CBJ DOCKS & HARBORS BOARD

REGULAR BOARD MEETING MINUTES

For Thursday, May 31, 2012

I. Call to Order.

Mr. Jardell called the Regular Board Meeting to order at 7:00 p.m. in the CBJ Assembly Chambers.

II. Roll Call.

The following members were present: John Bush, Tom Donek, Eric Kueffner, Budd Simpson, Michael Williams, Wayne Wilson and Kevin Jardell.

Absent: Greg Busch and Don Etheridge

Also present were the following: Carl Uchytil – Port Director, Dwight Tajon - Harbormaster, Gary Gillette – Port Engineer, Doug Unruh – Harbor Officer, and Dixie Hood – Parks & Recreation Liaison.

III. Approval of Agenda.

MOTION By MR.DONEK: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

The motion passed without objection.

IV. Approval of April 17th, 2012 Special Meeting Minutes, and April 26th, 2012 Regular Board Meeting Minutes.

Hearing no objection, the minutes were approved.

V. Public Participation on Non-Agenda Items - None

VI. Items for Action

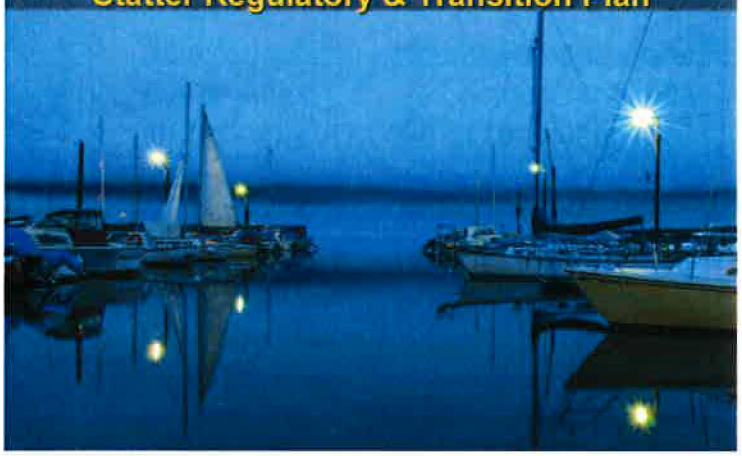
1. Regulatory Changes Transition to New Statter

Mr. Uchytil said at the Operations Committee meeting staff was directed to bring changes to reserved moorage regulation and ordinances that are necessary for the Statter Harbor reserved moorage facility move. He said staff looked at the moorage regulations and decided what applied to the vessels that would transition from DeHart's to the new Statter Harbor reserved moorage plan, and recommended changes. He said he is looking for direction from the Board in drafting an ordinance with the proposed changes. The following is the power point presentations with the recommended changes and May 26th 2011 Finance Committee recommendations.

DRAFT

CBJ DOCKS AND HARBORS

Statter Regulatory & Transition Plan



CBJ/DeHarts Sales Agreement June 29, 2005

- All existing stall holders will be honored by Buyer as long as stall holders pay fees and comply with harbor regulations.
- If Buyer builds a new moorage facility, Buyer, consistent with its Harbor Regulations, will make its best effort to provide all existing holders with a new moorage space.

May 2011 – Draft Plan Finance Committee

- Seasonal Moorage Assignment
  - Allows for 1-year seasonal moorage after new moorage area is occupied.
  - After 1-year "grace period", seasonals will be required to renew on a full year basis.
- Fees – will be charged the same as the rest of the harbor.
- Stall Transfer with Sale of Vessel – recommended "repeal".
- Unassigned Stalls – recommended holding 9 stalls for "loading zone" until completion of passenger-for-hire facility.

Reserved Moorage Policy (05 CBJAC 40.020)

- (a) "Reserved" means preferential use for berthing the assigned vessel.
- (e) Reserved moorage is vacated when vessel is sold, lost, destroyed or stolen.
  - Except, assignee may retain reserved moorage, if appropriately sized vessel is procured & placed within 90 days.

DeHart's Marina Moorage Mgmt (05 CBJAC 40.065)

- All requirements of 05 CBJAC 40 apply, except:
  - DeHart owners may transfer assignment of slip to another person as part of the boat sale.
  - Assignees of a reserved slip on 1 July 2005 may continue to keep their annual or seasonal assignments set.
- Recommend Regulation Deletion

Reserved Moorage Policy (05 CBJAC 40.020)

- (c) *Availability*. Limited Amount of reserved moorage is available in Douglas Small Boat Harbor, Harris Boat Harbor, Aurora Boat Basin, the Fisheries Terminal Dock and DeHart's Marina.
- (d) *Duty to Notify of Departures/Return*. Notify Harbor Office when vacating >4day.
- Recommendation – Include Don Statter Harbor in *Availability* in regulation change.
- Result – Hot berthing of reserved moorage.

Reserved Moorage Policy (05 CBJAC 40.020)

- (g) *One vessel per reserved moorage slip or space.* Except when approved by Harbormaster, only one vessel per slip. Also requires permission from adjacent moorage assignee.
- Recommendation – no change.

Reserve Moorage Reassignments (05 CBJAC 40.045)

- A reserved moorage assignee, including a DeHarts's Marina assignee, may apply to the Harbormaster for reassignment to a similar slip or space size at a different location…
- Recommendation – Delete all references to DeHart's for consistency throughout Juneau Harbor system.

General Moorage Mgt Policy (05 CBJAC 40.010)

(f) *Vessel Size Restrictions.* Except when approved by the Harbormaster, vessels may be 3 feet less than slip length or 10 feet greater than slip.

- Harbormaster policy is typically 6 feet.
- 24 from DeHart's do not meet criteria.

General Moorage Mgt Policy (05 CBJAC 40.010)

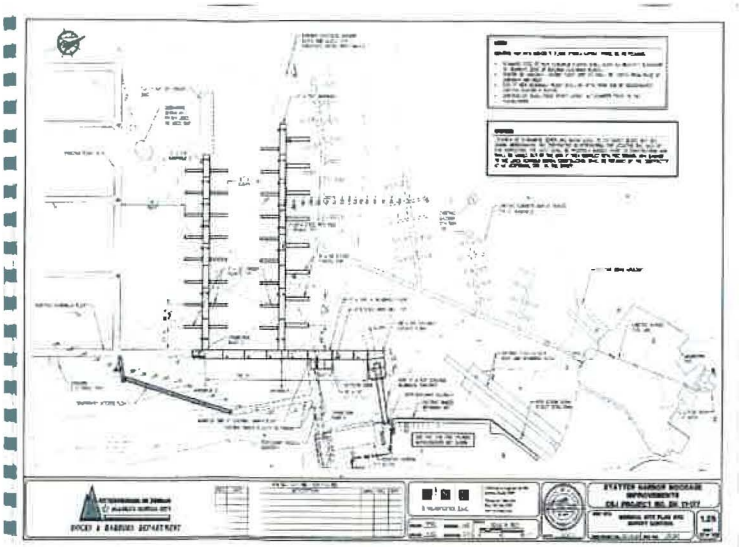
- (f) *Vessel Size Restrictions.*
- Recommendations:
- Provide DeHart's patrons with smaller vessels reserved moorage.
- Recommendation – regulation change to 6 feet over slip length.
- Results: Allows DeHart patrons to keep smaller vessel at Statter into perpetuity.

Reserved Moorage Policy

- (e) Retention when assigned is sold, lost, destroyed, or stolen
- Assignee may retain the reserved moorage slip provided the assignee procures and places an appropriate size vessel in the slip within 90 days.
- Recommendation – No change.
- Result – Patrons would be required to purchase 29 foot vessel to remain in reserved moorage.

Small Boat Harbor Fee Policy (05 CBJAC 20.010)

- (k) *Basis for computing moorage charges.* Will assess moorage charges based on length or stall length – whichever is greater.
- Recommendations: No change to regulation.
- Result: 24 foot vessel will pay full value in 32 foot slip.



Process for Statter Slip Assignment

- May 2011 – Finance Committee Plan
- CBJ will assign moorage based on lottery.
- Two lottery pools
  - Patron pre-purchase
  - Patrons post-purchase
- Patrons select based on lottery number.
- Patrons not selecting within designated time will be assigned by Harbormaster.

Staff Recommendation

- Harbormaster will prepare proposed assignment of slips – based on similar layout of DeHarts.
- A letter will be sent to pre-sale DeHarts Patrons inviting input to desired slip NLT 1 August. (approximately 30 patrons)
- A letter will be sent to post-sale DeHarts Patrons inviting input to desired slip NLT 15 September. (approximately 22 patrons)
- Swap list. (3 patrons)
- Harbormaster will publish assigned slips NLT 1 November.

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(907) 586-0292 Phone • (907) 586-0295 Fax

CITY/BOROUGH OF JUNEAU
ALASKA'S CAPITAL CITY

Port of Juneau

To: Docks and Harbors Finance Committee
CC:
From: John M. Stone, P.E. Port Director
Date: May 26, 2011
Re: Statter Preferential Moorage Draft Plan

At its May 24, 2011 meeting, the Committee reviewed my May 19, 2011 memo concerning management of preferential moorage for the new moorage floats at Statter Harbor. The Committee asked that I return with a plan memorializing the Committee's discussion. This memo sets out the plan.

Initial Assignments

When the new floats are ready to be occupied, CBJ will assign moorage based on a lottery system. There will be two lottery pools. One lottery pool will consist of patrons that were assigned moorage on the day that CBJ purchased Deharts Marina (see exhibit 1). This pool will be subdivided into owners qualifying for 32' and 42' slips. We will draw a number for each patron. Patrons will select a moorage slip based on their number with lowest number selecting first. After the patrons in Exhibit 1 have selected moorage, we will repeat the process for a second lottery pool consisting of patrons that were assigned moorage after CBJ took ownership of Dehart's Marina (see exhibit 2). Patrons that do not select moorage within a designated time will be assigned moorage by the Harbormaster.

I believe the authority provided to the Port Director and Harbormaster pursuant to CBJ Ordinance 85.10.020, 85.10.050(g) and the administrative regulations set out in 05 CBJAC 40 are adequate to undertake the reassignment process described herein and that no additional regulations are necessary to perform this task.

Seasonal Moorage Assignments

Pursuant to the direction of the Committee, we will allow for seasonal moorage assignments to remain in effect for one moorage year after the new moorage area is occupied. After this grace period, seasonal moorage holders will need pay for

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their moorage assignments on full year basis in order to keep their stall assignment.

Fees

Fees will be charged the same as they are in the rest of the harbor system. This requires that moorage holders pay for moorage based on stall length or boat length, whichever is more.

Stall Transfer with Sale of Vessel

The administrative regulation listed in 05 CBJAC 40.065 allows patrons at Dehart's Marina that were assigned moorage on the date that CBJ took over ownership to transfer their stall assignment along with the sale of their vessel. The Committee recommended that this provided by repealed. Therefore, the Board should repeal this regulation.

Unassigned Stalls

It looks like there will be at least seven 32' and two 42' stalls available after the initial assignments are completed. Since the new moorage facility will eliminate much of the existing loading zone, we recommend these stalls be held open pending completion of the passenger for hire facility.

Please call me at 586-0294 if you have questions.

Attachments

DRAFT

Board Questions on the different slides and document above.

Mr. Kueffner asked about the fees in the document. It says in the document that fees will be charged the same as they are in the rest of the Harbor system. He wanted to know if this is meaning the rest of Statter Harbor or all of the Harbors.

Mr. Uchytil said he used the exact words from the document. The fees would be the same as the Statter Harbor system.

Mr. Kueffner said on the vessel size restrictions policy, there is no need to change this because it allows for 3' less than slip or 10' greater than slip with the Harbormasters approval.

Mr. Uchytil said that is the understanding.

Mr. Tajon said as an example, the longer size vessels can only be put in certain locations. They can't be put at the end of a float because it will interfere with the right of way.

Mr. Jardell said if the regulation is not changed, the Board is electing, as a policy, to allow the 24 DeHart's vessels that do not meet the length criteria to be placed in the new Statter Harbor moorage, and anything less than 3' and greater than 10'by the authority of the Harbormaster. Mr. Jardell recommended to leave the regulation as is.

Mr. Uchytil said the result of this will allow the patrons to keep their smaller vessels in Statter for perpetuity.

Mr. Kueffner asked the policy behind not allowing less than slip length vessels?

Mr. Tajon said there are only enough stall for 32' boats. If vessels are allowed under that length, people will be displaced that are on the wait list. It would be wasted space.

Mr. Uchytil said the Board decided on 16 – 42' slips and 50 – 32' slips to encourage more moorage of the larger vessels.

Mr. Jardell wanted to know how long it would take to have a new regulation adopted with the recommended changes?

Mr. Uchytil said approximately three months.

Mr. Jardell wanted to know when would the boats start transferring over to the new Statter?

Mr. Uchytil said next April.

Mr. Wilson asked about the vehicle parking for the stall holders?

Mr. Unruh said the patrons that have the stickers can still park at the old DeHart's lot until the uplands is finished. If that dirt lot is full, and they have their permit, they can park in the paid parking area and not be charged.

Mr. Jardell recommended the parking issue should go back to the Operations meeting for more discussion.

Public Comments
Dennis Watson, Juneau, AK
He said in regards to the 32' and 42' slips, it was a decision of the Board to maximize the ability for the Marina to accommodate the larger boats, but at the same time that decision was made, there was no concern for accommodating the smaller boats. Mr. Watson said to please remember the lobbyists that lobbied for the money for this Marina, at least 24 of them had smaller boats and didn't expect to be displaced. He said he has a problem with having a smaller boat and having to pay for a 32' slip. He does agree that if the smaller boats being moved over to the new Statter Harbor purchase a larger boat, they would have to pay for the larger slip. Mr. Watson said a patron should not be expected to pay someone else's power for hot berthing. He said at the Operations meeting, there was discussion on taking slips and assigning them to 30 minute loading areas. That would be taking some of these slips and making them available because some of the loading zone area was being displaced. He said he has discomfort with that because money was raised for replacement moorage. He said the Harbor has plenty of ways to accommodate the small amount of space that is displaced.

Mr. Uchytil said in Docks and Harbors regulations when the staff has to hot berth a slip, the vessel stall assignee is given compensation of $1.00 per day for the use of the slip. This amount would need to be adjusted, but there is some compensation for the assignee.
Mr. Uchytil showed areas in the new Statter Harbor design for short term loading zones, so as not to take away moorage spaces.

Paul Swanson, Juneau, Ak
He said he still has concerns about the power. How much will the stall owners be charged for power on a monthly basis? He said he is also concerned about the parking.

Mr. Tajon said the power will all be metered by AEL & P.

Board Discussion/Action

Mr. Donek said when he left his slip, he put a lock on the power box.

Mr. Uchytil said the power boxes do have a hasp to lock.

Mr. Kueffner said the recommended changes addresses the issues discussed at the finance committee and he said he agrees with the changes.

No Motion – this will go back to the Operations Committee.

2. Process for New Statter Slip Assignments.
Mr. Uchytil said the Finance Committee plan of May 2011 was to assign moorage based on a lottery. There would be a pool for pre-purchase patrons and a post-purchase patrons. If a patron didn't show up and make known their preference the Harbormaster would assign a slip. Staff believes this process can be completed by being more customer focused. The idea is to allow the Harbormaster to prepare an assignment of slips based on a similar layout of DeHart's. A letter would be sent out to the pre-sale DeHart's patrons inviting their input no later than August 1st. There is about 30 pre-sale patrons. These

patrons would have the opportunity to talk to Mr. Unruh and let him know there preference on slip location. Another letter would go out after August 1st to the post-sale patrons asking their preference on slip location. There are approximately 22 post-sale patrons. Docks and Harbors is advertising 66 slips in the new Statter Harbor. This is 16 – 42' slips and 50 – 32' slips. Mr. Uchytil showed on the dock configuration in the power point slide where there would be some temporary moorage or loading and unloading areas.

Board Questions - None

Public Comments - None

Board Discussion/Action
Mr. Donek recommended to only send one letter that all the DeHart's patrons would receive at the same time. In the letter could be two lists of patrons with instructions on when to see the Harbormaster to let know their slip preference.

Mr. Williams agreed to only send the one letter. He said he recommends to send Docks and Harbors assigned locations to the patrons and let them decide from that.

Mr. Tajon said the idea is similar to Harris. The process was to place the patrons into similar stalls to what they already have, then notify the patron and give them an opportunity to let staff know if they would like to be moved. Mr. Unruh did a great job on making the accommodations for transferring the DeHart's patrons to the new Statter Harbor floats.

Mr. Kueffner said isn't the idea to send out the letter asking the patrons to look at their new slip locations and give them an opportunity to come in and discuss, and maybe adjust. He said he wanted to know the process.

Mr. Tajon said Docks and Harbors will send out a letter with the proposed moorage assignments asking them to talk to staff during a specified amount of time to let them know if they are happy or unhappy with their slip location.

Mr. Jardell said the first 30 pre-sale patrons will be situated in the 66 slips, and then the other 24 will be assigned after that.

Mr. Uchytil said Mr. Unruh thinks working with the patrons will work.

MOTION By MR. KUEFFNER: ACCEPT DOCKS AND HARBORS RECOMMENDATIONS AND ASK UNANIMOUS CONSENT.

Motion passed without objection.

3. PND Contract Amendment
Mr. Gillette said this is a contract amendment with PND Engineers to extend their contract to include construction administration inspection service for the Statter Harbor moorage improvement project. In the packet is the proposed fee of $397,255. This is based on time and material, which amounts to approximately five percent of the construction costs. If this is approved by the Board tonight it will go before the Assembly on Monday.

Board Questions - None

Public Comment - None

Board Discussion/Action

MOTION By MR. WILLIAMS: TO APPROVE THE PND CONTRACT AMENDMENT AND FORWARD TO ASSEMBLY FOR APPROVAL AND ASK UNANIMOUS CONSENT.

Motion passed without objection.

4. Cruise Dock Scheduling

Mr. Gillette showed a power point presentation and described the cruise ship dock project phasing. He said Docks and Harbors has some options. The preferred option is to have the south berth finished by 2014 and the north berth by 2015. Because of bidding climate issues, this may need to be pushed back a year to have the south berth finished in 2015 and the north berth in 2016. One of the major suppliers for concrete floats, Concrete Tech, is on another large project until 2014 and this would potentially cause Docks and Harbors to not receive a competitive bid. To keep on schedule there is only one general contractor out of Vancouver that could do this size of a project. This general contractor would not build the floating docks for other contractors so this would likely mean they would be the only bidder, and not be competitive. In doing research, PND Engineers has found private contractors that could maybe build the floating berths. There was discussion on putting language in the bid documents such that if a contractor showed they could meet the early schedule, then that bid could be awarded if it was low enough. If the low bid meant Docks and Harbors had to wait a year for start of the project, that's what would happen. Mr. Gillette discussed wording for incentives for completing by 2015. The plan is to still bid the project for the summer of 2013 with a clause on berth completions. He said this information is to advise the Board of the situation and ask for direction.

Board Questions

Mr. Kueffner asked if it can be bid early, and if the bids are too high, they can all be rejected.

Mr. Gillette said you have that option, but said the contractors put a lot of time and effort into a bid. You want to make sure to award the project. Mr. Gillette said the primary intent is to get the most competitive bid as possible.

Mr. Uchytil said he met with the director of finance to discuss the revenue bonds. Right now the cash flow is if everything is on schedule, with the plan on early completion, Docks and Harbor will need a revenue bond by December 2013.

Public Comments- None

Board Discussion/Action

Mr. Jardell said PND has done a good job looking at the market.

Mr. Kueffner said he recommends to wait or do a split bid process.

No motion needed- The Board gave approval to move forward

VII. Items for Information/Discussion - None

VIII. Committee and Board Member Reports.

1. Operations Committee Meeting- May 22nd

Mr. Bush said the committee discussed the vendor booth reconfiguration. The Committee recommended to straighten the arc of the vendor booths in front of the visitor center because of comments from the permit holders. The Committee declined to move the booths back in front of the Archie Van Winkle Memorial.
Mr. Jardell said a letter was received from Orca thanking the Operations Committee for allowing the change.
Mr. Bush asked staff after the move if there has been any issues with the move of the vendor booths.
Mr. Tajon said he has not heard any bad comments.
Mr. Uchytil said staff has put some picnic benches and table in that location.
Mr. Bush said the Committee had discussion about the transition at DeHart's, and safety ladders in all the Harbors.

2. CIP/Planning Committee Meeting – May 24th

Mr. Williams said Mr. Gillette covered everything discussed at the meeting here tonight.

3. Finance Committee Meeting- May 29th

Mr. Donek said the Committee discussed the contract for the fuel float at Auke Bay. The main issue that Petro Marine had was with the CIP escalation clause. This was given back to Mr. Uchytil to work on again with no CIP escalator and a periodic review of wharfage fee.
The Committee discussed a tideland lease for a small area for parking. This was given back to Mr. Uchytil to work with the lease applicant.
Mr. Simpson asked if the fuel dock lease is grandfathered into the new facility.
Mr. Gillette said he thought there was a clause that if the facility was rebuilt, the fuel dock will move along with it.
Mr. Simpson wanted to know the actual contract with Petro Marine.
More discussion followed on the Petro Marine contract. Mr. Uchytil was instructed to find out who owns the fuel tanks that Petro Marine is using.

4. Member Reports

Mr. Kueffner said he had a very nice Statter Harbor experience, staff was very helpful.

Mr. Williams said he noticed the leash law is not being enforced. During the time period from March to May, maybe two out of 25 people had their dog on a leash. The dog poop is bad at the top of the ramp and not so much on the dock. The leash issue needs to be addressed.

IX. PRAC Representative Report

Ms. Hood asked when Mr. Bush made his report, did the permit holders want the booths to be located by the Fisherman's memorial.
Mr. Bush said they wanted them located by the Archie Van Winkle memorial under the tram.

Ms. Hood asked if the redesign for the Taku Smokeries dock was for preparation for the application for the permit going before the Planning Commission?

Mr. Jardell said Docks and Harbors has been in discussion for some time for some upgrades to the Taku Smokeries Dock. Docks and Harbors has an operational dock lease agreement so we have been looking at how to improve moorage capabilities at that facility as well as straightening out some of the angles to better accommodate. This has been in discussion for year and it has been a funding issue that stopped the project. Now with 16B moving forward, funding available.

Ms. Hood said the PRAC has been following the development and the impact on the Fisherman's Memorial. She said she attended the planning commission meeting that Docks and Harbors project permit application needed more work, and was wondering with these changes if it will move forward.

Mr. Jardell said he does not know what all is needed to get the permit.

Ms. Hood asked if a joint meeting was set up with PRAC yet?

Mr. Uchytil said it could be scheduled after a July CIP meeting.

Ms. Hood said PRAC's annual retreat was this month. She read some of the list of 1% sales tax proposal projects. Ms. Hood said out of the list of priorities, three related to water. Fish Creek Park bathrooms and ADA upgrade, Marine Park Cultural Gateway, and Under Bridge Park Former City Shop.
Ms. Hood said there has been a lot of attention by PRAC on the dog situations. Dogs are a problem off a leash. She said she recommended at the retreat to have a fenced in dog park.

Mr. Jardell recommended to put that item on the agenda for Docks and Harbors and PRAC's joint meeting.

X. Port Engineer's Report.

Mr. Gillette's report was in the packet, but he said he wanted to highlight some items.

The governor has signed the transfer bill for the Auke Nu Cove properties. Docks and Harbors will be going through the process of getting the title.
We are working with the Anchorage Corp of Engineers on the Douglas Harbor dredging project tier IV permit. The meetings will be on June 5th, 6th, and 7th.
The Statter Harbor moorage improvements contract has been awarded and the notice to proceed has been issued.
The visitor Center downtown should be done in the next few days.
The Aurora Harbor rebuild project RFP was awarded to PND Engineers
Mr. Gillette said he has been getting calls on the U.S.S. Juneau Memorial that no longer exists, the land that Docks and Harbors was going to put this on fell through. We are looking at putting the pieces of the memorial in a temporary location.
The Juneau Maritime Center will be presenting at the CIP Committee meeting.
Docks and Harbors has been given the Corp permit to place our net barge at Auke Bay loading facility. This will move in place as soon as the contractor can move it.

XI. Harbormaster's Report.

Mr. Tajon said there was a fisherman from Sitka at Auke Bay that was having local people work on his starter to get his boat running so he could move out of the Harbor. The fisherman felt the people working on his starter were taking too long and retaliated against the business. He broke a window and threw a devise inside the business and it partially caught on fire. There was an individual sleeping in the

building that didn't hear anything happened. Damage was maintained to a minimal and Mr. Craig viewed the tape and the police picked up the individual after he was identified.

XII. Port Director's Report.

Mr. Uchytil said one of Burford's portable toilet was set on fire. The tape was not clear enough to see who the person was.

Tomorrow there is a impound hearing for the Rio-Janero. Mr Dan Bruce will be the hearing officer.

Next Wednesday is the Assembly Finance Committee that Docks and Harbors will request from the 1% sales tax monies, $7M for Aurora Harbor and $2.3M for Statter Harbor haul out facility.

Mr. Uchytil said he has received a complaint from a person with disabilities that the Harbor staff is too aggressive making him curb his assist dog at Auke Bay.

Mr. Uchytil said he will be sending the draft to the by-laws for review to the sub-committee members, Mr. Simpson and Mr. Donek.

Mr. Jardell said he hopes there can be a sub-committee meeting for the by-laws before the next Board meeting.

XIII. Assembly Liaison Report

Absent

XIV. Committee Administrative Matters.

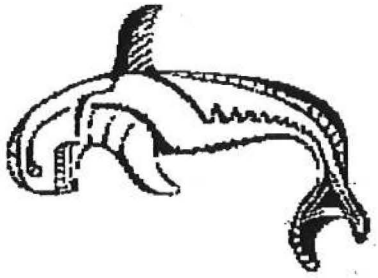
1. Operations Committee Meeting – June 19th, 2012
   5:00 p.m. at the Aurora Harbor Office
2. CIP/Planning Committee Meeting – June 21st, 2012
   5:00 p.m. in the CBJ Assembly Chambers
3. Finance Committee Meeting –June 26th, 2012
   5:00 p.m. in CBJ room 224.
4. Regular Board Meeting – June 28th, 2012
   7.00 p.m. in the CBJ Assembly Chambers

XV. Adjournment.

The Regular Board Meeting adjourned at 8:31 pm.

DRAFT

ORCA Enterprises



May 30, 2012

CBJ Docks and Harbors Board

Ref: Placement of Waterfront Dock Sales Booths at Cruise Ship Terminal

I am unable to attend the Docks & Harbors meeting on Thursday, May 31, 2012 due to a prior commitment. I'm sending this letter to speak for the placement of the waterfront dock sales booths at the cruise ship terminal.

As we were instructed, permit holders met with the Operation's Committee on May 22, 2012. It was suggested to relocate 4 booths to where they had been between the Mt. Roberts Tram and the Archie Van Winkle Memorial. It was understood that this move would only be possible for this tour sales year. If this was not possible the alternate suggestion was to move them into a straight line where they are currently located. Either of these moves would be helpful and believed to be beneficial to sales for the permit holders.

Because the booths were not tied down yet, it was voted and accepted to straighten the arched arrangement of the booths and revisit it at the Docks and Harbors meeting. The arch, although fitting the décor of the dock, caused less than one half the booths to be visible to tourists disembarking the ships from either direction.

Straightening the booths doesn't seem to take away of the new look of the cruise ship terminal but does appear to aid in increased sales. With the tourists being able to see the full line up of booths it allows them to spread out and visit other booths instead of lining up at only four visible booths.

I would like to thank the Operations Committee for allowing us to try this arrangement and I recommend leaving the booths in the straight line of the current arrangement.

Thank you for your consideration.

Carol Pitts, Owner, Orca Enterprises, LLC

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