

CBJ DOCKS & HARBORS BOARD
FINANCE MEETING MINUTES
For Tuesday, March 25th, 2014

- I. Call to Order** Harbor Board Finance Committee Meeting was called to order at 5:01pm in **Room 224, City Hall.**
- II. Roll Call** The following Finance Committee members were present: Greg Busch, Mike Peterson, Scott Spickler, and Tom Donek.
Also in attendance were the following: Carl Uchytel – Port Director, Teena Scovill – Port Administrative Assistant III, Angelica Lopez-Campos – CBJ Accountant II.
- III. Approval of Agenda.**
MOTION BY MR. SCOTT SPICKLER: TO APPROVE THE AGENDA AS PRESENTED.
Motion passed with no objection.
- IV. Public Participation on Non-Agenda Items:** None.
- V. Approval of February 25th, 2014 Finance Committee Meeting Minutes.**
MOTION BY MR. MIKE PETERSON: TO APPROVE THE FEBRUARY 25, 2014 FINANCE MEETING MINUTES AS PRESENTED.
Motion passed with no objection.
- VI. Old Business**
1. FY15/FY16 Proposed Budget
Presentation by the Port Director
Mr. Uchytel stated the budget has been brought back to the Finance Committee after the preliminary approval from the last board meeting on February 25, 2014 in order to have additional time for review.

Committee Questions

Mr. Spickler stated after his review of the budget he would like to recommend rejecting the landscape charge that is being imposed by the city Parks & Recreation department to the Docks & Harbors department in the amount of \$45,000.00. He also stated he would like to cut the travel expenses for sending Docks & Harbors employees to the Seattle Boat Show.

Mr. Donek asked if the landscape charge comes out of the Docks Budget.

Mr. Uchytel answered yes. Docks was not charged by the Parks & Recreation Department in the past for the maintenance of shrubs and flowers and now due to City Budget issues Parks & Recreation can no longer afford not to be compensated by the Docks Department.

Mr. Donek asked if we refuse to pay this do we have another use for the \$45,000.00.

Mr. Uchytel answered it would just stay as additional revenue and not be specifically allocated elsewhere.

CBJ DOCKS & HARBORS BOARD

FINANCE MEETING MINUTES

For Tuesday, March 25th, 2014

Mr. Donek asked if we are subject to losing more funds due to the budget deficit of the City.

Mr. Uchytel answered the other city departments will be asked to cut their budgets but since Docks & Harbors is an enterprise the city budget issues should not affect us.

Mr. Donek stated since we are now getting charged by Parks & Recreation for landscaping we will see more charges from other departments coming our way.

Mr. Uchytel stated we pay \$310,000.00 a year to the city for use of city departments such as finance and legal.

Mr. Busch stated since the landscape charge is new to Docks & Harbors it appears to be directly related to the city budget short fall, are there any services that are provided by Docks & Harbors to the other departments that we could charge for.

Mr. Peterson stated he sees this to come in the future other departments are going to charge all enterprise departments. He suggested rejecting the landscape charge.

Mr. Busch stated he assumes we are not the only department being charged for services by other city departments.

Mr. Spickler stated he believes we need to make sure we defend our Docks & Harbors budget so we can proactive to monitor all expenses.

Ms. Lopez-Campos advised Docks & Harbors could go to Parks & Recreation to get a description of the charges.

Mr. Spickler stated he would like to see the estimated \$5,000.00 used for employee travel to the boat show eliminated and he would like to reject the \$45,000.00 landscape charge.

Mr. Uchytel answered it is up to the board on whether or not they support the boat show.

Public Comment – None.

Committee Discussion/Action

Mr. Busch is supportive of sending personnel to the Seattle Boat Show and supportive of the Docks & Harbors budget as is.

Mr. Donek stated if we reject the landscape charges it will add a burden to the Assembly for the budget issues. He stated he is in favor of the budget as is.

Mr. Busch stated as an enterprise board we need to maintain a certain profit for our bond requirements and our capital improvement expenditures.

CBJ DOCKS & HARBORS BOARD

FINANCE MEETING MINUTES

For Tuesday, March 25th, 2014

Mr. Peterson stated he would like to forward the proposed budget to the full board and reject the landscape charge so we can preserve our revenues. If the city assembly directs us to absorb this \$45,000.00 then we do so.

Mr. Spickler added we will have an increase to our payroll with the increase in PERS contributions that are required.

MOTION BY MR. MIKE PETERSON: TO FORWARD THE DOCKS AND HARBORS FY15/FY16 PROPOSED BUDGET FOR APPROVAL WITH THE EXCEPTION OF DISCUSSING THE LANDSCAPE LINE ITEM.

VII. Items for Information/Discussion

1. FY15/FY16 Budget Power Point presentation for the Assembly April 23rd.

Ms. Teena Scovill showed a Power Point of the Docks & Harbors FY15/FY16 budget that will be presented to the City Assembly on April 23, 2014. Ms. Scovill went through each slide and explained the details based on the budget report.

VIII. Staff & Member Reports.

Presentation by the Port Director

Mr. Uchytel stated that Docks & Harbors is still working with Mr. Charles Horan on the appraisal regarding the Tram lease rent with Goldbelt. Goldbelt is requesting Horan & Company to fact check the appraisal. Docks & Harbors will have to pay for this. Mr. Uchytel also stated the Cultural Preservation lease will be protested by Goldbelt.

Mr. Uchytel stated the Harbormaster, Mr. David Borg, started work today.

Mr. Paul Swanson – Juneau, AK

Mr. Swanson added he is in favor of sending staff to the Seattle Boat Show to represent Juneau.

IX. Committee Administrative Matters.

1. Next Finance Committee Meeting April, 22nd, 2014

X. Adjournment.

The Finance Committee adjourned at 6:14pm.