

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday, May 19, 2011

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Donek, Mr. Kueffner, Mr. Jardell, and Mr. Preston.

Also in attendance was: Mr. Stone – Port Director, Mr. Gillette – Port Engineer and Ms. Danner – Assembly Liaison.

III. Approval of Agenda.

Mr. Gillette added to the agenda item #4 under action Douglas Harbor PND contract amendment.

MOTION by Mr. Preston: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO APPROVE THE PREVIOUS MINUTES OF April 27, 2011. The motion passed without objection.

VII. Items for Action.

1. Alaska Municipal Harbor Grant Application.

Mr. Gillette stated that they had applied for upgrade work for Aurora Harbor under this current grant program but it was not funded. The applications are due by the first of August and we would like to just turn it around and reapply for next years funding. We will be doing a new resolution from the Assembly and will bring it to the Full Board for their recommendation as well.

MOTION by Mr. Donek: ASK UNANIMOUS CONSENT TO FORWARD THE GRANT APPLICATION AND DRAFT RESOLUTION TO THE BOARD WITH A RECOMMENDATION THAT IT BE FORWARDED THROUGH THE DUE PROCESS. The motion passed without objection.

2. Small Shipyards Grant Application.

Mr. Gillette stated that this is another grant opportunity that we have, which is from the small shipyards grants programs that is administered under a section of DOT. We do have enough grant money to purchase a hydraulic trailer and this would be to apply for funds for other parts of the facility which essentially would be for a wash down facility.

MOTION by Mr. Kueffner: ASK UNANIMOUS CONSENT TO PRESENT THIS TO THE FULL BOARD FOR APPROVAL OF THE GRANT APPLICATION AND THEN FORWARD IT ON TO THE ASSEMBLY. The motion passed without objection.

3. Fish Sales Facility Grant Application.

Mr. Gillette stated that there isn't a lot of information on this yet, but it was brought to his attention by Mr. Fisk, which is a federal grant that would allow us to develop some of the recommendations made by the fish sales facility report. At this point there would be an interim set up where we would make some improvements at the Norway Point float and use this until we have enough money to actually rebuild the float over by the bridge park. This would include things like signage and possibly water and electricity down to the float if needed.

Further discussion among the committee members and Mr. Fisk took place at this time.

MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT TO RECOMMEND TO THE BOARD THAT WE APPLY FOR THE GRANT THAT IS OUTLINED AND THEN FORWARD IT ON TO THE ASSEMBLY FOR A RESOLUTION. The motion passed without objection.

4. Douglas Contract and PND Engineering.

Mr. Stone stated that this is an amendment to continue work and hopeful that this is the last amendment and the amount is \$74,113.00. He stated that there are three firms that are involved with this. He explained to the committee what each firm does.

Further discussion among the committee members and Mr. Stone took place at this time.

MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT THAT WE FORWARD THE RECOMMENDATION TO APPROVE THE ESTIMATED AMENDMENT OF \$74,113.00 TO THE FULL BOARD FOR APPROVAL. The motion passed without objection.

VII. Items for Information/Discussion.

Mr. Stone stated that within the next month or so we will be in a good position to do a presentation on Statter Harbor EA. He recommended that the board do a presentation for the Assembly.

VIII. Member & Staff Reports.

Mr. Gillette gave a brief report regarding the temporary repairs that were done out at Deharts Marina.

IX. Committee Administrative Matters.

The next meeting is scheduled for June 23, 2011 at 5:00 pm in the City Chambers.

X. Adjournment.

**MOTION by Mr. Donek: THE MEETING ADJOURNED BY UNANIMOUS CONSENT.
The motion passed without objection.**

The meeting was adjourned at 5:45 p.m.