

CBJ DOCKS AND HARBORS BOARD
REGULAR MEETING AGENDA
For Thursday, January 30th, 2014

- I. Call to Order** (5:30 p.m. at the CBJ Assembly Chambers.)
- II. Roll** (Greg Busch, John Bush, Tom Donek, Bob Janes, David Logan, Mike Peterson, Budd Simpson, Scott Spickler, and Kevin Jardell).
- III. Approval of Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED.
- IV. Approval of December 12th, 2013 Regular Board Meeting Minutes and December 12th, 2013 Work Session Minutes.**
- V. Approval of January 23rd, 2014 Special Board Meeting Minutes for 16B Bid Award**
- VI. Public Participation on Non-Agenda Items** (not to exceed 5 minutes per person, or twenty minutes total time).
- VII. CONSENT AGENDA**
 - A. Public Requests for Consent Agenda Changes**
 - B. Board Member Requests for Consent Agenda Changes**
 - C. Items for Action**

1. Personnel Changes FY15/FY16 (see attached correspondence)

Recommendation - Docks & Harbor responsibilities have and expectations have grown with the Auke Bay Loading Facility and desire for extended summer operations with the downtown harbors. Additionally, increased responsibility for the administrative workforce requires changes to our staffing levels. I recommend adding two additional summer Harbor Technician, filling the vacant Administrative Officer position and upgrading the Statter Harbor Administrative Assistance from a Level I to Level II.

2. Aurora Harbor Rebuild, DH12-160, Additional Engineer Services (\$49,680) (see attached correspondence)

Recommendation - Additional engineering design services have been requested for the final Aurora Harbor Rebuild project which include but not limited to dredging design, gangway float and enclosure, and upland infrastructure modifications to utilities. The Port Engineer has reviewed the \$49,680 fee proposal as fair and reasonable.

3. Alaska Marine Exchange Long Term Lease (see attached correspondence)

Recommendation -Alaska Marine Exchange is now in a leadership role in moving forward and is seeking commitment from CBJ for development of the Marine Services Building. I recommend Docks & Harbors enter into a 15-year lease agreement to the purposes of relocating the Port Office to the proposed facility to be built and managed by the Alaska Marine Exchange. However, given the multitude of details necessary for the entire property to be effectively developed (i.e. management of the sculpture, maritime

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interpretive center, rest rooms, parking, seawalk, etc), I recommend Docks & Harbors refer the real property lease to the CBJ Manager for coordination.

VIII. OLD BUSINESS:

1. Docks & Harbors By-Laws.
Presentation by

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO APPROVE THE BY-LAWS WITH THE CHANGES AND ADDITIONS FROM THE DECEMBER 12TH, 2013 WORK SESSION AND SEND TO THE ASSEMBLY FOR FINAL ADOPTION.

IX. NEW BUSINESS:

1. 95% Design Approval Aurora Harbor Rebuild Phase I
Presentation by the Port Engineer

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO APPROVE THE AURORA HARBOR REBUILD PHASE I PROJECT AS PRESENTED.

2. ALASKA GLACIER SEAFOODS ACCESS TO AUKE BAY LOADING FACILITY
Presentation by Port Director

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO GRANT ALASKA GLACIER SEAFOODS A LEASE AMENDMENT ENABLING ACCESS TO THEIR FACILITY THROUGH THE AUKE BAY LOADING FACILITY FOR THREE YEARS.

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3. FY2015 MOORAGE RATE

Presentation by Port Director

Board Questions

Public Comment

Board Discussion/Action

MOTION: TO ADJUST FY15 MOORAGE RATES 1.5% AS AUTHORIZED UNDER 05 CBJAC CHAPTER 20 (SMALL BOAT HARBOR FEES AND CHARGES)

X. Items for Information/Discussion.

1. Electrification of the proposed new cruise ship berths
Presentation by Duff Mitchell – Juneau Hydro Power
2. Statter Harbor “C Float” Weather Damage & Assessment Report
Presentation by Port Director

XI. Committee and Board Member Reports

1. OPS/Planning Committee Meeting – January 23rd, 2014
2. Finance Committee Meeting – January 28th, 2014
3. Member Reports

XII. Port Engineer’s Report

XIII. Harbormaster’s Report

XIV. Port Director’s Report

XV. Assembly Liaison Report

XVI. Board Administrative Matters

- a. OPS/Planning Committee Meeting – February 20th, 2014
- b. Finance Committee Meeting– February 25th, 2014
- c. Board Meeting – February 27th, 2014

XVII. Adjournment