

CBJ DOCKS & HARBORS BOARD
OPERATIONS/PLANNING COMMITTEE MEETING AGENDA
For Tuesday, January 21st, 2020

- I. Call to Order** (5:00 p.m. at Assembly Chambers)
- II. Roll Call** (James Becker, Chris Dimond, Don Etheridge, Steve Guignon, James Houck, Budd Simpson, Annette Smith, Bob Wostmann and Mark Ridgway).

III. Approval of Agenda

MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED

- IV. Public Participation on Non-Agenda Items** (not to exceed five minutes per person, or twenty minutes total)
- V. Approval of Wednesday, December 11th, 2019 Operations/Planning Meetings Minutes**

VI. Consent Agenda - None

VII. Unfinished Business

1. FY2021 & FY22 Biennial Budget Submission
Presentation by the Port Director

Committee Discussion

Public Comment

Committee Discussion/Action

MOTION: TO APPROVE THE PROPOSE FY21-22 BUDGET

VIII. New Business

1. Proposed New Personnel Changes
Presentation by the Harbormaster

Committee Questions

Public Comment

Committee Discussion/Action

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MOTION: TO APPROVE NEW PERSONNEL CHANGES TO THE ORGANIZATION CHART.

IX. Items for Information/Discussion

1. Franklin Street Dock - New tide land lease request
Presentation by the Port Engineer

Committee Discussion/Public Comment

2. Rescoping – Downtown Waterfront Improvement
Presentation by the Port Engineer

Committee Discussion/Public Comment

3. Auke Bay Loading Facility – Right-of-Way Encroachment Permit
Presentation by the Port Engineer

Committee Discussion/Public Comment

4. Potential Small Shipyard Grant Opportunity
<https://www.govinfo.gov/content/pkg/FR-2020-01-09/pdf/2020-00163.pdf>
Presentation by the Port Engineer

Committee Discussion/Public Comment

5. Derelict LUMBERMAN
Presentation by the Harbormaster

Committee Discussion/Public Comment

6. Strategic Planning
Presentation by the Port Director

Committee Discussion/Public Comment

7. Joint Docks & Harbors/Assembly Meeting – Preparations
Presentation by the Port Director

Committee Discussion/Public Comment

8. TBMP Board Ideas
<https://drive.google.com/file/d/1MMtI4LLFpL8NshJls-Hyp7vQqHJsJZTb/view>
Presentation by the Port Director

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Committee Discussion/Public Comment

X. Staff & Member Reports

XI. Committee Administrative Matters

1. Next Operations/Planning Committee Meeting- **Wednesday, February 19th, 2020.**

XII. Adjournment

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I. Call to Order

Mr. Ridgway called the meeting to order at 5:00 p.m. in Assembly Chambers.

II. Roll Call

The following members were present: James Becker, Chris Dimond, Don Etheridge, Steven Guignon, Budd Simpson, Annette Smith, Bob Wostmann and Mark Ridgway.

Absent: none

Also, present Carl Uchtyl – Port Director, Erich Schaal – Port Engineer, David Borg – Harbormaster and Matthew Creswell – Deputy Harbormaster.

III. Approval of Agenda

Mr. Uchtyl recommended that the Items for Information be moved above the Unfinished Business because it segues better to the rest of the agenda. Mr. Uchtyl said there are people in the room to testify and it will allow them the opportunity to leave sooner. As we go through the Information Items, it will lead to other discussions in New Business.

The agenda was approved with changes as presented.

IV. Public Participation on Non-Agenda Items –

Mr. Randy Bates of Juneau, AK advised the Committee that his boat in Aurora Harbor was burglarized over the weekend. Ms. Annette Smith invited him to speak to the Committee. The burglars did not use force or violence to get into his boat. He is not sure how they got in. They took over \$5000 worth of tools, and personal belongings. Mr. Bates filed a report with the Juneau Police Department. The burglars took tools that affect his trade and income and he is very concerned about his safety. Mr. Bates is very angry and is looking everywhere for his gear. He does not feel it is his place to walk the docks with flashlights and do his own policing. Mr. Bates does not feel the docks are safe and that the police cannot help him. The burglars took over two carts full of belongings from him. He would like the carts locked up. Mr. Bates suggested the courtesy harbor carts be locked at all times and you have to pay to use them, similar to how the airport carts are done. Cameras are expensive. Mr. Bates suggested putting up gates on the docks. Harbors down south have gates to limit access. Mr. Bates asked Docks & Harbors to put in Wi-Fi because Costco has cameras he can install on his boat as well as doorbell cameras. In order to monitor them and be alerted he needs Wi-Fi. Mr. Bates would like Docks & Harbors to limit the Wi-Fi access to only those who are using it for security reasons and allow harbor patrons to arm themselves with cameras and other security items. Doaks Lock & Key has alarm systems which some are obnoxiously loud. The alarm system was a magnetized door system that is wired to a siren, which can be heard ten boats away.

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Mr. Bates would like Docks & Harbors to purchase items at wholesale and resale to boat owners at a reduced cost.

Board Discussion:

Mr. Wostmann said he is very much in favor of installing Wi-Fi in the harbors. He asked Mr. Bates if he thinks most boat owners in the Juneau Harbors would spend the money on security equipment if they did have access to Wi-Fi.

Mr. Bates said he is not a live aboard but is next to a live aboard. He only lives aboard in the summer when he fishes. Mr. Bates said he knew safety was an issue at the harbors. He said a portion of the gill net fleet would probably invest in security systems. Mr. Bates said a Wi-Fi system that is overburdened with users would affect the ability of his security system to work properly.

Mr. Ridgway speaking personally of his view was for Mr. Bates not to put himself in personal danger.

Mr. Ridgway speaking for the Board that staff is actively looking at ways to get Wi-Fi in the harbors and other security options and if Docks & Harbors can, subsidize those items.

Ms. Smith said thank you to Mr. Bates for coming to her about this issue and coming in front of the Board.

Mr. Dimond said thank you to Mr. Bates for coming in front of the Board and offering some solutions to the problems. Mr. Dimond thinks that Wi-Fi and people arming themselves with electronics is a very good idea. Mr. Dimond also said that fobbed/locked gates would be beneficial to the harbors.

V. Approval of Wednesday, November 13th, 2019 Operations/Planning Meetings Minutes

Hearing no objection the minutes of November 13th, 2019 were approved as presented.

VI. Consent Agenda – None

VII. Items for Information/Discussion

1. Norwegian Cruise Lines - Juneau Introduction

Mr. Howard Sherman from Norwegian Cruise Lines (NCL) said he and Alicia Cuervo would be speaking at the Chamber of Commerce luncheon on December 12th, 2019. NCL is invested in Juneau and they are looking forward to meeting and talking with the Juneau public.

Mr. Simpson asked Mr. Sherman what he could tell the Board about their plans for the site they recently purchased.

Mr. Sherman said they currently do not have any plans for the site. They did not have any plans in place when they purchased the land and they do not currently have any plans in place. It was the last piece of waterfront property in Juneau and that had value to them. The planning process

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is simply in general they believe in public and private partnerships. They deal with 140 ports around the world and NCL believes the communities know more what the needs are than they do. NCL will work with Juneau to research how the site will be developed.

Mr. Becker asked Mr. Sherman if NCL is aware of other plans that have been proposed for the site they purchased.

Mr. Sherman said he has a copy of the long-range waterfront plans from 2004. He is aware of many of the elements that have been discussed in the past. Art is always a priority for them. It gives a sense of place and they are open to looking at museums or other ways to display art. NCL is very excited to be here and talking at the Chamber.

Public Comments – none.

2. Juneau Chamber of Commerce – Visitor Industry Sub-Committee Brief 12/4

Mr. Uchytel said the Board should be aware that the Juneau Chamber of Commerce (JCC) has their own Visitor Industry Sub-Committee. Kirby Day from Princess Cruise Lines and TBMP is on the sub-committee. The Chamber focused on cruise ship factors in Juneau. Drew Green with Cruise Line Agencies of Alaska (CLAA) is also on the Chamber Sub-Committee and he went through facts of cruise ship scheduling in Southeast Alaska as well as all the other services that CLAA provide to cruise ships.

Mr. Day said that JCC came up with numbers and facts that look at the number of ships that are in Juneau at the same time. Tuesdays are peak with 16,000 passengers over the course of the full day. With the NCL ships changing out in the afternoon, the number stays roughly the same. Crew numbers getting off the ships are about 30 percent of the passenger numbers and they are not off the ship any longer than needing to run to Costco or other stores. The number of cruise ship passengers is more like 10,000 to 11,000 on peak days.

Mr. Uchytel showed a slide of the number of orders for new ships built from 2001 to 2019. The number of orders placed in 2019 is 115 ships compared to just 38 ships in 2001. Mr. Uchytel said the Alaska brand is strong as is Southeast Alaska.

Mr. Day said that Haines, AK would see a major reduction in ship calls because Icy Strait Point pulled NCL over to Hoonah. Holland America then moved from Haines to Skagway and took the dock that NCL used. This will greatly affect Haines and reduce their calls by around 20 calls. The cruise lines will be use the fast ferries to take passengers to Haines for shore excursions.

Mr. Day said the Chamber clarified the ratio of guests to residents. The 35:1 is not totally correct. Over the course of a summer with 1.3M visitors and 32K residents it would be true but if you take the JDC slide and show 11,000 to 12,500 visitors on any given day or maximum of 16,000 to 17,000 passengers on a day, your ratio is .3 or .5 to 1. It is two different scenarios. It is still crowded and there are impacts we have to deal with. TBMP, Harbors and the City & Borough of Juneau continue to work on that.

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Mr. Uchtyl showed a slide that Drew Green put together on an average week in 2019 that shows cruise ship berths and what day of the week they are in what port. Mr. Uchtyl reminded everyone that the 2019 Porthole Cruise Reader's Choice Awards voted The Best Alaska Destination Juneau. Mr. Uchtyl thanked Mr. Day for his time tonight.

Ms. Smith asked Mr. Day if in a perfect world and if money was no object, what he sees that the Docks & Harbors Board could do to help accommodate both the increase in the cruise ship industry and public sentiment.

Mr. Day said the he thinks a lot of what Docks & Harbors is doing and what the Board is supporting and staff in what you have done in the last several years has done a lot to deal with pedestrian and vehicle traffic and supporting Tourism Best Management Practices that is a program that has been around for 23 years. It all goes a long ways to help. People are talking again about too many passengers and that is a good thing. Mr. Day said what Docks & Harbors has done with Dock 16B, a major dock project, was a fantastic dock project and is world class. Building these facilities, which opened up the sea walk for pedestrian traffic and local traffic, are great. Mr. Day said the Board should stay in close touch with Assembly, the visitor task forces and public meetings. Neighborhood association meetings help with additional information. Stay in close touch with all those organizations that are working on this and welcoming the public with their comments and concerns. Mr. Day thinks it will go a long way in finding additional ways to address those impact so that Juneau remains a great place to visit but more importantly and great place to live. That has to take place first. Mr. Day does not know what the maximum number is for what Juneau can handle. Right now, the infrastructure we have now will limit the growth that will take place over the next couple of the years. The increase in larger ships and more ships at anchorage next year is where our six percent growth will come from.

Mr. Uchtyl said we are working on a Small Cruise Ship Masterplan. We have addressed the mega ships and we are in the process of addressing the smaller cruise ship niche. We want to accommodate the smaller cruise ships with infrastructure. Mr. Uchtyl thinks we are doing the right thing in planning to meet a very important economic driver for the community.

Ms. Smith asked if NCL builds two docks at the sub port, how that would affect the other city owned docks. What will that do to Docks & Harbors revenue?

Mr. Uchtyl said that we would not have a problem with other ships tying up at an open dock. The benefit of the sub port will be in that it will open up a bottleneck through South Franklin Street. NCL currently ties up at the AJ Dock. The busses and shuttles that run to support the Bliss and Joy on those days would be freed up to just run normal shuttles. There are benefits to developing outside of downtown. The major community complaint is the amount of traffic through downtown Juneau.

Ms. Smith said so now if we are going to have the space on our docks, is it your view that our docks would be filled with more ships? So in essence, does that mean will have more ships in town with NCL moving their ships to the sub port and our docks filling the empty spots?

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Mr. Uchtyl said we build infrastructure and we do not market nor do we court ships to come here. We build the infrastructure for ships to dock here.

Public Comment – none.

3. Potential Waterfront Museum – Memo to Assembly

Mr. Uchtyl said he wants to make sure the Board is aware that Rorie Watt, CBJ City Manager made a pitch to the Assembly on Monday, December 9th, 2019 at the Committee as the Whole. Mr. Watt's basic recommendation to advance the concept of relocating the Juneau-Douglas Museum from where it currently is located to the area where we identified in the Urban Design Plan a waterfront attraction. The pitch that Mr. Watt made is that approximately 24,000 people visit the museum every year and they collect about \$64,000 and the city subsidizes the museum at almost \$500,000. Therefore, Mr. Watt has made a request to advance a study or a design along the waterfront with the idea that if 0.5 percent of all visitors coming to Juneau would come through the museum it would become self-sustaining. Mr. Watt met with representatives of the industry and head tax most likely would not be funding the museum. There are other initiatives like the Rasmussen Fountain and sale of the existing building to fund the museum building. It would probably be a 10,000 square foot building at a cost of eight to ten million dollars. Mr. Uchtyl just wants the Board to be aware that this is moving forward. It was a 7 to 2 motion by the Assembly for the City Manager to continue the process. The downside to this concept is that two years ago, this would have been perfect, but today we have an ongoing contract with Trucano. We are going to have to unravel some of that work. We have certain things in the contract that will be need to be adjusted in case the museum is forthcoming. Mr. Uchtyl and Mr. Schaal will work on this. The challenge that Mr. Watt faces is where the money will come from to build the museum. Interesting enough, the driving force is Mr. Watts vision is to find a home for the fifteen to twenty million-dollar Southeast Alaska Art collection of Mr. Billy Morris. It is believed that Mr. Morris and the Morris Group have the largest private collection of Alaskan Native Art in the world. Having an appropriate facility to display it is on Mr. Watt's agenda.

Mr. Etheridge asked Mr. Uchtyl if Phase 2 had been put on hold.

Mr. Uchtyl said yes, we are at about 95% design now. We will not advance any future work. Docks & Harbors will come to a logical stop and will concentrate on what is in the current contract and what not to move forward on construction. We will have to leverage our design team to make sure we understand that we do no harm in what work has been done and with the contract. We will hold or postpone what we can.

Mr. Wostmann said he is concerned the city museum has a substantial amount of items not on display and that they are out of space. It does not seem to him that storing these items shore side or in waterfront space would be good archival space. Display wise yes. Is there any thought about the archival space?

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Mr. Uchtyl has offered the museum the Auke Bay Marine Station Specimen Building that is perfect for that. He has showed it to the Morris Group and the Library Director and talked to them about leasing the space from Docks & Harbors and storing their archival items there. Mr. Uchtyl said he does not recommend they store items shore side.

Mr. Ridgway said the Board's role is very different from multiple designs that he would hope that we would get some money back if we do not build as planned. What is the Board's role in this? We went through this process correctly and have moved it forward and now the Assembly and the City Manager have different ideas. Mr. Ridgway asked Mr. Uchtyl to describe what the Board's role is, if it is a possibility of the Juneau Douglas City Museum being built on the Archipelago lot.

Mr. Uchtyl said he cannot speak for The Mayor or Ms. Hughes-Skandijs but he did say that the Assembly and the City Manager's office would coordinate with Docks & Harbors. The decision making for the museum, if it moves forward, has been made and it is in the hands of the Assembly. Mr. Uchtyl sent an email to The Assembly (Committee as the Whole). In addition to giving the green light to move forward with advancing the museum design the Assembly also voted to remove Docks & Harbors from any negotiations of the Sub Port Property. The Assembly will be dealing directly with Norwegian Cruise Lines on the tideland lease and those discussions and decisions for that property.

Ms. Hughes-Skandijs said that she wanted to let the Board know the Assembly's perspective. The conversation was narrowly focused. It is not the intent of the Assembly at this time to take over. It was a combination of several elements that when the City Manager brought it to the Assembly, as mentioned, the City Museum has been a drain on general funds. It is much appreciated but it is not self-supporting and this might be a way to make it self sustaining. To keep this collection of art might be a unique opportunity and Ms. Hughes-Skankijs thinks a few other things that you see in the memo and packet made enough of an attractive idea to Assembly members to tell the City Manager to bring us more information. The Assembly voted 7 to 2 to bring more information. There was skepticism among some of the yes votes as well. So she thinks what they want now is more information on a funding package. The reality is now your plans need to find a rational stopping point. It is not a foregone conclusion by any stretch of the imagination that they are moving forward. It was attractive enough of an idea to move forward.

Mr. Guignon asked does the City Museum bring in \$64,000 per year and they City subsidizes it for half million dollars?

Mr. Uchtyl said in the memo it states the museum brings in \$64,000 per year and roughly costs \$475,000 to subsidize it.

Public Comment – Mr. John Walsh, Douglas, AK. He said the nexus of his question is are the cruise ship passenger fees directly related to the distance from the cruise ships? How far away from the docks can you go?

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Mr. Uchytel said the Urban Plan Design plan had a waterfront attraction. The community wanted open space and the right waterfront attraction. The head tax settlement would not necessarily allow a museum to be built with those monies. The nexus with head tax with the settlement is a certain A and B zone and this is clearly an area that Mr. Watt knows this would not be a wise use of the head tax.

Mr. Ridgway said that Docks and Harbors has put a lot of effort into the Archipelago project. Mr. Ridgway asked Mr. Uchytel to continue to keep the Board informed about what is happening in the future.

4. Assembly Goal Setting Retreat – December 6th, 2019.

Mr. Uchytel brought attention to page 55 in the packet. The Assembly had an off-site retreat for goal setting and they went through last years goals and updated their list. Mr. Uchytel does not have a clean list of the new goals. By and large it is very similar. The Assembly have five goals: housing, economic development, sustainable budget and organization, community wellness/public safety and sustainable community. Mr. Uchytel said previously they would come up with a top ten list of goals, and now through a facilitation with Mila Cosgrove they have broken it down into five goals with subset areas. Mr. Uchytel asked the board to use these benchmarks for the Docks & Harbor's Board, that we should have similar types of visions as the Assembly. Mr. Uchytel pointed out on page 56, the two items that really stood out to Docks & Harbors was the sustainable budget item B, maintain assembly focus and deferred maintenance. Mr. Uchytel said that staff is very keen on deferred maintenance. He pointed out item five, Sustainable Community under C - Investigate what it would take to plug in cruise ships. Mr. Uchytel reminded the Board that they have \$300,000 marine passenger fee tasked for this fiscal year to advance the efforts to electrify the city owned cruise ship docks.

Mr. Ridgway asked Mr. Uchytel if we should move our documents to the same format as the Assembly.

Mr. Uchytel said he would do as the Board asks him to.

Public comment – none.

5. Strategic Work List

Mr. Uchytel said we had our Strategic Planning meeting at the DiPac Boardroom and finished up at the OPS Committee Meeting. He understood that the Board has six goals: Capital Improvement Projects, Regulation Updates, Community Engagement, Land Use Plan, Security and Crime, and Fund Raising Revenues. Page 57 showed those big items. As a sample, Mr. Uchytel suggested what it could look like for the Board to move forward with a list of sub items that would build upon the six items the board deemed as goals to work on. Mr. Uchytel asked the Board to please review the format and let him know what makes the most sense to the Board and to get with him.

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Ms. Smith liked the format but noted that it does not include the items that she submitted prior to the retreat.

Mr. Uchtyl said that Ms. Smith is the only person that submitted any items, and this is a process. Her items would fall into the format. There are many projects which would fall into this structure.

Mr. Smith said she has some ideas about public/private partnerships ideas for fundraising and funding projects.

Mr. Wostmann said he likes the high level but what he sees as missing is and what he really likes is the middle column of responsibility. He would like the Docks & Harbors list to designate staff, OPS Committee, etc. on responsibility.

Mr. Ridgway said Mr. Uchtyl has done an excellent job. The Board needs to come up with a process to address suggestions and how to quantify out of the box thinking. The Board and Staff are on the right track and he believes the general list roughly reflects the Board's broader list. The format is good and it is a work in progress. Mr. Ridgway wanted to make sure it was okay if Board members have thoughts or ideas that they can be sent directly to Mr. Uchtyl.

Mr. Uchtyl would like to use a similar format of the Assembly Goals with assigned responsibilities. He will work on that.

Public Comment – none.

6. Potential Docks & Harbors Sale of Properties

Mr. Uchtyl showed a power point presentation of parcel viewer slides. The public also has access to parcel viewer. He showed some parcels that Docks & Harbors owns. He showed a swath of a tiny parcel that is about 525 feet total, which the adjacent owners approached him several years ago about purchasing. At that time, Mr. Uchtyl was not interested in selling waterfront property, no matter the size. There is some language in Title 85 that says we cannot sale waterfront property or tidelands. Mr. Uchtyl thinks there is some value to these parcels which cannot be developed. Another parcel we own is near the Fish & Game building. We own the sliver of land, which Fish & Game uses for parking spaces. It really has no purpose for us.

Mr. Wostmann asked how we ended owning these tiny parcels.

Mr. Uchtyl said in the early 2000's the State starting divesting tidelands and submerged land to municipalities. Docks & Harbors ended up with these parcels/plots and we have many that are odd shaped, tiny, narrow and are just odd balls. Mr. Uchtyl thinks they may have more value to someone else.

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Mr. Wostmann suggested that staff produce a full packet of all the various slivers of parcels for the Board to review. He said it would be helpful to see all the small pieces and then possibly proceed with the sale of them through the correct channels.

Ms. Smith asked if we are getting any revenue from these small parcels, notably Fish & Game. Are we looking at doing an exclusive sale to the Vick's or will it be open to anyone to purchase?

Ms. Hughes-Skandijs asked why would anyone want to buy these random plots?

Mr. Uchytel said in the case of Fish & Game the building is privately owned. It would benefit only the owners of the building and no one else. It gets complicated.

Public comment – Carla Hart, Juneau, AK wanted to point out that all the parcels and plots of land that were mentioned belong to the public not Docks & Harbors and it is not in the best interest of the public to sell these parcels to anyone. It is public land and we value public land and the access to the waterfront. The value in taxes is nothing. Ms. Hart highly discourages Docks & Harbors from selling and she discourages Docks & Harbors from transferring parcel management to Parks & Recreation.

7. Desired Qualities of Incoming Docks & Harbors Board Member

Mr. Uchytel said on the last page of the packet or page 58 describes the Human Resources Committee and the Assembly sitting as the Committee as the Whole, process for interviewing the seven applicants for the Docks & Harbors vacant board position. Mr. Uchytel said this was a good opportunity for the Board to communicate with the Assembly what attributes that Board would like in a candidate and give them some ideas as far as needs on the Board. So, in the past they have asked for feedback, what you have on page 58 is what we presented over a year ago. The current Docks and Harbors Board membership is not up-to-date, but the skills and knowledge sets are and if you let him know your thoughts he will forward it to the Committee.

Mr. Ridgway asked if an email would suffice for those comments.

Public Comments – none.

VIII. Unfinished Business

1. Update of the FY 2021-2026 Capital Improvement Project (CIP) List

Mr. Schaal said on page 12 of the packet is an updated copy of the Draft – Six Year Department Improvement Plans. Mr. Schaal said that Mr. Wostmann had some questions about a second sheet and Mr. Schaal wanted the Board to look at it again. A change was made to the Docks Sections, Item 2, Downtown Dock Improvements Phase II. It is not included for clarity. The document needs to be submitted to the Engineering Department as accurate as possible. The document does not prevent new projects from being added like Harbor Security.

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Committee Discussion/Action:

Mr. Wostmann said that given the public testimony, he would like to see dollar amounts and a project added for harbor security to the list.

Mr. Ridgway completely agrees with Mr. Wostmann regarding Harbor Security. Mr. Ridgway said he is not sure how this list is developed and who sets the priorities.

Public Comment- None

Committee Questions:

Ms. Smith asked Mr. Schaal for her personal interest, how do we get a lightering dock put on the CIP list?

Mr. Schaal said the mechanism is how the Board wants to prioritize. The document comes together with the starting of plans, revision of plans, length and history of the plans, funding and as they are funded they drop off the list. If they aren't funded they drop off the list. If the lightering float is something the Board wants it would show up in this document.

Mr. Ridgway said so organically the Board would discuss it or send you an email and it then becomes an item.

Mr. Schaal said we do not have the time schedule to hear back from the Board later on. The discussion needs to happen today if you want it added.

Mr. Simpson said historically the Board prioritizes a process through the planning retreats the list get finalized. This past year we did not get the opportunity to do this in the Strategic Planning meeting.

Mr. Uchytel said the reality of the CIP List is that we do not have any money. In FY2021, we may get Marine Passenger Fees for safety railings. The deck over on the People's Wharf is in line with the Urban Design Plan and is on a wish list. If you look at the Harbors, the Statter Phase III is a real thing primarily funded with head tax. The anode installation for Harris Harbor needs to happen because we have the 50/50 matching grant from the Department of Transportation (DOT). Mr. Uchytel said that anodes were the highest priority in previous strategic retreats. The Board wanted zinc anodes in all of our facilities and we have made that happen based on what the Board wanted a couple of years ago. The Aurora Harbor rebuild Phase III is a hope and a dream. We received \$1.5M from the 1% sales tax and we have \$500K in our fund balance, we are hoping to leverage DOT Municipal Harbor Grant to double that. It is not enough to replace the north end of Aurora harbor. We just got word today that the Governor released his budget and it has \$5.5M in the Harbor Grant Program. Unfortunately, \$5.5M does not help us for the north end of Aurora Harbor. Docks & Harbors is not broke but we are certainly not at a point where we can really put pen to pencil and do real meaningful projects. If

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the Board says address the issues on crime in the Harbors and asks Staff to spend \$100,000 towards that, then we will.

Mr. Uchtyl said he would try and find the money but where and when to put the lightering float back in is not realistic in the short term.

Mr. Wostmann said another high priority item should be repairing the breakwater in Statter Harbor. We should at a minium have an engineering assessment.

Mr. Uchtyl said it is identified on page 57 under 1.131.

MOTION BY MR. WOSTMANN: TO APPROVE THE FY2021-2026 CAPITAL IMPROVEMENT PROJECT PLAN WITH AMENDMENTS AS DISCUSSED IN TODAY'S MEETING AND ASKED UNANIMOUS CONSENT.

Ms. Smith temporarily objected to the motion to ask a question. She asked Mr. Wostmann when he said with amendments does that mean to add harbor security and the lightering dock?

Mr. Wostmann said yes those are the amendments in the motion.

Ms. Smith removed her objection.

Motion passed with no objection.

IX. New Business

1. FY21 Marine Passenger Fee Letter Request

Mr. Uchtyl said every year at this time the City Manager's office comes out with a request form to city departments and individuals in the community for applicable projects that would be funded with Marine Passenger Fees (MPF). Just to review MPF's are \$5 local head tax charged to cruise passengers coming in to Juneau. Typically the City Manager holds \$1.5M of that \$5M as part of the general fund which was part of the lawsuit for general operations. It has been cleared with the settlement and there is a requirement for an analysis of how that money is being spent. The City Managers office and the Finance Department have to share this with CLAA and its agencies. There is about \$3.5M dollars available for the City Manager to dole out after all the applicants submit their requests. It is due January 2, 2020 and this is the list that Docks & Harbors has historically asked for. On page 14, we have always asked for \$250K for area wide port operations. The next one on page 15 is \$133K for support of the two buildings on the waterfront – Port Field Office/Customs Border Protection Office and Travel Juneau Visitors Center. The numbers were based on what we pay in square footage for the Port Office at the Seadrome Building. It is appropriate for these to go in to the Docks Enterprise budget. On page 16, we pay Parks & Recreation landscape division \$45K a year to maintain and plant the flowers along the waterfront. We never are funded for the landscaping even though we always ask. On page 17 is a request for a safety guard rail that should be built along the waterfront. Before 16B it was an active wharf that did not require a guardrail, but with 16B a guardrail is probably

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needed. The last request is everything else combined to show the City Manager's office everything we do in the Docks Enterprise to support the cruise industry and that head tax is appropriate to fund our entire Docks budget. The \$3.5M is doled out to various private docks, Travel Juneau, crossing guards, ambulances and Capital City Fire Department to name a few.

Committee Questions - None

Public Comment- None

Committee Discussion/Action

MOTION By MR. ETHERIDGE TO APPROVE THE LETTER REQUESTING FY2021 MARINE PASSENGER FEE (MPF) FUNDING AS AMENDED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

X. Staff & Member Reports

Mr. Borg said he is addressing security issues in the harbor in the early mornings and evenings by cruising the docks. He has reached out to Juneau Police Department about some specific individuals. Mr. Borg has also reached out to the Coast Guard and the Juneau Police Department detectives about some of their operations in the Harbors. Docks & Harbors staff are making contact with people in the right places and have identified some individuals they are keeping their eyes on. Mr. Borg said it is going to take a long time to get to where we need to be. We are working on community involvement for the safety and security of our harbors. We had one of the Harris Harbor restrooms vandalized. With the new fob system we can track the comings and going of people, those reports do not lie. Statter Harbor will get the new fob system on December 17th.

Mr. Wostmann asked if staff has had a discussion with any of the Wi-Fi providers.

Mr. Uchytel said staff is exploring options for video cameras. Snow Cloud is a company that could provide wireless services to all our harbors. We have met with them and the challenge is to provide Wi-Fi to every berth and finger because of interferences and the tidal ranges. We are researching ways to provide Wi-Fi and possibly subsidizing cameras. These are ideas that need to be followed up on.

Mr. Wostmann said in Sitka and Petersburg, as examples, they have decent Wi-Fi. It's a solveable problem. If our local vendors won't help then we need to look elsewhere.

Mr. Becker asked what kind of money are we talking about for Wi-Fi.

Mr. Borg said he does not know.

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Ms. Smith asked if GCI Communication or Alaska Communications has been contacted about Wi-Fi? It seemed to her that they would be the best options.

Mr. Borg spoke to GCI and they aren't interested in bringing Wi-Fi to the harbors.

Mr. Wostmann said given the discussions the Board has been having, the Board is interested in a public/private partnership with a Wi-Fi provider. We are willing to participate because we see a real need and a benefit to our customers. Staff needs to have a new discussion with them about this.

Ms. Smith says she has been told by some harbor patrons they are willing to help pay for Wi-Fi service as a monthly fee.

Mr. Ridgway says from his perspective there has not been one single issue brought before this Board by the public prior to Mr. Bates. His assessment is that the will of the Board needs to be able to tell people what we are specifically doing with abundant clarity about security issues to anyone that asks. Harbor security is an important priority for the Board. If staff needs resources from the Board, please present it to the Board so we can move forward with funding this.

Mr. Etheridge said he is continuing his efforts through the Juneau Citizens Patrol volunteers in policing the harbors. Mr. Etheridge said, as Mr. Borg said, we are working with several different organizations. Mr. Etheridge said crime has been happening for years and it will take time and a lot of effort to curb it. He is still astounded at the number of people to who see stuff and never report it. The Police Department has had one call in all the hours that he and other police volunteers have sat in the parking lots watching and only one harbor patron has questioned their presence. Mr. Etheridge has been in the harbors every night and no one has reported him as suspicious. Not one suspicious vehicle or person call. If harbor patrons can not help themselves how or why should we? We can not do it all and installing cameras will not solve crimes.

Mr. Borg says his estimate for installing gates at the harbors, including design, materials, labor cost of key fobs etc. is around \$50K per gate. The cost of labor for anything that Docks & Harbors does is extremely high. He does not know the reason for that. It would be a total of seven gates for downtown.

Ms. Smith asked how much it would cost each boat owner to install those gates.

Mr. Borg said he does not know. There are definitely complexities to having a gated community.

Mr. Schaal said the Archipelago Project will be cleaning up trash and debris that homeless people have dragged under the seawalk and under downtown library. He has been working with Parks & Recreation for laborers and also with the homeless coordinator to make sure all personal property is documented properly. At Statter Harbor the major dredging is complete. They have done several hydrographic surveys and they will transition to a dredging operation where they

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load the barge with rip rap. It will be slower and different from what they have been doing. The building pad for the blast will start after that.

Mr. Creswell said he is working on his final draft for the Social Media Plan for the department. He has met with Lisa Pfu, Public Affairs Officer, and the plan is to have everything approved by the Manager's office and be live by mid January. He is starting with a Facebook presence and the five member team will each be responsible for one day of the week. There will be a basic posting each day of the week and public notices etc as it comes up. @juneauharbors

Mr. Ridgway asked if staff has addressed incidents and how it is reported. Have staff discussed the Juneau Crime social media site.

Mr. Creswell said he does not think it is the Harbor Departments place to be a part of posting that kind of information on social media on our site or theirs.

Mr. Uchytel said that Committee of the Whole, the Assembly, approved a new ordinance called Chronic Nuisance. The ordinance only applies to homes where police have had to make multiple calls in addressing issues. It gives the Police Department a way to issue fines and or take action. Mr. Uchytel has checked with the City Attorney to see if vessels can fall under the same criteria and add language to the ordinance to cover vessels as well.

Mr. Wostmann said he is the liaison to the Auke Bay Steering Committee and neighborhood association has not held a meeting yet.

X. Committee Administrative Matters

1. Next Operations/Planning Committee Meeting- **Tuesday, January 21st, 2020.**

XII. Adjournment- The meeting was adjourned at 7:18 p.m.

530510101	Harbors Operations	FY19 Actuals	FY20 Amd Budget	FY20 4mos Actuals	FY20 Proj Actuals	FY21 Requested	FY22 Requested	percentage from FY19 actuals		
Account	Description	-----	-----	-----	-----	-----	-----	FY20 % inc	FY21 % inc	FY22 % inc
4013-0000	State shared revenues	(447,875.00)	(365,000.00)	(407,040.00)	(407,040.00)	(275,000.00)	(365,000.00)			
	State Revenue Total	(447,875.00)	(365,000.00)	(407,040.00)	(407,040.00)	(275,000.00)	(365,000.00)	-10%	-63%	-23%
4300-0000	User fees	(2,875,591.00)	(3,000,000.00)	(1,949,661.00)	(3,035,000.00)	(3,035,000.00)	(3,035,000.00)	5%	5%	5%
	Charges for Services Total	(2,875,591.00)	(3,000,000.00)	(1,949,661.00)	(3,035,000.00)	(3,035,000.00)	(3,035,000.00)	5%	5%	5%
4450-0001	Minor Violations	(15,370.00)	(20,000.00)	(8,387.00)	(15,000.00)	(15,000.00)	(15,000.00)	-2%	-2%	-2%
	Fines and Forfeitures Total	(15,370.00)	(20,000.00)	(8,387.00)	(15,000.00)	(15,000.00)	(15,000.00)	-2%	-2%	-2%
4500-0000	Land sales	(23,780.00)								
	Sales Total	(23,780.00)	-	-	-	-	-			
4570-0000	Land lease revenue	(886,388.00)	(890,000.00)	(563,919.00)	(887,000.00)	(890,000.00)	(890,000.00)	0%	0%	0%
	Rentals & Leases Rev Total	(886,388.00)	(890,000.00)	(563,919.00)	(887,000.00)	(890,000.00)	(890,000.00)	0%	0%	0%
4720-0000	Bad debts	142,185.00	75,000.00		75,000.00	75,000.00	75,000.00	-90%	-90%	-90%
	Other Revenues Total	142,185.00	75,000.00	-	75,000.00	75,000.00	75,000.00	-90%	-90%	-90%
4800-0402	AR interest and fines	(5,389.00)		(1,291.00)						
	Investment&Intrst Income Total	(5,389.00)	-	(1,291.00)	-	-	-			
	Grand Total	(4,112,208.00)	(4,200,000.00)	(2,930,298.00)	(4,269,040.00)	(4,140,000.00)	(4,230,000.00)	4%	1%	3%

5333-0000	Fuel oil & propane	27,980.00	36,000.00	6,851.00	36,000.00	36,000.00	36,000.00	22%	22%	22%
5350-0000	Landscape division charges	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	36,000.00	0%	0%	0%
5335-0000	Water service	24,828.00	30,000.00	10,588.00	35,000.00	35,000.00	35,000.00	29%	29%	29%
5310-0000	Telephone	24,674.00	25,000.00	8,078.00	25,000.00	26,000.00	26,000.00	1%	5%	5%
5389-0000	Fleet gasoline	15,487.00	15,000.00	3,347.00	17,000.00	20,000.00	20,000.00	9%	23%	23%
5362-0000	Fleet replacement reserve	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0%	0%	0%
5330-0000	Rents	11,083.00	12,000.00	12,367.00	15,000.00	15,000.00	15,000.00	26%	26%	26%
5202-0000	Travel and training	12,910.00	17,000.00	3,348.00	6,500.00	13,500.00	11,100.00	-99%	4%	-16%
5336-0000	Wastewater service	10,660.00	10,500.00	3,553.00	11,000.00	11,000.00	11,000.00	3%	3%	3%
5320-0000	Printing	4,697.00	10,000.00	4,167.00	10,000.00	10,000.00	10,000.00	53%	53%	53%
5496-0000	Minor equipment	8,031.00	7,000.00	1,039.00	10,000.00	10,000.00	10,000.00	20%	20%	20%
5488-0000	Uniforms and safety equipment	8,794.00	10,000.00	2,606.00	10,000.00	10,000.00	10,000.00	12%	12%	12%
5375-0000	General Liab, Auto & EE Pract Ins	5,200.00	5,200.00	5,150.00	5,200.00	8,200.00	8,200.00	0%	37%	37%
5491-0000	Safety programs and equipment	6,509.00	8,000.00	2,623.00	8,000.00	8,000.00	8,000.00	19%	19%	19%
5497-0000	Minor furniture and fixtures	2,388.00	7,000.00		7,000.00	7,000.00	7,000.00	66%	66%	66%
5481-0000	Postage and parcel post	6,807.00	6,500.00	1,714.00	6,500.00	6,500.00	6,500.00	-5%	-5%	-5%
5380-0000	Dues and subscriptions	2,906.00	5,500.00	513.00	5,500.00	5,500.00	5,500.00	47%	47%	47%
5360-0000	Equipment rentals	4,800.00	5,500.00	103.00	5,500.00	5,500.00	5,500.00	13%	13%	13%
5480-0000	Office supplies	3,915.00	5,000.00	2,406.00	5,000.00	5,000.00	5,000.00	22%	22%	22%
5347-0000	Maintenance - software	3,271.00	2,100.00		3,500.00	3,500.00	3,500.00	7%	7%	7%

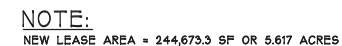
5205-0000	Contractual training	2,310.00	5,000.00	75.00	2,500.00	2,500.00	2,500.00	8%	8%	8%
5498-0000	Minor Software		1,500.00		1,500.00	1,500.00	1,500.00	100%	100%	100%
5200-0000	Business travel	897.00	4,800.00		1,500.00	1,500.00	1,500.00	40%	40%	40%
5342-0000	Maintenance contracts		500.00		1,000.00	1,000.00	1,000.00	100%	100%	100%
5341-0000	Electronic repairs	628.00			1,000.00	1,000.00	1,000.00	37%	37%	37%
5322-0000	Advertising	649.00	3,500.00	151.00	1,000.00	1,000.00	1,000.00	35%	35%	35%
5344-0000	Maintenance - buildings	769.00			1,000.00	1,000.00	1,000.00	23%	23%	23%
5201-0000	Mileage	967.00	700.00	306.00	1,000.00	1,000.00	1,000.00	3%		3%
5494-0000	Loss contingency			(1,000.00)						
5363-0000	Equipment maint - non-fleet	14,330.00	50,000.00	5,066.00						
Total Commodities & Services		1,349,359.00	1,465,800.00	860,214.00	1,499,700.00	1,627,200.00	1,624,800.00	10%	17%	17%
Capital Outlay										
5510-0000	Vehicles and equipment	11,858.00	10,000.00		10,000.00	10,000.00	10,000.00	-19%	-19%	-19%
Total Capital Outlay		11,858.00	10,000.00	-	10,000.00	10,000.00	10,000.00	-19%	-19%	-19%
Debt Service										
5820-0000	Interest and service charges	(6,439.00)								
Total Debt Service		(6,439.00)	-	-	-	-	-			
Transfers Out										
Reimbursable Expenses										

		FY19	FY20 Amd	FY20 4mos	FY20 Proj	FY21	FY22	percentage from FY19 actuals		
	Dock Operations	Actuals	Budget	Actuals	Actuals	Requested	Requested	FY20 % inc	FY21 % inc	FY22 % inc
Account	Description									
531520101										
4300-0000	User fees	(252,435.00)	(202,000.00)	(164,108.00)	(260,000.00)	(260,000.00)	(260,000.00)	3%	3%	3%
4300-0034	Cruiseship Dock Fees	(681,474.00)	(705,000.00)	(462,577.00)	(690,000.00)	(690,000.00)	(690,000.00)	1%	1%	1%
4300-0035	Maintenance Port Fees	(708,552.00)	(655,000.00)	(514,412.00)	(710,000.00)	(710,000.00)	(710,000.00)	0%	0%	0%
4410-0000	Charges for Services Total	(1,642,461.00)	(1,562,000.00)	(1,141,097.00)	(1,660,000.00)	(1,660,000.00)	(1,660,000.00)	1%	1%	1%
	Permit revenues	(378,168.00)	(400,000.00)	(1,278.00)	(380,000.00)	(380,000.00)	(380,000.00)	0%	0%	0%
4800-0000	Licenses, Permits, Fees Total	(378,168.00)	(400,000.00)	(1,278.00)	(380,000.00)	(380,000.00)	(380,000.00)	0%	0%	0%
	Interest income in Lawson	149.00								
	Investment&Intrst Income Total	149.00	-	-	-	-	-			
4950-0225	Marine passenger fee	(457,600.00)	(55,000.00)	(55,000.00)	(55,000.00)	(287,000.00)	(287,000.00)	-732%	-59%	-59%
4950-0232	Port Development		(358,500.00)	(358,500.00)	(358,500.00)	-	-			
	Trnfrs from Other Funds Total	(457,600.00)	(413,500.00)	(413,500.00)	(413,500.00)	(287,000.00)	(287,000.00)	-11%	-59%	-59%
	Grand Total	(2,478,080.00)	(2,375,500.00)	(1,555,875.00)	(2,453,500.00)	(2,327,000.00)	(2,327,000.00)	-1%	-6%	-6%
		(2,474,804.00)	(2,429,800.00)	(1,555,875.00)	(2,475,100.00)	(2,327,000.00)	(2,327,000.00)	0%	-6%	-6%

										inc		FY21 % inc		FY22 % inc	
Administration															
5110-0000	Salaries	529,497.00	588,380.00	220,870.00	641,500.00	652,500.00	676,100.00			17%		19%		22%	
5111-0000	Overtime	18,845.00	15,000.00	10,987.00	20,000.00	20,000.00	20,000.00			6%		6%		6%	
5116-0000	Accrued leave	55,035.00		21,319.00											
5120-0000	Benefits	297,428.00	346,990.00	134,943.00	363,400.00	383,600.00	399,700.00			18%		22%		26%	
5130-0000	Workers compensation	13,700.00	13,700.00	13,700.00	13,700.00	16,000.00	16,000.00			0%		14%		14%	
Total Personnel										12%		15%		18%	
Commodities & Services															
5394-0000	Interdepartmental	193,200.00	193,200.00	140,900.00	193,200.00	215,400.00	215,400.00			0%		10%		10%	
5335-0000	Water service	100,644.00	140,000.00	89,394.00	140,000.00	150,000.00	150,000.00			28%		33%		33%	
5370-0000	Spec & Prop	110,637.00	108,200.00	107,139.00	108,200.00	129,200.00	129,200.00			-2%		14%		14%	
5390-0000	Contractual services	36,404.00	92,500.00	11,697.00	92,500.00	92,500.00	92,500.00			61%		61%		61%	
5330-0000	Rents	62,118.00	65,000.00	26,001.00	65,000.00	65,000.00	65,000.00			4%		4%		4%	
5340-0000	Repairs	7,193.00	50,000.00	3,720.00	50,000.00	50,000.00	50,000.00			86%		86%		86%	
5350-0000	Landscape division charges	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00			0%		0%		0%	
5332-0000	Electricity	33,009.00	35,000.00	7,801.00	35,000.00	35,000.00	35,000.00			6%		6%		6%	
5345-0000	Building maint division charges	18,700.00	18,700.00	18,700.00	18,700.00	32,600.00	32,600.00			0%		43%		43%	
5490-0000	Materials and commodities	24,538.00	25,000.00	4,150.00	25,000.00	25,000.00	25,000.00			2%		2%		2%	

5334-0000	Refuse disposal	16,407.00	20,000.00	11,506.00	20,000.00	20,000.00	20,000.00	18%	18%	18%
5488-0000	Uniforms and safety equipment	14,596.00	13,000.00	406.00	15,000.00	20,000.00	20,000.00	3%	27%	27%
5496-0000	Minor equipment	13,882.00	15,000.00	5,117.00	15,000.00	15,000.00	15,000.00	7%	7%	7%
5202-0000	Travel and training	13,092.00	13,000.00	1,220.00	13,600.00	15,300.00	13,100.00	4%	14%	0%
5362-0000	Fleet replacement reserve	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0%	0%	0%
5375-0000	General Liab, Auto & EE Pract Ins	5,000.00	5,100.00	5,050.00	5,050.00	7,900.00	7,900.00	1%	37%	37%
5360-0000	Equipment rentals	6,204.00	5,000.00	1,327.00	6,500.00	6,500.00	6,500.00	5%	5%	5%
5320-0000	Printing	4,139.00	5,500.00	1,054.00	5,000.00	5,000.00	5,000.00	17%	17%	17%
5491-0000	Safety programs and equipment	3,607.00	5,000.00	1,180.00	5,000.00	5,000.00	5,000.00	28%	28%	28%
5200-0000	Business travel	37.00	6,800.00	757.00	4,000.00	4,000.00	4,000.00	99%	99%	99%
5205-0000	Contractual training	3,541.00	4,000.00		4,000.00	4,000.00	4,000.00	11%	11%	11%
5336-0000	Wastewater service	2,419.00	3,000.00	765.00	3,000.00	4,000.00	4,000.00	19%	40%	40%
5347-0000	Maintenance - software	3,271.00	2,000.00		3,500.00	3,500.00	3,500.00	7%	7%	7%
5497-0000	Minor furniture and fixtures	335.00	3,000.00		3,000.00	3,000.00	3,000.00	89%	89%	89%
5380-0000	Dues and subscriptions	1,959.00	3,000.00	412.00	2,000.00	2,500.00	2,500.00	2%	22%	22%
5481-0000	Postage and parcel post	1,143.00	800.00	1,755.00	2,500.00	2,500.00	2,500.00	54%	54%	54%
5322-0000	Advertising	890.00	3,500.00	151.00	2,000.00	2,000.00	2,000.00	56%	56%	56%
5480-0000	Office supplies	1,877.00	2,000.00	499.00	2,000.00	2,000.00	2,000.00	6%	6%	6%
5397-0000	Bank card fees	650.00	1,600.00		1,600.00	1,600.00	1,600.00	59%	59%	59%
5341-0000	Electronic repairs			1,211.00	1,500.00	1,500.00	1,500.00	100%	100%	100%

5310-0000	Telephone	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00		
5498-0000	Minor Software	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00		
5494-0000	Loss contingency	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
5363-0000	Equipment maint	2,547.00	1,000.00	95.00	1,000.00	1,000.00	1,000.00		
5492-0000	Gasoline and oil	200.00			500.00	500.00	500.00		
5201-0000	Mileage	367.00	700.00	133.00	400.00	400.00	400.00		
5333-0000	Fuel oil & propane	32.00			100.00	100.00	100.00		
Total Commodities & Services		737,438.00	899,800.00	497,140.00	902,850.00	981,000.00	978,800.00	18%	25%
Capital Outlay									
5510-0000	Vehicles and equipment		35,000.00	23,917.00	35,000.00	35,000.00	35,000.00		
Total Capital Outlay		-	35,000.00	23,917.00	35,000.00	35,000.00	35,000.00	100%	100%
Debt Service									
Transfers Out									
Reimbursable Expenses									
Reimbursable Expense - Internal		(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)	(15,150.00)	(15,150.00)	0%	27%
Total Reimbursable Expenses		(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)	(15,150.00)	(15,150.00)	0%	27%
Total Expenditures		1,640,943.00	1,887,870.00	911,876.00	1,965,450.00	2,072,950.00	2,110,450.00	17%	22%



SOUTH FRANKLIN CRUISE DOCK
JUNEAU AK
SITE PLAN - OPTION B
50'x500' FLOAT

DATE: MAR 2019	JOB NO. 19_114_A	SHEET: 1B	OF	REVISED:
DRAWN BY: AJD		CHECKED BY:	APPROVED BY: D.J.	

REV	BY	DATE	DESCRIPTION
n			



Turnagain
Marine Construction

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Auke Bay Loading Facility



- 1.1. Capital Improvement Projects
 - 1.1.1. Develop List of Priority CIP
 - 1.1.2. Develop Plan for Aurora Harbor Phase III
 - 1.1.2.1. Integrate USACE Dredging Activity
 - 1.1.2.2. Determine appropriate slip size and numbers
 - 1.1.3. Develop Plan for recapitalization of Statter Breakwater
 - 1.1.3.1. Formal inspection of existing facility
 - 1.1.3.2. Submit request for USACE feasibility study
 - 1.1.4. Execute downtown waterfront projects
 - 1.1.4.1. Complete Downtown Waterfront Improvement (DWI) Project Phase I
 - 1.1.4.2. Coordinate with Assembly on DWI Phase II
 - 1.1.4.3. Guard Rail Construction
 - 1.1.4.4. Expanded Deck-over at Pier 49/Peoples Wharf
- 1.2. Regulation Updates
 - 1.2.1. Develop List of Prioritized Regulations to be Reviewed
 - 1.2.2. Draft new/updated ordinances/regulations pertaining to revenue increases
- 1.3. Community Engagement
 - 1.3.1. Attend Appropriate CBJ meetings
 - 1.3.1.1. Planning Commission
 - 1.3.1.2. Parks & Rec Advisory Committee
 - 1.3.1.3. Lands & Resources Committee
 - 1.3.2. Be active and influential on waterfront related committees
 - 1.3.2.1. Liaison to Mayor's Tourism Industry Task Force
 - 1.3.2.2. Liaison to Yacht Club/Territorial Sportsmen Inc.
- 1.4. Land Use Plan
 - 1.4.1. Review existing documents
 - 1.4.1.1. Long Range Waterfront Plan
 - 1.4.1.2. Marine Park to Taku Dock Urban Design Plan
 - 1.4.1.3. Land Use Master Plan – Bridge Park to Norway Point
 - 1.4.2. Develop Land Use Plan
 - 1.4.3. Develop Commercial Use Policy on Docks & Harbors Managed Properties
- 1.5. Security/Crime
 - 1.5.1. Establish strategy to curb criminal activity
 - 1.5.2. Provide guidance in annual budget
- 1.6. Fundraising/Revenues
 - 1.6.1. Evaluate increase to live aboard fees
 - 1.6.2. Evaluate increase to reserved transient moorage
 - 1.6.3. Evaluate new rate subject to use of Statter For Hire Floats
 - 1.6.4. Develop strategies for 2022 1% Sales Tax Initiative
 - 1.6.5. Develop plan for Government Issued Bonds

Docks & Harbor Board Goals 2020

Board Goals set at
November 12th & 13th, 2019 retreat

Updated January 17th, 2019

1. Capital Improvement Projects - Ensure Juneau's waterfront is development is prioritized and adequately funded

AA*	Implementing Actions	Responsibility	Notes:
A	P/F	Identify and prioritize highest need projects	Board
B	P/F	Develop Plan to address USACE dredging project at North End of Aurora Harbor	Board, Staff
C	P/F	Develop Plan for recapitalization of Statter Breakwater	Board, Staff
D	F/O	Execute downtown waterfront projects consistent with Urban Design Plan	Staff

2. Ensure CBJ ordinances and regulations meet Docks & Harbors needs

AA*	Implementing Actions	Responsibility	Notes:
A	P	Review prioritized CBJ regulations	Board
B	P	Draft new/updated ordinances/regulations pertaining to revenue increases	Board

3. Increase community communications engagement in effective manner.

AA*	Implementing Actions	Responsibility	Notes:
A	P/S	Be active and influential participant in Mayoral Task Forces	Board
B	P/S	Be a visible presence at CBJ Boards/Commissions and waterfront related organizations.	Board
C	O	Leverage Social media	Staff

4. Land Use Plan

AA*	Implementing Actions	Responsibility	Notes:
A	P	Review existing documents planning documents.	Board
B	P/F	Develop Land Use Plan	Board, Staff
C	P	Develop Commercial Use Policy on Docks & Harbors Managed Properties	Board

5. Safe and Secure facilities

AA*	Implementing Actions	Responsibility	Notes:
A	P/F/O	Establish strategy to curb criminal activity	Board, Staff
B	P/F	Provide guidance in annual budget	Board

6. Fundraising/Revenues

AA*	Implementing Actions	Responsibility	Notes:
A	P/F	Establish strategy to increase revenues	Board, Staff
B	P/F	Develop strategy for Government Issued Bond	Board
C	P/F	Develop strategy for 1% Sale Tax Initiative	Board

* Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue



Agreements Regarding Docks, Harbors, the Airport & all CBJ Staging Areas

Docks and harbors are regulated under the CBJ Administrative Code (05 CBJ AC 10.010- 10.090- Docks and Harbors). Operators will conduct pre-season training in a manner which emphasizes these guidelines.

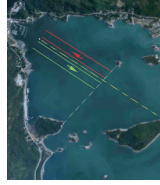
55. COURTEOUS USE/LITTER REMOVAL: Operators agree to use docks, harbors, loading ramps, the airport, all CBJ staging areas and related parking facilities in a courteous and responsible manner, and to pay special attention to other users. Operators also agree to remove tour and non-tour related litter when frequenting these areas.

56. SPECIAL EVENTS: Companies agree to pay extra attention when operating during special events including Salmon Derby, Celebration, and the Fourth of July.

Agreements Regarding Marine Tour, Sightseeing and Sportfishing Operators

57. IMPACTS TO COASTAL ZONES: Marine tour operators and charter/sportfishing operators will take all available and reasonable steps to minimize impacts to coastal residents and other vessel operators. In particular, vessel operators will strive to minimize the impacts of their wake on other watercraft, docks and beaches throughout the CBJ coastal waterways, including popular crabbing and recreational boating grounds. Additionally, these operators agree to honor and abide by a voluntary "no wake zone" in the Snugglers Cove/Spout Island/Swerdula Island vicinity as outlined in the image appearing on page 22 of this document.

58. Marine tour operators, in an effort to minimize wake damage to adjacent property owners in Auke Bay, agree to voluntarily navigate along the centerline of the bay. The proposed centerline is approximate to a line from the white speed buoy to the south end of Coughlin Island. Captains of vessels will agree to remain as close to this proposed centerline as practicable and as depicted in the adjacent image. Operators are reminded of their responsibility to maintain a safe speed at all times and nothing in this voluntary guideline removes the duty to follow established rules of the road.



59. Marine tour operators agree to monitor the volume and use of their onboard PA systems and outside speakers in a manner which reduces the impact on local residents and recreational boaters.

60. Marine Operators will follow all applicable federal regulations regarding marine mammal viewing. For the most current information on this see: www.fakr.noaa.gov/protectedresources/minw/guide.htm— 50 CFR 216.11 states the federal regulations governing the taking and importing of marine mammals. (See attachment "H")

61. When two or more vessels are positioned in close proximity to wildlife they are viewing, and the intention of the other vessels is not obvious, all vessel operators agree to coordinate their movements by radio to reduce the potential for causing disturbance to the wildlife.

62. If a vessel captain or crew member believes they have observed TBMP guidelines not being followed, they agree to document the specifics (using the TBMP Internal Observation Form) and report to their shore side management. Shore side management shall determine whether it is appropriate to contact the owner/manager/operator of that vessel.

63. Time spent by marine operators observing a specific whale or specific group of whales should not exceed 30 minutes within a 2-hour time span on any particular tour or charter. Vessels should refrain from revisiting the same whale or group of whales within that two (2) hour period.

64. VESSEL ENGINE IDLING: All marine vessel operators (including charter fishing captains) agree to minimize engine idling at every reasonable opportunity. This includes loading and unloading of passengers and/or when standing-by in the various vessel loading zones throughout the CBJ. In the

interest of reducing emissions, whenever it is deemed safe and prudent by vessel captains, engines should be turned off. Engines should not be started until the vessel is making ready to get underway. For all companies that may engage in whale-watching in the Juneau area as part of their marine activities, at least one representative shall agree to attend annual NOAA or NMFS wildlife viewing training scheduled to occur in Juneau and will pass that information on to their respective management for training purposes.



65. Vessel operators should not utilize the Indian Island passage as a short cut into and out of Auke Bay at cruising speed. The area should be considered a "no-wake" zone to provide a safer environment for local residents and boaters in this area.

67. When transiting on the water throughout the CBJ, marine tour, whale-watching, and sportfishing operators agree to maintain whenever possible, a 200-yard distance from boats that are actively fishing in order to reduce the impact of wake on those vessels. Transiting is defined as passing at a speed that creates a wake.

Agreements Regarding Restaurants and Hospitality Businesses

68. Businesses will be responsible for sweeping the sidewalk immediately in front of their establishment, will pick up and properly dispose of all litter into the proper receptacle, and will avoid sweeping litter into the street (as the street sweeper may already have made their rounds).

69. Businesses and their employees will strive to be good ambassadors of the community with knowledge of the locations of public amenities such as post office, bus stops, museums, restrooms, and government buildings.

Agreements Regarding Shoreside Tour Brokers

70. Tour Brokers will not interfere with sales activities or operations of other tour brokers.

71. Tour Brokers will be responsible for the space immediately around their vending area and will pick up and properly dispose of all litter accumulated there during the course of their activities.

72. Tour Brokers will not engage in hawking or any disruptive, loud behavior.

73. Tour Brokers agree not to smoke in their booth and/or when working with customers.

74. Tour Brokers will only distribute written information when a customer requests—no handing out of flyers or leaflets in or around the sales area.

75. Tour Brokers will have informed knowledge of products sold and will refrain from giving false information.

76. Tour Brokers will agree to practice good standard business ethics by not disparaging or making negative comments concerning other businesses.

77. Tour Brokers will strive to be good ambassadors of the community with knowledge of the locations of public amenities such as post office, bus stops, museums, restrooms, and government buildings.

78. Tour Brokers will avoid displaying misleading signage or advertising.

Agreements Regarding Downtown Retail Businesses

79. Merchants will be responsible for sweeping the sidewalk immediately in front of their establishment, will pick up and properly dispose of all litter into the proper receptacle, and will avoid sweeping litter into the street (as the street sweeper may already have made their rounds).