

**ASSEMBLY FINANCE COMMITTEE  
THE CITY AND BOROUGH OF JUNEAU, ALASKA  
Wednesday, May 15, 2019, 5:30 PM.  
Assembly Chambers**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
  - a. **Wednesday, May 8, 2019**
- IV. ITEMS FOR DISCUSSION**
  - a. **Fund Balance - Committee Questions**
  - b. **Pending Items List - For Final Action**
  - c. **Set Mill Rates - For Final Action**
  - d. **Final FY20 Revised Budget Decisions**
- V. INFORMATION ITEMS**
  - a. **AFC Meeting Schedule**
- VI. NEXT MEETING DATE**
  - a. **Wednesday, June 12, 2019**
- VII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**DRAFT**  
**City and Borough of Juneau**  
**Minutes - Assembly Finance Committee Meeting**  
**Wednesday, May 8, 2019, 5:30 PM**

**I. Call to Order**

The meeting was called to order at 5:30 PM by Loren Jones, Chair.

**II. Roll Call**

Committee Members Present: Alicia Hughes-Skandijs, Wade Bryson, Carole Triem, Mary Becker, Loren Jones, Chair; Maria Gladziszewski, Michelle Bonnet Hale, Rob Edwardson and Mayor Beth Weldon.

Committee Members Participating Telephonically: None.

Committee Members Absent: None.

Staff Present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Bob Bartholomew, Finance Director; Jeff Rogers, Finance Director; Rob Palmer, City Attorney; Deb Senn, Law Office Manager; George Schaaf, Parks & Recreation Director; Lindsay Foster, Parks & Recreation; Carl Uchytel, Port Director; Mike Vigue, Director, Engineering & Public Works; Robert Barr, Library Director; Jill Maclean, CDD Director, Community Development; Sam Muse, Controller; and Elisabeth Jensen, Budget Analyst.

Others Present: Dr. Bridget Weiss, Superintendent, Juneau School District; and Sarah Jahn, Administrative Services Director, Juneau School District.

**III. Approval of Minutes**

The April 24, 2019 minutes were approved as presented.

**IV. FY19 Supplemental Ordinance 2018-11(AL)**

Bob Bartholomew described Ordinance 2018-11(AL), found on pages 5 – 7 of the meeting packet. The Supplemental Ordinance appropriates to the Manager the sum of \$1,535,300 as partial funding for various departments' FY19 operating budgets. Of the total request the increased draw, not yet accounted for, from the General Government Available Fund Balance is around \$250,000.

**Mayor Weldon, moved to refer Ordinance 2018-11(AL) to the full Assembly for approval. Without OBJECTION.**

**V. FY19 Supplemental Ordinance 2018-11(AM)**

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Bob Bartholomew discussed Ordinance 2018-11(AM), found on pages 8 – 10 of the meeting packet. The Supplemental Ordinance appropriates to the Manager the sum of \$620,700 as partial funding for the Fleet Fund and the Risk Fund's Health Fund Balance in FY19. The source of funding is the projected reimbursement from the State Department of Administration, encompassing past PERS Tier IV employer contributions for employees who terminated prior to having enough years of service to vest in the employer contributions. By adding capital to the various fleet accounts we deferred about \$170,000 of operating budget increases for FY20 & 21.

**Mayor Weldon, moved to refer Ordinance 2018-11(AM) to the full Assembly for approval. Without OBJECTION.**

### **VI. Marine Passenger Fee Recommendations – For Action**

Rorie Watt introduced pages 11 – 56 of the meeting packet - including his MPF Recommendation memo and the responses from the public that he'd received during the open comment period ending May 2, 2019.

**Carol Triem, moved to AMEND the FY20 MPF Request and Recommendation List by changing the title of "Large Berth Shore Power Feasibility / System Impact Analysis" TO "Large Berth Shore Power Preliminary Design & Cost Estimate"; AND changing the description FROM "These funds would be used to determine the feasibility of the installation of more shore power connections at the CBJ docks and/or the AJ Dock. Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power." TO "These funds would be used to prepare a preliminary design and cost estimate for adding shore power to the 16B berths. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship docking and the potential effect on supply of power to other interruptible customers and on utility rates. Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power."**

**Loren Jones, OBJECTED. [Later in the discussion, Mr. Jones *WITHDREW the objection.*]**

**Michelle Bonnet Hale, moved to AMEND Ms. Triem's AMENDING MOTION, by changing the funding amount FROM \$250,000 TO \$300,000; AND changing the title TO "Large Berth Shore Power Implementation Feasibility Study and Preliminary Design"; AND changing the description TO "These funds would be used to assess the feasibility of implementation of large berth shore power at additional docks in Juneau, and provide for**

## **Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM**

a preliminary design for such dock electrification. The study would include researching the ship configurations, and dock configuration including the left and right side issues associated with the 16B docks. The study would provide advice to the Assembly on the implications of the policy choice of firm v. interruptible power for the new shore power. The industry may be called upon to assist in the research with future projections for ships in Juneau. Finally, the preliminary design would serve as the initial stages of a design that could be completed in FY21."

Michelle Bonnet Hale, moved to her AMENDING motion to AMEND Ms. Triem's AMENDING MOTION, by changing the title TO "Large Berth Shore Power Implementation Feasibility Study and Preliminary Design";

AND changing the description TO "These funds would be used to assess the feasibility of implementation of large berth shore power at additional docks in Juneau, and provide for a preliminary design for such dock electrification. The study would include researching the ship configurations, and dock configuration including the left and right side issues associated with the 16B docks. The study would provide advice to the Assembly on the implications of the policy choice of firm v. interruptible power for the new shore power. The industry may be called upon to assist in the research with future projections for ships in Juneau. Finally, the preliminary design would serve as the initial stages of a design that could be completed in FY21."

Without OBJECTION.

*Clerk's Note: After continued Assembly debate, Chair Jones called an "at ease" for the purpose of allowing Ms. Triem and Ms. Hale a few minutes to work with the City Manager.*

*The meeting recessed at 6:08 PM.*

*The meeting reconvened at 6:18 PM.*

Michelle Bonnet Hale, WITHDREW her own Motions to AMEND Ms. Triem's AMENDING MOTION.

Michelle Bonnet Hale, moved to AMEND Ms. Triem's AMENDING MOTION, by changing the funding amount FROM \$250,000 TO \$300,000;

AND changing the description TO

"These funds would be used to prepare a preliminary design and cost estimate for adding shore power to [ADDITIONAL DOCKS] ~~the 16B berths~~. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship docking and the potential effect on supply of power to other interruptible customers and on utility rates.

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Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power.”

Rob Edwardson, OBJECTED. [Later in the discussion Mr. Edwardson *WITHDREW the objection.*]

Maria Gladziszewski, moved to AMEND Ms. Triem’s AMENDING MOTION, by changing the title TO “Analysis of Path Forward for Large Shore Power.”

Michelle Bonnet Hale, OBJECTED.

Roll call votes:

Ayes: Gladziszewski, Edwardson, and Mayor Weldon.

Nays: Bryson, Hale, Hughes-Skandijs, Triem, Becker and Jones.

Absent: None.

**Motion FAILED 3-6.**

Rob Edwardson WITHDREW OBJECTION.

Motion to AMEND Ms. Triem’s Motion to AMEND, PASSED WITHOUT OBJECTION.

Loren Jones WITHDREW OBJECTION to Ms. Triem’s original AMENDED MOTION as AMENDED.

Ms. Triem’s Motion to AMEND, as AMENDED by Ms. Hale’s 2<sup>nd</sup> AMENDMENT, PASSED WITHOUT OBJECTION.

*Clerk’s Note – for the reader’s clarification, the final outcome of the aforementioned motions, resulted in the adoption of the following change to the FY20 MPF Request and Recommendation List by changing the title of “Large Berth Shore Power Feasibility / System Impact Analysis” TO “Large Berth Shore Power Preliminary Design & Cost Estimate”; The funding amount changed FROM \$250,000 TO \$300,000; AND the description changed TO read, “These funds would be used to prepare a preliminary design and cost estimate for adding shore power to additional docks. The Assembly would be additionally advised of the implications of the policy choice of requesting firm or interruptible power for new shore power, the potential implications for changes to ship*

## **Minutes - Assembly Finance Committee Meeting Wednesday, May 8, 2019, 5:30 PM**

*docking and the potential effect on supply of power to other interruptible customers and on utility rates.*

*Currently, the Franklin Dock is the only cruise ship dock that is equipped for shore power. These funds would accomplish the Assembly goal of figuring out the necessary steps to connect more ships to shore power."*

**Mayor Weldon, moved to refer the Manager's FY20 Marine Passenger Recommendations as AMENDED to the full Assembly for approval.**

**Without OBJECTION.**

*Clerk's Note – Change to Order of the Day – New agenda item Added: Projected Fund Balance Impact*

### **VII. Projected Fund Balance Impact**

Bob Bartholomew provided a three page hand-out including three views of projected Fund Balance impact. The Committee asked questions to make sure they understood how the Fund Balance was allocated between the 1% voter approved sales tax and the remainder being available for General Government.

### **VIII. FY20 Incremental Funding Relating to Child Care – Discussion / Action**

Ms. Weiss responded to questions from the Assembly members.

Mr. Bartholomew responded to questions from the Assembly members.

**Mayor Weldon, moved the following Child Care Incremental Funding Requests be moved from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:**

|     |                              |                 |           |
|-----|------------------------------|-----------------|-----------|
| # 6 | seaaeyc – HEARTS Program     | Ongoing Funding | \$89,800  |
| #12 | Manager Review of Child Care |                 | \$60,000  |
| # D | Child Care Programs          | Ongoing Funding | \$150,000 |

**Without OBJECTION.**

### **IX. Requested Budget Increments**

Chair Jones introduced pages 75-135 of the meeting packet.

Mayor Weldon handed out a one-page letter from Wayne Jensen, Chair, The Alaska Committee; requesting an increase to their FY20 funding in the amount of \$100,000.

**Mayor Weldon, moved to add The Alaska Committee's FY20 Incremental Funding Request in the amount of \$100,000, to the AFC's FY20 Increment List.**

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**Without OBJECTION.**

*The meeting recessed at 7:07 PM.*

*The meeting reconvened at 7:15 PM.*

**Maria Gladyszewski, moved the following items be transferred from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:**

|            |                                            |                        |                    |
|------------|--------------------------------------------|------------------------|--------------------|
| <b>#1</b>  | <b>Juneau Festival Committee</b>           | <b>Ongoing Funding</b> | <b>\$8,700</b>     |
| <b>#2</b>  | <b>Juneau Commission on Aging</b>          | <b>Ongoing Funding</b> | <b>\$10,000</b>    |
| <b>#3</b>  | <b>Juneau Commission on Aging</b>          | <b>1-Time Funding</b>  | <b>\$23,809</b>    |
| <b>#4</b>  | <b>SE Conference</b>                       |                        | <b>\$20,000</b>    |
| <b>#5</b>  | <b>Mental Health/Substance Abuse (JCF)</b> |                        | <b>\$45,000</b>    |
| <b>#7</b>  | <b>The Glory Hall</b>                      | <b>Ongoing Funding</b> | <b>\$150,000</b>   |
| <b>#8</b>  | <b>Land for Senior Housing</b>             | <b>1-Time Funding</b>  | <b>\$1,512,000</b> |
| <b>#9</b>  | <b>Contract Negotiations</b>               | <b>Ongoing Funding</b> |                    |
| <b>#11</b> | <b>Healing Totem (AWARE)</b>               | <b>1-Time Funding</b>  | <b>\$22,567</b>    |

**Without OBJECTION.**

**Mayor Weldon, moved The Alaska Committee's FY20 Incremental Funding Request, in the amount of \$100,000, be moved from the AFC's FY20 Increment List to the AFC's FY20 Pending List for further discussion:**

**Without OBJECTION.**

***Mayor Weldon requested to Change the Order of the Day, to add a letter from the Alaska Municipal League (AML) that she had been asked to sign.***

**Without OBJECTION.**

### **X. Alaska Municipal League Letter**

Mayor Weldon distributed a 1-page form letter from the AML, titled, "Working Toward Solutions, Together." The Assembly members took an at ease to read through the letter and discuss the contents.

Mayor Weldon moved for approval to add her signature and support to the AML letter.  
**Without OBJECTION.**

### **XI. Information Items**

## **Minutes - Assembly Finance Committee Meeting**

### **Wednesday, May 8, 2019, 5:30 PM**

Chair Jones discussed the Pending List and reminded the Committee that the MPF topic would be removed from the Pending list as it was approved as amended earlier in the meeting.

Mila Cosgrove, Deputy City Manager, addressed the Assembly members on behalf of Staff, this week of National Public Service – recognizing and thanking the Assembly for the work they do.

#### **XII. Next Meeting Date**

Wednesday, May 15, 2019.

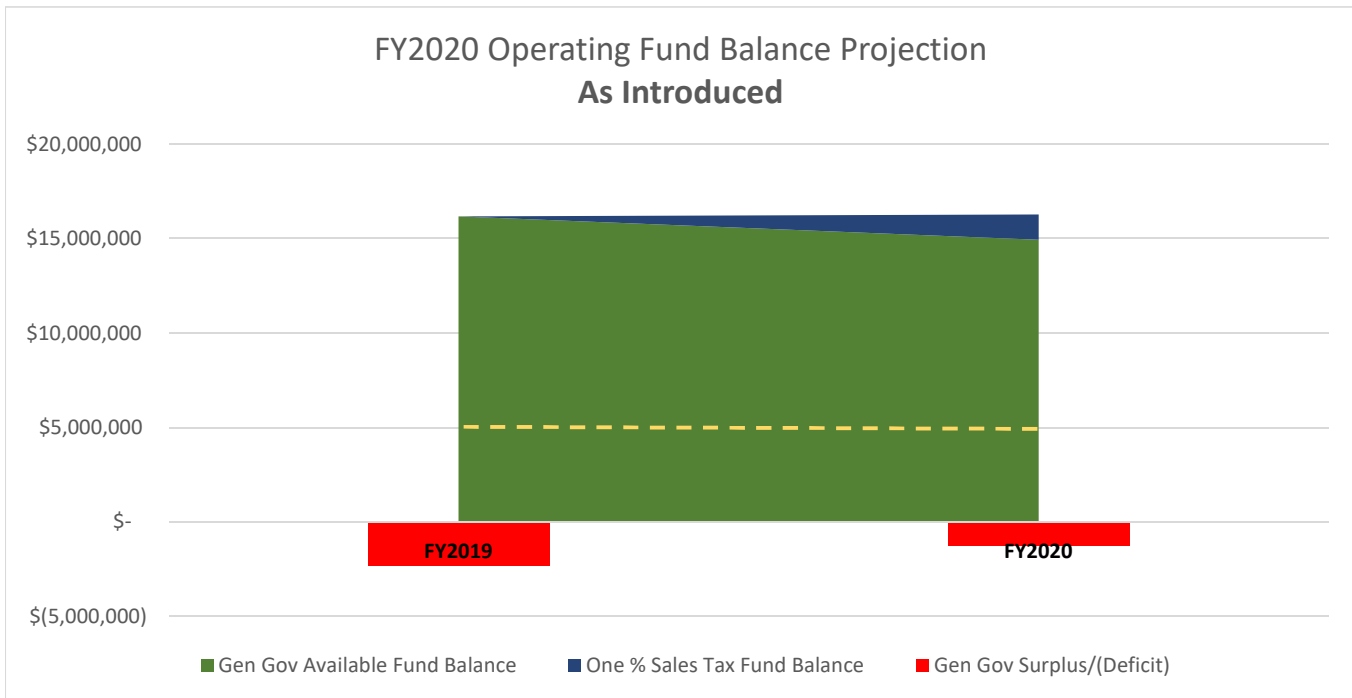
#### **XIII. Adjournment**

Meeting adjourned at 7:30 PM.

DRAFT

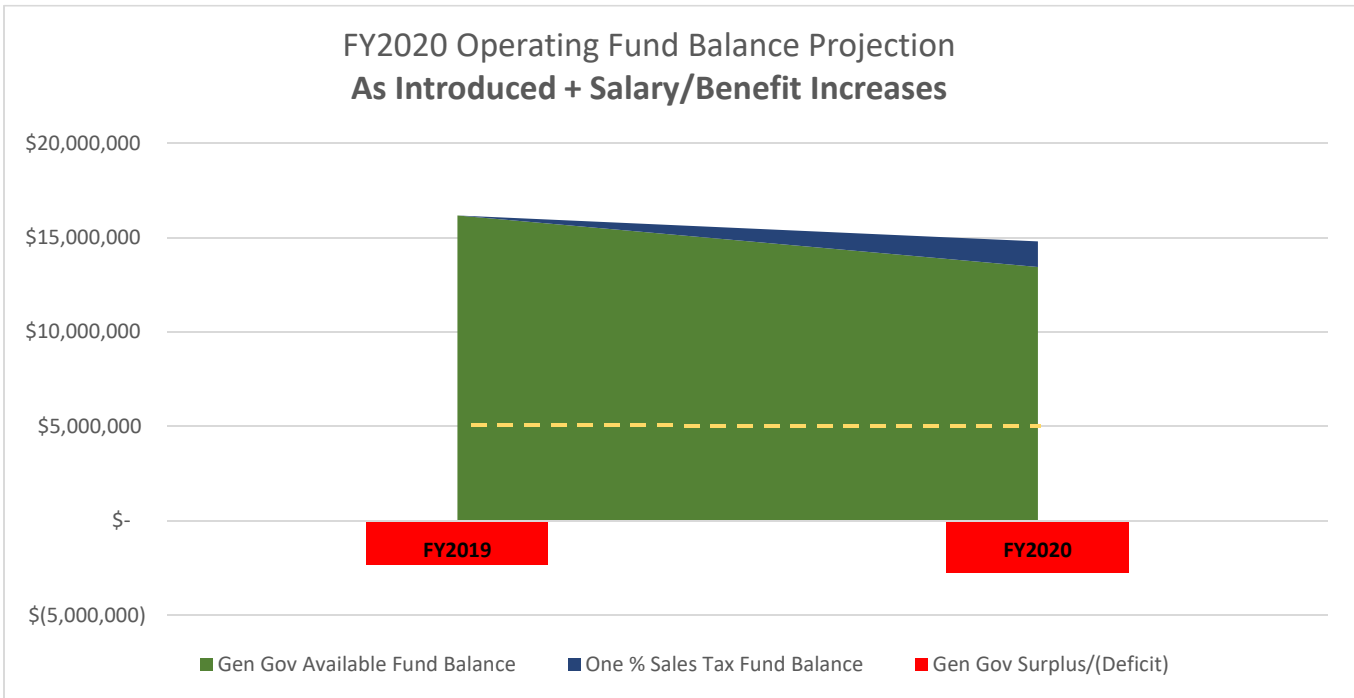
### CBJ Operating Budget Affect on Available Fund Balance (Savings)

|                                              | FY2019                | FY2020                |
|----------------------------------------------|-----------------------|-----------------------|
| Gen Gov Revenue                              |                       | \$ 104,386,400        |
| Gen Gov Expenditure                          |                       | \$ (106,819,600)      |
| Projected Lapse                              |                       | \$ 1,200,000          |
| Projected Salary/Health Increases            |                       |                       |
| <b>Gen Gov Surplus/(Deficit)</b>             | <b>\$ (2,320,000)</b> | <b>\$ (1,233,200)</b> |
| <b>Gen Gov Available Fund Balance</b>        | <b>\$ 16,170,900</b>  | <b>\$ 14,937,700</b>  |
| Additional One % Sales Tax Revenue           |                       | \$ 1,347,600          |
| <b>One % Sales Tax Fund Balance</b>          | <b>\$ -</b>           | <b>\$ 1,347,600</b>   |
| <b>TOTAL: GG + ST Available Fund Balance</b> | <b>\$ 16,170,900</b>  | <b>\$ 16,285,300</b>  |



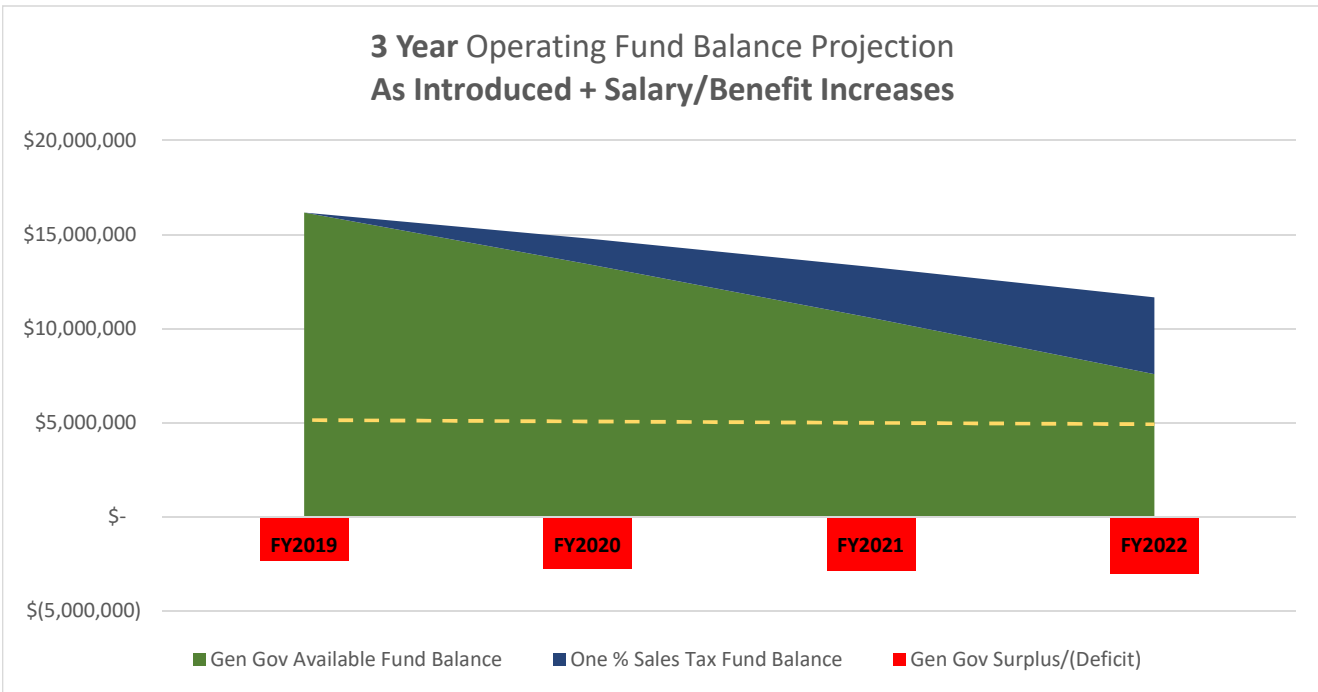
### CBJ Operating Budget Affect on Available Fund Balance (Savings)

|                                              | FY2019                | FY2020                |
|----------------------------------------------|-----------------------|-----------------------|
| Gen Gov Revenue                              |                       | \$ 104,386,400        |
| Gen Gov Expenditure                          |                       | \$ (106,819,600)      |
| Projected Lapse                              |                       | \$ 1,200,000          |
| Projected Salary/Health Increases            |                       | \$ (1,500,000)        |
| <b>Gen Gov Surplus/(Deficit)</b>             | <b>\$ (2,320,000)</b> | <b>\$ (2,733,200)</b> |
| <b>Gen Gov Available Fund Balance</b>        | <b>\$ 16,170,900</b>  | <b>\$ 13,437,700</b>  |
| Additional One % Sales Tax Revenue           |                       | \$ 1,347,600          |
| <b>One % Sales Tax Fund Balance</b>          | <b>\$ -</b>           | <b>\$ 1,347,600</b>   |
| <b>TOTAL: GG + ST Available Fund Balance</b> | <b>\$ 16,170,900</b>  | <b>\$ 14,785,300</b>  |



### CBJ Operating Budget Affect on Available Fund Balance (Savings)

|                                           | FY2019    | FY2020             | FY2021    | FY2022             |           |                    |           |                    |
|-------------------------------------------|-----------|--------------------|-----------|--------------------|-----------|--------------------|-----------|--------------------|
| Gen Gov Revenue                           | \$        | 104,386,400        | \$        | 105,430,264        | \$        | 106,484,567        |           |                    |
| Gen Gov Expenditure                       | \$        | (106,819,600)      | \$        | (107,246,878)      | \$        | (107,675,866)      |           |                    |
| Projected Lapse                           | \$        | 1,200,000          | \$        | 1,200,000          | \$        | 1,200,000          |           |                    |
| Projected Salary/Health Increases         | \$        | (1,500,000)        | \$        | (2,250,000)        | \$        | (3,000,000)        |           |                    |
| <b>Gen Gov Surplus/(Deficit)</b>          | <b>\$</b> | <b>(2,320,000)</b> | <b>\$</b> | <b>(2,733,200)</b> | <b>\$</b> | <b>(2,866,614)</b> | <b>\$</b> | <b>(2,991,299)</b> |
| <b>Gen Gov Available Fund Balance</b>     | <b>\$</b> | <b>16,170,900</b>  | <b>\$</b> | <b>13,437,700</b>  | <b>\$</b> | <b>10,571,086</b>  | <b>\$</b> | <b>7,579,786</b>   |
| Additional One % Sales Tax Revenue        | \$        | 1,347,600          | \$        | 1,361,076          | \$        | 1,374,687          |           |                    |
| <b>One % Sales Tax Fund Balance</b>       | <b>\$</b> | <b>-</b>           | <b>\$</b> | <b>1,347,600</b>   | <b>\$</b> | <b>2,708,676</b>   | <b>\$</b> | <b>4,083,363</b>   |
| <b>TOTAL: GG + ST Available Fund Bal.</b> | <b>\$</b> | <b>16,170,900</b>  | <b>\$</b> | <b>14,785,300</b>  | <b>\$</b> | <b>13,279,762</b>  | <b>\$</b> | <b>11,663,149</b>  |



|                  |    |
|------------------|----|
| Revenue Growth   | 1% |
| Non-PS Exp Growt | 2% |

**CITY AND BOROUGH OF JUNEAU**  
**AFC's Pending List - FY20 Revised Budget Process**  
**As of May 13, 2019**

**Pending  
Amount In  
Base Budget**

| Item                                                                      | Expenditure Description                                    |                   |  |
|---------------------------------------------------------------------------|------------------------------------------------------------|-------------------|--|
| <b><u>Operating Pending Items (Included in Manager's Base Budget)</u></b> |                                                            |                   |  |
| 2                                                                         | Kinder Ready (JSD) (\$300,000 bifurcated from Ord 2019-07) | 300,000           |  |
| <b>Total Operating Exp - Per AFC action</b>                               |                                                            | <b>\$ 300,000</b> |  |

**Pending  
Amount Not in  
Base Budget**

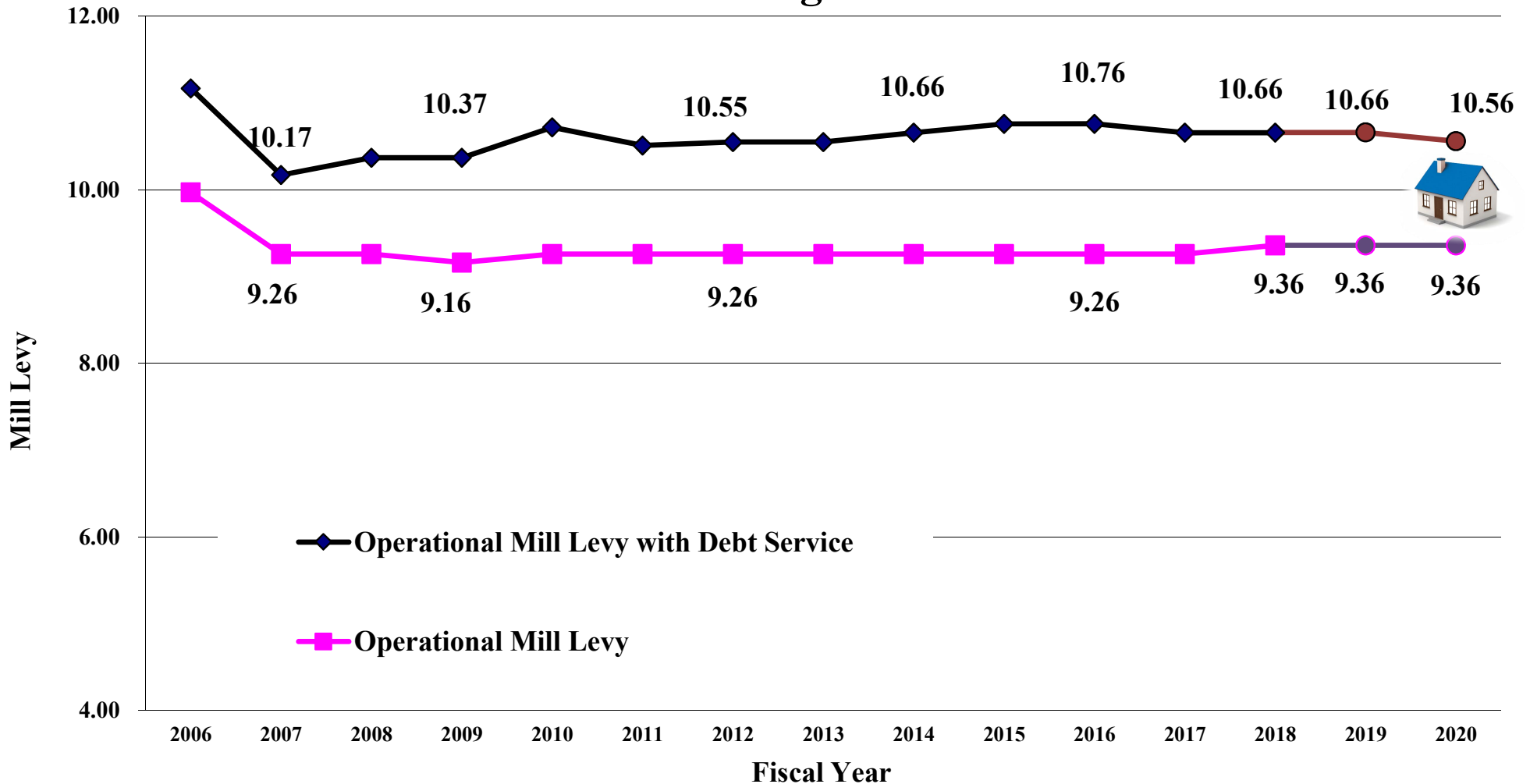
| Item                                                                                | Expenditure Description                                        |                   |   |
|-------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------|---|
| <b><u>Other Operating Pending Items (Not Included in Manager's Base Budget)</u></b> |                                                                |                   |   |
| 1                                                                                   | Travel Juneau - Enhanced Marketing (Hotel Tax)                 | 120,000           | 1 |
| 3                                                                                   | Youth Activities Board (YAB)                                   | 17,500            | R |
| 4                                                                                   | seaaeyc - HEARTS Program                                       | 89,800            | R |
| 5                                                                                   | Manager Review of Child Care                                   | 60,000            |   |
| 6                                                                                   | Child Care Programs - Child Care Committee                     | 150,000           | R |
| 7                                                                                   | Juneau Festival Committee                                      | 8,700             |   |
| 8                                                                                   | Juneau Commission on Aging - JEDC for Administration           | 10,000            | R |
| 9                                                                                   | Juneau Commission on Aging - Senior Citizens Survey            | 23,809            | 1 |
| 10                                                                                  | SE Conference - AMHS Program Development Work                  | 20,000            | 1 |
| 11                                                                                  | Mental Health / Substance Abuse Study - Juneau Comm Foundation | 45,000            | 1 |
| 12                                                                                  | The Glory Hall                                                 | 150,000           | R |
| 14                                                                                  | Contract Negotiations                                          | -                 | R |
| 15                                                                                  | Healing Totem - AWARE                                          | 22,567            | 1 |
| 16                                                                                  | The Alaska Committee                                           | 100,000           | R |
| <b>Total Operating Exp - Per AFC action</b>                                         |                                                                | <b>\$ 817,376</b> |   |

|                                                                 |                                                                    |                     |   |
|-----------------------------------------------------------------|--------------------------------------------------------------------|---------------------|---|
| <b><u>CIP Items (Not included in Manager's Base Budget)</u></b> |                                                                    |                     |   |
| aa                                                              | CIP Airport Funding - Sales Tax (AFC request to assist LEEDS Cert) | 300,000             | 1 |
| ab                                                              | Land for Senior Housing                                            | 1,512,000           | 1 |
| <b>Total CIP - per AFC Action</b>                               |                                                                    | <b>\$ 1,812,000</b> |   |

**Key**

- ① Ending FY20
- ② Unknown after FY20
- ③ Reduction only for FY20
- R Recurring
- 1 One-Time

# City and Borough of Juneau Mill Levies FY06 through FY20



The Debt Service mill rate is the difference between the two plotted values on the graph in a given year.

For FY20 the total operating mill rate remains unchanged, though there is a change within Service areas, and the proposed debt service mill rate is set to decrease from 1.30 to 1.20, a decrease of 0.10 mills.

**CITY AND BOROUGH OF JUNEAU**  
**FY20 MILL RATE CALCULATOR**  
**AFC - May 15, 2019**

| Mill Levy    | FY18<br>Actuals | FY19<br>Adopted | Option 1                      |                         |
|--------------|-----------------|-----------------|-------------------------------|-------------------------|
|              |                 |                 | FY20<br>(Manager<br>Proposed) | Variance<br>(FY20-FY19) |
| Operational  | 9.36            | 9.36            | 9.36                          | 0.00                    |
| Debt Service | 1.30            | 1.30            | 1.20                          | (0.10)                  |
| <b>Total</b> | <b>10.66</b>    | <b>10.66</b>    | <b>10.56</b>                  | <b>(0.10)</b>           |

| Option 2           |                                     |
|--------------------|-------------------------------------|
| FY20<br>(Assembly) | Variance<br>(Assembly -<br>Manager) |
|                    | (9.36)                              |
|                    | (1.20)                              |
| <b>0.00</b>        | <b>(10.56)</b>                      |

| Prop Tax<br>Revenues | FY18<br>Actuals      | FY19<br>Adopted      | Option 1                      |                         |
|----------------------|----------------------|----------------------|-------------------------------|-------------------------|
|                      |                      |                      | FY20<br>(Manager<br>Proposed) | Variance<br>(FY20-FY19) |
| Operational          | 44,007,900           | 44,436,700           | 45,090,900                    | 654,200                 |
| Debt Service         | 6,276,400            | 6,344,100            | 5,946,100                     | (398,000)               |
| <b>Total</b>         | <b>\$ 50,284,300</b> | <b>\$ 50,780,800</b> | <b>\$ 51,037,000</b>          | <b>\$ 256,200</b>       |

| Option 2           |                                     |
|--------------------|-------------------------------------|
| FY20<br>(Assembly) | Variance<br>(Assembly -<br>Manager) |
| -                  | (45,090,900)                        |
| -                  | (5,946,100)                         |
| <b>\$ -</b>        | <b>\$ (51,037,000)</b>              |

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA****Serial No. 2845(c)****A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2020 through 2025, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2020.**

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2020 through Fiscal Year 2025, and has determined the capital improvement project priorities for Fiscal Year 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Capital Improvement Program.**

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020 - 2025," dated June 1, 2019, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020 - 2025," are pending capital improvement projects to be undertaken in FY20:

| <b>FISCAL YEAR 2020</b>                     |                                                        |                     |
|---------------------------------------------|--------------------------------------------------------|---------------------|
| <b>GENERAL SALES TAX IMPROVEMENTS</b>       |                                                        |                     |
| <b>DEPARTMENT</b>                           | <b>PROJECT</b>                                         | <b>FY20 BUDGET</b>  |
| Eaglecrest                                  | Deferred Maintenance /Mountain Operations Improvements | \$ 230,000          |
| Manager's Office                            | Eaglecrest Financial Sustainability Plan               | 50,000              |
| Manager's Office                            | JPD Facility Security Upgrades                         | 150,000             |
| Manager's Office                            | Hagevig Training Center Improvements                   | 100,000             |
| Parks & Recreation                          | Deferred Building Maintenance                          | 370,000             |
| Parks & Recreation                          | Park & Playground Deferred Maintenance and Repairs     | 275,000             |
| Parks & Recreation                          | Sports Field Resurfacing & Repairs                     | 100,000             |
| Parks & Recreation                          | Trail Maintenance                                      | 100,000             |
| Parks & Recreation                          | Chicken Yard Park                                      | 125,000             |
| <b>General Sales Tax Improvements Total</b> |                                                        | <b>\$ 1,500,000</b> |

**FISCAL YEAR 2022**

**AREAWIDE STREET SALES TAX PRIORITIES**

| DEPARTMENT                                        | PROJECT                                                | FY20 BUDGET         |
|---------------------------------------------------|--------------------------------------------------------|---------------------|
| Street Maintenance                                | Pavement Management                                    | \$ 900,000          |
| Street Maintenance                                | Sidewalk & Stairway Repairs                            | 250,000             |
| Street Maintenance                                | Areawide Drainage Improvements                         | 250,000             |
| Street Maintenance                                | Security System at 7 Mile Shop Yard                    | 150,000             |
| Street Maintenance                                | Capital Avenue Willoughby to Ninth                     | 600,000             |
| Street Maintenance                                | Hospital Drive                                         | 800,000             |
| Street Maintenance                                | Calhoun Ave Main to Gold Creek Phase I                 | 1,100,000           |
| Street Maintenance                                | Mendenhall Boulevard - Poplar to Columbia              | 600,000             |
| Street Maintenance                                | Savikko Road                                           | 650,000             |
| Street Maintenance                                | Aspen Avenue (Mendenhall to Taku)                      | 1,100,000           |
| Street Maintenance                                | River Road Paving LID                                  | 2,100,000           |
| Street Maintenance                                | Gold Creek Flume Repairs                               | 400,000             |
| Capital Transit                                   | Bus Shelters Improvements                              | 50,000              |
| Capital Transit                                   | Design Power Upgrades for Electric Buses               | 150,000             |
| Capital Transit                                   | Construction of Valley Transit Center - Grant Match    | 100,000             |
| Engineering                                       | EV (Electric Vehicle) Charging Infrastructure          | 50,000              |
| Engineering                                       | Contaminated Sites Reporting                           | 100,000             |
| Manager's Office                                  | Juneau Renewable Energy Strategy (JRES) Implementation | 250,000             |
| <b>Areawide Street Sales Tax Priorities Total</b> |                                                        | <b>\$ 9,600,000</b> |

**FISCAL YEAR 2020**

**TEMPORARY 1% SALES TAX PRIORITIES**

**Voter Approved Sales Tax 10/01/18 - 09/30/23**

| DEPARTMENT                                     | PROJECT                                                   | FY20 BUDGET         |
|------------------------------------------------|-----------------------------------------------------------|---------------------|
| Manager's Office                               | IT - Infrastructure Upgrades                              | \$ 200,000          |
| Debt Service                                   | Enterprise Computer System Upgrade                        | 200,000 *           |
| Manager's Office                               | Affordable Housing Fund                                   | 400,000 *           |
| Wastewater Utility                             | Mendenhall Treatment Plant (MWWTP) Pretreatment Impvmnts  | 1,000,000           |
| Wastewater Utility                             | MWWTP Basin Recirculation Pump Replacements               | 1,500,000           |
| Wastewater Utility                             | Auke Bay Treatment Plant (ABTP) Tank Repairs              | 100,000             |
| Water Utility                                  | Douglas Hwy Water System replacement - David St. to I St. | 1,000,000           |
| Parks & Recreation                             | Deferred Building Maintenance                             | 700,000             |
| Parks & Recreation                             | Capital School Park Repairs and Playground Replacement    | 250,000             |
| Parks & Recreation                             | Parks and Playgrounds Improvements and Deferred Maint     | 250,000             |
| Parks & Recreation                             | Augustus Brown Pool Deferred Maintenance                  | 1,700,000           |
| School District                                | JSD Buildings Major Maintenance / Match                   | 1,000,000           |
| Public Works                                   | Waste - RecycleWorks Waste Diversion Program              | 400,000 *           |
| <b>Temporary 1% Sales Tax Priorities Total</b> |                                                           | <b>\$ 8,700,000</b> |

\* Operating Budget Funding

**FISCAL YEAR 2020**

**MARINE PASSENGER FEE PRIORITIES**

| DEPARTMENT                                              | PROJECT                                                               | FY20 BUDGET                  |
|---------------------------------------------------------|-----------------------------------------------------------------------|------------------------------|
| <b>Docks</b>                                            | Seawalk Major Maintenance                                             | \$ 85,000                    |
| Port of Juneau                                          | <del>Seawalk Major Maintenance</del>                                  | <del>\$ 85,000</del>         |
| <b>Docks</b>                                            | Seawalk Permitting/Planning/Design                                    | 46,100                       |
| Port of Juneau                                          | <del>Seawalk Permitting/Planning/Design</del>                         | <del>46,100</del>            |
| <b>Docks</b>                                            | Security Checkpoint Queuing Structure Phase II                        | 200,000                      |
| Port of Juneau                                          | <del>Security Checkpoint Queuing Structure Phase II</del>             | <del>200,000</del>           |
| <b>Docks</b>                                            | <b>Large Berth Shore Power Preliminary Design &amp; Cost Estim</b>    | <b>300,000</b>               |
| <del><b>Docks</b></del>                                 | <del>Large Berth Shore Power Feasibility/System Impact Analysis</del> | <del>250,000</del>           |
| Engineering                                             | Large Berth Shore Power Feasibility/System Impact Analysis            | 250,000                      |
| <b>Marine Passenger Fee Priorities Total</b>            |                                                                       | <b>\$ 631,100</b>            |
| <del><b>Marine Passenger Fee Priorities Total</b></del> |                                                                       | <del><b>\$ 581,100</b></del> |

**STATE MARINE PASSENGER FEE PRIORITIES**

| DEPARTMENT                                         | PROJECT                   | FY20 BUDGET                |
|----------------------------------------------------|---------------------------|----------------------------|
| <b>Docks</b>                                       | Statter Harbor            | \$ 4,500,000               |
| <del>Harbors</del>                                 | <del>Statter Harbor</del> | <del>\$ 4,500,000</del>    |
| <b>State Marine Passenger Fee Priorities Total</b> |                           | <b><u>\$ 4,500,000</u></b> |

**FISCAL YEAR 2020**

**BARTLETT HOSPITAL ENTERPRISE FUND**

| DEPARTMENT                                     | PROJECT                                            | FY20 BUDGET               |
|------------------------------------------------|----------------------------------------------------|---------------------------|
| Bartlett Hospital                              | Hospital Drive Paving - Admin to Juneau Med Center | \$ 500,000                |
| Bartlett Hospital                              | Crises Stabilization                               | 3,500,000                 |
| <b>Bartlett Hospital Enterprise Fund Total</b> |                                                    | <b><u>\$4,000,000</u></b> |

**FISCAL YEAR 2020**

**HARBORS ENTERPRISE FUND**

~~**DOCKS AND HARBORS ENTERPRISE FUND**~~

| DEPARTMENT                                                | PROJECT                                                                  | FY20 BUDGET                        |
|-----------------------------------------------------------|--------------------------------------------------------------------------|------------------------------------|
| <b>Harbors</b>                                            | Anode Installation - Douglas Harbor - CBJ Match to ADOT Grant            | \$ 140,000                         |
| <del>Docks and Harbors</del>                              | <del>Anode Installation - Douglas Harbor - CBJ Match to ADOT Grant</del> | <del>\$ 140,000</del>              |
| <b>Harbors Enterprise Fund Total</b>                      |                                                                          | <b><u>\$140,000</u></b>            |
| <del><b>Docks and Harbors Enterprise Fund Total</b></del> |                                                                          | <del><b><u>\$140,000</u></b></del> |

**FISCAL YEAR 2020**

**WATER ENTERPRISE FUND**

| DEPARTMENT                         | PROJECT                                                                | FY20 BUDGET               |
|------------------------------------|------------------------------------------------------------------------|---------------------------|
| Water Utility                      | Douglas Highway Water Replacement David St. to I St.                   | \$ 3,000,000              |
| Water Utility                      | Cedar Park Pump Station Backup Generator and Tank Removal              | 500,000                   |
| Water Utility                      | Hospital Drive Waterline Replacement (Street Recon)                    | 150,000                   |
| Water Utility                      | Savikko Road Waterline Replacement (Street Recon)                      | 120,000                   |
| Water Utility                      | Mendenhall Blvd-Poplar-Columbia Water Replacement (Repave)             | 180,000                   |
| Water Utility                      | <b>Capital Ave Water System (Willoughby to Ninth) Street Recon</b>     | 50,000                    |
| <del>Water Utility</del>           | <del>Capital Ave Water System (Willoughby to Ninth) Street Recon</del> | <del>50,000</del>         |
| Water Utility                      | Areawide Water Repairs / Minor Replacements                            | 50,000                    |
| <b>Water Enterprise Fund Total</b> |                                                                        | <b><u>\$4,050,000</u></b> |

**FISCAL YEAR 2020**

**WASTEWATER ENTERPRISE FUND**

| DEPARTMENT                              | PROJECT                                                       | FY20 BUDGET                |
|-----------------------------------------|---------------------------------------------------------------|----------------------------|
| Wastewater Utility                      | Auke Bay Treatment Plant (ABTP) Tank Repairs                  | \$ 145,000                 |
| Wastewater Utility                      | WW system SCADA Improvements                                  | 250,000                    |
| Wastewater Utility                      | Collection System Pump Station Upgrades                       | 950,000                    |
| Wastewater Utility                      | Lift Station Upgrades / Outer Drive & W Juneau Improvements   | 350,000                    |
| Wastewater Utility                      | ABTP Disinfection Upgrades                                    | 400,000                    |
| Wastewater Utility                      | ABTP Generator / Backup Power                                 | 800,000                    |
| Wastewater Utility                      | Delta Drive Collection System Improvements (Street Recon)     | 75,000                     |
| Wastewater Utility                      | Aspen Ave - Mend to Taku - Collection Sys Imp. (Street Recon) | 150,000                    |
| Wastewater Utility                      | River Road Paving LID - Utility Adjustments & Improvements    | 25,000                     |
| Wastewater Utility                      | Hospital Drive Sewer Improvements (Street Recon)              | 35,000                     |
| Wastewater Utility                      | Pavement Management Utility Adjustments                       | 20,000                     |
| Wastewater Utility                      | ADOT Project Utility Adjustments                              | 25,000                     |
| <b>Wastewater Enterprise Fund Total</b> |                                                               | <b><u>\$ 3,225,000</u></b> |

**FISCAL YEAR 2020****LANDS FUND**

| <b>DEPARTMENT</b>       | <b>PROJECT</b>                                             | <b>FY20 BUDGET</b>    |
|-------------------------|------------------------------------------------------------|-----------------------|
| Lands                   | <b>Pederson</b> Hill Subdivision                           | \$ 450,000            |
| <del>Lands</del>        | <del>Peterson Hill Subdivision</del>                       | <del>\$ 450,000</del> |
| Lands                   | Pits and Quarries Infrastructure Maintenance and Expansion | 50,000                |
| <b>Lands Fund Total</b> |                                                            | <b>\$ 500,000</b>     |

**ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL****\$ 35,846,100**~~**ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL**~~~~**\$ 35,796,100**~~**ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL****\$ 1,000,000 \*****\* Operating Budget Funding**

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2020-2025," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY20, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

**FISCAL YEAR 2020  
AIRPORT UNSCHEDULED FUNDING**

| <b>DEPARTMENT</b>                        | <b>PROJECT</b>                                           |                      |
|------------------------------------------|----------------------------------------------------------|----------------------|
| Airport                                  | Departure Lounge Secured ExitLane                        | \$ 380,000           |
| Airport                                  | Taxiway A Rehabilitation                                 | 17,000,000           |
| Airport                                  | Taxiway E Realignment (Geometry)                         | 2,000,000            |
| Airport                                  | Taxiway D-1 Relocation (RIM)                             | 1,500,000            |
| Airport                                  | 26 MALSR (FAA F&E Project)                               | 3,750,000            |
| Airport                                  | Space Reconfig (Old Dining Room/Kitchen) Tenants & Admin | 292,000              |
| <b>Airport Unscheduled Funding Total</b> |                                                          | <b>\$ 24,922,000</b> |

**FISCAL YEAR 2020  
UNSCHEDULED FUNDING**

| <b>DEPARTMENT</b>                           | <b>PROJECT</b>                                          |                                 |
|---------------------------------------------|---------------------------------------------------------|---------------------------------|
| Docks and Harbors                           | ADOT Grant - Aurora Harbor Rebuild - Phase III          | \$ 2,000,000                    |
| Docks and Harbors                           | ADOT Grant - Anode Installation - Harris Harbor         | 125,000                         |
| Docks and Harbors                           | ACOE Grant - Statter Breakwater Feasibility             | 500,000                         |
| <b>Harbors</b>                              | <b>Amalga Harbor Infrastructure</b>                     | <b>280,000</b>                  |
| Eaglecrest                                  | Magic Carpet Grant Funding                              | 160,000                         |
| Lands                                       | Pederson Hill Phase II                                  | 1,350,000                       |
| Lands                                       | West Douglas Pioneer Road Extension                     | 100,000                         |
| Manager's Office                            | Senior Housing Land                                     | 1,500,000                       |
| Manager's Office                            | State Parking                                           | 5,000,000                       |
| Manager's Office                            | City Hall                                               | 5,000,000                       |
| Parks and Recreation                        | Amalga Meadows Public Use Cabin Grant Request JCF       | 25,000                          |
| Parks and Recreation                        | Amalga Meadows Public Use Cabin Grant Request Rasmussen | 25,000                          |
| <b>Unscheduled Funding Total</b>            |                                                         | <b>\$ 16,065,000</b>            |
| <del><b>Unscheduled Funding Total</b></del> |                                                         | <del><b>\$ 15,785,000</b></del> |

**Section 2. Fiscal Year 2020 Budget.** ~~Packet Page 19 of 22~~ the Assembly that the capital improvement project budget allocations as set forth in the FY20 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2020 Budget.

**Section 3. State and Federal Funding.** To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

**Section 4. Effective Date.** This resolution shall be effective immediately upon adoption.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Beth A. Weldon Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager  
Introduced: April 3, 2019  
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2019-05

**An Ordinance Establishing the Rate of Levy for Property Taxes  
for Calendar Year 2019 Based Upon the Proposed Budget for Fiscal Year 2020.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2019, based upon the proposed budget for Fiscal Year 2020 beginning July 1, 2019.

| <b><u>Operation Mill Rate by Service Area</u></b> | <b><u>Millage</u></b> |
|---------------------------------------------------|-----------------------|
| Roaded Service Area                               | 2.45                  |
| Fire Service Area                                 | 0.31                  |
| Areawide                                          | 6.60                  |
| <b><u>Operating Total</u></b>                     | <b><u>9.36</u></b>    |
| <b><u>Debt Service</u></b>                        | <b><u>1.20</u></b>    |
| <b><u>Total</u></b>                               | <b><u>10.56</u></b>   |

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Beth A. Weldon, Mayor

Attest:

\_\_\_\_\_  
Elizabeth J. McEwen, Municipal Clerk

## Assembly Finance Committee (AFC)

FY20 Revised Budget Calendar and Key Dates – as of 5/10/19

Wednesdays at 5:30pm, unless otherwise stated

### APRIL 2019

- 3<sup>rd</sup> Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**  
Special Assembly Meeting to Introduce FY20 Revised budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the General Operating CBJ Budget Ordinance 2019-06
  - B. Introduction of the General Operating School District Budget Ordinance 2019-07
  - C. Introduction of the Mill Levy Ordinance 2019-05
  - D. Introduction of the CIP Resolution 2845
- 3<sup>rd</sup> AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
  - B. FY20 Revised Budget Overview
  - C. School District Budget Presentation
  - D. Capital Improvements Projects Program Budget/Plan
- 10<sup>th</sup> AFC Meeting #2**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
  - B. Docks & Harbors (Carl Uchytel, Port Director)
  - C. FY20 Budget Overview – Round 2
  - D. Capital Improvements Projects Program Budget/Plan – For Action
- 17<sup>th</sup> AFC Meeting #3**
- A. Travel Juneau (JCVB) (Liz Perry, President/CEO)
  - B. JEDC (Brian Holst, Executive Director)
  - C. Water & Wastewater Utility Rate Update
  - D. Marine Passenger Fee Recommendations – For Review
- 24<sup>th</sup> Special Assembly Meeting at 5:30pm - Followed by Assembly Finance Committee**  
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY20 School District operations. (Charter Section 13.6 (b))
- The following actions must be completed by May 1, per Charter Section 9.6.
- A. Public hearing on the General Operating CBJ Budget Ordinance 2019-06
  - B. Public hearing on the General Operating School District Budget Ordinance 2019-07
  - C. Public hearing on the Capital Improvement Program (CIP) Resolution 2845(b)
  - D. Public hearing on the on the Mill Levy Ordinance 2019-05
- 24<sup>th</sup> AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
  - B. Bartlett Regional Hospital Presentation (Kevin Benson, CFO)
  - C. Debt Service Presentation
  - D. Proposed Mill Rate Presentation
  - E. Debt Service Presentation
  - F. School District - Funding “Outside the cap” – For Action
  - G. School Operating Budget – For Action

**Assembly Finance Committee (AFC)**

**FY20 Revised Budget Calendar and Key Dates – as of 5/10/19**

**Wednesdays at 5:30pm, unless otherwise stated**

**MAY 2019**

- 1<sup>st</sup> BREAK – No meeting unless needed for critical items.**
- 8<sup>th</sup> AFC Meeting #5**
- A. FY19 Supplemental Ordinance 2018-11(AL) (for introduction to the Assembly on May 13<sup>th</sup>)
  - B. FY19 Supplemental Ordinance 2018-11(AM) (for introduction to the Assembly on May 13<sup>th</sup>)
  - C. Marine Passenger Fee Recommendations – For Action
  - D. FY20 Incremental Funding Relating to Child Care – Discussion / For Action
  - E. Requested Budget Increments
  - F. Pending Items List
- 13<sup>th</sup> Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the School District’s General Operating Budget Ordinance 2019-07(b)
  - B. FY19 Supplemental Ordinance 2018-11(AL)
  - C. FY19 Supplemental Ordinance 2018-11(AM)
- 15<sup>th</sup> AFC Meeting #6**
- A. Fund Balance – Committee Questions
  - B. Pending Items List – For Final Action
  - C. Set Mill Rates – For Final Action
  - D. Final FY20 Revised Budget Decisions –
    - a. CIP Resolution 2845(c)
    - b. Mill Levy Ordinance 2019-05
    - c. General CBJ Operating Ordinance 2019-06

|                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>By May 31<sup>st</sup></u>, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**JUNE 2019**

- 3<sup>rd</sup> Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the General Operating CBJ Budget Ordinance 2019-06
  - B. Adoption of the CIP Resolution 2845(b)
  - C. Adoption of the Mill Levy Ordinance 2019-05
- 12<sup>th</sup> AFC Meeting**
- A. Water & Wastewater Utility Rate Discussion
  - B. Waste Management / Recycleworks Program Revenue

|                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>The Charter requires that the following budget actions be made <u>by June 15<sup>th</sup></u>:</b> <ul style="list-style-type: none"><li>• <b>Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a))</b></li><li>• <b>Mill Levy Ordinance (Charter Section 9.7 (b))</b></li><li>• <b>CIP by Resolution (Charter Section 9.8)</b></li></ul> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|