ to make a decision on whether we will purchase it or not. They also expressed their concerns regarding the selling price and stated that they are going to stand firm with the selling price. They basically expressed their feelings that they would like this piece of property be utilized as a public facility that can be used by the community.

Further discussion among the committee members and the Lehnhart's took place at this time.

VI. Items for Action.

1. Cruise Ship Dock Planning and Design Services.

Mr. Stone stated that we currently have PND as the engineering firm under the current RFP for

the planning and design of this project and is just seeking a motion by the committee to extend the services instead of doing a new RFP.

Further discussion among Mr. Stone and the committee members took place at this time.

MOTION by Mr. Preston: ASK UNANIMOUS CONCENT TO RECOMMEND THAT THE CIP COMMITTEE FORWARD THIS TO THE FULL BOARD REQUESTING THAT THE EXISTING CONTRACT OF PND ENGINEERING WORK ON THE CRUISE SHIP DOCK DESIGN BE EXTENDED. The motion passed without objection.

2. Installation of a 480v power outlet at Statter Harbor.

Mr. Stone stated that there has been a request by a patron to have an installation of a 60A, 3-phase 480V outlet on the outside of the electrical building at the Auke Bay Harbor. He went over the quote that was received from Chatham Electric Inc. (See attached). The members and Mr. Stone went over some alternatives and discussed costs for this. At this time the committee members agreed to table this item until they have received further information from staff.

3. Cruise Ship Terminal and Columbia Lot Parking and Staging Area Reconfiguration.

Mr. Gillette gave a brief update of the current concept 16B with a power point presentation. He went over the different areas for the A and B zones as well as other issues with this lot. He stated that the main concern for this concept and the changes to this lot is safety concerns for the pedestrians.

Further discussion regarding the concept took place among the engineer and the committee members at this time.

Mr. Green with the Cruise Lines Agencies spoke regarding the concept and his main concern at this time was that concept 16B is only one part of a three part project to be completed in this area and questioned waiting to change the areas before the rest of the work can be completed and that it may cause some other issues.

Mr. Thoma spoke next and stated that with the Legislature and the money coming available he doesn't foresee any problem with moving forward with this at this time and completing the other portion when the funding comes available.

Last, Mr. Mertl with Jensen Yorba Lott, Inc. gave a power point presentation regarding the area landscape.

More discussion took place among the committee members at this time.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO RECOMMEND THAT THE HARBOR BOARD APPROVE THE GENERAL DESIGN FOR PARKING AND STAGING RECONFIGURATION AT THE CRUISE SHIP TERMINAL AND COLUMBIA LOT. The motion passed without objection.

VII. Items for Information/Discussion.

1. Lehnhart Property Acquisition – Was discussed at the start of this meeting.

2. Project Updates.

Mr. Stone briefed the committee members on the current status of the Douglas Harbor project. They are still having some concerns with the different agencies involved with the permitting process at this time and we should be receiving some information by next week.

Next Mr. Gillette stated they will be having a meeting this Friday with the agencies involved with the Statter Harbor project regarding parking/safety issues. He will have an update at the next meeting.

Mr. Gillette stated that he has attached a project update list in the member's packet and there haven't been any changes lately. (See attached)

4. Member & Staff Reports.

Mr. Gillette stated that they had been approached by Pat Carothers regarding the taking over of the Archie Van Winkle Memorial. He stated there will be a meeting with the interested parties to work on details and bring it back to the committee.

IX. Committee Administrative Matters.

The next meeting is scheduled for February 18, 2010 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION by Mr. Williams: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 6:45 p.m.