

**ASSEMBLY STANDING COMMITTEE MINUTES
LANDS AND RESOURCES COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

April 4, 2016 5:00 PM
Assembly Chambers

I. ROLL CALL

Kate Troll, Chair, called the meeting to order at 5:00 pm.

Members Present: Chair Kate Troll; Assembly members: Mary Becker, Jerry Nankervis, and Debbie White

Liaisons Present: Christopher Mertl, PRAC; Carl Greene, Planning Commission

Liaisons Absent: Bob Janes, Docks & Harbors

Staff Present: Greg Chaney, Lands Manager; Rachel Friedlander, Lands and Resources Specialist; Mila Cosgrove, Deputy City Manager; Rorie Watt, Director of Engineering & Public Works, Incoming City Manager; Laurie Sica, City Clerk

II. APPROVAL OF AGENDA

There were no agenda changes.

III. APPROVAL OF MINUTES

A. February 22nd, 2016

The minutes of the February 22nd, 2016 Lands Committee meeting were approved as amended.

IV. PUBLIC PARTICIPATION

There was no public participation on non-agenda items.

V. AGENDA TOPICS

A. An update on progress constructing improvements in the Renninger Subdivision

Mr. Chaney gave a brief overview of Renninger subdivision. There is only one street in the subdivision, and that is Jackie Street, which has been cleared and roughed in. The structures, or 'man holes,' will be installed next and then sewer and water lines will be put in. Development is on schedule, said Mr. Chaney. Mr. Nankervis asked who gets the trees and Mr. Chaney replied the trees are a part of the contractor's bid.

B. An update on outreach efforts requesting Letters of Interest for housing development proposals for the Renninger Subdivision

Mr. Chaney let the committee know that there has been a "request for Letters of Interest" published in the Juneau Empire multiple times, and that 150+ letters were sent out to general and service contractors. Mr. Chaney also stated that he has gone on Juneau afternoon, and has been calling people. There has been a mild response so far, and nothing new has come up. Mr. Chaney said he anticipates people will begin to submit proposals closer to the due date.

C. A verbal update on known interests to date for each Renninger lot

Mr. Chaney said the Educational Home Builder program wants Lot 3, Pacific Development Group (PDG) has expressed interest in Lots 2,3,4 (and mentioned that they will get in touch with the school so that they do not have overlapping proposals), and that the Alaskan Housing Development Corporation want Lots 6 and 7 at fair market value.

Chair Troll asked if PDG has done soil sampling and Mr. Chaney replied he has not heard directly from them and that when the road was being constructed, the contractor dug some pits and found good material. Mr. Chaney said he would be happy to let people do testing.

D. 2016 Land Management Plan Update

Mr. Chaney said the next step will be that the Land Management Plan is on to the Assembly. Lands is finalizing the ordinance, which means it will be on the May 2nd agenda for introduction and up again for public hearing and approval on May 23rd, said Mr. Chaney.

E. An update about the Lands Division's current CBJ Lena Land Sale

Mr. Chaney said there has been quite a lot of interest on the 5 Lena lots up for sale. Chair Troll asked what the level of interest is and Mr. Chaney replied there haven't been any bids yet and that usually this happens towards the last day that bids are open.

VI. STAFF REPORTS

Mr. Chaney said Lands came up with a draft of the Mobile Home Down Payment Assistance Loan Program proposal, where the CBJ would provide up to \$10,000 in a 50/50 match in the form of a low interest loan. Lands took the draft to a lending agency to ask if they had questions regarding the proposal. Ms. Becker asked if the mobile homes have to be new or used and Mr. Chaney replied the CBJ down payment assistance would apply to any mobile home that the lending agency would give a loan to. Ms. Troll asked if there were any additional banks interested in the program and Mr. Chaney replied not that he's aware of.

Mr. Chaney then introduced the new CBJ Chief Housing Officer Scott Ciambor. Mr. Ciambor said he's excited about this opportunity.

Mr. Chaney also introduced the public GIS Parcel Viewer to the Lands Committee. Ms. White volunteered to give feedback on the Parcel Viewer. Mr. Nankervis asked if JPD and Fire have access to the parcel viewer and Mr. Chaney replied he's pretty sure it's been implemented internally. Mr. Mertl asked if the program uses 5 foot accuracy and Mr. Chaney confirmed it so. Mr. Mertl then asked if the areas that are more accurate than others would be tagged since the public will be used this as a planning tool and Mr. Chaney replied by showing an example of the program's accuracy and the limitation of the program's device. The only thing that isn't available to the public yet is topography since it takes a lot of computer power to do. Ms. White said staff resources aren't needed for the topographic aspect of the program and to let the public know that staff can help if they need further this information and Mr. Chaney replied hopefully topography will be available to the public without too much staff time. Chair Troll then volunteered to test the Parcel Viewer herself.

VII. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

Mr. Mertl gave a quick update on what's been happening with Parks and Resources. Savviko Park may have an earlier closure of 11 pm for the parking lot and shelters at Sandy Beach; the 20 year old Parks and Rec Comprehensive Plan will be updated; there are two construction projects at Cope Park, including utilities improvements and making the playground accessible.

VIII. ADJOURNMENT

The meeting was adjourned at 5:30pm