

CBJ DOCKS & HARBORS BOARD
OPERATIONS/PLANNING COMMITTEE MEETING MINUTES
For Tuesday, January 21st, 2020

- I. Call to Order** Mr. Ridgway called the meeting to order at 5:00 pm in the CBJ Assembly Chambers.

II. Roll Call

The following members were present: Chris Dimond(via telephone) , Don Etheridge, James Houck, Budd Simpson, Bob Wostmann, and Mark Ridgway.

Absent: James Becker, Steve Guignon, and Annette Smith.

Also present: Carl Uchtyl – Port Director, Erich Schaal – Port Engineer, David Borg – Harbormaster, and Matthew Creswell – Deputy Harbormaster.

III. Approval of Agenda

Mr. Uchtyl requested that New Business be discussed before Unfinished Business.

MOTION By MR. WOSTMANN: TO APPROVE THE AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.

IV. Public Participation on Non-Agenda Items – None

V. Approval of Wednesday, December 11th, 2019 Operations/Planning Meetings Minutes

Hearing no objection, the December 11th, 2019 minutes were approved as presented.

VI. Consent Agenda - None

VII. Unfinished Business –

1. FY2021 & FY22 Biennial Budget Submission

Mr. Uchtyl said the Finance Sub-Committee has already reviewed the numbers in the packet on pages 18 through 26. The numbers were arranged from largest to smallest at the direction from the Sub-Committee. Docks & Harbors has a requirement to submit our budget to the Finance Department by January 31st. A change that happened today was from looking at our Harbor revenue not keeping up with our Harbor expenses. There has been discussion on moving Docks and Harbors into one Enterprise Fund or moving some of Docks revenue not cruise ship related funds to Harbors. It was decided to start small and just move the non-cruise ship related funds to Harbors which is the loading zone fees and the vendor booth permit fees. The move of approximately \$400,000 from Docks funds to Harbors fund was approved by the Finance Department and CBJ Law starting FY20. The permit revenues being transferred are the permit fees on page 23 in the packet.

Committee Discussion

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Mr. Etheridge asked if the funds would be available for FY20 and what approval was needed from the Board?

Mr. Uchytel said it would be approved with the motion for the budget approval.

Mr. Houck said as one of the people that pay for one of these permits, he questioned if other companies might want to see a direct nexus of their fees to maintaining the docks that they operate on and not transferred to the Harbor.

Mr. Uchytel said the paradigm can be that Docks & Harbors maintains facilities with slips from 12' skiffs to 1000' slips all in a maritime enterprise that is managed by Docks & Harbors. Previously the two enterprises were treated different, but not so much anymore. Over the years, all revenue generated from leases has moved to Harbors which helps maintain a positive balance in both enterprises. Over the last five years Docks has spent \$60M in infrastructure that benefits the loading zone and vendor permit holders. He does not agree that the permit holders should decide where that revenue is spent.

Mr. Houck said he agrees. He asked if there is a way to publicize this to let people know that Harbors is reaping benefit from the Docks side?

Mr. Wostmann said he is happy to hear that the permit revenue can be transferred and agrees to move slowly and cautiously with moving Docks & Harbors into one enterprise.

Mr. Ridgway asked why Docks and Harbors is separate in the first place?

Mr. Uchytel said he believed they were separate as to not interfere with interstate commerce. People could believe the harbors are being rebuilt with the increase of fees on the cruise ship docks.

Mr. Ridgway asked Mr. Uchytel to go over any changes made to the budget after the last Finance sub-committee meeting.

Mr. Uchytel said one change was the decrease in state shared revenue in the Harbor because he knows commercial fishing took a hit this last year. He continued down the harbors expenditures and pointed out items with difference.

Mr. Houck asked if you go under in one line item can that be used in another line item if needed.

Mr. Uchytel said yes. It is the bottom line that matters.

Mr. Wostmann asked why the Marine Passenger Fee is lower than this year?

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Mr. Uchytel said that is basically a marker. We won't know how much we have until the City Manager announces.

Public Comment - None

Committee Discussion/Action

MOTION By MR. WOSTMANN: MOVE TO RECOMMEND THE BUDGET AS PRESENTED AS AMENDED TO THE FULL BOARD AND ASK FOR UNANIMOUS CONSENT.

Motion passed with no objection

VIII. New Business -

1. Proposed New Personnel Changes

Mr. Borg said last year staff came to the Board and asked for two additional employees and we did get those employees but we were unsure at that time if we needed more. This year we have four Harbor Officer .5 FTE positions available and four Harbor Technician .5 FTE positions available and we do need more employees. Mr. Borg explained he would like to fill the .5 Harbor Officer positions as is and take the four Harbor Technician vacancies and convert the .5 FTE to a .33 FTE per each making it a part time limited position and add two more Harbor Technician vacancies giving us a total of six .33 FTE positions. This will keep with the same amount of FTE's but will give us more employees. The new six .33 part time limited positions will be non-benefitted and work for approximately 643 hours during a season but we can work them up to 740 hours. Cost comparison is a .5 FTE Harbor Technician employee per season costs \$33,000 and the .33 Harbor Technician employee per season is \$13,000. We currently miss out on hiring a lot of good people due to not being able to start on the April 1st start date or end date due to school/college or other obligations. The new positions will allow for the later start and earlier end dates and go from nine to eleven employees without additional expense. This will open our employee pool up for retired employees or college students who would like to work in this seasonal position and lower our employee expenses.

Committee Discussion –

Mr. Wostmann asked if the other Harbor Technicians will still be at a .5 FTE?

Mr. Borg said yes.

Mr. Wostmann asked if the new positions would be under the one supervisor at the Port?

Mr. Borg said yes.

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Mr. Wostmann commented the supervisor is going to have a large number of employees to supervise.

Mr. Borg said that is something staff has been looking at and leaning more on the Harbor Officers to lead work down.

Mr. Wostmann asked if that would be a promotion for some employees.

Mr. Borg said no not at this time. H.R. is going to come in and do a full desk audit of all the Harbor Officers and Technicians.

Mr. Uchytel said the desk audit will apply to the classification of a Harbor Officer and Technician. The positions came vacant by chance and staff decided this was the best time to craft a more efficient way to manage our seasonal Harbor Officer and Technician staff. The changes may affect the FY20 budget.

Public Comment – None

Committee Discussion/Action –

MOTION By MR ETHERIDGE: MOVE TO APPROVE THE NEW PERSONNEL CHANGES TO THE ORGANIZATION CHART AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

IX. Items for Information/Discussion

1. Franklin Street Dock

Mr. Schaal said this is on page 27 in your packet. The owner of the Franklin Dock, Reed Stoops, is wanting to expand his facility by adding a 50' x 500' floating steel pontoon. With the expansion, he is requesting additional tidelands in his current lease with Docks & Harbors. The illustration in the packet shows the plan as designed so far and the additional tidelands they need. Previously staff asked for additional tideland with his current lease because when a ship docks it overhangs into DNR tidelands. Staff applied and were turned down due to no projects planned. With this new dock and the CBJ Engineering extension of the seawalk, staff has gone back to the State to ask again for these tidelands with the two anticipated projects.

Committee Discussion/Public Comment

Mr. Wostmann asked what is the current lease area and what is the DNR area?

Mr. Schaal said to his knowledge there is no DNR lease and the current Docks & Harbors lease is pointed out on the map with an arrow, existing tide land lease.

Mr. Uchytel said staff is going out with a large acre request and making the argument it is all necessary for economic development for the seawalk and the new

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floating dock which will improve efficiencies for moving people on and off the cruise ships and believe they will be able to electrify the Holland America ships as well with this configuration.

Mr. Ridgway asked if Docks & Harbors was requesting the additional tidelands from DNR?

Mr. Schaal said yes.

Mr. Ridgway asked if this will add capacity to this dock?

Mr. Schaal said this new dock will allow them more flexibility on how they align the gangway's off their vessels but it does not allow for a larger size vessel to use their facility. This allows for efficiencies for their guests to come and go off their ships.

Mr. Ridgway asked if this will mean more people in Juneau.

Mr. Schaal said Mr. Stoops has not indicated this will bring more people to Juneau.

Mr. Uchtyl said the Franklin Dock is looking to start driving piles as early as October.

Mr. Houck commented just because DNR transfers additional tidelands to lease it should not be forced upon current lease holders in that area.

Mr. Schaal said that decision is not made at staff level and is brought to the Board to act on.

Mr. Uchtyl said all lease rents are set by an appraiser.

2. Rescoping – Downtown Waterfront Improvement

Mr. Schaal said he handed out a large map (included as attachment 1 to minutes). This was put together today to keep the Board up to date with the downtown waterfront improvement plan change. The changes are needed for the new idea of moving the City Museum down to the waterfront. This would be building a better facility but also addressing a funding shortfall the City museum has every year. With the museum closer to the cruise ships, the thought is that more people would go into the museum and the more cost neutral the museum would be. The museum would be built in the waterfront attraction location in the plan. Mr. Schaal said there has been some major additions to the project. Staff has descoped some things, modified some things, and added scope and in some ways these changes are related to the museum. A new scope is that we are continuing to move ahead with installing some of the infrastructure to provide some day in the future electric bus charging systems. The infrastructure is illustrated on the map in green around the proximity of the project ending at a green box with small green lines coming from the green box. Staff has already done something similar with the CT dock and future shore tie power. There is vaults and conduit placed in the ground during

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construction so someday when there is generation capabilities staff can run shore tie power to the ships. Another new scope is the storm water outfall system which is denoted on the map in with two black circles and a green circle and a green pipe in between them. Another design change is that we need to get a ADOT permit to have a driveway on a ADOT road. We have the permit but it requires extra traffic control structures by the driveways which is denoted on the map in a green figure in the middle of the driveway acting as a island. With the idea of the museum moving into this project, Mr. Schaal said the red and blue outlined areas denote the current areas of the project that will be removed completely. Staff has been waiting for phase II of this project to provide a waiting shelter with bathrooms but if the museum moves to this location the bathrooms and waiting area can be incorporated into their program. The museum development would be in the location of the outdoor open space and that was a very important aspect of the planning process that was completed a few years ago. Staff is moving forward with the idea of the museum but also staying with the original plan if the museum does not move. The yellow and pink lines on the map are sewer lines that will modified slightly to be capped for future connection for the museum or our building.

Mr. Dimond left the meeting at 6:12pm.

Committee Discussion/Public Comment

Mr. Wostmann commented with the canopy not being installed and the shelter not built, there will be a number of years our guests are going to have to stand in the rain as they wait for their bus.

Mr. Schaal said there could be one year that the parking area is in use before the museum or our shelter is built.

Mr. Etheridge asked what structural changes need to happen to the dock to accommodate the museum?

Mr. Schaal said the structural engineers are very concerned with the exact location of the piles and pile caps to support the museum. They can't foresee the building layout and will be trying to forecast as best they can.

Mr. Wostmann asked why the canopy can't be installed?

Mr. Schaal said because workers would not be able to get a crane on the deck for work so it was decided to wait until all the work is completed and install the canopy at a later date.

Mr. Wostmann asked about putting up a temporary shelter?

Mr. Schaal said staff would look into some kind of a temporary shelter.

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Mr. Ridgway asked if the contractor was already onsite with the materials.

Mr. Schaal said no and the impact to the already purchased materials is quite low. Staff has been in communication with the contractor letting him know the materials impacted by the changes.

Mr. Ridgway asked what the total cost of this project is?

Mr. Schaal said \$12.4M.

Mr. Ridgway asked if these changes needed to be approved by the Board? This is a significantly different project than what we went through two years of planning and many of the aspects we discussed that were used for justification to spend this amount of money. With no awning, no restrooms, and no open space, those justification no longer exist. What is the process that enables this change?

Mr. Uchytel said that would be a great question for the Assembly. The Manager brought this museum concept to the Assembly and the Assembly directed the Manager to develop the process more. Docks & Harbors needed to act quickly and be nimble and quick to not build something to just have it tore out months later. Staff is trying to manage expectations and demands for good use of funds.

Mr. Wostmann asked if the museum does not get built, how much more will it cost to go back to our original plan?

Mr. Uchytel said we can't tell you at this time what the additional expense will be.

Mr. Ridgway asked what kind of a financial impact this has been for Docks & Harbors other than staff time.

Mr. Uchytel said descoping could save roughly \$1M but to put them back, it will likely be \$2M.

Mr. Ridgway asked Mr. Uchytel what is the role of the Board in this process?

Mr. Etheridge said the role of the Board is to do what the Assembly wants the Board to do. In the meeting he attended with Mr. Uchytel, the Assembly wanted the project to be put on hold until they figured out if they could move forward with the museum.

Mr. Uchytel said staff is trying to do no harm meaning don't build something that is going to be tore out in a few months.

Mr. Schaal said the design team and staff is trying to keep this project as whole as possible but not have things built to be torn back out.

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Mr. Ridgway asked when the Archipelago portion of this project will begin?

Mr. Schaal said this summer.

3. Auke Bay Loading Facility – Right-of-way Encroachment Permit

Mr. Schaal said this is on page 28 in the packet. The Auke Bay Loading Facility was purchased in 2007 using one of the first and only TIGER Grants Juneau received. The design and plan was a intermodal facility that provided a heavy drive down float and a barge landing with a boarding float. Phase I built about 2/3 of the facility and Phase II extended the fill to the left and that was completed in 2011. On the picture there is a yellow line that runs parallel to Glacier Highway. The yellow line is actually the right of way for the road so that means DOT owns and manages 1/3 of our facility. When the previous Port Director John Stone and the previous Port Engineer Mike Kriebler designed and planned this project they applied for a right of way encroachment permit from DOT in 2007 but they only last five years. The permit lapsed in 2013 unknown to Mr. Gillette the Port Engineer at that time. In November of this year there was a complaint received by DOT for the siteline along Glacier Highway because of the boats being stored along the guard rail at Harri's Commercial Marine boat yard. They also received a complaint that the boats were unsightly. That got DOT looking into the complaints and realized the encroachment permit lapsed. The boats and tanks stored in the right of way are not permitted and staff is working with DOT to figure out the avenue to continue to use the Auke Bay Loading Facility as it has been over the years. Staff is applying for a new encroachment permit to allow us to retain as much activity as we normally have had.

Committee Discussion/Public Comment

4. Potential Small Shipyard Grant Opportunity <http://www.govinfo.gov/content/pkg/FR-2020-01-09/pdf/2020-00163.pdf>

Mr. Schaal said this grant opportunity could potentially work for the downtown boatyard to purchase a new travel lift. Staff is still looking into the application eligibility.

Committee Discussion/Public Comment

5. Derelict LUMBERMAN

Mr. Borg said the Lumberman is currently tied up to the inside of the CT. The impound was started today as an abandoned vessel. Staff will have a conversation on the 27th with EPA, Coast Guard, and DEC to discuss options for disposal. He had an environmental screening on the vessel done a couple of months ago and he sent the report to EPA. They will review the data and have the discussion on options on the 27th.

Committee Discussion/Public Comment

Mr. Simpson asked what the environmental screening revealed?

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Mr. Borg said it came back positive. Very little lead paint and a very little of asbestos in the smoke stacks and small switches with mercury. The majority of the waste of oil and batteries were removed about two years ago.

Mr. Simpson asked because it floated away, the Coast Guard was able to find money to secure the Lumberman?

Mr. Borg said yes, the Coast Guard contracted with Global Salvage and AMAK towing to remediate the situation. The inside of the CT was the best location at the time.

Mr. Uchtyl said the Coast Guard can dip into a fund called the Oil Spill Liability Trust Fund which is a fund that is managed in DC. It came after the Exxon Valdez oil spill. Every barrel of oil produced, they pay some percent and it is added to the fund. They can get money from this fund when there is a potential for environmental damage. When they cleaned the Lumberman up a few years ago the money also came from this fund. The Lumberman has cost about \$100,000 in services in the last six years.

Mr. Ridgway asked what the discussion will be about on the 27th?

Mr. Borg said it will be what our options are for scuttling.

6. Strategic Planning

Mr. Uchtyl said on page 29 in the packet is the list he developed based off the strategic retreat on November 11th and 12th. The Board wanted it put in a format similar to what the Assmbly has so page 30 is the Boards strategic retreat information new format.

Committee Discussion/Public Comment

Mr. Ridgway said he is very happy with the new format.

Mr. Wostmann suggested to add a column for a suggested time frame.

Mr. Uchtyl said the most important CIP projects from staff perspective for the Board to know is the dredging at the north end of Aurora Harbor because the Corp will be there this fall, and to develop the Commercial Use Policy on Docks & Harbors Managed Properties.

Mr. Ridgway recommended to add staff priorities to the notes column.

Mr. Uchtyl said he will bring this back in February. The Board needs to start in the discussion of demolishing the north end of Aurora and after it is demolished what will it look like vacant until it can be replaced.

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Mr. Etheridge said instead of having the north end of Aurora on our strategic plan it needs to be put on a meeting agenda and be discussed in the meeting. This item needs to have a decision made on it for planning purposes.

Mr. Ridgway requested to put the north end of Aurora on the February meeting as an action item. He also requested to send out the strategic list to the Board monthly for suggestions on ways of moving forward with the items on the list.

Mr. Uchytel suggested to formalize the strategic plan with a motion so the Board can refer back to this document.

Mr. Ridgway said he suggested to give it more time to add items to it and figure out how the Board wants the plan to work in years to come.

Public Comment

Paul Swanson, Juneau, AK

He said he likes the list. He asked if the Statter for hire floats are going to have assigned slips? He asked another question, if they have assigned slips and they take their boat out are they going to still have to pay for year around moorage?

Mr. Uchytel said Mr. Swanson is asking how the Statter Phase III floats are going to be managed and what rates. Deputy Harbormaster Matt Creswell has been tasked with meeting with the user groups and coming up with a fair and equitable fee structure for that facility.

7. Joint Docks & Harbors/Assembly meeting – Preparations

Mr. Uchytel said he and Mr. Etheridge met with the Mayor and the City Manager to discuss what will be discussed at the Joint Assembly meeting. The meeting will be led by the Mayor and the Manager and the clerk will be taking minutes. This is an Assembly meeting Docks & Harbors is participating in. The items to discuss are as follows;

1. The Mayors and the Assembly's expectations and priorities for Docks & Harbors.
2. The Board wants to know what the process and directions is regarding tideland and submerged lands and upland leases. How does this affect NCL, the subport, the seawalk, National Guard Dock, the Franklin Dock, and future purchases and uses of submerged lands.

Mr. Uchytel explained that the Assembly at a Committee of the Whole meeting has taken the responsibility for tideland leases. He does not know if this is for all tideland leases or just for NCL and it would be good to have clarity so we know if this Franklin Dock lease should go through the Assembly. They are not saying they want the revenue but for politically charged leases they want to be the point body.

3. The Museum and the milestones of what will happen.
4. What projects do we want the Assembly to know Docks & Harbors is working on.

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Docks projects –

The Archipelago project phase II is on hold.

They need to know the MPF request for seawalk guardrail was \$1M.

Progress on the Small Cruise Ship master planning.

Harbors projects –

Aurora Harbor phase III project

Statter Harbor phase III project

N. Douglas Launch Ramp – Mr. Uchytel asked if this is a priority of the Boards?

Mr. Uchytel asked the Board input on what the Board wants clarification on from the Assembly and let them know project priorities. If there is going to be a bond initiative for the museum does Docks & Harbors want a bond initiative for the north end of Aurora or North Douglas launch ramp.

Committee Discussion/Public Comment

Mr. Etheridge said the question the Assembly has been working on is how much land leasing authority do they want to take for the downtown area from Docks & Harbors Board. He said the Mayor should have an answer at the Joint meeting.

Mr. Ridgway question how the Board should give their list of priorities to Mr. Uchytel.

Mr. Uchytel said he recommended to bring forward three to five projects to the Assembly that merit support financially from the Community. He suggested to bring forward the North end of Aurora, finish Statter Harbor Phase III, and the North Douglas launch ramp facility. There are a lot of other projects to move forward but there is only so much time with the Assembly.

The Committee members agreed that the three projects Mr. Uchytel suggested are good projects to move forward to the Assembly.

Mr. Houck suggested to bring an updated plan for the Lumberman and a summary on the parking lot.

8. TBMP Board Ideas

<https://drive.google.com/file/d/1MMtI4LLFpL8NshJls-Hyp7vQqHJsJZTb/view>

Mr. Uchytel said the Board has the opportunity to send TBMP ideas to him and he will forward them to Kirby Day. These are volunteer practices and Mr. Day needs them by January 31st.

Committee Discussion/Public Comment

Mr. Houck said regulations are viewed by the people who administer the permits as law. If these are violated your permit will be pulled. TBMP is much more flexible and can be changed to the operation as needed. TBMP is the way to go.

9. Tourism Industry Task Force

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Mr. Uchytel said today at noon the task force met and there was a full house. The meeting was an hour and forty five minutes and the City Attorney Robert Palmer asked the question, “what can the City do to stem the number of cruise ship passengers/numbers of ships coming”. Put restrictions on ships coming to Juneau, (ie, one day a week or one day a month there are no cruise ships).

Committee Discussion/Public Comment

Mr. Ridgway asked about the task force trying to limit the cruise ship passengers. He asked if the Visitor Industry Task Force has a Vision and Mission statement?

Mr. Uchytel said they do have a mission statement.

Mr. Ridgway asked if at the meeting the public is coming in and saying there needs to be a restriction on the number of visitors.

Mr. Uchytel said so far they have only had one public meeting and ten to one people are against the cruise ships. People have the right to travel from one state to another. If someone can articulate what the burden to the community is there may be room for corrections.

Mr. Ridgway asked what Mr. Uchytel sees his role in attending the visitor task force meetings?

Mr. Uchytel said he attends because it shows that Docks & Harbors cares and it is important. He is there to also answer questions.

Mr. Houck pointed out if the City did close their docks, there are two other private docks that have the capacity for 14,000 people to walk across so there really isn't any way to say you can't walk across the AS dock or CT dock. He encouraged other Board members to attend this visitor task force meeting.

X. Staff & Member Reports

Mr. Borg reported;

- The boat the Sea Lion is sitting on the hard at Aurora Harbor. The owner is working on getting that moved to a different location. It was a sinker that staff was having trouble with so we pulled it out of the water.
- Staff has done good with keeping the water from freezing with the temperatures being in the single digits and the snow removal.
- The key card access switch over to Millennium has worked great and staff is still working to switch over all key card access to Millennium. Everything being switched should be completed by mid March.
- The Sea Drifter was impounded from Statter Harbor on Friday.
- The previously impounded vessel, Mrs Mac that didn't sell in the impound process was put on CBJ public surplus site hoping to still sell it.

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- There was a sailboat on C float that almost caught on fire and a neighbor boat heard the smoke alarm going off and called it in.
- Staff had a boat on G float that was in arrears and he knew staff was going to start the impound notice on Friday and sold the boat for \$1.00 to somebody else and moved onto another boat. This person has stiffed the Harbors of over \$3,000 in moorage and liveaboard fees and is now living on another boat in our harbor. This is another case of waiting until a person is 90 days past due to start the impound process and not being able to not allow a person back in our harbor when they still owe money on a previous vessel.

Mr. Schaal reported;

- CBJ Engineering is working on a short section of the seawalk which will tie the corner of the Marine Park sheep pile wall back to the AS dock, which is where the old lightering dock used to be. This project is in the early stages of design currently with hopes to be built in the early fall.

Mr. Uchtyl reported;

- The Board meeting will be at 6:00 pm on the 30th with the Joint meeting with the Assembly starting at 7:00 pm.
- He will attend a one day meeting in Ketchikan on Thursday for Port interest. The primary issue is the SEAPA demand for a two tug support.
- Mr. Uchtyl said he will be on action line tomorrow with Mr. Creswell.
- Mr. Borg will be presenting at the Young Fishermans Forum which is a United Fishermans of Alaska event.
- The Deputy Port Engineer position is still open until filled.
- Our Federal Lobbyist were in town last week and staff had discussions on opportunities for BUILD grants, the Small Boat Yard grant, and the Wave Attenuator project. Mr. Uchtyl was told for the Wave Attenuator project to get support letters. He received letters of support from UAS, Forbidden Peak Brewery, Crowley Fuels, Petro Marine, JEDC, Chamber of Commerce, Travel Juneau, PND Engineers, and TBMP.
- February 18th and 19th, AAHPA will have their annual Legislature fly In. There will be about seven or eight people from the Association representing their communities.
- February 5th and 6th will be the ASCE Legislature fly in.

Mr. Etheridge report;

- The crime in the Harbor is decreasing due to his patrol of the Harbors.

Mr. Ridgway requested Harbor crime subject be added under staff reports and use whatever data you have to show trends for the people who keep coming before the Board with the crime issues.

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Mr. Etheridge said he has noticed the patrons are also taking an interest in stopping the crime. They are calling in suspicious vehicles and people who are not normally in the Harbor.

XI. Committee Administrative Matters

- 1. Next Operations/Planning Committee Meeting- Wednesday, February 19th 2020 at 5:00 pm.**

XII. Adjournment: Meeting adjourned at 8:01pm.