



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

February 03, 2025 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. *Gunalchéesh!*

C. ROLL CALL

D. APPROVAL OF AGENDA

E. APPROVAL OF MINUTES

1. **January 6, 2025 Assembly HRC Meeting Minutes - Draft**

F. AGENDA TOPICS

2. **Youth Activities Board (YAB) Appointments**

Per [Resolution 2820](#), the Youth Activities Board (YAB) consists of nine members as follows: A Parks and Recreation Advisory Committee member (nominated by PRAC), a Juneau Arts & Humanities Council member (nominated by JAHAC), and seven public members, one of which must be 18 years or younger at time of appointment.

Youth Activities Board [Roster](#)

There are two (2) vacant general public seats each with various terms, one beginning immediately and ending August 31, 2025 and the other beginning immediately and ending August 31, 2026.

Suggested Motion: to forward to the full Assembly for approval, the recommendation to appoint _____ to a Youth Activities Board general public seat for a term beginning immediately and ending August 31, 2025 and to a full term beginning September 1, 2025 and ending August 31, 2028 since this term ends within 6-months of appointment; and to appoint _____ to a Youth Activities Board general public seat for a term beginning immediately and ending August 31, 2026 and ask for unanimous consent.

3. **Ordinance 2025-13 Election Code Ranked Choice Voting**

Information only to start the conversation.

G. OTHER BUSINESS

4. **For Reference: State Statute 3 AAC 306.060 & CBJ Code 20.30.020 - Relating to Marijuana License Protests for Local Governing Bodies**
5. **Recommended Protest of AMCO Marijuana License #25190 - Alaskan Coffee Pot LLC d/b/a Alaskan Coffee Pot**

The CBJ Finance Department is recommending protest of the renewal of a retail marijuana store license #25190 for Alaskan Coffee Pot LLC d/b/a Alaskan Coffee Pot. This recommended protest of license

#25190 is for the following unpaid 2024 Sales Tax Quarters: 2ndQ \$32,334.37, including penalties and interest, and 3rdQ \$30,023.88, including penalties and interest, for a total due: \$62,368.25 as of January 31, 2025; **4thQ sales tax is due January 31, 2025 and is yet to be paid at the time this packet was published.** Copies of the notice sent to the licensee is included in the Assembly HRC and the regular Assembly meeting packets.

This recommended protest is before the Assembly Human Resources Committee to review and make recommendations to forward to the full Assembly for final recommendations.

The State of Alaska Alcohol & Marijuana Control Office (AMCO) allows local governing bodies a 60-day comment period on all liquor and marijuana licenses throughout the borough. CBJ's comment period to recommend protest or to waive protest ends February 10, 2025.

H. STAFF REPORTS

I. STANDING COMMITTEE TOPICS - *for discussion as meeting time allows*

6. Boards & Committees Discussion & Updates

1. August 30, 2004 Assembly Committee of the Whole Packet - Airport Audit Report
2. Historic Resources Advisory Committee - Discussion Regarding Sunsetting or Restructuring of Committee's Charge
3. Ordinance 2025-17 v. HRC An Ordinance Amending the City and Borough Code Relating to Quasi-Judicial and Appeal Review Boards

J. COMMITTEE MEMBER COMMENTS AND QUESTIONS

K. NEXT MEETING DATE

Monday, March 3, 2025 at 6pm, Assembly Chambers/Zoom Webinar

L. SUPPLEMENTAL MATERIALS

M. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.