

CBJ DOCKS AND HARBORS BOARD
REGULAR MEETING AGENDA
For Thursday, July 30th, 2020

Join Zoom Meeting

<https://juneau.zoom.us/j/96901543436?pwd=dUFleU1NQTVkY01JVmVLdEw1ZW9OQT09>

Meeting ID: 969 0154 3436

Password: 365034

Or Via Phone

(253) 215-8782

Meeting ID: 969 0154 3436

Password: 365034

- I. Call to Order** (5:00 p.m. via Zoom)
- II. Roll** (James Becker, Chris Dimond, Steven Guignon, James Houck, David Larkin, Mark Ridgway, Annette Smith, Bob Wostmann, and Don Etheridge)
- III. Approval of Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED.
- IV. 1. Approval of June 25th, 2020 Board minutes.**
2. Approval of July 22nd, 2020 Special Board minutes.
- V. Public Participation on Non-Agenda Items** (not to exceed five minutes per person, or twenty minutes total time).
- VI. Consent Agenda – None**
- VII. Unfinished Business - None**
- VIII. New Business –**

- 1. Decision to and Assignment of FY2021 Board Special Ad Hoc Committees:
 - A. Finance Sub-Committee
 - B. Visitor Industry Task Force Work Group
 - C. Commercial Use of Docks & Harbors Property Policy Work Group
 - D. Liaison to CBJ Assembly Lands Committee
 - E. Liaison to South Douglas/West Juneau Plan
 - F. Liaison to Auke Bay Plan Steering Committee
 - G. Port Director's Evaluation Committee
 - H. Other Committees
- Presentation by the Port Director

Committee Questions

CBJ DOCKS AND HARBORS BOARD
REGULAR MEETING AGENDA (CONTINUED)
For Thursday, July 30th, 2020

Public Comment

Committee Discussion/Action

MOTION: TO APPROVE FY2021 BOARD AD HOC COMMITTEES AS DISCUSSED.

IX. Items for Information/Discussion

1. American Association of Port Authorities (AAPA) – Support Letter
Presentation by Port Director

Committee Discussion/Public Comment

X. Committee and Member Reports

1. Operations/Planning Committee Meeting- Wednesday, July 22nd, 2020.
2. Member Reports
3. Assembly Lands Committee Liaison Report
4. Auke Bay Steering Committee Liaison Report

XI. Port Engineer's Report

XII. Harbormaster's Report

XIII. Port Director's Report

XIV. Assembly Liaison Report

XV. Board Administrative Matters

- a. Ops/Planning Committee Meeting – Wednesday, August 19th at 5:00pm
- b. Board Meeting – Thursday, August 27th at 5:00pm
- c. Finance Sub-Committee Meeting Scheduling

XVI. Adjournment

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES
For Thursday, June 25th, 2020

I. Call to Order

Mr. Etheridge called the Regular Board Meeting to order at 5:05 pm in the Port Directors Office via Zoom.

II. Roll Call

The following members were present via zoom or in person: Jim Becker(in person), Chris Dimond, Mark Ridgway(in person), Budd Simpson, Annette Smith, Bob Wostmann, and Don Etheridge(in person).

Absent: Steve Guignon, and James Houck

Also present at the Port Directors Office were the following: Carl Uchytel-Port Director, Erich Schaal- Port Engineer, Matt Creswell – Harbormaster, Teena Larson- Administrative Officer, and Dick Somerville – PND Engineers.

III. Approval of Agenda –

Mr. Uchytel recommended to move (X. Items for Information) to after the Consent Agenda

MOTION By MR. RIDGWAY: TO APPROVE THE AGENDA AS AMENDED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

IV. Approval of Minutes May 28th, 2020 Board Minutes.

Mr. Wostmann wanted to change the word connect to construct on page two of ten of the May 28th minutes.

Minutes were approved as amended.

V. Special Order of Business.

Mr. Uchytel recognized downtown Harbor Officer Doug Liermann as Employee of the Quarter. Mr. Liermann was given a plaque and a \$100 check.

Mr. Uchytel bid farewell to departing Board member Mr. Simpson. Mr. Simpson served the Board with distinction for over 21 years. He was given a jacket with his name and the years he served on the Board.

VI. Public Participation on Non-Agenda Items – None

VII. Consent Agenda –

- A. Public Requests for Consent Agenda Changes- None
- B. Board Members Requests for Consent Agenda Changes-None
- C. Items for Action

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

1. Clean Vessel Act (CVA) Grant Acceptance

RECOMMENDATION: THAT THE ASSEMBLY ACCEPT \$75K CLEAN VESSEL ACT GRANT ADMINISTERED BY THE ALASKA DEPARTMENT OF FISH & GAME FOR SEWAGE PUMP OUT FACILITIES AT HARRIS AND STATTER HARBORS.

2. Appropriation of funds required to match Clean Vessel Act Grant Acceptance

RECOMMENDATION: THAT THE ASSEMBLY APPROVE AN ORDINANCE APPROPRIATING THE SUM OF \$90,000 AS PARTIAL FUNDING FOR THE STATTER IMPROVEMENTS PHASE III CAPITAL IMPROVEMENT PROJECT.

3. Permit Adjustment –Loading Permits (05 CBJAC 10.060)

RECOMMENDATION: FOR THE REMAINDER OF THE 2020 SEASON, ANY OPERATOR WISHING TO SECURE A LOADING ZONE PERMIT SHALL PAY A \$5 APPLICATION FEE IN TOTAL.

4. Permit Adjustmant – Passenger-for-Hire Fee (05 CBJAC 20.080)

RECOMMENDATION: FOR THE REMAINDER OF THE 2020 SEASON, ANY OPERATOR WISHING TO SECURE A PASSENGER-FOR-HIRE PERMIT SHALL PAY \$100 APPLICATION FEE IN TOTAL.

MOTION By MR. RIDGWAY: TO APPROVE THE CONSENT AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Consent agenda items approved as presented.

VIII. Unfinished Business – None

IX. New Business –

1. Award of Professional Services Contract to Haight & Associates for Cruise Ship Dock Electrification Study.

Mr. Uchytel said back in May, with the RFP selection process, Haight & Associates was selected as the preferred contractor. With the award of this proposal, Haight & Associates can commence with the design efforts to study and evaluate to ensure we have sufficient power capacity in Juneau to move forward with a design that would power one or both of the City owned cruise ship docks. The process to negotiate with Haight & Associates was to meet with Ben Haight, who is currently online, and make sure all the elements in the RFP were clear and to ask for a fee proposal for the work. The fee negotiated was \$226,895 which will also cover the elements of the anticipated scope of services. Staff's expectations are that work would be completed in about nine months. Mr. Uchytel is asking the Board tonight to approve an award to Haight & Associates to complete required requisite design elements and studies to advance the electrification of the two City owned cruise ship docks.

Board Questions –

Mr. Etheridge asked how this was funded?

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

Mr. Uchytel said this study is being funded with Marine Passenger fees and there is \$350,000 set aside currently. This will be a time and material contract and the \$226,895 proposal is for all elements in the RFP.

Mr. Wostmann asked what item #26 Responsiveness is referring to?

Mr. Uchytel said this is a boiler plate contract that is from the CBJ Finance Department and has been through CBJ Law.

Mr. Schaal said once CBJ signs the contract they have two days to sign agreeing to the work.

Public Comment – None

Board Discussion/Action

MOTION By MR. RIDGWAY: TO RECOMMEND THE ASSEMBLY AWARD A PROFESSIONAL SERVICES CONTRACT TO HAIGHT & ASSOCIATES INC FOR \$226,895 TO CONDUCT THE CRUISE SHIP DOCK ELECTRIFICATION STUDY AND ASK UNANIMOUS CONSENT.

Motion passed with no objection.

X. Items for Information/Discussion

1. American Association of Port Authorities (AAPA) Membership

Mr. Uchytel said the president and CEO of AAPA Chris Connor and Ed O'Connell from the east coast is attending by zoom meeting tonight. He said last week, at the Operations/Planning meeting, he gave an overview of what AAPA was. Docks & Harbors has been an associate member for the last couple of years and now it is time to become a full member or let our membership terminate. He said Mr. Connor and Mr. O'Connell is here to address the Board on the benefits of being a member of the AAPA.

Mr. Connor went through a power point presentation in the agenda packet which showed the value to the Port of Juneau for being a corporate member and what AAPA does.

Board Discussion/Public Comment

Mr. Ridgway asked how AAPA was a part in the fisheries money for Alaska and if Juneau doesn't become a corporate member there is nothing available? With the current financial hardship due to COVID it will be difficult to justify paying the large amount of membership fees.

Mr. Connor said AAPA had nothing to do with the \$300 billion fisheries money. This is a classic Washington major piece of legislation that when the dust settles and you read the fine print, you ask yourself where that come from. This probably came from on the floor lobbying and positioning between Senators and Congressmen in the States where the \$300 billion went which was Alaska, Washington, California, Oregon, Hawaii, as well as America Samoa, Guam, and federally recognized tribes in Alaska and the West

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

Coast. AAPA did drill down into the details once the bill was passed and reached out to members that may have been able to take advantage of these funds and encouraged them to pursue it to get any funding that might be available. He said answering the membership question, the way AAPA bylaws read is that we have an introductory membership that public ports can take advantage of for three years. Which is what Docks & Harbors has been at a discounted rate for the last three years. After the three years, the membership goes to the same common rate as all ports pay plus a proportional share of the government relations cost. He said he recognizes the financial difficulty every port is experiencing. The timing for the pandemic is not ideal but with the exception of very few members, members have renewed their membership and staying with AAPA because the value.

Ms. Smith asked;

1. What is AAPA plans for “growing the pot” next year?
2. Is there any willingness on the AAPA Board to extend the introductory membership until the COVID19 issues ease?

Mr. Connor said to answer question one above, these are programs already authorized by Congress. AAPA goes to the appropriators each year and try to build a case for how many dollars should be put in the programs, like PIDP, DERA, and INFRA. To build our case we use data collected from our members. AAPA trys to make the case that the need for these funds are greater that the year before. Ports are historically under funded from the federal government. Not only does AAPA try to improve funding for the current programs but work on new needs as well. He said answering question two above, keeping Juneau as a member is his first priority but the struggle is to be fair to all members. There are also members that are experiencing financial hardship due to the pandemic but are still paying their portion of the dues. He wants to work with Juneau to keep as a member.

Public Comment

Mr. Kirby Day, Juneau,

Mr Day said he recommended to work with CLIAA on a common set of procedures for opening back up again.

Mr. Connor said AAPA would go to CDC and tell them how they will open up.

Mr. Dennis Watson, Juneau, AK

Mr. Watson said he looked on the AAPA website and last years membership was around \$5,400 and now it is rising to \$10,000. How much additional revenue is AAPA taking in as a total for your organization with that increase and what is AAPA’s plan to spend it?

Mr. Connor said the reality of the \$5,400 common dues was not a sustainable charge that would allow the association to continue to function. There were past practices that borrowed from one place to pay another place and vice versa and it all ran down our reserve which when I took over, there was no more reserve. He said \$10,000 is what it costs to run the base of this organization.

Mr. Uchtyl said he will look to the Board if he should proceed with membership?

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

Mr. Ridgway said he would be in favor of a reduced rate and keeping the membership.

Mr. Simpson said he is in favor of the continued membership and have the Port Director negotiate a reduced rate.

Mr. Wostmann said he was also in favor continuing the membership and to have the Port Director negotiate a reduced rate.

Ms. Smith asked what do we pay now as a introductory rate?

Mr. Uchytel said about \$1,500.

Ms. Smith said she supports it at the introductory rate and maybe a little more but not a lot more.

2. Small Cruise Ship Infrastructure Master Plan – Preferred Alternative

Mr. Uchytel said this master plan has been a years worth of work. Staff levered marine passenger fees for this project.

Mr. Schaal provided a recap and an update and Mr. Somerville with PND Engineers went over locations and initial planning layouts that rise to the top for our process in a joint power point presentation on the small cruise ship infrastructure master plan.

Mr. Schaal said in November 2018, staff put out a RFP looking for design professionals to put together this master planning study. Staff received one proposal from PND and they put together a great plan. In February 2019, PND was selected and they moved ahead. The project team is made up of PND Engineers, led by Dick Somerville, McDowell Group, providing the market and economic analysis, Corvus Design, facility inventory and planning document, Marine Exchange of Alaska, providing the vessel traffic and navigation assessment, and Northwind Architects that will give it the polished look. Some of the project outcomes are to identify cruise ship forecast to market trends which was really important to us. Staff needed to know what is on the horizon, what the different operators that use Juneau as a turn port are thinking and planning as staff strives to provide the best facilities and services that we can to support and increase that important market share in Juneau. Staff also wanted to know what infrastructure the small cruise ships would find useful. The downtown small cruise ships overlap with yachts and larger fishing vessels. If we want to expand the infrastructure we want to make sure we are providing the amenities that the small cruise lines need. With any new infrastructure we needed to know cost estimates, and be thorough with the infrastructure choices. The final thing that will come out of this project is a useful and concise informative master plan that can be used for the next decade. In July 2019, there was a two day facility inventory field operation, we started at the South end of town and went to more than 15 sites through out the borough looking at all these sites as possible locations and evaluating them for different uses. Throughout the summer and into the early spring of 2020, McDowell worked on the market assessment and the economic analysis. This provided really good information with our own internal information with the number of vessels we serve and the number of vessels turned away to help come up

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

with the goal of increasing our moorage capacity. In March 2020, staff started working on the top sites that we wanted further information on. Now in June we are here to share the information. Next step is to move into the public involvement stages with completion toward the end of this year. The initial directive was to look at possible locations from Taku Harbor to Echo Cove. A lot of the locations were discarded quite quickly for obvious reasons but what this allowed us to do was to create a site capability matrix. Thirteen sites were evaluated for the most feasible and economical developmental location. This information paired with the information from McDowell which helped to refine the top locations further. This process will help all see how the top locations were chosen.

Mr. Somerville said this work is being done in two phases. He will be focusing on the second phase. This part was looking at concept designs for the top locations. In the McDowell group studys, the cruise passengers want to be in downtown Juneau, there is a need for 700LF more to service the small cruise ships. This is the criteria used to find the best site. One option is in Auke Bay, the Industry did say they would go there if they can't go downtown, another option is at the Little Rock Dump, Harris Harbor, and the NOAA/Seadrome area which is emerging as the preferred site at this time. He showed the Auke Bay location. In this plan the existing wave attenuator would be removed and replaced with a finger that would provide additional 5,000LF moorage. Seaward of this there would be a new wave attenuator installed. The rest of the five sites are all downtown, the Little Rock Dump which is the southern most site, Douglas Harbor, Harris Harbor, the Norwegian Cruise Lines development site, and the NOAA/Seadome site. He went over each site and showed the concept for each location. The Little Rock Dump, Douglas Harbor, Harris Harbor, and the Norwegian Cruise Lines site all do not meet all the Industry needs. The NOAA/Seadrome site has risen to the top location for the Small Cruise Ship Infrastructure. Mr. Somerville went over the plan and the amenities for the site. There is room for 700LF additional moorage and plenty of uplands for parking and staging. This location provides flexibility for the seawalk extension and connection to Gold Creek and downtown. It meets the cruise line desire to be centralized downtown. There is support from the other property owners, NOAA and Goldbelt, but there are a lot of details still needing to be worked out. Docks & Harbors also supports this location for the small cruise ship moorage future development.

Mr. Schaal said the next steps are to receive the Boards feedback and then move into the public involvement opportunities. Staff would then compile all the comments received in the process and use those to complete the master planning document.

Board Discussion/Public Comment

Mr. Becker said the Mayor's task force for tourism received a lot of comments, "they don't want tourism to increase", and this seems like cramming a lot of the smaller cruise ships in this area will get a lot of people upset. He said some of the other areas looked at would be more suitable and not right in the middle of the congestion.

Ms. Smith asked with the COVID 19 closure of Canadian ports, do you foresee in the future an increase in US registered small cruise ships?

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

Mr. Somerville said that would be a McDowell question.

Mr. Schaal said he would think the smaller cruise ships would market their ships with the fact they are smaller and can sanitize better

Mr. Ridgway asked if PND was under contract with NCL?

Mr. Somerville said he is under contract with MRV who is under contract with NCL.

Mr. Ridgway asked if this presentation could be shared with others?

Mr. Somerville said yes with the emphasis being this plan is preliminary.

Mr. Ridgway said he believes the Juneau public may not like this location. He asked if when 16B project was being built, there was thought into using the inside of the cruise ship pontoons for the small cruise ships? Was reorganization of the pontoons one of the sites looked at for the small cruise ships?

Mr. Schaal said it was not.

Mr. Ridgway commented that he would recommend anything being built can serve a dual purpose not only used by the cruise ships but the Juneau community as well.

Mr. Etheridge commented that one of the tourism concerns was that they wanted to get people off of South Franklin Street and this plan does that.

Mr. Ridgway asked where to send comments on this plan?

Mr. Uchytel said the drawings are public. Staff will put an item on the next Operations/Planning Committee meeting agenda, Small Cruise Ship master plan review.

3. Finance Sub-Committee Meeting Plans

Mr. Wostmann said he would like to schedule a tentative meeting for the last week of July, on a Monday, Tuesday or Wednesday before the Thursday Board Meeting. At this time staff may know where we have ended up with the current fiscal year and a look ahead to FY21.

Mr. Uchytel said one thing to take into account is the fact that our new Board year starts in July. Technically the Finance Sub-Committee doesn't exist until the Board assigns it. The meeting should be after the Board meeting in July.

Mr. Etheridge said staff will plan the the Finance Sub-Committee to meet the week after the Board meeting.

Board Discussion/Public Comment

X. Committee and Member Reports

1. Operations/Planning Committee Meeting – Wednesday, June 17th, 2020

Mr. Ridgway reported the Committee discussed;

- The Visitor Task Force

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

- The COVID related motion for moorage relief
- Loading zone and passenger for hire discounted fee
- Security Cameras
- Clean Vessel Act and pump outs
- Budget Update
- AAPA presentation preparation

Mr. Becker commented that he wanted to keep the camera issue moving. He wanted to know if staff contacted Hoonah to find out about their camera system. Mr. Becker said this is a serious issue.

Mr. Etheridge commented with his efforts to reduce the crime in the Harbors since mid December he has traveled 8,765 miles, cruised the harbors for 590.5 hours and has been out every night for 298 days.

Mr. Ridgway agreed with Mr. Becker that security cameras are a serious issue and encouraged Board members to draft a motion to go on the Operations/Planning agenda.

Ms. Smith thanked Mr. Etheridge for all the security he is providing for the Harbors but what happens when he is not here. She would like to continue working on getting security cameras.

Mr. Uchytel said what he remembers from the Operations/Planning Committee meeting was that he was to bring the draft resolution with the three paragraph's stuck out back to the Operations/Planning Committee in July.

Mr. Ridgway said the removal of those paragraphs didn't change that Docks & Harbors still support cameras and we will do what ever we can to have internet in our harbors.

2. Member Reports – No report
3. Assembly Lands Committee Liaison Report – Mr. Dimond said nothing to report
4. Auke Bay Steering Committee Liaison Report – Mr. Wostmann said nothing to report

XI. Port Engineer's Report

Mr. Schaal reported:

- The Downtown Waterfront Improvement project hit another milestone. The pile driving and welding caps are complete. They are continuing with the timber gluelam deck install. They will also move upland to the sewer lift station that will serve the future bathrooms, and the driveway entrance so there will be more dirt work. Staff is working through some issues with the existing seawalk and the timber deck elevation.
- Statter Harbor phase III(A) project – PPM has additional dredging to do that was related to the movement of material during a blast. Their surveyer came back and

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

they have 634 cubic yards of dredging to do to fulfill their contract and be complete by the end of September.

- Statter Harbor phase III(B) project- Staff held the pre construction meeting with Trucano this week. They are well under way with submittals and PND is reviewing all the shop drawings required for the floats. Staff is anticipating a lot of progress this summer. Building the MSE wall is the first part of this project and that will be built by Coogan Construction. They are expecting the floats to arrive in November and installed by February.
- The Cruise Ship Security check points - They are 99.9% complete. There is a small punch list of items to complete and the construction fencing has been removed.

XII. Harbormaster's Report

Mr. Creswell reported:

- The Harbors are very busy with the gillnet opening. Some fishermen had a good opening and some had bad.
- Yachts are also starting to show up. Getting busier on reservations.
- He has been getting a lot of phone calls on the mandates for COVID 19. Everyone is just wanting to do the right thing.
- For the July 3rd fireworks there will be extra staff to keep people off the catwalks and keep a presence in the area. The AS dock will be open but the CT dock is closed due to the Lumberman.
- The Lumberman clean up is going well. Tomorrow morning the Lumberman will be moved to the outside of the CT dock to free up the inside space for fishing vessels and moorage. We were given big truck tires that staff lashed together to use as a fendering system for the Lumberman. He is working on getting a quote for the removal of hydraulic lines and the flushing of the tanks. Mr. Hinton is working on lead paint issues.

Mr. Becker asked if there was a pre inspection on Lumberman?

Mr. Creswell said there was an inspection and the Coast Guard was just back two weeks ago and they are in favor of staff plans so far.

Mr. Becker asked if after the Lumberman is all complete there will be a report on how many hours spent on clean up.

Mr. Creswell said yes, labor, dumpster fees and everything going into the clean up efforts.

XIII. Port Director's Report –

Mr. Uchytel reported:

- He has been acting Liaison with Western Marine Construction and the Army Corps of Engineers regarding the dredging work that is going on at the Aurora breakwater. They expect to be done at the end of the month. They will move to Harris Harbor next. They have about two days of armor rock work on the Harris

CBJ DOCKS AND HARBORS BOARD
REGULAR BOARD MEETING MINUTES (CONTINUED)
For Thursday, June 25th 2020

Harbor breakwater and then they will demob until October. They will come back and dredge at Harris Harbor. Staff will demolish the north end of Aurora Harbor floats and he is putting a task order together to have a contractor pull 41 timber piles so the maintenance dredging can be completed.

- Board interviews are July 1st.
- He is trying again to take over the Seadrome dock reservations that requires Assembly action.
- We brought back five seasonal employees at Part Time Limited employees and there is enough work to keep them through the end of the season. He said he would also like to put them in there normal benefitted seasonal position. The Board concurred with this recommendation.

XIV. Assembly Liaison Report – None.

XV. Board Administrative Matters

- a. Ops/Planning Committee Meeting – Wednesday, July 22nd at 5:00 pm
- b. Board Meeting – Thursday, July 30th at 5:00 pm
- c. Finance Sub-Committee Meeting Scheduling

XVI. Adjournment - The meeting was adjourned at 7:25 p.m.

CBJ DOCKS AND HARBORS BOARD
SPECIAL BOARD MEETING MINUTES
For Wednesday July 22nd, 2020

I. Call to Order

Mr. Etheridge called the meeting to order at 5:00 p.m. in the Port Director's Office in Zoom Meeting.

II. Roll Call

The following members were present in person or via Zoom Meeting: James Becker(in person), Chris Dimond, James Houck, David Larkin, Mark Ridgway(in person), Annette Smith, Bob Wostmann, and Don Etheridge(in person).

Absent: Steve Guignon

Also present were the following: Carl Uchytel – Port Director, Matthew Creswell – Harbormaster, Erich Schaal - Port Engineer, and Teena Larson - Administrative Officer

III. Approval of Agenda

MOTION By MR. RIDGWAY TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.

Motion passed with no objection

IV. Public Participation on Non-Agenda Items - None

V. New Business

1. FY2021 Docks & Harbors Board Elections

A. Election of Docks & Harbors Board Chair

Mr. Ridgway nominated Mr. Etheridge. Mr. Becker seconded the nomination. No other members nominated. No objection. Mr. Etheridge accepted the position.

B. Election of Docks & Harbors Board Vice-Chair

Mr. Ridgway nominated Mr. Becker. No other members nominated. No objection. Mr. Becker accepted the position

C. Election of Docks & Harbors Operations-Planning Chair

Mr. Becker nominated Mr. Ridgway. No other members nominated. No objection. Mr. Ridgway accepted the position.

D. Election of Docks & Harbors Operations-Planning Vice-Chair

Mr. Ridgway nominated Mr. Wostmann. No other members nominated. No objection. Mr. Wostmann accepted the position.

2. Decisions to and Assignment of FY2021 Board Special Ad Hoc Committee

This item will be discussed at the July 30th Board Meeting.

VI. Adjournment – The Special Board adjourned at 5:10pm.

July 23, 2020

The Honorable Steven Mnuchin
Secretary
U.S. Department of the Treasury
1500 Pennsylvania Avenue, NW
Washington, D.C. 20220

The Honorable Mark Meadows
Chief of Staff
The White House
1600 Pennsylvania Ave., NW
Washington, DC 20500

Dear Secretary Mnuchin and Mr. Meadows,

As you work with Congress to develop the next COVID-19 relief package, the American Association of Port Authorities (AAPA) and a nationwide coalition of ports urge the Trump Administration to request that Congress include emergency relief funding for ports in this next round of legislation. It is critical that the Trump Administration and Congress take immediate steps to ensure that our Nation's ports have the resources necessary to address the unique and unexpected challenges posed by the COVID-19 pandemic.

Our ports have kept vital goods moving to medical professionals and first responders, have ensured that our Nation's shelves remain stocked, and have enabled commerce to continue flowing during these uncertain times. U.S. coastal port total economic value generated in terms of revenue to businesses, personal income, and economic output accounts for \$5.4 trillion, roughly 26% of GDP. Prior to the COVID-19 outbreak, over 650,000 Americans were directly employed in jobs generated through the movement of marine cargo and through vessel activity, while 30.8 million total jobs were supported by cargo moving through America's deep-draft ports.

Unfortunately, the COVID-19 crisis has had an extremely negative impact on ports. We have experienced significant operating losses as commercial cargo has plummeted and passenger movements in our ports have virtually ceased. At the same time, our expenses have greatly increased due to COVID-19 protocols and precautions that we have implemented nationwide. Furloughs and layoffs have begun in the maritime industry and across the supply chain. Based upon a recent study, this pandemic could result in a direct loss of 130,000 jobs at coastal ports. To date, no funding has been provided in any of the COVID-19 legislation to assist ports and the maritime transportation system, despite emergency relief being provided to other modes of transportation.

As you consider additional actions to respond to the ongoing pandemic, we ask that you request Congress to provide \$1.5 billion for ports to cover the following business-critical expenses that ports have incurred due to COVID-19: emergency response, cleaning, staffing, workforce retention, paid leave, procurement of protective health equipment, debt service payments, and lost revenue from other related maritime transportation system operations. Reimbursement of these expenses would be authorized in the recently-introduced Maritime Transportation System Emergency Relief Act (H.R. 7515) that would allow the U.S. Maritime Administration to provide grants to cover these sorts of emergency operating expenses for ports.

Additionally, we would urge your support of an amendment to the CARES Act as part of this next COVID-19 relief package to broaden the authority of governors to provide CARES Act funds that were appropriated in that Act directly to ports in their respective states. The CARES Act does not provide express authority for governors to provide these funds to ports, and it would be significantly helpful to ports if this oversight could be addressed.

It is essential that U.S. ports maintain a state of readiness and sustain our critical responsibility in the supply chains that provide food, medical equipment, and other essential goods for the citizens of this country. Without assistance from the Trump Administration and Congress to address our pressing needs, we fear that ports will not be able to continue operations at the high level that Americans have come to depend on. We hope that you will urge Congress to provide critical emergency relief to ports in the next COVID-19 relief bill.

We are available at any time to speak with you or your staff should you have any questions or need any additional information.

Sincerely,



Mr. Christopher J. Connor
CEO
American Association of Port
Authorities



Mr. Steve Fisher
Executive Director
American Great Lakes Ports
Association



Mr. John Driscoll
Port Director & CEO
Alabama State Port Authority



Mr. Charles R. Hausmann
Port Director
Calhoun Port Authority



Captain John W. Murray
Port Director & CEO
Canaveral Port Authority



Mr. Carl Uchytel
Port Director
City & Borough of Juneau
Docks and Harbors



Deputy Comm. David Kooris
Acting Chair
Connecticut Port Authority



Ms. Deborah DeLuca
Executive Director
Duluth Seaway Port Authority



Mr. Doug Wheeler
President & CEO
Florida Ports Council



Mr. Griff Lynch
Executive Director
Georgia Ports Authority



Mr. Eric Casey
CEO
GT USA Port of Wilmington



Mr. Derek J. Chow
Deputy Director
Hawaii Department of
Transportation



Mr. Clayton Harris II
Executive Director
Illinois International Port
District



Mr. Eric B. Green
CEO
Jacksonville Port Authority



Mr. Richert Self
Executive Director
Port of Lake Charles
Lake Charles Harbor and
Terminal District



Mr. William P. Doyle
Executive Director
Maryland Port Administration



Mr. Michael Meyran
Port Director
Massachusetts Port Authority



Mr. Andrew Genn
*Senior VP of Ports &
Transport*
New York City Economic
Development Corporation



Mr. Paul J. Cozza
Executive Director
North Carolina Ports



Mr. John Wolfe
CEO
Northwest Seaport Alliance



Mr. Steve Lawrence
Interim Executive Director
Ogdensburg Bridge and Port
Authority



Ms. Kristin Decas
CEO & Port Director
 The Port of Hueneme
 Oxnard Harbor District



Ms. Kristin Meira
Executive Director
 Pacific Northwest Waterways
 Association



**PORT PANAMA CITY
 U.S.A.**
 Mr. Wayne Stubbs
Executive Director
 Panama City Port Authority



Captain Geno J. Marconi
Director
 Pease Development Authority



Mr. Jeff Theobald
Executive Director & CEO
 PhilaPort

Mr. Sean Strawbridge
CEO
 Port Corpus Christi



Mr. Jonathan Daniels
Executive Director & CEO
 Port Everglades



PORT HOUSTON

Mr. Roger Guenther
Executive Director
 Port Houston



Mr. Carlos Buqueras
Executive Director
 Port Manatee



Mr. Juan Kuryla
Port Director & CEO
 Port Miami



Mr. Adam Schlicht
Executive Director
 Port Milwaukee



Mr. Stephen Ribuffo
Port Director
 Port of Alaska



Mr. Richard J. Hendrick, Sr.
CEO
 Port of Albany



Mr. Chris Fisher
Port Director & CEO
 Port of Beaumont



Ms. Diahann Howard
Executive Director
 Port of Benton



Mr. Eduardo A. Campirano
Port Director & CEO
Port of Brownsville



Mr. Eric England
Executive Port Director
Port of Caddo-Bossier



Mr. William D. Friedman
President & CEO
Port of Cleveland



Mrs. Lisa Lefeber
CEO & Executive Director
Port of Everett



Mr. Rodger E. Rees
Port Director & CEO
Port of Galveston



Mr. Gary Nelson
Executive Director
Port of Grays Harbor



Mr. Mario Cordero
Executive Director
Port of Long Beach



Mr. Dan Stahl
Interim CEO
Port of Longview



Mr. Gene Seroka
Executive Director
Port of Los Angeles



Mr. Paul C. LaMarre III
Port Director
Port of Monroe



Mr. Edwards Anthes-Washburn
Executive Director
Port of New Bedford



Ms. Brandy D. Christian
CEO
Port of New Orleans



Mr. Danny W. Wan
Executive Director
Port of Oakland



Ms. Lorrie Taylor
Port Director & CEO
Port of Orange



Mr. William W. Scriber
Executive Director & CEO
Port of Oswego Authority



Mr. Manual Almira
Executive Director
Port of Palm Beach



Ms. Amy Miller
Port Director
Port of Pensacola



Mr. Larry A. Kelley
Port Director & CEO
Port of Port Arthur



Mr. Curtis Robinhold
Executive Director
Port of Portland



Ms. Randa Coniglio
CEO
Port of San Diego



Ms. Elaine Forbes
Executive Director
Port of San Francisco



Mr. Stephen Metruck
Executive Director
Port of Seattle



Mr. Paul G. Aucoin
Executive Director
Port of South Louisiana



Mr. Paul Anderson
CEO
Port Tampa Bay



Ms. Julianna Marler
CEO
Port of Vancouver USA



Mr. John F. Reinhart
CEO & Executive Director
Port of Virginia



Mr. Bruce P. Waterson
COO
ProvPort, Inc.



Mr. Joseph Riccio
*Port Director, Port of
Davisville*
Quonset Development
Corporation



Mr. James I. Newsome, III
President & CEO
South Carolina Ports Authority



Mr. Andrew Saporito
Executive Director
South Jersey Port Corporation



Mr. Thomas J. Winston
CEO
Toledo-Lucas County Port
Authority



Mr. Carlton Dowe
Executive Director
Virgin Islands Port Authority



Rory J. Respecio
General Manager
Port Authority of Guam

PORT ENGINEER'S PROJECT STATUS REPORT

Erich Schaal, P.E., Port Engineer

Auke Bay Loading Facility - Phase II				
TIGER Grant Reporting - Annual	On-Going	Sept. 2019	Staff	Report for Boom Truck till 2033; SeaLift till 2044
Statter Master Plan Phase III				
Phase III A - Dredging, Blasting, Soil Compaction				
Army Corps of Engineers Permit	Complete		PND	
Incidental Harassment Authorization	Complete		PND	
Eagle Permit	Complete		PND	
CBJ Building Permit	Complete		Staff	
Construction Bid	Complete	July 16, 2019	PPM	
D&H Board Approval of Bid	Complete	July 17, 2019		
Assembly Approval of Bid	Complete	July 22 2019		
Construction	In Progress	October 1, 2019	PPM	2nd Blast 3/30
Substantial Completion	Hold	May 29, 2020		
Final Completion	Hold	June 12, 2020		Work to continue until 9/30/2020 to finish dredging
Phase III B - Retaining Wall, Float Installation				
Army Corps of Engineers Permit	In Progress		PND	
Incidental Harassment Authorization	In Progress		PND	
Eagle Permit	In Progress		Staff	
Design - Bid Documents	Complete		PND	
CBJ Building Permit	Complete		Staff	
Bid/Contract	In Progress		TCC	Trucano Construction is apparent low bidder
D&H Board Approval of Bid	Complete			
Assembly Approval of Bid	Complete	4/27/2020		
Construction	In Progress	Fall 2020	TCC	Submittals being reviewed
Substantial Completion	Hold	Spring 2021		
Final Completion	Hold	Spring 2021		
Phase III C - Uplands, Restrooms				
Eagle Permit	In Progress		Staff	
Design - Bid Documents	Hold		PND	
CBJ Building Permit	Hold		Staff	
Construction Bid	Hold		TBB	
Construction	Hold	Fall 2021	TBD	
Pre-Bid Conference	Hold			
D&H Board Approval of Bid	Hold			
Assembly Approval of Bid	Hold			
Substantial Completion	Hold	Spring 2022		

PORT ENGINEER'S PROJECT STATUS REPORT

Erich Schaal, P.E., Port Engineer

Final Completion	Hold	Spring 2022		
Downtown Waterfront Improvements				
Phase I - Deck Over				
Geotech Report	Complete		PND	
Materials Procurement	Complete	June 15, 2019	Island Const.	
Army Corps of Engineers Permit	Complete		PND	
Incidental Harassment Authorization	Complete		PND	Seals only, new reduced zone size
Bid Opening	Complete	July 2, 2019	Staff	
D&H Board Approval	Complete	July 3, 2019		
Assembly Approval	Complete	July 8, 2019		
Phase I Construction	In Progress	July 15, 2019	Trucano Const.	Glu-lams complete, wood and concrete decking
Early Entry by Archipelago Property LLC	Hold	June 1, 2020		Project On Hold
Substantial Completion	Hold	October 6, 2020		
Final Completion	Hold	November 3, 2020		On Schedule
Phase II - Visitor Waiting Area and Restrooms				
Design - Bid Documents	Hold	Jan 1, 2020	PND	Working to 65% Plans with cost est
CBJ Building Permit	Hold		Staff	
Construction Bid	Hold		TBD	
D&H Board Approval	Hold			
Assembly Approval	Hold			
Phase II Construction	Hold			
Substantial Completion	Hold			
Final Completion	Hold			
Aurora - Harris Harbors Dredging				
Breakwater Repairs	Complete	May 2020	ACOE	
Dredging Activity	Hold	Fall 2020	ACOE	October 2020 - Jan 2021
Auke Bay Marine Station				
Annual Report	March		Staff	2019 Report Submitted
Subdivision	In Progress		Staff	In review by Community Development Dept.
Shared Costs with UAS	In Progress		Staff	Awaiting UA response to Amendment #1
ADOT Grant Application - Harris Anodes				
Anode Design	Hold		PND	Awaiting Grant Award
Anode Bid	Hold		Staff/PND	Awaiting Grant Award
Douglas Harbor Anodes				
Anode Design	Complete		PND	
Anode Bid	Complete	3/10/2020	Staff/PND	Global Diving and Salvage

PORT ENGINEER'S PROJECT STATUS REPORT

Erich Schaal, P.E., Port Engineer

D&H Board Approval	Complete	3/13/2020		
Assembly Approval	Complete	3/16/2020		
Contract	Complete		Global Diving	
Submittals	In Progress		Global Diving	
Construction	Hold			Jun-2020
Substantial Completion	Hold	June 5, 2020		
Final Completion	Hold	July 30, 2020		Delayed due to COVID
Statter Breakwater Safety Improvements				
Phase II	Hold			Awaiting funding
Sewage Pump-Out Improvements				
Statter Winterization	Hold		Staff	Part of SHI III(B)
Harris Winterization	In Progress		Staff	Working with Term Contractor
D&H Managed Lands - Surveys				
ASLS 2013-15 - Uplands at Tee Harbor	Hold	2020	TBD	
ATS 1682 -DIPAC-Channel Construction	In Progress	2020	PDC	Field work complete, drafting plat
ATS 1693-DIPAC Wayside Park	In Progress	2020	PDC	Field work complete, drafting plat
ATS 1694-Tee Harbor Submerged Lands	Hold	2020	TBD	
ATS 1691 - Adjacent to ABMS	Complete		PDC	Plat recorded
ATS 1692 - N Douglas Boat Ramp	In Progress		PDC	Plat being recorded
ATS 1707 - Cruise Berths	Complete		DOWL	Plat recorded
ATS 1690-Indian Cove	In Progress		PDC	Working on ADNR review comments #1
Wayside Park Float				
Dredging as Float Grounds Out	Hold			Awaiting Funding
N. Douglas Boat Launch Expansion Study				
Conceptual Design	Complete		PND	Awaiting Board direction
Aurora Harbor Re-Build - Phase III				
Phase IIIA - Demolition				
Design and Bid Documents	Hold		PND	D&H to demo in Fall 2020
Phase IIIB - Dredging				
Army Corps of Engineers	Hold	Fall 2019/2020	ACOE	Awaiting final dates for work
Phase IIIC - Float Installation				
ADOT Grant Application	In Progress		Staff/PND	Due 8/4
Small Cruise Ship Infrastructure Study				
Fee Negotiations	Complete		PND	
Data Collection/Market Study	Complete		PND	Market Analysis Complete
Planning/Conceptual Layout	Complete		PND	

PORT ENGINEER'S PROJECT STATUS REPORT

Erich Schaal, P.E., Port Engineer

Presentation to Board	Complete		PND	
Receive Comments from Board	In Progress		Staff	Comment Matrix to follow shortly
Cruise Ship Security Checkstations				
Federal Security Grant	Complete		Staff	Not Selected
Complete Bid Package	Complete		PND	
CBJ Building Permit	Complete		Staff	
Construction Bid	Complete		SEEM	Southeast Earthmovers
Pre-Bid Conference	Complete			
Board Approval	Complete			
Assembly Approval	Complete			
Construction	In Progress		Staff	
Substantial Completion	Hold	February 28, 2020		
Final Completion	Hold	7/31/2020		
Dockside Safety Guardrail				
Design	Hold			Awaiting funding - Passenger Fees FY21
Bid Opening	Hold			
Board Approval	Hold			
Assembly Approval	Hold			
Construction	Hold			
Harbor Security Upgrades				
Continued Project Development with Board	In Progress			
Statter Breakwater Deferred Maintenance				
Continued Project Development with Board	In Progress			
Large Berth Shore Power Design				
RFP Creation	Complete	May 19, 2020		RFP issued
Consultant Selection	Complete			Haight & Assoc Selected
Fee Negotiations	Complete			
Project Kick Off Meeting	Complete			
Stake Holder Interviews	In Progress		H&A	Haight conducting interviews with stake holders
2020 Build Grant App - Fisherman's Terminal				
Draft	In Progress		R&M	Reviewing Draft 1
Submission	Hold	May 18, 2020		