

CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For October 20, 2011

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Simpson, Mr. Kueffner, Mr. Busch, Mr. Jardell, Mr. Etheridge, and Mr. Donek.

There were no members absent.

Also in attendance was: Mr. Uchytel – Port Director.

III. Approval of Agenda.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE AGENDA AS PRESENTED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM September 22, 2011. The motion passed without objection.

VI. Items for Action.

There were none at this time.

VII. Items for Information/Discussion.

1. PRAC Letter Regarding Sea Walk Easement on Docks and Harbors Managed Tidelands.

Mr. Uchytel explained to the committee that there is a letter from CBJ Parks and Recreation Advisory Committee to the Mayor and Assembly recommending that the Assembly set aside an easement on Docks and Harbors Board managed tidelands in front of the Goldbelt property (between Merchant's Wharf and NOAA). Mr. Uchytel explained that this is primarily to establish the seawalk. He stated that our interpretation is that we already have a 16' easement already established. It may be a disincentive for new development along the water front.

Mr. Kueffner just wanted clarification that we don't really need this easement.

Further discussion among the committee members and Mr. Uchytel took place at this time.

2. Process for Naming Docks and Harbors Facilities.

Mr. Williams stated that the Port Director looked into this and stated that we really do not have any sort of process for doing such. He stated that in the near future we should be looking at naming Douglas Harbor after final completion.

We aren't going to make any decisions at this time, but look at a process or adopted processes by other groups with CBJ. There is a letter in the committee member's packet coming from the Douglas Advisory Board (See Attached).

Mr. Uchytel stated that we should be working on getting the process nailed down sometime within the next year so that we can have a dedication ceremony for the new Douglas Harbor and at that time roll out an appropriate name for this harbor. He stated that we should have a standard process of doing such so that the community sees that we have an open process for this naming procedure. He stated that there are three things that we could possibly do, one would be to go forward with the naming of Mr. Michael Pusich. The second would be to direct staff to come up with a process to include appropriate input from local historians and historical organizations to come up with a pool of names. Then finally, the third recommendation would be for a committee from the board to establish a working committee and work as appropriate to make contacts with the community outreach to come up with a list of names. Then bring it to the Full Board and then forward it on to the Assembly for a resolution to name the harbor in an appropriate manner.

Mr. Uchytel has recommended number three.

Ms. Pusich-Gill introduced herself and stated that any one that knows the Pusichs would know that they were very involved with businesses, government and the community. She pointed out the different areas and facilities around Juneau that have been named by former citizens of Juneau. She went over some of her grandfathers' history with the committee members at this time.

Further discussion among the committee members took place regarding the procedure in doing this and suggested that the Port Director look at some of the other ways that have been done in naming facilities. Mr. Kueffner suggested keeping this procedure as simple as possible.

Mr. Simpson stated that we want to be thorough with the naming process and Mr. Jardell suggested trying to just have a single committee hearing and then a single Board hearing process and then be done with it.

3. Review of Condition Report for Dehart's Haulout Structure.

Mr. Uchytel stated that earlier this summer we entered into a contract with PND to do an evaluation of the Deharts boat haul out structure and got the report back last week. The investigation suggests that it is totally inadequate for hauling out vessels. The recommendation suggested that the repairs that are required will cost around \$40,000.00 to do, which would restore the travel lift to 25, 000 lbs. The action that was taken by Mr. Uchytel today is to try and make

contact with JMS to discuss with them what this condition report means. At this time he has been unable to get in touch with Mr. Duvernay but was able to speak with the manager of the boat yard and he stated that they had plans for one more boat haul out this season. Mr. Uchtyl asked that they not do this haul out until he has a chance to speak with Mr. Duvernay.

The structural engineer who did the report is unavailable and Mr. Summerville has taken the same stance as Mr. Uchtyl as far as no use of this facility until we have more information.

Further discussion among the committee members and Mr. Uchtyl took place regarding the new hydraulic lift and current lift and lease status of these two facilities.

Mr. Uchtyl will report back to staff once he meets with JMS to discussion future plans. The general consensus of committee is to do the repairs and keep this facility operational.

VIII. Member & Staff Reports.

Mr. Uchtyl reported that Ms. Becker is now the liaison to Docks and Harbors. At the Monday Assembly meeting he was directed by the Mayor to provide a matrix of our consultants and wanted to know what task orders we have and how much they are for. He reported that he attended the AAHPA last week with other staff members. During the conference Mr. Benner – past Harbormaster was awarded the AAHPA Harbormaster of the year for the Alaska, Mr. Tajon was recognized as the CBJ Docks and Harbors employee of the year, and Mr. Uchtyl was elected as the Vice President of the association for the next year.

There was brief discussion regarding the Douglas breakwater. At this time they are awaiting modifications.

Mr. Uchtyl stated that there may possibly be additional funding through the Corp of Engineers which is essentially monies available for smaller harbors that are uncompetitive for larger Corp of Engineers grants for dredging projects. He stated that we may have up to possibly \$200,000.00 available to us to continue with the design and cost estimates to do the dredging project at Douglas Harbor.

Mr. Uchtyl went over the process for the municipal harbor grant program with the committee members at this time.

IX. Committee Administrative Matters.

The next meeting is scheduled for November 17, 2011 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION by Mr. Etheridge: THE MEETING ADJOURNED BY UNANIMOUS CONSENT. The motion passed without objection.

The meeting was adjourned at 6:03 pm.

CITY AND BOROUGH OF JUNEAU PARKS & RECREATION ADVISORY COMMITTEE POLICY	POLICY #	PAGE 1 of 2
	EFFECTIVE DATE: September 5, 2006	
SUBJECT: NAMING OF JUNEAU CITY & BOROUGH PARKS & FACILITIES	SUPERSEDES POLICY: DATE: 11/14/86	
REVIEWED AND ADOPTED BY PARKS & RECREATION ADVISORY COMMITTEE ON: SEPTEMBER 5, 2006	CHAIR SIGNATURE: 	

NAMING OF CITY & BOROUGH PARKS OF JUNEAU

- I. A sound park naming policy can add meaning, significance, and uniformity to the park properties of the City & Borough of Juneau by developing park names that embody the value and heritage of the local community.
- II. The selection of a name that is purposeful, suitable, and symbolic should be approached in a systematic and creative way. This process can generate opportunities to (1) induce a dynamic community impact, (2) express appreciation, (3) create sensitivity and lasting public relations, and (4) educate.
- III. An attempt should be made to name parks in such a manner that the public can easily locate them.

The following general classification may be used.

1. Places and features – streets, schools, natural features.
 2. Historic sites.
 3. Descriptive names.
 4. Living People.
 5. Organizations.
 6. Deceased People.
- IV. The policy for naming parks after people or organizations will be as follows:
 - A. Living People or Organizations
 1. When 50 percent of the value of the park land is donated by the person or organization, or
 2. When “substantially all” of the development is donated by the person or organization, or
 3. When a major contribution has been made by the person or organization to the community and/or when instrumental in acquiring or developing the park area.

B. Deceased People

When it is appropriate to name a park in honor of a deceased person, it should be a person who has made a major contribution to the community and/or who has been instrumental in acquiring or developing the park area. The name of a deceased person for a municipal park cannot be considered until 36 months after the date of death of that person.

V. Naming New Parks:

1. The name conforms to the above policies.
2. A public hearing is held.
3. It is approved by two-thirds majority of the Parks & Recreation Advisory Committee (PRAC), and
4. It is approved by the City & Borough of Juneau Assembly.

VI. Renaming memorial parks, or adding names to memorial parks will be prohibited.

VII. Renaming Parks, Landmarks, Trails or Facilities:

1. Renaming of parks, landmarks, trails and facilities or adding names to parks, landmarks, trails or facilities will be prohibited, with the following exceptions:

.When a facility that has been named in recognition of a gift or an individual, and has reached the end of its useful life and will be replaced or substantially renovated (at least 50% of the value of the facility) may be renamed in recognition of another gift providing:

- a. The name conforms to the above policies.
- b. A public hearing is held.
- c. It is approved by a two-thirds majority of the Parks & Recreation Advisory Committee (PRAC), and
- d. It is approved by the City and Borough of Juneau Assembly.

VIII. New structures (ie: picnic shelters), new recreational facilities (ie: aquatic centers), new landmarks or new trails may be named provided that:

1. The name conforms to the above policies.
2. A public hearing is held.
3. It is approved by a two-thirds majority of the Parks & Recreation Advisory Committee, and
4. It is approved by the City & Borough of Juneau Assembly.

IX. The Park Naming Policy is subject to review of the Parks & Recreation Advisory Committee, and approved by the City & Borough of Juneau Assembly should there be a need for updating.