

CBJ DOCKS & HARBORS BOARD
CIP / PLANNING COMMITTEE MEETING AGENDA
For Thursday, September 22, 2011

I. Call to Order (5:00 pm in the Assembly Chambers)

II. Roll Call (Greg Busch, Don Etheridge, Kevin Jardell, Eric Kueffner, Bud Simpson, and Michael Williams).

III. Approval of Agenda.

MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.

IV. Public Participation on Non-Agenda Items.
(Not to exceed five minutes per person or twenty minutes total time).

V. Approval of July 21, 2011 CIP/Planning Meetings Minutes.

VI. Items for Action.

1. Contract Amendment for Statter Launch Ramp
Presentation by Port Engineer

Committee Questions

Public Discussion

Committee Discussion/Action

MOTION: TO BE DEVELOPED AT THE MEETING

VII. Items for Information/Discussion.

1. CIP Projects Schedule
2. 2012 Committee & Board Meeting Calendar Draft

VIII. Member & Staff Reports.

IX. Committee Administrative Matters.

Next Meeting: October 20, 2011 at the CBJ Assembly Chambers

X. Adjournment.

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday, July 21, 2011

NOTICE: Due to a malfunction of the recording system the minutes will be brief.

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Busch, Mr. Donek, Mr. Kueffner, and Mr. Simpson.

The following members were absent: Mr. Jardell and Mr. Etheridge.

Also in attendance was: Mr. Benner – Acting Port Director, Mr. Gillette – Port Engineer and Ms. Danner – Assembly Liaison.

III. Approval of Agenda.

Hearing no objection the agenda was approved as presented.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

Hearing no objection, the minutes of the June 23, 2011 CIP /Planning Committee meeting were approved as presented.

VI. Items for Action.

There were no action items at this time.

VII. Items for Information/Discussion.

1. 1% for Art.

Mr. Gillette stated he has done some research on the current ordinance and stated that it has been in affect for 26 years. He went over the ordinance with the committee members regarding what is classified as new construction and who it would apply to. The main concern expressed by the committee is what funding source would be used to support this 1% and what sort of things constitutes as art.

Mr. Gillette brought it to the committee members attention that the ordinance is quite old and that there should be some review of specific wording and an update done. He would like the committee members to review the ordinance and submit any comments or questions if need be and then submit them to the Assembly.

CIP/Planning Committee Meeting Minutes

July 21, 2011

Page 2

Further discussion among the committee and Mr. Gillette took place at this time regarding what sort of art would be utilized for this project.

The recommendation by Mr. Gillette is to have the Board seek clarification what the ordinance is defining as art.

Ms. Danner stated that this topic had been brought up at the last Assembly meeting and feels that the funding source shouldn't be an issue and should be included in the project.

2. Draft CIP 5 Year Plan.

Mr. Gillette stated that there is a list in the committee members packets that he put together addressing the current projects that are in progress as well as projects needing to be done in the future. Mr. Gillette did not go over each individual project but gave a brief overview of the list.

Mr. Gillette asked the committee members to go over the attached list, make recommendations for additions or deletions, and other comments as appropriate.

Further discussion among the committee members and Mr. Gillette took place at this time.

3. Fisherman's Memorial Relocation.

Mr. Gillette stated that the Alaska Commercial Fisherman's Memorial Board had asked us to hold a public meeting and take comments, which took place on May 25th and extended the time frame for written comments till the middle of June. What it basically comes down to is that they have 3 preferences; the first is not to construct Dock 16B. The second preference is to be relocated along the waterfront by Marine Park where it can continue to have open water access. The third preference is to relocate the Memorial along the Sea Walk between the IVF and the Franklin Dock as long as they are guarantee that no future dock construction at that location will interfere with open access between the Memorial and Gastineau Channel.

Further discussion took place at this time.

Mr. Gillette stated that they are continuing to work with the Board and Parks & Recreation at this time to come up with a plan for a location for the Memorial.

VII. Member & Staff Reports.

There were none at this time.

VIII. Committee Administrative Matters.

The next meeting is scheduled for August 18, 2011 at 5:00 pm in the City Chambers.

CIP/Planning Committee Meeting Minutes

July 21, 2011

Page 3

X. Adjournment.

**MOTION by Mr. Simpson: THE MEETING ADJOURNED BY UNANIMOUS CONSENT.
The motion passed without objection.**

The meeting was adjourned at 6:10 pm.



ENGINEERS, INC.

August 26, 2011

PND 082015.01

Mr. Gary Gillette, AIA
Port Engineer
City & Borough of Juneau
Docks & Harbors Department
155 South Seward Street
Juneau, Alaska 99801

Re: Statter Harbor Improvements
Fee Proposal for Phase 2 Services

Dear Mr. Gillette:

PND and HDR delivered the Final Environmental Assessment (FEA) along with all related environmental studies and public /agency responses to the CBJ, USFWS and ADF&G in July. All documentation was considered to have satisfactory content and assessment detail for meeting both NEPA and USFWS guidelines. Prior to their issuance of a Finding of No Significant Impact (FONSI), the USFWS has decided that the US Army Corps of Engineers (USACE) Section 10/404 Permits and ADEC 401 Clean Water Certification processes should proceed concurrently with the development of an acceptable Compensatory Mitigation Plan (CMP).

A meeting with all parties was held on August 17, 2011 at PND's office to discuss the next steps for the permitting process. It was resolved that PND and HDR should move forward immediately with Phase 2 Permitting services and should work jointly with the CBJ to investigate appropriate mitigation measures for the preparation of a CMP acceptable to the USACE. The following tasks and budgets are currently recommended for Phase 2 services.

Phase 2 Permitting Tasks & Estimated T&M Budgets

Task Description	Estimated T&M Budgets (PND/ HDR)
1. Agency Coordination – Agency consultation, meetings, correspondence, status reports, misc. support, travel	\$20,000
2. USACE Section 404/10 Permit – Prepare permit applications, project descriptions & illustrations, wetland impact analysis, Section 404(b)(1) Analysis, Respond to Agency Requests for add'l info, Respond to Public Notice Comments	\$95,000
3. ADEC, 401 Clean Water Certification - Prepare water quality certification statement and address ADEC concerns.	\$ 2,000

August 26, 2011
Statter Harbor Improvements

4. Mitigation Measures Reconnaissance – Field investigate potential Permittee-Responsible mitigation measures and In-lieu fee programs with CBJ, JWP, SEALT, USFWS, USACE and others to determine appropriate mitigation actions for the project. Prepare illustrations, cost estimates and recommendations for selection of preferred field mitigation options to compensate for unavoidable environmental impacts.	\$ 20,000
5. Compensatory Mitigation Plan – Prepare formal CMP following USACE/USEPA New Compensatory Mitigation Rules (2008). Services for property title searches and new survey plats not included this proposal – survey scope is undetermined at this time.	\$ 35,000
Total Recommended T&E Budget – Phase 2 Permitting Services	\$ 172,000

The above tasks will be performed on a Time and Expenses (T&E) basis in accordance with our standard billing rates at time of service. PND's 2011 Billing Rates are attached. We will not exceed the recommended budget without your prior written authorization. Please note that we completed the authorized Phase 1 EA Services with roughly \$24,000 remaining in our project budget effective this date. Those funds may be utilized towards these Phase 2 Services or may be used for any FEA updates following completion of the permitting phase.

Feel free to contact me if you have any questions regarding these matters or if you prefer to address them in another manner. We look forward to working with you towards a successful permitting effort.

Sincerely,
PND Engineers, Inc. | Juneau Office



Dick Somerville, P.E.
Vice President

Enclosure: HDR documents

Dick Somerville

From: Allwright, Michael C. [Michael.Allwright@hdrinc.com]
Sent: Tuesday, August 09, 2011 2:35 PM
To: Dick Somerville
Subject: Statter permitting support estimate
Attachments: Statter Permitting Budget 7 25 11.pdf; Statter Harbor Scope 7 25 11.pdf; Statter Permitting Schedule.pdf

Dick,

Attached please find a copy of our estimate to support the permitting effort for Statter Harbor. Please let me know if you have any questions or wish to discuss any of the attachments. Please note that the schedule represents our best estimate based on the Corps' standard durations for permit application activities (e.g., permit application review, request for additional information, public review and comment, response to comments). As you're well aware, actual durations for these activities may vary from this estimate.

Thank you for the opportunity to support this important project. We look forward to continued progress in the months ahead.

Best,
Michael

MICHAEL ALLWRIGHT

ASSOCIATE VICE PRESIDENT

907.644.2059 | Michael.Allwright@hdrinc.com

HDR | 2525 C Street | Anchorage, AK 99503-2632

hdrinc.com

RECEIVED

AUG 09 2011

**PND Engineers Inc,
Juneau Office**

HDR

RECEIVED

AUG 09 2011

Statter Harbor Improvement Project
U.S. Army Corps of Engineers Section 10 / 404 Permitting
And Regulatory Support

PND Engineers Inc.
Juneau Office

July 2011

Objective: Assist PND and CBJ in agency consultation and obtaining 404/10 Wetlands Permit for the Statter Harbor Improvement Project.

Activities: Coordinate and consult with resource agencies, PND and CBJ in support of obtaining permits for the Statter Harbor Improvement Project. Relevant tasks including the following:

- Resource agency coordination
- Complete a Section 404/10 permit application
- Respond to resource agency comments
- ADEC Section 401 Certification Coordination

Task 1 - Agency Coordination – Specific tasks to be completed under this activity include:

- Conduct routine agency consultation
- Complete status reports
- Facilitate and schedule agency meetings
- Provide support for various action items and ad hoc requests that arise from the permitting process.

❖ **Deliverables:**

1. Monthly status reports on permitting tasks.
2. Agency and meeting coordination

❖ **Assumptions /Comments:**

One project permitting meeting will be held in Anchorage, and two HDR Employees will fly to Juneau for two meetings with the Corps of Engineers and other resource agencies.

Task 2 - USACE, Section 404/10 Permit – Under the Clean Water Act (CWA), a Section 404/10 permit from the US Army Corps of Engineers (Corps) will be required for the discharge of dredged or fill material into waters of the United States for the construction of the Statter Harbor Project. This task includes time required to complete a 404(b)(1) Practicable Alternatives Evaluation, a Section 404/10 Permit Application, respond to agency requests for additional information, respond to public comments received during the 404 Permit public notice period and assist with compensatory mitigation planning.

❖ **Deliverables:**

- 404 Permit Application and Wetland Impact Analysis
- Submittal of a 404(b)(1) Evaluation
- Respond to requests for additional information
- Draft responses to agency and public comments
- Assistance with mitigation planning and development of a mitigation statement

❖ **Assumptions /Comments:**

These tasks will require consultation with Corps and other resource agencies to address questions that develop over the course of the permitting process.

HDR has assumed a moderate level of effort to complete the 404(b)(1) Evaluation and that the examination of alternatives outside of those included in the Final EA will not be necessary. However, it is important to note that the EPA has increased its review of wetland permit applications under the 404(b)(1) Guidelines. Based upon EPA's comments on the Statter Harbor Draft Environmental Assessment there is cause to believe that EPA may require additional examination of project alternatives in their determination of the Least Environmentally Damaging Practicable Alternative (LEDPA) for issuance of a 404 Permit.

Task 3 ADEC, 401 Clean Water Certification – A 401 Clean Water Certification will be applied for and is expected to be issued concurrently with the 404/10 Permit. HDR will coordinate with ADEC on the 401 Certification so that permit conditions align with the project design criteria to the extent possible.

❖ **Deliverables:**

- General coordination with ADEC and Corps, and review of the 401 Certification.

❖ **Assumptions /Comments:**

- None

Resources: Project Manager – Michael Allwright
Permit Lead – Paul McLarnon
Permit Staff – RaeShaun Schmidt
GIS Analysts – John Schick
Controller – Robyn Syren

Schedule: A proposed schedule is attached.

COST ESTIMATE PER TASK

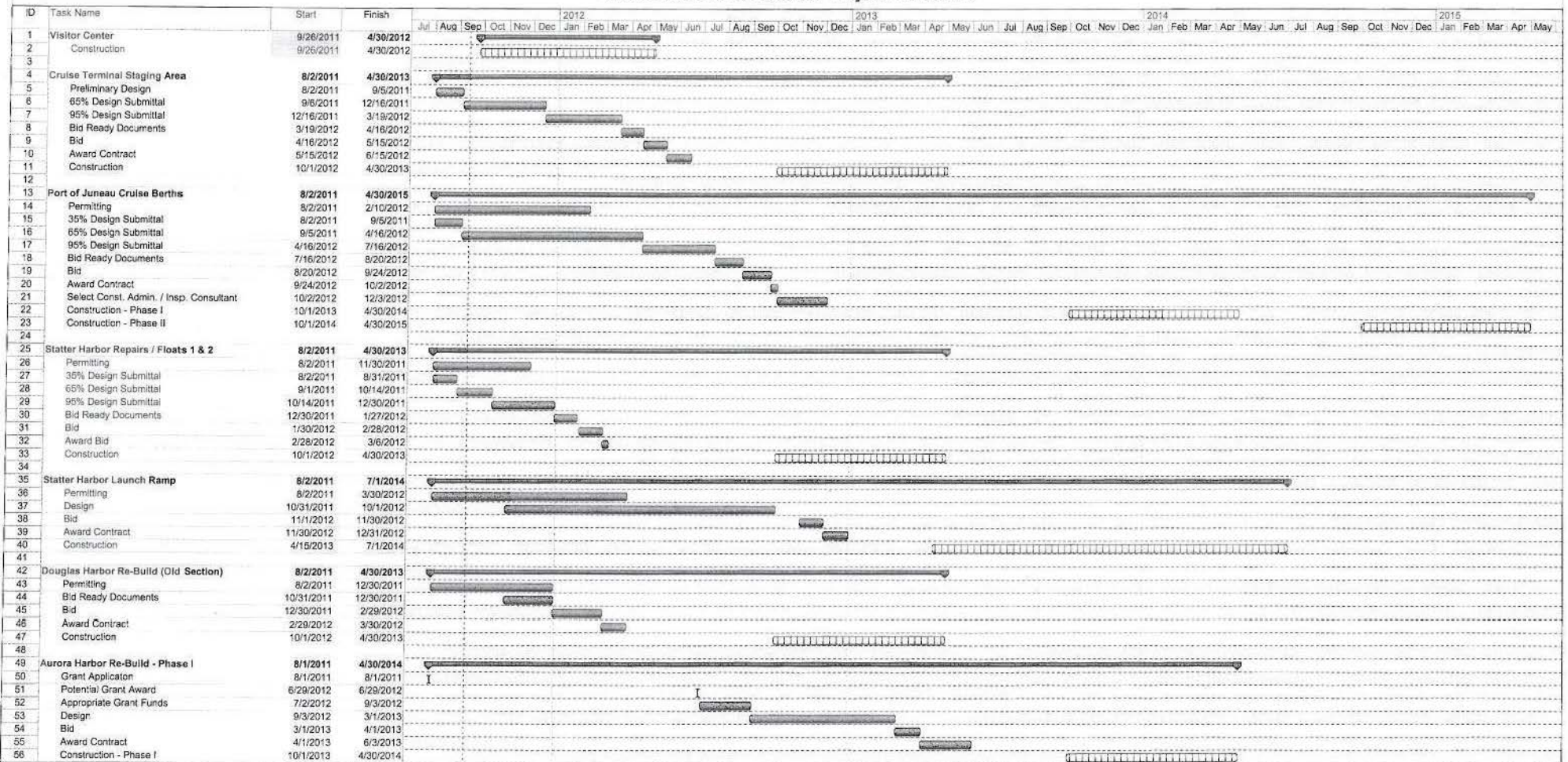
FIRM: HDR Alaska, Inc.			PROJECT TITLE: Statter Harbor - Wetland Permitting						
TASK DESCRIPTION: Wetland Functional Assessment			DATE: 7/29/2011						
Task: 404 Permitting			METHOD OF PAYMEN FP ☐ FPPE ☐ T&E ☒ CPFF ☐				PREPARED BY: PJM		
TASK DESCRIPTION	LABOR HOURS PER JOB CLASSIFICATION								
	Project Manager Allwright	Senior Permitter McLarnon	Staff Permitter Schmidt	Wetland Scientist Erickson	Senior Hydrologist Beebee	GIS Schick	Technical Writer Prater	Controller Syren	TOTAL
Task 1. Project and Agency Coordination	24.0	24.0	32.0	4.0	4.0	2.0			90.0
Task 2. Section 404/10 Permit Application, Project Description and Wetland Impact Analysis	8.0	16.0	64.0	16.0	4.0	32.0	2.0	2.0	144.0
Task 2a. 404 (b)(1) Analysis	10.0	24.0	80.0	8.0	10.0	24.0	10.0	2.0	168.0
Task 2b. Respond to Agency Requests for Additional Information	16.0	24.0	40.0	8.0	8.0	8.0	2.0	2.0	108.0
Task 2c. Respond to Public Notice Comments	16.0	8.0	32.0			4.0	2.0	2.0	64.0
Task 2d. Mitigation Planning Assistance	6.0	4.0	8.0			4.0		2.0	24.0
Task 3. ADEC 401 Clean Water Certification		4.0	2.0			2.0			8.0
									0.0
TOTAL LABOR HOURS	606	80.00	104.00	258.00	36.00	26.00	76.00	16.00	606.00
LABOR RATES (\$/HR)		\$ 163.00	\$ 150.00	\$ 114.00	\$ 106.00	\$ 130.00	\$ 102.00	\$ 85.00	\$ 117.00
LABOR COSTS (\$)		\$13,040.00	\$15,600.00	\$29,412.00	\$3,816.00	\$3,380.00	\$7,752.00	\$1,360.00	\$75,530.00
EXPENSES						COMMENTS:			
SUB-TASK NO.	ITEM(S)	QTY.	UNIT PRICE	TOTAL PRICE					
	Airfare	4	\$570.00	\$2,280.00					
	Car rental, fuel & parking	2	\$100.00	\$200.00					
	Per Diem (Meals)	4	\$60.00	\$240.00					
	Hotel	4	\$125.00	\$500.00					
	Technology Charge	606	\$3.70	\$2,242.20					
				\$0.00					
				\$0.00					
				\$0.00					
				FIRM'S TOTAL COST OF LABOR:	\$75,530				
				TOTAL INDIRECT COST @ 0.0%	\$0				
				FIRM'S TOTAL EXPENSES	\$5,462				
				FIRM'S TOTAL COST (no Subcontracts or Fee)	\$80,992				
SUB-CONTRACTORS: Firm Initials and Price Per Task									
FIRM:	Sub 1	Sub 2	Sub 3	Sub 4	Sub 5				
AMOUNT:									
					TOTAL SUBCONTRACTOR PRICES:	\$0			



**PND ENGINEERS, INC.
STANDARD RATE SCHEDULE
EFFECTIVE MAY 2011**

		<i>Regular Rate</i>
<u>Professional:</u>	Senior Engineer VII	\$180.00
	Senior Engineer VI	\$165.00
	Senior Engineer V	\$150.00
	Senior Engineer IV	\$140.00
	Senior Engineer III	\$130.00
	Senior Engineer II	\$120.00
	Senior Engineer I	\$110.00
	Staff Engineer V	\$100.00
	Staff Engineer IV	\$95.00
	Staff Engineer III	\$90.00
	Staff Engineer II	\$85.00
	Staff Engineer I	\$80.00
	Senior Environmental Scientist	\$100.00
	Environmental Scientist	\$90.00
	GIS Specialist	\$90.00
<u>Surveyors:</u>	Senior Land Surveyor	\$105.00
	Land Surveyor I	\$95.00
<u>Technicians:</u>		
	Technician VI	\$125.00
	Technician V	\$105.00
	Technician IV	\$90.00
	Technician III	\$80.00
	Technician II	\$75.00
	Technician I	\$70.00
	CAD Designer V	\$90.00
	CAD Designer IV	\$85.00
	CAD Designer III	\$70.00

CBJ Docks and Harbors CIP Project Schedules



Project: D&H Project Schedules.mpp
Date: 9/13/2011

Task
Split

Progress
Milestone

Summary
Project Summary

External Tasks
External Milestone

Deadline

2012

January S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							February S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29							March S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						
April S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							May S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							June S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						
July S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							August S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							September S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						
October S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							November S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30							December S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						

Operations-Johanna
 CIP-Ronda
 Finance-Heidi
 Board-Teena

2012
DOCKS & HARBORS BOARD
COMMITTEE MEETINGS
& REGULAR MEETINGS SCHEDULE

JANUARY 2012

01/17/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
01/19/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
01/24/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
01/26/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

FEBRUARY 2012

02/14/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
02/16/12	CIP/Planning Committee Meeting	5:00p.m. – 6:30 p.m.	CBJ Assembly Chambers
02/21/12	Finance Committee Meeting	5:00p.m. – 7:00 p.m.	CBJ Room 224
02/23/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

MARCH 2012

03/20/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
03/22/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
03/27/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
03/29/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

APRIL 2012

04/17/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
04/19/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
04/24/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
04/26/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

MAY 2012

05/22/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
05/24/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
05/29/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
05/31/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

2012 DOCKS & HARBORS BOARD
COMMITTEE MEETINGS
& REGULAR MEETINGS SCHEDULE
Page 2

JUNE 2012

06/19/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Aurora Harbor Office
06/21/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
06/26/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
06/28/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

JULY 2012

07/17/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Aurora Harbor Office
07/19/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
07/24/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
07/26/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

AUGUST 2012

08/21/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Aurora Harbor Office
08/23/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
08/28/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
08/30/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

SEPTEMBER 2012

09/18/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Aurora Harbor Office
09/20/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
09/25/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
09/27/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

OCTOBER 2012

10/16/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
10/18/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
10/23/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
10/25/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

2012 DOCKS & HARBORS BOARD
COMMITTEE MEETINGS
& REGULAR MEETINGS SCHEDULE

Page 3

NOVEMBER 2012

11/13/12	Operations Committee Meeting	5:00 – 7:00 p.m.	Port/Customs Conference Room
11/15/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
11/27/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
11/29/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers

DECEMBER 2012

12/11/12	Operations Committee Meeting	5:00 p.m. – 7:00 p.m.	Port/Customs Conference Room
12/13/12	CIP/Planning Committee Meeting	5:00 p.m. – 6:30 p.m.	CBJ Assembly Chambers
12/18/12	Finance Committee Meeting	5:00 p.m. – 7:00 p.m.	CBJ Room 224
12/20/12	Regular Board Meeting	7:00 p.m. – 10:00 p.m.	CBJ Assembly Chambers