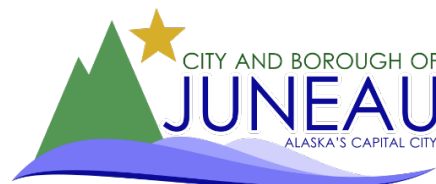


ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES

December 11, 2023 at 6:00 PM

Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

Chair Smith called the Assembly Human Resources Committee to order at 6:18 p.m. after tech issues were resolved.

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Present: Chair Greg Smith, Wade Bryson, 'Wáahlaal Gídaag (via Zoom) and Ella Adkison (via Zoom)

Absent: None

Staff/Others: Municipal Clerk Beth McEwen, Deputy Clerk Andi Hirsh

D. APPROVAL OF AGENDA – *Agenda approved as presented.*

E. APPROVAL OF MINUTES - *None*

F. AGENDA TOPICS

1. Juneau Economic Development Council (JEDC) Board Appointment

(JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

“The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members.”

The three JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendation.

Motion: by Mr. Bryson to forward to the full Assembly for approval, reappointments and appointment to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council: reappointment of Marc Guevarra to the At-Large Seat and Jill Weitz to the Nonprofit Environmental Organization Seat and the appointment of Brian Kleinhenz to the At-Large Seat; all for terms beginning immediately and ending October 31, 2026 and asked for unanimous consent. ***Hearing no objection, motion passed.***

2. Local Emergency Planning Committee (LEPC) Appointments

Per [Resolution 2974](#), the LEPC serves as a community coalition advising staff on emergency management issues, reviews the emergency response plan for CBJ and functions, when necessary, as the Local Emergency Planning Committee under SARA Title III. The Assembly nominates applicants and

final appointments are done by the State Emergency Response Commission. ***A memo from Deputy Clerk Cathcart in the HRC packet outlines which LEPC seats are requiring action as well as a recommended motion.***

MOTION: by Mr. Bryson to forward to the full Assembly for approval, the recommendation to forward to the State of Alaska Emergency Response Commission the reappointments of Scott Erickson, Peace Officer Seat 2, Destiny Sargeant, General Public Seat 4, Louisa Phillips, General Public Seat 4a, Evan Price, BRH Hospital Seat 5 and Kenneth Murphy, Haz/Mat Transporter Seat 10a and the appointment of Krag Campbell, Peace Officer Seat 2; all for terms beginning January 1, 2024 and ending December 31, 2026 and the appointments of Sabrina Boone, AK Native Tribal Representative Seat 12, and Rhonda Butler AK Native Tribal Representative Seat 12a for terms beginning immediately and ending December 31, 2024 on the Local Emergency Planning Committee and ask for unanimous consent. ***Hearing no objection, motion passed.***

3. Douglas Advisory Board (DAB) Appointments

Per [Resolution 2331](#), the Douglas Advisory Board is a seven member board appointed by the Assembly; and to be appointed to the DAB must reside on Douglas Island. The purposes of the board shall be to advise Assembly and the City and Borough administration on matters which affect Douglas Island and its facilities and residents.

MOTION: by Mr. Bryson to forward to the full Assembly for appointment to the Douglas Advisory Board, Shannon Crossley to a term beginning immediately and ending September 30, 2024, and asked for unanimous consent. ***Hearing no objection, motion passed.***

G. STAFF REPORTS

Ms. McEwen reported the HRC packets for December 14, 2023, HRC and Special Assembly meeting to hold interviews for the Hospital Board and Planning Commission have been distributed to Assemblymembers and posted online.

H. STANDING COMMITTEE TOPICS - for discussion as meeting time allows

4. Continued Committee Discussion on State of AK Title 4 Rewrite - Changes Effective January 1, 2024

SOA/Alcohol & Marijuana Control Office (AMCO) Title 4 [Rewrites](#); SOA/AMCO [website](#) as a resource

The committee discussed their comments and questions from the November HRC as well as the presentation AMCO gave at the Alaska Municipal League conference in early December.

MOTION: by Mr. Bryson to direct Law to draft a resolution without a number for REPL licenses and be brought back to the Assembly Human Resources Committee for further consideration and asked for unanimous consent. ***Hearing no objection, motion passed.***

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS - None

J. NEXT MEETING DATE

Full Assembly as HRC for PC & BRH Board Interviews December 14, 2023 at 5:30pm via Zoom

Regular HRC Meeting January 8, 2024 at 6pm Assembly Chambers/Zoom Webinar

K. SUPPLEMENTAL MATERIALS - None

L. ADJOURNMENT

There being no further business to come before the committee, meeting adjourned at 6:48 p.m.