CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday, April 22, 2010

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Kueffner, Mr. Donek, and Mr. Preston.

The following members were absent: Mr. Wostmann and Mr. Mehrkens.

Also in attendance were: Mr. Stone – Port Director and Mr. Gillette – Port Engineer.

III. Approval of Agenda.

Mr. Gillette added under items for action transfer of funds #6 and under items for information Aurora Harbor rebuild #5.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE PREVIOUS MINUTES OF March 18, 2010. The motion passed without objection.

VI. Items for Action.

1. PND Consultant Services to prepare concept plans and cost estimates for expansion of the Taku Fisheries Dock.

Mr. Gillette stated he met with Mr. Fisk who is representing Taku Fisheries and Mr. Somerville of PND to look at and discuss the expansion of the Taku Fisheries dock, which is concept 16B. He stated that there is the desire by Taku Fisheries to move forward with this portion of the project. PND has proposed that they could do two to three design concepts and cost estimates at a time and materials basis not to exceed $5,000.00 dollars.

Since this is an expenditure it will need to be presented to the full Board at Thursday night's meeting.

Mr. Fisk, who represents Taku Fisheries and Icy Strait Fisheries, stated that they are hoping that we can move forward with this project.

Further discussion among the committee members and Mr. Fisk took place at this time.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO FORWARD THIS TO THE FULL BOARD TO REQUEST PND TO DO TWO TO THREE DESIGN OPTIONS FOR THE TAKU DOCK REDESIGN AND COST ESTIMATES FOR A TIME AND MATERIAL BUDGET WITH THE AMOUNT NOT TO EXCEED $5,000.00. The motion passed without objection.

2. Consultant services to perform a bathymetric survey of the Cruise Ship Dock area.

Mr. Gillette stated that this is something that had been requested from the cruise line agencies, of which has not been done in over ten years and there are some concerns regarding a couple of areas in front of the cruise dock, and they want to know what the depth is. This is so that they can have better information to inform the captains of the ships what they are coming into. Mr. Gillette stated they did a request for quote, which is a informal procedure for projects that are expected to be under $50,000.00 dollars. We received two quotes. One was from PND Engineering for $10,000.00 and one from R&M Engineering for $8,500.00. Mr. Gillette recommended awarding the contract to R&M Engineering and that the CIP committee recommend to the Board to approve us to enter into this contract to get this work done.

Further discussion among the committee members and Mr. Gillette took place at this time.

MOTION by Mr. Keuffner: ASK UNANIMOUS CONSENT TO FORWARD THIS TO THE FULL BOARD TO ENTER INTO AN AGREEMENT WITH R&M ENGINEERING TO DO THE BATHYMETRIC SURVEY WITH THE CRUISE SHIP DOCK AREA. The motion passed with out objection.

3. Place a temporary driving surface on the loading ramp at Auke Bay Loading Facility.

Mr. Gillette stated that the issue here is that the loading ramp is rough. We do have a grant that we will use to put in concrete planks, but won't be happening until later this year, so this would get us through the season. The plan at this time is to put in 2" minus and have it rolled to break up some of the bigger stuff that is there now and smooth it out and then put down 4" of material for a 12 foot by 100 foot path. This would smooth it out making it easier for the users.

This temporary fix would be at the cost of $4,500.00 dollars.

MOTION by Mr. Keuffner: ASK UNANIMOUS CONSENT TO PLACE A TEMPORARY SURFACE AT THE ABLF TO GET THROUGH THE SEASON FOR OPTION #1 OF $4,500.00. The motion passed without objection.

4. Place temporary surfacing at select locations at Marine Park to resolve potential safety issues.

Mr. Gillette stated that this is in the area between the pavilion and the wooden dock of the Merchants Wharf. He explained to the committee that there is a sheet pile wall that has a concrete cap on it that is stable but behind it is concrete and for some reason it wasn't dowelled into the concrete cap and over time it has settled and now there is about a inch to an inch and a half tripping hazard. There is a similar problem over towards the lightering ramp also.

Mr. Gillette had Andrew Campbell look at this because he is under contract for another project and we figured we could work this one in because it is similar work. He would go in and dig up the concrete fill and compact it then dowel into the concrete cap of that wall, pour in the resurfacing and that should fix this.

The cost for this project would be for time and materials up to $10,000.00, of which Mr. Campbell feels that this would take care of it unless there are any unforeseen issues once the concrete is pulled up.

Further discussion among the committee members and Mr. Gillette took place at this time.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO FORWARD THIS TO THE FULL BOARD FOR APPROVAL OF THE RESURFACING OF THE MARINE PARK AREA. The motion passed without objection.

Mr. Donek pointed out that the benches down at the park area have washers bolting them together and some of them are starting to rotate up, so you have these spikes sticking up.

5. Review and approval of recommendations contained in the Uplands Operations Analysis Report.

Mr. Gillette stated that the full report is in the committee members packets. This is the uplands report that PND Engineers put together. The basis of the recommendations had to do with the locations of the crosswalks. There were two recommendations that would require some physical construction. Mr. Gillette went over these issues and solutions as well as the cost estimates with the committee members using a power point presentation.

Further discussion among the committee members and Mr. Gillette took place at this time.

Mr. Gillette stated that the point of this process we are in now is that this is conceptual and we would like to see this approved by the Board and recommended to the Assembly then it would go to the Assembly Lands Committee, which they will determine if it will need to go to the full Assembly, and hopefully we will get approval and recommendation from them to pursue this.

MOITION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO FORWARD THIS TO THE FULL BOARD FOR APPROVAL AND THEN FORWARD IT ON TO THE ASSEMBLY FOR THEIR FINAL APPROVAL OF THE UPLAND IMPROVEMENTS CONTAINED IN THE UPLANDS OPERATIONS ANALYSIS. The motion passed without of objection.

6. Transfer of funds from H354-69 to H354-85.

Mr. Gillette stated that this is kind of a housekeeping thing. He stated that this fund has been open since FY99 and the work that was anticipated is complete as far as he is aware. The accountants are asking that we clean this up and move it somewhere else. He would like to move it to the harbors deferred maintenance account.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT THAT WE RECOMMEND THAT THE BOARD RECOMMEND TO THE ASSEMBLY THE TRANSFER OF FUNDS TO CLOSE OUT THIS ACCOUND AND PUT IT INTO THE DEFEERED MAINTENANCE ACCOUNT. The motion passed without objection.

VII. Items for Information/Discussion.

1. Douglas Bridge property – potential harbor uses.

Mr. Gillette stated that the area they are speaking of is down under the bridge which has been discussed before. He went over the areas using a power point presentation with the committee members at this time. He stated that the Engineers Department and the Lands Division have worked together to come up with ideas about what should be done with this property. He stated that the building on the property has some structural issues.

The committee members and Mr. Gillette went over the specific area that we occupy regarding the use of it and the fence that should be removed for easier access to the sea plane float.

Further discussion among the committee members and Mr. Gillette took place at this time.

Mr. Gillette will make sure to submit the comments that were expressed by the committee members during this discussion.

2. Status of Statter Harbor Project.

Mr. Gillette stated that the EA is out for public comment which will end May 3. We are just waiting for final comments then proceed with the permits.

Further discussion took place at this time.

3. Status of Port-Customs-Visitor Center Project.

Mr. Gillette stated that this project has gone out to bid. It was advertised yesterday. It is scheduled to be opened May 20, 2010.

He went over the schedule of the construction with the committee members at this time.

4. Status of Auke Bay Loading Facility – Phase I and II.

Mr. Gillette stated that they are still trying to close out phase I of which we had an issue with some claims by Trucano's subcontractor on the amount of rock that was brought into the site and we have been working on it for awhile now and think we have brought it to an end. A letter was written to them today with our final offer and hopefully they will accept it and not carry it any further and then this contract will be wrapped up and closed out.

Phase II we have been in contact with the granting agency of which are writing up the contract and haven't been committal on a date that they will get it to us but they said soon. The appropriations are tentatively scheduled to be introduced by the Assembly by Monday the 26th. If we don't have a contract by then we may have to pull it.

Discussion among the committee members and staff took place at this time.

5. Aurora Harbor Reconfiguration Plan.

Mr. Stone handed out a sheet to the staff members regarding the reconfiguration of the Aurora Harbor (See attached). He stated we are trying to keep the construction as close as we can to the existing layout. He went on to explain some of the differences that would take place such as the high vacancy rate in the 24 foot slips so we are proposing to reduce those by quite a bit. By doing this we will be able to increase the 32' slips by a few. The Boat shelters would remain. The 42' although they go down in number, instead we added more 48' slips and this was done because a lot of the 42 footers could fit in a 48' slip. They also added 6 more 60' slips. The 85' is going to remain the same.

Further discussion among the committee members and Mr. Stone took place at this time.

VIII. Member & Staff Reports.

There were none at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for May 20, 2010 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO ADJOURN THE MEETING. The motion passed without objection.

The meeting was adjourned at 7:00 p.m.