

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, April 24, 2019, 5:30 PM.
Assembly Chambers**

**The AFC meeting will convene immediately following a Special Assembly Meeting
beginning at 5:30 p.m.**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- a. **Wednesday, April 17, 2019**

IV. ITEMS FOR DISCUSSION

- a. **Youth Activities Board (YAB) Presentation**
- b. **Bartlett Regional Hospital Presentation**
- c. **Proposed Mill Rate Presentation**
- d. **Debt Service Presentation**
- e. **School District - Funding "Outside the cap" - For Action (JSD FY20 Funding Request Letter is available on pages 5 - 24 of the AFC packet dated 4/3/19.)**
- f. **School District Operating Budget - For Action**

V. INFORMATION ITEMS

- a. **FY20 Incremental Requests List**
- b. **FY20 Pending Items List**
- c. **AFC Meeting Schedule**

VI. NEXT MEETING DATE

- a. **Wednesday, May 8, 2019**

VII. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Wednesday, April 17, 2019, 5:30 PM

I. Call to Order

The meeting was called to order at 5:32 PM by Loren Jones, Chair.

II. Roll Call

Committee Members Present: Alicia Hughes-Skandijs, Wade Bryson, Carole Triem, Mary Becker, Loren Jones, Chair; and Mayor Beth Weldon.

Committee Members Participating Telephonically: Maria Gladziszewski, Michelle Bonnet Hale, and Rob Edwardson.

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Jeff Rogers, Finance Director; Mike Vigue, Director, Engineering & Public Works; John Bohan, Chief CIP Engineer; George Schaaf, Parks & Recreation Director; Lindsay Foster, Parks & Recreation; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Liz Perry, President & CEO, Travel Juneau; John McConnochie, Board Chair, Travel Juneau; Richard Burns, Vice Chair, Travel Juneau; Val Kelton, Board Member, Travel Juneau; Brian Holst, Executive Director, Juneau Economic Development Council (JEDC); and Alec Mesdag, Chair, JEDC Board of Directors.

III. Approval of Minutes

The April 10, 2019 minutes were approved as presented.

IV. Travel Juneau – Funding Request

Liz Perry, Director, Travel Juneau; and John McConnochie, Board Chair, Travel Juneau; presented the FY20 Proposed budget for Travel Juneau found on page 5 – 18 of the meeting packet.

Ms. Perry responded to questions from the committee.

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Mayor Beth Weldon, moved to approve \$885,000, the Hotel Tax portion of the Travel Juneau budget as presented by the Manager, and place Travel Juneau's FY20 Incremental Request in the amount of \$120,000, on the AFC's Pending List.

Mr. Jones and Ms. Hughes-Skandijs OBJECTED.

Roll call votes:

Ayes: Triem, Becker, Bryson, Edwardson, Hale and Mayor Weldon.

Nays: Hughes-Skandijs, Gladziszewski and Jones.

Motion PASSED 6-3.

The meeting recessed at 6:27 PM.

The meeting reconvened at 6:34 PM.

V. Juneau Economic Development Council (JEDC) – Funding Request

Brian Holst, Executive Director, JEDC; and Alec Mesdag, Board Chair, JEDC; presented information found on page 19 – 22 of the packet, regarding the JEDC FY20 Budget, for base funding of \$325,000. They also had an additional request of \$90,000 of one-time funding in FY20.

The additional "Strategic Investments" for the Assembly to consider would provide:

- 1.) Invest in Juneau's Entrepreneurial Capacity
- 2.) Pursue Innovation in Ocean and Maritime Industry
- 3.) Attract Talent to Juneau: Choose Juneau
- 4.) Visitor Industry Growth

Mr. Holst provided a one-page handout as a supplemental packet item.

Mr. Holst and Mr. Mesdag responded to questions from the committee.

**Mayor Weldon, moved to approve the JEDC FY20 Proposed budget as presented by the Manager, and approve the additional \$90,000 one-time funding increment.
Without OBJECTION.**

The motion initially passed without objection, and then when it became apparent that several of the Assembly members had not understood the motion, it was RESCINDED by Chair Jones.

Mayor Weldon, moved to approve the JEDC FY20 Proposed budget as presented by the Manager, and approve the additional \$90,000 one-time funding increment.

Ms. Gladziszewski, Ms. Hughes-Skandijs, and Mr. Edwardson OBJECTED.

Minutes - Assembly Finance Committee Meeting Wednesday, April 17, 2019, 5:30 PM

Roll call votes:

Ayes: Triem, Bryson, Becker, Jones, and Mayor Weldon.

Nays: Edwardson, Hughes-Skandijs, Gladziszewski and Hale.

Motion PASSED 5-4.

VI. Water & Wastewater Utility Rate Update

Rorie Watt, City Manager; Mike Vigue, Director, Engineering & Public Works; and John Bohan, Chief CIP Engineer; presented the information found on pages 23 – 31 of the meeting packet, along with a memo from the Utility Advisory Board found on page 32 of the meeting packet.

Mr. Watt emphasized the extremely critical importance of Water and Wastewater Utilities within the community. He said that he is concerned about impacts on the community from state budget decisions and ongoing Cost of Living increases. As such we need to be very careful about increasing rates, and look at all options for funding the Utilities.

At this time, the UAB supports a rate increase of 4.0% for each of the next five years, while the City Manager supports a rate increase of 2.0% for each of the next five years beginning on January 1, 2020.

Mr. Watt, Mr. Vigue and Mr. Bohan responded to questions from the Assembly members.

The topic will return to the AFC on Wednesday, June 12, 2019.

The meeting recessed at 7:51 PM.

The meeting reconvened at 8:01 PM.

Clerk's Note: Ms. Becker left the meeting at 8:01 PM.

Clerk's Note: Ms. Gladziszewski informed the Chair at 8:01 PM that she was on a plane with doors closing any minute. Ms. Gladziszewski left the teleconference at 8:11 PM.

VII. Marine Passenger Fee Recommendations – For Review

Rorie Watt, City Manager; provided a high-level overview of the Marine Passenger Fee Recommendations found on pages 33 – 38 of the meeting packet.

The Memo was released later than usual due to the litigation with CLIAA. The memo is currently available for public comment through Thursday, May 2, 2019. No public comment has been received yet on the topic this cycle.

Mr. Watt responded to questions from the Assembly members.

The topic will return to the AFC on Wednesday, May 8, 2019, for action.

Minutes - Assembly Finance Committee Meeting
Wednesday, April 17, 2019, 5:30 PM

VIII. Information Items

Loren Jones discussed the Pending List and the Increment List.

IX. Next Meeting Date

Wednesday, April 24, 2019, immediately following the Special Assembly meeting at 5:30 PM.

X. Adjournment

Meeting adjourned at 8:27 PM.

DRAFT

To: Loren Jones, Finance Committee Chair
CBJ Assembly
From: Tom Rutecki, Chair 
Youth Activity Board
Subject: FY20 Youth Activity Grant Funding
Date: April 24, 2019

FY20 Funding

The City Manager has submitted a balanced budget that recommends allocating \$332,500 of the 1% Sales Tax for youth activity grants in Fiscal Year 2020 (FY20). The Youth Activity Board (YAB) is tasked with allocating these funds amongst various community non profit organizations serving the youth of Juneau.

The YAB is required by Resolution 2820 to place a sum equal to five percent of the amount allocated into a contingency account to fund unanticipated events. \$332,500 minus the five-percent contingency (\$16,625) leaves the general youth activities fund with **\$315,875 to distribute for FY20 overall grant funding.**

CBJ share of Youth Activity funding	\$332,500
Contingency Fund (5%)	<u>(\$16,625)</u>
Total grant funding	\$315,875

FY20 Grant Process

This year the YAB reviewed 27 proposals totaling **\$517,210.00** in requests and is recommending funding for all 27 of the programs. In FY19, the YAB reviewed 27 proposals totaling \$492,842.50 and funded all 27 of those programs.

Grant proposals are divided into three categories: Sports, Arts, and Academic/Other for evaluation and ranking. The nine Youth Activity Board members* are each assigned to one of those categories so that three members review all grants in each category. In addition to the many hours spent individually evaluating and scoring each proposal, Board members spend two evenings publicly reviewing the proposals. The second and final meeting consists of the Board reaching agreement on the groups to be funded and their recommended funding level. The attached list contains the Board's recommendations for FY20.

Recommendation

The Youth Activity Board recommends that the Finance Committee approve the funding recommendations on the attached list.

*** Youth Activity Board Members**

Chair: Tom Rutecki

General Public representatives: Bonita Nelson, Kiana Potter, Joyce Vick, Kristen Romanoff, Liz Brooks, Elizabeth Balstad

Youth representative: Caleb Peimann

Juneau Arts and Humanities representative: Mary (MK) MacNaughton

Parks and Recreation Advisory Committee representative: Tom Rutecki

155 S. Seward St □ Juneau, AK 99801

□ Phone: (907) 586-5226 □ Fax: (907) 586-4589 □ Email: Parks.Rec@juneau.org

FY20 YOUTH ACTIVITY GRANT TOTALS

REQUESTING ORGANIZATION	NAME OF PROGRAM	AMOUNT REQUESTED	Final Recommendation
ACADEMIC			
Discovery Southeast	Nature & Exploration- Discover Juneau	\$18,870.00	\$17,670.00
SAIL	ORCA Youth Program	\$19,130.00	\$12,130.00
AWARE, Inc	Girls on the Run/Boys Run	\$8,910.00	\$7,290.00
AEYC-SEA	Dimond Park Preschool Health Club	\$13,000.00	\$6,810.00
Girl Scouts of Alaska	G.I.R.L. Power in Juneau	\$17,450.00	\$8,000.00
Big Brothers, Big Sisters	Juneau Youth Activities Program	\$14,250.00	\$4,957.00
	Total Program Amount Requested	\$91,610.00	\$56,857.00
ARTS			
Juneau Dance Theatre	Juneau Fine Arts Camp	\$25,000.00	\$18,500.00
Juneau Jazz & Classics	JJ&C Education & Outreach	\$20,000.00	\$12,950.00
Juneau Symphony, Inc.	Juneau Student Symphony	\$10,200.00	\$5,000.00
Friends of Alaska State Museum	Art & Culture at the APK	\$9,516.00	\$7,750.00
Perseverance Theatre	Summer Theatre Art Rendezvous-STAR	\$25,000.00	\$9,500.00
	Total Program Amount Requested	\$89,716.00	\$53,700.00
SPORTS			
Gastineau Channel Little League	Youth Baseball, Softball and tball	\$38,500.00	\$24,750.00
Juneau Douglas Ice Association	Youth Hockey Program	\$21,500.00	\$11,825.00
Juneau Soccer Club	JSC Competitive & Developmental Soccer	\$29,800.00	\$22,340.00
Glacier Swim Club	Youth Competitive Swimming	\$19,520.00	\$19,520.00
Juneau Youth Football League	Standards & Practices of Safety for Participants	\$35,000.00	\$26,500.00
Juneau Youth Sailing	Youth on the Water	\$11,760.00	\$7,056.00
Hooptime Basketball	Elementary & Middle School Basketball	\$8,604.00	\$4,292.00
Juneau Skating Club	Youth Ice Skating	\$36,845.00	\$16,607.00
Midnight Suns Fastpitch Softball	Girls Fast Pitch Softball	\$22,000.00	\$12,200.00
Juneau Jumpers	Juneau Jumpers	\$13,400.00	\$8,040.00
Juneau Ski Club	JSC Safety & Training Equipment	\$16,000.00	\$11,200.00
Juneau Gun Club	Juneau Trap Team Program	\$10,000.00	\$4,000.00
Midnight Suns Baseball Club	Youth Baseball	\$29,500.00	\$18,175.00
Hoop Rats Basketball Club	Hoop Rats Basketball	\$19,320.00	\$7,310.00
UAF Cooperative Extension Service	4-H Nordic Ski Club	\$15,820.00	\$9,492.00
Sealaska Heritage Institue	Latseen Hoop Camp	\$8,315.00	\$2,011.00
	Total Program Amount Requested	\$335,884.00	\$205,318.00
	Total FY20 Amount Requested	\$517,210.00	\$315,875.00

Bartlett Regional Hospital



Fiscal 2020 Budget
Presented to CBJ Assembly on April 24, 2019



A City and Borough of Juneau Enterprise Fund

Bartlett Regional Hospital

Our Mission

Bartlett Regional Hospital provides its community with quality, patient-centered care in a sustainable manner.

Our Vision

Bartlett Regional Hospital will be the best community hospital in Alaska.

Our Values

At Bartlett Regional Hospital we C.A.R.E.

Courtesy

We act in a positive, professional and considerate manner, recognizing the impact of our actions on the care of our patients and the creation of a supportive work environment.

Accountability

We take responsibility for our actions and their collective outcomes; working as an effective, committed and cooperative team.

Respect

We treat everyone with fairness and dignity by honoring diversity and promoting an atmosphere of trust and cooperation.

We listen to others, valuing their skills, ideas and opinions.

Excellence

We do our best and work with a commitment to continuous improvement. We provide high quality, patient-centered care to meet the changing needs of our community and region.

Agenda

Introduction

Rosemary Hagevig, Vice-President, BRH Board
Chuck Bill, Chief Executive Officer

Assumptions

Chuck Bill
Kevin Benson, Chief Financial Officer

Sources of Funding

Fiscal 2020 Capital Budget for Operations

Summary

Chuck Bill

Comments, Questions and Answers

Fiscal 2020 Budget Assumptions

1. The FY2020 Operating Budget was developed based on current operations and assumed “Business as Usual” adjusted for a limited number of known changes.
2. Although Bartlett has experienced an increase of 5.2% of Inpatient volumes over the past 2 years, the budget assumes both inpatient and outpatient volumes will remain consistent with FY2019. The exception to this is expected growth in physician volumes of 7.7% driven by increased Hospitalist inpatient coverage and growth of the surgical practice.
3. The Bartlett Board approved the Fiscal 2020 budget with market adjustments up to a blended increase of 4%. Although this fee increase will generate additional revenues of 7.0 million only 1.3 million will be realized as net revenue. This is due to the discounts associated with the Medicare and Medicaid programs which account for 65% of revenue generated at Bartlett.
4. Bartlett budgeted \$3.7 million of additional Medicare reimbursement for the Rural Demonstration Program consistent with prior years

Fiscal 2019 Budget Assumptions

5. Budgeted Salaries, Wages and Benefits account for 66% of operating expenses and will increase 1.4% in FY2020. Assumptions for these costs include:
 - An estimated wage increase of 1% per the union contract
 - Step increases of 1.5% based on an average
 - Manpower budgeted at fully staffed based on current and open positions. No new positions were included in the budget
 - Contract labor will be significantly reduced as it is replaced by permanent staff
6. Non-staff related costs will increase 2.8%
7. Interest Income will increase significantly to \$1.3 million due to improved market yield
8. BRH will use \$6,200,000 of operating funds to purchase capital equipment and make capital repairs.

Fiscal 2020 Budget Assumptions

Items Not Included in the Operating Budget:

1. Transfer of Sleep-Off. Transfer of this program would eliminate \$800K of Alcohol Tax received by BRH but would also eliminate at least \$900K of expense
2. Impact of potential Medicaid reimbursement cuts from the state budget. Based on current budget discussions the estimated impact would be a reduction of \$2 million of Medicaid reimbursement
3. BRH is pursuing to possible implementation of a Swing Bed program. It is estimated implementation of this program could have a net positive impact of \$800K in FY2020
4. BRH is currently in the process of expanding 340B drug savings to retail pharmacies. It is estimated this expansion could have a positive net benefit of \$1 million.

CBJ Appropriations Summary for FY 18, FY 19 and FY 20

BRH (Hospital) Budget OVERVIEW

	FY18 Actuals	FY19		FY20 Approved Budget	FY20 Revised Budget
		Amended Budget	Projected Actuals		
EXPENSES:					
Personnel Services	\$ 67,560,600	65,873,000	66,913,900	67,281,500	67,828,000
Commodities and Services	25,942,773	27,383,200	26,958,432	27,916,500	27,371,160
Capital Outlay	2,354,493	5,785,000	3,785,000	6,000,000	6,263,000
Debt Service	1,652,100	1,651,200	1,665,562	1,661,900	1,661,900
Support to Capital Projects	1,264,120	-	1,900,000	-	4,000,000
Total Expenses	98,774,086	100,692,400	101,222,894	102,859,900	107,124,060
FUNDING SOURCES:					
Charges for Services	99,849,900	100,175,300	102,061,600	102,679,700	103,800,500
State Grants	878,650	797,500	1,602,500	752,800	1,452,800
Federal Grants	-	-	-	-	-
Interest Income	590,900	392,000	344,400	392,000	1,277,500
Support from:					
Liquor Tax	945,000	975,000	975,000	975,000	975,000
Tobacco Excise Tax	518,000	518,000	518,000	518,000	518,000
Total Funding Sources	102,782,450	102,857,800	105,501,500	105,317,500	108,023,800
FUND BALANCE:					
Fund Balance Reserve	1,741,400	1,741,400	1,741,400	1,741,400	1,741,400
Beginning Available Fund Balance	69,515,930	73,524,294	73,524,294	77,802,900	77,802,900
Increase (decrease) in Fund Balance	4,008,364	2,165,400	4,278,606	2,457,600	899,740
End of Period Fund Balance	\$ 75,265,694	77,431,094	79,544,300	82,001,900	80,444,040
STAFFING	464.30	463.90	438.77	464.11	464.00

Questions/Comments

Thank you!

Chuck Bill, Chief Executive Officer

907.796.8438

Kevin Benson, Chief Financial Officer

907.796.8402

PROPERTY ASSESSMENT AND TAXATION

AUTHORITY

The City and Borough of Juneau's authorization to levy a property tax is provided under Alaska State Statute Section 29.45. Under this section, the State *requires* the Assessor to assess property at full and true value as of January 1 each year. The full and true value is the estimated price that the property would bring in an open market in a sale between a willing seller and a willing buyer (AS 29.45.110)). The area wide projected "taxable" assessed value (full and true less exempted properties) for the 2020 fiscal year, (2019 calendar year) is \$5.00 billion, up from \$4.92 billion (a 1.4% increase) in 2019.

The rate of levy is to be fixed by Assembly resolution, determined annually before June 15, per AS 29.45.240. The State of Alaska requires a number of property exemptions that municipalities must exempt when taxing property (AS 29.45.030).

The taxable assessed value is net of a projected \$370 million of property exemptions The Senior Citizen and Disabled Veteran exemption is about 76% of the total

ASSESSED VALUE CHANGES

The Assessor is projecting areawide taxable assessed values, net of estimated property appeals, for FY20 (calendar 2019) at \$5.00 billion. This amount includes both real and business personal property assessments. This represents an increase of \$96.1 million increase (1.9%) over the previous year. The City Assessor attributes the assessed value growth to increased residential home prices and new construction.

PROPERTY ASSESSMENT AND TAXATION

MILLAGE RATES AND RESTRICTIONS

A one-mill levy is equal to one tenth of one percent (0.1%). A CBJ resident charged the “total mill rate” of 10.56 mills is paying property taxes equal to 1.056% of their assessed value. A one-mill levy assessed borough-wide will generate \$5.0 million in property tax revenues. The CBJ has three overlapping taxing areas (Areawide, Roaded and Fire) plus a separate debt service mill levy. Property can be subject to taxation in one, two or all three of these levies plus the debt service mill levy. Approximately 89.6% of taxable property is subject to the combined mill levy for the three taxing areas.

<u>Mill Levy</u>	<u>FY18</u>	<u>FY19</u>	<u>Approved FY20</u>	<u>Revised FY20</u>
Operational				
Areawide	6.70	6.70	6.70	6.60
Roaded Service Area	2.30	2.30	2.30	2.45
Capital City Fire/Rescue	0.36	0.36	0.36	0.31
Total Operational	9.36	9.36	9.36	9.36
Debt Service	1.30	1.30	1.30	1.20
Total Mill Levy	10.66	10.66	10.66	10.56
Mill Change		-	-	(0.10)
% Change		-	-	(0.94) %

The 2019 property assessments do not include an estimated \$290 million in required State exemptions for 1,900 (estimated) senior citizens and disabled veterans. Under State law, the responsibility for paying this property tax falls to the State of Alaska. However, the State has not appropriated funds for this mandated property tax exemption program for a number of years. The amount of FY20 property tax revenues that the CBJ will not collect from the State under the senior citizens and disabled veteran’s assessment exemption program is estimated at \$2.9 million.

In 1995, the CBJ voters approved a 12-mill operational property tax levy restriction on taxable property. This restriction **does not apply** to tax levies for voter approved general obligation debt. The debt service mill levy is in addition to the operational mill levy. The operating mill levy for FY20 is 9.36 mills, the same as FY19. The debt mill levy is 1.20 for FY20, a decrease of 0.10 mills from FY19. This brings the total FY20 mill levy to 10.56, which is a decrease of 0.10 mills from FY19.

Summary of Property Tax Revenues

	<u>FY18</u>	<u>FY19</u>		<u>FY19</u>	<u>FY20</u>
	<u>Actuals</u>	<u>Amended Budget</u>	<u>Projected Actuals</u>	<u>Approved Budget</u>	<u>Revised Budget</u>
Debt Service	\$ 6,276,400	6,396,700	6,344,100	6,396,700	5,946,100
Operating	44,007,900	44,481,100	44,436,700	44,482,100	45,090,900
Property Taxes	\$ 50,284,300	50,877,800	50,780,800	50,878,800	51,037,000

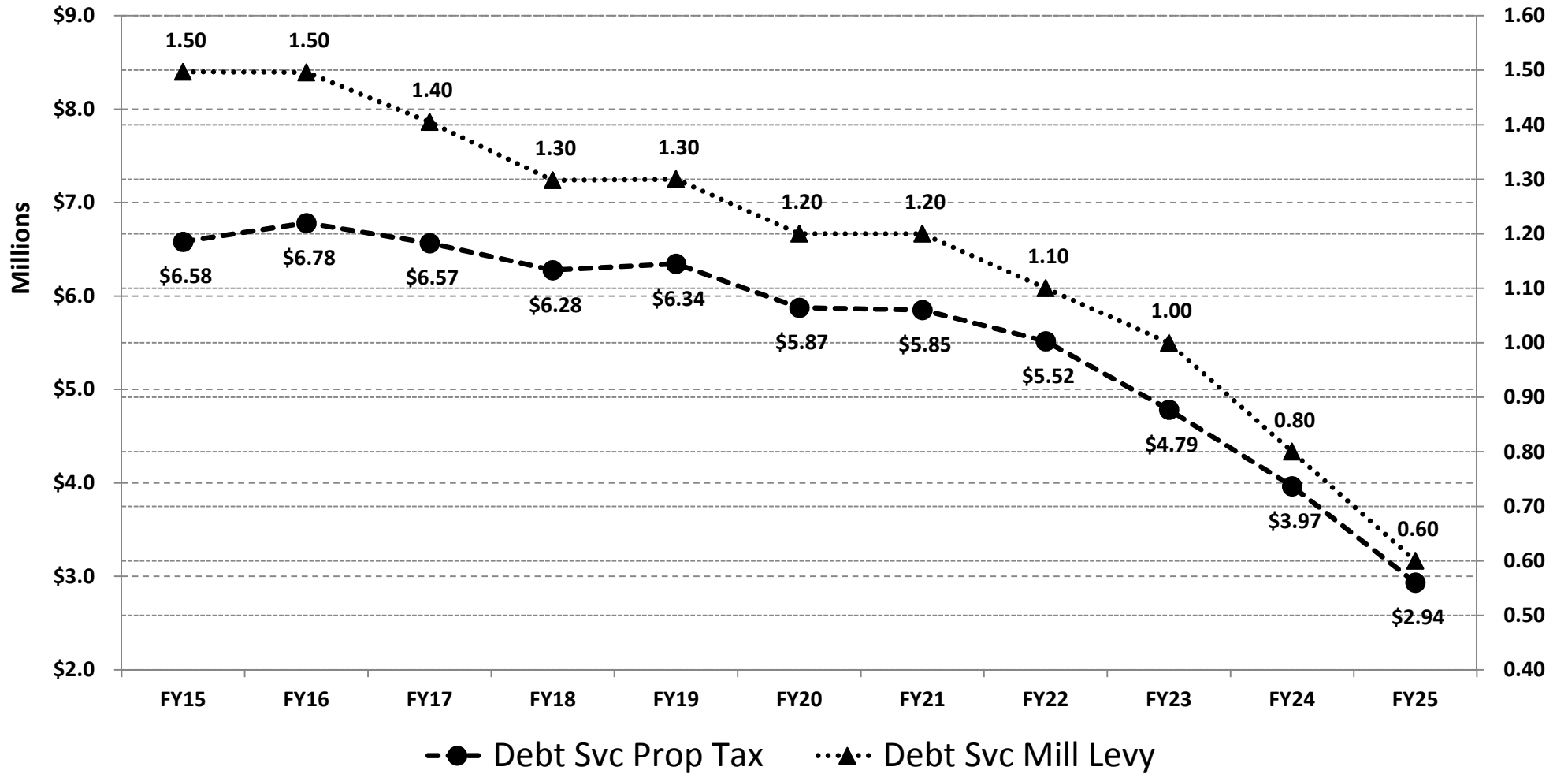
City and Borough of Juneau

Debt Service Mill Levy & Property Tax Revenue

April 2019

PROPERTY TAXES

MILL RATE

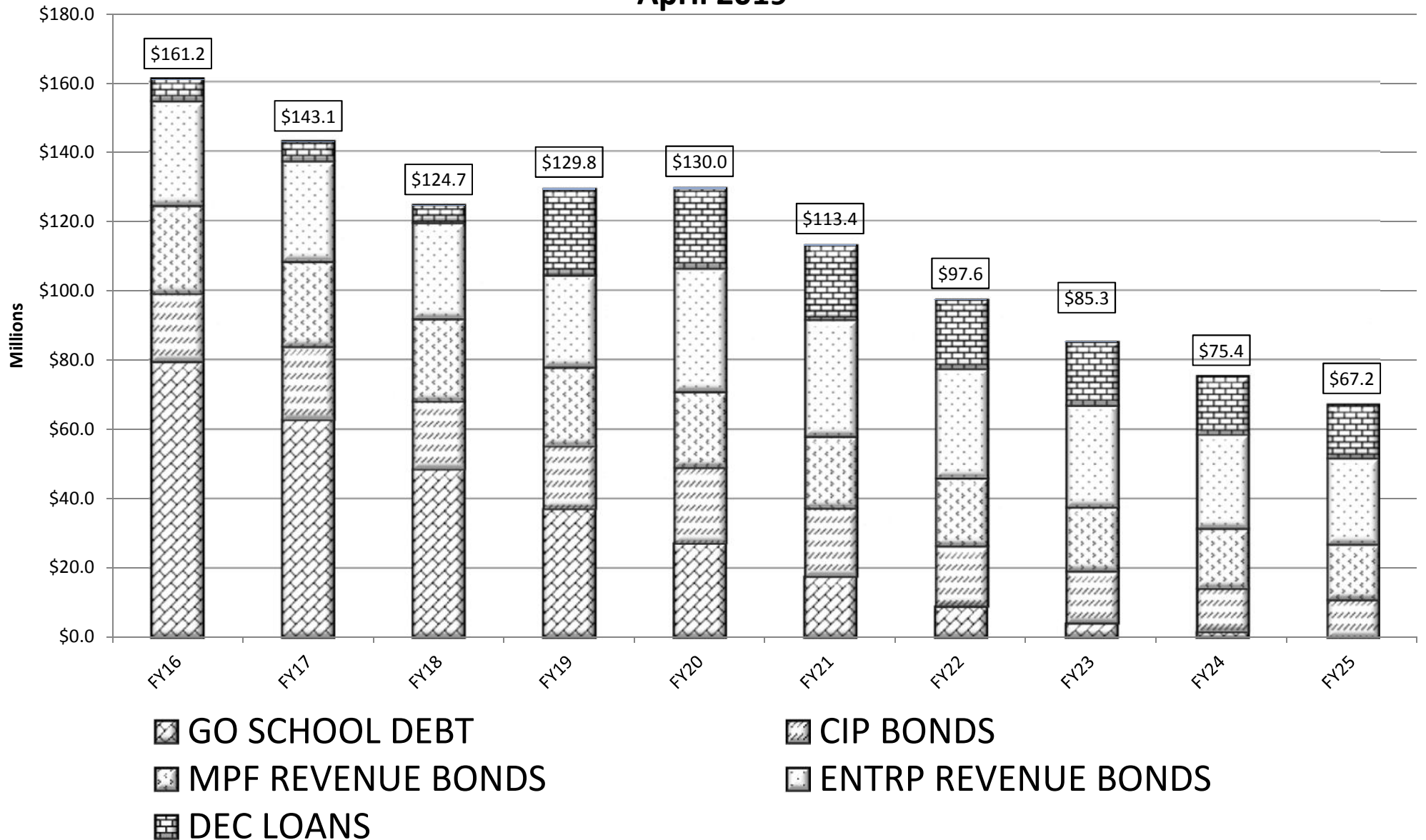


City & Borough of Juneau

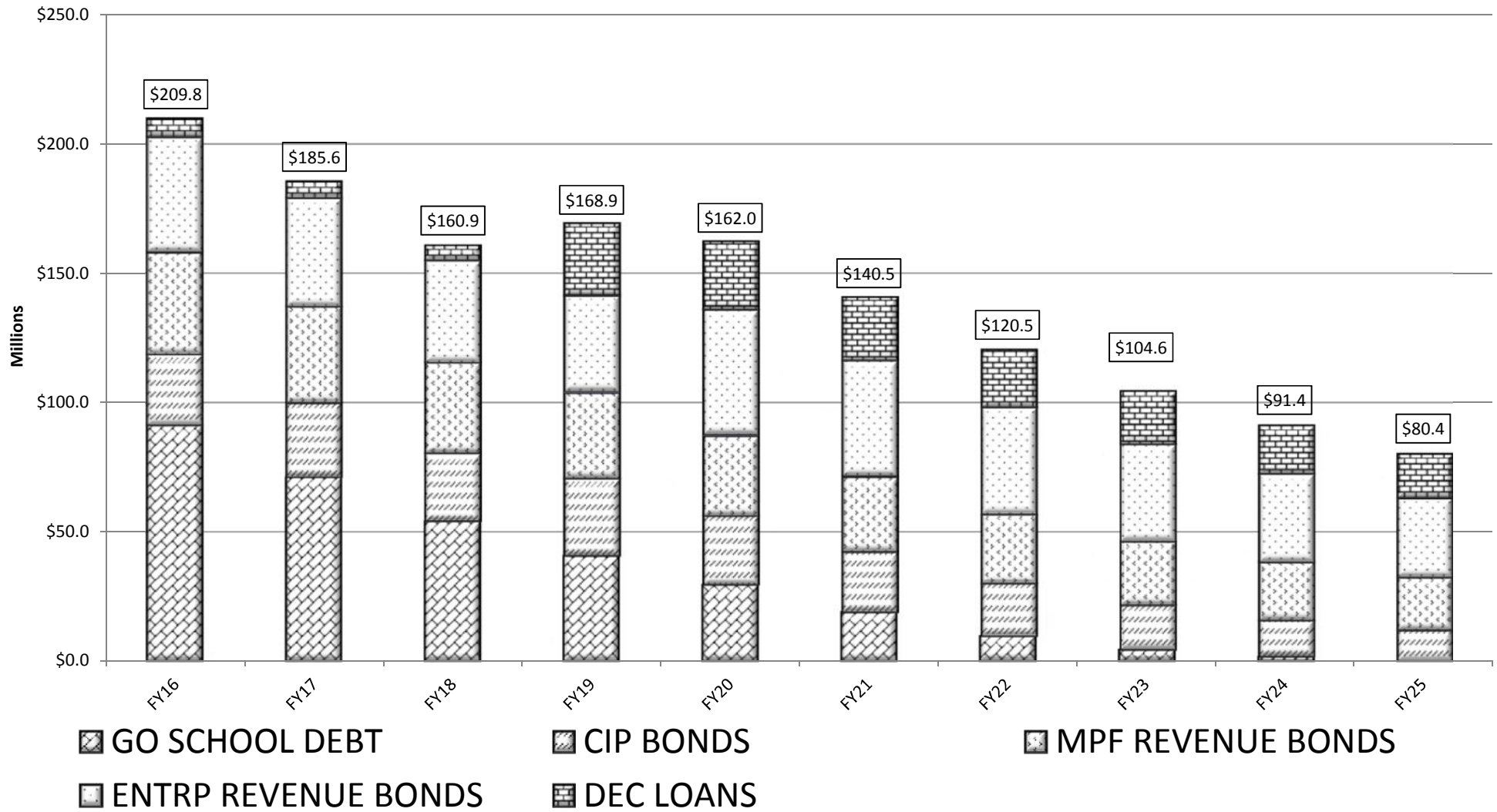
Total Outstanding w/Committed Debt

Principal Only

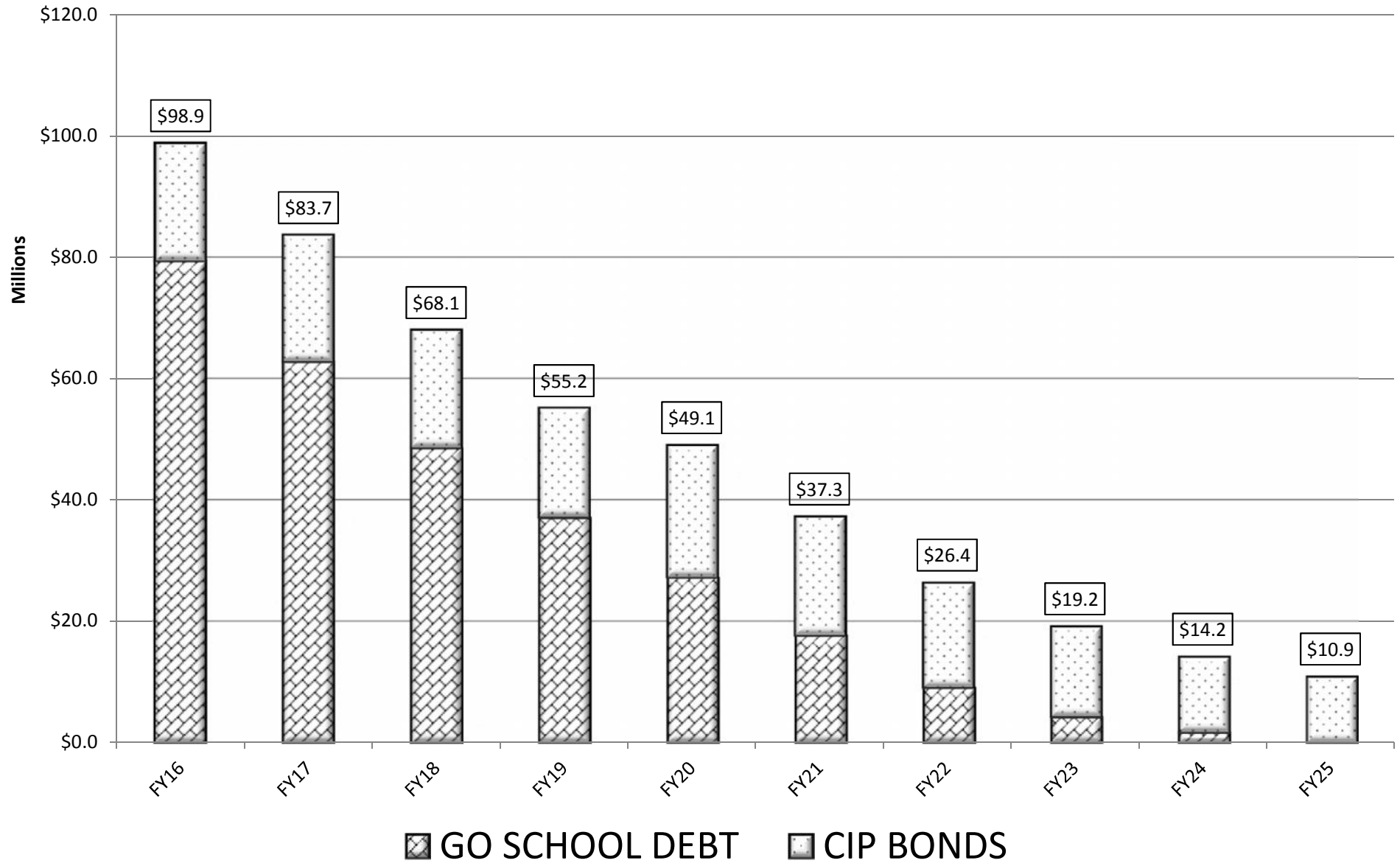
April 2019



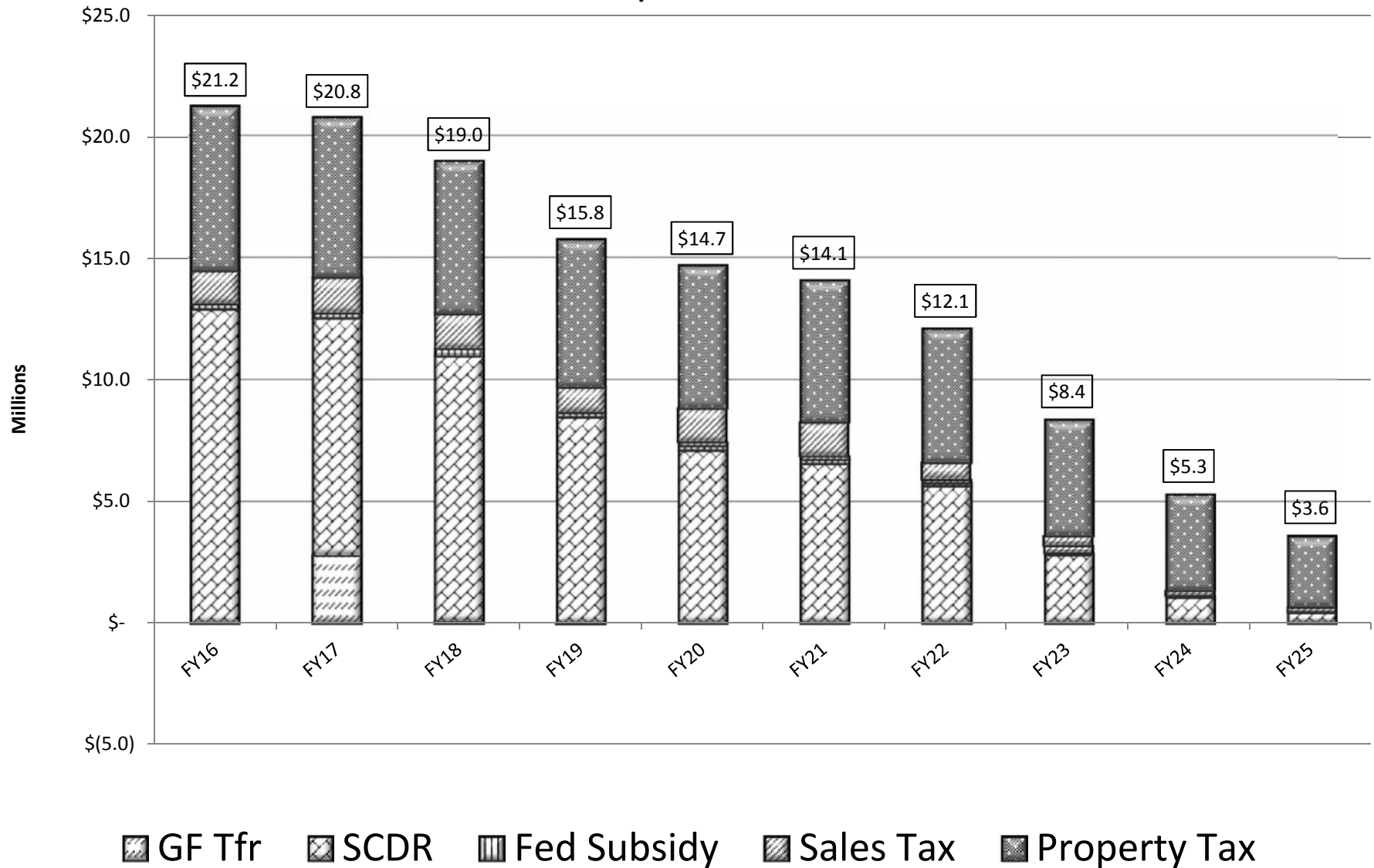
City & Borough of Juneau
Total Outstanding w/Committed Debt
Principal & Interest
April 2019



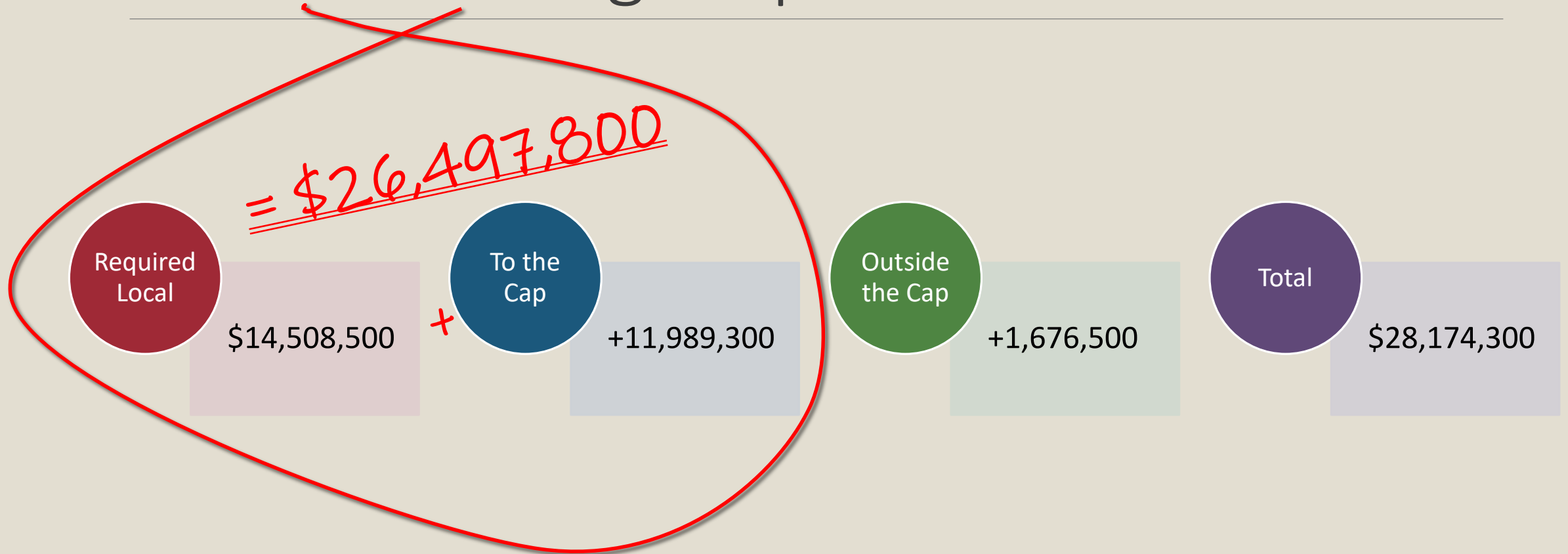
City & Borough of Juneau
Total Outstanding GO w/Budgeted Debt
(Principal Only)
April 2019



City & Borough of Juneau **Annual GO Debt Payment and Funding Source** **April 2019**



District Funding Request for FY 2020



JSD FY20 Request Outside the Cap

Description	FY2020
Food Service	\$50,000
Student Transportation	\$50,000
Community Schools	\$95,000
High School Activities	\$1,079,300
Middle School Activities	\$102,200
Kinder Ready	\$300,000
Total FY20 Requests Outside the Cap	\$1,676,500



City and Borough of Juneau
ASSEMBLY FINANCE COMMITTEE
April 24, 2019

School District Operating Budget – For Action

Background:

The Juneau School District submitted their FY20 funding request to the City Manager on March 29, 2019. The FY20 funding request was introduced to the Assembly as a part of the FY20 Revised Budget at a Special Assembly Meeting on Wednesday, April 3, 2019. The AFC reviewed the request at their meeting on Wednesday, April 3, 2019. The first of two Public Hearings on the topic is scheduled to take place at a Special Assembly Meeting on April 24, 2019, followed by another review by the AFC.

Recommendation:

Refer Ordinance 2019-07 to the full Assembly for continued public hearing and Assembly Adoption at the Regular Assembly meeting on Monday, May 13, 2019.

Presented by: The Manager
 Introduced: April 3, 2019
 Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2019-07

**An Ordinance Appropriating Funds from the Treasury
 for FY20 School District Operations**

Section1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau School District, for the fiscal year beginning July 1, 2019, and ending June 30, 2020. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 46,552,900
Federal Support	5,489,000
User Fees, Permits, and Donations	4,300,700
Student Activities Fundraising	2,100,000
Total Revenue	\$ 58,442,600

TRANSFERS IN:

General Governmental Fund School District Support:	
Operations	26,497,800
Special Revenue	195,000
Student Activities	1,181,500
Kinder Ready	300,000
Total Transfers In	\$ 28,174,300

Fund Balance Decrease	854,600
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Total Estimated Funding Sources	\$ 87,471,500
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Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

APPROPRIATION:

General Operations	\$ 71,122,800
Special Revenue Programs	7,363,500
Education Restricted Grants	5,728,700
Student Activities/Other	3,256,500
Total Appropriation	\$ 87,471,500

Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this ____ day of _____, 2019.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

City and Borough of Juneau
Increased Funding Requests for the FY20 Revised Budget
April 22, 2019

Requested Increments Not Included In Manager's FY20 Revised Budget

	Program/Service/Idea	Requestor	How Often	FY20 Requested Increment	Existing Assembly Grants	Notes
1	Juneau Festival Committee	JFC	Ongoing	\$ 8,700	\$ 31,300	\$5K - 1 x for used Conex, \$2.7K recurring increase.
2	Juneau Commission on Aging	JCOA	Ongoing	\$ 10,000	\$ -	Funding may go to JEDC for administration
3	Juneau Commission on Aging	JCOA	1-Time	\$ 22,000	\$ -	To update Senior Citizens Survey
4	SE Conference	SE Conf		\$ 20,000	\$ -	AMHS program development work
5	Mental Health/Substance Abuse	JCF		\$ 45,000	\$ -	Year 2 of 2 year study
6	seaaeyc - HEARTS Program	seaaeyc	Ongoing	\$ 89,800	\$ 90,200	Non-profit & Child Care Cmmttee operating budget increment request.
7	The Glory Hall (TGH)	Glory Hall	Ongoing	\$ 150,000	\$ -	Non-profit operating budget increment request (TGH currently receives ~\$62k in CBJ funding via JCF)
8	Land for Senior Housing	Manager	1-Time	\$ 1,512,000	\$ -	Land for Potential Assisted Living Project
9	Contract Negotiations	Manager	Ongoing	\$ -	\$ -	
10	New & Enhanced Marketing Initiatives	Travel Juneau (TJ)	1-Time	\$ 120,000	\$ 1,358,700	TJ scheduled to receive \$885K in CBJ funds + MPF Funding of \$474K.
11	Healing Totem	AWARE	1-Time	\$ 22,567	\$ -	Request for 1/3 Portion of total Totem Project Costs
	Subtotal			\$ 2,000,067	\$ 1,480,200	

Other Unfunded Concepts

	Program/Service/Idea	Requestor	How Often	Requested Increment	Existing Assembly Grants	Notes
A	New JACC	New JACC	1-Time	\$ -	\$ -	
B	New City Hall	Manager	1-Time	\$ -	\$ -	Forward funding portion of New City Hall
C	Downtown Parking Solution	Manager		\$ -	\$ -	Build more parking capacity
D	Child Care Programs	Child Care Committee	Ongoing	\$ 150,000	\$ -	Committee final report - Initial request for revolving loan funds for start-up or existing program
	Subtotal			\$ 150,000	\$ -	

**Pending
Amount Not in
Base Budget**

Item	Expenditure Description	Base Budget
<u>Other Operating Pending Items (Not included in Manager's Base Budget)</u>		
1	Travel Juneau - Enhanced Marketing (Hotel Tax)	120,000
Total Operating Exp - Per AFC action		\$ 120,000

aa	CIP Airport Funding - Sales Tax (AFC request to assist LEEDS Cert)	300,000	1
bb	Marine Passenger Fee Priorities of CIP Resolution 2845	581,100	1
Total CIP - per AFC Action		\$ 881,100	

1 One-Time

Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 4/19/19

Wednesdays at 5:30pm, unless otherwise stated

APRIL 2019

- 3rd Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**
Special Assembly Meeting to Introduce FY20 Revised budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the General Operating CBJ Budget Ordinance 2019-06
 - B. Introduction of the General Operating School District Budget Ordinance 2019-07
 - C. Introduction of the Mill Levy Ordinance 2019-05
 - D. Introduction of the CIP Resolution 2845
- 3rd AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
 - B. FY20 Revised Budget Overview
 - C. School District Budget Presentation
 - D. Capital Improvements Projects Program Budget/Plan
- 10th AFC Meeting #2**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
 - B. Docks & Harbors (Carl Uchytel, Port Director)
 - C. FY20 Budget Overview – Round 2
 - D. Capital Improvements Projects Program Budget/Plan – For Action
- 17th AFC Meeting #3**
- A. Travel Juneau (JCVB) (Liz Perry, President/CEO)
 - B. JEDC (Brian Holst, Executive Director)
 - C. Water & Wastewater Utility Rate Update
 - D. Marine Passenger Fee Recommendations – For Review
- 24th Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY20 School District operations. (Charter Section 13.6 (b))
- The following actions must be completed by May 1, per Charter Section 9.6.
- A. Public hearing on the General Operating CBJ Budget Ordinance 2019-06
 - B. Public hearing on the General Operating School District Budget Ordinance 2019-07
 - C. Public hearing on the Capital Improvement Program (CIP) Resolution 2845(b)
 - D. Public hearing on the on the Mill Levy Ordinance 2019-05
- 24th AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
 - B. Bartlett Regional Hospital Presentation (Kevin Benson, CFO)
 - C. Debt Service Presentation
 - D. Proposed Mill Rate Presentation
 - E. Debt Service Presentation
 - F. School District - Funding “Outside the cap” – For Action
 - G. School Operating Budget – For Action

Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 4/19/19

Wednesdays at 5:30pm, unless otherwise stated

MAY 2019

- 1st BREAK – No meeting unless needed for critical items.**
- 8th AFC Meeting #5**
A. FY19 Supplemental Ordinance (for introduction to the Assembly on May 13th)
B. Marine Passenger Fee Recommendations – For Action
C. Requested Budget Increments
D. Pending Items List
- 13th Regular Assembly Meeting – Monday – 7pm**
A. Adoption of the School District's General Operating Budget Ordinance 2019-07
B. FY19 Supplemental Ordinance
- 15th AFC Meeting #6**
A. Fund Balance Overview – Review Fund Balance
B. *Pending Items List*
C. Final FY20 Revised Budget Decisions –
a. Mill Levy Ordinance 2019-05
b. General CBJ Operating Ordinance 2019-06
- 22nd AFC Meeting #7 – If Necessary**
Meeting for overflow items or new requests that come up during budget process.

By May 31st, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))

JUNE 2019

- 3rd Regular Assembly Meeting – Monday – 7pm**
A. Adoption of the General Operating CBJ Budget Ordinance 2019-06
B. Adoption of the CIP Resolution 2845(b)
C. Adoption of the Mill Levy Ordinance 2019-05
- 12th AFC Meeting**
A. Water & Wastewater Utility Rate Discussion
B. Waste Management / Recycleworks Program Revenue

The Charter requires that the following budget actions be made by June 15th:

- **Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))**
- **Mill Levy Ordinance (Charter Section 9.7 (b))**
- **CIP by Resolution (Charter Section 9.8)**