

CBJ DOCKS & HARBORS BOARD
FINANCE MEETING AGENDA
For Tuesday, August 24, 2010

- I. Call to Order (5:00 p.m. to 7:00 p.m.) in the **Room 224, City Hall.**
- II. Roll Call (Preston, Donek, Jardell, Jebe, Kueffner, and Etheridge).
- III. Approval of Agenda.

MOTION: TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.

- IV. Public Participation on Non-Agenda Items (not to exceed five minutes per person, or twenty minutes total).
- V. Approval of Previous Meeting Minutes.
Presented by the Committee Secretary

Public Comment

MOTION: TO APPROVE THE JULY 27, 2010 FINANCE COMMITTEE MEETING MINUTES AS PRESENTED OR AMENDED.

Committee Discussion/Action

- VI. Items for Action.
 - 1. Public Meeting on Shorepower Access Fee Increase
Presentation by the Port Director
- Public Comment

MOTION: TO BE DEVELOPED AT THE MEETING.

Committee Discussion/Action

- VII. Items for Information/Discussion.
- VIII. Staff & Member Reports.
- IX. Committee Administrative Matters.

- 1. Next Finance Committee Meeting – September 28, 2010

- X. Adjournment.

MOTION: TO ADJOURN THE FINANCE COMMITTEE MEETING.

CBJ DOCKS & HARBORS
FINANCE COMMITTEE MEETING MINUTES
For Tuesday, July 27, 2010

I. Call to Order.

Chairman Kueffner called the Finance Committee Meeting to order at 5:00 p.m. in room 224 of the Assembly Building.

II. Roll Call.

The following members were present: Mr. Donek, Mr. Jardell, Mr. Preston and Mr. Kueffner.

The following member was absent: Mr. Etheridge and Mrs. Jebe

Also in attendance were the following: Mr. Stone-Port Director and Roy McLeod-Administrative Officer. Mrs. Ruth Danner-Assembly Member.

III. Approval of Non- Agenda Items:

1. Administrative Fees of Contracts for Time and Materials.

Mrs. Danner said the contract that we just approved for PND Engineering had a 10 percent add on surcharge for all the third party contracts. If it is not written in the contract it is not included in the contract.

Mrs. Danner said she would like to see the contract agent charge for time, materials and bids for the actual cost. We need to be careful not to mix in the guarantees along with these charges. The city is trying to cut cost and this would be inappropriate at this time.

Mr. Stone said on this particular contract that Gary had discussions with PND on the 10 percent Increase with sub consultants. Gary said they will be dealing with the actual costs so there should not be a 10 percent mark up. Gary said when we have been doing a \$20,000 Study we have the contractor provide their actual cost associated with the sub consultants cost and then we either approve or disapprove based on that.

2. Longshoreman Union

Dennis Young-Longshoreman Representative
2573 Douglas Hwy # 2
Juneau, Alaska 99801

Mr. Young said what they are asking for City Docks and Harbors Department to agree to having a Terminal Operator's Agreements between the Longshoremen's Union and Docks and Harbors. This would essentially protect their employer S.E. Stevedoring Longshoreman's Union and hopefully guarantees the work duties for the employees.

2. Longshoreman Union. (Continued)

Mr. Young said this agreement would protect this community and guarantee A safe work environment and a wage standard on the water front and also create Jobs for our community.

Mr. Preston asked if this would be limited to just cruise ships and larger vessels.
Mr. Young said at this time we are only interested the commercial operations.
Mr. Jardell asked if they are the only longshoreman's Union in Alaska.
Mr. Young said they do have a non union intity for log operations on Native Land.

Mr. Young said Kodiak and Valdez are the only ones who have this agreement for the Longshoreman's Union and Mr. Young said Governor Sheffield is working on getting one started in Anchorage. Also Mayor McAdams is working in Sitka or something similar.

Mr. Keuffner asked who the Arbitration was between. Mr. Young said it was between their employer and the employees. There employer is binds them to work under the Terms of the agreement. They seem to think they can pick and chooses when they want To hire longshoreman and Mr. Young thinks that is against the law. The cruise ship Industry is very large and they are getting away with a lot and have been for a while now.

Part of these includes vessels that are either anchored or tied to the cruise ship docks. The longshoreman's Union has filed a Custom Boarder Patrol Complaint which revolves around the 1990 Immigrations Naturalization Act. This defines what the longshoreman's work within Alaska waters include. A lot of the Ports in Alaska have had major issues with the foreign crews performing Longshoreman duties in our waters and in our port and on our docks.

The Stevedoring Company would like to see all longshoremen receive the rights to perform their duties as longshoreman in Alaska.

Mr. Kueffner asked for a copy of their Terminal Operators Agreement. Dennis said he did not have one with him, due to such short notice about the meeting. He will get a copy for Mr. Kueffner and the other board members.

Mr. Preston asked if the agreement would be limited to cruise ships and or smaller vessels.
Mr. Preston said the IVF terminal has smaller yachts. Mr. Young said they are more interested in the Commercial Operations at this time.

Further discussion among members and Mr. Young.

V. Approval of Previous Meeting Minutes.

Motion by Mr. Kueffner: TO APPROVE THE JUNE 22, 2010 FINANCE COMMITTEE MEETING MINUTES AS PRESENTED OR AMENDED.

There was no public comment.

CBJ DOCKS & HARBORS
FINANCE COMMITTEE MEETING MINUTES

July 27, 2010

Page 3

VI. Items for Action.

1. AEL&P Rate Hike Effect on Harbors.

Mr. Stone said we can charge for electricity in certain areas in the harbors for Short- term patrons who are in town one to three days. Mr. Stone said in general if we have a patron who is using the harbor for long term duration, we set them up with AEL&P accounts. Mr. Stone said that all of Statter Harbor does not have metering capability then we charge through the Harbors.

Mr. Stone In 2003 and 2004 we measured consumption and how much the cost were and from this Spread sheet we came up with the fee schedule. There is a 20 amps, 30 amp, and 50 amp service and a 120 amp/ 208 volt or 100 amp/480 volt service. We set up a charge for \$20.00 + tax for all three services. He went over the hand about the fees of all of our services as follows for the summer rates and the winter rates that were broke down for each and liveboards.

<u>Connection Type</u>	<u>Fee</u>
20 amp	\$4.80
30 amp	7.20
50 amp	24.00
100 amp/208 volt	48.00
100 amp/480 volt	120.00

(f)Summer Monthly shore power access fees. Fees to access shore power on a monthly basis During the months of May, June, July, August, and September are as follows:

<u>Connection Type</u>	<u>Liveboard Fee</u>	<u>Non-Liveboard Fee</u>
20 and 30 amp	\$90.00	\$54.00
50 amp	180.00	108.00
100 amp/208 volt	420.00	252.00
100 amp/480 volt	990.00	588.00

(g)Winter monthly shore power access fees. Fees to access shore power on a monthly Basis during the months of October, November, December, January, February, March And April is as follows:

<u>Connection Type</u>	<u>Liveboard Fee</u>	<u>Non-Liveboard Fee</u>
20 and 30 amp	\$120.00	\$72.00
30 amp	162.00	96.00
50 amp	300.00	180.00
100 amp/208 volt	720.00	420.00
100 amp/408 volt	1680.00	972.00

CBJ DOCKS & HARBORS
FINANCE COMMITTEE MEETING MINUTES

July 27, 2010

Page 4

VI. Items for Action

1. AEL&P Rate Hike Effect on Harbors (Continue)

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on Aug 1, 2010 which is not less than 21 days before the date of adoption of these regulations as set forth below.

Mr. Stone said when we did our study the liveaboard patron do use more than the regular patrons. We put the maximum amount they could use for each different Amperage per plug. We are close to breaking even on our power expenses and revenue. The new percentage increases will cause us to reach a deficit situation. The board should Consider adjusting the rates so this doesn't happen.

Mr. Stone said Roy made the formula according to AEL&P rate increase of 18 percent. This rate increase should help us break even when the rates do increase.

Mr. Stone said some harbors have different rates then others per kilowatt usage. Statter Harbor is a commercial account and we pay commercial rate and a demand charge If it applies at the time of service. Mr. Stone said it wouldn't take effect until November 1st, 2010.

MOTION: by Mr. Jardell: ASKED TO MOVE THE PROSAL PRESENTED TO INCREASE IN THE ACCESS FEE FOR DAILY AND MONTHLY ELECTRIC FOR THE HARBORS BE PRESENTED TO THE HARBOR BOARD FOR CONSIDERATION.

VII. Items for Discussion/Action.
There were none.

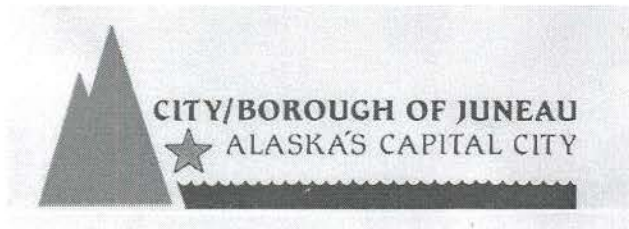
VIII. Staff & Member Reports.

There was none.

IX. Committee Administrative Matters.

1. The next finance committee Meeting is on August 24, 2010.

X. Meeting was adjourned at 6:34 P.M.



City & Borough of Juneau • Docks & Harbors
155 S. Seward Street • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

Port of Juneau

To: Docks and Harbors Finance Committee

August 1, 2010

From: Roy McLeod
Port Administrative Officer

Reference: Electrical Rate Increase

In the fiscal year just ended, Harbors paid \$101,900 for electricity and collected \$81,000 from patrons for electricity consumed, a difference of \$20,900 or 20.5 percent. This would indicate a cost recovery factor of 79.5 percent. We believe this is reasonable since some of the electricity consumed is attributable to our harbor offices, safety lights, heat trace, etc.

With the AELP increase of 20 percent, assuming consumption remains constant, Harbors can expect to pay \$122,300 this fiscal year for electricity. Without increasing our rates, our recovery factor would drop to 67 percent. If we do not raise our rates by a corresponding 20 percent this will become unsustainable and a future rate increase would eventually become necessary but possibly politically impossible.

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Adoption of Title 05, Chapter 30 Shorepower Access Fees

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE DOCKS AND HARBORS BOARD IS PROPOSING TO ADOPT THE FOLLOWING REGULATIONS:

Section 1. Authority. These regulations are proposed for adoption pursuant to CBJ 01.60 and CBJ 85.02.060, 85.02.100, and 85.20.010.

Section 2. Adoption of Regulations. The City and Borough of Juneau Administrative Code is amended by the adoption of new regulations in Title 05, Chapter 30, reading as follows:

City and Borough of Juneau Administrative Code Title 05: Docks and Harbors Chapter 30: Shorepower Access Fees

Revise 05 CBJAC 30.010 Shorepower Access Fees as follows:

05 CBJAC 30.010 Shorepower Access Fees. Amend paragraphs e, f, and g as follows:

(e) *Daily shorepower access fees.* Fees to access shorepower on a daily basis are as follows:

<u>Connection Type</u>	<u>Fee</u>
20 amp	\$4.80
30 amp	7.20
50 amp	24.00
100 amp/208 volt	48.00
100 amp/480 volt	120.00

(f) *Summer monthly shorepower access fees.* Fees to access shorepower on a monthly basis during the months of May, June, July, August, and September are as follows:

<u>Connection Type</u>	<u>Liveaboard Fee</u>	<u>Non-Liveaboard Fee</u>
20 and 30 amp	\$90.00	\$54.00
50 amp	180.00	108.00
100 amp/208 volt	420.00	252.00
100 amp/480 volt	990.00	588.00

(g) *Winter monthly shorepower access fees.* Fees to access shorepower on a monthly basis during the months of October, November, December, January, February, March, and April are as follows:

<u>Connection Type</u>	<u>Liveaboard Fee</u>	<u>Non-Liveaboard Fee</u>
20 amp	\$120.00	\$72.00
30 amp	162.00	96.00
50 amp	300.00	180.00
100 amp/208 volt	720.00	420.00
100 amp/480 volt	1680.00	972.00

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on Aug 1, 2010 which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date:

John M. Stone, P.E.
Port Director

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJ 01.60.250:

(1) Its consistency with federal and state law and with the charter, code, and other municipal regulations;

(2) The existence of code authority and the correctness of the required citation of code authority following each section; and

(3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: _____

John W. Hartle
City Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____. They were adopted by the Assembly.

Date: _____

Laurie J. Sica, Clerk

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the _____ day of _____, _____.
2. After signing I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date: _____.

Date: _____

Laurie J. Sica, Clerk