

City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Wednesday, April 10, 2019, 5:30 PM

I. Call to Order

The meeting was called to order at 5:30 PM by Loren Jones, Chair.

II. Roll Call

Committee Members Present: Maria Gladziszewski, Alicia Hughes-Skandijs, Wade Bryson, Michelle Bonnet Hale, Rob Edwardson, Carole Triem, Mary Becker, Loren Jones, Chair; and Mayor Beth Weldon.

Committee Members Participating Telephonically: None.

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Jeff Rogers, Finance Director; Mike Vigue, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; Carl Uchytel, Port Director; Teena Larson, Administrative Officer, Docks & Harbors; Patty Wahto, Airport Manager, Juneau International Airport; John Coleman, Airport Business Manager, Juneau International Airport; George Schaaf, Parks & Recreation Director; Lindsay Foster, Parks & Recreation; Rob Palmer, City Attorney; Scott Ciambor, Chief Housing Officer; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: David Epstein, Airport Board Chair; Jerry Godkin, Airport Board Vice Chair; Angela Rodell, Airport Board, Finance Chair; Dennis Bedford, Airport Board Member; Dennis Harris, Airport Board Member; Bob Wostman, Docks & Harbors Board, Finance Chair; and Chris Dimond, Docks & Harbors Board

III. Approval of Minutes

The April 3, 2019 minutes were approved as presented.

IV. Juneau International Airport

Patty Wahto, Airport Manager; and John Coleman, Airport Business Manager; presented the FY20 Revised Budget for the Airport found on pages 6-15 of the meeting packet.

Ms. Wahto responded to questions from the Assembly members.

Mayor Beth Weldon, moved to ACCEPT the Juneau International Airport budget as proposed and forward to the full assembly for public hearing and action.
Without OBJECTION.

Minutes - Assembly Finance Committee Meeting

Wednesday, April 10, 2019, 5:30 p.m.

Mr. Jones informed the committee that of the Sales Tax Fund balance about \$300,000 was remaining from the prior 1% voter approved sales tax program. All of the projects have been completed. He discussed allocating this funding to assist with the airport terminal project.

Mr. Jones, moved the \$300,000 of Sales Tax Funding to the AFC's Budget Pending List for further review regarding potential Airport terminal CIP - LEED certification.
Without OBJECTION.

V. Docks & Harbors

Carl Uchtyl, Port Director; presented the FY20 Revised Budget for Docks & Harbors found on pages 16-45 of the meeting packet.

Mr. Uchtyl responded to questions from the Assembly members.

Mayor Beth Weldon, moved to ACCEPT the Docks & Harbors budget as proposed and forward to the full assembly for public hearing and action.
Without OBJECTION.

The meeting recessed at 6:43 PM.

The meeting reconvened at 6:53 PM.

VI. Capital Improvements Projects Program Budget / Plan – For Action

Mike Vigue, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; presented the Capital Improvements Program plan found on pages 25 – 31 of the last AFC meeting packet provided on April 3, 2019, along with a memo on page 46 of this evening's meeting packet.

The initial CIP Resolution was provided to the Public Works and Facilities Committee on February 4, 2019, and again reviewed at the PWFC meeting on March 18, 2019. Changes outlined in the memo found on pages 25 – 26 of the April 3, 2019, AFC meeting packet and the memo on page 46 of this evening's packet comprise the recommendations of the PWFC and further staff review. The AFC reviewed the same set of documents at their meeting on April 3, 2019.

Mr. Vigue and Bohan responded to questions from the Assembly members.

Minutes - Assembly Finance Committee Meeting

Wednesday, April 10, 2019, 5:30 p.m.

Mayor Beth Weldon, moved to forward CIP Resolution 2845, as amended (with the exception of the section titled, “Marine Passenger Fee Priorities”, totaling \$581,100 – which would go to the pending list), to the full Assembly for approval.

Without OBJECTION,

VII. FY20 Budget Overview Round 2

Bob Bartholomew, Finance Director; provided a high level overview of the Assembly’s involvement in the budget process throughout the year. The process begins in November, with Assembly guidance gathered at the Assembly Retreat each December. This guidance and other detailed instructions are provided to staff each December. Staff and management continue work on the proposed budget through late March. The Manager’s proposed budget is provided to the Assembly for review by April 5th. The AFC spends many weeks reviewing the budget, but there isn’t time during the spring review to dig down very deep. Opportunities for deeper dives are scheduled annually between July and December. Examples of deeper dives from prior years include the 1% Sales Tax CIP Ballot measure (every 5 years), Priority Driven Budgeting, Tax Exemptions, and additional requests from JPD and CCFR in FY19.

Mr. Bartholomew responded to questions from the Assembly members.

VIII. Information Items

Mayor Weldon passed out a memo from the Chamber of Commerce requesting the Mayor’s signature and Assembly’s support in an effort to gain continued financial support from the local business community to ensure uninterrupted access to state government via Gavel Alaska’s programming.

IX. Next Meeting Date

Wednesday, April 17, 2019

X. Adjournment

Meeting adjourned at 7:33 PM.