



ASSEMBLY HUMAN RESOURCES COMMITTEE AGENDA

November 21, 2022 at 6:00 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

B. LAND ACKNOWLEDGEMENT

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land, and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

D. APPROVAL OF AGENDA

E. AGENDA TOPICS

1. Juneau Economic Development Council (JEDC) Board Appointments

(JEDC) Board Members serve staggered three-year terms and may serve two consecutive terms. Article Four, Section 2, Paragraph E, of JEDC Bylaws, states:

"The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members."

The two JEDC applicants are included in the Human Resources Committee packet along with a memo from JEDC Executive Director Brian Holst outlining the process and recommendations.

Recommended Motion: to forward to the full Assembly for approval, appointments to the Juneau Economic Development Council Board as outlined in the memo presented by the Juneau Economic Development Council: Garrett Schoenberger and Alexander Kotlarov to the two at-large seats for terms beginning immediately and ending October 31, 2025.

2. Juneau Human Rights Commission (JHRC) Annual Report & Appointment

Per Resolution 2738, the Juneau Human Rights Commission is a seven member commission appointed by the Assembly for staggered three-year terms. There are currently three vacant seats on the commission. Due to the nature of turnover and subject matter of this commission, staff recommends the HRC make an appointment to the unexpired seat with a term beginning immediately and ending May 31, 2023 while continuing to advertise for the two other seats.

3. Juneau Commission on Sustainability (JCOS) Appointment

Per Resolution 2755, the Commission shall be comprised of nine members appointed by the Assembly. ***There is currently one vacant seat on JCOS for a term beginning immediately and ending June 30, 2023.***

F. STANDING COMMITTEE TOPICS

4. Board/Committee Quarterly Demographic Report

5. **Assembly Goals - Specific to Human Resources Committee**

Goal 4: Community, Wellness and Public Safety - Juneau is safe and welcoming for all citizens

A. Acknowledge and honor Juneau's indigenous culture, place names, naming policy and recognize Elizabeth Peratrovich Day.

B. Explore government to government relations with tribes.

G. STAFF REPORTS

Upcoming Empowered Board Interviews/Appointments

The Bartlett Regional Hospital Board and the Planning Commission have seats with terms coming due December 31, 2022. the Assembly Human Resources Committee will need to recommend date(s) to hold interviews as the full Assembly sitting as the Human Resources Committee and make appointments immediately following at a Special Assembly meeting.

Possible Dates: Wednesday, 12/14, Thursday, 12/15, Tuesday, 12/20 or Wednesday, 12/21

Also, the committee may wish to discuss whether to continue to hold these interviews via zoom only or move back to in-person (no hybrid option).

H. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

I. NEXT MEETING DATE

December 12, 2022 - Assembly Chambers/Zoom Webinar

J. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org.



**612 West Willoughby Avenue
Juneau, AK 99801
Phone: 907-523-2300
Fax: 907-463-3929**

**Board of Directors
Juneau Economic Development Council
612 West Willoughby Avenue
Juneau, AK 99801**

November 18, 2022

**Assembly of the City and Borough of Juneau
C/O Beth McEwen, *Municipal Clerk*
155 South Seward Street
Juneau, AK 99801**

RE: Recommendations to the CBJ Assembly for Appointment of Members of the Board of Directors of the Juneau Economic Development Council

Dear CBJ Assembly:

The Juneau Economic Development Council (JEDC) seeks the assistance of the City and Borough of Juneau (CBJ) Assembly to make two (2) appointments to our Board of Directors. In accordance with the Bylaws of JEDC, the membership of the JEDC Board of Directors is comprised as follows:

- The Mayor of the City and Borough of Juneau or the Mayor's designee from the CBJ Assembly;
- The Chancellor of the University of Alaska Southeast (UAS) or the Chancellor's designee from UAS;
- One member appointed by the CBJ Assembly representing organized labor;
- One member appointed by the CBJ Assembly representing a nonprofit environmental organization;
- Seven (7) members appointed by the CBJ Assembly based upon their experience and expertise in fields relating to economic development, including but not limited to large and small business, entrepreneurship, natural resource development, tourism, banking and finance, engineering and construction, and government.

Board Members serve staggered three-year terms and may serve two consecutive terms. In Article Four, Section 2, Paragraph E, of JEDC Bylaws, it states:

"The JEDC shall publish notice of vacancies on the JEDC Board of Directors. The JEDC Board or a recruitment committee will review and may interview candidates for the JEDC Board of Directors. The JEDC Board will forward the names of recommended candidates to the CBJ Assembly. The CBJ Assembly will appoint JEDC board members."

In accordance with our Bylaws, a notice of vacancies on the JEDC Board of Directors was posted to the JEDC websites. Additionally, openings were posted in the JEDC Newsletter and on our social media. Two (2) At-Large Seat openings and One (1) Organized Labor Seat opening currently exist on the Board, all with terms expiring on/about November 2025.

At the meeting of the Board of Directors of JEDC on Wednesday, November 2, the Board reviewed the applications* of two (2) candidates for At-Large Seats and arrived at recommendations for appointments. The Board appreciates these citizens for applying to continue serving our community. The two applicants are:

1. **Garrett Schoenberger**
2. **Alexander Kotlarov**

****We received no applications for the open Organized Labor Seat and that application period is to be re-opened.***

The JEDC Board of Directors recommends to the CBJ Assembly that the following person be appointed to the JEDC Board:

1. **Garrett Schoenberger**, to an At-Large Seat for a three-year term expiring on/about November 2025. Raised in Juneau, Mr. Schoenberger is the Co-Founder and Managing Partner of Alaska Legacy Partners where he specializes in real estate and venture capital. Mr. Schoenberger has experience in acquisitions, land development, and landlord and tenant representation in Washington and Arizona. He received a Bachelor of Science, Cum Laude, in Business Marketing in 2004. He has served in an At-Large Seat on the JEDC Board of Directors since 2019, and as Chair since 2021.
2. **Alexander Kotlarov**, to an At-Large Seat for a three-year term expiring on/about November 2025. Mr. Kotlarov currently works as an Operations Research Analyst at NOAA Fisheries. Raised in Ketchikan and a long-time resident of Juneau, Mr. Kotlarov has worked in Valdez, Seattle, Russia, and Scotland with experience ranging from maritime operations to commercial fishing. Mr. Kotlarov graduated from the London School of Economics with a Masters in Sea Use Law Economics & Policy Making in 1992. He recently received a Ph.D. in Natural Resources in Sustainability Resource Economics from the University of Alaska Fairbanks. He has served in an At-Large Seat on the JEDC Board of Directors since 2019.

On behalf of the JEDC Board of Directors, we look forward to your appointment. The JEDC Board of Directors would like to thank the following Board Member who is ending his service representing Organized Labor on the Juneau Economic Development Council: *Rodney Hesson*.

Regards,



Brian Holst

Executive Director



Board Roster



Alexander Kotlarov

1st Term Nov 25, 2019 - Oct 31, 2022

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 10



Garrett Schoenberger

1st Term Nov 25, 2019 - Oct 31, 2022

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 4



Marc Guevarra

1st Term Nov 23, 2020 - Oct 31, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Raymond Paddock

1st Term Nov 23, 2020 - Oct 31, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 6



Jill M Weitz

1st Term Nov 23, 2020 - Oct 31, 2023

Appointing Authority Assembly

Position Voting Member

Category Non-Profit Environmental Rep.

Dais Seat 9



Aaron J Morrison

1st Term Nov 22, 2021 - Oct 31, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Jake Carpenter

2nd Term Nov 22, 2021 - Oct 31, 2024

Appointing Authority Assembly

Position Voting Member

Office/Role Treasurer

Category Public

Dais Seat 8



Melissa M Kookesh

2nd Term Nov 22, 2021 - Oct 31, 2024

Appointing Authority Assembly

Position Voting Member

Office/Role Secretary

Category Public

Dais Seat 2



Beth Weldon

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Voting Member

Office/Role Mayor

Category Mayor Seat

Dais Seat 11



Karen Carey

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Voting Member

Office/Role Vice-Chair

Category UAS Chancellor

Dais Seat 1



Carole Triem

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Voting Member

Office/Role Mayor's Alternate

Category Mayor's Alternate

Dais Seat 12



Vacancy Immediately - October 31, 2025

Appointing Authority Assembly **Position** Voting Member

Category Organized Labor Representative **Dais Seat** 5

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Garrett

Schoenberger

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Alaska Legacy Partners

Managing Partner

EmployerJob Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Economic Development Council: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. *[Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]*

Please explain, with specificity, your reasons for applying to serve on this particular board.

To leverage my real estate and investment experience and provide vision representing Juneau's next generation

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Co-Founder and Managing Partner for Alaska Legacy Partners

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Education/Training: Please list both formal and informal education & training experiences:

Bachelor of Science - B.S. - W.P Carey School of Business - Arizona State University

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Arizona Real Estate Salesperson License (2005-2012) Alaska Real Estate Salesperson License (2018-)

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Alexander

Kotlarov

First NameMiddle InitialLast Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

NOAA Fisheries

Operations Research Analyst

EmployerJob Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

Have lived in Alaska all my line in Juneau for over 20 years

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Economic Development Council: Submitted

Are you applying for reappointment to this board?

☒ Yes ☐ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

none

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I'm very interested in the Economic Development of Juneau, I have worked with Juneau Economic Development on other projects volunteering, I feel that there are many important issues that are going on that will affect Juneau and I would like to get more involved in the process.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

Park and Rec board - Juneau Employment Advisory Board, NOAA- Two years - One year as Chair JEDC two years

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Boy Scouts- My son just received his Eagle Scout badge from troop 247 Lego Robotics- 4 teams made it to State in Anchorage and one to Nationals Food Bank- Helping each year as part of the Boy Scouts. Other volunteering in countless Charter School, High School events to support our two children.

Education/Training: Please list both formal and informal education & training experiences:

EDUCATION University of Alaska, Fairbanks, Alaska Ph.D. Resource Economics, Natural Resource in Sustainability, , December 2019 London School of Economics, London UK MSc ECON Sea Use Law Economics & Policy Making 1992 University of London Biological Center Millport Scotland Northeastern University, Boston, MA BS Pre Law- Criminal Justice 1988-1990 University of Alaska, Fairbanks, Alaska Political Science 1985-1987 (transferred to Boston)

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Captains License: November 1990, received maritime 100 Ton Masters License for Inland Waters 1990 Visiting Scientist, Food and Agriculture (FAO) Fisheries and Agriculture Department. Primary duties included updating the Global Fishery Database (6 Months). Rome, Italy 2008 Adjunct Professor: University of Alaska Southeast where I taught courses in Marine Policy and Economics 2003-05 Washington D.C. US Congress Intern Senator Frank Murkowski, 1985 Washington D.C. US Representative Intern Congressman Don Young 1985

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Juneau Human Rights Commission (JHRC)
July 2021 – June 2022
Annual Report

I. Overall

A. Commission Membership:

1. JHRC increased the Commission's membership by two for a total of seven members.
2. JHRC welcomed Aidan Key, Emily Mesch, Lance Mitchell, Mallory Nash, and Summer Christiansen to the Commission.
3. At various points throughout the year Aidan Key, Angel Collins, Ibn Bailey, and Summer Christiansen resigned their position.
4. The Commission currently has two vacant positions.

B. Commission Meetings: To accommodate member schedules, our meeting schedule shifted from meeting twice a month for an hour to once a month for two hours; however, we are back to meeting twice a month for an hour.

II. Charge: Develop educational and informational programs designed to bring about the prevention and elimination of all forms of discrimination.

A. Trainings from the United Nations: We have been working with a trainer from the United Nations who is willing to provide trainings on the following topics: unity, racism, classism, and diversity. Our goal in offering these trainings is to increase the Commission member's knowledge around issues of human rights, as we have a number of new members in recent years, and also to engage the community in learning more about these topics. Specific training dates have not yet been identified.

B. Glossary: We identified and received permission to post a glossary of social justice and human rights terminology that would be added to our website; however, issues surfaced related to posting non-CBJ material on our JHRC website.

C. Crowdsourcing: The Commission participated in training in how crowdsourcing can assist us in gathering input from underrepresented voices in the community. Specifically, Kristen Daniels, founder and CEO of CatapultEd, shared how crowdsourcing fosters innovative actions based on broad stakeholder involvement that allows everyone to share and see ideas, socialize around the ideas, and then vote to set high priority actions to solve a problem. Through crowdsourcing, you end up with ideas that are desirable, feasible, and viable. The Commission was very intrigued with the role that crowdsourcing can play in our work, and incorporated crowdsourcing into our Community Engagement project.

III. Charge: Promote harmonious intergroup relations within CBJ by making connections and enlisting the cooperation of racial, religious and nationality groups, business, community, labor and governmental organizations, fraternal and benevolent associations, education and other groups concerned with human rights.

A. Virtual Town Halls: We have been working to develop Town Halls to engage the community in issue-focused dialog. The two topics we have explored to date are Antisemitism and Transgender and Gender Diverse Individuals. Our work got delayed due to issues involved with publicizing beyond the normal CBJ channels of communication

when we have no staff or a dedicated budget for this item, as well as concern about how to manage the virtual events themselves from a technical point of view. We still intend to move forward with Virtual Town Halls and plan to hold at least one in the coming year.

- B. Black History Month 2023 Planning: In February, JHRC began a process to plan for Black History Month in 2023, as we learned this year that in order to have meaningful engagement with the African American community, which was identified as an area where JHRC needed to grow, we need to allow for iterative conversations sustained over time. To date we have held two separate conversations with individuals from the Juneau Black Awareness Association, the Alaska Black Caucus, as well as individuals interested in supporting community engagement during Black History Month celebrations. Specific projects have been identified, and collaboration with local and statewide organizations are progressing. Our plan is to support the efforts happening both locally and statewide, and also contribute at least one new community event that will advance the community's awareness and understanding regarding the contributions and realities of African Americans.
- C. Sponsor Circles: Members of a local Sponsor Circle group shared with the Commission how Sponsor Circles work and encouraged us to engage with the Assembly in supporting the creation of Sponsor Circles in Juneau. Sponsor Circle was a project from the US Department of State that evolved to support the resettlement of Afghan refugees where every day Americans were invited to take the lead in welcoming Afghan newcomers to their community by pairing them with Sponsor Circle community groups who provide support during the transition process. The Commission was inspired by the program and wrote a letter to the Assembly regarding support for the Sponsor Circles program.

IV. Charge: Examine sources of tension, practices of discrimination, hate crimes, and acts of prejudice in the City and Borough of Juneau.

- A. Community Engagement Project: Initially we explored the idea of developing a survey launched at a community event to gather information about what is needed in regards to training, as well as how best to engage members of the community who have not felt welcome to share their contributions on CBJ boards and commissions. As we explored the topic further, our Community Engagement initiative morphed into a two-part project. The first part is designed to solicit community input through crowdsourcing, a social experience that allows participants to share their ideas and perspectives through a transparent and open process, and the second part involves restorative practices, an emerging social science that studies how to strengthen relationships between individuals as well as social connection within communities. Together, these aspects compliment and extend the impact that either would offer as a stand-alone project, and both are focused on outcomes and actionable solutions. We will use CatapultEd for the crowdsourcing aspect, and the International Institute of Restorative Practices aspect will be used to facilitate public discussions to address issues experienced by under-represented community members when it comes to living in Juneau and contributing to civic engagement opportunities.

V. Charge: Advise the Assembly concerning solutions to specific problems of prejudice and discrimination, including hate crimes.

- A. Afghan Refugee Support: The Commission was inspired by the Sponsor Circles program and wrote a letter to the Assembly in October asking for financial support that would assist in providing all citizens an opportunity to engage in welcoming Afghan refugees to resettle in Juneau, regardless of their ability to fundraise \$2,275 per sponsored Afghan newcomer

that is required to be part of the Sponsor Circles program.

- B. Antisemitism: The Commission was concerned about an increase in antisemitism on the part of the public at City and Borough of Juneau Assembly meetings and elsewhere, and in November we wrote a letter to the Assembly regarding an opportunity to partner with the Congregation Sukkat Shalom on a Town Hall that was planned to be held in December. The purpose of the Town Hall was to not only honor the members of the Jewish community who call Juneau their home, but also to demonstrate to the whole community that we strive to build conditions which are inviting, safe, and inclusive for all Juneau's collectives, both during flashpoint events, as well as during intervening times when antisemitism sentiments are certainly present but not always seen. Due to scheduling challenges, we were unable to secure a compatible time with the identified speakers, Holocaust survivor Gidon Lev and author Julie Gray; however, we are still interested in hosting a similar event in the future.
- C. Community Engagement Project: During the budget development process, the Commission made a financial request of the Assembly to support the Community Engagement project, and we were granted \$5,000 to fully develop a plan to realize our project.

VI. Charge: Recommend to the Assembly action, policies and legislation to be considered by state and local governments.

- A. Rosalee Walker Recognition: In a prior year, JHRC made a request of the Assembly to honor the contributions of Roselee Walker, a long-time activist and public servant, who passed away in 2004. This past spring we re-surfaced the conversation hoping to spur Assembly action that would honor Rosalee's significant impact on our community. The request was received favorably, and the final determination is in the hands of the Assembly.

Presented by: HRC
Presented: 05/24/2021
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2946

A Resolution Reestablishing the Juneau Human Rights Commission for the Purpose of Amending the Number of Commission Members, and Repealing Resolution No. 2738.

WHEREAS, the Assembly of the City and Borough of Juneau established the Human Rights Commission in 1992, by Resolution No. 1615(am), to address the issue of discrimination and harassment within the City and Borough of Juneau; and

WHEREAS, the Assembly re-established the Commission by Resolution 2209 in 2003, in 2008 with Resolution 2436, and again in 2016 with Resolution 2738; and

WHEREAS, the Assembly's purpose in establishing the Human Rights Commission, as stated in Resolution Nos. 1615(am), 2209, 2436, and 2738 remains unchanged: the Assembly finds discrimination against an inhabitant of the municipality because of any characteristic unrelated to merit is a matter of public concern, threatening the peace, order, health, safety, and general welfare of the municipality and its inhabitants; and

WHEREAS, it continues to be the policy of the municipality to eliminate and prevent discrimination and harassment; and

WHEREAS, it is the Assembly's intent to re-establish the Commission without change, except that the Assembly Human Resources Commission passed a motion on April 26, 2021, recommending the Commission's membership increase from five members to seven members.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Human Rights Commission re-established.

(a) There is established a human rights commission consisting of seven persons, which shall be known as the City and Borough of Juneau Human Rights Commission.

- (1) The Assembly shall appoint members of the Commission to staggered three-year terms. Members shall be selected to provide the most balanced representation possible. A member of the Commission shall be eligible for reappointment.
- (b) The Commission is charged to:
 - (1) Develop educational and informational programs designed to bring about the prevention and elimination of all forms of discrimination, including hate crimes.
 - (2) Promote harmonious intergroup relations within the City and Borough of Juneau by making connections and enlisting the cooperation of racial, religious and nationality groups, business, community, labor and governmental organizations, fraternal and benevolent associations, education and other groups concerned with human rights.
 - (3) Examine sources of tension, practices of discrimination, hate crimes, and acts of prejudice in the City and Borough of Juneau.
 - (4) Advise the Assembly concerning solutions to specific problems of prejudice or discrimination, including hate crimes.
 - (5) Recommend to the Assembly, action, policies, and legislation to be considered by state and local governments.

Section 2. Procedure. The Commission's procedure shall be governed by the Advisory Board Rules of Procedure, as such may be amended from time to time.

Section 3. Officers, Meetings, Quorum. In accordance with the Advisory Board Rules of Procedure, the Commission shall select its own officers, and shall hold regular meetings on a schedule established by the Commission, as well as such special meetings as required to conduct business. The presence of four members constitutes a quorum and any action of the Commission requires four or more affirmative votes to be approved.

Section 4. Staff Assistance. Staff support to the Commission shall be provided by the City Manager as available and appropriate.

Section 5. Repeal of Resolution. Resolution No. 2738, adopted on January 11, 2016, is repealed.

Section 6. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 24th day of May, 2021.



Beth A. Weldon, Mayor

Attest:



Elizabeth J. McEwen, Municipal Clerk



Board Roster



Haifa S Foroughi

3rd Term Jun 01, 2020 - May 31, 2023

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 1



Lance M Mitchell

1st Term Apr 04, 2022 - May 31, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 3



Emily Mesch

1st Term Jul 12, 2021 - May 31, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Mary Wegner

1st Term Mar 22, 2021 - May 31, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Vacancy Immediately - May 31, 2023

Appointing Authority Assembly **Position** Voting
Member **Category** Public
Dais Seat 5



Vacancy Immediately - May 31, 2025

Appointing Authority Assembly **Position** Voting
Member **Category** Public
Dais Seat 6



Vacancy Immediately - May 31, 2025

Appointing Authority Assembly **Position** Voting
Member **Category** Public
Dais Seat 7

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Paula

M

Drake

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

JAMHI

Clinician II

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Juneau

Residence State

Alaska

Residence Postal Code

99801

Comments

I would like to thank you for your time and consideration of my application.

Paula M Drake

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Human Rights Commission: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

☒ 1

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

none

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have dedicated most of my life to human services, and I have always wanted to push myself to get more involved, and be a part of positive change for our community. I feel that serving on the human rights board, I would be strengthening my connection to the community, but also gaining new skills, and enriching my personal and professional life. I believe that there are many out there in our community that can use the help and the light of hope this board provides. Through serving on this board, I pray that I can be a small part of that light in our community.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

I currently serve as an employee with JAMHI as a Mental Health Clinician II

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

EMPLOYMENT: JAMHI Clinician II 08/22 - Current Discovery 24/7 Manager/Partial Owner 01/18 - Current SEARHC Behavioral Health Clinician 09/20 - 09/21 Bartlett Hospital ER Psy Services 07/20-11/20 Cook Inlet Tribal Council Social Worker, Child and Family Services 06/16-07/18 ANTHC Leadership Program Manager 12/17-07/20 Cook Inlet Tribal Council Tribal TANF Case Manager 11/13 - 06/14 Cook Inlet Tribal Council UAA Internship, Child and Family Services 01/13 – 12/14 UAA Psychology Service Center Student Therapist, Practicum 08/12 – 01/13 Providence Mental Health Specialist, Crisis Recovery 03/11-03/12 ANTHC Research Associate, STD program 03/11 03/12 ANTHC Manager, Maternal Child Health 04/06 – 03/11 ANTHC Patient Financial Specialist 01/05 – 04/06 ANTHC Inpatient Medical Clerk 06/03 – 01/05 VOLUNTEER: Volunteer Youth Soccer and Basketball Coach 20022013 for Chugiak Youth Sports Association (CYSA), Eagle River, Alaska. Received an award from CYSA in 2007 in recognition of my dedication to the growth of our youth. Volunteer Youth Basketball Coach 2019-2020 for Zach Gordon Youth Center, Juneau, Alaska. Volunteered at the women’s aware shelter 19961998. Helped read and play with children at the center. Volunteered to conduct study in Juneau, Alaska summer 2013 for ANTHC STD program. Study: IYG program with youth. A prior member of ANTHC Toastmasters Vice President Public Relations. A new member of CITC Toastmasters.

Education/Training: Please list both formal and informal education & training experiences:

EDUCATION: University of Alaska Anchorage Masters in Clinical Psychology 2015 University of Alaska Anchorage Certificate in Child Mental Health 2015 University of Alaska Anchorage BA Psychology 2010 Alaska Native Tribal Health Consortium LEAD Certificate 2009 Juneau Adult Vocational School Office Skills Certificate 1997 Juneau Douglas High School Diploma 1996 TRAININGS: Professionalism Public Speaking Conflict Management Ethics Finance and Budget Management Process Improvement Emotional Intelligence Written Communication Counseling Critical Thinking Customer Communication Change Management Problem Solving Project Management Mentoring Team Building Time Management Professionalism Project Evaluation CBT Interventions Negotiations Motivational Interviewing BLS Autism Interventions

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

I am currently working towards getting my LPC

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ American Indian/Alaskan native Aleutian

Gender

☒ Female

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Presented by: The Manager
 Introduced: 05/02/2016
 Drafted by: A. G. Mead

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2755

A Resolution Reestablishing the Juneau Commission on Sustainability, and Repealing Resolution 2718.

WHEREAS, the City and Borough of Juneau is committed to a sustainable future that meets today's needs without compromising the ability of future generations to do the same, and that:

- Supports a stable, diverse, and equitable economy;
- Protects the quality of the air, water, land and other natural resources;
- Conserves native vegetation, fish, wildlife habitat, and ecosystems;
- Minimizes human impacts on local and worldwide ecosystems; and
- Minimizes energy usage and the release of greenhouse gases; and

WHEREAS, the CBJ Comprehensive Plan provides that it is the policy of the CBJ to build a sustainable community that endures over generations and that is sufficiently far-seeing and flexible to maintain the vital and robust nature of its economic, social, and environmental support systems; and

WHEREAS, communities throughout the nation, both large and small, have promoted sustainability through focusing on such issues as reducing dependence on fossil fuels; promoting fuel-efficient technologies; investing in the local economy for the long-term; adopting and enforcing land-use policies that reduce sprawl, promote infill, preserve open space, and create compact, walkable urban communities; promoting transportation options such as bicycle trails, incentives for car pooling and public transit; making energy efficiency a priority through building code improvements, retrofitting municipal facilities with energy efficient technologies, and urging employees to conserve energy and save money; practicing and promoting sustainable building practices; increasing the fuel efficiency of municipal fleet vehicles and reducing the number of vehicles; increasing recycling rates in municipal operations and in the community; and educating the public, business, and government about sustainability; and

WHEREAS, by Resolution 2397(b), the CBJ joined the International Council for Local Environmental Initiatives (ICLEI) and committed itself to complete the five milestones of the Cities for Climate Protection Campaign to reduce greenhouse gas and air pollution emissions; and

WHEREAS, the Assembly finds that it is in the public interest to create a panel to research and advise the Assembly on community sustainability, including but not limited to the items listed above; and

WHEREAS, the Juneau Commission on Sustainability has requested that the Assembly revise the Commission’s governing legislation to specify that the Planning Commission and Assembly members be non-voting members and not be counted in determining whether a quorum of the Commission is present.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Establishment. There is established a Juneau Commission on Sustainability.

Section 2. Composition. The Commission shall be comprised of nine members appointed by the Assembly, plus one liaison from the Assembly and one from the Planning Commission. The liaisons shall not have the power to vote and shall not be counted in determining whether a quorum of the Commission is present. Commission membership shall reflect environmental, social, economic and governmental perspectives, unified by the common interest of sustainability. Commission members serving three year staggered terms at the time of adoption of this resolution shall serve out their terms.

Section 3. Duration. The Commission shall have an indefinite duration.

Section 4. Public policy and purpose. A sustainable community seeks to advance the economic social, environmental and governmental well-being of the community without compromising the quality of life of future generations. The mission of the CBJ Commission on Sustainability is to promote the economic, social, environmental, and governmental well-being of Juneau and all its inhabitants, now and in the future.

Section 5. Powers and Duties.

1. To coordinate, propose, and promote sustainability initiatives among residents, businesses, government, and non-governmental agencies and educational organizations through education and outreach programs.
2. To make recommendations to the Juneau Assembly and CBJ Boards and Commissions on policies and programs that promote sustainability.
3. To research and apply for grants or other funds or gifts from public or private agencies for the purpose of carrying out any of the provisions or purposes of this resolution.
4. To serve as an advisory group to the CBJ in reducing greenhouse gas emissions to target levels as adopted by the CBJ Assembly.

5. To act as liaison between the public and the CBJ Assembly on sustainability related issues.

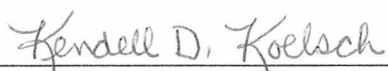
Section 6. Staff Liaison. The Manager shall designate a staff liaison to the Commission.

Section 7. Procedure. The Commission shall operate pursuant to the CBJ Advisory Board Rules of Procedure as they may be amended from time to time.

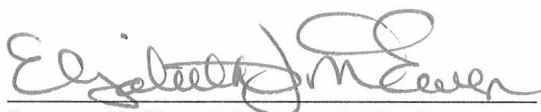
Section 8. Repeal. Resolution 2718 is repealed.

Section 9. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 2nd day of May, 2016.


Kendell D. Koelsch, Mayor

Attest:


for Laurie J. Sica, Municipal Clerk



Board Roster



Paul Voelckers

1st Term Jan 01, 2022 - Dec 31, 2022

No Recruitment

Appointing Authority Assembly

Position Ex-Officio

Office/Role Planning Commissioner

Category Planning Commissioner

Dais Seat 10



James Powell

2nd Term Jul 01, 2020 - Jun 30, 2023

Position Voting Member

Category Public



David E Teal

1st Term Sep 21, 2020 - Jun 30, 2023

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 4



Jessica L Barker

1st Term Aug 08, 2022 - Jun 30, 2024

Position Voting Member

Category Public



Gretchen Keiser

2nd Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Office/Role Chair

Category Public

Dais Seat 3



Steve Behnke

4th Term Jul 01, 2021 - Jun 30, 2024

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 2



Duff Mitchell

4th Term Jul 01, 2022 - Jun 30, 2025

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 5



Nick Waldo

1st Term Aug 08, 2022 - Jun 30, 2025

Appointing Authority Assembly

Position Voting Member

Category Public

Dais Seat 7



Marian Call

1st Term Jul 11, 2022 - Jun 30, 2025

Position Voting Member

Category Public



Maria Gladziszewski

1st Term N/A - N/A

No Recruitment

Appointing Authority Assembly

Position Assembly Liaison

Office/Role Assemblymember

Category Assembly Liaison

Dais Seat 11



Vacancy Immediately - June 30, 2023

Appointing Authority Assembly **Position** Voting Member
Category Public
Dais Seat 9

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Ward (jason)

Stephenson (palmer)

First Name

Middle Initial

Last Name

Email Address

Home Address

City

Suite or Apt

State

Postal Code

Primary Phone

Alternate Phone

Frontier Media (KINY...)

Alaska Manager

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

legal name is Ward Stephenson.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Sustainability: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. *[Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]*

Please explain, with specificity, your reasons for applying to serve on this particular board.

Service. Assisting with Energy, Food stability, Water, promoting “buy local” for Juneau’s future. My past experience and professional position may be complimentary to board goals, 40 years of broadcasting, marketing, and promoting numerous for profit and non profit organizations. Previous board member of Anchorage Waterways Council. Developed and executed promotional program creating additional revenue beyond bus signs for Anchorage People Mover. Developed and executed a multi month promotional campaign for Frontier Media with the award of a new 2022 Electric Vehicle to a Juneau resident (purchased locally from Mendenhall Auto. 8/21) Heightened interest in board after meeting Duff re: promoting EV roundup, news coverage for Hydroelectric press conference...

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

N/A

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

Anchorage Waterways Council 1990-92

Education/Training: Please list both formal and informal education & training experiences:

UAA 1986-88, Mira Mesa College, San Diego 88-89, Broadcasting, Marketing, Management RAB certified: RMP, CRMC, CDMC, CRSM,(broadcasting, digital, and management certs) non current lic: EMT, USCG merchant marine/charter captain lic. Training: Private pilot, Real Estate,

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

None Selected

Gender

☒ Male

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

Application Form

Profile

NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.

[When completing the application, please put your "MAILING" address in the first address block labeled "HOME." The optional secondary address field is for your "RESIDENCE" address.]

Ilsa

Lund

First Name

Middle Initial

Last Name

Email Address

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Employer

Job Title

Residence Address if different from your Mailing "Home" Address listed above

Residence Address Line 2

Residence City

Residence State

Residence Postal Code

Comments

I have been a Juneau resident for 9 years. Sustainability is something that is very important to we. My father worked his entire career as an environmental biologist, so I was raised with an ecological sustainability mindset. I would love to contribute to the Juneau community by making a positive impact on the environment.

Secondary Email Address (if any)

Which Boards would you like to apply for?

Juneau Commission on Sustainability: Submitted

Are you applying for reappointment to this board?

☐ Yes ☒ No

If you are applying for more than one board, how many total boards are you willing to serve on?

None Selected

Special Needs - please list any special needs below such as need for sign language interpreter, etc...

Interests & Experiences

Please tell us about yourself and why you want to serve. [Contact the Clerk's Office at 586-5278 or city.clerk@juneau.org if you wish to submit a resume or CV]

Please explain, with specificity, your reasons for applying to serve on this particular board.

I have been a Juneau resident for 9 years and plan on staying in Juneau indefinitely. Sustainability is something that is very important to we. My father worked his entire career as an environmental biologist, so I was raised with an ecological sustainability mindset. I would love to contribute to the Juneau community by making a positive impact on the environment-- more that I can achieve as an individual-- by serving as a member of the board. Lately, I have been looking for ways to be more involved in the local community. I am currently serving as chairperson of my voting precinct and love being more in touch with my neighbors. The last two years have been really isolating for many people, and I am ready for the networking opportunities that being a board member would provide. Additionally, I have a lot of experience with boards and board meetings from my previous work as an Occupational Licensing Examiner (OLE) with the State of Alaska. I was responsible for coordinating and administrating board meetings as well as assisting board members and completing all follow-up tasks. This experience piqued my interest and made me want to serve as a board member.

Please select the type of board seat for which you are applying *

☒ General Public Seat

Please list any organizations for which you currently serve as a board member, officer, or employee.

TEMSCO Helicopters, Inc.

Employment/Volunteer History: Please list any previous work or volunteer experience you have serving on a board.

I served as the OLE for the Alaska Board of Veterinary Examiners and the Board of Optometry. I was responsible for all tasks in preparing for the meeting (submitting a notice of public meeting in accordance with Alaska law, research, compiled and organized documents in a way to maximize meeting flow, scheduled guest speakers, etc.), assisted the chair in conducting the meetings (kept record of board motions and votes), as well as all required tasks after the meetings concluded (drafting meeting minutes, performed duties as assigned, followed up with board members on delegated tasks, etc.)

Education/Training: Please list both formal and informal education & training experiences:

I have a BA in English Literature from Appalachian State University in Boone, NC. As an English major, all of my professions have been related to customer service because I am very effective at communicating with individuals from different backgrounds and culture. From my work with the State, I have vast experience in reading, interpreting and understanding statutes and regulations. As the public face of several boards, I also have experience in relaying that information to members of the public.

Licenses/Certifications etc... Please list any professional licenses, certifications, or registrations that may be considered a qualifying criteria for the board to which you are applying.

Demographics

The following *optional* information is requested so appointments to boards and commissions reflect the diversity of individuals within the community. If you are applying for a board with age criteria such as the Juneau Commission on Aging or the Youth Activities Board, please include your D.O.B. in the field below.

Ethnicity

☒ Caucasian/Non-Hispanic

Gender

☒ Female

Date of Birth

Acknowledgement/Certification

In order to submit this application, please read and agree to the following statement:

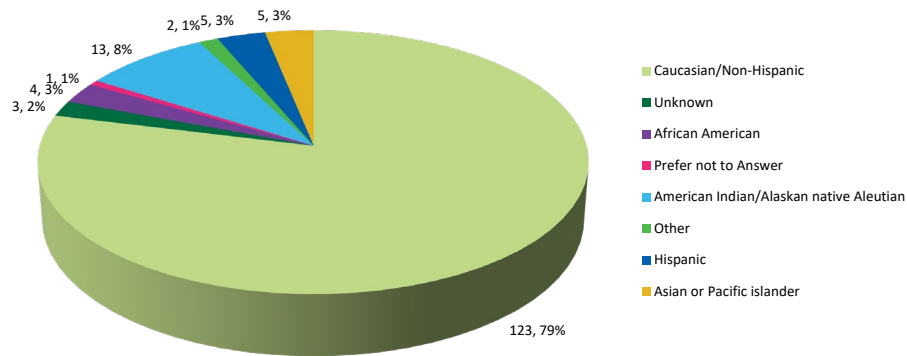
I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember. I certify that the information in this application is true and accurate.

☒ I Agree

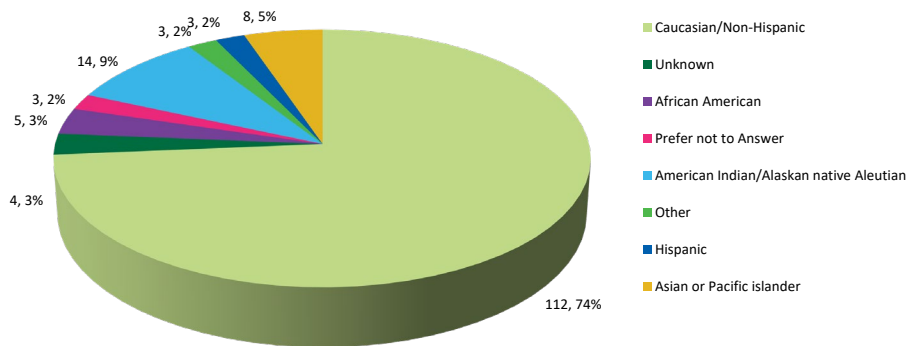
Ethnicity

	Appointments	Applicants
Caucasian/Non-Hispanic	123	112
Unknown	3	4
African American	4	5
Prefer not to Answer	1	3
American Indian/Alaskan	13	14
Other	2	3
Hispanic	5	3
Asian or Pacific islander	5	8

Appointments by Ethnicity

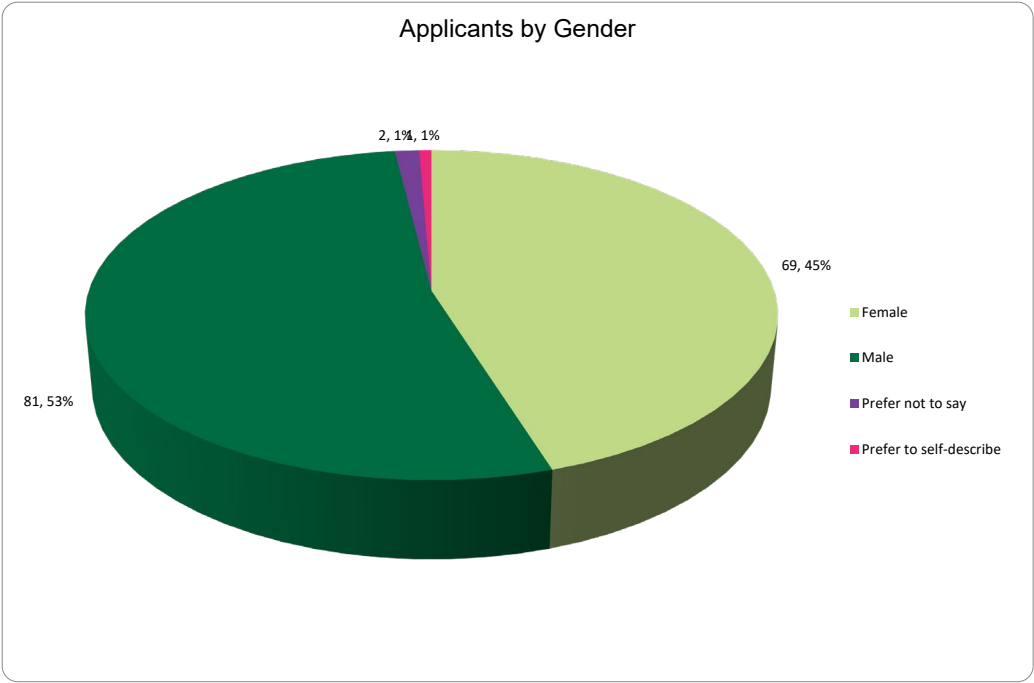
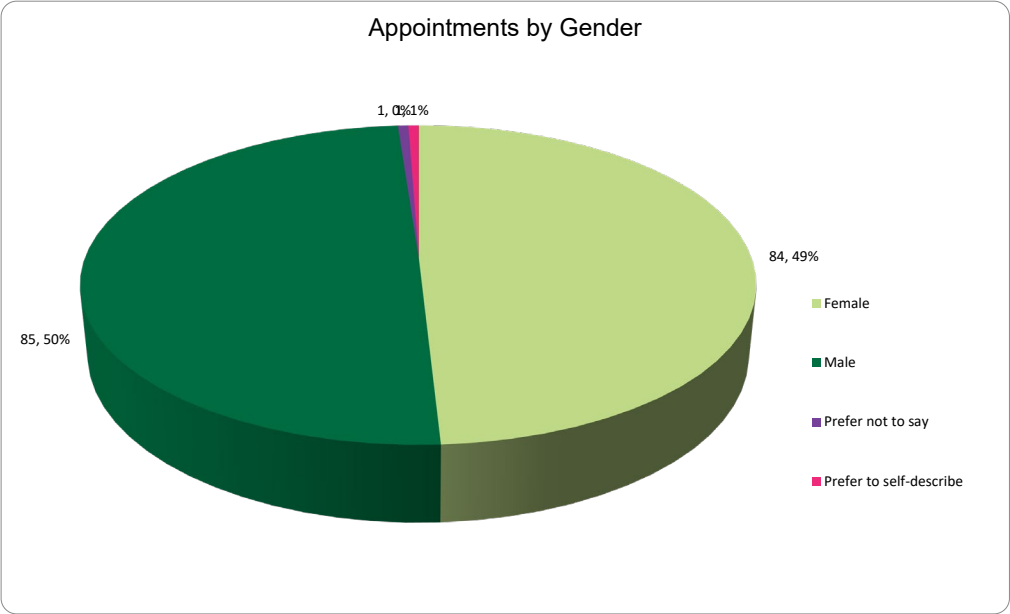


Applicants by Ethnicity



Gender

	Appointments	Applicants
Female	84	69
Male	85	81
Prefer not to say	1	2
Prefer to self-describe	1	1



Assembly Goals 2022

Assembly Goals set at
December 4, 2021 retreat

1. Housing - Assure adequate and affordable housing for all CBJ residents

AA*	Implementing Actions	Responsibility	Notes:
A P	Revise and improve Title 49 to facilitate housing	Assembly, Planning Commission, Manager's Office, CDD	
B P/F	Implement projects & strategies that advance the goals of the Housing Action Plan	Assembly, Manager's Office	
C P/F/ O	Continue a robust use of the Affordable Housing Fund and its sustainability	Assembly, Manager's Office	
D P/F	Reduce barriers to downtown housing development	Assembly, Manager's Office, CDD	

2. Economic Development - Assure Juneau has a vibrant, diverse local economy

AA*	Implementing Actions	Responsibility	Notes:
A F/O	Update the Comprehensive Plan	Assembly, Planning Commission, Manager's Office, CDD	
B O	Adopt and implement strategies developed by the Visitor Industry Task Force to mitigate impacts & increase economic benefits of tourism	Assembly, Manager's Office, Docks & Harbors	
C P/F/ O	Examine options for a tourism governing structure that mitigates impacts & increases economic benefits of tourism	Assembly, Manager's Office, Docks & Harbors	
D P/F/ O/S	Implement project strategy for Juneau Economic Plan, including revitalizing downtown, with regular updates	Assembly, Manager's Office	
E F	Explore financing for the Capital Civic Center	Assembly, Manager's Office, Finance	
F P/F/ S	Support Eaglecrest Summer Operations Task Force & self-sufficiency of Eaglecrest	Assembly, Manager's Office, Eaglecrest	
G P/F	Pursue and plan for West Douglas and Channel Crossing	Assembly, CDD, Planning Commission, Manager's Office	

3. Sustainable Budget and Organization - Assure CBJ is able to deliver services in a cost efficient and effective manner that meets the needs of the community

AA*	Implementing Actions	Responsibility	Notes:
A P/F	Develop strategy for fund balance and protect restricted budget reserve	Assembly, Manager's Office, Finance	
B P/F	Continue to evaluate sales tax structure including equity and evaluate removing sales tax on food	Assembly, Manager's Office, Finance	
C P	Long term strategic planning for CIPs	Assembly, Manager's Office, EPW	
D P/F	Reduce mil rate as appropriate	Assembly, Manager's Office, Finance	
E F/O	Allocate resources to implement Assembly goals	Assembly, Manager's Office, Finance	
F F/O	Maintain Assembly focus on deferred maintenance including BRH and JSD.	Assembly, Manager's Office, EPW, all operating departments with facilities	

*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue

Assembly Goals 2022

Assembly Goals set at
December 4, 2021 retreat

4. Community, Wellness, and Public Safety - Juneau is safe and welcoming for all citizens

	AA*	Implementing Actions	Responsibility	Notes:
A	P/O/S	Acknowledge and honor Juneau's indigenous culture, place names, naming policy, and recognize Elizabeth Peratrovich Day	Assembly, Manager's Office	
B	P/S	Explore government to government relations with tribes	Assembly, Manager's Office	
C	P/F/O	Examine social service funding levels and process	Assembly, Manager's Office	

5. Sustainable Community - Juneau will maintain a resilient social, economic, and environmental habitat for existing population and future generations.

	AA*	Implementing Actions	Responsibility	Notes:
A	P/O	Develop a zero waste or waste reduction plan	Assembly, Manager's Office, EPW, Finance	
B	P/O	Develop strategy to measure, track and reduce CBJ energy consumption.	Assembly, Manager's Office, all departments	
C	P/O/F	Implement projects and strategies that advance the goal of reliance on 80% of renewable energy sources by 2045	Assembly, Manager's Office, all departments	
D	P/F	Develop a climate change adaptation plan	Assembly, Manager's Office	
E	P/O/F	Develop strategy to reduce abandoned/junked vehicles	Assembly, Manager's Office, EPW, Law, P&R, D&H	

*Assembly Action to Move Forward: P = Policy Development, F = Funding, S = Support, O = Operational Issue

(d) on the Attorney's own initiative to correct errors not otherwise correctable in any section or to make amendments to Title 01.45 the Conflict of Interest Code, Title 01.50 the Appellate Code, Title 01.60 the Regulation Procedures Code, Title 03.30 the Code Enforcement Code, Title 42 the Penal Code, or any section imposing duties on the Attorney.

2. For presentation to a standing or ad hoc Assembly committee only by vote of the committee, request of its chair, or by direction of the Assembly.

B. Procedure. Upon presentation of an ordinance, any member may move that it be introduced and set for public hearing, referred to committee, deferred, or rejected as provided in Charter section 5.3. If the motion is for referral to committee, the Mayor shall refer the ordinance to the appropriate committee. The Mayor's referral may be changed by a majority vote of the members of the Assembly. If the motion is for introduction, the motion shall set a date for the public hearing. All such motions may be amended.

RULE 5. COMMITTEES.

A. Standing Committees. The Assembly shall have the following standing committees:

1. Committee of the Whole
2. Finance Committee
3. Human Resources Committee
4. Lands, Housing, and Economic Development Committee
5. Public Works and Facilities Committee
6. Joint Assembly/School Facilities Committee (per Charter 13.8)

Any member of the Assembly may sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee shall have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed at committee meetings other than those designated as work sessions.

B. Special Committees. The Assembly shall have such special committees as may be considered necessary. Special committees automatically terminate upon completion of the committee's assignment.

C. Selection, Process and Duties of Committees of the Assembly.

1. Standing Committees.
 - (a) With the exception of the Committee of the Whole, the Finance Committee, and the Human Resources Committee in proceedings pursuant to Rule 5(C)(2)(f), there shall be not more than four Assemblymembers appointed to each standing committee of the Assembly. Each Assemblymember will be appointed to at least one,

but not more than three, standing committees, in addition to the Finance Committee and the Committee of the Whole.

- (b) Nominations for standing committee appointments and for the position of chair of each such committee shall be made by the Mayor, and shall be subject to ratification by the Assembly. In making nominations for committee appointments, the Mayor shall strive to ensure, to the extent reasonably possible, that there is a balance and diversity of opinion, viewpoints, and perspective among the Assemblymembers nominated for committee membership, and that there is at least one Assemblymember nominated for appointment to each committee who has expertise in the areas assigned to the committee.
- (c) Each year following the regular municipal election, all Assemblymembers will be given an opportunity to indicate in writing which of the standing committees they request to serve on. At least two of the nominations for appointment for each standing committee shall be made from those Assemblymembers, if any, who have requested to serve on the committee for which the appointments are to be made. The nomination for membership and chair positions shall be made by the Mayor and ratified by the Assembly within seven days of the first meeting after the certification of the regular municipal election each year. All committee members shall be appointed to serve for a term expiring upon ratification by the Assembly of the committee appointments following the next regular municipal election. All committee members serve at the pleasure of the Assembly.
- (d) A standing committee may at the call of its chair or the vote of its membership take up any matter within the scope of its charge established by these rules and not pending as legislation authorized by the Assembly. Matters not within the scope of any standing committee, or within the scope of more than one standing committee shall be assigned by the Mayor.
- (e) Each committee shall refer information to and coordinate activities with other appropriate committees. Issues referred to another committee and any directions to the Manager must have the concurrence of a majority of the committee members.

2. Human Resources Committee. The Human Resources Committee may take up issues relating to the health and well-being of Juneau citizens and their participation in local government. The duties of the Human Resources Committee shall include:

- (a) Nominating citizens to all CBJ boards and commissions. Appointment to such bodies shall be made by the full Assembly;
- (b) Making recommendations to the full Assembly regarding the issuance, renewal or transfer of liquor licenses, restaurant designation permits, and marijuana licenses;

- (c) Reviewing and proposing amendments to these Rules;
 - (d) Reserved.
 - (e) Overseeing Juneau's relations with its sister cities;
 - (f) Membership for Certain Appointments. The Human Resources Committee shall meet as needed to recommend appointments to the Planning Commission, the Hospital Board, the Ski Area Board, the Docks and Harbors Board, the Airport Board, and the Systemic Racism Review Committee. The Mayor and all Assemblymembers shall serve as members of the Committee and the Human Resources chair shall serve as chair at these meetings.
3. Finance Committee. The Finance Committee may take up issues relevant to the fiscal status of the CBJ. The Mayor and all Assemblymembers shall serve as members of the Finance Committee. Finance Committee meetings will be conducted as work sessions unless public testimony is permitted by call of the Chair at least 24 hours in advance of the meeting. The duties of the Finance Committee shall include:
 - (a) Review of the Manager's proposed budget and recommendations to the Assembly for a final budget;
 - (b) Review of the fiscal policies of the CBJ as deemed necessary by the committee.
 4. Committee of the Whole. The Committee of the Whole may take up those issues within the jurisdiction of multiple committees and those warranting detailed review prior to consideration by the Assembly. The Mayor and all Assemblymembers shall serve as members of the Committee of the Whole. Generally, the rules of the Assembly shall be followed in the Committee of the Whole, provided that, at the discretion of the chair, the rules may be relaxed and the rules relating to participation by the presiding officer and the number of times a member may speak shall not be in effect unless otherwise ordered by a majority of the committee. In preparing the committee agenda the chair shall consult with the Mayor. Committee of the Whole meetings will be conducted as work sessions unless public testimony is permitted by call of the Chair at least 24 hours in advance of the meeting.
 5. Lands, Housing, and Economic Development Committee. The Lands, Housing, and Economic Development Committee may take up issues relevant to the lands, housing, economic development, water or air within the City and Borough. The duties of the Lands, Housing, and Economic Development Committee shall include recommendations to the Assembly regarding:
 - (a) The preparation and revision of a land management plan and the acquisition and disposal of CBJ lands;
 - (b) The administration of the lands fund and the mineral holdings of the CBJ;