



ASSEMBLY FINANCE COMMITTEE IMMEDIATELY FOLLOWING SPECIAL ASSEMBLY MEETING AGENDA

April 30, 2025 at 5:30 PM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. April 16, 2025

D. AGENDA TOPICS

2. Utility Rates & Bonds - For Action

3. Seasonal Sales Tax

4. Assembly Grants & Community Requests (7:30 pm)

5. Youth Activity Grant Funding

6. Info Only: FY26 Pending List

7. Info Only: AFC Budget Calendar

E. NEXT MEETING DATE

8. May 7, 2025

F. SUPPLEMENTAL MATERIALS

9. Assembly Grants & Community Requests

a) Centennial Hall Rates - Additional Staff Response

b) Downtown Business Association Corrected Appendix B

10. Info Only: AFC Budget Calendar - updated April 30, 2025

G. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.

ASSEMBLY FINANCE COMMITTEE MINUTES

April 16, 2025, at 5:30 PM

Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

The meeting was called to order at 5:32 pm by Chair Woll.

B. ROLL CALL

Committee Members Present: Chair Christine Woll; Paul Kelly; Maureen Hall; Neil Steininger; Ella Adkison; Alicia Hughes-Skandijs; Wade Bryson

Committee Members Present Virtually: Greg Smith

Committee Members Absent: Mayor Beth Weldon

Staff Members Present: Robert Barr, Deputy City Manager; Angie Flick, Finance Director; Adrien Wendel, Budget Manager

Staff Members Present Virtually: Katie Koester, City Manager

C. APPROVAL OF MINUTES

1. April 5, 2025

The April 5, 2025 minutes were approved as presented.

D. AGENDA TOPICS

2. School Bonds

Katie Koester, City Manager, presented the memo on page fifteen of the packet. She stated that the Assembly had given direction to the Juneau School District Facilities Committee and the Board of Education to prepare a tiered list of possible bond projects. These projects are shown at \$5 million, \$10 million, and \$15 million tiers. She stated that the Board-approved list was included in tonight's meeting packet. These projects are all considered major maintenance projects.

Ms. Koester reminded the Body that a major factor for the Assembly to consider before putting a bond on the ballot in the fall was the likelihood of school debt bond reimbursement being extended by the State. She discussed details of a model in the memo that shows what the \$15 million bond option would look like. She shared that any bond would put pressure on the debt service mill rate.

Assemblymember Smith asked, if a 2025 City bond was approved by the voters in Fiscal Year (FY) 2026 and the moratorium expired, when CBJ may expect debt reimbursement from the State of Alaska.

Angie Flick, Finance Director, replied that a possible reimbursement could be seen in FY27 or FY28 depending on whether appropriations for the reimbursement were included in the State budget.

Assemblymember Adkison asked for confirmation if the 1.08 debt service mill rate set during last year's budget cycle was needed to cover the current bond obligations or if it covered above that level.

Ms. Flick answered that the debt service mill rate set last year paid off two bond maturities early to maintain a higher debt service mill rate to cover the two bonds that ended up passing last fall. These bonds are for the public safety infrastructure and wastewater. She stated that the 1.08 debt service mill rate will be used to cover them.

Staff answered further Committee questions.

Assemblymember Adkison expressed the need to move forward with the intent to put school bonds on the ballot whether the Body believed the moratorium would be extended or not. She also stressed the need to put wastewater and water utility bonds on the ballot due to potential upcoming rate increases.

Assemblymembers Kelly and Hall expressed support for the minimum \$5 million school bond.

Assemblymember Bryson stressed the importance of utilizing a school bond for school building maintenance. He stated that a more modest bond amount might be more attractive to the voters.

Assemblymembers Hughes-Skandijs, Smith, and Steininger expressed support to hold the topic in committee for further discussion before the Body would make a decision.

Chair Woll reiterated Assemblymember Bryson's sentiment that all these needs will have to be paid for by the City at some point in the future. She shared that the goal was to find the right funding mechanisms.

3. Visitor Industry Revenue Options

Ms. Flick stated that the goal in this meeting was to seed ideas from the provided scenarios in the memo on packet pages 18-20, so that the Body had an opportunity to think more deeply on them. She shared that permits and fees could be explored, including dockage fees and commercial use fees. She mentioned another implementing action of looking at real or business property exemptions and making sure the intention of the Assembly was being met.

Ms. Flick discussed details on the topic of how sales tax would work on visitor tours. She stated that if a tour operator is conducting business within and outside of City jurisdictions, they must estimate how much of the ticket price is related to the inside the Borough portion of the tour versus the outside portion. She stated that these tour businesses need to collect and remit sales tax on the portion of the ticket that is attributable to the activities inside the Borough.

Assemblymember Steininger asked how much time the City spends auditing tour sales that have sales tax associated with them.

Ms. Flick answered that after the time spent dealing with merchant filings, delinquent filers, and sales tax estimations, CBJ tries to fit in as much auditing as possible. She clarified that there's currently not enough bandwidth for the full audit needs.

Assemblymember Bryson asked for clarification on why this topic was up for discussion and what possible actions could be taken.

Ms. Flick clarified that this information was brought up to answer past questions about how sales tax on visitor tours works and what the requirements are. She said there was no action needed on this topic at this meeting.

Assemblymembers Hall and Hughes-Skandijs expressed interest in changing the code on sales tax on visitor tours to make the process simpler for merchants to follow.

Staff answered further Committee questions.

Ms. Flick discussed details on the potential for implementing a seasonal sales tax. She mentioned that other Southeast Alaskan communities are already implementing seasonal sales tax. She brought up some questions for the Committee to consider, including whether they want to consider exempting basic food from sales tax, as well as exempting sales tax on utilities.

Ms. Flick pointed the Body to page 19 of the packet which shows basic foundational facts about sales tax in Juneau. She shared that, in FY24, the one percent sales tax brought in \$13 million and that currently CBJ has a five percent sales tax. One percent of the tax goes towards permanent operations. She described the temporary three percent sales tax being used for various projects and grants, streets, and utilities under the streets. She shared that this three percent would expire on June 30th of 2027. She mentioned that if the State added its own sales tax that would complicate the process and could pose some risk to the voters' likelihood of approving future temporary sales tax ballot measures.

Ms. Flick presented potential seasonal sales tax scenarios to help aid the Committee conversation. She mentioned that the scenarios outlined in the memo collect a total of \$65 million worth of sales tax for a year while figuring in seasonal shifts from higher sales tax in the summer to lower in the winter. She discussed the shift of the sales tax burden from residents to the visitors and described this calculation as an imperfect extrapolation from the available data. In the graph on page twenty of the memo, she explained that the portion underneath the red line covered sales attributable to residents and noted how the visitor portion above that line jumped up during the summer months. She discussed the details of the different scenarios and showed how visitor paid sales tax would shift from the residents' portion based on the various seasonal tax percentages.

Assemblymember Kelly mentioned that concerns had been brought up that this seasonal sales tax would go into effect during the busy construction season in the summer. He asked Ms. Flick if she could address the concerns.

Ms. Flick replied by sharing that individuals doing work on their homes can utilize required building permits as a sales tax exemption on the materials needed for the project.

Assemblymember Adkison asked Ms. Flick what types of utilities were included under the utilities section of the chart in the memo.

Ms. Flick replied that water, wastewater, electricity, heating oil, and waste disposal were the major utilities included in the assumptions of the chart.

Ms. Flick answered further Committee questions.

Assemblymember Bryson stated that, as a local business owner, ninety percent of his sales happen during the summer and a big swing in those taxes could be disadvantageous for his business. He expressed support for a modest sales tax increase during the summer months.

A majority of assemblymembers expressed support for pursuing a seasonal sales tax, with many stating they would like to see exemptions for food and utilities to help ease the burden on local residents.

Assemblymember Hughes-Skandijs expressed interest in looking at options to grow revenue and potentially increase funding from passenger fees.

Chair Woll stated that the mission to educate the public on the seasonal sales tax topic, before the fall ballot, would be a massive undertaking.

The Committee recessed at 6:49 pm.

The Committee reconvened at 7:06 pm.

4. Assembly Grants & Community Request

Chair Woll pointed the Body to page 21 of the packet which shows the list of FY26 Assembly sponsored community request. She described details of the process and shared that this meeting's discussion would cover Assembly information needs based on the proposals provided in the packet. She stated that no decisions on requests would be made in this meeting. She asked the assemblymembers to introduce proposals for the groups they were choosing to sponsor.

Association of Education for Young Children

Assemblymember Kelly introduced the proposal for the Association of Education for Young Children (AEYC) funding request for the Juneau Child Care Apprenticeship Program. He explained the apprenticeship program and stated that one of its goals was to help students from the University of Alaska obtain work experience in childcare centers and obtain licenses. He explained that this gap funding would help AEYC continue with the program as they seek additional funding sources in the future.

Assemblymember Adkison asked Robert Barr, Deputy City Manager, which childcare program that CBJ currently provides funding for was working the best to improve the childcare situation in Juneau.

Mr. Barr shared details of the various programs CBJ helps fund such as the apprenticeship program, the per employee stipend program, and the per child stipend program. He shared that the \$1.55 million spent on stipends is the most important CBJ funding for childcare.

Assemblymember Smith asked how many people the funding request could potentially train in the program.

Assemblymember Kelly replied that in the request application it described five students who could be trained in the apprenticeship program.

American Legion Auke Bay Post 25

Assemblymember Adkison introduced the proposal for funds to cover renting Centennial Hall for two Veterans Day related events, coordinated by the American Legion. The events would be the Alaska National

Guard Day veteran's dinner and the Veterans Day ceremony. She explained that this funding would help free up some of the Legion's funds in other areas such as housing and food assistance for veterans.

Assemblymember Bryson asked, that because this request is for a minimal amount of funds, could it be possible to make a decision during this meeting so it would not have to be brought up in further discussion.

Chair Woll asked Staff how this could be achieved and could the fees to rent Centennial Hall simply be waived instead of granting the funds to cover them.

Mr. Barr explained that Centennial Hall has two rates, one for everyone and one for local nonprofits. He stated that CBJ generally provides funding to help cover the portion of costs that exceed the local nonprofit discount rate for events open to the public. He explained that funding would still be needed to cover the full costs of the events.

Assemblymember Smith expressed that he would like more information regarding Centennial Hall rates for non-profits, the number of applications, and how much CBJ is currently contributing to provide the discounted rates.

Chair Woll stated that the point of this meeting was not to decide whether or not requests were to be funded. She suggested the Committee move on to the next item.

Coastal Alaska Avalanche Center

Assemblymember Smith introduced the proposal for Juneau's Backcountry Avalanche Forecast from the Coastal Alaska Avalanche Center. He shared that he agreed to sponsor this proposal because of the growing number of people who are using Juneau as a recreation hub and because of the important safety implications for winter recreation. He described how this funding would help the organization develop their own avalanche forecasting on their website. He stated that the ask was for \$10,000 each year for three years. He expressed that avalanche forecasting available online could help grow winter tourism.

Assemblymember Adkison asked how this request would help fill a need that the City was not already providing in its own avalanche forecasting.

Mr. Barr addressed the question by stating that the City's avalanche forecasts focus on the urban population areas, whereas the Coastal Alaska Avalanche Center would focus on backcountry forecasts.

Assemblymember Hall asked if there would be any overlap with other agencies that are already doing backcountry avalanche forecasting for other Southeast Alaska communities.

Assemblymember Smith replied that to his knowledge Coastal Alaska Avalanche Center would be the only group doing backcountry avalanche forecasts in the Juneau area.

Downtown Business Association

Assemblymember Bryson introduced the proposal for the Downtown Business Association (DBA) Family-Friendly Capital City program. He explained that his support for the \$75,000 reoccurring request came from his recognition for the importance of family events to help attract families to move and stay in Juneau.

Assemblymember Hughes-Skandijs asked for more clarity on the Light Up Juneau bullet point in the proposal and what costs the \$25,000 covers.

Assemblymember Smith asked for details on how DBA has been generating revenue to help fund some of their projects. He shared that he would be more likely to support the proposal if he felt the organization was doing their part to increase their funding from other sources. He requested to see DBA's revenue history for the last few years and asked if there was any funding for them in the FY26 Manager's Proposed Budget.

Adrien Wendel, Budget Manager, stated that there was no funding for DBA in the FY26 Manager's Proposed Budget. She shared that there was also no funding for DBA in the Tourism Manager's Passenger Fee Proposal. Mr. Barr stated that no funding was included for DBA in the Manager's Proposed Budget due to the FY25 approved funding levels being one-time in nature.

Friends of the Marie Drake Planetarium

Assemblymember Kelly introduced the proposal for the Planetarium Upgrade with Auxiliary Portable request through Friends of the Marie Drake Planetarium. He explained that the request was to upgrade aging equipment and to buy new equipment to make aspects of the planetarium experience mobile, to bring it to different schools.

Assemblymember Smith asked if the proposer had requested funding for the project from other sources.

Assemblymember Kelly stated that he would reach out to the organization for those details.

Juneau Arts and Humanities Council

Assemblymember Bryson introduced the proposal for the Juneau Arts and Humanities Council (JAHC) funding request for major grants and inflationary increase. He stated that the investment the City had made to the program last year generated \$30 million in grant revenue. He shared that this is an excellent avenue to help the arts industry and community in Juneau.

Assemblymember Smith asked who last year's grant recipients were through the program.

Assemblymember Adkison responded that last year the regranting amount was increased substantially. She shared that one grant recipient who was in partnership with the Juneau School District (JSD) was Juneau Music Matters and that many people in the community expressed gratitude for that expansion.

Juneau Community Foundation

Assemblymember Hall introduced the proposal for increased funding to the Juneau Hope Endowment/CBJ Social Service Grant program through the Juneau Community Foundation (JCF). She shared that JCF is requesting \$500,000 on behalf of over twenty direct service nonprofit providers and that CBJ has entrusted JCF's Hope Endowment and CBJ's Social Service Grant program with determining \$1.6 million in grants and \$47,500 in utility waivers. She stated that the grant program's efficiency and effectiveness had filled the need for a CBJ social service department. She stated that the priorities of the program were to help alleviate homelessness, mental health issues, and substance misuse. She explained some of the negative outcomes for the community if funding for the program was lacking.

Assemblymember Hughes-Skandijs asked if the sponsor could get more details from the organization on the areas where they've experienced funding cuts.

Assemblymember Hall stated that she had not heard of any federal funding cuts but that the increase was requested due to the growing population who find themselves in need of those services.

The League of Women Voters Juneau

Assemblymember Kelly stated to the Body that he wished to disclose a potential conflict of interest with the topic because his fiancé is currently on the League of Women Voters Juneau Board. He shared that, after speaking with the City Attorney, he believes that there is not a conflict because there is no financial interest involved.

Assemblymember Smith introduced the proposal for funding request for the Capital Students-Capital Visits program. He shared that the program's goal is to get eighth graders in Alaska to visit the Dimond Courthouse, to see the different branches of government and learn how they function. He stated that many volunteers help to make this program possible but that there was a need for a key person to facilitate and run the program and that was what the \$10,000 funding request would cover.

Assemblymember Hughes-Skandijs asked for details on the organization's fundraising efforts and requests for funds from other organizations.

Assemblymember Smith replied that he would follow up with the applicant to obtain those details.

REACH, Inc.

Assemblymember Bryson introduced the proposal for funding request for the group home heat pump installations and seven passenger van purchase. He explained how REACH, Inc. takes care of the vulnerable population in Juneau and that this request would help get heat pumps into group homes, which aligns with the Assembly's sustainability goals. He explained that the passenger van portion of the request would help to transport people in need to and from work.

Assemblymember Smith asked if the proposer had reached out to the JCF for funds to help with the program.

Chair Woll responded that this request would not be eligible under the JCF funding program because it is for capital expenses.

Assemblymember Smith asked if there are other programs, such as Alaska Heat Smart, that could help with these costs, and where else the organization has looked for funding.

Southeast Alaska Food Bank

Assemblymember Adkison introduced the Strengthening Food Security Through Program Expansion and Collaboration for the Southeast Alaska Food Bank proposal. She shared that half of the \$150,000 recurring funding would go to increase food reserves, with the other half going to add an assistant manager position. She stated that the need for the added position was due to the increase in work as a result of the growing hungry population throughout Southeast Alaska. She shared that the food bank intended to buy more food as back stock in the case of instability or unforeseen crisis.

Assemblymember Smith asked if the organization had applied for funding through the JCF social service grant process.

Assemblymember Adkison answered that there was no current application for the request submitted with the JCF.

Chair Woll asked Mr. Barr if he knew if this request would be eligible through the JCF grant funding program and if so, what was the decision if it was already looked at.

Mr. Barr stated that he is currently a member of the JCF Professional Advisory Committee, which advises the director of the JCF Board. He shared that this program is eligible for JCF funding and that the Professional Advisory Committee recommended that the JCF fund the food reserves portion of the request, while seeking clarification on the operational side of the request.

Chair Woll requested that the organization provide justification for not going through the JCF grant process and instead coming to the Assembly with this funding request.

Trail Mix, Inc.

Assemblymember Bryson declared a conflict of interest on this topic, stating that his daughter works for Trail Mix, Inc. He recused himself from participation in the conversation.

Assemblymember Steininger introduced the proposal for the funding request for the Eaglecrest Biking and Hiking Trail Construction and Improvements project. He shared that this request resulted from the organization's recent reduction in federal funding from \$600,000 last year, to about \$70,000 this year. Because of this significant reduction in funding, the organization brainstormed solutions to keep it afloat. He shared that this request would not cover that funding gap but instead help the organization focus on a project that would add value to the City and draw more interest and support for Juneau's trails. He shared that this project aligns with the Assembly's intent on building infrastructure to allow for summer operations at Eaglecrest.

No assemblymembers had any questions on this proposal.

United Way of Southeast Alaska

Assemblymember Hughes-Skandijs introduced the proposal for the Working Together to Prepare for and Recover from Disasters program from United Way of Southeast Alaska. She explained how the request was a result of last year's glacial outburst flooding event and that the funding would help coordinate volunteer and nonprofit efforts in future disaster events. She shared that this program would be a nonprofit version of the emergency response that the City conducts.

Assemblymember Hall asked how this proposal overlaps with what Red Cross already does in the event of disasters.

Chair Woll asked if this is something that United Way is commonly organizing in other locations.

Assemblymember Hughes-Skandijs stated she would reach out to the organization for those details.

5. Info Only: FY26 Pending List

Assemblymember Hughes-Skandijs explained that she felt the Pending List was unrealistically long. She stated it would be more appropriate for the CBJ internal funding requests to be included in the Manager's Proposed Budget.

Chair Woll shared that it would be advantageous to identify on the list which items came from community request and which items came from Staff.

Assemblymember Smith asked why the Pending List did not list the equivalent mill rate increase for recurring items.

Ms. Flick shared that during last year's budget cycle the equivalent mill rate increase for recurring items was added on later iterations of the list as the budget cycle progressed and that the Body was still early in that process this year. She stated that Staff would be happy to adjust the Pending List if the Assembly so wished.

Assemblymember Bryson shared that the Pending List had been improved on for many years and he felt that this year's version was well organized when considering its history.

6. Info Only: AFC Budget Calendar

Ms. Flick explained that on the AFC Budget Calendar there were two meetings on April 30th starting at 5:30 pm and that the Special Assembly meeting for the public hearing on the budget would start first, with the AFC meeting following immediately after. She shared that the July AFC meeting had been moved to the second week of July, so it would not fall on the week of the Fourth of July holiday.

E. NEXT MEETING DATE

7. April 30, 2025

F. SUPPLEMENTAL MATERIALS

H. ADJOURNMENT

The meeting was adjourned at 8:20 pm.



City and Borough of Juneau
 City & Borough Manager's Office
 155 Heritage Way
 Juneau, Alaska 99801
 Telephone: 907-586-5240 | Facsimile: 907-586-5385

TO: Chair Woll and Assembly Finance Committee
 FROM: Katie Koester, City Manager
 DATE: April 22, 2025
 RE: Utility Rate Increases

CBJ began work on utility rate increases almost a year and a half ago with the scheduled 2% rate increase sunsetting in calendar year 26. In November of 2024, the Assembly Finance Committee was presented with a proposed rate increases upwards of 10% (percentage varied between debt and cash financing and water versus sewer enterprise). This was after the Assembly used a \$10M utility bond on the 2024 ballot to buy down rate increases by an additional 3%.

What has changed since November 2024?

For today's presentation, the consultants were able to lower needed rate increases by an average of 1% on the water side and 3% on the sewer side based on two new pieces of information: they now have FY2024 actuals (which have an increased contribution to fund balance than predicted) and they found an error in one of the inputs for a capital project that was double counted. I asked the consultants how much capital spend we would need to bring the utility rate increase down to 5%, which you see modeled for debt financing and cash in the presentation.

Debt vs. Cash

The debt scenarios provided seem like an obvious choice as strategically using debt puts significant downward pressure on rates under all the scenarios. However, keep in mind that this is principally because you are spreading those costs out over 20 years. Under the debt scenarios we will get to 2030 and be contributing approximately \$750,000 out of the operating budget to cover the debt service for the next 15 plus years. Another thing to keep in mind is that by buying down the rate increases you are either committed to having to come up with outside capital sources in the future or face an even more significant rate shock in 2030.

Potential other capital funding sources

Sales Tax.

The **temporary 3%**. One percent of this portion of our sales tax dollars goes to fund street rehabilitation. Concurrently, we use Utility funds to do the underground utility replacement. CBJ could use some of the street sales tax funds to fund the underground utility infrastructure (and indeed has the last and current budget cycle). This would result in delays to needed street rehabilitation projects. The temporary 3% is also used for operating and non-street capital projects. It is scheduled to go before the voters for renewal in October 2026.

The **temporary 1%** is also re-authorized every 5-years by the voters and consists of a list of capital projects over a 5-year period. The 1% collects, on average, \$13M annually. In the last (2019-2024) round of 1% funding the Utility combined received a total of \$15.5M in capital project funding. The 1% is up for re-authorization by the voters in October of 2027, making fiscal year 29 the first year we would collect towards projects listed in the next round.

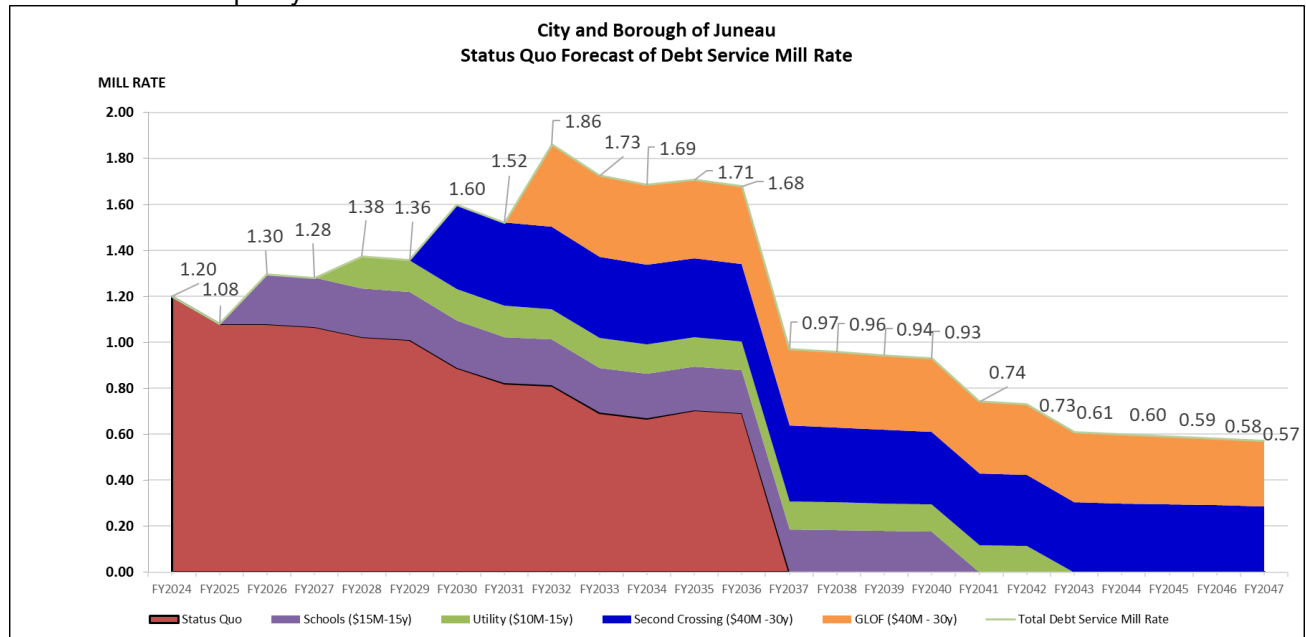
The Assembly Finance Committee has considered buying down rate increases through a bond. \$10 million in capital spend through general obligations bonds would look like using cash from the Utility's perspective because the debt service would live on the books of the general fund, not the Utility. A \$10M cash spend + debt would allow us to land on a 5% annual rate increase.

The only decisions that need to be made this budget cycle are whether you want to use capital funding to buy down the rate and what the Utility rate increase should be. If that capital funding is sales tax, general fund, or a future bond sale (the Utility does not need the capital infusion until FY28) the body can have that conversation during future budget cycles. However, if you want to put a bond before the voters this year, the

decision needs to be finalized before the end of July, which means introducing an ordinance no later than June 9th Regular Assembly Meeting. That all being said – if you can give guidance regarding your intent for future budget cycles (i.e. do you want to use the 1%) it will give the manager a helpful starting place.

Bonds – in general

Let's digress a little and talk about all potential bonds for the October 2025 ballot (School and Utility). CBJ has 10 years from when a bond is approved to issue bonds. Bond proceeds should be expended within 18-24 months of the bond issuance. Within limits, we can structure debt to achieve a desired debt service mill rate over time. The image below layers potential large bond projects over the next 30 years. Obviously, what we bond for will look very different, but it gives you an idea of the magnitude of projects that will put a demand on our debt service capacity in the future.



Recommended Rate Increase

The consultant has presented you a variety of different scenarios that have varying impact on the long-term fiscal health of the Utility and the cost of living for our citizens. As the consultant points out, all of these scenarios are based on a minimum capital spend and defer significant capital investment to after 2030. I have proposed 3 scenarios below that attempt to bring the extensive conversation on rate increases to a close. If the body is not able to make a recommendation tonight, staff will need what additional information is required for the body to make a recommendation and when you would like to have this topic before you again for action.

The lowest impact on ratepayers and CBJ general fund is scenario 4 which is an annual 5% increase over 5 years with strategic use of debt. Scenario 4 requires a capital investment of \$9.3M and borrowing \$7.3M from the DEC Revolving Loan Fund. Under this scenario, I would propose using \$1.4M in street sales tax funds in FY28 and asking the voters for authority to use \$8M in FY29-FY30 for the next round of 1% funding. The use of debt under scenario 4 amortizes the \$7.3M of debt over 20 years at 2.5% in the Utility operating budget.

Recommendation:

1. Move to approve Scenario 4 (debt + 5% rate increase) for introduction with direction on a plan for future capital funding assistance (bond, sales tax, general fund).
 - The alternative scenarios are endless. If the body would like to explore any of those, I can provide a worksheet to help through the decision points (1- cash or debt; 2- capital assistance; 3- percent rate increase) and bring back information on the impact that would have on the Utility.
2. Discuss appetite for Utility and School Bonds. Move introduction of a bond ordinance to the next regularly scheduled Assembly meeting.

Water & Wastewater Rate Study Update



CITY & BOROUGH OF JUNEAU

APRIL 30, 2025

Updated Analysis
Paul Quinn



Presentation Overview

- Background
- Study changes
- Capital plan
- Results
- Questions / discussion



Background

- December 2022 – Utility Advisory Board (UAB)
 - » Reviewed utility financial outlook
- September 18, 2023 – Public Works & Facilities Committee
 - » Discussed preliminary outlook for rates
- Rate study began in March 2024
 - » August 5, 2024 – Public Works & Facilities Committee
 - » November 6, 2024 – Finance Committee
 - » December 19, 2024 – Public Meeting

Description	FY2026	FY2027	FY2028	FY2029	FY2030
Water					
Cash Funding	10.25%	10.25%	10.25%	10.25%	10.25%
Debt Funding	7.00%	7.00%	7.00%	7.00%	7.00%
Wastewater					
Cash Funding	12.75%	12.75%	12.75%	12.25%	12.25%
Debt Funding	11.50%	11.50%	11.50%	11.00%	11.00%



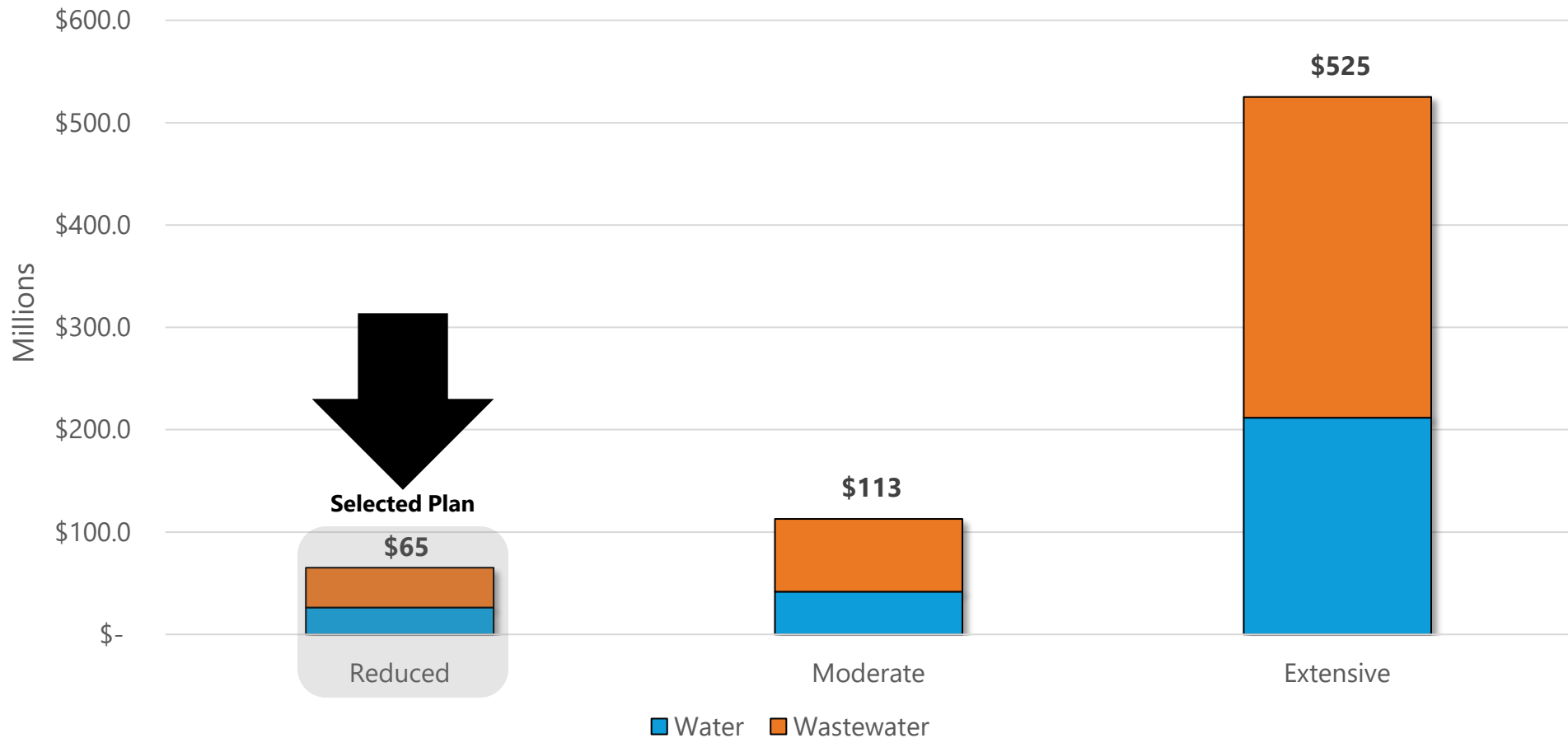
Key Changes

- Analysis updated to reflect current budget and operating environment

Description	Water (\$M)	Wastewater (\$M)
Beginning Cash Balances	+\$0.9	+\$2.2
Enterprise Funded CIP	+\$0.4	+\$2.6
FY2026 Revenues	+\$0.2	+\$0.2
FY2026 O&M Expenses	+\$0.2	-\$1.2



FY2025 – FY2030 Capital Plan Comparison

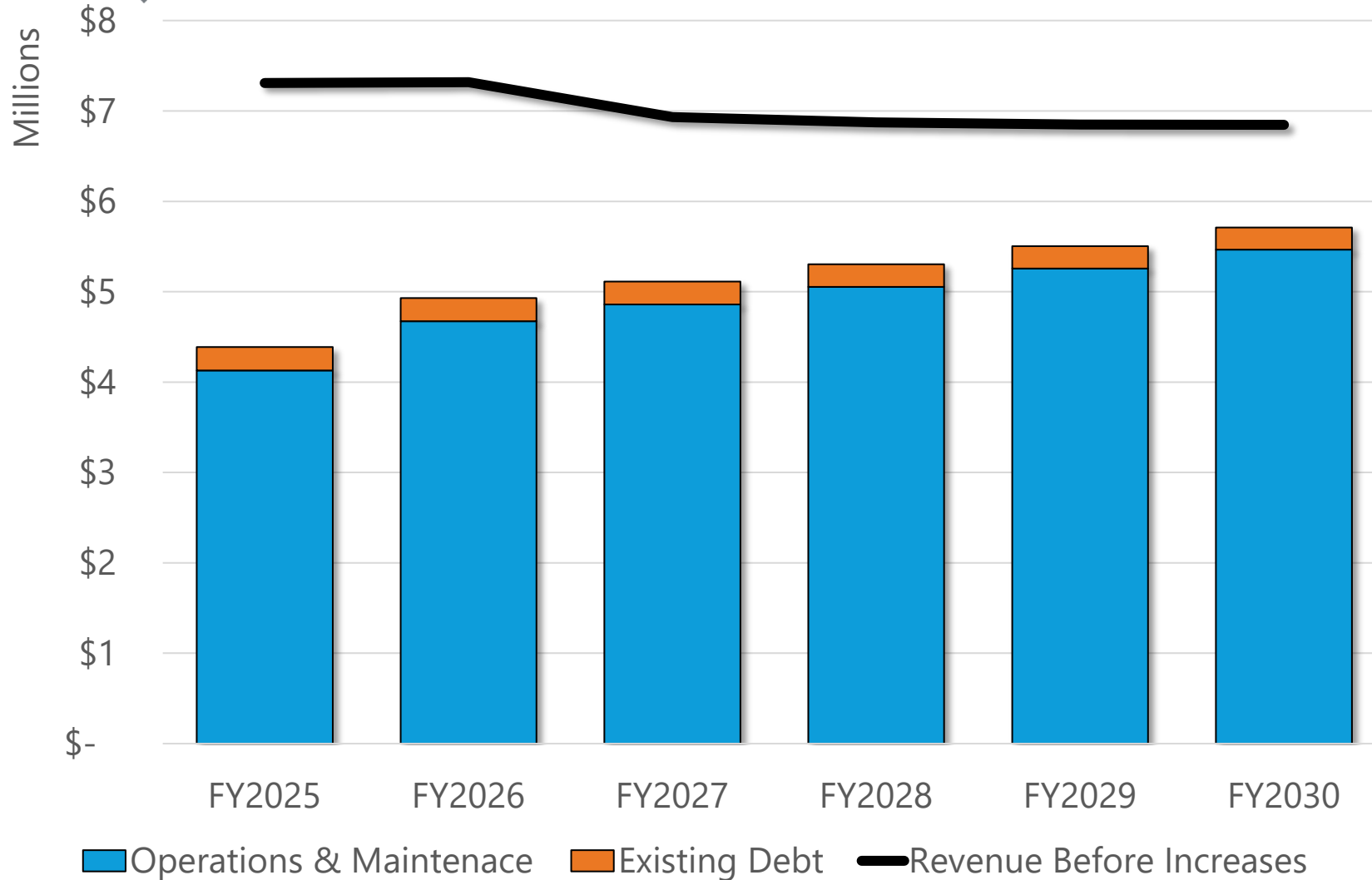


- Risk to utility service exists under selected plan

Water Utility



Water Operating Obligations

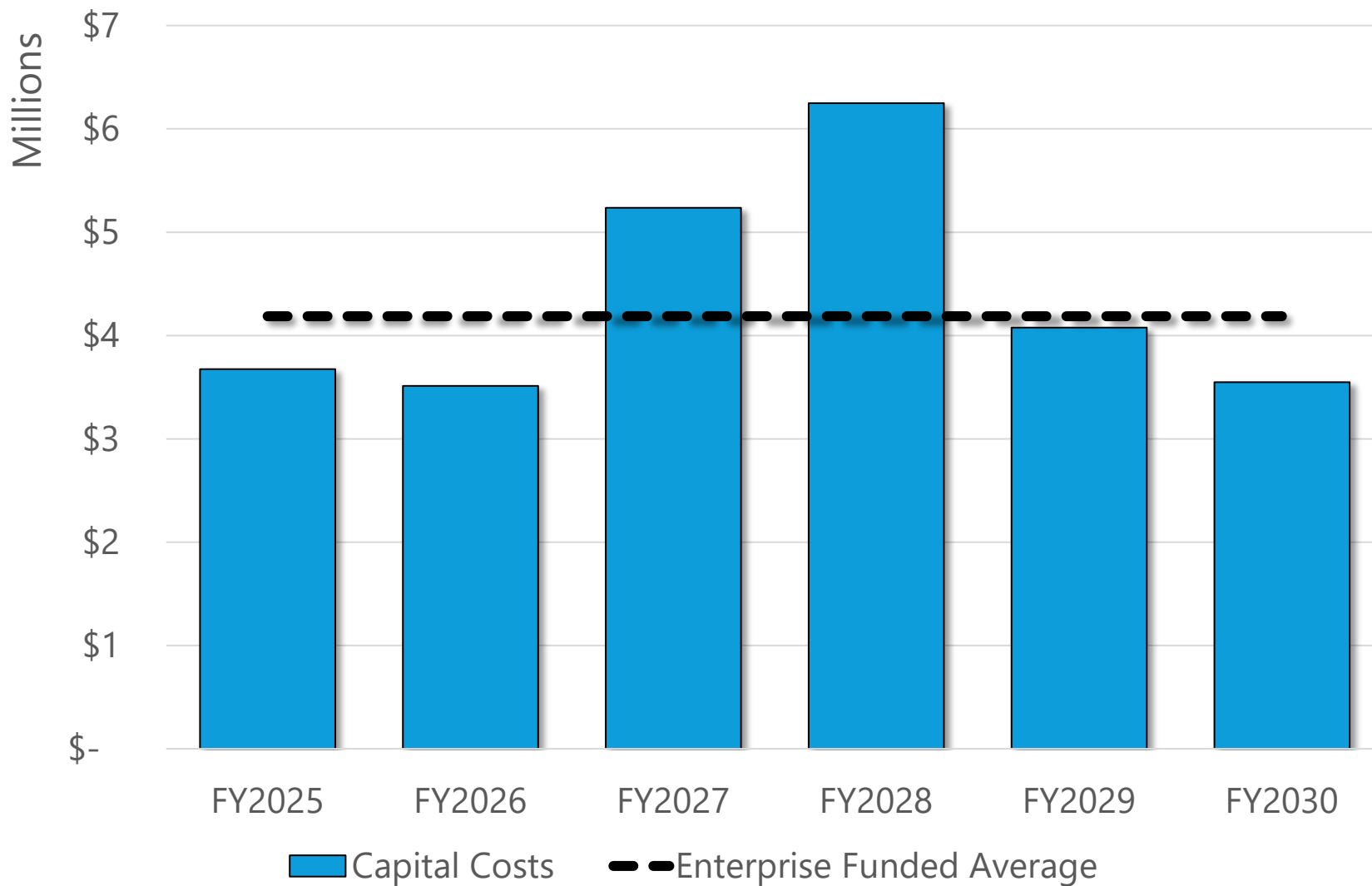


- O&M costs: \$4.1 - \$5.5M
- Debt: \$0.3M annually
- Revenue: \$6.8 - \$7.3M
- Current rates generate \$1.9M for capital each year



Water Capital Plan

Section D, Item 2.



- \$26.3M in total capital
- \$4.2M average annual enterprise funded capital
- ***Deferring \$185.3M beyond FY2030***



Capital Funding Options

- Scenario 1: Cash Funding
- Scenario 2: Debt Funding
 - » State loan (SRF) amounts equal to be 20% of FY2026-FY2030 capital plan (\$4.4M)
- Scenario 3: 5.00% Rate Adjustment & Cash Funding
 - » 5.00% rate adjustments – how much outside funding is required?
- Scenario 4: 5.00% Rate Adjustment & Debt Funding
 - » 5.00% rate adjustments – how much outside funding is required?
 - » State loan (SRF) amounts equal to be 20% of FY2026-FY2030 capital plan (\$4.4M)



Water Scenario Comparison

Section D, Item 2.

Fall 2024 Rate Adjustments	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	10.25%	10.25%	10.25%	10.25%	10.25%
S2. Debt Funded	7.00%	7.00%	7.00%	7.00%	7.00%

Updated Rate Adjustments	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	9.25%	9.25%	9.25%	9.25%	9.25%
S2. Debt Funded	6.00%	6.00%	6.00%	6.00%	6.00%
S3. 5.00% & Cash Funded	5.00%	5.00%	5.00%	5.00%	5.00%
S4. 5.00% & Debt Funded	5.00%	5.00%	5.00%	5.00%	5.00%

State Loan Proceeds	FY2026	FY2027	FY2028	FY2029	FY2030	Total
S1. Cash Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S2. Debt Funded	700,000	1,000,000	1,200,000	800,000	700,000	4,400,000
S3. 5.00% & Cash Funded	-	-	-	-	-	-
S4. 5.00% & Debt Funded	700,000	1,000,000	1,200,000	800,000	700,000	4,400,000

Other Funding Needed	FY2026	FY2027	FY2028	FY2029	FY2030	Total
S1. Cash Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S2. Debt Funded	-	-	-	-	-	-
S3. 5.00% & Cash Funded	-	-	1,700,000	1,700,000	900,000	4,300,000
S4. 5.00% & Debt Funded	-	-	-	300,000	600,000	900,000



Water Scenario Comparison (continued)

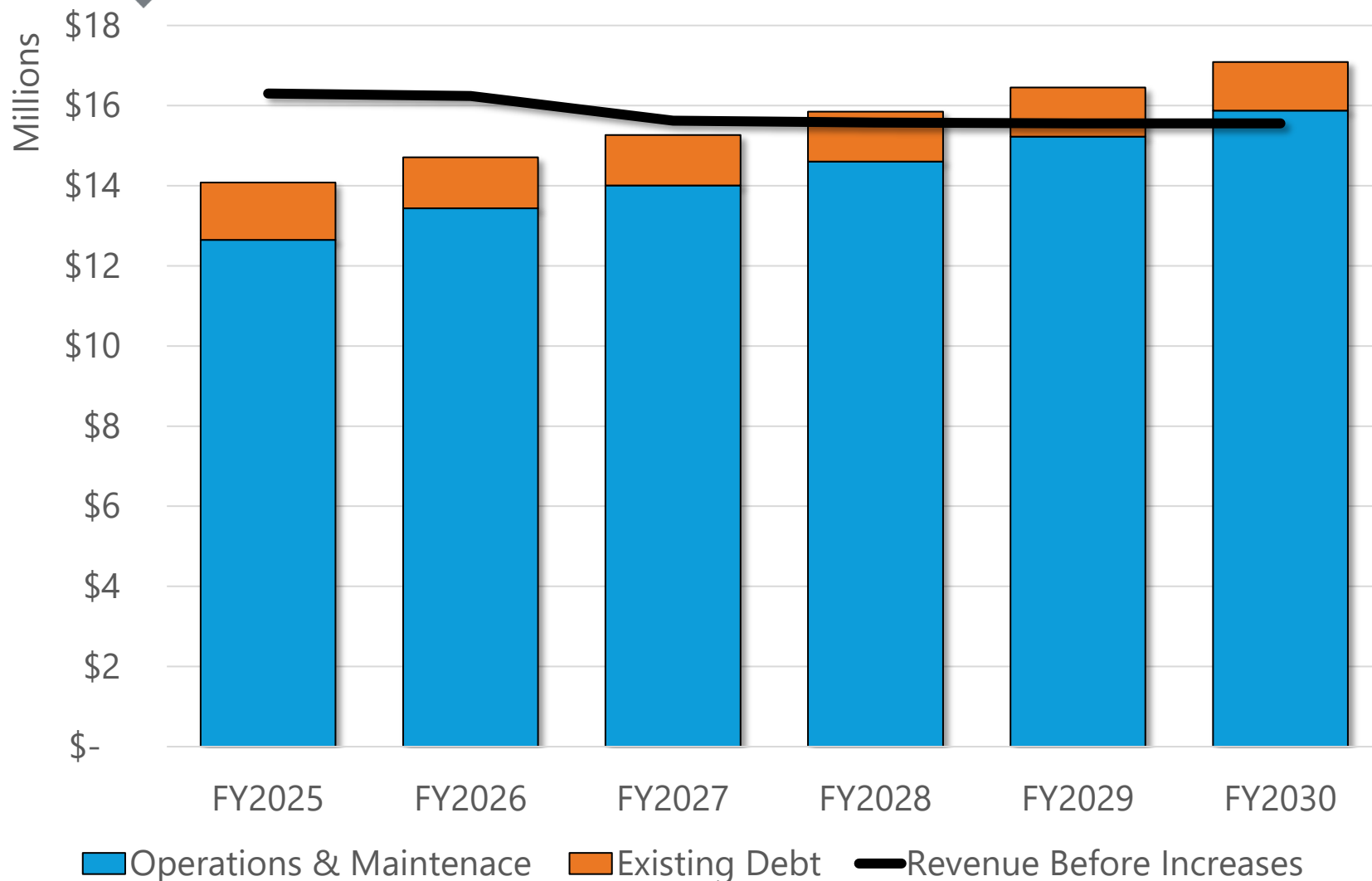
- Rate increases apply to all customers
- Current flat rate bill is \$40.72
- S3 & S4 have same impact as annual rate increases are capped at 5.00%
 - » Scenarios differ on capital funding strategy (State loans vs other funding)

\$ Change to Flat Residential Mo. Bill	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	\$ 3.77	\$ 4.12	\$ 4.50	\$ 4.91	\$ 5.37
S2. Debt Funded	2.44	2.59	2.75	2.91	3.08
S3. 5.00% & Cash Funded	2.04	2.14	2.24	2.36	2.47
S4. 5.00% & Debt Funded	2.04	2.14	2.24	2.36	2.47

Wastewater Utility



Wastewater Operating Obligations

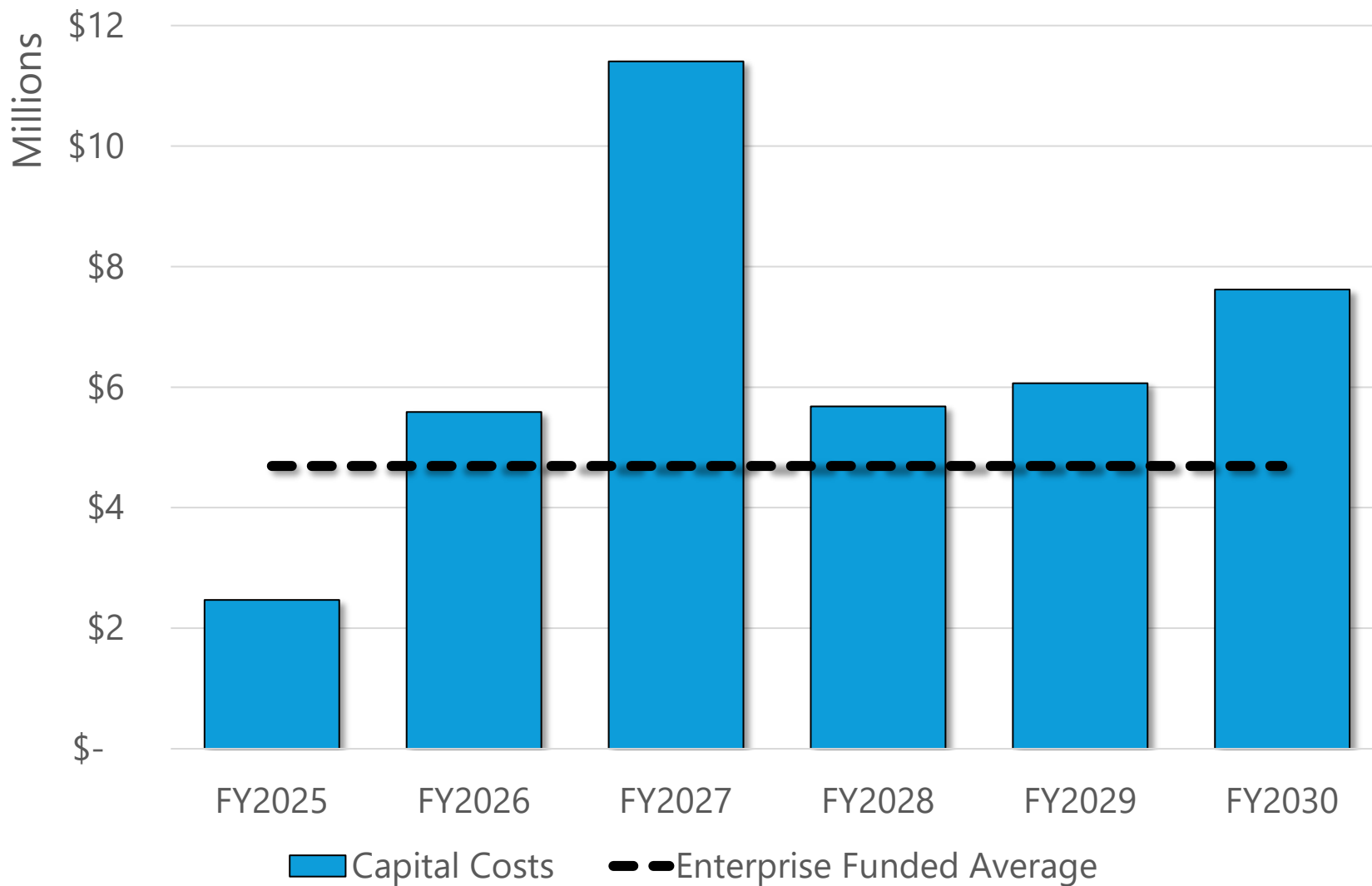


- O&M costs: \$12.6 - 15.9M
- Debt: \$1.2 - \$1.4M
- Revenue: \$15.6 - \$16.3M
- Operating deficiency beginning in FY2028



Wastewater Capital Plan

Section D, Item 2.



- \$38.8M in total capital
- \$4.7M average annual enterprise funded capital
- **Deferring \$274.6M beyond FY2030**



Capital Funding Options

- Scenario 1: Cash Funding
- Scenario 2: Debt Funding
 - » State loan (SRF) amounts equal to 20% of FY2026-FY2030 capital plan (\$4.8M)
- Scenario 3: 5.00% Rate Adjustment & Cash Funding
 - » 5.00% rate adjustments – how much outside funding is required?
- Scenario 4: 5.00% Rate Adjustment & Debt Funding
 - » 5.00% rate adjustments – how much outside funding is required?
 - » State loan (SRF) amounts equal to 20% of FY2026-FY2030 capital plan (\$4.8M)



Wastewater Scenario Comparison

Fall 2024 Rate Adjustments	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	12.75%	12.75%	12.75%	12.25%	12.25%
S2. Debt Funded	11.50%	11.50%	11.50%	11.00%	11.00%

Updated Rate Adjustments	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	9.75%	9.75%	9.25%	9.25%	9.25%
S2. Debt Funded	8.25%	8.25%	8.25%	7.75%	7.75%
S3. 5.00% & Cash Funded	5.00%	5.00%	5.00%	5.00%	5.00%
S4. 5.00% & Debt Funded	5.00%	5.00%	5.00%	5.00%	5.00%

State Loan Proceeds	FY2026	FY2027	FY2028	FY2029	FY2030	Total
S1. Cash Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S2. Debt Funded	500,000	500,000	1,100,000	1,200,000	1,500,000	4,800,000
S3. 5.00% & Cash Funded	-	-	-	-	-	-
S4. 5.00% & Debt Funded	500,000	500,000	1,100,000	1,200,000	1,500,000	4,800,000

Other Funding Needed	FY2026	FY2027	FY2028	FY2029	FY2030	Total
S1. Cash Funded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
S2. Debt Funded	-	-	-	-	-	-
S3. 5.00% & Cash Funded	-	-	3,200,000	4,000,000	5,200,000	12,400,000
S4. 5.00% & Debt Funded	-	-	1,400,000	3,000,000	4,100,000	8,500,000



Wastewater Scenario Comparison (continued)

- Rate increases apply to all customers
- Current flat rate bill is \$106.08
- S3 & S4 have same impact as annual rate increases are capped at 5.00%
 - » Scenarios differ on capital funding strategy (State loans vs other funding)

\$ Change to Flat Residential Mo. Bill	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	\$ 10.34	\$ 11.35	\$ 11.82	\$ 12.91	\$ 14.11
S2. Debt Funded	8.75	9.47	10.26	10.43	11.24
S3. 5.00% & Cash Funded	5.30	5.57	5.85	6.14	6.45
S4. 5.00% & Debt Funded	5.30	5.57	5.85	6.14	6.45

Conclusion



Other Funding Sources

- Capital funding assistance needed if increases are capped at 5.00%

Description	FY2026	FY2027	FY2028	FY2029	FY2030	Total
Water						
S3. 5.00% & Cash Funded	\$ -	\$ -	\$ 1,700,000	\$ 1,700,000	\$ 900,000	\$ 4,300,000
S4. 5.00% & Debt Funded	-	-	-	300,000	600,000	900,000
Wastewater						
S3. 5.00% & Cash Funded	\$ -	\$ -	\$ 3,200,000	\$ 4,000,000	\$ 5,200,000	\$ 12,400,000
S4. 5.00% & Debt Funded	-	-	1,400,000	3,000,000	4,100,000	8,500,000

- Potential other funding sources
 - » New bond funded by property taxes
 - » 3% sales tax
 - » 1% sales tax (available starting FY2029)
 - » Other?



Flat Rate Residential Monthly Bills

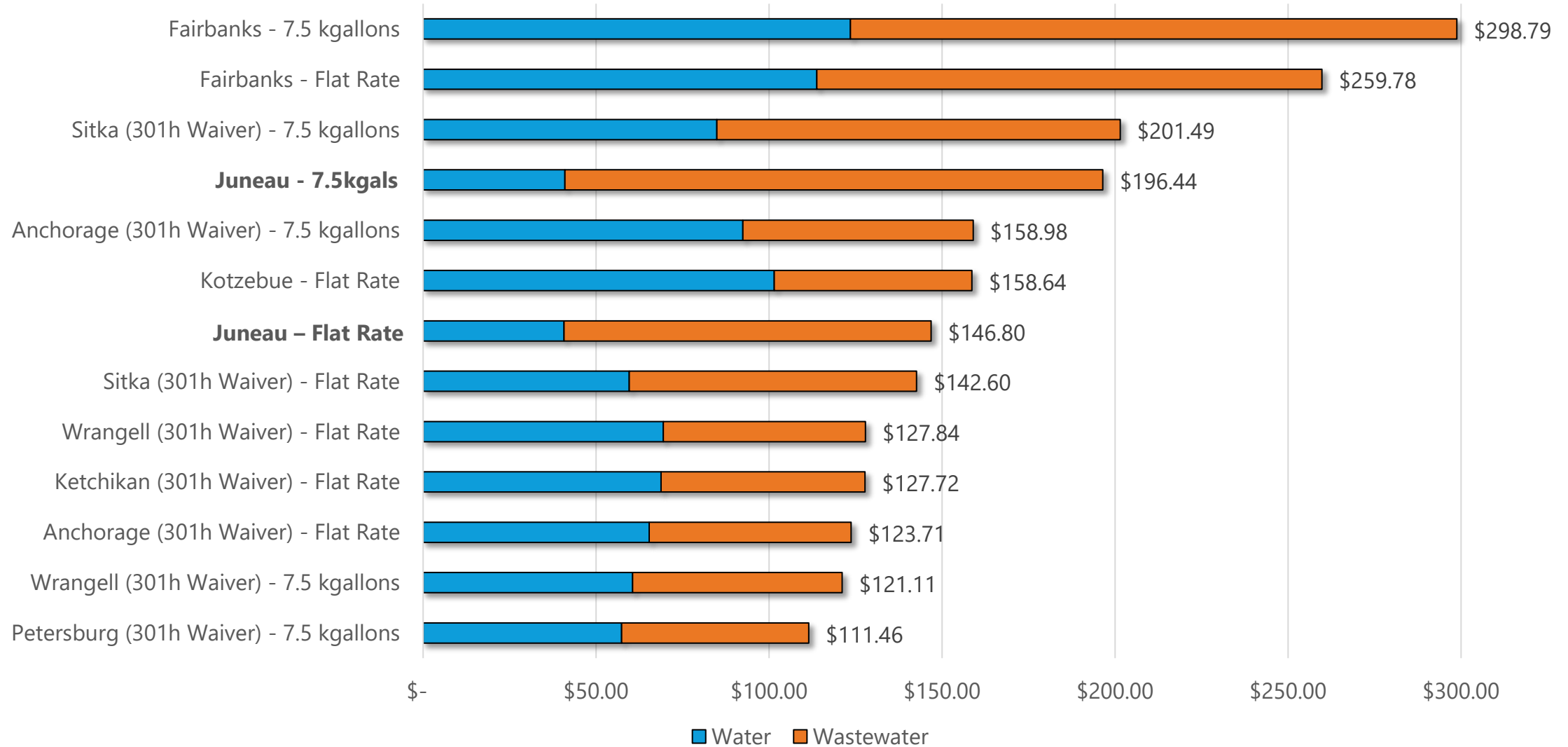
- Proposed combined bills under each scenario

Scenario	Existing	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	\$ 146.80	\$ 160.91	\$ 176.38	\$ 192.69	\$ 210.51	\$ 229.99
\$ Change		14.11	15.47	16.31	17.82	19.47
S2. Debt Funded	\$ 146.80	\$ 157.99	\$ 170.06	\$ 183.06	\$ 196.40	\$ 210.72
\$ Change		11.19	12.06	13.00	13.34	14.32
S3. 5.00% & Cash Funded	\$ 146.80	\$ 154.14	\$ 161.85	\$ 169.94	\$ 178.44	\$ 187.36
\$ Change		7.34	7.71	8.09	8.50	8.92
S4. 5.00% & Debt Funded	\$ 146.80	\$ 154.14	\$ 161.85	\$ 169.94	\$ 178.44	\$ 187.36
\$ Change		7.34	7.71	8.09	8.50	8.92



Rate Benchmarking

Section D, Item 2.





Summary

- Scenarios

WATER	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	9.25%	9.25%	9.25%	9.25%	9.25%
S2. Debt Funded	6.00%	6.00%	6.00%	6.00%	6.00%
S3. 5.00% & Cash Funded	5.00%	5.00%	5.00%	5.00%	5.00%
S4. 5.00% & Debt Funded	5.00%	5.00%	5.00%	5.00%	5.00%

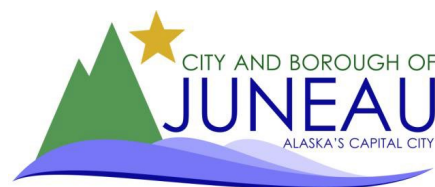
WASTEWATER	FY2026	FY2027	FY2028	FY2029	FY2030
S1. Cash Funded	9.75%	9.75%	9.25%	9.25%	9.25%
S2. Debt Funded	8.25%	8.25%	8.25%	7.75%	7.75%
S3. 5.00% & Cash Funded	5.00%	5.00%	5.00%	5.00%	5.00%
S4. 5.00% & Debt Funded	5.00%	5.00%	5.00%	5.00%	5.00%

- Rate increases apply to all customers
- Direction / questions?

Thank you! Questions?

Paul Quinn, Assistant Project Manager
(425) 502-6473
paul.quinn@bowman.com





DATE: April 22, 2025

TO: Chair Woll and Assembly Finance Committee

FROM: Angie Flick, Finance Director

SUBJECT: Seasonal Sales Tax – additional information

155 Heritage Way
Juneau, AK 99801
Phone: (907) 586-5215

The purpose of this memo is to provide additional information and a discussion framework based on the consideration of seasonal sales tax by this Body at the April 16, 2025 Assembly Finance Committee (AFC) meeting. The conversation and questions were robust and this memo presents progress so far on the requests made.

Purpose and Direction

Several questions were considered by the AFC on the April 16th (previous) meeting. Another important question was brought forward to the Body regarding the purpose of the seasonal sales tax: What do you want to accomplish through the seasonal sales tax? Is it a mechanism to increase sales tax revenue or only to offset additional exemptions? The Body's direction with respect to this question is important to work out other scenarios and solutions.

Other Jurisdictions

Please see Attachment A which provides information about other Alaska communities with seasonal sales tax.

Important Dates

In order to place an item on the October 2025 ballot, an ordinance would need to be introduced on June 9 with public hearing and approval by July 28 using the current calendar. If the AFC has continued interest in putting something before the voters in October 2025, this discussion will need to continue in parallel with the FY26 budget discussions. However, the budget work can move forward, and potentially wrap up prior to the seasonal sales tax work being concluded.

**** DISCLAIMER ****

The rest of this memo will outline some HYPOTHETICAL SCENARIOS to outline and demonstrate the impact of the questions above. In no way, shape or form are these intended to represent any action by the Assembly! These are for illustrative purposes only.

Additional Seasonal Sales Tax Scenarios

Based on the discussion at the previous AFC meeting, additional and refined scenarios are presented below for discussion and illustration. While no specific direction was given, the Body seemed warmer towards a smaller swing in a seasonal sales tax compared to a drastic large swing. The tables on the following page provide scenarios leaning toward smaller swings in the sales tax rate.

Next Steps

Staff are continuing to research and answer other questions that were asked on April 16. AFC discussion and direction to refine scenarios is helpful as staff continue to research and answer other questions.

Table 1 - This is generally the same table as was presented at the previous meeting using these assumptions:

- Shift tax burden to the summer and recover cost of exemptions
- Calendar year 2024 as the measuring stick for revenue
- Sales Tax revenue is roughly \$65M annually equivalent to the same amount collected in 2024
- 5% sales tax (includes 1% permanent, 3% temporary and 1% temporary)

Sales tax during:	Status Quo	Seasonal - Small	Seasonal - Small Ex: Food	Seasonal - Small Ex: Food/Utilities
April - September	5.00%	5.75%	6.00%	6.75%
October - March	5.00%	4.00%	4.50%	4.50%
Rate Difference	0.00%	1.75%	1.50%	2.25%
Visitor Paid Sales Tax	\$18.4M	\$21.1M	\$23.1M	\$26.7M
Tax Shift	\$0M	\$2.7M	\$4.7M	\$8.3M

Table 2 – This table uses essentially the same assumptions as Table 1, but removes the 1% temporary tax:

- Shift tax burden to the summer and recover cost of exemptions
- Calendar year 2024 as the measuring stick for revenue
- Sales Tax revenue is roughly \$52M annually
- 4% sales tax (includes 1% permanent, 3% temporary)

Sales tax during:	Status Quo	Seasonal - Small	Seasonal - Small Ex: Food	Seasonal - Small Ex: Food/Utilities
April - September	4.00%	4.60%	5.00%	5.50%
October - March	4.00%	3.00%	3.25%	3.50%
Rate Difference	0.00%	1.60%	1.75%	2.00%
Visitor Paid Sales Tax	\$14.7M	\$16.9M	\$19.1M	\$21.3M
Tax Shift	\$0M	\$2.2M	\$4.4M	\$6.7M

Table 3 – This table removes the 1% temporary tax, but increases the overall Sales Tax Revenue:

- Shift tax burden to the summer, recover cost of exemptions and increase revenue
- Calendar year 2024 as the measuring stick for revenue
- 4% sales tax (includes 1% permanent, 3% temporary)
- Displays both the increased revenue amount and its equivalent mill rate.

Sales tax during:	Status Quo	Seasonal - Small	Seasonal - Small Ex: Food	Seasonal - Small Ex: Food/Utilities
April - September	4.00%	4.75%	5.50%	6.00%
October - March	4.00%	4.00%	3.75%	4.00%
Rate Difference	0.00%	0.75%	1.75%	2.00%
Sales Tax Revenue	\$52.1M	\$58.3M	\$58.5M	\$58.4M
Revenue Increase	\$0M	\$6.2M	\$6.4M	\$6.3M
Visitor Paid Sales Tax	\$14.7M	\$17.4M	\$21.1M	\$21.3M
Tax Shift	\$0M	\$2.8M	\$6.4M	\$9.6M
Mill Rate Equivalent	0	1.00mills	1.02mills	1.01mills

Seasonal Taxes – Alaska

Community	Code Provision	Code Language
Ketchikan	Ketchikan Code 3.04.020	(a) To the fullest extent permitted by law, a sales tax of three percent on sales made during the period of October 1st through March 31st, and sales tax of five and one-half percent on sales made during the period of April 1st through September 30th, is hereby assessed and levied on the following sales, except as otherwise specifically exempted under this chapter: (1) All retail sales; (2) All services; (3) All rents and fees paid for the use of real and personal property except for residential rents. (b) To the fullest extent permitted by law, a sales tax of three percent is hereby assessed and levied on residential rents unless otherwise specifically exempt under this chapter. Rents for transient occupancies subject to taxation under the city's transient occupancy tax, Chapter 3.28 KMC, are not considered residential rents. Rents for such transient occupancies are subject to the sales tax imposed by subsection (a) of this section. (c) In addition to tax levied and assessed under subsection (a) of this section, a sales tax of five percent is hereby levied and assessed on retail sales of marijuana, and retail sales of marijuana products.
Skagway	Resolution 23-31R	WHEREAS; a sales tax holiday between the period of October 1, 2023 and March 31, 2024 would satisfy the requirements and qualifications of Skagway Municipal Code Chapter 4.08. NOW THEREFORE BE IT RESOLVED that the Skagway Borough Assembly declares the period of October 1, 2023, through March 31, 2024 as a sales tax holiday on all retail sales that physically occur within the Borough.
Kenai Borough		Homer – Entire Year 7.85% Kenai – Entire Year 6% Seldovia – January, February, March, October, November, December 5% Seldovia – April, May, June, July, August, September 9.5% Seward – Entire Year 7%

		Soldotna – Entire Year 6% Outside of Cities – Entire Year 3%
Sitka	Sitka Code 4.25	The City and Borough of Sitka has a fluctuating sales tax rate throughout the year. • 6% - April 1st - September 30th (Q 2 & 3) • 5% - October 1st - March 31st (Q 1 & 4) B. The rate of levy of the sales tax levied under subsection A of this section is five percent on sales made during the months of October, November, December, January, February, and March. The rate of levy of the sales tax levied under subsection A of this section is six percent on sales made during the months of April, May, June, July, August, and September. The revenue generated by the one additional percentage point shall be dedicated to fund either directly or by paying debt service on the maintenance, repair, replacement and/or construction of school building infrastructure.

Seasonal Sales Tax Communities

General Sales Tax		
City of Craig	<i>April – September</i>	7%
City of Ketchikan	<i>April – September</i>	5.5%*
Seldovia	<i>April – September</i>	6.5% ⁺
Sitka	<i>April – September</i>	6%
Skagway	<i>April – September</i>	5%
* Ketchikan is a nested jurisdiction within the Ketchikan Gateway Borough. Don't forget to add the 2.5% Ketchikan Borough tax. +Seldovia is a nested jurisdiction within the Kenai Borough. Don't forget to add the 3% Kenai Borough tax.		

General Sales Tax		
City of Craig	<i>October – March</i>	6%
City of Ketchikan	<i>October – March</i>	3%*
Seldovia	<i>October – March</i>	2% ⁺
Sitka	<i>October – March</i>	5%
Skagway	<i>October – March</i>	3%
* Ketchikan is a nested jurisdiction within the Ketchikan Gateway Borough. Don't forget to add the 2.5% Ketchikan Borough tax. +Seldovia is a nested jurisdiction within the Kenai Borough. Don't forget to add the 3% Kenai Borough tax.		

Non-Prepared Food		
Homer	<i>June – August</i>	4.85%
Kenai Borough	<i>June – August</i>	3%
*Homer is a nested jurisdiction within the Kenai Borough. Don't forget to add the 3% Kenai Borough tax.		

Non-Prepared Food		
Homer	<i>September – May</i>	0%
Kenai Borough	<i>September – May</i>	0%
*Homer is a nested jurisdiction within the Kenai Borough. Don't forget to add the 3% Kenai Borough tax.		

Craig added their seasonal general sales tax effective January 1, 2025

Ketchikan added their seasonal general sales tax effective April 1, 2023

Nome rescinded their seasonal general sales tax effective October 4, 2022

Seldovia increased their seasonal general sales tax effective April 1, 2022

Sitka rescinded their seasonal general sales tax effective July 1, 2023; Sitka reinstated their seasonal general sales tax effective April 1, 2024

FY26 Sponsored Community Requests
Assemblymember Information Needs
Updated 4/24/2025

Association of Education for Young Children - Gap Funding for the Juneau Child Care Apprenticeship Program (Sponsor: Kelly)

Adkison: *With consideration of increasing funding to childcare, which programs CBJ already funds are the most effective?*

Staff response (RB): The per child and per employee stipend programs are the most important/impactful programs in the community, followed by the HEARTS program that offers retention bonuses to employees in the childcare sector who obtain the required continuing education credits.

Smith: *Has this always been planned as a two-year program? How many apprentices will the funding request train?*

Staff response (RB): The current funding has trained four to five apprentices. The program has always been planned as a two-year program, however AEYC intended to find other funding sources for program continuation, however this has proved challenging.

Organization response: The Juneau Child Care Apprenticeship Program was technically developed as a two-year pilot because that was the funding we were offered. Its success has exceeded our expectations, and we need to continue with a new cohort.

The four apprentices completing the program in May are among Juneau's most qualified child care workers. They all plan to stay in the field, in our community, and continue their education at UAA.

While CBJ provides robust funding to sustain current child care businesses and support new ones to open, the area of professional development for child care workers is not yet well supported.

All Juneau child care center owners report struggling to maintain complete enrollment due to a lack of qualified staff.

We cannot grow child care capacity without investing in quality early educators.

Steininger: *The funding request states that the total funding need is \$400,000, but only \$250,000 is being requested from CBJ. Is AEYC planning to secure the additional \$150,000 from partners referenced in the application, or what is the plan for funding the full program amount?*

FY26 Sponsored Community Requests

Assemblymember Information Needs

Updated 4/24/2025

Organization response: AEYC plans to continue its search for matching funds, but the state and federal government uncertainty is distressing. The original program design had AEYC as the sole payer/employer. Now that the apprenticeship program is federally registered, we have been able to enroll local child care programs as employers. So, when the apprentices do their on-the-job learning at a child care program, the child care business will pay part of their wages. This change in design will significantly reduce the overall cost of supporting the apprentices. If the Assembly grants AEYC the \$250K and AEYC does not find matching funds, we will still have the capacity to start another 5-6 person cohort.

American Legion Auke Bay Post 25 - CBJ Veterans Support for Centennial Hall Rental for Alaska National Guard Day (July 30) and Veterans Day (November 11) (Sponsor: Adkison)

Smith: What is the rate for non-profits; how many apply each year? How much is CBJ currently giving towards this program, and what would be the impact if we applied this to all non-profits who apply?

Staff response (RB): Centennial Hall has two rates, one for general public and one for non-profit organizations. CBJ currently funds the gap between the regular rate and the discounted rate provided to non-profits.

Hughes-Skandijs: What is the rest of the American Legion's financial picture? What is the size of their budget, what is it used for?

Organization response: See enclosed balance sheet from American Legion Auke Bay Post 25.

Coastal Alaska Avalanche Center - Juneau's Backcountry Avalanche Forecast (Sponsor: Smith)

Adkison: How does this fit in with what the City already does with avalanche forecasting? What need is being met that the City isn't meeting?

Staff response (RB): CBJ focuses on urban area avalanche forecasting, this request would focus on backcountry avalanche forecasting.

Hughes-Skandijs: Is the organization able to increase their level of secured (non-CBJ) funding in out years?

FY26 Sponsored Community Requests
Assemblymember Information Needs

Updated 4/24/2025

Organization response: Absolutely. Coastal Alaska Avalanche Center is a young organization and just started fundraising in earnest this year. In that time we successfully secured approximately \$15,000 from over 130 different community members and businesses. We plan to increase and improve our fundraising efforts in the years to come. The CBJ grant is so important to us because it would provide us the financial stability to continue to offer our professional backcountry avalanche forecast program for the next three years while the board works to increase our funding from other sources.

We are proud to have hired two local avalanche forecasters this year who produced Juneau’s first ever backcountry avalanche forecast. The forecasts are free to the public and released twice a week. Not only do they increase backcountry safety, but they also financially benefit CBJ by increasing winter tourism, increasing resident retention, and hopefully reducing the costs associated with a backcountry rescue. Despite this being a low snow year and our first season of forecasting, our last forecast was read by over 600 community members. Our user group includes snowmachiners, skiers, snowboarders, Eaglecrest ski patrollers, hunters, and dog walkers who are seeking a safer way to recreate in the winter.

Hall: *It seems that backcountry avalanche forecasting should already be being performed; is there overlap with another agency?*

Organization response: We wholeheartedly agree that backcountry avalanche forecasting should already be performed in Juneau as it is a standard program in any town with a winter recreation economy. In Alaska alone, there is a free backcountry avalanche forecast for the mountains surrounding Anchorage, Kenai, Palmer, Wasilla, Valdez, and Haines. Each location is run by its own independent avalanche center with their own sources of funding. Coastal Alaska Avalanche Center is the only organization providing backcountry avalanche information in the Juneau area. Avalanche conditions change quickly and vary greatly from one location to the next. Therefore avalanche forecasts must be produced locally by forecasters who are in those specific mountains monitoring the conditions.

FY26 Sponsored Community Requests Assemblymember Information Needs

Updated 4/24/2025

Downtown Business Association - Family-Friendly Capital City (Sponsor: Bryson)

Hughes-Skandijs: *Would like clarification regarding the \$25,000 request for Light Up Juneau. Light Up Juneau seems to be listed on DBA's request each year. Is the recurring cost associated with bulb replacements, electricity, or maintenance? It is unclear why this high of a cost is recurring for this purpose.*

Organization response: See enclosed letter from the Downtown Business Association.

Smith: *Is this \$75,000 request in addition to the \$40,000 for DBA included in the budget?*

Staff response (AW/RB): \$40,000 was included in the FY25 budget as one-time funding for DBA. The FY25 passenger fee funding of \$90,000 was also one-time. No funding is included in the FY26 budget for DBA.

Smith: *What is DBA's revenue generating picture?*

Organization response: See enclosed letter from the Downtown Business Association.

Friends of the Marie Drake Planetarium - Planetarium Upgrade with Auxiliary Portable (Sponsor: Kelly)

Smith: *It looks like the request is for the full cost. Has the organization pursued other funding sources like grants, JSD, etc.?*

Organization response: See enclosed letter from the Friends of the Marie Drake Planetarium.

Hughes-Skandijs: *Is JSD contributing to this request? What is the backstory of Friends of the Marie Drake Planetarium and its funding levels?*

Organization response: See enclosed letter from the Friends of the Marie Drake Planetarium.

FY26 Sponsored Community Requests
Assemblymember Information Needs

Updated 4/24/2025

Juneau Arts and Humanities Council Additional JAHC Funding - Major Grants & Inflationary Increase (Sponsor: Adkison/Bryson)

Smith: Who were the recipients of last year's grants? Was the intent of last year's funding to assist JSD?

Organization response: Below is a roster of all of the awardees/applicants from last cycle. The intent of the increased funding last year was to create bandwidth for increased collaboration with JSD and create more opportunity for students in light of art programs being cut amid the budget crisis. These organizations were directed to use funds in part to do just that. Many of the organizations were able to incorporate appropriate increased programming, which is highlighted in the activity reports submitted to CBJ Finance.

A couple of the smaller orgs (I think it may have just been Ghost Light Theatre) are on enough of a shoestring budget that it was still difficult to incorporate increased collaboration with JSD in the past (then current) funding cycle. With consistent increased funding though, they are optimistic that they'll be able to strategically grow programs in this direction.

- 1.Alaska Youth Choir
- 2.Alaska Independent Musicians Initiative (now MusicAlaska)
- 3.Juneau Dance Theatre
- 4.Climate Action for Alaska
- 5.Sealaska Heritage Institute
- 6.Theater Alaska
- 7.Thrush Hill Music
- 8.Juneau Community Bands
- 9.Juneau Lyric Opera
- 10.Juneau Ghost Light Theatre
- 11.Juneau Jazz & Classics
- 12.Orpheus Project
- 13.Juneau Alaska Music Matters
- 14.Juneau Symphony
- 15.Alaska Folk Festival
- 16.KTOO
- 17.Juneau Big Band
- 18.Perseverance Theatre

Please also note that this is the most applicants the JAHC has ever received, with the highest combined funding request total to date at \$295,500.

FY26 Sponsored Community Requests
Assemblymember Information Needs

Updated 4/24/2025

Juneau Community Foundation - Increased Funding for the Juneau Hope Endowment/CBJ Social Service Grant Program
(Sponsor: Hall)

Hughes-Skandijs:

Are there any JCF grant recipients that are experiencing funding cuts from other sources?

Sponsor response: This request is more to address the staff turnover and increased demand for services.

Organization response: See enclosed letter from the Juneau Community Foundation.

Smith: *What services would fall away or be provided with additional funding, if granted? Is the Foundation increasing their contributions, as well? Can you provide additional information regarding the \$200,000 for Feed Juneau Kids? What is this program and is it new?*

Organization response: See enclosed letter from the Juneau Community Foundation.

The League of Women Voters Juneau - Capital Students - Capitol Visits (Sponsor: Smith)

Hughes-Skandijs: *Has the organization asked Rotary groups, JSD, or the Alaska Committee for funding, or have they fundraised for the transition of this program?*

Organization response: See enclosed letter from The League of Women Voters Juneau.

REACH, Inc. - Group Home Heat Pump Installations and 7-Passenger Van Purchase - Reducing Carbon Emissions, Increasing Transportation Accessibility, and Promoting Independence and Well-Being for Individuals with Disabilities in the Juneau Community

Smith: *Are there other programs, such as Alaska Heat Smart, that could help with these costs? Where else have they looked for funding?*

FY26 Sponsored Community Requests

Assemblymember Information Needs

Updated 4/24/2025

Organization response:

Firstly, REACH, Inc. received Phase 1 approval and was identified as a priority for a building energy audit and retrofit through the NORTHH Program in January 2025. However, this funding is now frozen indefinitely within the federal Department of Energy. Additionally, should this funding become available, the NORTHH Program will only cover the costs for one (1) of REACH's five (5) group homes. REACH, Inc. has prioritized the group home that houses medically compromised individuals.

Funding for energy retrofits such as those REACH, Inc. is seeking can be difficult to find and obtain. Federal funding is geared towards large initiatives led by energy-based nonprofits or local governments (for example, the funding utilized to support the Alaska HeatSmart program). As stated above, REACH, Inc. has made efforts to utilize the State option, and capital projects are typically ineligible for support from local organizations such as the Juneau Community Foundation.

REACH, Inc. has submitted applications to private foundations for funding in hopes of receiving small incremental grants which could combine to reach the full amount, but has been unsuccessful in these attempts.

Assembly-Member Smith made a great point when stating that "the City can't be everything for everyone." REACH understands this and the sentiments behind Mr. Smith's statement. The installation of heat-pumps in each of our group homes, while also contributing to the Juneau Climate Action Plan to reduce community-wide carbon emissions by 25%, will lead to cost-savings for the organization that can then be repurposed for future projects.

Similarly, vehicle purchases are considered capital-projects by many local and foundation-based programs which often render this request ineligible for funding. As a contributor to the Juneau Coordinated Community Transportation Coalition and its Human Services Transportation Plan, REACH, Inc. could potentially submit its request to the coalition for consideration of being named a Priority Project for 2027 against the other Human Services agencies later in the year. If selected as the Priority Project over Juneau's other Human Services agencies, REACH would then be permitted to submit an application for the Alaska Community Transit Human Services Transportation Grant. REACH, Inc. is in no way opposed to participating in this process, but recognizes that it will include two highly-competitive rounds of potential elimination and -- if selected -- would likely be one year before funding would be made available for a vehicle purchase. The potential of receiving this funding is also based on the assumption that these funds, which are derived from federal Department of Transportation funding, will remain available in the coming years.

FY26 Sponsored Community Requests Assemblymember Information Needs

Updated 4/24/2025

REACH currently relies on staff vehicles to fill gaps in transportation needs and would love to remedy this with a fully-functional fleet as soon as possible. REACH, Inc. will assume responsibility for all maintenance and insurance costs, taking care to maximize the life of the vehicle so transportation services no longer impact REACH's ability to provide the best services possible to promote the health, happiness, independence, and well-being of the individuals it serves.

Smith: *Is this something that could go through the Juneau Community Foundation Social Service Program?*

Woll response: Because this request is capital in nature, it is ineligible under the JCF granting process.

Southeast Alaska Food Bank - Strengthening Food Security Through Program Expansion and Collaboration (Sponsor: Adkison/Bryson)

Smith: *Why isn't this request going through the JCF Social Service Grants process?*

Sponsor response: There was an original application submitted to JCF but it was later pulled. There was uncertainty by the organization whether JCF would fund this request with other competing applications.

Smith: *Did they apply to JCF and were told no? Would like more information regarding these circumstances. Also, what is the revenue picture for the Food Bank over the last few years?*

Staff response (RB): This program is eligible for the JCF Social Service Grants program, but the Professional Advisory Committee's advice to JCF was that they should consider funding the food portion but consider asking for more detail and clarification on the operational side of their request.

Organization response: See enclosed letter from the Southeast Alaska Food Bank.

Woll: *Requests that SEAFB provides a reason for why the Assembly should consider this request instead of it going through the JCF grant process.*

Organization response: See enclosed letter from the Southeast Alaska Food Bank.

Trail Mix, Inc. - Eaglecrest Biking and Hiking Trail Construction and Improvements (Sponsor: Steininger)

There were no Assemblymember information needs for this request.

FY26 Sponsored Community Requests
Assemblymember Information Needs

Updated 4/24/2025

United Way of Southeast Alaska - Working Together to Prepare for and Recover from Disasters (Sponsor: Hughes-Skandijs)

Hall: *How does this request overlap with what Red Cross would be doing in this area?*

Organization response: See enclosed letter from United Way of Southeast Alaska.

Woll: *Is this something that United Way is commonly organizing in other locations?*

Organization response: See enclosed letter from United Way of Southeast Alaska.

Banking Summary - Last year

1/1/2024 through 12/31/2024

4/23/2025

Category	1/1/2024-12/31/2024
INCOME	
10000 Income	
10100 Dues	1,429.50
10200 Post Fund Raising Activities	
10202 Salmon Derby Ticket Sales	977.00
10203 Veteran's Day Poppies	1,891.00
10204 National Guard Appreciati...	9,500.00
TOTAL 10200 Post Fund Raising...	12,368.00
10300 Meal and Coffe Fund	549.32
10400 Donations	5,211.50
10404 Donation Boxes	344.00
TOTAL 10400 Donations	5,555.50
10500 Post Item Sales	
10501 Hats	125.00
TOTAL 10500 Post Item Sales	125.00
10700 Post Rental	1,000.00
10800 Interest	15.23
TOTAL 10000 Income	21,042.55
10700 Veterans Assistance Grant	5,000.00
TOTAL INCOME	26,042.55
EXPENSES	
20000 Expenses	
20100 Dues Paid to Department of ...	985.00
20200 Office and Administrative	50.39
20201 Legion Hats	992.29
20204 Office Supplies	131.88
20205 Postage and Post Office ...	73.47
20206 Post Decor	211.63
20207 Insurance	945.50
20207 Miscellaneous Expenses	792.80
TOTAL 20200 Office and Admini...	3,197.96
20300 Meals and Coffee	1,606.87
20400 Post Programs	
20406 Misc Donations	120.00
TOTAL 20400 Post Programs	120.00
20500 Post Activities	
20501 4th of July	725.62
20502 Memorial Day	445.45
20503 Veterans Day	142.93
20504 National Guard Appreciati...	5,155.07
20506 Convention	435.00
TOTAL 20500 Post Activities	6,904.07
20600 Utilities	
20601 Electric	2,249.13
20602 Telephone	80.08
20603 Fuel	3,685.11
TOTAL 20600 Utilities	6,014.32
TOTAL 20000 Expenses	18,828.22
20700 Building Maintenance	494.66

Banking Summary - Last year

1/1/2024 through 12/31/2024

Section D, Item 4.

4/23/2025

Page 2

Category	1/1/2024- 12/31/2024
20800 Veteran Relief Fund	1,359.00
TOTAL EXPENSES	20,681.88
OVERALL TOTAL	5,360.67



DATE: April 21, 2025
TO: CBJ Finance Committee
FROM: Nimmy Phillips, DBA Board President
RE: FY2026 Funding Questions

Dear Members of the CBJ Finance Committee,

Thank you for your questions at last week’s CBJ Finance Committee meeting regarding our FY2026 request for a CBJ Community Grant. Please see below and attached to assist with your decision making for budget allocation amounts for FY2026.

Question 1: Please provide clarification regarding the \$25,000 request for Light Up Juneau. Light Up Juneau seems to be listed on DBA’s request each year. Is the recurring cost associated with bulb replacements, electricity, or maintenance? It is unclear why this high of a cost is recurring for this purpose.

Approximately \$80,000 has been invested in this initiative since its inception. Funds for this work have come from DBA resources and contributions of individual DBA members totaling \$17,141. DBA has allocated CBJ Community Grant resources to support this work as it directly improves the experience of locals and guests in the downtown area. Additionally, there is a strong and direct connection between the outcomes of this initiative and elements of the Downtown Blueprint Area Plan (see Appendix A). Please note, our FY2026 request will focus on further expansion of the lights to other parts of downtown and the maintenance of the current installations. Once complete, we expect fees for ongoing repairs and maintenance to be between \$5,000 and \$10,000 a year, which would be spent on a local contractor, including lift rentals, to replace lights and secure connections.

Question 2: What is DBA’s revenue generating picture?

Over the past decade, the DBA has had a stable revenue stream. DBA membership is steady and includes a majority (approximately 70%) of downtown businesses paying annual dues. With additional CBJ support annually since FY18, the DBA has increased the promotion of downtown Juneau as a family friendly destination, a great Capital City for Alaskans, and as a center of civics, culture, and history. The additional financial support from CBJ has resulted in more and better organized events and safer streets through the ongoing Light Up Juneau project. This also supports Juneau’s nationally recognized accreditation status as Alaska’s only Main Street America city.

Blueprint Downtown

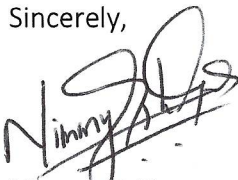
We recognize that communities with stronger downtown tend to have much stronger local economies overall. There is a strong, well-documented correlation between the vitality of a community’s downtown and its overall economic development. Research consistently shows that robust downtowns serve as economic engines, fostering job creation, business growth, tax revenue, property value increases, and broader community resilience. In Juneau, we view this correlation as especially critical to our community, given Juneau’s status as the seat of our

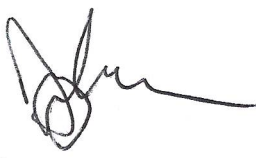


government for our state, as well as one of the most visited cities in Alaska. This important role was formally recognized by the CBJ Assembly through the recent adoption of Blueprint Downtown Area Plan on January 6, 2025. Through the adoption of this plan through Ordinance, CBJ acknowledges the need for additional support to downtown for the benefit of our entire community. DBA seeks to partner with CBJ on realizing this vision for downtown as outlined in the Blueprint Downtown document. Please view this relatively small investment, less than the cost of 1.0 FTE employee equivalent to CBJ, as an efficient investment in helping downtown to realize the vision laid out in the recently approved ordinance; see below for a related excerpt from the approved Blueprint Downtown Area Plan:

GOALS	ACTIONS	ANTICIPATED IMPLEMENTING PARTNER(S)	WHEN (ON-GOING, NEAR, MID, LONG)	CHAPTER(S)	RELEVANT PLAN(S)
	Fund and staff a dedicated entity: • To oversee downtown improvements using the established Main Street program; • Identify and track additional metrics for measuring progress revitalizing downtown. The dedicated entity may be: • Housed solely within CBJ, within an existing organization, such as JEDC or the DBA; OR • A newly created organization, such as a Local Improvement District (LID) or Business Improvement District (BID).	CDD, Manager's Office, JEDC, DBA	Near	3, 4, 5 & 6	JCP, JVP, JEDP

Thank you in advance for your consideration of our funding request and we are happy to answer any additional questions that may arise. We appreciate you and your service to Juneau.

Sincerely,

Nimmy Philips
DBA President


Dez Arrowsun
DBA Vice President

- ATTACHMENTS:
- Appendix A – DBA Alignment with Downtown Blueprint Area Plan ([49.05.200 b1P](#))
 - Appendix B – DBA Revenue Streams
 - Appendix C – Historical CBJ Funding for DBA Programs and Activities
 - Appendix D – FY2026 Budget Narrative and Key Facts



APPENDIX A:

DBA Alignment with Downtown Blueprint Area Plan ([49.05.200 b1P](#))

A Destination with a Sense of Place

- To date and with the support of our members and CBJ, the DBA has successfully secured and maintained Main Street America accreditation (p. 12).
- This reflects our commitment and ability to uphold the standards required for this nationally recognized designation (p. 187).
- Main Street America's focus on heritage overlaps with DBA member activities and the historical significance of the area (pp.13, 185, 186).

A Downtown for Everyone

- The prioritization of downtown playground space aligns with DBA's adoption of a family-friendly approach for promotions and planning purposes (p. 189).
- Our regular outreach to members and other businesses located downtown fosters communication among residents, businesses, and organizations (p. 191).
- The work of DBA directly facilitates placemaking (p. 191) and dynamic social connection (p.78); this includes the activities of the Downtown Ambassador program.

Safe and Welcoming

- Our members creatively collaborate on downtown beautification projects (p. 192); this includes Light Up Juneau (p. 15, 73), proposed mural activities on Ferry Way, partnerships with other organizations (e.g., Alaska Committee, Litter Free), and promoting partners' activities (e.g., the purchase of hanging flower baskets, TBMP announcements).
- The goals and objectives of the Downtown Ambassador program directly align with many aspects of Blueprint Downtown, as well as the best management practices as identified by TBMP (e.g., 'hospitality, friendliness, pedestrianization') - (p. 188).

Diverse and Well-Managed Tourism

- DBA is a member of TBMP and frequently collaborates by sharing volunteer activities, passing along observations, and cross-sharing information (p. 190).
- Our Downtown Ambassador program is also in direct alignment with this goal as staff engages with cruise ship passengers at multiple docks and downtown streets.

Strong and Stable Economy

- DBA is responsive to businesses and strongly advocates for all efforts to support a year-round and authentic experience (pp. 12, 78, 183).



APPENDIX B

DBA Revenue Streams (2016-Present)

	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	Projected FY2025
Ambassador Income (15%)	7,434	7,932	5,613	7,220	5,246	8,661	-	8,549
CBJ Community Grant (MSA)	50,000	75,000	75,000	23,350	75,000	75,000	40,000	40,000
Member Dues	35,847	35,310	19,270	2,775	31,250	33,900	33,995	36,920
Advertisement Sales	14,338	11,805	368	19,482	12,125	15,750	22,064	31,880
Pull Tab Revenue	16,369	7,040	10,482	2,819	15,260	-	-	-
Other Revenue	9,300	6,323	11,330	2,818	3,726	5,482	638	2,818
COVID Grants	-	-	-	67,294	-	-	-	-
Light Up Juneau (Members)	-	-	-	17,141	-	-	-	-
	182,854	194,187	152,821	207,862	164,981	170,353	163,102	188,090



APPENDIX C
Historical CBJ Funding

	PROGRAM	Downtown Ambassadors	Mainstreet America/Operations Support		TOTAL
	SOURCE	Pax Fees	CBJ Grant		
FY13	Awarded	56,300	-	-	56,300
	Disbursed	51,027	-	-	51,027
FY14	Awarded	56,309	-	-	56,300
	Disbursed	56,300	-	-	56,300
FY15	Awarded	56,300	-	-	56,300
	Disbursed	44,703	-	-	44,703
FY16	Awarded	57,000	-	-	57,000
	Disbursed	55,940	-	-	55,940
FY17	Awarded	57,000	-	-	57,000
	Disbursed	55,262	-	-	55,262
FY18	Awarded	60,000	50,000	-	110,000
	Disbursed	54,596	50,000	-	104,596
FY19	Awarded	58,710	5,000	-	133,710
	Disbursed	58,710	75,000	-	133,710
FY20	Awarded	65,000	75,000	-	140,000
	Disbursed	38,684	75,000	-	113,684
FY21	Awarded	26,300	-	75,000	101,300
	Disbursed	-	-	75,000	75,000
FY22	Awarded	41,000	-	75,000	116,000
	Disbursed	41,000	-	75,000	116,000
FY23	Awarded	75,000	75,000	-	150,000
	Disbursed	75,000	75,000	-	150,000
FY24	Awarded	90,000	-	40,000	130,000
	Disbursed	90,000	-	40,000	130,000



APPENDIX D

FY2026 Budget Narrative and Key Facts

- The DBA has submitted two funding requests for FY2026 budget.
 - \$75,000 (CBJ Community Grant/Main Street America)
 - \$75,000 (Marine Passenger Fees)
- DBA represents Juneau in the Main Street America (MSA) program:
 - *Unique Status* – Juneau is the only accredited MSA city in the State of Alaska.
 - *Inclusive* - DBA strives to the success of all downtown organizations.
 - *Transformative* - DBA activities are designed to be family-friendly.
 - *Framework* – Member-led committees focus on the four MSA priorities of Economic Vitality, Design, Organization, and Promotion.
- Excluding CBJ funding, other DBA revenue streams include:
 - *Annual Membership Dues*
 - *Event Sponsorships*
 - *Event Program Fees*
 - *Advertisement Sales*
- The CBJ Community Grant will be used as follows:
 - *Logistics*: Costs to coordinate and implement annual flagship events, such as the Gallery Walk and the Pumpkin Patch Scavenger Hunt (e.g., supplies, A/V, venue, special event insurance coverage, licenses, CBJ permits, volunteer management).
 - *Media*: The cost to promote the DBA on social media, radio, and newspaper.
 - *Graphic Design & Printing*: The cost to design and print promotional materials.
**The full cost of the Downtown Walking Map is covered by advertisement sales.*
 - *Contractual and Consulting*: Operating costs for Downtown Ambassadors program, operational costs to manage DBA business operations, professional graphic design services, website hosting, and the maintenance, repair and completion of the Light Up Juneau project.
 - *Administrative*: Accounting & tax preparation, Main Street America membership dues, Wild Apricot subscription for member management, storage unit rental, banking fees (PayPal, QuickBooks), postage and delivery, CBJ sales tax, various insurances (e.g., business owners property insurance, liability coverage).

To: Adrien Wendell, Budget Manager, CBJ

From: Rosemary Walling, Board Secretary, Friends of the Marie Drake Planetarium

My answers below are in regard to the following request for clarifications from the CBJ Assembly Finance Committee:

- *It looks like the request is for the full cost. Has Friends of the Marie Drake Planetarium pursued other funding sources like grants, JSD, etc.?*
- *Is JSD contributing to this request? What is the backstory of Friends of the Marie Drake Planetarium and its funding levels?*

Additional Funding Sources

We have not yet sought funding from additional sources. In the past few days, I reached out to our primary contact in JSD, the Director of Teaching and Learning. She knew of no available funding sources within JSD.

We receive substantial indirect support with respect to a use of the planetarium physical facility, previously from JSD and now from CBJ. This has been a 30+ year tradition of free programming to the public, community groups, and JSD classrooms in return for use of the planetarium facility.

Seeking multiple sources of funds is always possible and part of our tradition. What would be most helpful is if this year we can receive at least partial funding for our Community Funding Request, and let us build upon that momentum.

The Marie Drake Planetarium and Funding

The planetarium physical facility is funded indirectly as described above. JSD and recently CBJ also provided insurance for our digital projector housed in their building. Community donations and small grants given to FOMDP can go to special projects, operating expenses, or bus transportation for JSD field trips to the planetarium. Since our purchase of the digital projector in 2019, our annual donations have increased somewhat, for example to around \$6,000 in 2024. This money goes primarily to operating expenses (fulldome-media licensing, printing, website, etc.) and student transportation. Neither the Planetarium nor the nonprofit have paid staff.

In FY2027, we expect to receive \$5,600 for FY2027 from a CBJ Youth Activity Grant to assist with fulldome-media licensing and student transportation—first time for direct funding from CBJ.

The purchase of the \$100k digital planetarium projector was funded by local and state-wide grants, ranging in size from \$5k to \$25k, in addition to community donations of even smaller size. The manufacturing and installation of permanent signs for a Planet and Bird Walk at Twin Lakes is being funded by three small grants in size from \$2k to \$3k, plus indirect funding from Parks and Recreation for the design of the signage.



April 21, 2025

CBJ Assembly Finance Committee
155 Municipal Way
Juneau, Alaska 99801

Dear Members of the CBJ Assembly Finance Committee;

Following are responses to your questions regarding Hope/CBJ Grant funding.

1. Are there any Hope/CBJ Grant recipients that are or will be experiencing funding cuts from other sources?

The Community Foundation has let all 2025 Hope/CBJ Social Service Grant applicants know that there might have to be a meeting in June or early July to discuss reductions in federal funding if they materialize. We do not receive the CBJ funds until late July each year, which provides time to readjust grant funding amounts if there is a need to do so. That said, if there is a significant need, there will not be enough funds available to assist many organizations.

Specific responses to the question posed:

NAMI Juneau: They are waiting to hear from Alaska Mental Health Trust as to whether they will receive full funding this year. There is more uncertainty than in past years.

Juneau Housing First Collaborative: While they have not experienced funding cuts from existing federal grant programs, there is speculation that cuts may be made to the Continuum of Care program that provides rental assistance and staff support totaling about \$96,000.

St. Vincent de Paul (SVDP): The only direct cut that affects housing at this time is the ending of Emergency Housing Vouchers, a COVID program that was supposed to provide support through 2030. Rumors have been that Housing and Urban Development personnel will be reduced by 50%, with staffing cuts primarily in the homeless grant programs. At a minimum, grant processing and payments will be slowed. Eliminating vouchers is part of some plans, which would reduce low income housing at SVDP and everywhere else. The continuing resolution passed in March will allow funding levels to remain set through the end of this fiscal year. After that, it is anyone's guess. They expect to see terrible cuts and real pain that may cripple programs for the poor that are grant dependent. SVDP also noted that federal rental assistance is at risk of being cut. If this happens it would result in an estimated 1,200 people in Juneau becoming homeless (National Alliance to End Homelessness data).

Alaska Legal Services (ALSC): have received a notice of termination of a \$425,000 federal grant. While this has been reinstated by a court order, it is the subject of ongoing litigation, and its future is uncertain. An increase in funding allows ALSC to serve more individuals with civil legal needs and any decrease in funding reduces the number of people that they can serve. With each additional \$100,000 ALSC can serve 182 households.

Gastineau Human Services (GHS): While their operating budget is excluded from federal funding cuts, their capital funding for the new 51-unit long-term recovery housing has been impacted. The Continuum of Care grant they applied for was frozen right before the awards were announced. This would have provided some long-term operating funds for the new housing. If cuts do happen to Medicaid for substance use disorder services, it would hugely impact their operations and services to their clients.

Several nonprofits indicated that their staff and boards believe no federally funded program is currently safe. They are monitoring the situation as much as possible with the recent deep firings, department changes, and speculation about cuts to Medicaid, many or even most of these organizations will be adversely affected. Already nonprofits have been experiencing long delays in receiving payments from grants and Medicaid reimbursements.

2. What services would fall away or be provided with the additional funding, if granted?

We have received several requests for funding that goes beyond what we have available. Below are some of the ideas of what might be funded as we do not have enough funds to meet all these needs. These requests and others would be considered for additional funding through the thorough and inclusive process that we have established for the Juneau Hope Endowment/CBJ Social Service Grant Process.

Juneau Housing First Collaborative dba The Glory Hall responded that no additional services will be provided if the funding is granted. Only with the additional funding can the Glory Hall shelter be able to continue delivering their day services from 7:00am -9:30pm, and their meal program, which provides breakfast, lunch, and dinner, along with a place for other service providers to connect with people in need, in a warm and relatively safe place. The day program and food program are unsustainable without the additional funding.

SVDP is already feeling stress of benefit delays and increased need. They are just now getting an accurate picture of how much homelessness and need has increased in the past three years. St. Vincent de Paul depends less on federal grant funding than most agencies but would be faced with cutting aid programs and having to make difficult decisions about eviction prevention programs and changing housing program standards. At a minimum, they would experience greater housing turnover and longer vacancy times with foreseeable staffing cuts.

JAMHI Health & Wellness could update their data systems with additional funding, to reduce provider time spent inputting data and increase the amount of time each has to meet clients.

Catholic Community Services could receive additional funding for senior programs, including congregate and home delivered meals.

United Human Services could increase security and the safety of personnel working at or visiting the Teal Street Center and have staffing at the front desk.

NAMI Juneau could provide school-based mental health services to Juneau students to better address youth mental health issues.

3. Is the Foundation increasing their contributions as well? And, can you provide additional information regarding the \$200,000 about Feeding Juneau Kids program and is it new?

For the past several years the Foundation has increased our contributions to Juneau health and social service nonprofit organizations and agencies beyond the funding available from the Juneau Hope Endowment. Most recently, in 2024, the Foundation funds provided \$540,000 in additional health and

social service grants to direct service nonprofits in Juneau. These grant funds come from our donors, Donor Advised Funds, Agency Funds, and three Field of Interest Funds where the Foundation board makes all grant recommendations. The following grants from our field of interest funds were provided in 2024: Juneau Nonprofit Housing Development Council Fund (\$140,000), Feeding Juneau Kids Fund (\$195,000), and Health & Social Service Endowment and Project Funds (\$110,000).

We use the Hope/CBJ grant process to identify other projects and programs that need funding support and work to try and meet those needs using our funds, developing new funds, and reaching out to other foundations for support. It was from this process that we began the Feeding Juneau Kids Fund, as it became clear that there was a growing gap in the funds available and the funds needed for Juneau kids. Some of the grant areas where we have supported with additional funding are outlined below.

Hospice: We have provided grants to the hospice program that include funding from the Juneau Hospice Endowment and the Foundation for End of Life Care Endowment (\$100,000 in 2024) And anticipate providing a similar amount in 2025 in conjunction with funding from the Foundation for End of Life Care.

Feeding Juneau Kids Fund: The Feeding Juneau Kids Fund was started in 2023. After a Listen & Learn session with several agencies, church members, and individuals addressing food insecurity in Juneau, it became clear that there was a gap in funding for food for children in Juneau. The Foundation board agreed and for the past three years the Foundation has raised the approximately \$200,000 a year needed to support the food needs of Juneau children. We anticipate providing a minimum of \$200,000 from this fund to support food for kids in Juneau. The programs we support with this Fund include:

Weekend Food Bag Program (approximately \$100,000/year) has provided food for students on the weekend during the school year. This program, run by Douglas Community United Methodist Church, delivered from 600-700 weekend bags of food for students to each school weekly during the school year for over ten years. Beginning with the 25/26 school year, this program is moving to Gastineau Human Services. We anticipate first year costs to be between \$80,000-\$100,000.

Vacation Food Program (approximately \$75,000/year) has provided food for students for the 2 week winter break, 1 week spring break, and 2 weeks when school ends and before summer meal programs begin. This program, currently run by volunteers under the direction of a school counselor (also a volunteer for this program), delivered 600-750 vacation bags of food for children to each household before each school break.

Food for School Counselors (approximately \$55,000/year) has provided food to school counselors for them to provide to hungry students as they see fit. A school counselor runs the program by asking each school counselor what food they anticipate needing for students. Food is purchased and distributed to the school counselors twice a year.

Universal School Breakfast Program (approximately \$20,000/year). These funds supplement the cost of the school district providing a universal free breakfast for students. When first identified as a need the cost was \$15,000/year. The current gap between the cost of providing a universal breakfast and funding received (federal and paid) has grown to over \$200,000/year. This program has been lauded by educators

as instrumental in ensuring all students are not hungry at the start of the school day, leading to better attention spans, and less classroom disruption.

Mental Health Support and Suicide Prevention Endowment (approximately \$2,000/year). These funds primarily support the work of NAMI Juneau and the Juneau Suicide Prevention Coalition.

Health & Social Service Fund and Endowment (approximately \$165,000/year). These two funds and sub funds provide both program funding and, through the Juneau Nonprofit Housing Development sub-fund, capital funding. They have been used to support Housing First Phase 3, Gastineau Human Services Sober Living 51 units, and St. Vincent de Paul housing; along with Spruce Root Kin Support Program and the Southeast Alaska Food Bank Warehouse Project.

Thank you for the opportunity to provide more information about our request for funding in support of over 20 direct service nonprofits in Juneau.

Sincerely,



Amy Skilbred
Executive Director

April 17, 2025

Adrien Wendel, Budget Manager

City and Borough of Juneau

Juneau, AK 99801

RE: Community Grant Funding Requests

Dear Ms. Wendel,

In response to a question asked during the CBJ assembly finance committee meeting on 4/16/25, I would like to provide additional information on the grant request submitted by the League of Women Voters Juneau (LWVJ) for its Capital Students-Capitol Visits program.

Committee members asked whether LWVJ has requested funding from other sources:

- Submitted in our application is a letter from Kristin Garot, Director, Teaching and Learning Support, Juneau School District, stating JSD will not provide funds for the program; also, First Student informed us they would not provide transportation by school bus
- Amy Skillbred, Executive Director of the Juneau Community Foundation, directed LWVJ to the Douglas-Dornan Foundation Fund grant administered by the Juneau Community Foundation. However, our program does not meet every criterion of this grant, and the grant amount is limited to \$5,000. Nevertheless, we will apply prior to the deadline of June 1, 2025.
- Juneau Rotary informed LWVJ that if we obtained funds from the Juneau Community Foundation, they would consider matching funding
- We have submitted our funding request to 100 Women Who Care and will present an appeal in April if randomly selected for their consideration
- The Alaska Committee has provided \$500 to our program each year
- LWVJ provides \$500 each year

Please let me know if further clarification is needed.

Thank you,

Debbie Tillinghast, Director

League of Women Voters Juneau

Cc: Greg Smith, Deputy Mayor

SEAFB Response to Assembly Follow-Up Questions

Dear Adrien,

Thank you for your message and for the Assembly's continued consideration of our funding request. We are grateful for the opportunity to provide additional clarity.

1. Why isn't this request going through the JCF Social Service Grants Program?

Southeast Alaska Food Bank (SEAFB) submitted an application to the Juneau Community Foundation (JCF) Social Service Grant Program for the first time this year. However, we were informed that due to the increased financial need of organizations already relying on those funds, our likelihood of receiving our requested support through the program was very low. JCF kindly provided leads to potential alternative funding sources for the "Assistant Manager" position, none of which were viable at this time. We were also informed that we could apply directly through the CBJ Community Funding process.

Importantly, JCF hosted multiple "Listen and Learn" sessions. In the session focused on food security, two major takeaways emerged:

1. Southeast Alaska's food-security efforts lack unifying organization. Due to SEAFB's position as a locus of these efforts, we could lead development of a Southeast Food Coalition—a role we have already begun pursuing—to improve communication, collaboration, and partnership in the region.
2. We identified that leadership for Juneau's youth weekend backpack meal program was stepping down. Additionally, we offered to leverage our status as an Affiliate Food Bank of Feeding America to increase efficiency and effectiveness of the winter, spring, and summer break meal program. SEAFB has committed our facility, staff, and logistics to support these programs with bulk food purchasing, storage, acquisitions, and efficient packaging.

We are eager to act on these points of concern, and many others that will leverage outside food and funding resources, but we cannot do so without the staffing to lead and manage these critical projects.

Historically, SEAFB has not required support from either JCF or CBJ. Our operations were funded primarily through grocery rescue, member dues, and modest donations. However, due to the rapidly rising need for food in Juneau and Southeast Alaska, we have been forced to either expand or severely restrict the food resources made available to our member agencies.

In 2022, JCF made a one-time, unsolicited donation of \$10,000. Outside of some support related to land and at cost pit run during our warehouse construction, we have not previously requested or received funding from CBJ.

2. What is the revenue picture for the Food Bank over the last few years?

Approx 58% funded by generous individual donors.

Approx 17% funded by local business donors.

Approx 16% of funding is earned income through membership agency's annual dues, directly correlated to pounds of food we distribute to each.

Approx 6% annual distributions from our JCF endowment fund, this is based on a JCF calculation each year. Originally funded by founding members of SEAFB.

3% Investment Income, slightly higher in recent years while we fundraised for the new warehouse but have since spent those funds.

Non-cash annual food drive fundraiser and grocery store rescue is not included but is significant for our operations.

Fiscal Year	Total Revenue	Notes
-----	-----	-----
2021	\$247,000	Private donations, small grants, member dues
2022	\$276,000	Includes \$10,000 unsolicited JCF donation
2023	\$305,000	Increased fundraising and community support

In recent years, grocery rescue has not kept pace with growing demand. The volume of rescued food has declined, while our community's need for support has surged.

With our new warehouse now operational, we are capable of storing and distributing food reserves — something we couldn't do previously. This \$150,000 request is intended to:

- Fund staffing and strategic expansion,
- Support formation of the Southeast Food Coalition,
- Support food programs for youth and school breaks,
- Build out emergency food reserves for natural disasters and job loss scenarios.

The “Assistant Manager” position will allow us to effectively manage our 40+ volunteers and pursue sustainable funding at the state and federal level — unlocking substantial long-term resources for the region. This position has been in planning for over a year and a half, but without funding to support staffing our capacity has been limited. With CBJ's support we can leverage this position to bring much needed outside resources into Juneau and S.E. Alaska.

Please let us know if SEAFB can provide further clarification or attend the April 30 AFC meeting. We are committed to supporting our neighbors during this time of growing need.

Sincerely,

Jeremiah Beedle
Board President
Southeast Alaska Food Bank
jerbeedle@gmail.com | 907-209-1480

Answers to CBJ Finance Committee Questions
United Way of Southeast Alaska
April 22, 2025

We consider both questions related. The message we want to share is that no one entity can respond to disasters. It takes many groups working together including the City and Borough of Juneau, United Way, Red Cross, faith-based communities, community-based organizations, the National Guard, civic organizations, etc. Volunteer Organizations Assisting in Disaster (VOAD) brings a structure focused on cooperation, communication, coordination and collaboration to prepare for, respond to, recover from and mitigate disasters. However, what is needed to sustain a VOAD over time is a dedicated staff position to coordinate VOAD activities.

How does this request overlap with what Red Cross would be doing in this area?

The American Red Cross and VOAD share a common goal: providing aid to individuals and communities affected by disasters. Both organizations are active in disaster relief, but their roles and responsibilities differ. The American Red Cross focus is on providing direct assistance like shelter, food and emotional support; although the American Red Cross is member of local, state and national VOADs, it is not a coordinating body. VOAD on the other hand, is a convening and coordinating body, fostering communication and collaboration between various organizations, including the Red Cross.

Is this something that United Way is organizing in other locations?

United Way is a global community action network that mobilizes local partners for a comprehensive response to community issues, focusing on community resilience and recovery; one of United Way Worldwide focuses is ***United for Recovery***. VOAD is a national network that promotes cooperation and coordination among voluntary organizations to deliver services more effectively to disaster-affected communities. United Way is a member and key player in VOAD at the national, state and local levels. United Way Worldwide recently partnered with the National VOAD to host a National Disaster Recovery Conference that reinforced this kind of leadership in long-term disaster recovery. Here are some ways United Way's leadership shows up:

Beyond disaster response, United Way helps communities prepare for future crises. Initiatives like United Way of Missoula County's Wildfire Ready Missoula help residents mitigate wildfire risks before disaster strikes. In Kentucky, United Way is leveraging 211, the 24-7 hotline that connects people to local resources to address housing and immediate post-disaster needs. The United Way of Greater Houston and the Greater Houston Community Foundation formed the Greater Houston Disaster Alliance in 2023 to ensure the region has the networks and systems in place to accelerate recovery efforts. The United Way of Dodge City established a community VOAD in early 2017 after a series of spring wildfires. The local VOAD started out with a few members but has grown since its inception. Closer to home, United Way of Mat-Su has participated in and chaired the local VOAD for many years.

United Way is a natural host for VOAD. Strategies used are similar to those used by local VOADs: convene, connect, collaborate and pass-through funding. Its focus is on 1) addressing unmet needs; 2) determining underlying causes of issues and problems; and 3) creating lasting systems change. Disaster preparation and response is United Way of Southeast Alaska's top priority.



TO: Christine Woll, Assembly Finance Committee Chair
THROUGH: Angie Flick, Finance Director
FROM: Tom Rutecki, Youth Activity Board Chair
DATE: April 17, 2025
RE: FY26 Youth Activity Grant Funding

FY26 Funding

The City Manager has submitted a balanced budget that recommends allocating \$350,000 of the 1% Sales Tax for youth activity grants in Fiscal Year 2026 (FY26). The Youth Activity Board (YAB) is tasked with allocating these funds amongst various community non-profit organizations serving the youth of Juneau.

The YAB is required by Resolution 2820 to place a sum equal to five percent of the amount allocated into a contingency account to fund unanticipated events. \$350,000 minus the five-percent contingency (\$17,500) leaves the general youth activities fund with **\$332,500 to distribute for FY26 overall grant funding.**

CBJ share of Youth Activity funding	\$350,000
Contingency Fund (5%)	<u>(\$17,500)</u>
Total grant funding	\$332,500

FY26 Grant Process

This year the YAB received 26 proposals totaling **\$518,983** in requests and is recommending funding for 25 of the programs. In FY25, the YAB reviewed 24 proposals totaling \$447,469 and funded all 24 of those programs.

Grant proposals are divided into three categories: Sports, Arts, and Academic/Other for evaluation and ranking. The nine Youth Activity Board members* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching agreement on the groups to be funded and their recommended funding level. The attached list contains the Board's recommendations for FY26.

Recommendation

The Youth Activity Board recommends that the Finance Committee approve the funding recommendations on the attached list.

*** Youth Activity Board Members**

Chair: Tom Rutecki

General Public representatives: Bonita Nelson, Lindsey Wold, Misuri Smyth, Elizabeth Balstad, Kristin Hochstoeger

Youth representative: Valerie Piemann

Juneau Arts and Humanities representative: Phil Huebschen

Parks and Recreation Advisory Committee representative: Josh Anderson

Requesting Organization	Name of Program	Average Score	Amount Requested	Recommendation
Academic				
	Nature Exploration, Discovering Juneau			
Discovery Southeast		146.67	\$25,170.00	\$14,875.00
SAIL	ORCA	146	\$15,000.00	\$14,000.00
AWARE	Girls on the Run	142	\$7,655.00	\$3,400.00
Big Brothers, Big Sisters	Juneau Youth Activity Program	139	\$10,786.00	\$9,000.00
Friends of the MD Planetarium	Immersive Planetarium Experience	135.67	\$8,192.00	\$5,600.00
Girl Scouts of Alaska	Girl Scouts in Juneau	134.67	\$10,760.00	\$3,000.00
Resurrection Lutheran Church	Studio Live		\$5,700.00	\$0.00
		Total Amount	\$83,263.00	\$49,875.00

Art				
Juneau Dance Theatre	Fine Arts Camp	138	\$19,000.00	\$17,054.00
Perseverance Theatre	STAR Program	128	\$20,000.00	\$14,940.00
Juneau Symphony	J2025-2026 Season	120	\$13,700.00	\$9,900.00
Juneau Jazz & Classics	Juneau Community Engagement	117.67	\$19,000.00	\$8,576.00
Theater Alaska	TA Summer Camp	112.67	\$19,200.00	\$9,380.00
Total Amount			\$90,900.00	\$59,850.00

Sports				
Glacier Swim Club	Youth Competitive Swim	146.67	\$14,500.00	\$14,500.00
Gastineau Channel LL	Youth baseball & Softball	141	\$42,000.00	\$31,805.00
	Supporting & Promoting Physical fitness, mental health, safety & character development			
Juneau Youth Football		141	\$31,500.00	\$23,200.00
Midnight Suns Baseball	Youth Baseball	137	\$45,000.00	\$24,000.00
Juneau Soccer Club	Soccer	136	\$45,000.00	\$26,000.00
Midnight Suns Fastpitch Softball Association	Youth Softball	134.67	\$30,000.00	\$18,000.00
	Nordic Youth Ski Programs Expansion			
Juneau Nordic Ski Club		134.33	\$15,800.00	\$14,200.00
Juneau Skating Club	Youth Ice Skating	133.33	\$34,950.00	\$22,000.00
Juneau Ski Club	JSC Course, Athlete & Safety	131.67	\$11,600.00	\$7,500.00
Juneau Youth Wrestling	Youth Wrestling	130.33	\$15,720.00	\$10,000.00
Hoop Rats	Hoop Rats Basketball	126	\$16,750.00	\$12,350.00
Juneau Douglas Ice Association	Youth Hockey	114	\$15,500.00	\$7,970.00
Juneau Trap Team	Trap Team Season	113	\$11,500.00	\$6,250.00
	Outdoor Recreation & Mentorship			
She Jumps		112	\$15,000.00	\$5,000.00
Total Amount			\$344,820.00	\$222,775.00

Total	\$518,983.00	\$332,500.00
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Contingency Grant	\$350000 x 5%	\$17,500.00
Grant Funding Available	\$350000 - \$17500	\$332,500.00
funding needing to be allocated		\$0.00

AFC's Pending List - FY26 Budget Process

As of April 24, 2025

Note: Material Page Number References are from Online Meeting Packets

Section D, Item 6.

											Materials			
#	Expenditure Description	Proposed in Manager's Budget	Request	GF Request Over FY25 (Recurring)	GF Request Over Manager's	Approved Amount (Over Manager's)	Mill Rate Equivalent (Recurring)	Status	Decision Date	One-Time or Recurring	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	Budget Book
CBJ Internal Funding Requests														
1	Juneau School District Non-Instructional Funding ("outside the cap")	2,040,000	2,115,000	75,000	75,000	-	-			Recurring	4/5/25 Packet Page 270			Page 100
2	Law - Office Assistant (1.0 FTE) (Costs offset by decrement 0.25 FTE for Legal Intern)	-	65,900	65,900	65,900	-	-			Recurring				Page 124
External Funding Requests														
3	AEYC - Juneau Child Care Apprenticeship Program	-	250,000	-	250,000	-	n/a			One-Time	4/16/25 Packet Pages 22-25	4/30/25 Packet Pages 41-42		Page 82
4	American Legion Auke Bay Post 25 - Centennial Hall Veteran Event Rental Space	-	2,000	2,000	2,000	-	-			Recurring	4/16/25 Packet Pages 26-27	4/30/25 Packet Page 42	4/30/25 Packet Page 50-52	
5	Coastal Alaska Avalanche Center - Juneau's Backcountry Avalanche Forecast	-	30,000	-	30,000	-	n/a			One-Time	4/16/25 Packet Pages 28-29	4/30/25 Packet Pages 42-43		
6	Downtown Business Association - Family-Friendly Capital City	-	75,000	35,000	75,000	-	-			Recurring	4/16/25 Packet Pages 30-33	4/30/25 Packet Page 44	4/30/25 Packet Pages 52-57	Page 82
7	Friends of the Marie Drake Planetarium - Planetarium Upgrade with Auxiliary Portable	-	78,000	-	78,000	-	n/a			One-Time	4/16/25 Packet Pages 34-35	4/30/25 Packet Page 44	4/30/25 Packet Page 58	
8	JAHC - Major Grants & Inflationary Increase	202,000	384,263	182,263	182,263	-	-			Recurring	4/16/25 Packet Pages 36-38	4/30/25 Packet Page 45		Page 82
9	JCF - Social Service Grants Increase	1,803,900	2,303,900	500,000	500,000	-	-			Recurring	4/16/25 Packet Pages 39-41	4/30/25 Packet Page 46	4/30/25 Packet Pages 59-62	Page 82
10	The League of Women Voters Juneau - Capital Students - Capitol Visits	-	10,000	10,000	10,000	-	-			Recurring	4/16/25 Packet Pages 42-58	4/30/25 Packet Page 46	4/30/25 Packet Pages 63-64	
11	REACH, Inc. - Group Home Heat Pump Installations and 7-Passenger Van Purchase	-	100,000	-	100,000	-	n/a			One-Time	4/16/25 Packet Pages 59-61	4/30/25 Packet Page 46-48		
12	Southeast Alaska Food Bank - Strengthening Food Security Through Program Expansion and Collaboration	-	150,000	150,000	150,000	-	-			Recurring	4/16/25 Packet Pages 62-64	4/30/25 Packet Page 48	4/30/25 Packet Pages 65-66	

AFC's Pending List - FY26 Budget Process

As of April 24, 2025

Note: Material Page Number References are from Online Meeting Packets

											Materials			
#	Expenditure Description	Proposed in Manager's Budget	Request	GF Request Over FY25 (Recurring)	GF Request Over Manager's	Approved Amount (Over Manager's)	Mill Rate Equivalent (Recurring)	Status	Decision Date	One-Time or Recurring	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	Budget Book
13	Trail Mix, Inc. - Eaglecrest Biking and Hiking Trail Construction and Improvement	-	54,000	-	54,000	-	n/a			One-Time	4/16/25 Packet Pages 65-66	4/30/25 Packet Page 48		
14	United Way of Southeast Alaska - Working Together to Prepare for and Recover from Disasters	-	40,000	40,000	40,000	-	-			Recurring	4/16/25 Packet Pages 67-69	4/30/25 Packet Page 49	4/30/25 Packet Page 67	

Total Requests 1,612,163 - -

Assembly Approved FY2026 Actions		
GF - One-Time	-	n/a
GF - Recurring	-	-
GF - Loan	-	n/a
Total	-	-

City and Borough of Juneau
Assembly Finance Committee (AFC)

Section D, Item 7.

FY26 Budget Calendar and Key Dates – as of April 24, 2025

April 5th – 8:30 am – Special Assembly (Intro)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01
- D. School District Budget Ordinance 2025-02

April 5th – 8:30 am – AFC Meeting #1 (~6-8 hrs)

- A. Budget Summary & Overview
- B. Capital Improvement Plan
- C. Passenger Fee Plan
- D. Eaglecrest
- E. Docks & Harbors
- F. Bartlett Regional Hospital
- G. Juneau School District
- H. Juneau International Airport

April 9th – 5:30 pm – AFC Meeting #2

- A. SKIP

April 16th – 5:30 pm – AFC Meeting #3

- A. Assembly Grants & Community Requests
 - a. Assembly Information Needs
- B. School Bonds
- C. Visitor Industry Revenue Options

April 23rd – 5:30 pm – AFC Meeting #4

- A. SKIP

April 30th – 5:30 pm – Special Assembly (Hearing)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01
- D. School District Budget Ordinance 2025-02
- E. Motion to Establish Local Funding for School District Operations

April 30th – 5:30 pm – AFC Meeting #5

- A. Utility Rates & Bonds – For Action
- B. Seasonal Sales Tax
- C. Assembly Grants & Community Requests
- D. Youth Activity Grant Funding

May 7th – 5:30 pm – AFC Meeting #6

- A. Manager's Proposed Increments & Budget Amendments – For Action
- B. Capital Improvement Plan Amendments
- C. School District Budget – For Action
- D. Eaglecrest

May 14th – 5:30 pm – AFC Meeting #7

- A. Passenger Fee Plan – For Action
- B. Pending List – For Action
- C. Set Mill Rates – For Action
- D. Final FY26 Budget Decisions
 - a. CIP Resolution 3090
 - b. Mill Levy Ordinance 2025-03
 - c. CBJ Budget Ordinance 2025-01

May 19th – 7:00 pm – Regular Assembly

- A. Adoption of the School District's Budget Ordinance 2025-02

May 21st – 5:30 pm – AFC Meeting #8

- A. Reserved for Additional Discussion

May 28th – 5:30 pm – AFC Meeting #9

- A. Reserved for Additional Discussion

June 4th – 5:30 pm – Regular Business AFC

- A. TBD

June 9th – 7:00 pm – Regular Assembly (Adoption)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01

Public hearings on the budget must be completed by May 1, per Charter Section 9.6

Assembly must determine school district instructional funding and notify district within 30 days of receipt of district budget (Charter Section 13.6(b))

Assembly must appropriate school district funding by May 31 (Charter Section 13.6(b))

Assembly must adopt Operating Budget, Mill Levy, and Capital Improvement Plan by June 15th or the manager's proposal is deemed adopted (Charter Section 9.7 & 9.8)

Staff Response - Centennial Hall Non-Profit Rentals Additional Information

4/30/2025

American Legion Auke Bay Post 25 - CBJ Veterans Support for Centennial Hall Rental for Alaska National Guard Day (July 30) and Veterans Day (November 11) (Sponsor: Adkison)

Smith:

What is the rate for non-profits; how many apply each year? How much is CBJ currently giving towards this program, and what would be the impact if we applied this to all non-profits who apply?

Staff response (RB):

Centennial Hall has two rates, one for general public and one for non-profit organizations. CBJ currently funds the gap between the regular rate and the discounted rate provided to non-profits.

Additional information not included in original packet:

The attached Centennial Hall Rental Rates document lists the rates for both general public and local non-profit rentals. The non-profit rate discounts vary by rental type (room/space and length of time).

CBJ does not provide an additional subsidy for the local non-profit discount outside of the Centennial Hall operations and management hotel bed tax allocation, which is \$400,000 in the FY26 budget.

CBJ also has an Assembly Hosting Account for non-profit Centennial Hall events CBJ wants to support. This process requires an application through the JAHc (see attached application example) for funding to be approved, and has a maximum individual award amount of \$500. The amount funded from this account has varied over the years, but historically has been less than \$5,000 annually.

2025 Centennial Hall and Juneau Arts and Culture Center Rental

Section F, Item 9.

Base+ Rates	Base+ Regular Rental Rate - 1st Day			Local Non-Profit Base+ Rental Rate 1st Day			RATES NOTE: FOR MULTI-DAY EVENTS AT CENTENNIAL HALL PLEASE CONTACT US FOR A QUOTE - MULTI-DAY EVENTS GET A PRORATED DISCOUNT PER DAY. 907-586-5283 RATES INCLUDE SOME EQUIPMENT - SEE NOTE BELOW FOR DETAILS		
Centennial Hall	Set up Day	1 - 9 hours	9 - 20 hours	Set up Day	1 - 9 hours	9-20 hours			
Entire Facility	\$1,073	\$2,970	\$4,455	\$800	\$2,214	\$3,697			
Ballrooms	Set up Day	1 - 9 hours	9 - 20 hours	Set up Day	1 - 9 hours	9-20 hours			
All 3 Ballrooms	\$800	\$2,214	\$3,348	\$600	\$1,661	\$2,768			
Single Ballroom	\$361	\$999	\$1,404	\$269	\$743	\$1,161			
Meeting Rooms	1 - 4 hours	5-9 hours	9-20 hours	1 - 4 hours	5-9 hours	9-20 hours			
Egan	\$257	\$378	\$608	\$203	\$284	\$473			
Hickel	\$257	\$378	\$608	\$203	\$227	\$473			
Hammond	\$257	\$378	\$608	\$203	\$227	\$473			
Miller	\$149	\$203	\$311	\$108	\$149	\$243			
Lobbies & Ancillary	1 - 4 hours	5-9 hours	9-20 hours	1 - 4 hours	5-9 hours	9-20 hours			
Single Lobby	\$257	\$378	\$608	\$203	\$227	\$473			
Both Lobbies	\$333	\$491	\$790	\$263	\$369	\$614			
Courtyard	\$257	\$378	\$608	\$203	\$227	\$473			
Kitchen	See Kitchen Rental Information			See Kitchen Rental Information					
JACC RATES	Regular Rental Rates			Local Non-Profit Rental Rate			Affiliated Member Rental Rates		
JACC	1-4 hours	5 - 9 hours	9 - 20 hours	1 - 4 hours	5 - 9 hours	9-20 hours	1 - 4 hours	5 - 9 hours	9-20 hours
Entire Facility	n/a	\$815	\$1,125	n/a	\$645	\$900	n/a	\$570	\$790
Main Hall	\$540	\$745	\$975	\$450	\$600	\$780	\$365	\$525	\$680
Gallery	\$200	\$265	\$375	\$180	\$215	\$300	\$155	\$180	\$265
Kitchen	See Kitchen Rental Information			See Kitchen Rental Information			See Kitchen Rental Informtion		

EQUIPMENT CHARGES NOTES:

- **For Centennial Hall**, the Base+ Rate includes most items commonly used in rentals such as tables, chairs, basic sound system, standard lights and projections using our standard screens and projector positions. Other items that require excess staff time and labor are added costs. See our discrete list of possible Extended Cost items.
- **For the JACC**, many items are included but most sound and AV are an extra charge as everything requires excess staff time to set up. Please see the JACC equipment list for rates.

Plan to meet with staff to go over the plans, the layouts, and technical needs prior to your event. Staff will schedule the planning meeting with you. During the meeting, any items that would fall into the add-on equipment charges can be discussed and will be added to the estimated invoice for your review.

The intention is to arrive at an estimate prior to the event that is as close as possible to the actual charges in the final invoice.

FACILITY CAPACITIES	Dimensions	Sq Footage	Ceilings	Largest Entry	Theatre	Classroom	6' Rounds	U-shape	Exhibits (8x10)
Centennial Hall									
All 3 Ballrooms		12,389	25'	12'x12'	1,073	579	610		68
Sheffield Ballroom 1	85'x58'	4,988	25'	7'x8'	432/288	276/165	350/270	60	29
Sheffield Ballroom 2	79'x39'	3,081	25'	7'x8'	319	120	150	45	15
Sheffield Ballroom 3	72'x60'	4,320	25'	12'x12'	308	168	200	60	21
Egan Meeting Room	40'x25'	1,000	10'	3'x7'	90	51	60	30	
Hickel Meeting Room	37'x26'	962	10'	3'x7'	102	69	50	30	
Hammond Meeting Room	23'x23'	529	9'3"	3'x7'	60	30	40	21	
Miller Meeting Room	18'x16'	288	9'11"	3'x7'	24	24	10	N/A	
Ballroom Lobby	50'x40'	2,000	10'						
Meeting Room Lobby	30'x30'	900	10'						
JACC									
Main Hall	60'x70' **	4200	22.9'	9'x10'	299	192	180	45	32
Gallery	30'x16'	480	8.9'			30	20	24	4

** USEABLE SPACE

NOTE: All capacity numbers are max number of people, not number of furniture.

Organization Name	Renter Type	Start Date	End Date (Final)	Set Up Days	Event Days	Event Month	Final Rental Space
Alaska Native Health Board - Mega Meeting	Government	2/4/2025	2/6/2025		3	8-Feb	CH Ballroom 3
ASEA/AFSCME Local 52 Health Benefits Trust - Board of Trustees meeting	Government	9/11/2024	9/12/2024		2	3-Sep	CH Hammond,CH Meeting room lobby
Central Council Tlingit & Haida Indian Tribes of Alaska - Presidents Banquet	Government	4/17/2025	4/18/2025	1	1	10-Apr	CH Full Facility,CH HicKel,CH Egan,CH Hammond,CH Miller
Central Council Tlingit & Haida Indian Tribes of Alaska - T&H holiday Party	Government	12/5/2024	12/6/2024	1	1	6-Dec	CH Full Facility
City and Borough of Juneau - "Our Juneau, Our Future:" CBJ Comprehensive Plan Listening Session	Government	4/22/2025	4/22/2025		1	10-Apr	CH Egan
City and Borough of Juneau - Assembly Human Resources Committee and Assembly Regular Meeting	Government	8/19/2024	8/19/2024		1	2-Aug	CH Ballroom 1
Eaglecrest - Ski Swap	Government	11/7/2024	11/9/2024	1	3	5-Nov	CH Egan
SOA Division of Elections - 2024 General Election Hand Count	Government	11/18/2024	11/20/2024		3	5-Nov	CH Ballroom 3
SOA Division of Elections - 2024 Primary Election Hand Count	Government	8/29/2024	8/31/2024		3	2-Aug	CH Ballroom 3
State of Alaska, Division of Behavioral Health, Section of Prevention and Early Intervention - 2025 Prevention Summit	Government	3/5/2025	3/6/2025		2	9-Mar	CH Egan
2025 Innovation Summit	Local Non-profit	2/25/2025	2/27/2025	1	2	8-Feb	CH Full Facility
AEYC - Early Childhood Symposium	Local Non-profit	3/14/2025	3/15/2025	1	2	9-Mar	CH Full Facility
AK State Library Association & Pacific NW Library Association - Conference	Local Non-profit	7/31/2024	8/3/2024	1	3	2-Aug	CH Full Facility
Alaska Development Corporation - Juneau Robot Jamboree	Local Non-profit	12/13/2024	12/14/2024	1	1	6-Dec	CH Full Facility
Alaska Folk Festival - 2025 Alaska Folk Festival	Local Non-profit	4/4/2025	4/13/2025	2	7	10-Apr	CH Full Facility & JACC Main Hall
Alaska Municipal League - Winter Legislative Conference	Local Non-profit	2/18/2025	2/20/2025		3	8-Feb	CH Ballroom 1,CH Hammond,CH Ballroom 2
American Legion Auke Bay Post 25 - Alaska National Guard Appreciation Day	Local Non-profit	7/30/2024	7/30/2024		1	1-Jul	CH Ballroom 1
Association of Alaska School Boards - AASB - Host Training	Local Non-profit	3/6/2025	3/7/2025		2	9-Mar	CH HicKel
AWARE - 2025 Women of Distinction	Local Non-profit	3/7/2025	3/8/2025	1	1	9-Mar	CH All Ballrooms
Black Awareness Association - Black Hair Academy	Local Non-profit	10/4/2024	10/6/2024		2	4-Oct	CH Egan
Cancer Connection - Community Health Forum	Local Non-profit	10/25/2024	10/26/2024	1	1	4-Oct	CH Ballroom Lobby,CH All Ballrooms
Ducks Unlimited - Juneau ducks unlimited chapter	Local Non-profit	11/16/2024	11/16/2024		1	5-Nov	CH Ballroom 1,CH Ballroom 2
Friends of NRA - Annual Banquet and Auction	Local Non-profit	11/1/2024	11/2/2024	1	1	5-Nov	CH Full Facility
Juneau Animal Rescue - Love Is A Four Legged Word	Local Non-profit	2/14/2025	11/15/2024	1	1	8-Feb	CH All Ballrooms
Juneau Dance Theatre - JDT Gala	Local Non-profit	2/8/2025	2/8/2025		1	8-Feb	CH Ballroom 1,CH Ballroom 2
Juneau Economic Development Council - Southeast Regional Eldercare Coalition Summit	Local Non-profit	9/30/2024	10/2/2024	1	3	4-Oct	CH Full Facility
Juneau Lyric Opera - Who's Your Div@	Local Non-profit	9/6/2024	9/7/2024	1	1	3-Sep	CH All Ballrooms,CH Egan
Juneau Pro Choice Coalition - Choicefest	Local Non-profit	1/17/2025	12/17/2024		1	7-Jan	CH Ballroom 2,CH Ballroom 3
Juneau Ski Club - Ski Sale	Local Non-profit	11/7/2024	11/9/2024	1	3	5-Nov	CH Ballroom Lobby,CH All Ballrooms
Juneau Trail and Road Runners - Fools Run	Local Non-profit	6/20/2025	6/20/2025		1	12-Jun	CH Ballroom 1
Juneau World Affairs Coucil - World Quest	Local Non-profit	1/31/2025	2/1/2025	1	1	8-Feb	CH All Ballrooms
KTOO / Erin Heist - Trollapalooza	Local Non-profit	5/24/2025	5/24/2025	3	1	11-May	CH Full Facility
Legislative Skits - 62nd Annual Legislative Skits	Local Non-profit	4/25/2025	4/26/2025	1	1	10-Apr	CH All Ballrooms
Platypus Gaming - Platypus-Con 2025	Local Non-profit	1/22/2025	1/26/2025	2	3	7-Jan	CH Full Facility
REACH - Key Campaign 2025	Local Non-profit	3/18/2025	3/18/2025	1	1	9-Mar	CH All Ballrooms
Rotary Club of Juneau - Capital Brewfest	Local Non-profit	9/27/2024	9/28/2024	1	1	3-Sep	CH All Ballrooms,CH All lobbies,CH Courtyard
Rotary Club of Juneau - Capital Brewfest Brewers Dinner	Local Non-profit	9/27/2024	9/27/2024		1	3-Sep	CH Ballroom 1
Rotary District 5010 - 2025 Rotary District 5010 Convention	Local Non-profit	4/30/2025	5/4/2025	1	4	11-May	CH Full Facility
Sealaska Heritage Institute - Christmas Party	Local Non-profit	12/20/2024	12/20/2024		1	6-Dec	CH Ballroom 1,CH Ballroom 2
Territorial Sportsmen Inc - Sportsmen Banquet	Local Non-profit	2/21/2025	2/22/2025	1	1	8-Feb	CH All Ballrooms,CH Meeting room lobby
The Alaska Committee - Legislative Welcome	Local Non-profit	1/20/2025	1/21/2025	1	1	7-Jan	CH Full Facility
The Rock Dump - Reel Rock Film Showing and Fundraiser	Local Non-profit	5/30/2025	5/30/2025		1	11-May	CH Ballroom 3
Trail Mix, Inc - Trail Mix Auction	Local Non-profit	11/22/2024	11/23/2024	1	1	5-Nov	CH All Ballrooms,CH Ballroom Lobby,CH Miller
Veterans of Foreign Wars Taku Post 5559 - Veterans Day Ceremony	Local Non-profit	11/11/2024	11/11/2024		1	5-Nov	CH Ballroom 1
2024 ATIA Annual Convention & Trade Show	Regular	10/20/2024	10/24/2024	2	3	4-Oct	CH Full Facility & JACC Full Facility
Alaska Behavioral Health Association - 2025 ABHA Members' and Affiliates' Conference	Regular	3/4/2025	3/5/2025		2	9-Mar	CH Ballroom 1,CH Ballroom Lobby
Alaska Chamber - Legislative Fly-In	Regular	1/28/2025	1/30/2025	1	2	7-Jan	CH Ballroom 1,CH HicKel
Alaska Council of School Administrators - ACSA Legislative Fly-In 2025	Regular	3/27/2025	4/2/2025		6	9-Mar	CH Ballroom 1,CH Egan,CH HicKel,CH Hammond,CH Meeting room lobby
Alaska Council of School Administrators - ASA Board Meeting	Regular	7/29/2024	7/29/2024		1	1-Jul	CH Hammond
Alaska Council of School Administrators - ASA/DEED Summer Meeting	Regular	7/27/2024	7/31/2024		4	1-Jul	CH Ballroom 1,CH HicKel,CH Egan
Alaska Credit Union League - Annual Conference 2025	Regular	5/15/2025	5/17/2025	1	2	11-May	CH Full Facility
Alaska Oil and Gas Association - Legislative Luncheon & Meetings	Regular	1/22/2025	1/23/2025		2	7-Jan	CH Ballroom 1,CH HicKel
Alaska Power Association - State Legislative Conference	Regular	2/4/2025	2/6/2025		3	8-Feb	CH Egan,CH Ballroom 1,CH Ballroom 2

Organization Name	Renter Type	Start Date	End Date (Final)	Set Up Days	Event Days	Event Month	Final Rental Space
Alaska Primary Care Association - APCA - Legislative Fly-In 2025	Regular	2/17/2025	2/19/2025	1	2	8-Feb	CH Ballroom 3
Cabin Door Productions - Michael Franti & Spearhead	Regular	8/5/2024	8/6/2024		0	2-Aug	CH Full Facility
Coeur Alaska Kensington - Kensington Annual Refresher Training	Regular	3/4/2025	4/1/2025		5	9-Mar	JACC Main Hall,CH Ballroom 3
Goldbelt Inc. - Shareholder Opportunity Meeting	Regular	1/11/2025	1/11/2025	1	1	7-Jan	CH Full Facility
Goldbelt, Inc - Annual Shareholders Meeting	Regular	7/12/2024	7/13/2024	1	1	1-Jul	CH Full Facility
Greater Juneau Chamber of Commerce - Annual Dinner	Regular	10/12/2024	10/12/2024	2	1	4-Oct	CH Full Facility
Holland America Princess - Hospitality Room for Seabourn Guests	Regular	7/5/2024	7/19/2024		2	1-Jul	CH Ballroom 3
Juneau Emergency Medical Associates - JEMA holiday party	Regular	12/7/2024	12/7/2024		1	6-Dec	CH Ballroom 1,CH Ballroom Lobby
Lindblad Expeditions - 2024 Juneau Hospitality	Regular	7/7/2024	9/6/2024		21	1-Jul	JACC Main Hall,CH Ballroom 1,CH Ballroom 2
Pacific Health Coalition - Pacific Health Coalition Health Fairs	Regular	10/4/2024	10/6/2024	1	2	4-Oct	CH Ballroom 1,CH Ballroom 2,CH Ballroom Lobby
Public Market - Public Market	Regular	11/27/2024	12/1/2024	1	3	5-Nov	Entire Campus,CH Full Facility
Sealaska Corporation - Holiday Fair	Regular	12/10/2024	12/11/2024	1	1	6-Dec	CH Full Facility
Sealaska Corporation - Sealaska Internship - Connect Week	Regular	6/24/2025	6/27/2025			12-Jun	TBD - Centennial Hall
Travel Juneau - Tours and Attractions Training for TJ Volunteers	Regular	4/19/2025	4/19/2025		1	10-Apr	CH Hicket,CH Meeting room lobby
Travel Juneau Volunteer What's New Training	Regular	4/24/2025	4/24/2025		1	10-Apr	CH Ballroom 3
True North Art Collective, LLC - True North Art and Tattoo Expo	Regular	10/27/2024	10/30/2024	1	3	4-Oct	CH All Ballrooms,CH Egan
University of New Hampshire - SHINE 2024	Regular	8/10/2024	8/16/2024	1	6	2-Aug	Entire Campus - CH & JACC
US Foods - SE AK Roadshow	Regular	3/20/2025	3/20/2025	1	1	9-Mar	CH Ballroom 1,CH Ballroom 2

ASSEMBLY HOSTING ACCOUNT
LOCAL NON-PROFIT APPLICATION

Customer/Organization: _____
Contact Person: _____
Event Date: _____
Purpose of event (fundraiser, celebration, etc.): _____

Benefit to the Community: _____

Targeted Audience/Attendee: _____

How will you publicize that The city and Borough of Juneau is a contributor to the event?

I have read the conditions below and agree to abide by them:

- ☐ Event shall be open to the general public.
☐ Event publicity shall include the City and Borough of Juneau as a contributor to the event.
☐ Agency must be current on the CBJ Sales Tax office list of exempt organizations.
☐ No agency will receive more than \$500.00 in any fiscal year
☐ (July 1-June 30); only one rental per fiscal year.
☐ Emphasis for expenditure of funds for youth activities or issues affecting health and welfare of Juneau residents.
☐ Alcoholic beverages may not be served.
☐ No fees of any kind may be charged for attendance.
☐ Award of funding may be applied to room rental only.
☐ Completed application must be received (30) days prior to the event.

X

(Signature) (Print Name) (Date)

*****Below for Centennial Hall use only*****

Received

Approved:

Amount:



APPENDIX B
DBA Revenue Streams (2018-Present)

	FY18	FY19	FY20	FY21	FY22	FY23	FY24	<i>Projected</i> FY25
Ambassador (15%)	7,434	7,933	5,614	-	7,221	5,246	8,661	8,549
CBJ Grant (MSA)	50,000	75,000	75,000	75,000	75,000	75,000	40,000	40,000
Membership Dues	35,847	35,310	19,270	23,350	31,250	33,900	33,995	36,920
Advertisement Sales	14,338	11,805	368	2,775	12,125	15,750	22,064	31,880
Pull Tab Revenue	16,369	7,040	10,482	19,482	15,260	-	-	-
Other Revenue	9,300	6,323	11,330	2,819	3,726	5,483	639	12,081
COVID Grants	-	-	-	67,295	-	-	-	-
Light Up Juneau (Member Donations)	-	-	-	17,141	-	-	-	-
Total Income	133,288	143,410	122,063	207,862	144,582	135,379	105,360	129,429