CBJ DOCKS & HARBORS BOARD
CIP/PLANNING COMMITTEE MEETING MINUTES
For Thursday 22 March, 2012

I. Call to Order.

Committee member Mr. Williams called the meeting to order at 5:00 p.m.

II. Roll.

The following members were present: Mr. Williams, Mr. Kueffner, Mr. Busch, Mr. Jardell, Mr. Etheridge, and Mr. Donek.

The following member was absent: Mr. Simpson

Also in attendance was: Mr. Uchytil – Port Director and Mr. Gillette - Port Engineer.

III. Approval of Agenda.

Mr. Uchytil added an additional item for action #3 cruise terminal staging area.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APROVE THE AGENDA AS AMENDED. The motion passed without objection.

IV. Public Participation.

There was none at this time.

V. Approval of Previous Meeting Minutes.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO APPROVE THE MINUTES FROM January 19, 2012. The motion passed without objection.

VI. Items for Action.

1. Draft RFP for Aurora Harbor Rebuild.

Mr. Gillette stated that there is a draft RFP with a request for proposals for professional design for Aurora Harbor rebuild (See attached). Mr Gillette stated that this is a standard layout and he clarified that we intend on using the awarded contractor through out the full entire project. The language in the RFP is put together this way so we don't have to go out to bid for the other phases of this project.

MOTION by Mr Etheridge: ASK UNANIMOUS CONSENT TO GO FORWARD WITH THE DRAFT RFP FOR THE AURORA HARBOR REBUILD. The motion passed without objection.

2. Review of an appropriation Ordinance to accept $5 Million from ADOT For Statter Harbor Project.

Mr. Gillette stated that we need to appropriate the $5 million dollars that we have already been awarded (See attached letter). This is for Statter Harbor deferred maintenance of the existing facility and the replacement of Dehart's. He stated that the way the grant was written was for the deferred maintenance and the launch ramp. The Dehart's portion of this project at the time the grant was written was not done yet. ADOT has been holding this money until we were able to get the project going and now that it is they have awarded us this money. The Assembly has to approve the appropriations ordinance which will be introduced at the next meeting on April 23rd.

Further discussion among the committee members and Mr. Gillette took place at this time.

Public Comments:

Mr. Watson just wanted clarification that a portion of this funding will be used for the main head floats at Statter Harbor. Mr. Gillette verified that yes there is funding for the deferred maintenance at Statter Harbor.

MOTION by Mr. Etheridge: ASK UNANIMOUS CONSENT TO RECOMMEND TO THE FULL BOARD TO REQUEST THE ASSEMBLY TO GO AHEAD AND APPROPRIATE THE $5 MILLION DOLLARS FROM ADOT FOR THE STATTER HARBOR PROJECT. The motion passed without objection.

3. Approval of the new parking area at the Cruise Ship Terminal.

Mr. Gillette stated that this is the new parking lot area that is located down by the tram. He stated that we are combining the small parking lot in front of Peoples Warf with the Taku Fisheries parking lot. Mr. Gillette went over the layout of where the specific designated areas of parking would be (See attached).

Further discussion regarding designated areas for specified users took place at this time.

One of the main concerns that the committee members had was the location where the taxi cab drivers would be and discussion among them took place at this time.

MOTION by Mr. Jardell: ASK UNANIMOUS CONSENT THAT WE ADOPT THE PARKING SCEMATIC AS PROPOSED AND BRING IT TO THE FULL BOARD FOR FINAL DECISION. The motion passed with a 4 yes and 2 no vote.

Mr. Uchytil stated the he would get out notification to the companies that there will be a final decision made in regards to the taxi cab location at the Full Board meeting.

VII. Items for Information/Discussion.

1. Project Updates.

Mr. Gillette stated that the Statter launch ramp is out for public comment for the engineers permit. The comment period ends March 31.

He reported on Douglas Harbor that the permitting for the rebuild is being worked on with the Corp of Engineers for the construction side as apposed to the regulatory side. They are assisting us in sorting things out at this time.

Further discussion regarding the project took place at this time.

Mr. Gillette reported that the contractor is currently working on the new Douglas breakwater and have been moving forward with this. They should be completed by the first week of April with all their in water work.

The ABLF phase two with the Tiger Grant there is still a little bit of money left and he has been working with them to see if we can use it to buy some waste water treatment equipment that will be part of our wash down pad facility.

Statter Harbor is out to bid it is expected to bid April 10th and in order to get this done on time there will have to be a special board meeting held which he is proposing to be held April 19th.

The new visitor center project is going full board. There is a lot of work to be done but it should be done by May 1st.

Mr. Gillette stated that the project with DOT and the round about out at Auke Bay is having an open house on April 12th to discuss the latest plan. Mr. Uchytil went over the plan with the committee members at this time (see attached).

Further discussion among the committee members and staff took place at this time.

VII. Member & Staff Reports.

There were none at this time.

VIII. Committee Administrative Matters.

The next meeting is scheduled for April 19, 2012 at 5:00 pm in the City Chambers.

X. Adjournment.

MOTION by Mr. Etheridge: THE MEETING ADJOURNED BY UNANIMOUS CONSENT. The motion passed without objection.

The meeting was adjourned at 6:30 pm.