



ASSEMBLY FINANCE COMMITTEE IMMEDIATELY FOLLOWING SPECIAL ASSEMBLY MEETING AGENDA

April 05, 2025 at 8:30 AM

Assembly Chambers/Zoom Webinar

<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

1. March 5, 2025

D. AGENDA TOPICS

2. Budget Process Overview (approx. 9:00 AM)
3. Budget Summary & Overview (approx. 9:10 AM) (with Supplemental Materials)
4. Capital Improvement Plan (approx. 11:30 AM)
5. Passenger Fee Plan (approx. 11:45 AM)
6. Eaglecrest (approx. 12:45 PM) (Supplemental Material)
7. Docks & Harbors (approx. 1:30 PM)
8. Bartlett Regional Hospital (approx. 2:00 PM)
9. Juneau School District (approx. 2:45 PM) (with Supplemental Material)
10. Juneau International Airport (approx. 3:15 PM)
11. Info Only: Budget Calendar (Supplemental Material)

E. NEXT MEETING DATE

12. April 16, 2025

F. SUPPLEMENTAL MATERIALS

13. Strategic Communications and Engagement Plan
14. Federal Funding Risks
15. Eaglecrest FY26 Budget Request Table
16. Eaglecrest Presentation (approx. 12:45 PM)
17. Juneau School District Budget Submission (approx. 2:45 PM)
18. Info Only: Budget Calendar

G. ADJOURNMENT

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, e-mail: city.clerk@juneau.gov.

ASSEMBLY FINANCE COMMITTEE MINUTES

March 5, 2025, at 6:30 PM

Assembly Chambers/Zoom Webinar



<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176

A. CALL TO ORDER

The meeting was called to order at 6:41 pm by Chair Christine Woll.

B. ROLL CALL

Committee Members Present: Chair Christine Woll; Greg Smith; Paul Kelly; Maureen Hall; Neil Steininger; Ella Adkison; Alicia Hughes-Skandijs; Wade Bryson

Committee Members Present Virtually: Mayor Beth Weldon

Committee Members Absent: None

Staff Members Present: Katie Koester, City Manager; Angie Flick, Finance Director; Adrien Wendel, Budget Manager; Joey Deluca, Controller

Staff Members Absent: Robert Barr, Deputy City Manager

Other Members Present: David Witthohn, Insight Investment Senior Portfolio Specialist

Other Members Present Virtually: Karen Tarver, Certified Public Accountant/Partner at Elgee Rehfeld

C. APPROVAL OF MINUTES

1. February 5, 2025

The February 5, 2025 minutes were approved as presented.

D. AGENDA TOPICS

2. Investment Update (page 2)

Chair Woll introduced David Witthohn, Insight Investment Senior Portfolio Specialist.

Mr. Witthohn shared that his division of Insight Investment works strictly with the public sector by advising on investments. He pointed the Committee to page 3 of the packet, which shows a graph of real GDP growth of the world's leading countries. He explained that the U.S. Economy had done very well, the best of all other countries featured, since recovering from the effects of the COVID-19 pandemic. He continued to explain how the last two years of GDP growth was an entire percentage point above the average growth from the decade before the pandemic. He shared that GDP growth in 2025 was expected to slow and could be dramatically slower due to the current administration's increase in tariffs and mass federal employee layoffs.

Mr. Witthohn discussed the trend in the U.S. labor market from the last year and shared that these numbers appeared to point towards an economic slowdown. He stated that the current unemployment rate of four percent was still healthy. He shared that the number of job openings versus number of people looking for

work had balanced significantly from previous years. He discussed the U.S. inflation trend from the last few years and shared that inflation had come down significantly from the post pandemic spike. He explained how inflated housing prices made up a significant portion of total inflation. If housing was removed from the calculation, the inflation rate would actually be just below the Federal Reserve's two percent target rate.

Assemblymember Bryson asked what economic indicators Juneau could look for to see a leveling off of inflation and more stability in its housing market.

Mr. Witthohn replied that housing has been a huge problem all over the country since the great recession and that anyway to get more housing units built would help alleviate the housing crisis in Juneau.

Mr. Witthohn continued by discussing the real positive returns for the portfolio. He shared that his team was now seeing the nominal rate generated by the portfolio at a higher level than inflation. This scenario hadn't been seen in more than a decade. He explained the graph on page nine of the packet which shows trade deficits and tariff differentials between the United States and its trade partners. He shared that the Federal Reserve had dropped interest rates one percent in 2024 and that his team predicted the Federal Reserve would drop interest rates by another half of a percent in 2025. He stated that while that drop is good for borrowers, it's not good for the portfolio. He reiterated that the returns for the portfolio are very good and would remain relatively high even with the predicated 2025 interest rate drop.

Assemblymember Kelly asked that because of the unpredictable nature of the current administration's policy on tariffs, was there any activity that could be recommended, especially in terms of housing.

Mr. Witthohn stated that the current situation with the tariffs was a wild card and that any solutions to mitigate against any negative effects from them were unknown. He shared that part of the strategy of the recent tariffs was to bring back manufacturing within the United States and that the total GDP of manufacturing in this country was currently at about ten percent.

Mr. Witthohn continued by discussing CBJ's portfolio. He stated that one-year performance had been strong. The three-year and five-year performance were lower due to the near zero interest rates during the pandemic.

Assemblymember Steininger stated that he noticed the graph on the current slide showed returns in gross of fees. He asked if the graph was shown in net of fees, what would the earnings above the benchmark look like.

Mr. Witthohn stated that CBJ's fee structure was around four basis points, so it would show a drop by four points.

Mr. Witthohn discussed the next slide on page fifteen of the packet which shows the portfolio asset allocation. He shared that corporate bonds were running at 31% of the portfolio and government agencies were at 19%, which was lower than desired. He stated that the portfolio had some government-backed mortgage-backed securities, with about 15% between the government issued commercial mortgage-backed securities and the regular mortgage-backed securities combined.

Angie Flick, Finance Director, stated that the Committee had seen presentations in the past from Three+One, a company who works with CBJ to help analyze their banking, investments, liquidity, and produce cash forecasting. She shared that at the beginning of the year, CBJ was able to restructure some of their rates with the custodial bank that holds the actual funding that Insight invests. Through that restructuring, CBJ was able to free up about \$23 million. These funds were transferred to Insight to have them include in the portfolio.

The Committee recessed at 7:17 pm.

The Committee reconvened at 7:25 pm.

3. FY24 CBJ/BRH/JSD Audit (page 76)

Karen Tarver, Certified Public Accountant/Partner at Elgee Rehfeld, directed the Body to page 102 of the packet and began presenting the FY24 CBJ, Bartlett Regional Hospital (BRH), and Juneau School District (JSD) audits. She shared that for the upcoming FY25 audit, Elgee Rehfeld would only be auditing CBJ's financials. BRH and JSD will be audited by other firms. She stated that the audits produce the Annual Comprehensive Financial Report (ACFR), an audited financial statement, compliance reports for the State and federal compliance schedules, and the FAA passenger facility charge report.

Ms. Tarver expressed that this meeting's conversation would only be on the ACFR and financial statement audits. She highlighted the different sections of the ACFR and explained how the work her team had done was an opinion on CBJ's basic financials which include government-wide and fund financials. She explained that the supplemental information covered governmental funds and proprietary funds, but that there would not be an opinion given on these. She described what was considered major funds, which include the general fund, general debt service, certain special revenue funds, and enterprise funds.

Ms. Tarver explained the timeline of how the different audits were conducted. She stated that the audit work consists of mostly analytical procedures, tests of controls, and substantive procedures using other sources to verify the accuracy of the information reported in the financial statements. She shared that planning and risk assessment were also a part of the audit. She stated that, for the FY24 CBJ audit, the firm issued unmodified opinions which meant the amounts reported in the financial statements were materially correct.

Ms. Tarver stated that the financial statements were also produced with assistance from Elgee Rehfeld, which created a risk of self-review. She expressed that safeguards were put into place to ensure that only Elgee Rehfeld employees outside of the audit team were working on the financial statements.

Ms. Tarver discussed the BRH FY24 audit and stated that there was one significant deficiency, which was a control weakness that could lead to a material misstatement. She shared that this was due to a lack of internal controls implemented for the merger of Wildflower Court, Inc into BRH operations. She shared that a prior year finding at BRH related to the implementation of a new standard had been significantly resolved. She shared that there was another control matter this year related to leases and explained that BRH had elected to not make certain adjustments during the year for their leases, opting to instead make those adjustments at the end of the year.

Ms. Tarver stated that there was another small item related to inventory count which was a result of human error. She recommended that those controls be looked at to ensure that correct inventory information would be accounted for. She discussed carryover items from the previous years.

Ms. Tarver discussed the JSD audit and shared that Elgee Rehfeld had issued an unmodified opinion on JSD's financial statements. She shared that there were two significant deficiencies, including one State finding and one financial statement finding. She stated that there had been a lot of improvement in FY25 from FY24. She shared details on the prior year's findings and how they had been partially resolved.

Ms. Tarver directed the Committee to page 150 of the packet which shows Elgee Rehfeld's letter to the Assembly regarding the audits. She discussed some of the highlights of the letter and shared that there had been a new accounting standard added this year regarding accounting changes and error corrections. She

mentioned that there were corrected and uncorrected misstatements included in the letter. She explained how last year's audit finding was very broad in nature as it related to the overall lack of preparedness for the audit. She stated that the difference this year was that the finding was very focused on these specific corrections that were proposed as a result of the audit. This was a vast improvement in understanding from last year.

Ms. Tarver explained the reason for a significant deficiency in this year's finding was that Elgee Rehfeld found, if they had not conducted their audit procedures, specific CBJ accounts would have been misstated in the ACFR. The second finding was related to the presentation of lease and Subscription-Based Information Technology Arrangements (SBITA) and it being incorrectly reported. She discussed findings that were repeated from the previous year and findings from last year that had been resolved.

Ms. Flick introduced Joey Deluca, Controller, and shared that Joey had recently been promoted to the CBJ Controller position after recently moving to Juneau and working as the Finance Department's Treasury Revenue Officer. She addressed a few findings that Ms. Tarver discussed and mentioned that the CBJ accounting team was fully staffed with many of the members being brand new in their roles within the last year. She shared that there was a lot of backlog to work through in closing out FY24. She discussed how, with help from Elgee Rehfeld in producing the financial statements, a lot of process improvements that needed to be corrected were discovered. A lot of work had been completed to bring the system up to date.

4. Export Manufacturing Exemptions (page 161)

Ms. Flick directed the Committee to page 161 of the packet which shows a memo from the City Assessor with information on the export manufacturing exemptions. She explained how every year the Assembly is asked to approve these exemptions. There were no significant changes from last year's requests to this year's.

Assemblymember Hall asked who all was eligible for this exemption and if the list of applicants could be missing other companies in the community who might be eligible.

Ms. Flick answered that the businesses who were eligible for this exemption were fully aware and were sure to take advantage of the exemption.

Motion: by Assemblymember Smith to move that the Assembly Finance Committee approve the export manufacturing exemptions as presented and ask for unanimous consent.

Motion passed by unanimous consent.

5. Topics and Priorities for AFC Discussion (page 167)

Chair Woll directed the Committee to page 167 of the packet which shows an outline of possible Assembly topics to prioritize for upcoming discussions during the budget cycle. She shared that it was unlikely that the Body would be able to tackle all these items before they approve the FY26 budget. She stated that some of the items could be discussed after the budget was approved.

Ms. Flick mentioned that on the last page of the packet the budget season calendar was included and, because of the full day meeting on Saturday April 5, 2025, a couple of the Wednesday meetings could be skipped if the discussion didn't require them. The calendar was built to include blocks of time for additional discussion if needed, to add extra flexibility.

Chair Woll opened the floor for assemblymember questions.

Assemblymember Smith asked that because property tax exemptions weren't impactful until January 1 of the next year, would it make sense to change the timing of sales tax exemptions to also go into effect on January 1.

Ms. Flick replied that because sales tax exemptions are part of CBJ code, they would need to follow the normal ordinance process. She shared that it would be important to gauge how much public participation would be necessary to bring merchants into the conversation, to make sure they are able to adjust to the new timeline.

Chair Woll asked what amount of Staff's time would be necessary to research and gather information on the possibility of removing sales tax from food in Juneau and how that might tie into the possibility of a seasonal sales tax.

Ms. Flick shared that some research and calculations on this idea were done a few years back. She stated that while the calculations could be revisited using current data, it would be hard to pin down the amount of time needed without knowing the specific desires of what the Body was asking for.

Assemblymember Bryson stated that the conversation about looking into removing sales tax from food had already occurred a few years back and it was found to be too complicated of a topic to derive clear answers to act on. He asked if it was the will of the Body to revisit this and repeat that analysis.

Mayor Weldon expressed concern with the idea of a seasonal sales tax due to the timing of the temporary sales tax expiring and the new temporary sales tax initiative being on the ballot in the upcoming election.

Ms. Flick stated that on June 30, 2027 the three percent temporary sales tax would expire. She shared that the one percent sales tax that typically goes to Capital Projects would expire on September 30, 2028. She stated that the three percent temporary sales tax would be back on the ballot in 2026.

Assemblymember Smith asked if the three percent temporary sales tax and a seasonal sales tax could be structured together on a ballot initiative so it would be simpler for the voters.

Ms. Flick answered that the restructuring of temporary and seasonal sales tax could be done. The Assembly would need to care for the timing of implementation with respect to annual or quarterly cycles.

Assemblymember Bryson shared that he felt the dollar amount of all CBJ and community needs on the list this budget cycle far outweighed CBJ's funding capacity. He mentioned the HESCO barrier project as one anomaly of a few that the City would not normally be looking to fund in a typical year. He expressed that it would be a very tough season for the budget process and that it would be crucial to keep a steady mill rate in mind during these discussions.

Assemblymember Hughes-Skandijs shared that the two items on the list that stood out to her were the visitor activity revenue and the exemptions, credits, and other foregone revenue. She stated that because there were increasing asks this year, the Body should be looking at other revenue sources.

Assemblymember Adkison agreed with Assemblymember Bryson's sentiment that pursuing a seasonal sales tax would require a long public outreach process that was not feasible during this budget season. She stated

that it would be important to respond to the community's desire for making tourism work for everyone and work to solve revenue issues.

Assemblymember Kelly mentioned that at a recent conference he attended he learned about a construction exception to the seasonal sales tax that Sitka, Alaska collects. He expressed that the Body should look into that as a possibility.

Assemblymember Smith expressed that he wanted the Committee to look into the possibility of a seasonal sales tax this year early enough for it to potentially be put on the fall ballot.

Assemblymember Hall expressed agreement with other assemblymembers' sentiment on the need to focus on revenue, including visitor activity revenue, seasonal sales tax, and exemption credits. She shared concern for the proposed utility rate increases.

Assemblymember Steininger expressed support for making the visitor activity revenue top priority of the Committee conversations for the upcoming budget season. He stated that it was integral for the community to figure out how to best utilize that resource without causing negative effects to the tourism industry.

Mayor Weldon shared that she was interested in looking at the sales tax exemptions and felt that it would be best to save the discussion on seasonal sales tax for a later time.

Chair Woll shared that she felt it was not possible for the Body to find resolutions for seasonal sales tax, two bond initiatives, the conversation on Eaglecrest funding, and the issue on water and wastewater utilities in this budget season before it became necessary for some items to be put on the fall ballot. She agreed that looking into visitor activity revenue should be prioritized. She expressed that going forward she would like to see some of the items slated for a ballot initiative dropped. She stated that action on the utility conversation needed to happen this year.

Assemblymember Hughes-Skandijs reiterated that there was not enough time to accomplish all the budget goals. She expressed that she would like to see a tax ballot initiative this year instead of one or two bond proposals. She shared that it wasn't clear what action the Assembly should take to tackle the issue of the utility rate increase.

Ms. Koester pointed out that if the Assembly did not adopt a utility rate increase, then there would not be an increase because there was no default increase scheduled.

Assemblymember Adkison expressed that she did not believe the Committee had the capacity to look at seasonal sales tax for the upcoming ballot. She stated that she preferred to focus on the water and wastewater utility bond for the upcoming ballot.

Assemblymember Bryson shared that while he wouldn't choose the utility bond as his top priority, he was comfortable with focusing on it during the budget season conversations. He shared that it was his priority to preserve the City's bond capacity in case they needed to match a future project, such as the North Douglas Crossing. He stated that support for some of Eaglecrest's large asks was not among his top priorities. He shared that one of the unforeseen consequences of a seasonal sales tax would be to raise the food bill for families in Juneau during the summer. He stated that focusing on increasing visitor revenue through increased tourism activities would be better for the community.

Assemblymember Kelly stated his priority was to focus on seasonal sales tax over bond initiatives because seasonal sales tax has the ability to bring in more revenue from outside of the community, whereas bond initiatives raise the cost of living within the community.

6. Information Only

Budget Calendar (Page 169)

Ms. Flick directed the Body to page 169 of the packet which shows the upcoming budget cycle calendar. She stated that the first Assembly Finance Committee (AFC) meeting to kick off the budget cycle would be Saturday, April 5th. She asked the Body if everyone could confirm whether they would be physically present or present on Zoom, as this would determine the physical location of the meeting.

All assemblymembers and Staff confirmed they would be physically present for the upcoming Saturday AFC meeting.

Assembly Grants Process Reminders – Sponsored Assembly grant requests are due to staff by March 15

Ms. Flick shared that, as part of the Assembly grant process, the deadline for the required community request forms was March 15th. These forms confirm that an assemblymember has agreed to sponsor a funding request from a person or group within the community. The form also outlines the details of that request and how it aligns with Assembly community goals. She explained the details of how the process works and included dates for when specific actions would be taken.

E. NEXT MEETING DATE

7. April 5, 2025

F. SUPPLEMENTAL MATERIALS

8. February 5, 2025 Minutes

G. ADJOURNMENT

The meeting was adjourned at 9:03 pm.

Budget Season at a Glance

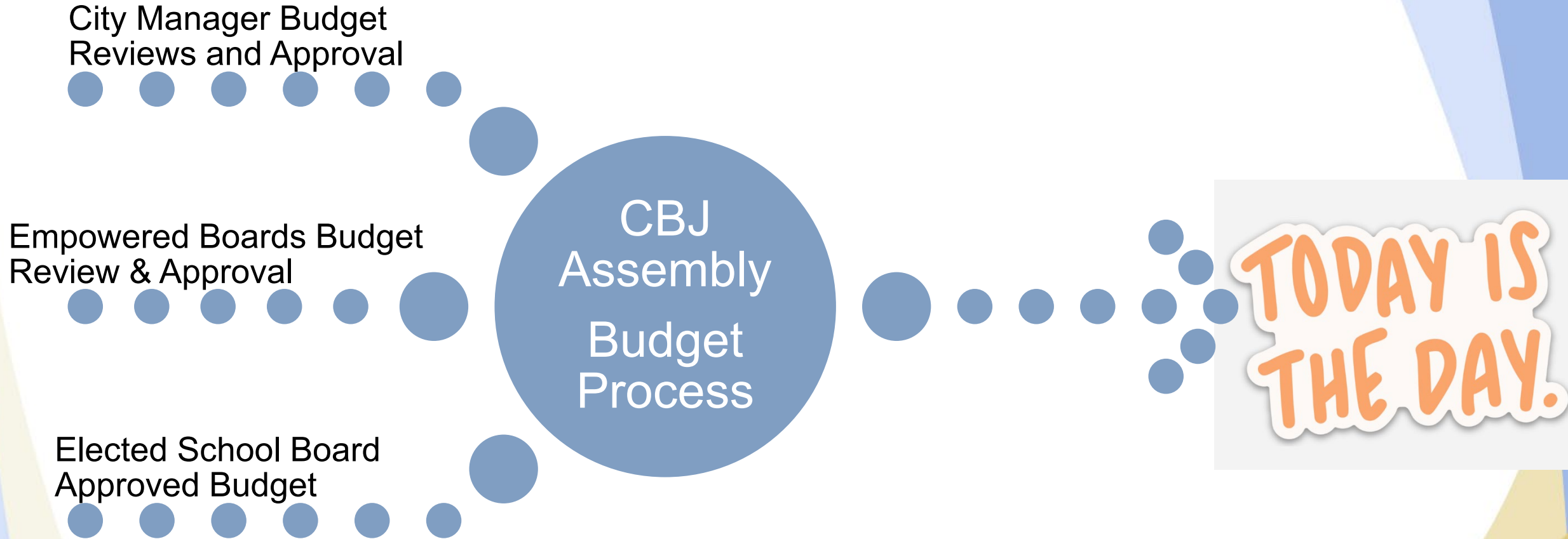
April 5, 2025
Assembly Finance Committee

Assembly Budget Review Process Begins

Section D, Item 2.



TODAY IS
THE DAY.



Today's purpose is to learn about the scope of the FY26 city & borough budget.

Actions & Decisions for Today

Section D, Item 2.

No big decisions today.
Ask questions.

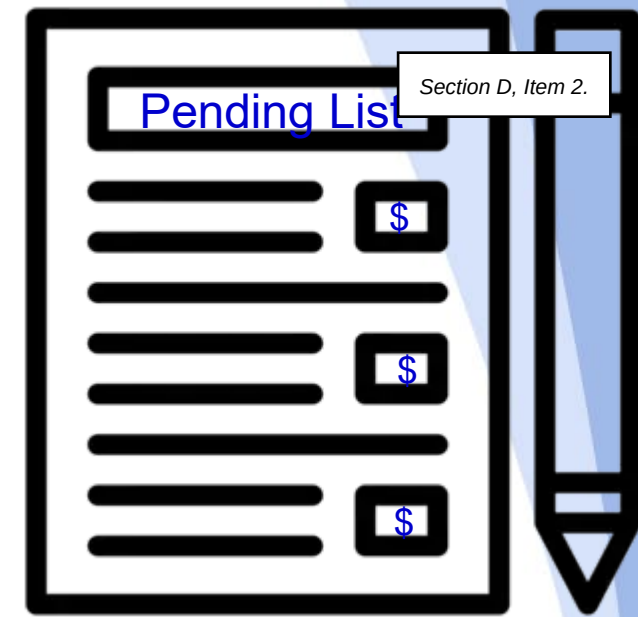
No formal approvals required today.

Let Chair know if more time is required
on a topic.

Adding items to the Pending List.

Pending List

- Record kept of items requiring a decision.
- After today, a copy will be included in each AFC packet until all decisions are complete.
- The intent is to ensure the Assembly has a full view of the fiscal needs before making decisions on these items.
- Arranged first by internal vs. external need. Then by highest to lowest dollar value within internal/external.



More Information

Section D, Item 2.

April 16

April 30

Community grant requests are reviewed (introduced by sponsoring Assemblymember).
Question: What information do you need in order to make a funding decision on this request?

Sponsoring Assemblymembers and Staff will work with requesting organizations to gather answers to questions and provide responses in the April 30 packet for review.

Information is provided on Youth Activity Grant funding.

Other topics may be introduced, discussed and potentially decided in April.

Decision Time

Section D, Item 2.

May 7

May 14

May 21

May 28

Review additional changes to the budget from the Manager (operating and CIP)

Decisions on:

- School District Budget
- Passenger Fee Plan
- Capital Improvement Program
- All items on Pending List
- Set Mill Rate

Formal action to move to the Assembly for Adoption:

- School District Budget Ordinance
- CIP Resolution
- Mill Levy Ordinance
- CBJ Budget Ordinance

Finalize Budget

Section D, Item 2.

June 9th Regular Assembly Meeting for Adoption:

CIP Resolution

Mill Levy Ordinance

CBJ Budget Ordinance



FY 2026 Proposed Budget

April 5, 2025

Assembly Finance Committee

Topics for Today

Section D, Item 3.

1. Summary of Total Budget
2. Manager's Proposed Budget
3. Debt Service
4. Major Revenues
5. Proposed Mill Rate

Big Picture Summary

Section D, Item 3.

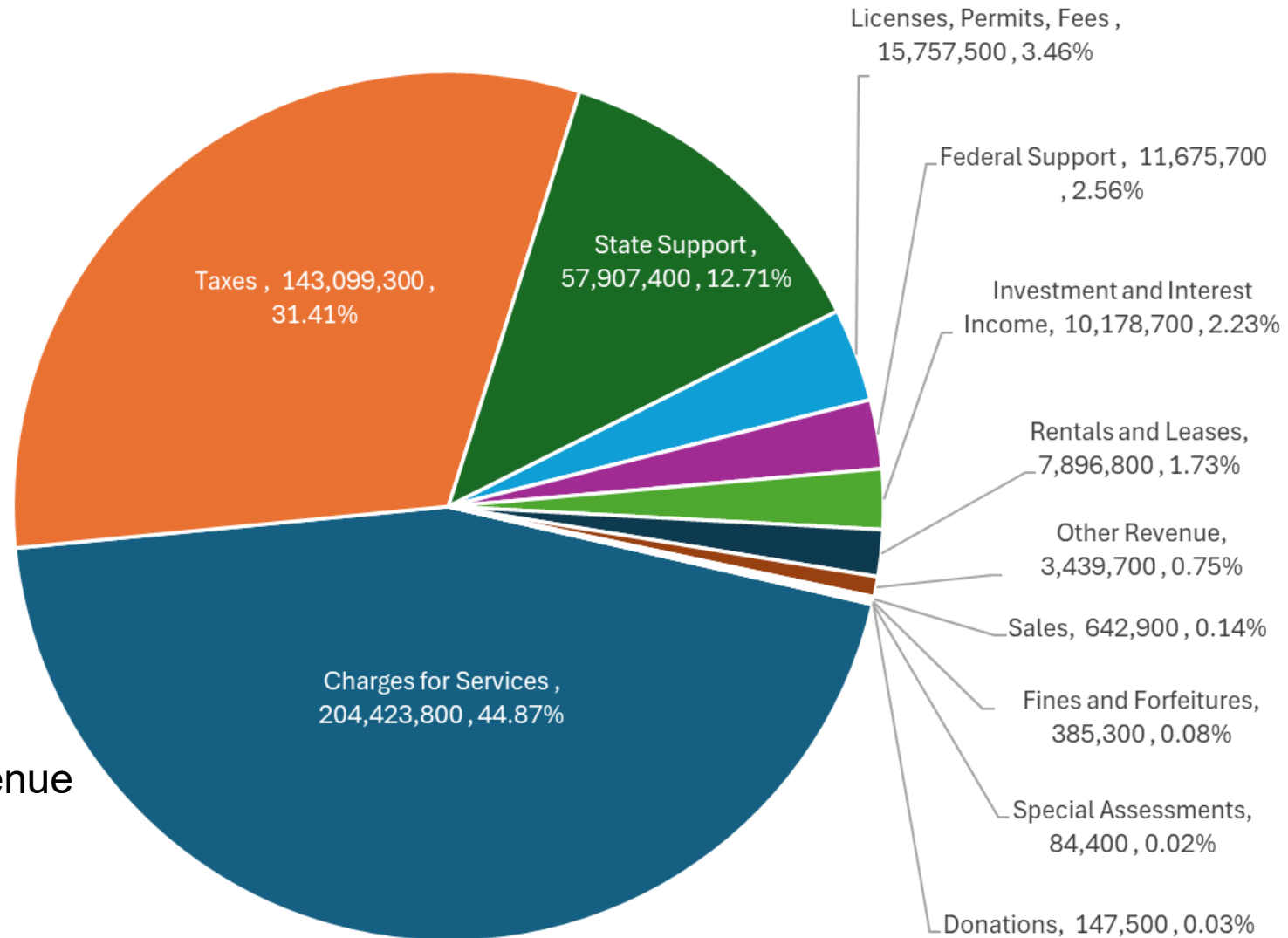
The next three charts summarize
Revenue, Expenditures and FTE
across the entire entity meaning:
JSD, BRH and CBJ.

CBJ Revenue Sources

FY 26 Proposed Total \$455,639,000

(JSD, BRH & CBJ)

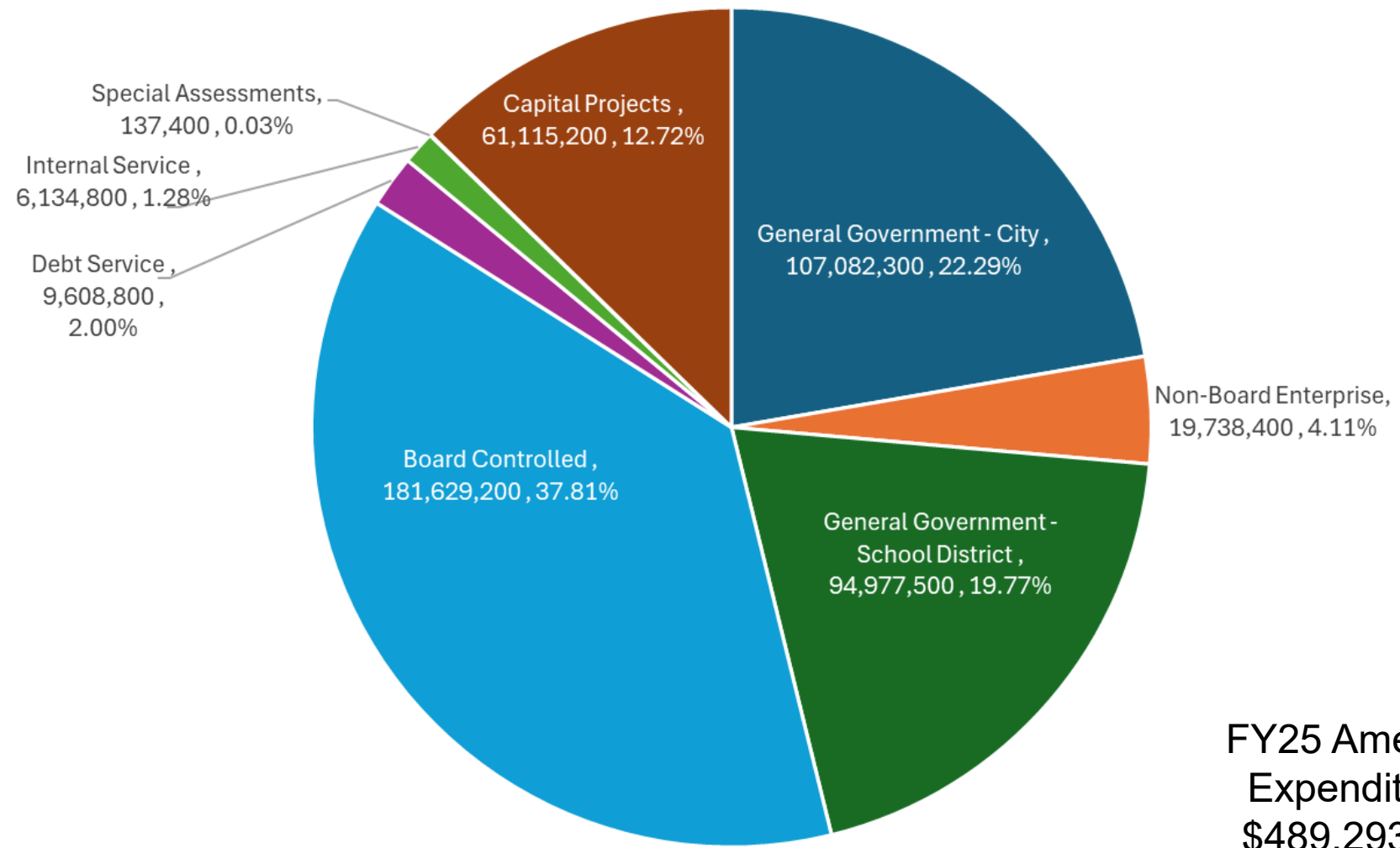
Section D, Item 3.



FY25 Amended Revenue
\$439,071,300
Increase \$16.6M

CBJ Total Expenditures
FY 26 Proposed \$480,423,600
(JSD, BRH & CBJ)

Section D, Item 3.



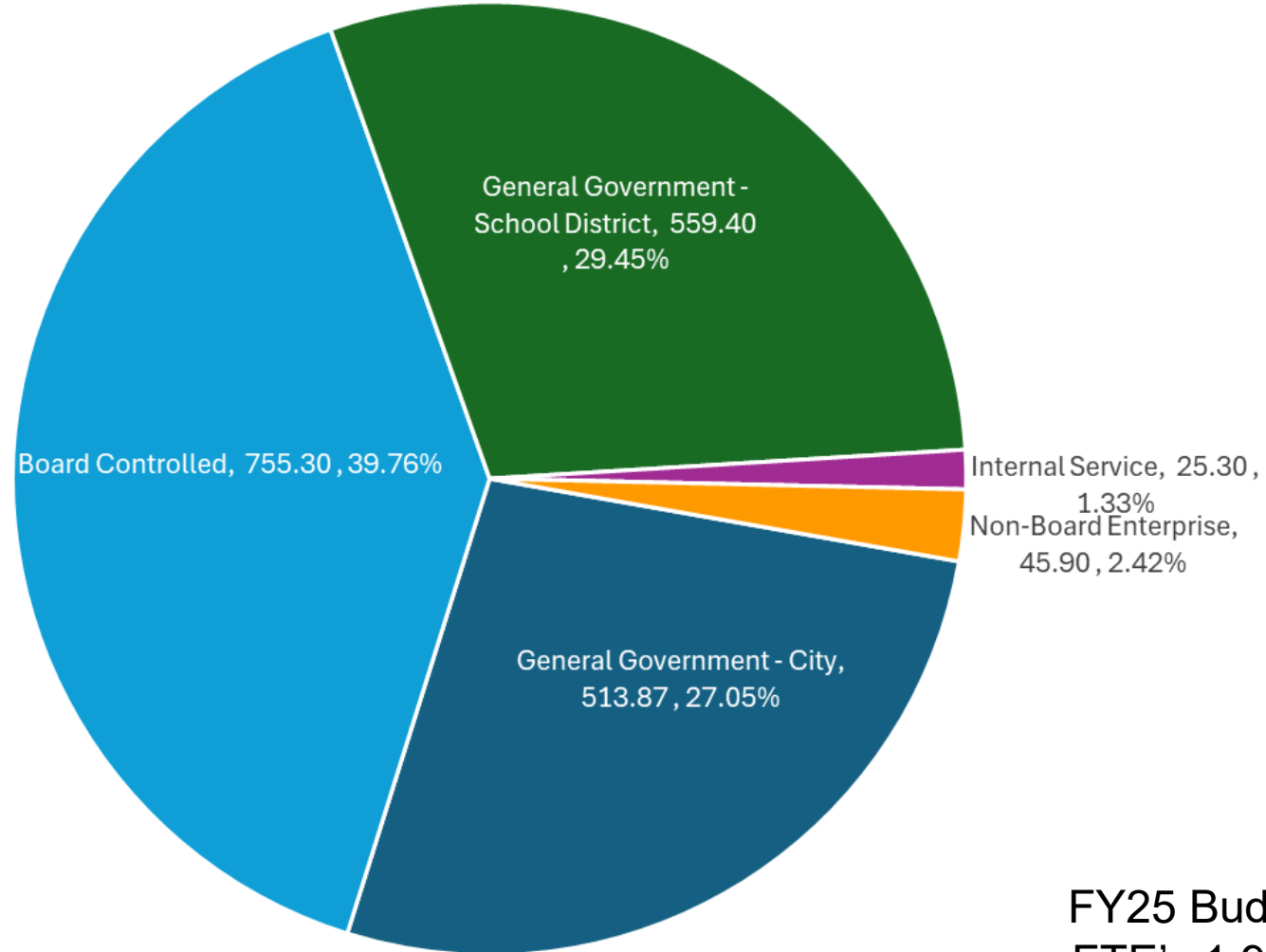
FY25 Amended Expenditures
\$489,293,500
Decrease \$8.9M

CBJ Staffing in Full-Time Equivalents

FY 26 Proposed Total 1,899.77

(JSD, BRH & CBJ)

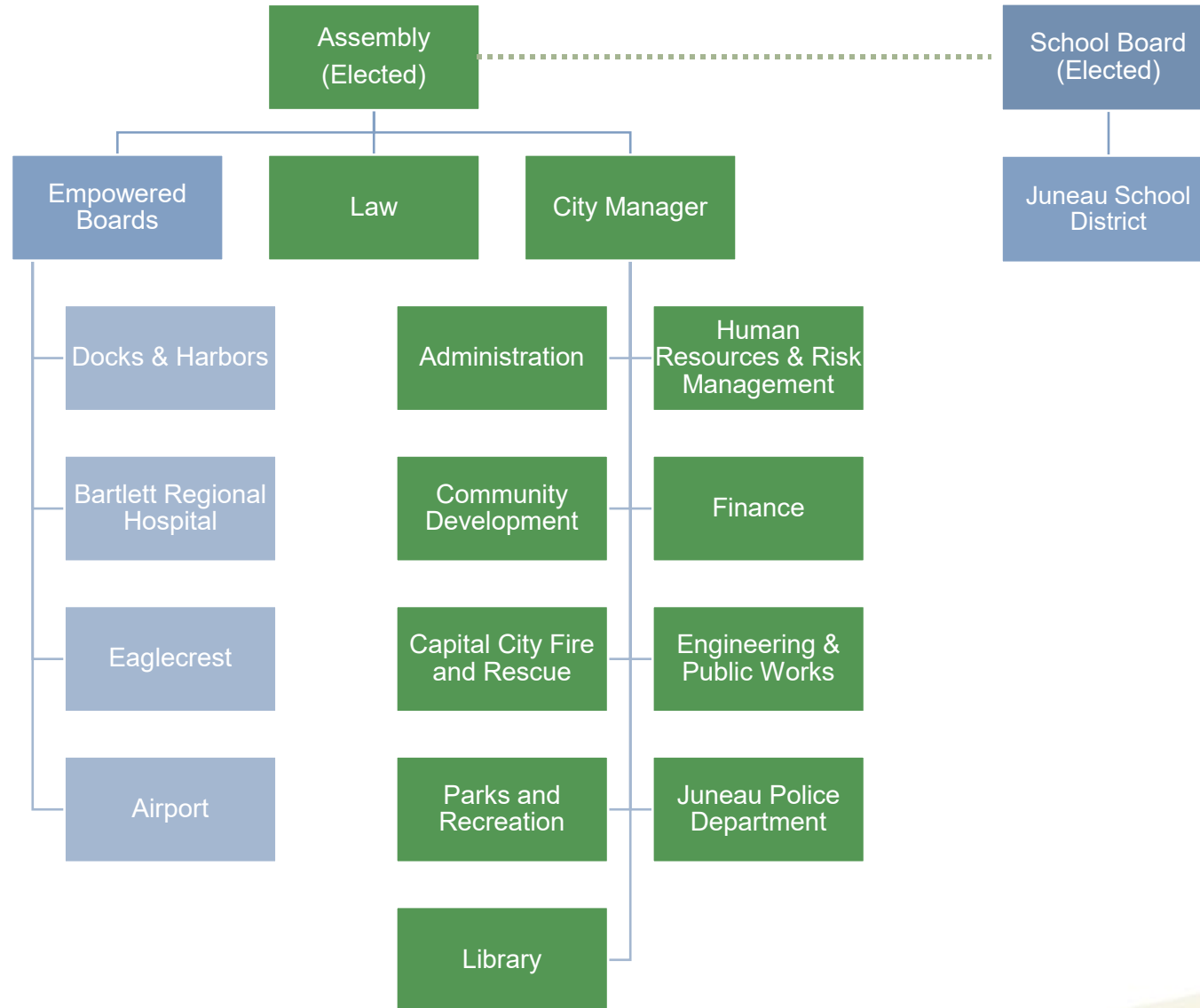
Section D, Item 3.



FY25 Budgeted
FTE's 1,966.38
Decrease 66.61

Manager's Proposed Budget

Section D, Item 3.



Capital City Fire and Rescue

Section D, Item 3.

		FY25		FY26		
	FY24	Amended	Projected	Revised	Revised	Revised
	Actuals	Budget	Actuals	Budget	One-Time	Operating
Fire	13,479,700	15,245,400	14,491,600	15,424,400	5,500	15,418,900
General Fund Total	\$ 13,479,700	\$ 15,245,400	\$ 14,491,600	\$ 15,424,400	\$ 5,500	\$ 15,418,900
Total Department	\$ 13,479,700	\$ 15,245,400	\$ 14,491,600	\$ 15,424,400	\$ 5,500	\$ 15,418,900

FY26 FTE = 70.3 same as FY25

One-time expenditures include technology and apparatus purchases.



Finance

Section D, Item 3.

Accounting, Assessor, Budget, Payroll, Purchasing and Treasury

	FY25			FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Finance	6,838,000	7,429,200	6,958,100	7,573,200	9,140	7,564,060
General Fund Total	\$ 6,838,000	\$ 7,429,200	\$ 6,958,100	\$ 7,573,200	\$ 9,140	\$ 7,564,060
Total Department	\$ 6,838,000	\$ 7,429,200	\$ 6,958,100	\$ 7,573,200	\$ 9,140	\$ 7,564,060

FY26 FTE = 46.05 same as FY25

One-time expenditures include certification and training for payroll and budget staff.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Law	2,503,800	2,677,500	2,546,000	2,655,400	500	2,654,900
General Fund Total	\$ 2,503,800	\$ 2,677,500	\$ 2,546,000	\$ 2,655,400	\$ 500	\$ 2,654,900
Total Department	\$ 2,503,800	\$ 2,677,500	\$ 2,546,000	\$ 2,655,400	\$ 500	\$ 2,654,900

FY26 FTE = 10.25 same as FY25



Representing the Assembly and the people of Juneau. The mission of the Law Department is to empower policymakers by drafting, explaining, and enforcing the law

Human Resources and Risk Management

Section D, Item 3.

Benefits, Employee Safety, Human Resources, Risk Management, Wellness

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Human Resources	822,500	993,700	837,500	990,400	-	990,400
General Fund Total	\$ 822,500	\$ 993,700	\$ 837,500	\$ 990,400	\$ -	\$ 990,400
Risk Management	32,575,700	35,289,600	36,463,000	37,793,500		37,793,500
Internal Service Total	\$ 32,575,700	\$ 35,289,600	\$ 36,463,000	\$ 37,793,500	\$ -	\$ 37,793,500
Total Department	\$ 33,398,200	\$ 36,283,300	\$ 37,300,500	\$ 38,783,900	\$ -	\$ 38,783,900

FY26 FTE = 11.5 same as FY25



Libraries and Museums

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Library	3,838,600	4,199,800	4,151,600	4,329,700	-	4,329,700
General Fund Total	\$ 3,838,600	\$ 4,199,800	\$ 4,151,600	\$ 4,329,700	\$ -	\$ 4,329,700
Total Department	\$ 3,838,600	\$ 4,199,800	\$ 4,151,600	\$ 4,329,700	\$ -	\$ 4,329,700

FY26 FTE = 27.42 same as FY25



Parks and Recreation

Section D, Item 3.

Facilities Management, Parks & Landscape, Youth Services, Parking, Centennial Hall and Recreation (Pools, Field House, Treadwell Arenda, Sports)



Parks and Recreation

Section D, Item 3.

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Administration	1,556,800	1,540,900	1,577,700	1,737,200	4,025	1,733,175
Youth Center and Shelter	1,744,300	2,458,900	2,134,500	2,636,200	-	2,636,200
Ice Rink	953,300	979,600	947,400	986,500	3,500	983,000
Aquatics	2,602,400	2,975,100	2,999,100	3,063,900	18,225	3,045,675
Dimond Park Field House	368,000	478,300	455,300	516,100	-	516,100
Parks and Landscape	3,000,200	3,681,300	3,452,200	3,387,800	-	3,387,800
Centennial Hall	605,700	695,000	691,800	708,700	-	708,700
General Fund Total	\$ 10,830,700	\$ 12,809,100	\$ 12,258,000	\$ 13,036,400	\$ 25,750	\$ 13,010,650
Facilities Maintenance	3,166,000	4,646,000	4,176,200	4,992,100	300,000	4,692,100
Internal Service Total	\$ 3,166,000	\$ 4,646,000	\$ 4,176,200	\$ 4,992,100	\$ 300,000	\$ 4,692,100
Arboretum (Endowment Draw)	107,300	159,200	159,200	112,100	-	112,100
Parking	630,300	764,700	804,700	1,057,200	-	1,057,200
Special Revenue Total	\$ 737,600	\$ 923,900	\$ 963,900	\$ 1,169,300	\$ -	\$ 1,169,300
Total Department	\$ 14,734,300	\$ 18,379,000	\$ 17,398,100	\$ 19,197,800	\$ 325,750	\$ 18,872,050

FY26 FTE = 107.27 an increase of 1.78 from FY25

.5 FTE Recreation Aide, .48 Assistant Aquatic Instructor, .45 Lifeguard; .35 Recreation Maintenance Worker

General Fund one-time funding for various specialty maintenance and training.

Facilities Maintenance one-time funding to Floyd Dryden CIP.

Community Development

Section D, Item 3.

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Community Development	3,827,900	4,406,800	3,678,500	4,127,200	-	4,127,200
General Fund Total	\$ 3,827,900	\$ 4,406,800	\$ 3,678,500	\$ 4,127,200	\$ -	\$ 4,127,200
 Total Department	 \$ 3,827,900	 \$ 4,406,800	 \$ 3,678,500	 \$ 4,127,200	 \$ -	 \$ 4,127,200

FY26 FTE = 25.66 same as FY25



15

Douglas / West Juneau Area Plan

Interactive Model

Select the category that most appropriately fits your project.



Residential



Commercial

31

Engineering & Public Works

Section D, Item 3.

Engineering, Transit, Streets, Fleet Maintenance, Recycleworks, Water and Wastewater



Engineering & Public Works

Section D, Item 3.

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Engineering	1,347,600	3,988,000	1,810,800	1,514,200	5,500	1,508,700
Recycleworks	1,773,900	2,420,500	2,411,200	2,480,100	-	2,480,100
Streets	6,557,100	6,990,400	6,413,600	7,054,500	-	7,054,500
Transit	7,121,500	9,138,100	7,871,000	8,389,200	25,865	8,363,335
General Fund Total	\$ 16,800,100	\$ 22,537,000	\$ 18,506,600	\$ 19,438,000	\$ 31,365	\$ 19,406,635
Fleet Maintenance	2,423,200	2,685,500	2,425,400	2,743,800	-	2,743,800
Internal Service Total	\$ 2,423,200	\$ 2,685,500	\$ 2,425,400	\$ 2,743,800	\$ -	\$ 2,743,800
Wastewater*	12,454,900	15,527,700	13,940,100	19,364,500	4,588,000	14,776,500
Water*	3,926,000	4,687,100	4,346,100	8,473,000	3,511,000	4,962,000
Enterprise Total	\$ 16,380,900	\$ 20,214,800	\$ 18,286,200	\$ 27,837,500	\$ 8,099,000	\$ 19,738,500
Total Department	\$ 35,604,200	\$ 45,437,300	\$ 39,218,200	\$ 50,019,300	\$ 8,130,365	\$ 41,888,935

* Wastewater and Water amounts for FY24 and FY25 exclude transfers to capital projects.

FY26 FTE = 144.18 same as FY25

One-time expenditures for General Fund include training and equipment replacement.

One-time expenditures for Wastewater and Water are transfers to Capital Projects.

Police

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Police	18,764,400	21,886,200	20,708,800	22,538,400	34,000	22,504,400
General Fund Total	\$ 18,764,400	\$ 21,886,200	\$ 20,708,800	\$ 22,538,400	\$ 34,000	\$ 22,504,400
Total Department	\$ 18,764,400	\$ 21,886,200	\$ 20,708,800	\$ 22,538,400	\$ 34,000	\$ 22,504,400

FY26 FTE = 97.84 same as FY25

One-time capital expense due to software funded from Marine Passenger Fees



Mayor and Assembly

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Mayor & Assembly	1,185,800	2,483,800	2,440,400	2,003,500	-	2,003,500
Assembly Grants	11,728,200	11,261,600	9,549,100	8,530,660	1,456,200	7,074,460
General Fund Total	\$ 12,914,000	\$ 13,745,400	\$ 11,989,500	\$ 10,534,160	\$ 1,456,200	\$ 9,077,960
Total Department	\$ 12,914,000	\$ 13,745,400	\$ 11,989,500	\$ 10,534,160	\$ 1,490,200	\$ 9,077,960

FY26 FTE = 9.0 same as FY25

Operating expenditures include \$542.5K in operating expenses due to Marie Drake operations.



Mayor and Assembly

Section D, Item 3.

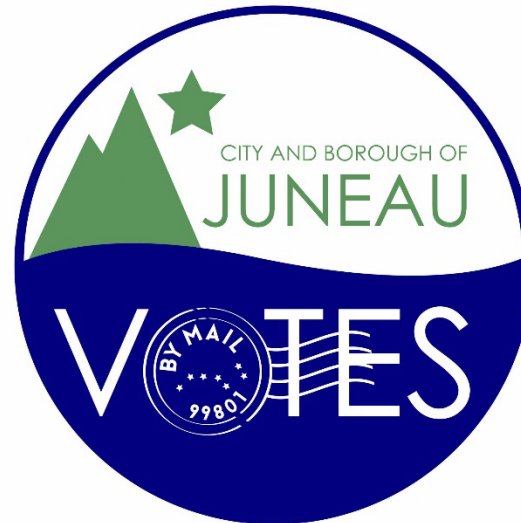
Grants Detail

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Arts and Humanities Council	202,000	353,000	353,000	202,000	-	202,000
Juneau Economic Development Council	440,000	440,000	440,000	440,000	-	440,000
Juneau Small Business Development Center	28,500	28,500	28,500	28,500		28,500
JCF Social Service Grants	1,850,500	1,803,900	1,803,900	1,803,900	-	1,803,900
Childcare (AEYC)	2,330,000	2,655,000	2,388,300	1,846,900	133,300	1,713,600
Travel Juneau	1,659,400	1,797,700	1,797,700	1,840,700	-	1,840,700
Better Capital City	723,000	555,000	555,000	655,000	100,000	555,000
Juneau Festival Committee	39,500	59,000	59,000	-	-	-
Douglas Fourth of July	3,500	3,500	3,500	50,200	-	50,200
Parents for a Safe Graduation	3,000	3,000	3,000	3,500	-	3,500
Total Partner Agencies	\$ 7,279,400	\$ 7,698,600	\$ 7,431,900	\$ 6,870,700	\$ 233,300	\$ 6,637,400
Sealaska Heritage - Celebration	30,000	-	-	30,000	-	30,000
Housing First	1,400,000	-	-	-	-	-
Franklin Dock Enterprises, LLC	159,800	180,000	180,000	180,000	-	180,000
Alaska Juneau (AJ) Dock, LLC	160,000	180,000	180,000	180,000	-	180,000
Clean Technology Tourism Revolving Loan Program	-	1,000,000	-	1,000,000	1,000,000	-
Mobile Data Purchase	-	100,000	100,000	-	-	-
Tourism Best Management Practices	24,900	44,200	44,200	47,000	-	47,000
Downtown Business Association	130,000	130,000	130,000	-	-	-
University of Alaska Southeast - Whale Health Study	-	160,000	160,000	-	-	-
NOAA - Statter Harbor Signage	-	25,000	25,000	-	-	-
St. Vincent de Paul	-	35,000	35,000	-	-	-
Juneau Mountain Bike Alliance	-	40,000	40,000	-	-	-
Heat Smart	149,100	668,800	222,900	222,900	222,900	-
Gastineau Human Services - Low Income Housing	2,000,000	500,000	500,000	-	-	-
The Glory Hall	-	-	-	-	-	-
Sealaska Heritage - STEAM Makerspace	320,000	500,000	500,000	-	-	-
The Rock Dump	50,000	-	-	-	-	-
Juneau Nordic Ski Club	25,000	-	-	-	-	-
Community Grants Total	\$ 4,448,800	\$ 3,563,000	\$ 2,117,100	\$ 1,659,900	\$ 1,222,900	\$ 437,000
Total Grants	\$ 11,728,200	\$ 11,261,600	\$ 9,549,000	\$ 8,530,600	\$ 1,456,200	\$ 7,074,400

Administration

Section D, Item 3.

City Manager, City Clerk, Lands & Resources, IT and Emergency Management



Administration

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
City Manager	2,944,100	3,779,500	3,449,600	4,113,900	100,000	4,013,900
City Clerk	798,900	942,900	893,700	971,800	-	971,800
Information Technology	4,114,400	4,680,800	4,336,900	4,849,800	-	4,849,800
General Fund Total	\$ 7,857,400	\$ 9,403,200	\$ 8,680,200	\$ 9,935,500	\$ 100,000	\$ 9,835,500
Lands	699,700	1,367,700	1,098,200	3,457,100	1,472,000	1,985,100
Special Revenue Total	\$ 699,700	\$ 1,367,700	\$ 1,098,200	\$ 3,457,100	\$ 1,472,000	\$ 1,985,100
Total Department	\$ 8,557,100	\$ 10,770,900	\$ 9,778,400	\$13,392,600	\$ 1,572,000	\$11,820,600

FY26 FTE = 35.60 an increase of 2.25 from FY25

City Manager's Office has the FTE and one-time increases for communication strategies.

Lands one-time includes \$722K for Floyd Dryden CIP and the remainder is Lands CIP

Lands operational increase is due to Floyd Dryden \$717K

Education

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Instructional	56,296,000	67,827,400	67,692,300	78,734,700	-	78,734,700
Non Instructional	25,395,700	17,570,000	17,570,000	16,242,800	-	16,242,800
General Fund Total	\$ 81,691,700	\$ 85,397,400	\$ 85,262,300	\$ 94,977,500	\$ -	\$ 94,977,500
Total Department	\$ 81,691,700	\$ 85,397,400	\$ 85,262,300	\$ 94,977,500	\$ -	\$ 94,977,500

CBJ's instructional limit is increasing by \$570K which is a COST SHIFT from the State to CBJ and does not increase funding for JSD.

Superintendent Hauser will present the full JSD Budget later today.

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
General Fund Support	1,055,500	1,448,800	1,448,800	930,000	-	930,000
Other Revenue	2,573,600	2,852,000	2,435,300	2,856,700	-	2,856,700
Revenue Total	\$ 3,629,100	\$ 4,300,800	\$ 3,884,100	\$ 3,786,700	\$ -	\$ 3,786,700
Expenditures	3,876,800	4,310,100	4,223,700	6,559,900	235,000	6,324,900
Eaglecrest Fund Balance Impact	\$ (247,700)	\$ (9,300)	\$ (339,600)	\$ (2,773,200)	\$ -	\$ (2,538,200)

FY26 FTE = 40.42 an increase from FY25 of 6.43 FTEs
One-time expenditures include a snowcat and snow plow replacement that was not in the fleet replacement schedule.

FY25's general fund support included one-time funding of \$518,800

General Manager Cimmons will present Eaglecrest's FY26 budget request later today.

The Assembly will need to determine how to resolve the structural balance issue of Eaglecrest in the context of their full request and other funding requests presented to the Assembly.

Airport

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Expenses	15,085,600	13,140,800	13,177,400	13,631,100	-	13,631,100
Enterprise Fund Total	\$ 15,085,600	\$ 13,140,800	\$ 13,177,400	\$ 13,631,100	\$ -	\$ 13,631,100
Revenue	11,623,200	11,192,100	12,788,600	10,760,000	-	10,760,000
Fund Balance Impact	\$ (3,462,400)	\$ (1,948,700)	\$ (388,800)	\$ (2,871,100)	\$ -	\$ (2,871,100)
Impact to:						
Debt Service Reserve	(2,285,000)	(2,395,000)	(2,395,000)	(2,515,000)	-	(2,515,000)
Capital Reserve	-	211,400	211,400	-	-	-
Unrestricted Fund Balance	(1,177,400)	234,900	1,794,800	(356,100)	-	(356,100)

FY26 FTE = 39.2 and increase of 2.0 FTEs from FY25

Docks & Harbors

Section D, Item 3.

	FY24 Actuals	FY25		FY26		
		Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Docks	2,433,100	2,845,900	2,602,100	3,575,200	545,000	3,030,200
Harbors	5,048,800	5,375,200	5,208,900	9,471,700	3,950,000	5,521,700
Enterprise Funds Total	\$ 7,481,900	\$ 8,221,100	\$ 7,811,000	\$ 13,046,900	\$ 4,495,000	\$ 8,551,900
Total Department	\$ 7,481,900	\$ 8,221,100	\$ 7,811,000	\$ 13,046,900	\$ 4,495,000	\$ 8,551,900

FY26 FTE = 37.7 same as FY25

Port Director Uchytel will present Docks and Harbors FY26 budget request later today.

Bartlett Regional Hospital

Section D, Item 3.

		FY25		FY26		
	FY24 Actuals	Amended Budget	Projected Actuals	Revised Budget	Revised One-Time	Revised Operating
Expenses - Operating	134,446,900	150,101,300	143,102,600	153,548,500	667,000	152,881,500
Expenses - Capital	2,074,000	8,900,000	8,900,000	3,000,000	3,000,000	-
Enterprise Fund Total	\$ 136,520,900	\$ 159,001,300	\$ 152,002,600	\$156,548,500	\$ 3,667,000	\$152,881,500
General Fund Support	2,000,000	200,000	200,000	200,000	-	200,000
Revenue	152,861,300	146,633,200	157,715,500	157,991,100	-	157,991,100
Revenue Total	\$ 154,861,300	\$ 146,833,200	\$ 157,915,500	\$158,191,100	\$ -	\$158,191,100
Fund Balance Impact	\$ 18,340,400	\$ (12,168,100)	\$ 5,912,900	\$ 1,642,600		
Impact to:						
Debt Service Reserve	-	-	-	-		
Available Fund Balance	18,340,400	(12,168,100)	5,912,900	1,642,600		

FY26 FTE = 638.0 a decrease of 75.0 FTEs from FY25

Bartlett's FY26 budget request will be presented later today.

Significant One-Time Funding

Section D, Item 3.

Expenditures – General Government

\$3,300,000	Facility Improvements
482,700	Comprehensive Plan Update
222,900	Heat Smart (as approved in FY25)
133,300	AEYC Parents as Teachers (as approved in FY25)
100,000	Communication Strategy – Website Redesign
100,000	Alaska Committee Window Replacement
<u>\$4,338,900</u>	<u>TOTAL</u>

Risks to Budget Position

Section D, Item 3.

1. Collective Bargaining Agreements not final
2. Community Needs
3. Federal Funding Uncertainty
 - Disaster Reimbursements
 - Grants
4. State Funding Uncertainty
5. Federal Policy Impacts
 - Unemployment locally & nationally
 - Tariffs
 - Recession

Federal Funding Update

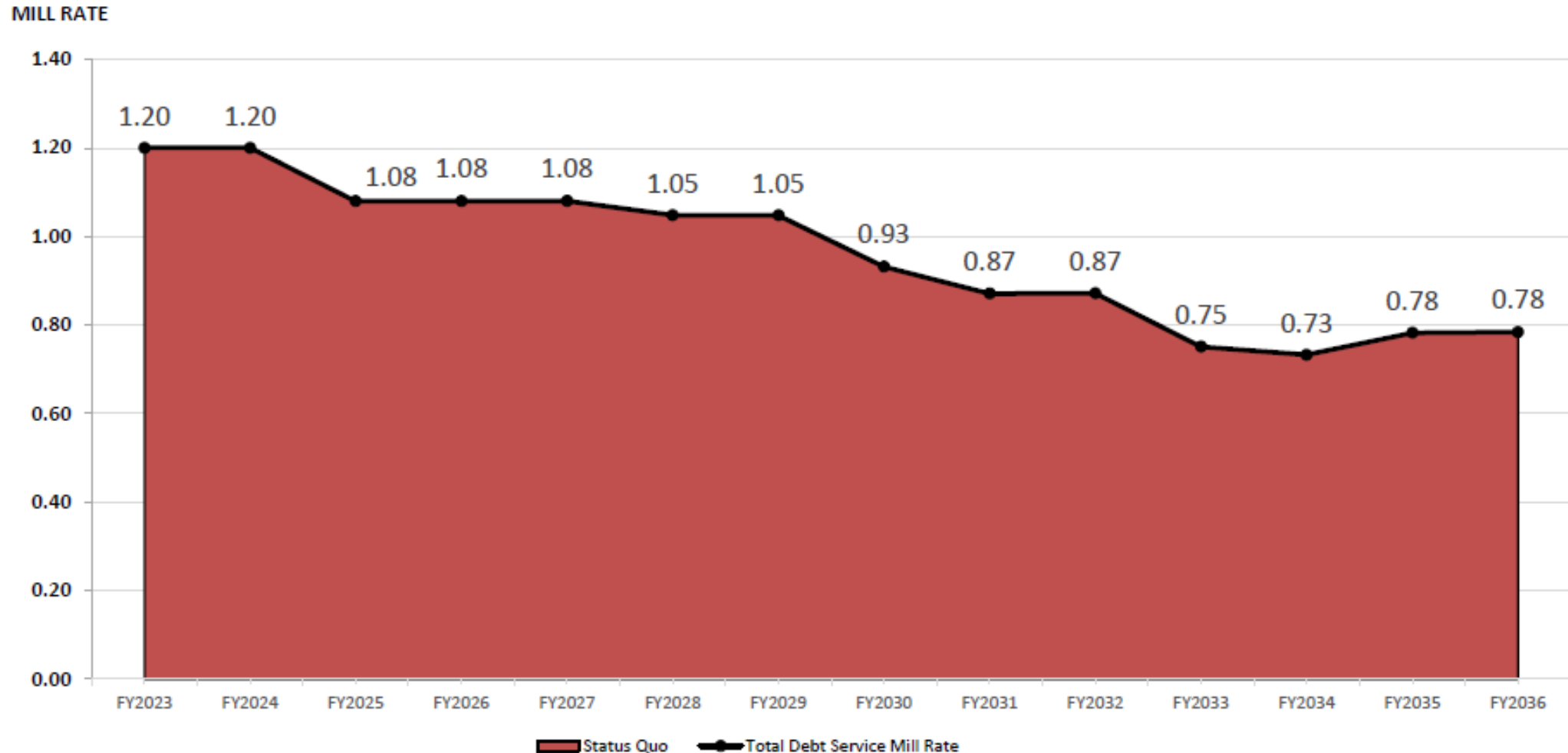
Section D, Item 3.

Intentionally left blank for printing as the landscape is constantly shifting.

Debt Service – Bonds

Section D, Item 3.

City and Borough of Juneau
Status Quo Forecast of Debt Service Mill Rate



Questions before we move into Revenue?

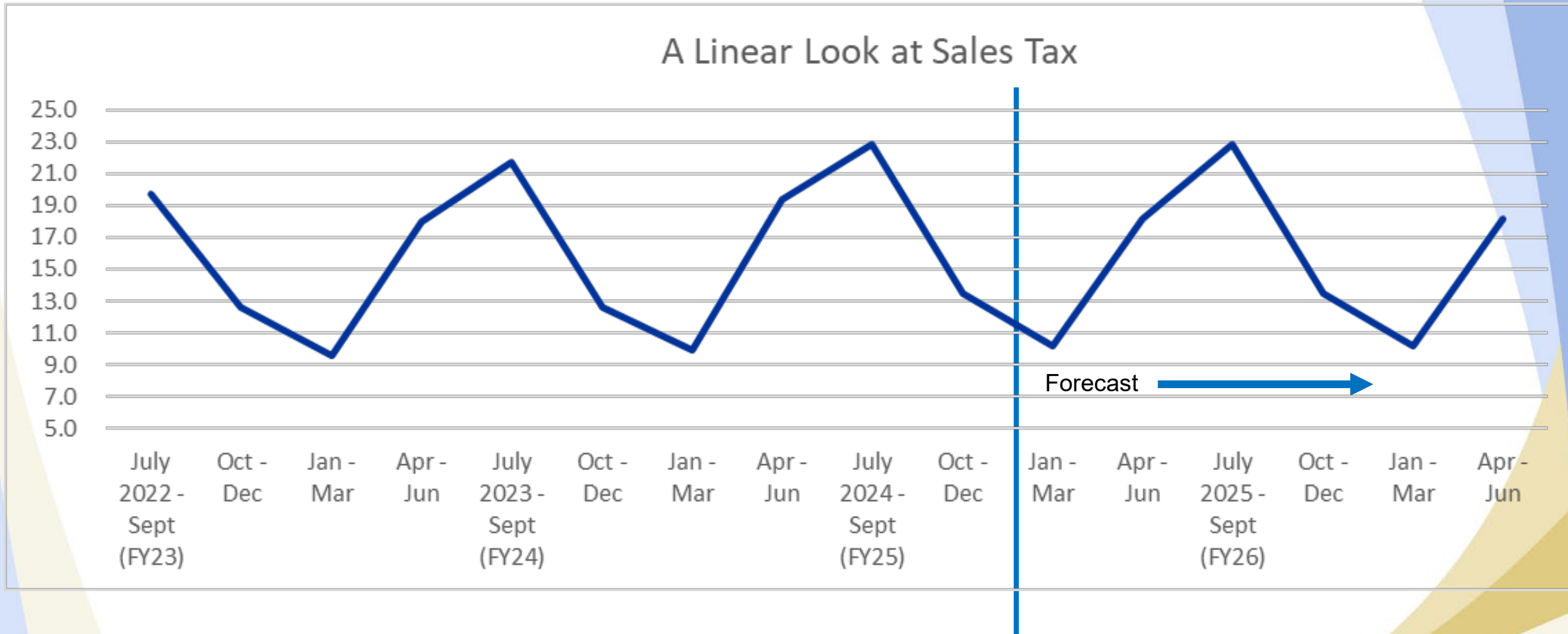
Revenue Sources Highlights

Section D, Item 3.

1. Less aggressive Sales Tax for FY25 and FY26
2. Tobacco Tax forecasted reduction
3. Property Values – stable

Revenue Sources – Sales Tax

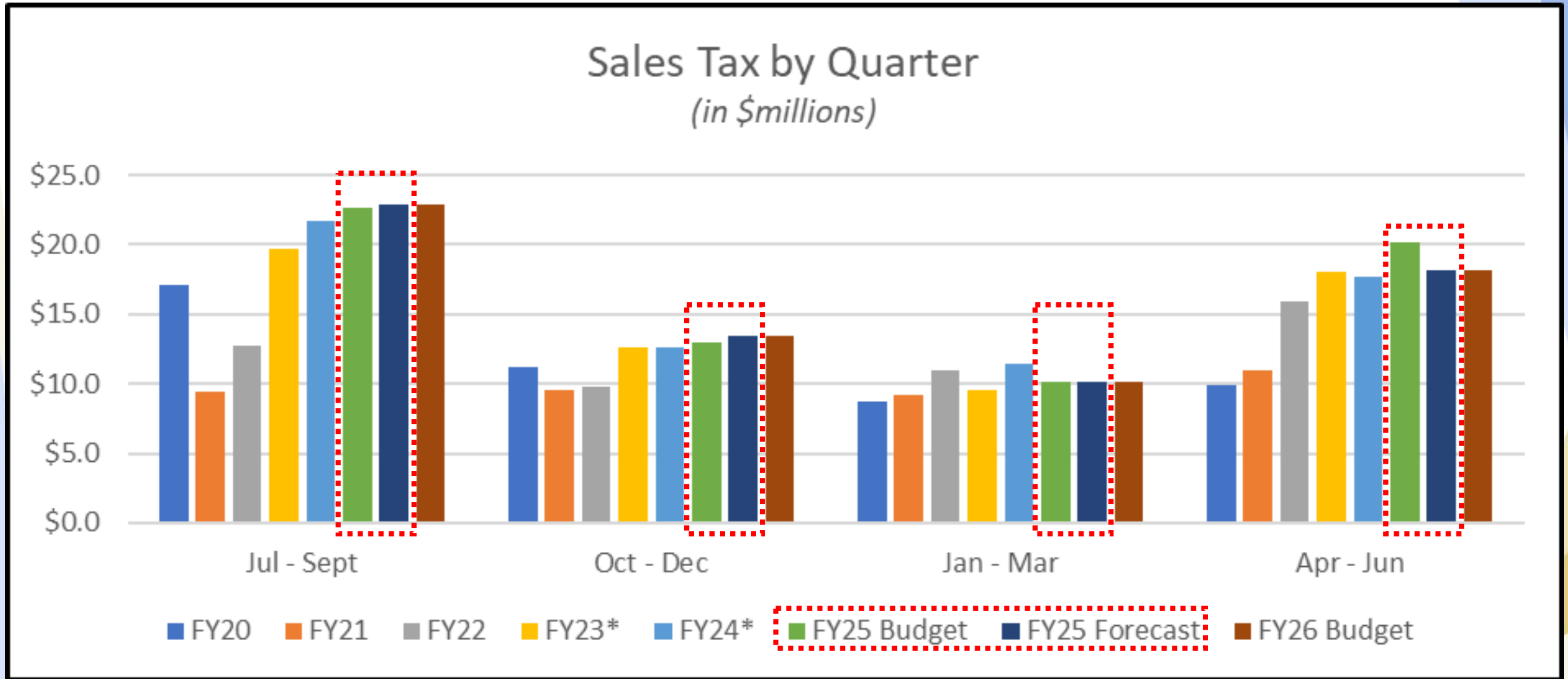
Section D, Item 3.



* FY23 and FY24 corrected for error that crossed fiscal years to show trends.

Revenue Sources – Sales Tax

Section D, Item 3.

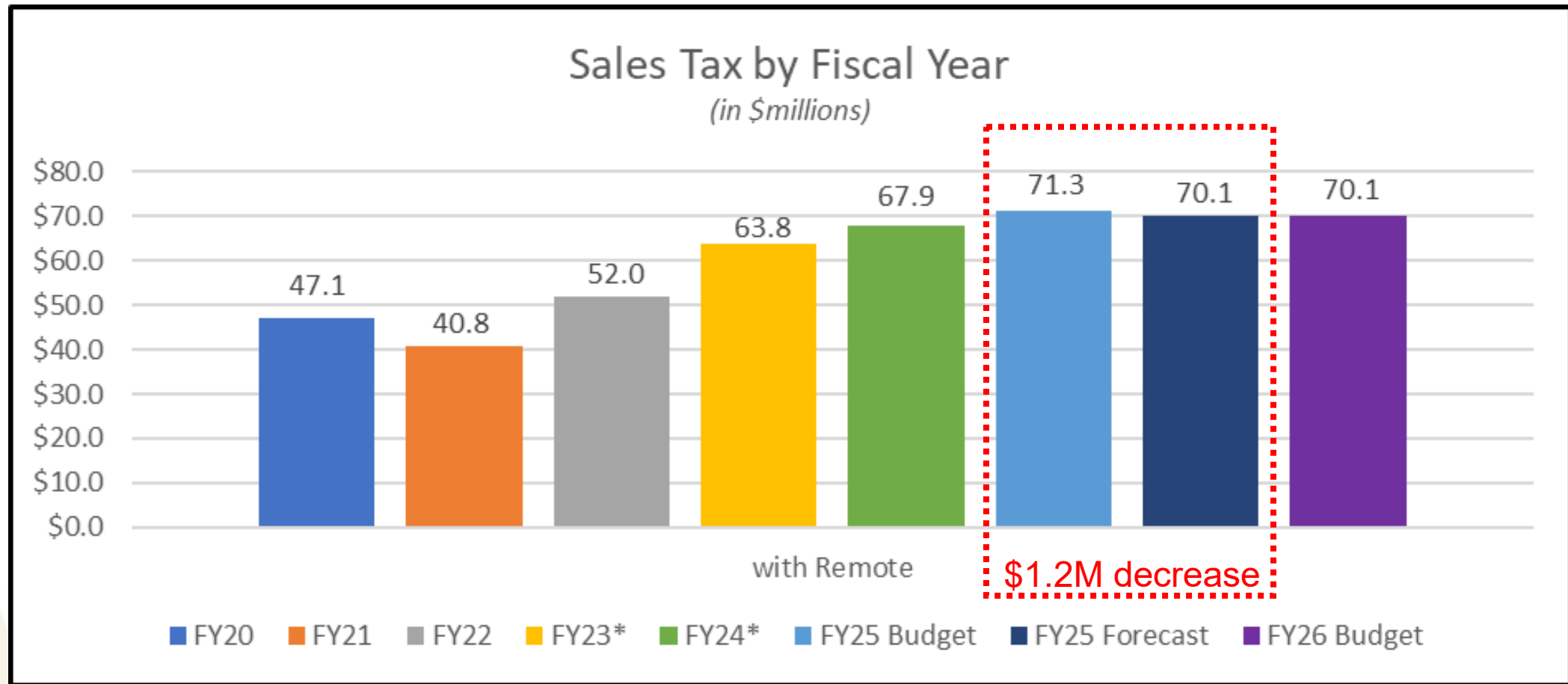


* FY23 and FY24 corrected for error that crossed fiscal years to show trends.

Revenue Sources – Sales Tax

Section D, Item 3.

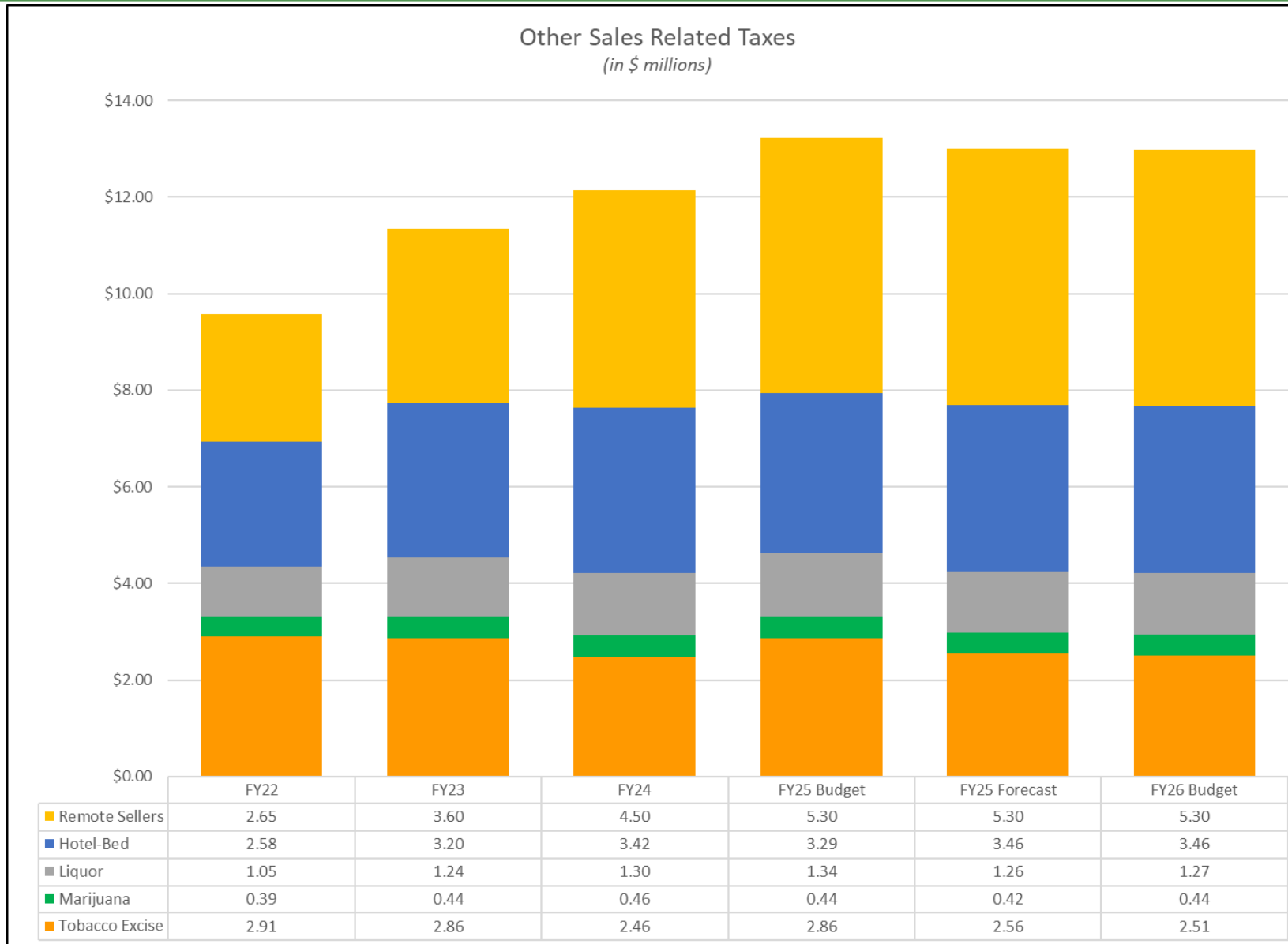
(Includes Remote Sellers)



* FY23 and FY24 corrected for error that crossed fiscal years to show trends.

Revenue Sources – Other Taxes

Section D, Item 3.



Assessed Valuations

Section D, Item 3.

Taxable Assessed Valuation	FY 2025 Valuation (2024 Values)	FY 2026 Valuation (2025 Values)
Roaded	\$ 5,959,767,803	\$ 6,017,747,186
Roaded without Fire	36,012,383	38,866,953
Non-Roaded	552,043,876	510,361,777
Total	\$ 6,547,824,062	\$6,566,975,916

Increase of \$19,151,854 or 0.3% increase

Operating Revenue & Expenditures

Section D, Item 3.

General Fund (including sales tax)

\$197,444,234	<i>FY26 Operating Expenses</i>
1,738,200	<i>Anticipated savings throughout year (increased from \$1M in FY25)</i>
\$195,706,034	<i>Recurring Expenses</i>
\$195,706,034	<i>Recurring Revenue with 10.19 mill rate 0.3% valuation growth</i>

FY25 Operating Expenses = \$194,793,424

FY25 Final Mill Rate adopted = 10.04
Debt Service of 1.08 included

Unrestricted General Fund Balance

Section D, Item 3.

General Government

	Unrestricted Balance	Restricted Balance	TOTAL
FY2024 Ending Balance	32,810,862	19,060,000	51,870,862
FY2025 Adopted Budget Ending Balance	16,894,362	20,060,000	36,954,362
FY25 Projected Revenue	197,780,529		
FY25 Projected Expenditures	(211,647,029)		
FY25 Glacier Outburst Flood Study		(1,000,000)	
FY25 Glacier Outburst Flood Levee Barriers	(2,698,000)	(2,000,000)	
FY25 Glacier Outburst Flood Response	(150,000)	(505,000)	
Investment Income Above Estimates	4,000,000		
Sales Tax Revenue Below Estimates	(1,200,000)		
FY25 Grant and other Revenue Increases	1,904,714		
FY25 Property Tax Reduction (Certified Roll, Exemptions, Disaster)	(1,089,900)		
Anticipated Personnel Services Lapse	4,500,000		
Anticipated Non-Personnel Services Lapse	750,000		
FY25 Supplemental Appropriations	(2,885,025)		
Change in Fund Balance	(10,734,711)	(3,505,000)	(14,239,711)
FY25 Projected Ending Balance	22,076,151	16,555,000	38,631,151
(FY24 Ending Balance minus Change in Fund Balance)			

Unrestricted General Fund Balance

Section D, Item 3.

General Government

	Unrestricted Balance	Restricted Balance	TOTAL
FY25 Projected Ending Balance	22,076,151	16,555,000	38,631,151
<i>(FY24 Ending Balance minus Change in Fund Balance)</i>			
Facility/Tenant Improvements	(3,300,000)		
Comprehensive Plan Update	(482,700)		
FY25 Decision - Heat Smart FY26 Amount	(222,900)		
FY25 Decision - AEYC Parents as Teachers	(133,300)		
Communications Strategy: Website Redesign	(100,000)		
Alaska Committee Window Replacement	(100,000)		
Departmental One-Time Costs	(98,600)		
FY26 Anticipated Savings	(1,738,200)		
Change in Fund Balance	(6,175,700)	-	(6,175,700)
FY26 Projected Ending Balance	15,900,451	16,555,000	32,455,451

By resolution, Restricted Budget Reserve balance should be:

26,157,000

Hotel-Bed Tax Fund

Section D, Item 3.

		FY25		FY26
	FY24	Amended	Projected	Revised
	Actuals	Budget	Actuals	Budget
Interdepartmental Charges	58,800	94,500	94,500	86,100
Centennial Hall	605,700	695,000	695,000	708,700
Short-Term Rental Data Collection	20,000	20,000	20,000	25,000
Travel Juneau	1,200,000	1,267,900	1,267,900	1,267,900
Debt Service	229,200	297,600	297,600	463,600
Transfer to Affordable Housing	-	1,075,500	1,075,500	603,400
Total Expenditures	\$ 2,113,700	\$ 3,450,500	\$ 3,450,500	\$ 3,154,700
Hotel Tax Revenue	3,426,500	3,290,000	3,460,000	3,460,000
Total Revenue	\$ 3,426,500	\$ 3,290,000	\$ 3,460,000	\$ 3,460,000
Beginning Reserve Balance	-	532,200	532,200	1,003,500
Fund Balance Change	532,200	433,500	471,300	305,300
Centennial Hall Reserve	\$ 532,200	\$ 965,700	\$ 1,003,500	\$ 1,308,800
Beginning Fund Balance	145,700	926,300	926,300	464,500
Fund Balance Change	780,600	(594,000)	(461,800)	-
Hotel Tax Fund Balance	\$ 926,300	\$ 332,300	\$ 464,500	\$ 464,500

Affordable Housing Fund

Section D, Item 3.

		FY25		FY26
	FY24	Amended	Projected	Revised
	Actuals	Budget	Actuals	Budget
Interdepartmental Charges	25,800	40,700	40,700	56,500
Accessory Dwelling Units	6,000	216,000	-	216,000
Manufactured Home Loans	7,500	30,000	30,000	30,000
Competitive Grants/Loans	2,823,700	4,100,000	4,100,000	-
Transfer to General Fund	1,000,000	-	-	-
Total Expenditures	\$ 3,863,000	\$ 4,386,700	\$ 4,170,700	\$ 302,500
Loan Repayments & Interest	4,300	15,200	29,200	53,200
Transfer from General Fund	1,600,000	2,000,000	2,000,000	-
Transfer from Hotel Tax Fund	-	1,075,500	1,075,500	603,400
Transfer from Sales Tax Fund	-	500,000	500,000	1,000,000
Total Revenue	\$ 1,604,300	\$ 3,590,700	\$ 3,604,700	\$ 1,656,600
Beginning Fund Balance	4,215,800	1,957,100	1,957,100	1,391,100
Fund Balance Change	(2,258,700)	(796,000)	(566,000)	1,354,100
Affordable Housing Fund Balance	\$ 1,957,100	\$ 1,161,100	\$ 1,391,100	\$ 2,745,200

Budget–Cycle Decisions

Section D, Item 3.

1. Refunding of Restricted Budget Reserve
2. Sobering Center
3. Cold Weather Emergency Shelter
4. Engineering/Public Works – 0.4 FTE and Equipment Purchase for Fish Creek Rd Maintenance
5. Recycleworks \$71K for junked vehicle contract increase
6. Parks – .5 FTE Increase for Park Ranger
7. Law – 1.0 FTE Increase for Office Assistant
8. Juneau School District – \$75K outside the cap increase

Budget–Cycle Decisions

Section D, Item 3.

9. Eaglecrest

- Incremental Requests
- Fund Balance Resolution

10. Utility Rates

11. Bond Issuances

Summary

Section D, Item 3.

General Fund recurring expenditure growth – 0.005%

\$ 195,706,034 – FY26

\$ 194,793,424 – FY25

Unknown – impact of collective bargaining agreements

Balanced recurring budget with 10.19 mill rate

FY 2026 Proposed Budget

Section D, Item 3.

Questions???

Next up:

- Capital Improvement Projects
- Passenger Fee Plan
- Lunch
- Eaglecrest
- Docks & Harbors
- BRH
- JSD
- Airport
- Closing out today

FY 2026 CAPITAL IMPROVEMENT PROGRAM



Prepared for the
Assembly Finance Committee
April 5, 2025

The Capital Improvement Program

- Capital Improvement Program (CIP)
 - The CIP is the overarching strategic plan for improving public infrastructure of Juneau.
 - The CIP is a plan of capital improvements proposed for a 6-year period, with estimated costs of each improvement.
 - The 6-year CIP is revised annually for the City Budget to reflect the changes in priorities that have emerged since the last CIP.
 - A Capital Improvement Project is a major, non-recurring budget item that results in a fixed asset (road, water / sewer utility, building, park, trail, sportsfield, etc.)
 - Six Year Plan - Project estimates and priorities are more refined the closer to the current year.
 - Only the upcoming Fiscal Year (2026 in this case) projects are funded.

The CIP Timeline

- October: Engineering solicits prioritized CIP nominations from departments and offers assistance on scoping and cost estimation.
- December: Finance provides revenue projections for Sales Tax funded CIP categories, which dictate available funding for priorities.
- January: Draft CIP resolution introduced at PWFC
- March: Six-year CIP reviewed at PWFC. This is the large book that includes appropriating resolution for current year, 6-year plan, and unfunded department priorities.
- April – May: Review by Assembly Finance Committee, Planning Commission, and Systemic Racism Review Committee
- April 30 – Special Assembly Meeting – Public Hearing – **Opportunity for the Public to Comment on the CIP**
- June 15th: Charter deadline to pass CIP

CIP Funding Categories

- Voter Approved 3% Sales Tax
 - General Sales Tax - \$6.7227 million
 - Areawide Street Sales Tax - \$11.72 million
- Voter Approved Special 1% Sales Tax – \$14.66 million
- Marine Passenger Fees
 - Marine Passenger Fees - \$2.0 million
 - Port Development Fees – \$3.0 million
 - State Marine Passenger Fees – \$7.691 million
- Enterprise Funds

Voter Approved 3% Sales Tax

- Voter information from approved 3% Sales tax – Oct. 2021
- Approved through June 30, 2027
 - 1% police, fire, street maintenance, snow removal, EMT/ambulance service, parks and recreation, libraries and other general purposes. (general government operations - combined with the permanent 1%)
 - 1% for capital improvements to roads, drainage, retaining walls, sidewalks, stairs, and other capital improvements
 - **Areawide Street Sales Tax for FY25 CIP – \$11.72 million**
 - 1% for capital improvements, an emergency budget reserve, and other general public services.
 - **General Sales Tax for FY25 CIP – \$6.7227 million**

General Sales Tax Funds: \$12.0 million

- Eaglecrest
- Manager's Office
 - Emergency Services Grants Coordination
 - Zero Waste
 - CDD – Comprehensive Plan Update
 - Tenant Improvements
 - Outburst Flooding Improvements and Agency Coordination
- Parks and Recreation and Facilities Maintenance
 - Deferred Building Maintenance
 - Parks and Playgrounds
 - Sportsfields
 - Trails
 - Off-Road Vehicle Park and Trails

Areawide Street Sales Tax: \$11.8 million

■ Street Maintenance Projects

- Some priorities driven by Street Dept. maintenance
- Other priorities driven by utility (Water or Wastewater) maintenance
- Proposal to fund Water and Wastewater Utility work to allow Street Maintenance projects to move forward – Water and Wastewater Utilities are unable to fund these projects due to limited funds

■ Miscellaneous Projects as Funding Needs Identified

- Transit – Matching funds for Fed Transit Grant for charging infrastructure and upgrades at the Bus Barn.
- Juneau Douglas North Crossing Project
- Zero Waste

Voter Approved Special 1% Sales Tax

- Voter Approved 1% Sales Tax funding Oct 2023 to Sept 2028 - \$12 million estimated per year
 - Projects approved by voters. Funding schedule set by the Assembly Finance Committee
 - Increase in annual sales tax projection adds \$2.66 million to FY26
 - \$500k additional to Childcare
 - \$2.16 million to Floyd Dryden and Marie Drake

Allocation of Voter Approved 1% Sales Tax Projects FY24 - 29

Proposition 3 from October 2022 Ballot

Project/Expenditure Name:	Funds Assigned	in \$Million						TOTAL
		rem FY24 (9 months)	FY25	FY 26	FY 27	FY28	rem FY29 (3 months)	
CBJ Building Maintenance Projects	11.5	2	2.5	2.35	2	1.65	1	11.5
Affordable Housing Fund	4.15		0.5	1	0.75	1.15	0.75	4.15
Childcare Funding	2.5	0.4	0.5	0.5	0.5	0.6		2.5
Parks & Recreation Major Maintenance & Repairs	5	0.75	1	1	1	1	0.25	5
CCFR Ladder Truck Replacement	1.2	1.2						1.2
North SOB Parking	5			1.15	2.5	0.4	0.95	5
School District Facility Funding	5	0.75	1	1	1	1	0.25	5
Telephone Hill Redevelopment	2	0.5	1	0.5				2
JPD Radio System Replacement	2	0.5		1.5				2
Lemon Creek Multi-Modal Path	1.5				1.5			1.5
Information Technology	3			0.75	0.75	1.5		3
Waterfront Museum	2	0.3			1	0.7		2
Street Maintenance Shop Bays	2		2					2
Pederson Hill Development	1.85			1.85				1.85
Harbor Projects/Grant Match	6.5	2.6	3.5	0.4				6.5
Gastineau Avenue Widening & Turn Around	4				1	3		4
Restricted Budget Reserve	1					1		1
Total Requests:	60.2	9	12	12	12	12	3.2	60.2

Marine Passenger Fees

- Project Nomination process through the City Manager's Office
- Proposed projects and funding to be reviewed today and as part of the FY26 Budget Process.

Enterprise Funds

- Departments that generate revenue
- Contribute to CIP based on their available funds and their priorities
 - Bartlett Regional Hospital (BRH)
 - Docks and Harbors
 - Lands and Resources
 - Water, Wastewater Utilities
 - Note: due to limited Utilities' funds, use of Street Sales Tax funding has been proposed to allow Street Reconstruction projects to move forward efficiently

Unscheduled Funding

- Speculative funding requests that would require an appropriation of the funding when it becomes available:
 - Grant funding requests
 - Airport Projects- FAA Grant funding
 - Capital Transit - FTA Bus Barn Charging and improvement grants
 - Harbors – ADOT Harbors Grants – Echo Cove, Aurora Harbor drive down float
 - Parks and Rec –ORV Park Grant, Savikko Restrooms
 - Managers – NOAA Habitat Restoration Grant – Mendenhall River
 - School District – Renew American Schools – HVAC Upgrades
 - Project with special needs without identified funding source
 - Public Works – Upper Jordan Creek Sediment Control
 - Public Works – Highlands Storm Drain Repairs

Project Selection for Funding

- Priority lists provided by each department
 - ENG does not rank or prioritize projects
 - More project requests than available funding
 - ENG works with each department to identify specific priorities that will fit within available funding limits
 - Unfunded project priorities moved to next fiscal year in the 6-year priority list

Project Proposed for Funding in FY2026 CIP

- The Proposed Projects for Funding in the FY2026 CIP are listed in the CIP Resolution.
- Descriptions and details for the Proposed FY2026 Projects are on the pages following the FY2026 CIP Resolution.

FY26 CIP is Mostly Infrastructure Maintenance

- \$33.1 Million in Sales Tax funded CIP projects
 - Highlights
 - \$1.0 million each for Affordable Housing Fund and Childcare
 - \$460k Specifically Identified for Green and Sustainability projects – Zero Waste Program, Juneau Renewable Energy Strategy (JRES), and Capital Transit Electric Bus Charging infrastructure
 - Standalone Maintenance CIPs ALSO incorporate sustainability improvements
 - Street reconstructions upgrade street lighting with LED fixtures
 - Deferred Maintenance projects evaluate the most sustainable opportunities within available budget
- \$22.01M (67%) of Sales Tax funding goes to CBJ Infrastructure Maintenance and Repairs

Questions?

Thank you



MEMORANDUM

DATE: March 24, 2025
TO: Assembly Finance Committee
FROM: Alexandra Pierce, Visitor Industry Director
SUBJECT: Marine Passenger Fee Budget

This memo provides an overview of the passenger fee process. There are three components to what we collectively refer to as “passenger fees”: CBJ’s \$5 Marine Passenger Fee and \$3 Port Development Fee and the State \$5 Commercial Passenger Vessel Excise Tax (CPV). This is actually a \$34.50 tax, of which Juneau receives a \$5 allocation. Not all ports collect passenger fees, but the first seven ports of call for a ship over 250 passengers receive \$5 in State CPV.

All ports fund tourism infrastructure through a combination of passenger and port fees. When we talk about passenger fees, we tend to lump all these pots of money together, but both the lawsuit and public process focus on MPF only. CBJ’s ordinance requires staff to solicit MPF suggestions in December and then put the proposed budget out for public review before it goes to the Assembly for adoption along with the Manager’s budget.

Southeast Alaska visitor numbers will stay relatively flat between 2024 and 2026, largely as a result of Juneau’s ship and passenger limits. The scheduled lower berth capacity is estimated to be 1.63 million visitors for the summer 2025 season.

Using Passenger Fees under the settlement agreement

In 2019, CBJ and CLIA settled a lawsuit over CBJ’s use of passenger fees. The settlement agreement, included in the packet, provides guidance on where and how passenger fees are used. Under the settlement agreement, fee usage is dependent on proximity to the ship and determined by a mapped area. We are able to use passenger fees in Zone A for services and infrastructure. In Zone B, we are required to discuss passenger fee usage at an annual meeting with CLIA. Projects outside Zone B are also subject to consultation with CLIA.

The settlement agreement requires us to meet annually to “discuss in good-faith any new proposed projects and services for which Fees are sought to be expended in the following Fiscal Year with the ultimate decision resting with the Assembly.” We have agreed to settle disputes over expenditures of fees through direct discussions, escalating to non-binding mediation before resorting to mitigation. This year, CLIA proposed a timeline and process for review, rather than a formal meeting. CBJ granted this request. A budget was submitted to CLIA in January, and a response was received on February 14. The response is included in the packet.

Funding

Here is how that forecast for visitation translates to passenger fee revenue in FY25 and FY26:

		PAX	MPF	PDF	State CPV*	Total
CY2024 Jul/Aug/Sept	FY2025	990,000	\$ 4,950,000	\$ 2,970,000	\$ 8,250,000	\$ 16,170,000
CY2025 April/May/June	FY2025	660,000	\$ 3,300,000	\$ 1,980,000		\$ 5,280,000
CY2025 Jul/Aug/Sept	FY2026	990,000	\$ 4,950,000	\$ 2,970,000	\$ 8,250,000	\$ 16,170,000
CY2026 April/May/June	FY2026	660,000	\$ 3,300,000	\$ 1,980,000		\$ 5,280,000

**State CPV receipts remitted to CBJ approximately eight months after they are received*

FY25 Passenger Fee Total \$ 21,450,000
FY26 Passenger Fee Total \$ 21,450,000

The below chart lists the projects that staff is proposing to fund for FY25. A compilation of all requests received is included in attachments B and C. Note that the funded amounts in the budget don't all align with the passenger fee requests. In many cases, especially for internal projects, staff collaborated on either phasing projects over multiple years or reducing the project costs.

FY26 Passenger Fee Proposal

	Direct Cost	Overhead	Total	Available Balance in CIP
Debt Service: Juneau Cruise Terminal Docks	\$ 2,027,900	\$ -	\$ 2,027,900	\$ -
CBJ Municipal Services				
Police Support	\$ 1,265,600	\$ 10,400	\$ 1,276,000	\$ -
Ambulance/EMS Support	\$ 781,500	\$ 6,500	\$ 788,000	\$ -
Seawalk, Open Space and Restroom Maintenance	\$ 875,400	\$ 7,300	\$ 882,700	\$ -
Street Cleaning/Repair	\$ 321,900	\$ 2,700	\$ 324,600	\$ -
Capital Transit	\$ 1,041,600	\$ 8,700	\$ 1,050,300	\$ -
Pulse Point Emergency Notifications App	\$ 34,000	\$ 300	\$ 34,300	\$ -
D&H - Port Management	\$ 275,000	\$ 2,300	\$ 277,300	\$ -
D&H - Port Customs Office Building Maintenance	\$ 142,000	\$ 1,200	\$ 143,200	\$ -
D&H - Access Control Security	\$ 300,000	\$ 2,500	\$ 302,500	\$ -
D&H - Covered Staging Area	\$ 45,000	\$ 400	\$ 45,400	\$ -
Tourism Management	\$ 443,400	\$ 3,700	\$ 447,100	\$ -
Total City Services	\$ 5,525,400	\$ 46,000	\$ 5,571,400	\$ -
Third-Party Visitor Services by Assembly Grant				
Travel Juneau - Visitor services program	\$ 213,925	\$ -	\$ 213,925	\$ -
Travel Juneau - Crossing guard program	\$ 358,825	\$ -	\$ 358,825	\$ -
Tourism Best Management Practices (TBMP)	\$ 46,965	\$ -	\$ 46,965	\$ -
AJ Dock - Access Control Security	\$ 150,000	\$ -	\$ 150,000	\$ -
AJ Dock - Restroom Maintenance	\$ 30,000	\$ -	\$ 30,000	\$ -
Franklin Dock - Access Control Security	\$ 150,000	\$ -	\$ 150,000	\$ -
Franklin Dock - Restroom Maintenance	\$ 30,000	\$ -	\$ 30,000	\$ -
Clean Technology Revolving Loan Program (Org TBD)	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -
Total 3rd Party Services	\$ 1,979,715	\$ -	\$ 1,979,715	\$ -
Capital Investments				
Shore Power	\$ 3,000,000	\$ -	\$ 3,000,000	\$ 10,300,000
Dock Safety Cameras	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -
Wastewater System Upgrades	\$ 3,000,000	\$ -	\$ 3,000,000	Various
Water System Upgrades	\$ 100,000	\$ -	\$ 100,000	Various
Downtown Piling Inspection	\$ 200,000	\$ -	\$ 200,000	\$ -
Marine Park Improvements	\$ 2,500,000	\$ -	\$ 2,500,000	\$ 3,400,000
Covered Bus Stop at Mendenhall Loop Rd.	\$ 70,000	\$ -	\$ 70,000	\$ 300,000
Wayfinding Signage Improvements	\$ 50,000	\$ -	\$ 50,000	\$ 30,000
Public Wi-Fi	\$ 771,500	\$ -	\$ 771,500	\$ 200,000
Seawalk	\$ 2,000,000	\$ -	\$ 2,000,000	\$ 5,200,000
Total Capital Investments	\$ 12,691,500	\$ -	\$ 12,691,500	\$ 19,430,000
Total Proposed FY26 Passenger Fee Expenditures	\$ 22,224,515	\$ 46,000	\$ 22,270,515	\$ 19,430,000

Using Passenger Fees:

Passenger fee funding for all CBJ municipal services and the related overhead is calculated by a third-party cost allocation consultant (Matrix Consulting) in compliance with applicable federal standards and industry best practices. Capital investments and third-party visitor services are funded based on the settlement agreement and on discussions with CLIA as described therein.

Capital Investments:

Shore Power: Several parties requested additional funding towards shore power. At some point, the Assembly will need to discuss whether to support a revenue bond package supported by either dockage or passenger fees. This amount includes additional funds needed for the Franklin Dock Transformer that was funded several years ago and is now complete and ready for installation.

Dock Safety Cameras: Requested by Docks and Harbors, this expense is for safety cameras for the downtown seawalk to be used in conjunction with security services. If this request is funded, the expectation is that we will continue this project on future phases of the seawalk if constructed.

Wastewater System Upgrades: This project covers upgrades to surge tank infrastructure for cruise ship waste discharge.

Water System Upgrades: This project covers design for water system upgrades for cruise ship operations.

Downtown Piling Inspection: The seawalk infrastructure around the CBJ-owned cruise ship docks is aging and will require maintenance in coming years. This first step is an engineer's inspection of downtown dock pilings and recommendations for maintenance and/or replacement.

Marine Park Improvements: The Marine Park renovation already in process was not adequately funded at the project onset. This will fund the project to completion.

Covered Bus Stop at Mendenhall Loop Road: Capital Transit use by visitors has increased dramatically over the past several years and has required additional use of passenger fees. This would fund a covered bus stop at a location heavily used by visitors.

Public Wi-Fi: The downtown Wi-Fi system will require annual maintenance. This will be an annual expense.

Seawalk: The seawalk has long been an Assembly priority. Past passenger fee philosophy has been to fund a general seawalk CIP annually. There may be a future need for a revenue bond when a large project like the Franklin to AJ connection or Huna Totem Dock to Gold Creek connection materializes. This provides additional funding for design and early development planning.

Other Notable Expenses:

Private Dock Restrooms and Security: In January, the Assembly Finance Committee advanced an ordinance that would increase dockage fees substantially for CY26 and directed staff to no longer fund maintenance, restrooms, and security for private facilities and CBJ Docks & Harbors once the increase goes into effect. This ordinance has not yet been heard by the Assembly. In order to accomplish the Assembly's preliminary direction, full funding is still represented herein because private docks submit

actuals and are reimbursed. If the Assembly wishes to discontinue this funding for CY26, Finance will draft the funding MOAs accordingly.

Crossing Guards: Travel Juneau manages the contract for crossing guards. This is currently funded at the same level as last year when Goldbelt held the contract and did not fulfill contractual obligations. As a result, Travel Juneau put the crossing guard contract out to bid.

Pulse Point: This project provides supplemental services for CCFR. Pulse point is an app-based program that alerts off-duty medical personnel or first responders to augment additional medical support services needed in summer. This was a public submission based on concern for visitors and residents cut off from timely emergency care due to seasonal traffic. CCFR supports this expense.

Attachments:

Attachment A – Combined Passenger Fee Requests Table

Attachment B – FY25 Passenger Fee Requests

Attachment C – Passenger Fee Projection

Attachment D – Memorandum of Agreement (Amendment 1) – settlement agreement between CBJ and cruise lines

Attachment E – Maritime Industry Zones map

Attachment F – CLIA response to CBJ Passenger Fee Budget

Combined Passenger Fee Requests

		Project	Amount Requested	Zone	Proposed to Fund	Notes (as sent to CLIA)
CBJ Departments						
CBJ Tourism	Annual Survey	\$	50,000	Areawide	Yes	Annual community tourism survey
	Seawalk	\$	2,000,000	Zone A	Yes	Zone A dock infrastructure
CBJ Engineering and Public Works						
	Expanded Transit Service	\$	1,041,614	Areawide	Yes	Direct response to industry generated impact
	Covered Bus Stop at Mendenhall Loop Rd.	\$	70,000	No Zone	Yes	Infrastructure to support cruise passengers using transit to visit the glacier
	Matching funds for Transit Grant	\$	1,876,250	No Zone	No	This would provide a match for buses needed to serve the summer program. Only funded if grant is approved.
	Wastewater System Upgrades	\$	5,000,000	No Zone	Yes	Infrastructure just outside of zone B, directly serves vessels. Amount is placeholder.
	Water System Upgrades	\$	500,000	No Zone	Yes	Infrastructure outside of zone B, directly serves vessels
CBJ Docks and Harbors	Dock Safety Cameras	\$	1,000,000	Zone A	Yes	Safety cameras for downtown seawalk. To be used in conjunction with security services
	Areawide Port Operations	\$	275,000	Zone A	Yes	Part of the enhanced services under the settlement agreement - will be removed in 2026
	Customs & Visitor Center Maintenance	\$	142,000	Zone A	Yes	Part of the enhanced services under the settlement agreement
	Dock Safety Rail	\$	1,500,000	Zone A	No	
	Dock Electrification	\$	30,000,000	Zone A	Not at this level	
	Security Services	\$	300,000	Zone A	Yes	Provided to all docks - will be removed in 2026
	Purchase Archipelago Property	\$	10,000,000	Zone A	No	
	Lone Sailor Statue	\$	100,000	Zone A	No	
	USS Juneau Memorial	\$	6,000,000	Zone A	No	
	Reestablish Emergency Vessel Float	\$	1,000,000	Zone A	No	
	Downtown Piling Inspection	\$	200,000	Zone A	Yes	Dock infrastructure maintenance
CBJ Parks and Recreation						
	Marine Park	\$	2,500,000	Zone A	Yes	Additional funds to complete overhaul of dock infrastructure
Third Party/Visitor Services by Assembly Grant						
DBA	Downtown Ambassador Program	\$	75,000	Zone A & B	Yes	Visitor services
Franklin Dock	Restroom Maintenance	\$	30,000	Zone A	Yes	Provided to all docks - will be removed in 2026
	Security Services	\$	150,000	Zone A	Yes	Provided to all docks - will be removed in 2026
A.J. Dock	Restroom Maintenance	\$	30,000	Zone A	Yes	Provided to all docks - will be removed in 2026
	Security Services	\$	150,000	Zone A	Yes	Provided to all docks - will be removed in 2026
Travel Juneau	Visitor Services	\$	213,925	Zone A	Yes	Visitor services
	Crossing Guards	\$	358,825	Zone A	Yes	After issues in 2025, TJ is putting this contract to RFP. Budget is approximate.
	TBMP	\$	46,965	Areawide	Yes	Visitor industry/community outreach services

Combined Passenger Fee Requests

	Project	Amount Requested	Zone	Proposed to Fund	Notes (as sent to CLIA)
UAS	Whale Health Study	\$ 210,000		No	Can be funded out of whale watch permit fees
JCOS	Dock Electrification	\$ 5,000,000	Zone A	Yes	Split funds not accounted for on this list between seawalk and shore power, recognizing that both will either require matching funds for a grant or a bond package.
	Water Bottle Filling Stations	\$ 50,000	Zone A	No	Existing CIP for this project and amount
Public Submissions					
Bruce Denton	Downtown Circulator	\$ 1,200,000	B & No zone	No	Assembly has indicated no support for circulator
	Covered Staging Areas on Docks	\$ 45,000	Zone A	Yes	Investigate options for semi-permanent covered areas on docks - rolled into Docks & Harbors operational funding
Nicholas Orr	Downtown wifi	\$ 25,000	A&B	No	Funded in FY25, online for summer 2025. Reached out to Mr. Orr and let him know.
Heather Marlow	Walkway along North Douglas Highway	\$ 8,000,000	No zone	No	Funding is to pay "whatever they ask for" for 3 year adjustment period. \$20m number is a placeholder
	Relocate heliports away from JIA	\$ 10,000,000	No zone	No	
	Close all thourism operations by 6pm	\$ 20,000,000	Areawide	No	
	Pay off 16B Bonds	\$ 14,000,000	Zone A	No	
	Seadrome/Wharf area reconfiguration	\$ 20,000,000	Zone A	No	
Dexerae Arrowsun	Mural on Marine View Building	\$ 8,400	Zone B	Yes	Mural project submitted by local tourism businesses - Carnival Corporation agreed to cover the funding
Luke Holton	SEA Guides	\$ 149,888	No zone	No	Tourism vessel compliance program
Thane Neighborhood Association	South Franklin/Thane Streetlights	See comment	No zone	No	Street lights between AJ and Franklin docks, suggest using existing power poles at \$600/light
Susan Schrader	Tourism Support Position	\$ 80,000	Areawide	No	Funding would support increased public engagement
Anne Fuller	Additional Public Restrooms	\$ 150,000	Zone A	No	Additional public restrooms in downtown dock area - cost would be significantly higher than public submission
Peter Metcalfe	Pulse Point	\$ 34,000	Areawide	Yes	Augments additional medical support services needed in summer. Submitted with concern for visitors and residents cut off from timely emergency care due to seasonal traffic. Would have a long-term operational cost.
Greg Huebschen	Covered Bus Stops at Mendenhall Loop	none provided	No zone	Yes	Also requested by Capital Transit - discussed above

Combined Passenger Fee Requests

	Project	Amount Requested	Zone	Proposed to Fund	Notes (as sent to CLIA)
	Pedestrian Flashing Lights Downtown	none provided	Zone B	No	DOT ask
David Peterson	Trash Clean Up	\$ 1,500,000	Areawide	No	Using appropriated MPF to help with trash storage at Warner's Wharf
Allison Lihou	Green Kayak	\$ 35,000	A/No zone	No	Program for ocean trash pick up through free kayak rental
	Downtown overpass	\$ 5,000,000	Zone B	No	Does not specificy a location, calls for additional overpasses in future years - DOT ask
Steve Winkler	Revolving Loan for Historic Preservation	none provided	Zone B	No	Loan would fund preservation of historic downtown buildings
Garrett Paul	North Douglas Boat Launch Improvement	\$ 10,000,000	No zone	No	Reconfigure boat launch to accommodate tours and recreational use - funding would be spread over 5 years
Ross Writer	ADA elevator for Telephone Hill	\$ 4,000,000	No zone	No	Calls for elevator or escalator
Brian Stoody	Eaglecrest Gondola	\$ 10,000,000	No zone	No	Use passenger fees to fund gondola project
No name given	Supplemental funding for ER	\$ 5,000,000	Areawide	No	The form did not have a contact field for the first 12 hours
	Funding for high school activities	\$ 2,000,000	Areawide	No	
	Coastal trail from downtown to Auke Bay	\$ 350,000	Areawide	No	
	Use all MPF as general fund	\$ 22,000,000	Areawide	No	



Port of Juneau

155 Heritage Way • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

From: *Carl Uchytel*
Carl Uchytel, P.E.
Port Director

To: Alexandra Pierce
Tourism Manager

Via: (1) Docks & Harbors Operations-Planning [reviewed 12/11/2024](#)
(2) Docks & Harbors Board [approved 12/19/2024](#)

Date: December 9th, 2024

Re: FY 2026 Marine Passenger Fee (MPF) Request

1. Attached for your consideration is a list of FY26 Marine Passenger Fee requests from Docks & Harbors. This list was discussed by the Docks & Harbors Operations-Planning Committee at its December 12th meeting and approved at its December 20th, 2024 regular board meeting.
2. Docks & Harbors is very appreciative of the financial support received thorough this process. Please know that the MPF generously provided to the Docks Enterprise provides approximately one-third of all revenue collected. MPF remains an important revenue source to the financial health of this Enterprise.
3. Please contact me should you have questions at 586-0282.

#

Encl: (1) FY26 Docks & Harbors Marine Passenger Fee Request

Copy: City Manager
Parks & Recreation
Finance Department

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Downtown Security Cameras

Descriptions: Docks & Harbors has identified a need to recapitalize its existing security cameras along the downtown waterfront. The existing camera system was installed in 2015 and technological advances have rendered these cameras obsolete.

Marine Passenger Fee Funds Requested (FY26): \$1M

Benefits: Parks & Recreation – Building Maintenance has converted to a city-wide, standardized camera system from the same manufacturer. Reports have been favorable with this company, citing repairability and data recovery being enhanced.

Maintenance and Operation Responsibility: Docks & Harbors is responsible for all ongoing maintenance and operating expenses and will use Enterprise funds for these expenses.

Project Contact: Matthew Sill, Port Engineer, or Carl Uchytel, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Area Wide Port Operations

Descriptions: CBJ's cruise ship docks and associated infrastructure are run as an enterprise fund established by local ordinance. All expenses and revenues associated with operating and maintaining CBJ's cruise ship docks and associated infrastructure are accounted within this fund. The CBJ Assembly has placed these assets under the responsibility of the Docks and Harbors Board. CBJ Ordinance Title 85 requires the Board to be self-supporting, generating revenues sufficient to meet the operating costs of the Docks Enterprise. The Board has established a number of fees to generate revenues from users of the assets. The Board has calibrated these fees to assure the overall revenue generated by the enterprise equals the overall cost of running the enterprise.

Many of the uplands assets are used by entities which it is not possible, feasible, or acceptable to charge fees. As a result, users paying fees are subsidizing users that do not pay fees. The services provided to these users are area wide in nature benefiting the general public and cruise ship passengers of private docks. As part of this fee request, the Board identified services that are area wide in nature.

Board identified the following services:

1. Year round maintenance and monitoring of Marine Park.
2. Maintenance and operation of public parking at the Columbia Lot and seasonal public parking at the Steamship Wharf Plaza and the Visitor's Center Lot.
3. Maintenance and operation of unrestricted pedestrian access along the waterfront at the public docks.
4. Year round maintenance and monitoring of Peratrovich Plaza.
5. Costs associated with landscape maintenance services throughout the Downtown Waterfront.
6. Providing area wide port security. Of note are new Coast Guard requirements to validate credentials of passengers and crew returning to the cruise ships. New security structures have provided greater efficiencies but the resultant is greater staff responsibilities to meet the Facility Security Plan. [Note an additional \$300K MPF request for "Port of Call" access control is included in this year's request.]
7. Billing and collecting CBJ area wide fees for all docks.
8. Maintenance & repairs of Visitor's Kiosk.

The Board reviewed its FY22 budget and apportioned expenses associated with these services. Based on its review, it estimates that about 20% of the annual docks budget is attributable to area wide services.

Marine Passenger Fee Funds Requested (FY26): \$275,000

Benefits: This approach is supported by the cruise ship industry since it is more equitable than raising dockage fees, although Docks & Harbors is considering fee increases. This approach meets the intent of the marine passenger fee since the services benefit all cruise ship passengers, not just the passengers at the public docks. This approach allows the Docks and Harbors Board to direct part of the dock lease revenues to the much needed rebuild effort of the small boat harbors reducing the need for fee increases at the harbors.

Maintenance and Operation Responsibility: CBJ is responsible for all ongoing maintenance and operating expenses and will use local Docks enterprise funds for these expenses.

Project Contact: Melody Musick, Admin Officer or Carl Uchytel, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Port-Customs and Visitor Center Buildings Maintenance Support

Project Descriptions: The Port-Customs and Visitor Center buildings are located on the downtown Juneau waterfront, an area that serves in excess of one and a half million cruise ship passengers each year. Docks and Harbors, an enterprise operation, is responsible for costs associated with operating the Port-Customs and Visitor Center Buildings. Expenses include all utilities (water, sewage, electrical, alarm monitoring) and facility support (parking lot, plaza, snow removal, janitorial and general maintenance). The two buildings comprise approximately 4450 square feet in area. Maintenance costs are estimated at \$2.66 per square foot per month equaling \$142,000.

Marine Passenger Fee Funds Requested (FY26): \$142,000

Project Review: The Port-Customs Building was completed in May 2011 with the Visitor Center completion in June 2012. The project which included the buildings, infill dock construction, covered shelters, landscaping and plaza cost approximately \$9M and was funded with Marine Passenger Fees. The Port-Customs Building is occupied by the US Customs and Border Protection (CBP) and Docks and Harbors staff. CBP claims to be exempt from any costs associated with their operations within a port. The Visitor Center Building is occupied by the Travel Juneau, a non-profit organization for the purpose of supporting cruise passenger inquiries. The Travel Juneau budget does not support maintenance of the building. This leaves the Docks enterprise funds fully exposed to the costs of maintaining and servicing these buildings.

Benefits: By establishing a Port-Customs and Visitor Center Buildings maintenance fund Docks & Harbors can effectively manage and maintain the properties entrusted under their responsibilities. Passenger fees have been granted for this purpose since FY2013.

Maintenance and Operation Responsibility: CBJ Docks and Harbors is responsible for all ongoing maintenance and operating expenses of these two buildings and associated upland support facilities.

Project Contact: Matthew Sill, CBJ Port Engineer or Carl Uchtyl, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Safety Rail along Dock Face

Project Descriptions: The project would be located along the downtown Juneau waterfront, an area that services over one and a half million cruise ship passengers each year. The project consists of constructing a new guardrail along the face of the existing dock.

Marine Passenger Fee Funds Requested (FY26): \$1,500,000

Project Review: This project would construct a new pedestrian guardrail along the existing dock face from Marine Park to the South Berth approach dock. The existing dock face only features an eighteen inch bullrail at the edge. For pedestrian safety a forty two inch high guard rail would be constructed. The proposed guardrail would be designed in the same character as other guardrails along the Seawalk.

Project Time-Line: This project would begin as soon as funding is allocated. The first step would be to design the guardrail and prepare construction bid documents. Upon award of a contract to the lowest qualified bidder construction would begin.

Maintenance and Operation Responsibility: CBJ is responsible for all ongoing maintenance and operating expenses. Maintenance and operations expenses for the guardrail would be minimal.

Project Contact: Matthew Sill, CBJ Port Engineer or Carl Uchtyl, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Dock Electrification

Descriptions: Docks & Harbors has been pursuing funding for cruise ship dock electrification for many years. Efforts for RAISE, PIDP, EPA DERA and EPA Clean Ports grants have not realized success. The latter two were not approved in CY2024, which requested \$56.5M. Docks & Harbors and AELP have signed a MOA in 2024 outlining design responsibilities and funding commitments.

Marine Passenger Fee Funds Requested (FY26): \$30M.

In the FY24 EPA DERA grant application, the total project estimate to electrify both the AS & CT Docks is \$53M. Of which, approximately \$10M currently in a CIP. The project can be scaled to separate the construction into providing power to only one berth, as funding allows.

Benefits: This project seeks to reduce carbon emissions/greenhouse gases and has been a priority since the completion of the 16B project in 2017.

Maintenance and Operation Responsibility: Docks & Harbors has been working in concert with AELP to develop planning and design efforts to move forward in an efficient manner. Most likely, Docks & Harbors will be responsible for maintenance and operations of the constructed system via future Marine Passenger Fees.

Project Contact: Carl Uchytel, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board FY2026 Marine Passenger Fee Request

Additional Personnel for “Port of Call” Access Control

Description:

After two years of cruise ship inactivity due to the pandemic, CY23 rebounded with 1.65M arriving passengers which was a record number. The CY24 was equally busy season for the AS/CT Docks and at the PFO lightering dock. The 2020 Coast Guard requirements described below is a non-funded federal mandate that must met to remain compliant with our approved Federal Security Plan. Docks & Harbors has provided briefings to determining the financial resources necessary to meet this requirement.

On December 18th, 2020 Coast Guard Sector Juneau released a Marine Safety Information Bulletin clarifying the regulatory requirements for Maritime Transportation Security Act (MTSA) regulated facilities which receive large foreign passenger vessels (i.e. cruise ships). The Consolidated Cruise Ship Security final rule, published on March 19th, 2018 defined the differences between a “cruise ship terminal” and a “port of call”. The final rule also prompted a conversation between USCG Sector Juneau and SEAK industry stakeholders, including the Port of Juneau. Previously, SEAK industry stakeholders (including the Port of Juneau) interpreted Title 33, Code of Federal Regulations (CFR), Section 105.255(d)(4) as a list of documents which could serve as personal identification irrespective of criteria in 33 CFR 101.515. As such, facility security personnel (including the Port of Juneau) were allowing individuals with only a vessel boarding pass or room key to gain access to the secure area adjacent to the cruise vessel.

The resultant clarification in the MSIB is that, effective April 1st, 2021, facility security personnel must use a two-prong approach to ensure proper identification and valid purpose:

1. Check the personal identification meeting the criteria in 33 CFR 101.515; and,
2. Confirm the purpose for access by examining at least one document listed in 33 CFR 105.255(d)(4).

Although this may seem like a minor additional task to validate an ID with a boarding pass, we believe the impact will greatly impede the flow of passengers returning to their vessel. The above mentioned two-prong requirement will be similar to what one experiences at an airport TSA checkpoint. The extra time required to ensure each boarding pass matches the government issued ID has the potential to create delays when excess of 1000 passengers/hour attempt to embark their vessels during the waning time in Juneau. Additionally, passengers who do not have government issued ID will need to be escorted by port facility security to the vessel security officer which will only exasperate those waiting in the queuing line.

Marine Passenger Fee Funds Requested (FY26): \$300,000 (17 Part Time Limited Harbor Technicians)

Benefits: By funding an additional 17 PTL Harbor Technicians positions, Docks & Harbors will recruit seasonal employees who will augment the standing Docks security force enabling greater redundancy for properly checking credential in accordance with Coast Guard guidance.

Maintenance and Operation Responsibility: CBJ Docks & Harbors, as the facility manager for the AS and CT Docks, has uplands security requirements required under MTSA regulations.

Project Contact: Matt Creswell, CBJ Harbormaster or Carl Uchtyl, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Purchase of Archipelago Property, LLC Uplands

Description: Purchase the upland property in private ownership adjoining Peratrovich Plaza. This 0.777 acre parcel is owned by Archipelago Property, LLC is assessed at \$9.5M. Docks & Harbors completed the [Marine Park to Taku Dock Urban Design Plan in 2018](#) which provided direction for expanding the use of the along the Juneau waterfront. This plan lead to a sophisticated land swap/sale with the private owner to achieve beneficial use.



Board identified the following: The Marine Park to Taku Dock Urban Design Plan envisioned the *terra firma* property to be developed with private capital for retail purchase. The plan was also a catalyst for identifying a future, undefined waterfront attraction on the wooden deck. The CBJ Manager has identified a project to relocate the Juneau-Douglas City Museum to the waterfront.

Marine Passenger Fee Funds Requested (FY26): \$10M

Benefits: Docks & Harbors believes the best use of the waterfront would be to purchase the uplands and develop the museum along Franklin Street. This would leave Peratrovich Plaza, including the Peratrovich mural, to have view planes protected along the Seawalk and to Juneau Harbor.

Maintenance and Operation Responsibility: As this is request is for property transaction only there is no maintenance and operational costs.

Project Contact: Carl Uchytel, CBJ Port Director 586-0292.

**CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request**

Section D, Item 5.

Lone Sailor Statue

Description: Alaska Pioneers (Igloo 6) are in the initial planning stages to erect a [Lone Sailor Statue](#) in Juneau. There are currently 17 Lone Sailor Statues around the world. Discussion with the Navy Memorial, which oversee the program, indicates that a sponsor would need to fundraise \$350,000 and provide a suitable location for display. The sailor is 7' 4" tall and made of bronze.



Marine Passenger Fee Funds Requested (FY26): \$100K

Benefits: This is a non-profit civic organization's efforts to bring art and vitality to Juneau. There is a connection to the USS JUNEAU and the Lone Sailor mission. The Lone Sailor is an iconic symbol of the Navy Memorial's mission to *Honor, Recognize, and Celebrate* the men and women of the Sea Services, past, present, and future; and to Inform the public about their service.

Maintenance and Operation Responsibility: Should a suitable location be found on CBJ property, the appropriate CBJ department could maintain the bronze statue. Else, the sponsoring organization could retain this responsibility.

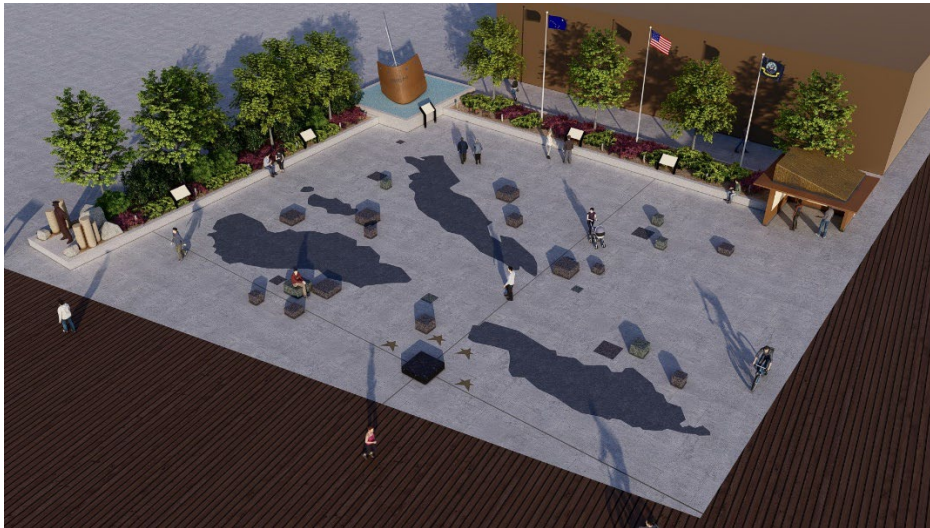
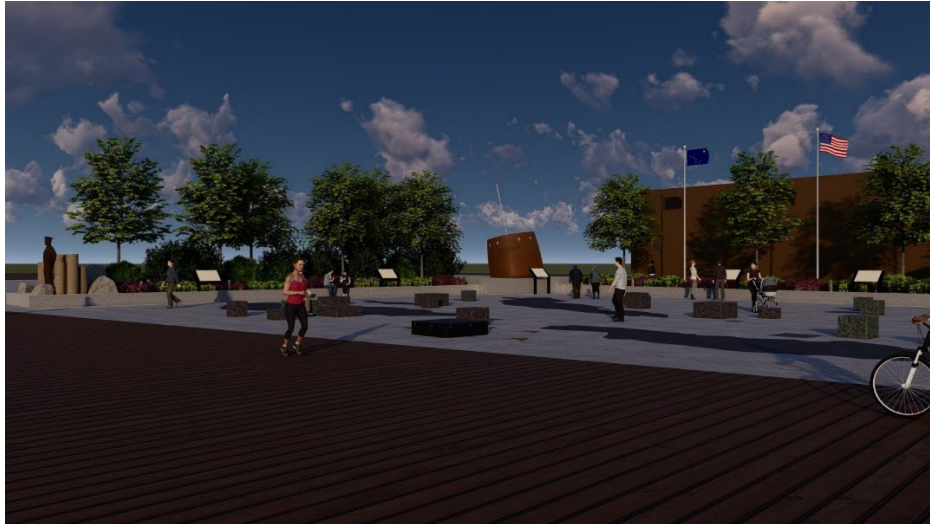
Project Contact: Carl Uchtyl, CBJ Port Director 586-0292.

**CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request**

Section D, Item 5.

USS JUNEAU MEMORIAL - EXPANSION

Description: In the [Marine Park to Taku Dock Urban Design Plan in 2018](#) an option was explored to create a larger and more significant USS JUNEAU memorial along the Seawalk. The USS JUNEAU memorial is currently revered at its location; however, it lacks interpretive information on the Battle of Guadalcanal and the five Sullivan brothers. A well designed memorial could enhance the visitor experience and honor a local namesake.



Marine Passenger Fee Funds Requested (FY26): \$6M

Benefits: This project could expand the useable width of the Seawalk, provide an historical educational display and honor those in the sea going services.

Maintenance and Operation Responsibility: CBJ is responsible for all ongoing maintenance and operating expenses of CBJ owned facilities and will use local Docks enterprise funds or future Marine Passengers Fees for these expenses.

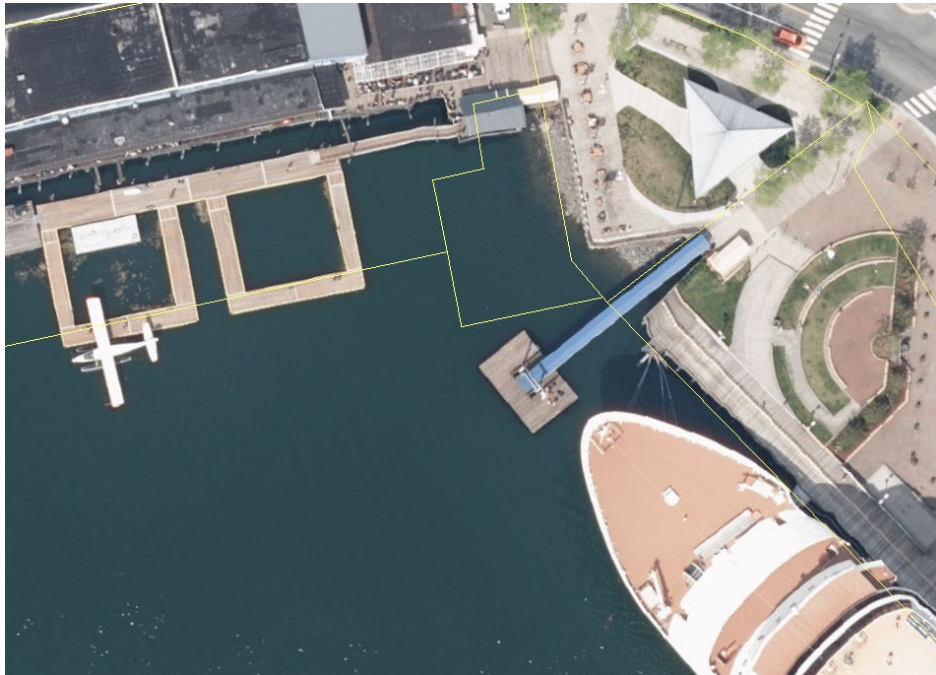
Project Contact: Carl Uchtyl, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Reestablishment of Emergency Vessel Loading Float

Description: With the construction of the new downtown cruise ship docks, the former lightering float became a risk to the float planes and was removed.



Marine Passenger Fee Funds Requested (FY26): \$1M

Benefits: This project, at a yet to be determined location, would contribute to providing a secondary emergency vessel mooring location to offload cruise ship passenger in the result of a mishap.

Maintenance and Operation Responsibility: Docks & Harbors would be responsible for all ongoing maintenance and operating expenses for this CBJ owned facility and will use local Docks enterprise funds or future Marine Passengers Fees for expenses.

Project Contact: Carl Uchtyl, CBJ Port Director 586-0292.

CBJ Docks and Harbors Board
FY2026 Marine Passenger Fee Request

Section D, Item 5.

Downtown Piling Inspection

Description: Although much of the CBJ-owned, downtown cruise ship area has been recently recapitalized, there exists many timber and steel piling supporting Seawalk and parking areas which have not been inspected in recent years. This request would fund an engineering assessment and remaining life of existing piling in the CBJ-owned docks and dock supported structures.

Marine Passenger Fee Funds Requested (FY26): \$200K

Benefits: This inspection would provide an estimate as to when CBJ should start planning for recapitalizing existing piling and structural elements along the Seawalk and parking lots.

Maintenance and Operation Responsibility: This would be for a study and evaluation to estimate future local Docks enterprise funds or Marine Passengers Fees for repair/recapitalization.

Project Contact: Matthew Sill, Port Engineer or Carl Uchytel, CBJ Port Director 586-0292.

From: [Matthew Carpenter](#)
To: [Alexandra Pierce](#)
Cc: [Rich Ross](#); [Jodi Van Kirk](#)
Subject: FY26 Capital Transit request for Marine Passenger Fees
Date: Friday, January 3, 2025 9:06:55 AM
Attachments: [FY26-CapitalTransit-MarinePassengerFeeRequest.pdf](#)

Hi Alix,

Please find attached our FY26 request for funds from the Marine Passenger Fee program.

Thanks,

Matthew Carpenter
Lead Operator
Capital Transit
907-789-6902

FY26 Marine Passenger Fee Funding Proposal: Additional Capital Transit Bus Service

Thanks to funding from the Marine Passenger Fee Program received for FY25, Capital Transit was able to offer increased service during the 2024 summer season that greatly reduced overcrowding on our buses. This additional service provided large benefits to cruise ship passengers who make use of our bus service by providing more frequent and faster service to locations visited by cruise ship passengers. This additional service also greatly mitigated the negative impacts caused by cruise ship passengers on local passengers, such as being left behind due to overcrowding on the buses. Because of this success, Capital Transit is once again requesting funding through this program for FY26.

For FY26, Capital Transit is requesting a total of **\$2,987,863.88** from the Marine Passenger Fee program to provide additional bus service during the cruise ship season:

- A request of **\$1,041,613.88** to provide additional FY26 summer service for 23 weeks from approximately the last week of April to the last week of September:
 - A Mendenhall Express route between downtown and the Mendenhall Valley that would run every 15 minutes, seven days per week, from approximately 8:30 AM to 5:30 PM.
 - Extended Service Hours:
 - Saturday-level bus service on Sundays throughout the cruise ship season.
 - Saturday-level bus service on the Memorial Day and Labor Day holidays.
- A request of **\$1,876,250.00** to fund the local match requirements of a one-time federal grant of \$11.8 million for additional Battery Electric Buses and charging infrastructure to support additional summer service in FY26 and future years.
- A request of **\$70,000.00** to install a bus shelter at the Dredge Lake Road bus stop, which is the most heavily used stop by Cruise Ship Passengers.

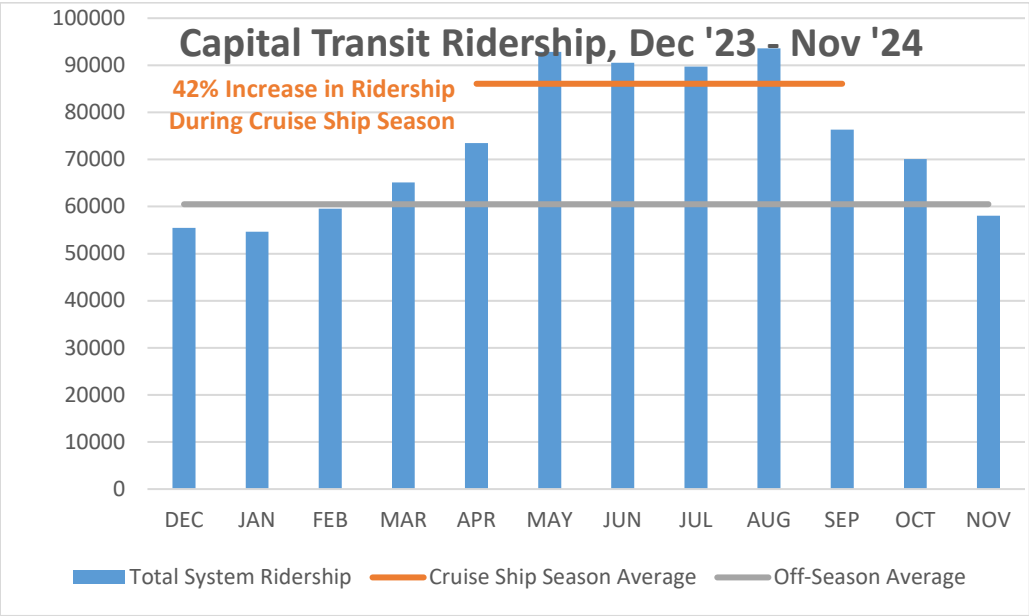
The following sections provide a summary of the proposed route and extended service hours, details about how each would benefit cruise ship passengers, and details about how each could help to mitigate some the impacts on our community caused by the cruise ships.

A separate sheet is attached, which provides a breakdown of the cost for the additional service.

Mendenhall Express Service Summary

Cruise ship passengers and crew members frequently use Capital Transit buses to travel to the Mendenhall Glacier and other locations around town. Overall ridership during the Cruise Ship season is typically 40% — 50% more than during the off season. In past years, this increased ridership caused overcrowding on the buses, and passengers being left behind due to this overcrowding.

As shown below, Capital Transit ridership during the 2024 cruise ship season was 42% higher on average than during the off-season. Ridership was also approximately 17% higher than during the previous 2023 summer season. Adding more daily service during the busy cruise ship season helps mitigate the impacts of overcrowded buses for local passengers and provide more convenient bus service to the cruise ship passengers.



The ridership numbers from summer of 2024 provide a prime example of this successful mitigation. Thanks to Marine Passenger Funding in FY25, we were able to offer additional Route 8 Express service during the summer of 2024. Although overall ridership for our system was up an average of 17% compared to the previous season, ridership on our Core Service routes 3 & 4 was actually reduced by an average of 10%, and up to 22% for the month of August. This greatly mitigated the overcrowding on the routes which are most important for local passengers.

We are proposing to use the requested FY26 funds to add a high-frequency Mendenhall Express route that would run every 15 minutes during the day, seven days per week, from approximately 8:30 AM to 5:30 PM. This route would provide direct, non-stop service between the Downtown Transit Center and the Valley Transit Center. The buses would then continue down Mendenhall Loop Road to a stop near the Mendenhall Glacier Visitor Center Park Entrance and provide service to existing bus stops along this segment. The buses would then return to the Downtown Transit Center via the Valley Transit Center.

Extended Service Hours Summary

With the proposed extended service hours, Capital Transit would run Saturday-level service on Sunday and the Memorial Day and Labor Day holidays.

Saturday-level service means that Capital Transit would operate Core Service routes on Saturday schedules, in addition to the new Mendenhall Express route. The current Commuter routes that normally operate Monday – Friday would not run on the weekend or on holidays.

Capital Transit bus service on Sunday currently ends 5 hours earlier than Monday – Saturday bus service. On Sunday, the last buses of the evening start their runs around 5:30 PM, compared to 10:30 PM on the other days of the week.

We are proposing to increase Sunday service hours to be consistent with Saturday hours on our Core Service routes during the cruise ship season. This would help better match our bus service to the

Sunday cruise ship schedules, where cruise ships are scheduled to be in port until at least 10:00 PM on every Sunday but one of this 23-week period in 2024.

Capital Transit does not currently operate any bus service on the Memorial Day or Labor Day holidays. Since both holidays fall during the busy cruise ship season, we are proposing to offer Saturday-level service on these two holidays as well.

Additional Battery Electric Buses for Summer Service

Capital Transit's fleet is sized for off-season bus service. Adding enough additional summer service to meet the demand of cruise ship passengers and mitigate the impact of those cruise ship passengers on local riders requires the use of additional buses beyond our current fleet size. We have received a federal grant totaling approximately \$11.8 million to purchase 6 new battery electric buses and the charging infrastructure to support these buses. We are requesting \$1,876,250.00 to meet the local match requirements for this grant.

How the Additional Service Would Benefit Cruise Ship Passengers

Mendenhall Express: Benefits for Cruise Ship Passengers

The Mendenhall Express service provides more convenient access to the Mendenhall Glacier Visitor Center Park Entrance, which is the most common destination for cruise ship passengers who ride Capital Transit buses. This service provides a one-way travel time from the Downtown Transit Center to the stop for the Mendenhall Glacier Visitor Center Park Entrance of about 22 minutes, compared to the 31 – 45 minutes required using our existing routes. This high-frequency service would also reduce the wait time between buses to 15 minutes, compared to the 30-minute wait with our existing service. This added service would also greatly reduce congestion on local routes, as discussed in the section below on mitigating impacts on the community.

Extended Service Hours: Benefits for Cruise Ship Passengers

Making our service more consistent on the weekends and holidays makes our service easier to understand and use for visitors and locals alike.

During the summer, it is common to turn away some cruise ship passengers that are trying to get to the Glacier or other destinations on Sunday afternoon, since they will not be able to make it back for the last bus of the evening to return downtown. Extending service on Sunday would allow these passengers to use transit.

The 2025 cruise ship schedule shows that there are ships in port until 10:00 PM or later on nearly every Sunday during the season. Being able to offer bus service beyond 5:30 PM would be a big benefit for cruise ship passengers that would like to use our service later in the day.

Capital Transit currently does not offer any bus service on the Memorial Day or Labor Day holidays. Providing bus service on these days would give cruise ship passengers more transportation options.

Dredge Lake Road Bus Shelter: Benefits for Cruise Ship Passengers

Dredge Lake Road is the closest bus stop to the Mendenhall Glacier Visitor Center, and apart from the Downtown Transit Center, it is the most heavily used bus stop by cruise ship passengers. Installing a bus shelter at this stop would increase the safety and comfort of cruise ship passengers waiting at this location to catch a bus back to downtown after visiting the Mendenhall Glacier. Off-season and local passenger usage of this bus stop is relatively low, but this stop is very heavily used by cruise ship passengers during the summer.

Currently, there is a bus shelter only on one side of the road, but not the side of the road that is serviced by the express service that is most convenient for cruise ship passengers visiting the glacier. Installing a bus shelter at this location would greatly improve the experience of cruise ship passengers waiting for the bus by giving them a place to wait out of the weather. It would also greatly improve pedestrian safety, since currently some passengers wait on the other side of the road to make use of the existing bus shelter and then run across traffic to board the bus on the other side of the road.

How the Additional Service Would Help Mitigate Impacts to The Community

Mendenhall Express: Mitigating Overcrowded Buses

In past summers, it was not uncommon during the cruise ship season for buses to leave the Downtown Transit Center at or near full capacity with cruise ship passengers heading to the Mendenhall Glacier. Buses can also be overcrowded in the opposite direction when cruise ship passengers are returning downtown from the glacier. These overcrowded buses negatively impact local riders who are trying to ride the buses at those times. Passengers are sometimes left behind due to overcrowding, and then typically must wait 30 minutes for the next bus, which might also be overcrowded.

The Mendenhall Express route would move most cruise ship passengers off our other routes, preventing overcrowding on those buses, and mitigating the negative impacts cruise ship passengers cause for our local riders.

Mendenhall Express: Potential to Help Mitigate Traffic Congestion Downtown

Given the expected patterns of use by cruise ship passengers, the Mendenhall Express service also provides a convenient option for locals to travel quickly between downtown and the valley.

For example, during the morning, most cruise ship passengers would be heading from downtown towards the valley, so there would be ample capacity for local riders on these buses heading in the opposite direction. The new service would provide access to some of the most frequently used stops in our system for local riders traveling between downtown and the valley.

As a comparison to existing service for local riders, the Mendenhall Express would only take 15 minutes to travel between transit centers, compared to 25 – 35 minutes on existing routes. The new service would also run twice as frequently as existing routes that travel between downtown and the valley.

By promoting this new service and the existing Park-and-Ride lot at the Valley Transit Center to local residents, there is the potential to reduce the number of personal vehicles downtown. This could help mitigate traffic congestion issues in the downtown area during the cruise ship season.

Extended Service Hours: Potential to Help Mitigating Traffic Congestion Downtown

It is likely that extending service on Sunday evening and these two holidays would also help mitigate traffic congestion and parking issues downtown on these days. People that would normally ride the bus are forced to find other means of transportation when buses are not running, likely resulting in more personal vehicles in the downtown area.

FY26 Capital Transit Marine Passenger Fee Request: \$2,987,863.88**For summer season lasting: 23 weeks**

Capital Transit Driver Costs		Capital AKcess Operating Costs	
Avg. new driver wage, \$/hr:	\$30.95	Estimated FY26 Budget:	\$1,057,000.00
Average driver wage, \$/hr :	\$36.50	Current hours of operation per day, Mon-Sat:	18
Average driver benefits, \$/hr :	\$19.94	Current hours of operation per day, Sun:	11
Evening Differential, \$/hr:	\$2.00	Current hours of operation per week:	119
Overtime Evening Differential, \$/hr:	\$3.00	Avg. hours of operation per day:	17
Weekend Differential, \$/hr:	\$2.50	Approximate hours of operation per year (365 days):	6205
Total Avg. driver cost (wage+benefits), \$/hr:	\$56.44	Avg. Capital AKcess operating cost, \$/hr:	\$170.35
Total Avg. driver cost for added Holidays, \$/hr:	\$74.70		

Capital Transit Bus Operating Costs	
Depreciation & maintenance, \$/hr:	\$39.08 (\$1.87 /mile at 20.9 mile/operator-hr)
Fuel cost, \$/hr:	\$12.89 (\$3.42 /gal at 3.77 gal/hr)
Total bus operating cost, \$/hr:	\$51.98

Mendenhall Express Route, Daily Service, Mon-Sun

48.5	Driver hours/day for 7 days =	339.5 hours, at	\$56.44 /hour =	\$19,162.74
48.5	Bus operation hours 7 days =	339.5 hours, at	\$51.98 /hour =	\$17,645.99
12	Eve. Diff. hours/day for 5 days =	60 hours, at	\$2.00 /hour =	\$120.00
48.5	Wknd. Diff. hours/day for 2 days =	97 hours, at	\$2.50 /hour =	\$242.50
Total cost per week:				\$37,171.23
Total cost for Mendenhall Express Route daily service:				23 weeks: \$854,938.19

Driver Training for 4 new seasonal drivers & new route training for existing drivers

120	hours (3 weeks) training for 4 drivers =	480 hours, at	\$30.95 /hour =	\$14,854.27
1	hour training per driver for 32 drivers =	32 hours, at	\$36.50 /hour =	\$1,168.13
Total cost for Driver Training:				\$16,022.40

Extended Sunday Service hours

37.75	Driver hours/day for 1 days =	37.75 hours, at	\$56.44 /hour =	\$2,130.76
34.75	Bus operation hours for 1 days =	34.75 hours, at	\$51.98 /hour =	\$1,806.18
37.75	Wknd. Diff. hours/day for 1 days =	37.75 hours, at	\$2.50 /hour =	\$94.38
7	Add. Capital AKcess hours for 1 days =	7 hours, at	\$170.35 /hour =	\$1,192.43
Total cost per week:				\$5,223.74
Total cost for Extended Sunday Service Hours:				23 weeks: \$120,146.05

Saturday Level Holiday Service for Labor Day & Memorial Day**New Express Service**

48.5	Driver hours/day for 1 days =	48.5 hours, at	\$74.70 /hour =	\$3,622.76
48.5	Bus operation hours 1 days =	48.5 hours, at	\$51.98 /hour =	\$2,520.86
12	Overtime Eve. Diff hr/day for 1 days =	12 hours, at	\$3.00 /hour =	\$36.00

Saturday Level Core Service

113.25	Driver hours/day for 1 days =	113.25 hours, at	\$74.70 /hour =	\$8,459.32
113.25	Bus operation hours 1 days =	113.25 hours, at	\$51.98 /hour =	\$5,886.33
43	Overtime Eve. Diff hr/day for 1 days =	43 hours, at	\$3.00 /hour =	\$129.00

Capital AKcess Holiday Service

18	Add. Cap. AKcess hours for 1 days =	18 hours, at	\$255.52 /hour =	\$4,599.36
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Total cost per holiday: \$25,253.62**Total cost for Holiday Service on: 2 holidays: \$50,507.23****Total Cost for Expanded Service for 23 weeks & 2 holidays: \$1,041,613.88****Dredge Lake Road Bus Shelter Installation: \$70,000.00****Total Request for Expanded Service and Dredge Lake Road Bus Shelter \$1,111,613.88****Local Match for \$11.8 Million Federal Grant for Electric Buses and charging for Expanded Summer Service**

Match for 6 Gillig Battery Electric Buses:	\$1,303,300.00
Match for charging infrastructure:	\$572,950.00

Total request for local match for Electric Buses grant: \$1,876,250.00**Total Request for Expanded Service, Electric Bus Grant Match, and Bus Shelter: \$2,987,863.88**

From: [Day, Kirby \(HAP\)](#)
To: [Alexandra Pierce](#)
Cc: [ReedStoops@aol.com](#); [Morgenstern, Robert \(HA Group\)](#); [Samuels, Ralph \(HAP\)](#)
Subject: MPF request FY26 - Franklin Street Dock
Date: Monday, December 30, 2024 2:28:02 PM
Attachments: [USCG-MSIB_UNCLASS_SP_Port of Call Access Control_18Dec20.pdf](#)
[25 MPF CBJ FY26 Franklin Dock letter.pdf](#)

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

December 30, 2024

Dear Ms. Pierce –

Please find attached the request for Marine Passenger Fee funding for Franklin Street Dock/Franklin Dock Enterprises for FY26.

Also attached is the referenced USCG bulletin addressing cruise ship facility security protocols and procedures surrounding passenger ID verification.

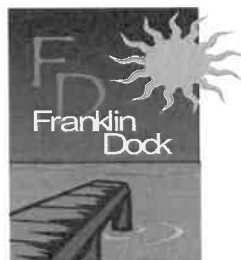
Please confirm receipt.

Best Regards, Kirby Day

S. Kirby Day, III **PFSO Franklin Dock, Juneau Alaska**
Government and Community Relations – Alaska
Princess Cruises, Holland America Line & Seabourn
704 South Franklin Street | Juneau, AK 99801
+1-907-364-7250 office | +1-907-723-2491 mobile
kday@HAgroup.com

The information contained in this email and any attachment may be confidential and/or legally privileged and has been sent for the sole use of the intended recipient. If you are not an intended recipient, you are not authorized to review, use, disclose or copy any of its contents. If you have received this email in error please reply to the sender and destroy all copies of the message. Thank you.

To the extent that the matters contained in this email relate to services being provided by Princess Cruises and/or Holland America Line (together "HA Group") to Carnival Australia/P&O Cruises Australia, HA Group is providing these services under the terms of a Services Agreement between HA Group and Carnival Australia.



December 30, 2024

City and Borough of Juneau
 Alexandra Pierce, CBJ Tourism Manager
 155 South Seward Street
 Juneau, AK 99801

Dear Ms. Pierce,

Please accept this as a proposed list of expenditures at the Franklin Street Dock for funding consideration from Marine Passenger Fees for FY26. This request is consistent with our submittals from prior years. We understand as with past requests, if approved, this is a grant and expenses are only reimbursable upon approval of invoices submitted for the below categories of expenditures.

This parallels requests for grant funding by Docks & Harbors and the CBJ for security operations and for restroom maintenance, supplies and cleaning. It therefore seems fair and reasonable that our funding request for similar expenditures at Franklin Street Dock be considered and approved. This request matches MPF received by Franklin Dock in FY25.

Dock Security as Required by USCG Regulations \$150,000

This is requested for security services and supplies, audits, conducting exercises and training for all personnel with security-related duties and other security-related expenses. This also includes security guard enclosures/equipment necessary to achieve compliance with USCG approved security plan in providing ISPS required services to vessels while in port.

Additional personnel continue to be required (for all cruise ship facilities in SE Alaska) to address USCG Transportation Security Act regulations.

On December 18, 2020, Coast Guard Sector Juneau released a Marine Safety Information Bulletin (see attached) clarifying the regulatory requirements for Maritime Transportation Security Act (MTSA) regulated facilities which receive large foreign passenger vessels (i.e., cruise ships). The Consolidated Cruise Ship Security final rule, published on March 19th, 2018, defined the differences between a "cruise ship terminal" and a "port of call". The final rule also prompted a conversation between USCG Sector Juneau and SEAK industry stakeholders, including Franklin Street Dock Facility Security Officer (FSO) in Juneau. Previously, SEAK industry stakeholders interpreted Title 33, Code of Federal Regulations

(CFR), Section 105.255(d)(4) as a list of documents which could serve as personal identification irrespective of criteria in 33 CFR 101.515. As such, facility security personnel were allowing individuals with only a vessel boarding pass or room key card to gain access to the secure area adjacent to the cruise vessel.

The resultant clarification in the MSIB is that, as of April 1st, 2021, facility security personnel must use a two-prong approach to ensure proper identification and valid purpose:

- 1. Check the personal identification meeting the criteria in 33 CFR 101.515; and,*
- 2. Confirm the purpose for access by examining at least one document listed in 33 CFR 105.255(d)(4).*

Although this may seem like a minor additional task to validate an ID with a boarding pass or key card, the process greatly impedes the flow of passengers returning to their vessel. The above mentioned two-prong requirement can be similar to what one experiences at an airport TSA checkpoint. The extra time required to manage an electronic ID verification system, and to ensure that each boarding pass matches the government issued ID for those ships without this system, has the potential to create delays. In some cases, 1,000+ passengers/hour attempt to re-board their vessels in Juneau. Passengers who do not have government issued ID with them (from ships with no electronic system) will need to be escorted to the vessel security officer by port facility security personnel.

Continuing to fund two (2) additional (seasonal part-time) port security officers as part of the grant will augment the standing Franklin Street Dock security staff enabling the proper checking of credentials in accordance with Coast Guard guidance while still monitoring the security perimeter and managing overall security duties as required. This also will promote a more desirable visitor experience.

Public Restroom Cleaning and Maintenance \$30,000

These expenses include maintenance, repairs, supplies and cleaning for the public restrooms at the Franklin Street Dock which were originally built and funded with Marine Passenger Fees. The cleaning portion of the expenses is based on a schedule of cleaning the facilities a minimum of three to four times-per-day on ship days.

Grand total requested = \$180,000

Sincerely,

Reed Stoops
Franklin Dock Enterprises
350 N. Franklin, #2
Juneau, AK 99801

cc: Kirby Day / Princess Cruises

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Monday, December 30, 2024 2:49:27 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Kirby Day
Email
kday@hagroup.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
USCG-MSIB_UNCLASS_SP_Port-of-Call-Access-Control_18Dec20.pdf 25-MPF-CBJ-FY26-Franklin-Dock-letter.pdf
Project Budget
Dock Security as Required by USCG Regulations \$150,000 Public Restroom Cleaning and Maintenance \$30,000

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Monday, December 30, 2024 1:40:26 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Andrew Green
Email
andrewg@claalaska.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
AJ-CBJ-Request-12-30-24-MPF-FY26.pdf
Project Budget
\$180,000
Conformance with the Settlement Agreement
These two projects are for a cruise ship port facility used by cruise ship passengers within Maritime Industry Zone A and is addressed in the Settlement MOA Section 3.c.



MEMORANDUM

TO: CBJ City Manager/City Tourism Manager
City and Borough of Juneau Assembly

FROM: Drew Green, AJ Juneau Dock LLC

SUBJECT: FY26 Marine Passenger Fee Proceeds Project List

DATE: 12-30-2025

The AJ dock is a cruise ship facility in the port of Juneau receiving cruise ship passengers contributing to the Marine Passenger Fee, State Excise Tax and Port Development Fee. Below are projects appropriate for Marine Passenger Fee proceeds funding.

BACKGROUND

In 2024 the AJ dock received **477,681** “revenue” passengers. CBJ has collected and will receive Marine Passenger (MPF), Port Development Fees (PDF) and State Commercial Passenger Vessel Excise Tax (CPE) from vessels calling this facility. Below is a summary of funds collected by CBJ from AJ Dock vessels in 2023 and to date:

Marine Passenger Fee (MPF - \$5/passenger) in 2024: \$2,388,405

Port Development Fee (PDF - \$3/passenger) in 2024: \$1,433,043

State Excise Tax (CPE - \$5/passenger) for 2024: \$2,388,405

Total estimated per passenger fees collected in 2023: \$6,209,853

Total since 2004:

MPF: \$29,576,320

PDF: \$16,503,614

CPE: \$20,603,170 (Total CPE since 2011 - state appropriation formula change)

Total per passenger fees collected by CBJ from AJ Dock vessels to date: **\$66,683,104**

Thank you for consideration of this annual request with FY26 projects listed below:

AJ Dock CBJ MPF PROJECT REQUESTS FY26

AJ Dock Port Facility Security

One hundred fifty thousand dollars (\$150,000) for dock security as required by United States Coast Guard (USCG) regulations. This is for security supplies, security equipment maintenance/replacement conducting exercises, and training for all personnel with security related expenses. It also includes security guard enclosures/equipment necessary to achieve compliance with USCG approved security plans in providing International Ship & Port Security (ISPS) related services to vessels while in port; and

AJ Restroom Cleaning, Sanitization and Maintenance

Thirty thousand dollars (\$30,000) for public restroom cleaning and maintenance, including maintaining, repairing, supplying, and cleaning the public restrooms at the AJ Dock. The cleaning portion is based on a three-time daily cleaning schedule on ship days.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 5:57:15 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Nimmy Phillips
Email
downtownjuneau@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
FY2026-Request-for-Marine-Passenger-Fees-Downtown-Ambassador-v2.pdf
Project Budget
\$75,000
Conformance with the Settlement Agreement
The Settlement Agreement allows marine passenger fees to be used to enhance the cruise passenger experience while at their Juneau port of call. This program will provide personalized wayfinding assistance, support for accessibility needs, and improved downtown navigation via knowledgeable, friendly, visible, and dedicated local ambassadors. By providing cruise passengers with tailored recommendations and in-the-moment assistance, these guests can confidently be prepared to feel welcomed and cared for in Juneau.

FY2026 Request for Marine Passenger Fees Downtown Ambassador Program

The Downtown Business Association (DBA) requests the use of \$75,000 in CBJ Marine Passenger Fees to fund the seasonal Downtown Ambassador program. Designed to enhance the overall port experience for cruise ship passengers visiting Juneau for the day, this initiative ensures arriving guests are warmly welcomed by easily visible and accessible local ambassadors on foot in the downtown corridor. This cadre of knowledgeable staff provides just-in-time assistance to cruise passengers by answering frequently asked questions and providing customized information to meet the unique needs and specific requests made by individual passengers. Additionally, the goals of this program align with elements found in CBJ Blueprint Downtown, the national Main Street America accreditation framework, and TBMP guidelines specific to ensuring Juneau's 1.5+M cruise passenger visitors can enjoy tailored guidance, seamless navigation, and pleasant memories of Juneau as a premier, hospitable, and unforgettable port of all.

Quantitative Impact and Ambassador Details

- **Staffing Levels:** For the season, approximately 8-12 knowledgeable locals are hired on a part-time and temporary basis with schedules and staffing levels tied to daily cruise passenger volume counts and number of ships in port at the same time.
- **Daily Shifts:** Rain or shine, staff are assigned to work 4-hour shifts Monday-Sunday timed to align with morning arrivals, mid-day arrivals, and afternoon arrivals. While 1-2 ambassadors work during April and October, the bulk works during the months of May-September.
- **Local Expertise:** All ambassadors are Juneau locals, most with long-term residency, chosen for their knowledge of the community. Without exception, these employees are selected for their friendly nature, ease of conversation, and willingness to help others. Many tend to be retired state employees with deep knowledge of Southeast Alaska, and about half of each summer's crew are returning employees from summer to summer.
- **Training:** Each new ambassador is paired with a returning ambassador for a 4-hour review of available materials, frequently asked questions, and handy resources (e.g., TBMP). This is followed by the new hire shadowing 1-2 ambassadors on the street for the day.
- **Visibility:** Staff wear bright blue gear clearly marked as "AMBASSADOR" to help visitors quickly locate them when needed. Items worn include rain jackets, heavy waterproof coats, vests, and caps, as well as personalized "Ask Me!" pins.
- **Locations:** Some ambassadors stay near the docks of arriving ships to answer questions as passengers disembark, while other ambassadors are more mobile and on the lookout for passengers who seem lost or in need of assistance. Also, there is always one early bird ambassador - if not two - eager to greet the ships arriving at 7AM.
- **Passenger-to-Ambassador Ratio:** Based on the frequency of street interactions between ambassadors and passengers over the years, approximately 3000:1 has become the ideal target ratio to adequately meet the needs of mobile passengers spending any amount of

time in the downtown area. For example, when >15K passengers are scheduled to arrive, 3-5 ambassadors will be on duty; conversely, when there are <5K passengers scheduled to arrive, 1-2 ambassadors will be on duty.

- **Passenger Needs:** While the cruise passengers being assisted by ambassadors are mostly mobile, many older people have a preference for rationing their energy and subsequently need help finding efficient routes on foot or via ground transportation. Other passengers are returning to Juneau again after being here in the past for some special occasion (e.g., honeymoons, reunions) or are following in the footsteps of a loved one who came before; these cruise passengers tend to be looking for a certain place, memorial, or photo opportunity to recreate the moment. More than a handful each summer seek out the U.S.S. Juneau to remember a friend or family member. Others have life experiences or passions that drive them to seek out special places like the Fishermen's Memorial, the Russian Orthodox Church, or the Wickersham House. On rainy and frigid days, cruise passengers walking the streets of Downtown Juneau are desperate to find the closest cup of hot chocolate or coffee. Others seek curated art, historical features, or a tour of the capitol complex. Some need to fill a prescription, receive medical attention, or pair of replacement shoes. For those trying to squeeze in what little time they have before or after an excursion to get a feel for the local vibe, ambassadors share key details about timing and logistics to help with decisions. No matter the request or the need, these ambassadors stand ready to help to include a few with bilingual skills who also help cruise passengers that do not speak English.
- **Communication:** To stay informed, some staff will frequently check-in with the Visitor's Center to see if there are any announcements that need attention, and others will bring back newly available resources to share with the crew as they become available (e.g., rack cards, hours of operation for points of interest, new services). A group text also allows all ambassadors to pass along information, ask questions, dispatch resources, and/or share stories and photos with smiling cruise passengers. They bring forward concerns (e.g., city bus transportation, crosswalk coverage, hawkers harassing cruise passengers) and take a great deal of pride in being prepared to answer any questions that come their way.

Alignment with Settlement Agreement

The Settlement Agreement allows marine passenger fees to be used to enhance the cruise passenger experience while at their Juneau port of call. This program will provide personalized wayfinding assistance, support for accessibility needs, and improved downtown navigation via knowledgeable, friendly, visible, and dedicated local ambassadors. By providing cruise passengers with tailored recommendations and in-the-moment assistance, these guests can confidently be prepared to feel welcomed and cared for as they spend a day in Juneau, the capital of Alaska.

FY2026 Proposed Program Budget

Expense	Amount
Downtown Ambassador	\$50,000
Program Coordination	\$10,500
Accounting, Finance and Payroll	\$2,000
Supplies and Gear	\$3,000
Subtotal Operating Expense	\$65,500
Administrative Fee (15%)	\$9,500
TOTAL	\$75,000

Historical Approved Use of Marine Passenger Fees for Program

Fiscal Year	Amount Requested	Amount Awarded
2025	\$90,000	\$90,000
2024	\$90,000	\$90,000
2023	\$90,000	\$75,000
2022	\$45,000	\$15,000
2021	\$67,000	-
2020	\$65,000	\$65,000
2019	\$59,000	\$58,710
2018	\$60,000	\$57,000
2017	\$57,000	\$57,000

2016	\$57,000	\$56,000
2015	\$56,000	\$56,000
2014	\$56,000	\$56,000

Expenses for DBA's Downtown Walking Map (e.g., staff time, printing costs, graphic design work) are funded 100% by revenue generated from advertising sales; no marine passenger fees are used for the map.

Contact Name Rich Etheridge
Email rich.etheridge@juneau.org

Quote Number PPF-00011169
Created Date 12/16/2024
Expiration Date 3/31/2025
Prepared By Kraig Erickson
Phone (218) 384-1123
Email kraig.erickson@pulsepoint.org

Bill To Name Capital City Fire & Rescue
Bill To 820 Glacier AVE
Juneau, AK 99801-1845
United States

Ship To Name Capital City Fire & Rescue
Ship To 820 Glacier AVE
Juneau, AK 99801-1845
United States

Product	Sales Price	Quantity	Total Price
PulsePoint Respond Implementation Project- Includes PulsePoint Read-only CAD connection installation, configuration, testing, validation, AED registry organization, technical admin training, digital materials, and proj mgmnt of launch.	USD 10,000.00	1.00	USD 10,000.00
PulsePoint Respond - Small Community: Annual Subscription for population <50,000. Includes PulsePoint Respond License, unlimited use of all Responder Types, AED Registry, Maintenance / Support of CAD Interface, admin and end-users.	USD 8,000.00	1.00	USD 8,000.00

Order will be processed upon PulsePoint Foundation's acceptance of signed quote, signed Statement of Work, and Customer Purchase Order or payment.

Total Price USD 18,000.00

Upon acceptance, Customer will be invoiced for Implementation Fee. Customer will not be invoiced for Annual Subscription Fee until Soft Launch, which is when Annual Subscription Term begins.

Please return signed Quote, Statement of Work, and Payment to the PulsePoint representative listed above or mail to:

**PulsePoint Foundation
PO Box 12594
Pleasanton, CA 94588-2594**

Authorized Customer Representative

Signature

Name

Title

Date

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, January 2, 2025 4:42:56 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heidi Pearson
Email
hcperson@alaska.edu
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
JuneauWhaleHealth_MarinePassengerFees_2025.pdf
Project Budget
\$210,000
Conformance with the Settlement Agreement
The proposed project is allowable under the Settlement Agreement primarily through Agreement 3.e. whereby the Parties agree to expenditure of Fees outside the Zones A and B. The proposed project is focused on the marine waters used by passenger vessel shore excursions, however, these waters and the humpback whales that inhabit them are essential components to marine commerce and the shore expeditions that work to service vessels. Juneau is a premier whale-watching destination and the chance to see whales feeding near Juneau is an important motivation driving cruise traffic. As of 2019, 26% of all of Juneau’s cruise passengers were paying for shore excursions to watch whales, over 346,000 tourists annually (1). Additionally, in Settlement Agreement 4, the Statter Harbor Improvement Project works to increase the capacity and efficiency of whale-watching vessels operating out of Auke Bay. Our project is essential for properly monitoring the marine resource that is central to this economically viable marine commerce. There can be excellent passenger vessel infrastructure in place, though passengers will not continue to seek this shore excursion at this rate if there are not consistent whales to be seen on these tours. Our project will bring together local experts to monitor for the health of the Juneau humpback whale population in a way that we can detect and understand potential changes in humpback whale attendance in the future. Further, the proposed project aims to mitigate potential conflicts between local residents and the whale-watching fleet by providing information based on the best available science. Importantly, this project will also produce outreach materials available to cruise passengers at the Juneau Visitor Center, within Zone A. Professionally designed annual summary report cards and other information about Juneau’s humpback whales will be made available for those interested. This could help to pique curiosity and interest in purchasing trips on whale-watching vessels.

(1) McDowell Group. Economic Analysis of Whale Watching Tourism in Alaska. Report prepared for NOAA Fisheries in October 2020.

Continued Support for **Juneau Whale HEALTH** (Humpbacks, Ecosystems, And Long-Term Histories)



Juneau-based Research Team

Dr. Heidi Pearson, University of Alaska Southeast, PI

Dr. Shannon Atkinson, University of Alaska Fairbanks, Co-PI

Dr. Suzie Teerlink, NOAA Fisheries, Alaska Regional Office, in-kind collaborator

John Moran, NOAA Fisheries, Alaska Fisheries Science Center, in-kind collaborator



Summary

The proposed project will be a continuation of our study, Juneau Whale HEALTH (**Humpbacks, Ecosystems, And Long-Term Histories**) that aims to monitor the sub-population of humpback whales that are critical to Juneau's whale-watching industry. The goal of the proposed project is to use state-of-the-art methods to increase scientific knowledge and public understanding of the health, abundance, and behavior of Juneau's humpback whales. The proposed project builds on years of research and expertise and aims to assess the well-being of humpback whales - Juneau's most valuable marine resource and a key driving attraction for visitors from all over the world. We seek support for fieldwork, lab analyses, and University team members' time to oversee the project and data analysis. NOAA team members' collaboration and use of research vessels for fieldwork are included in this project proposal at no additional cost, greatly reducing the overall budget. This research team represents decades of expertise and includes benefits of leveraging in-kind support to continue a rigorous and affordable long-monitoring program.

Background

Juneau is Alaska's largest whale-watching port and likely the largest and most lucrative whale-watching destination in the world. Local tour operators work closely with Alaska's cruise industry to offer convenient shore excursions for cruise ship passengers during Juneau port-of-calls. The whale-watching industry is estimated to generate over \$60 million in direct economic revenue while offering a conduit for 367,000 cruise travelers to share in the wonder and beauty of Juneau's humpback whales each year.¹ The industry has grown steadily over the last 30 years, however, the subpopulation of humpback whales that this industry relies on is actually quite small. There are typically about a dozen humpbacks in the Juneau area at any given point during the cruise ship season (mid-April through October), but this can dip to only 2-3 whales at

¹ McDowell Group. Economic Analysis of Whale Watching Tourism in Alaska. Report prepared for NOAA Fisheries in October 2020.

Heidi C. Pearson, Ph.D.
Professor of Marine Biology

E-mail: hcperson@alaska.edu
Phone: 907.796.6271

times depending on prey availability, time of year, and other environmental factors, leaving limited viewing options for the ~72 whale-watching tour boats operating out of Auke Bay.

The number of humpback whales has remained fairly constant or even decreased in the Juneau area over the past decade, and so as the whale-watching industry has grown, there has been increasing pressure on any given individual whale. The whale-watching industry in Juneau is completely dependent upon humpback whales frequenting the tour area. However, there is a lack of consistent monitoring support for humpback whales in Juneau to be able to detect concerns or track population health.

Juneau Whale HEALTH was formalized in 2024 to solidify the research aims and collaboration between the local scientists dedicated to the scientific study of Juneau's humpback whales over the past two decades. Our group aims to responsibly monitor this valuable population to help ensure sustainability into the future. In short, this project will be an investment in the future of Juneau's tourism industry. Our proposed project builds upon a highly successful 5-year collaboration between UAS, UAF, and NOAA Fisheries to assess humpback whale residency and health from 2020-2024, which includes support in 2024 from the CBJ Marine Passenger Fee Program.

The proposed project will enable the continuation of a long-term study of Juneau's humpback whales. Long-term monitoring is essential for detecting and interpreting potential future changes in humpback whale abundance and population health. If overt changes in abundance and distribution occur, it can be difficult or impossible to understand the trend, magnitude, context, and contributing environmental parameters without these valuable long-term monitoring data for comparison.

Assessing Humpback Whale Abundance, Residency, Behavior, Reproduction, and Health

We propose a multi-faceted approach to monitor humpback whale abundance, residency patterns, reproduction, and health. The foundation of our project will be to continue our consistent humpback whale surveys in the Juneau area to collect photo-identification (photo-id) and behavioral data. Photo-id uses photographs of the underside of humpback whale flukes (tails) to track individuals through time and space and will be used to monitor population abundance, residency, and social patterns. Importantly, photo-id will also be used to document calves-of-the-year to quantify calving rate and confirm pregnancies detected from biopsy sampling in 2024, both of which are important components of population health. Photographs will also be used to monitor the population for vessel strike injuries and entanglement scarring and to document the frequency and outcomes from these human interactions. Data on group size and behavior will be collected in conjunction with photo-id data to better understand the social lives of humpback whales. Additionally, sloughed skin samples will be collected opportunistically by scanning the surface of the water after a whale performs a surface-active behavior such as a breach. Sloughed skin samples will be analyzed to assess sex, genetic relatedness, and diet. We will employ uncrewed aerial drone technologies to collect exhaled breath for physiological lab-based analyses. Similar analyses have previously been obtained using biopsies, and the use of drones provide for non-invasively collected samples, which has been a long-term goal of our monitoring practices.

We will also increase our capacity to conduct observations of humpback whales via drones. We will use this emerging, non-invasive technology to collect data on humpback whale body condition. Body condition reflects an individual's energy stores relative to its size and can be used as a proxy for health. By taking aerial images of humpback whales at the surface, we can derive precise estimates of individual whale body length and girth used to calculate an overall body condition score. Body condition can also be used to detect pregnancy, which will complement our existing analyses of reproductive rates. Aerial imagery can also be used to assess the presence of external parasites that increase with compromised health and as a better vantage point to document scarring from vessel strikes and entanglement. Addition of this innovative component to our study will deepen our understanding of the health of Juneau's humpback whales and the North Pacific ecosystem.

Education and Outreach

The proposed project will provide support and training for the next generation of scientists by engaging university students in fieldwork, lab analysis, and data analysis. This will provide important opportunities for student learning while also providing important assistance to the project team. Outreach materials will also be developed to share project activities and results with the whale-watching industry, cruise ship passengers, and Juneau residents. One such product will be a "Juneau Whale HEALTH Report Card" where we will provide updates each year on numbers of humpback whales observed, calves observed, human interactions, and other interesting information learned from tracking individuals from the previous season. The Juneau Whale HEALTH Report Card will be distributed to interested parties (e.g., whale-watching companies), freely available, and hosted on a website. These products will also be shared with cruise passengers at the Juneau Visitor Center downtown. Finally, project activities will be shared at the annual Juneau Marine Naturalist Symposium.

Funding Requested

The total budget for this project is \$210,000. Funds will be disbursed to UAS and UAF and used to support fieldwork (including support for vessel time, fuel, equipment, and supplies), lab analyses, and university personnel time (including faculty and students). NOAA Fisheries will provide in-kind support for personnel and vessel use costs, thus greatly reducing the overall cost of this project. This project will also leverage resources from two complementary studies of Juneau's humpback whales. One project is focused on assessing relationships between humpback whales and the oceanography of Juneau's waters while the other project focuses on deployment of animal-borne video camera tags on humpback whales to visualize their underwater behavior.

Select Media and Publications from Previous Juneau Whale HEALTH Team Research

- [BBC clip](#) of humpback whale research during the COVID-19 pandemic
- NOAA webstories in [2020](#) and [2021](#)
- KTOO articles in [2022](#) and [2024](#) highlighting work from this research team
- Peer-reviewed publication: S. Atkinson, V. Melica, S. Teerlink, K. Mashburn, J. Moran, H. Pearson. Use of hormones in assessing reproductive physiology of humpback whales (*Megaptera novaeangliae*) from Juneau, Alaska. *Theriogenology Wild*, Volume 3, 2023, 10005., <https://doi.org/10.1016/j.therwi.2023.100050>

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, January 2, 2025 12:49:31 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Dezarae Arrowsun
Email
picturethisllcalaska@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
Marine-View-Mural-Project-Balance-Sheet-Proposal-.pdf Marine-View-Mural-Project-Slideshow-.pdf
Project Budget
\$8,400
Conformance with the Settlement Agreement
I have been working with the DBA, Kari Groven (SHI), Phil Huebschen (JAHC), Rachelle Bonnett (JAHC), and Traci Ferguson Hayes (JAHC) over the past year to finalize details of this project. All organizations have agreed to the project, and are excited to complete it. We have written agreement from the Marine View owners, and are almost done with a contract with the MV for use of the space. I have also spoken to CBJ permits office and have written agreement that we do not need any special permits. All is ready to go starting Oct 2025, with installation April 2026, we just need the funds. This project will improve the view from the Alaska Steam Ship Dock (Marine Park) (Zone A). Tourists will no longer be looking at a ugly parking garage, but will have an activity looking at the mural as they walk to Franklin St. This will improve the overall beauty and entertainment of the end of the cruise ship docks. Almost all passengers walk up the dock and out via the Tram, or the Marine Park/Ferry Way (Zone B) as the make their way into town. There are multiple other benefits but this is how it relates to the agreement. a. Debt service on the Cruise Ship Berth Enhancement project (commonly known as 16B) and the planning, design and construction necessary to improve private and public cruise ship docks. d. For proposed capital improvements or operational services within Zone B, the parties agree to discuss these ideas at the annual meeting. CLIA does not object to a Fee expenditure in Zone B of an amount not to exceed \$10 million (\$10,000,000), over no longer than a five year period, for the Centennial Hall Expansion Project (also known as the "Capital Civic Center").

e. The Parties agree that expenditure of Fees outside of Zones A and B may be necessary. In such case, the parties shall discuss such ideas in accordance with paragraph 7.

7. Annual Consultation. Guided by the timelines in CBJC 69.20.120(b) (March 14, 2019), the Parties agree for each and every Fiscal Year, the Parties shall endeavor to meet in person to discuss in good-faith any new proposed projects and services for which Fees are sought to be expended in the following Fiscal Year with the ultimate decision resting with the Assembly.

Marine View Mural Project

Balance Sheet

INCOME		
DBA Contribution	2,000	
Participant fees	600	
Net income		\$2,600
EXPENSES		
Advertising	750	
Art storage units	2,000	
Instructor fees	850	
Batten Installation	1,000	
Miscellaneous	200	
Plywood	1,200	
Art Supplies	3,500	
Repairs and maintenance	500	
Art release event	1,000	
Total expenses		\$11,000
OTHER INCOME		
CBJ Passsenger Fee Funds Requested	8,400	-\$8,400
Balance		\$0

Marine View Community Murals



Marine View Building off Ferry Way

- Built 1972
- Houses 64 apartments
- 3rd and 4th floor are CBJ offices
- Bottom floor contains 6 businesses
- Tallest building in DT Juneau
- Ferry Way is one of 3 thoroughfares to S. Franklin St.
- Building and parking garage are one the first things tourists see when coming off the Cruise Pier via Marine Park

It is also...

- Ugly
- Ferry way is often forgotten when locals are thinking of downtown
- Several business on Ferry way have struggled to stay in business. One more is closing at the end of this month, creating more empty stores
- During slower times, has people camped out in front



THE SOLUTION

(AT LEAST A BEGINNING...)





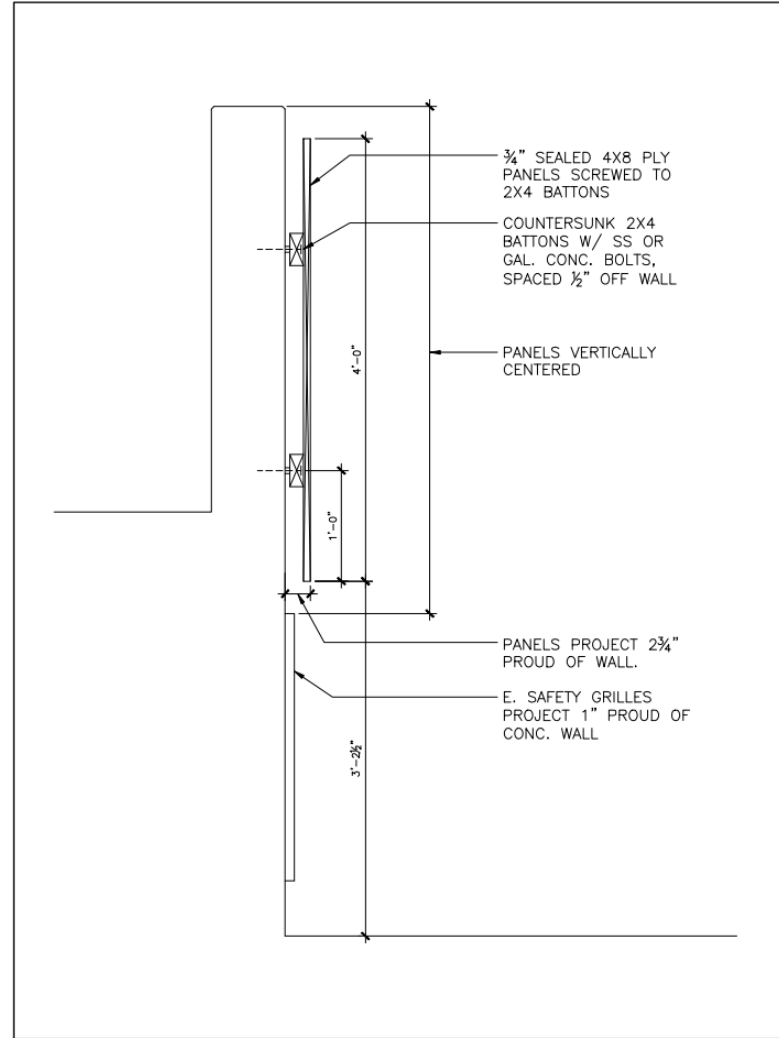


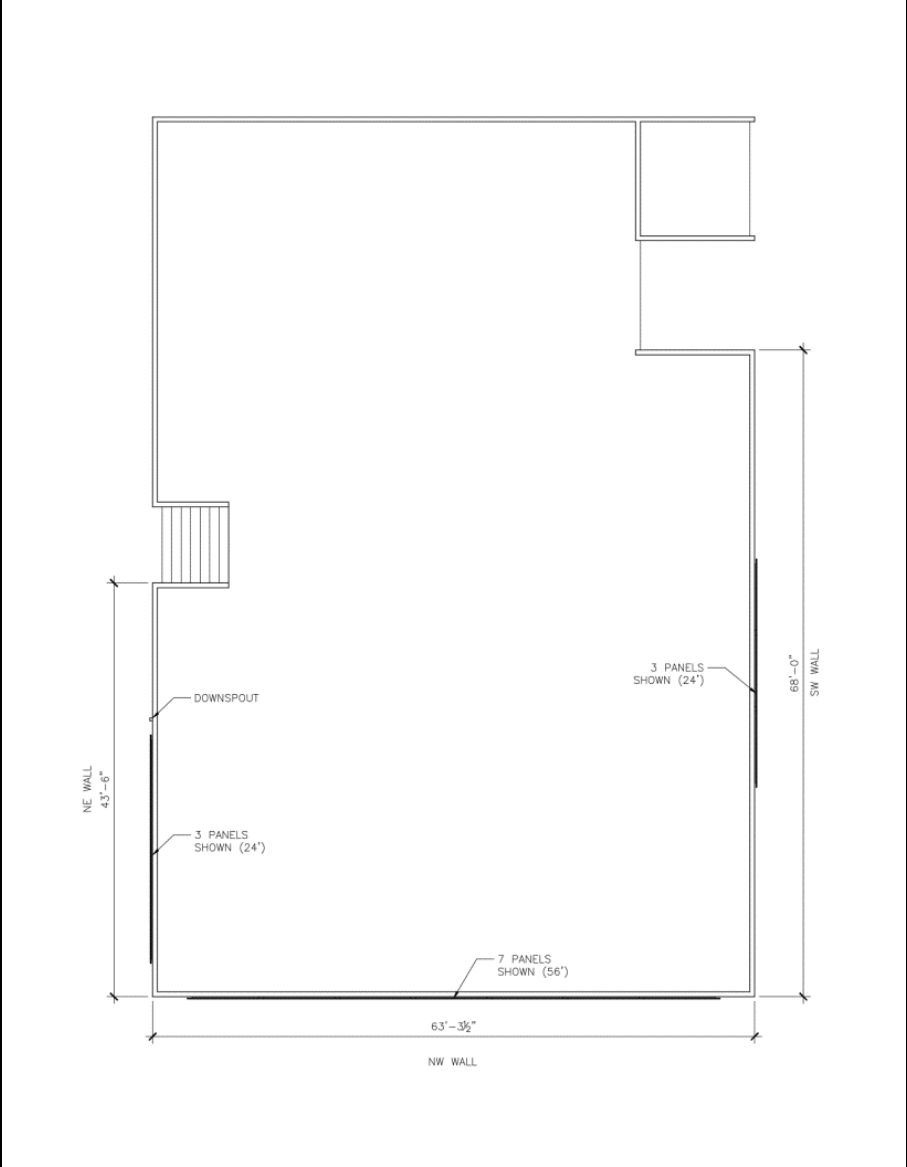
Issues to overcome:



WE CAN NOT PAINT DIRECTLY ON THE WALL

MV must scrape and repaint every spring

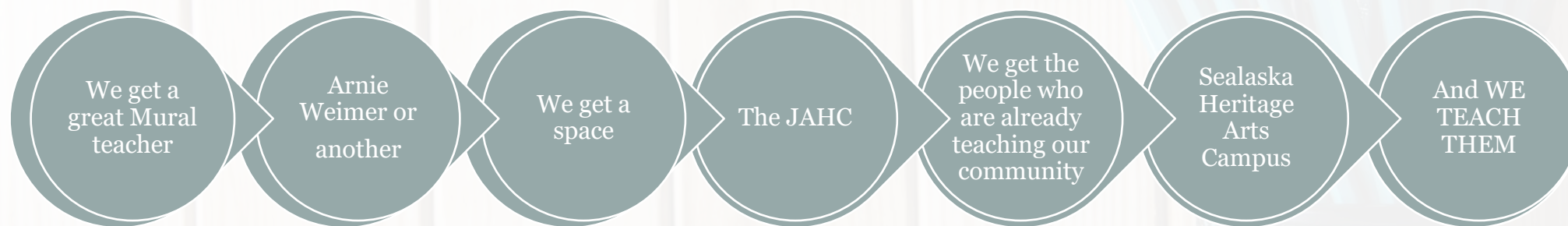




How do we get 13 Murals?

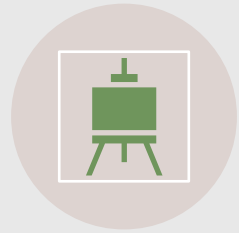
A close-up photograph of a hand holding a paintbrush, applying thick, textured orange-brown paint to a wooden surface. The brush has a light-colored handle and a metal ferrule. The background is blurred, showing more of the painting process and the artist's clothing.

We teach local artists how to take their already
amazing talent and scale it up!





WE WILL ADVERTISE TO
ARTISTS ABOUT THE
PROJECT
-OPEN APPLICATIONS
STARTING OCT 2025
MANAGED BY SHI



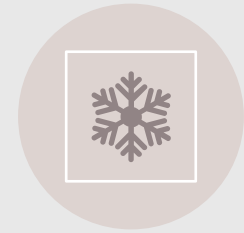
ASK FOR PORTFOLIOS
AND A DESIGN IDEA
-PICK 12 ARTISTS
IN NOVEMBER



HAVE A 4 WEEK CLASS
DURING JANUARY
HELD AT JAHc



DISPLAY 13 MURALS
COME SPRING
(12 FROM ARTISTS, 1
FROM THE TEACHER)
MURALS WILL HANG FOR
ONE YEAR



THEN DO IT ALL AGAIN
THE NEXT WINTER

QR Code on Art

- Tourists and locals can quickly scan codes and be linked directly to Artists' website to buy artists' works
- Artists will actively **MAKE** money from these murals





WHY DO THIS?

So many reasons why!!

- Cover the Ugly parking garage with something beautiful
- Decreasing the damage to the garage caused by wind and rain, so reducing the maintenance for MV
- Give tourists and locals a reason to come to Ferry Way, not just pass through it
- Show off our Artists to the tourists and locals
- Increased traffic for Ferry Way businesses, hopefully removing empty store fronts
- Increased traffic will discourage people camping out long term on the sidewalks
- Increased income for artists
- Murals increase positive community feelings
- Allows those that are not normally involved to see what SHI and JAHC are doing
- Give our local artists a new marketable skill, and encourage them to do MORE murals around Juneau

(Look up St. Pete, FL)

Peter Metcalfe
354 Distin Ave.
Juneau, Alaska 99801

To: CBJ City Manager's Office

I write in support of the Marine Passenger Fee proposal to fund a three-year demonstration project implementing the PulsePoint app.

I am fortunate to be alive and able to make this proposal. Contemplating alternative outcomes, I realize now that a qualified responder might have been within minutes of our location. What if my sister did not have the fortitude to continue CPR for 14 minutes: the responding EMTs were astounded that a 71-year-old woman was able to persist. If we had a 911-connected app like PulsePoint, a CPR qualified individual may have been minutes away and able to help.

Why PulsePoint? There may be other services of which I am not aware. I learned that this service is employed in Anchorage, Fairbanks, and hundreds of other communities throughout the U.S. Not only have these communities experienced dramatic increases in successful responses to cardiac arrests and other health-related incidents, but the implementation of the project has resulted in higher recruitment of participants in CPR and AED training, better coordination of emergency services, and heightened community awareness of 911 protocols.

From my point of view as a Juneau resident, I can think of no better project for the Marine Passenger Fee Program. I recently challenged several friends to name one program funded or supported by passenger fees that has benefited them. Other than a few who mumbled something about the docks, no one could think of any benefit. Perhaps a failure of public relations?

Imagine the public relations value of lives saved with the implementation of this program. That such outcomes were possible with funding by Marine Passenger Fee Program would certify there are benefits to cruise ship tourism more important than sales tax.

Sincerely,

Peter Metcalfe

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Monday, December 23, 2024 11:20:36 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Peter Metcalfe
Email
petermmetcalfe@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
Project-Description.pdf
Project Budget
\$34,000
Conformance with the Settlement Agreement
See "69.20.120 (3) (3) Projects and programs that promote safety..." This 3-year demonstration project will integrate PulsePoint Respond, a 911-connected app, with Juneau's emergency response services. Marine passenger visitors are within an age group more vulnerable than average to cardiac events that require resuscitation. Currently, approximately 90% of out-of-hospital sudden cardiac arrests result in death. A stopped heart must be revived within a few minutes, too few for the average response time of any municipal emergency services. Lives will be saved by instantly alerting nearby CPR-qualified providers, thus promoting visitor safety.
Please upload any supporting documents here - PDF ONLY
Juneau-AK-PulsePoint-Quote-SC-12-2024.pdf PulsePoint-Respond-Fact-Sheet-2023.pdf PulsePoint-Fairbanks_CaseStudy.pdf Peter-Metcalfe-letter2.pdf

Utilizing a Full-Suite PulsePoint Integration to Address Out-of-Hospital Sudden Cardiac Arrests in Alaska's Fairbanks North Star Borough

Case Study / April 2021

Summary

Alaska's Fairbanks North Star Borough sought to address the rural community challenges of low bystander engagement and slower response times in out-of-hospital sudden cardiac arrest response. As part of a comprehensive strategy that included participation in the C.A.R.E.S. Registry and Resuscitation Academy, bystander CPR training, CPR and AED awareness programs, and strategic AED placement, Fairbanks launched PulsePoint May 2019.

Within the first two years of implementing PulsePoint Respond, PulsePoint Verified Responder and PulsePoint AED, the borough of Fairbanks greatly exceeded their participation and performance goals, ultimately contributing to higher cardiac arrest survival rates.

Context

Fairbanks North Star Borough is Alaska's third largest municipality, with a population of approximately 100,000 citizens; it is also home to the University of Alaska Fairbanks. The class-two borough (meaning it is subject to less government control, relying primarily on voter approval) has 11 fire departments and 321 firefighters, most of whom are volunteers.

This subarctic borough is surrounded by hundreds of miles of sparsely populated areas. Given its geographic isolation and harsh climate, the city has been largely self-reliant and dependent on a high level of community engagement.

Challenges

The borough's 11 fire departments shared specific challenges: lower bystander engagement in administering CPR, longer travel and response times in mostly rural communities, limited resources and inconsistent training of staff. Despite these common issues, each department largely operated independently, with no automatic aid across jurisdictional boundaries except for water tenders (transporting water to a fire). They also hadn't worked to market or promote educational opportunities with cohesive messaging across departments, so each fire department handled CPR and AED education separately.

The borough had not established a community-wide AED registry preventing them from tracking the number or whereabouts of area AEDs or determining if they were in working order. Without a dynamic AED registry they also couldn't determine where there were "holes" in their AED coverage throughout the community.

Solutions

Supported by the Interior Fire Chiefs, University of Alaska Fairbanks Fire Chief Douglas R. Schrage spearheaded the borough's efforts to address cardiac arrest response times and survival rates.

Chief Schrage first partnered with the Resuscitation Academy, which works with emergency medical service (EMS) leaders to help communities worldwide strengthen their cardiac arrest survival rates. Through the partnership, he and his colleagues developed a strategy that could be implemented in Fairbanks to teach best practices in sudden cardiac arrest (SCA) response. Chief Schrage also joined Cardiac Arrest Registry to Enhance Survival (CARES), one of the world's largest EMS registries, to help Fairbanks to measure their SCA survival rates and ultimately improve care.

Once the borough had a strong understanding of best practices and how their outcomes compared nationally, the Chiefs felt strongly that they needed a solution to address low bystander engagement and longer response times.

The decision was made to integrate a full-suite PulsePoint solution with the Fairbanks Emergency Communication Center (FECC), the single Public Safety Answering Point (PSAP) overseeing calls for all 11 fire/EMS departments in the borough. The implementation, from project kick-off to soft launch, took 36 days. The average implementation takes roughly 150 days. The integration included:

1. PulsePoint Respond is a 911-connected mobile app that alerts CPR-trained citizens when someone nearby is experiencing a SCA. When a 911 call-taker determines CPR may be needed, an alert is immediately sent to nearby app subscribers along with the dispatch of emergency responders. PulsePoint Respond alerts community responders only if the cardiac emergency occurs in a public location.

To increase community participation, PulsePoint Respond also informs subscribers of emergency activity in real time, alerting residents to traffic collisions, wildland fires and other emergencies. Subscribers can listen to live dispatch audio (if offered by the agency) for updates being sent to the responding crews as they make their way to the citizen in need of assistance.

2. PulsePoint Verified Responder Pro is the professional version of PulsePoint Respond for public safety employees. Professional fire fighters, invited by their agency to use the app while off-duty, are notified of all nearby cardiac arrest events, including those in private and residential locations. They also receive advanced functionality, including access to all calls within the jurisdiction (as opposed to the filtered list seen by PulsePoint Respond subscribers), complete address and routing for all incidents, more detailed incident descriptions and additional notification options.

3. PulsePoint AED is a tool to help build a community's AED registry by pinpointing the location of AEDs throughout the community. This allows the AEDs to be accessible during a cardiac emergency to both emergency dispatchers and emergency responders, including nearby individuals trained in CPR (who are notified through PulsePoint Respond). PulsePoint AED also provides agencies with the ability to manage and display co-located resources (e.g., bleeding control kits, naloxone and epinephrine) and consumable information (e.g., battery and pad expirations).

For more information on PulsePoint Respond, Verified Responder Pro and AED, view the [Fact Sheet](#).

Chief Schrage first learned of PulsePoint through his work with the Western Fire Chiefs Association (WFCA) and through collaborations with the Resuscitation Academy and CARES. Given the civic-minded nature of the borough, Schrage believed PulsePoint Respond could tap into a willing pool of potential citizen bystanders. There was some initial reluctance from borough chiefs who were unfamiliar with PulsePoint, apprehensive about the visibility of fire department activities to the public due to concerns of citizen involvement in 911 calls of a dangerous nature, or expressed concerns about cost.

Schrage, along with 2019 Interior Fire Chiefs Association president Geoff Coon, helped to educate the area chiefs on the benefits of PulsePoint and encouraged them to see the public's access to a filtered list of dispatch calls as a positive way to engage the community and showcase the work of the fire department. And because the incident list is filtered, calls of a dangerous nature are not included in the public feed.

Schrage also knew, from working with the PulsePoint implementation team and discussing best practices with other PulsePoint-connected agencies, that community funds, local nonprofits or hospital systems often provided funding for PulsePoint. In fact, the Rotary Club of Fairbanks opted to pay the initial integration fee (\$10,000) and first-year licensing costs (\$8,000 annually). In its second year, Foundation Health Partners, the local hospital foundation, paid the annual licensing fee for PulsePoint Respond. The borough chiefs also saw the benefit of using off-duty personnel for faster residential response and each chief pulled from their department's budgets (as part of the larger Fire Chiefs

Association) to cover the added Verified Responder Pro costs (\$2,500 annually). Schrage believe PulsePoint Verified Responder was such an important and integral part of the implementation he actually waited until the professional version was available (it launched in 2019) before moving forward.

PulsePoint is integrated directly into the Fairbanks Emergency Communication Center (FECC), the borough's public safety communications center. The city connected their IT contractor with the PulsePoint implementation team to integrate PulsePoint directly with their computer-aided dispatch (CAD) in what Chief Schrage described as a "trouble-free and seamless integration." Fairbanks opted for a response radius of a quarter-mile (standard) in the city center and one mile for more rural communities within their jurisdiction.

PulsePoint Respond launched in Fairbanks publicly in May 2019 with a press conference that was attended by all 11 participating chiefs and year-one sponsor Rotary Club, with several newspaper, radio and television news pieces resulting. At launch they offered free CPR instruction to attendees.





The fire departments printed and distributed PulsePoint-provided, localized marketing materials at all community events, including health fairs and Heart Month events. They positioned pop-up banners and posters at CPR-training events and partnered with their local American Red Cross and American Heart Association affiliates to disseminate information.

Links to a sampling of launch media coverage.

<https://www.fairbanksalaska.us/fecc/page/pulse-point-now-fairbanks>

<https://www.webcenterfairbanks.com/content/news/A-New-App-that-could-save-lives-is-now-available-in-Fairbanks-509736621.html>

http://www.newsminer.com/news/local_news/new-app-sends-alerts-when-cpr-is-needed/article_6ff44210-72fa-11e9-9da4-fb6d91ee10a1.html

The chiefs also understood that the adoption of PulsePoint was dependent on educating the community on the need for more public engagement in SCA response and providing opportunities for CPR and AED education. To increase engagement in year two (which experienced a lull during the COVID-19 pandemic), Schrage penned an article in the local paper encouraging participation.



The chiefs focused on internal messaging and an open dialogue with department staff to recruit for the voluntary Verified Responder Pro program. Although many of the firefighters lived outside of the city center, they understood the value of responding to their neighbors during a time-sensitive emergency while off-duty.

Chief Schrage reviewed best practices from other fire departments in North America to see how they handled off-duty pay, worker's compensation and benefits as part of the PulsePoint Verified Responder Pro program.

Outcomes

The PulsePoint implementation was seen by area Chiefs as an “unifying force” for the 11 departments. Despite being under a single PSAP, the departments had historically worked independently of one another. However, working on the PulsePoint program integration forced better communication, cobranded marketing around PulsePoint, CPR education and AED use, and the addition of automatic aid, allowing for better response times and improved outcomes.

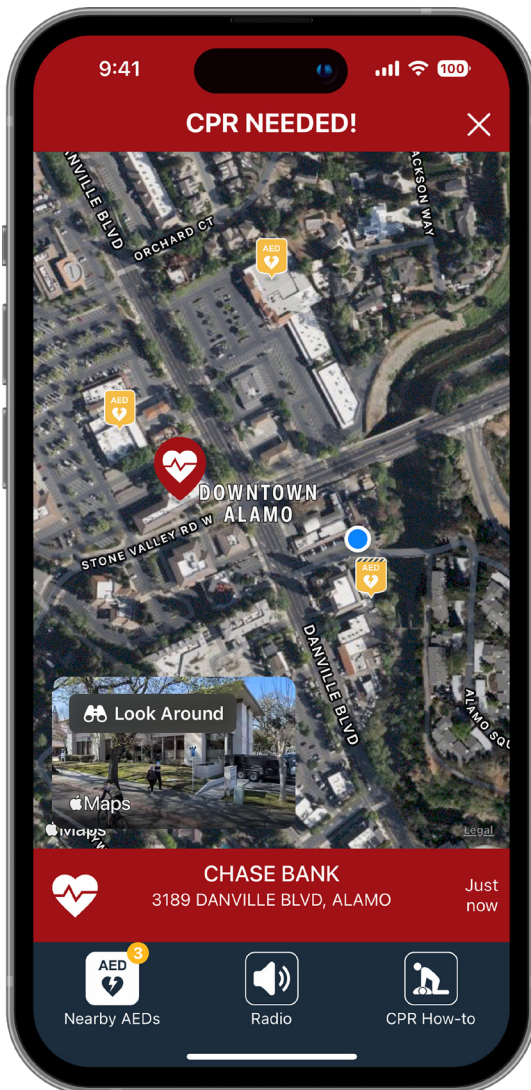
- Fairbanks has 4020+ PulsePoint Respond subscribers (3.38% of population). Of those, 1,801 (1.62% of population) have opted in for CPR alerts.
 - The annual goal for PulsePoint subscribers per community is one percent of the population added annually. Currently, Fairbanks is at 169% of their goal.
 - These subscribers have helped to increase bystander CPR rates to 63.3% (22% higher than the national average).
- Fairbanks has recruited 208 firefighters to participate in PulsePoint Verified Responder Pro, out of 321 total firefighters (65%) across the 11 departments.
 - When a professional verified responder chooses to respond to a cardiac arrest activation while off-duty, he/she is invited to the monthly chiefs' meeting to share their experience, providing the chiefs a first-hand account of the call and the professional verified responder access to management, which has bolstered participation in the program.
 - Chief Schrage believes that PulsePoint aligns well with the fire department's mission and can increase members' sense of commitment to community service, both on- and off-duty.
 - Fairbanks has also provided Verified Responder status to hospital providers, tribal health providers with medical training and retired firefighters, which has added 13 additional verified responders to their network (and several other physician groups are looking to be added). These individuals are activated on residential cardiac arrest alerts, but do not have access to the full incident list, which is only granted to those with Verified Responder Pro.
- Since Fairbanks' launch, PulsePoint has processed 35 public SCA activations and activated on 23 of those (meaning a PulsePoint responder was within the response radius and responded).
 - PulsePoint has processed 112 private SCAs and activated on 76 of those.
- Fairbanks sends 6.8 PulsePoint responders, on average, for each public activation. (The national average of PulsePoint responders per incident is three.)
- Fairbanks sends 5.8 PulsePoint responders, on average, for each private activation.

- The borough has registered 203 AEDs in the PulsePoint AED registry (double the borough's two-year goal).
- PulsePoint also provided an impetus for the 11 fire departments within the borough to collaborate in solving shared issues, which aided the implementation of cross-department automatic aid (i.e., assistance dispatched automatically by contractual agreement between two communities or fire districts).

PULSEPOINT RESPOND

PulsePoint Respond is a 911-connected mobile app that alerts CPR/AED-trained individuals to someone nearby having a sudden cardiac arrest.

PulsePoint Respond supports multiple responder types, including community members, healthcare professionals, and public safety personnel. Specialized app capabilities are available for professional, on-duty use.



- PulsePoint aims to initiate CPR earlier and more often as well as increase the use of automated external defibrillators (AED), prior to emergency responders arriving on scene.
- PulsePoint is integrated directly into the public safety communications center. When a call taker determines CPR may be needed, an alert is sent to nearby app subscribers simultaneously with the dispatch of emergency responders.
- To promote daily app usefulness and encourage program participation, community users are shown select emergencies occurring in the community and offered notifications of public interest events such as traffic collisions and wildland fires.
- According to the latest AHA guidelines, emergency dispatch systems should alert willing bystanders to nearby events that may require CPR or AED use through mobile phone technology.



911 called for victim.



911 center initiates PulsePoint alert.



Nearby PulsePoint subscribers alerted simultaneously with emergency responders.



PulsePoint responders directed to victim location and notified of nearest AEDs.



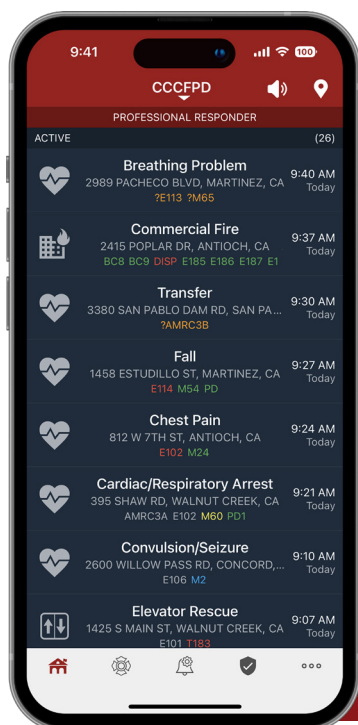
Learn more at pulsepoint.org
Download PulsePoint Respond



150,000

5-STAR
REVIEWS





RESPONDER TYPES

PulsePoint Respond offers three responder types. Deploying a combination of these types can maximize PulsePoint's community impact.

Public CPR Responders

are typically community members trained in CPR and automated external defibrillator (AED) use and willing to assist if an incident occurs near them. These community first responders are only notified of nearby cardiac arrest events occurring in public places.

Registered CPR Responders

are agency-invited members of the community with medical or rescue training, such as public safety retirees, CERT members, medical professionals, and residential security staff or residents with special neighborhood responsibilities. These community responders are alerted to all nearby cardiac arrest events, including private residences. With nearly 70% of cardiac arrest events occurring in the home, this difference is significant.

Professional Responders

are active public safety employees, typically firefighters, paramedics, and law enforcement officers assigned Professional Responder status by their organization. Typically these employees respond and care for patients in residential settings while on duty. To encourage adoption, professional users are provided with specialized app capabilities for on-duty use. When off-duty, Professional Responders are alerted to all nearby cardiac arrest events in the jurisdiction.

See the
comprehensive
overview.



PulsePoint AED

Next Generation AED Management

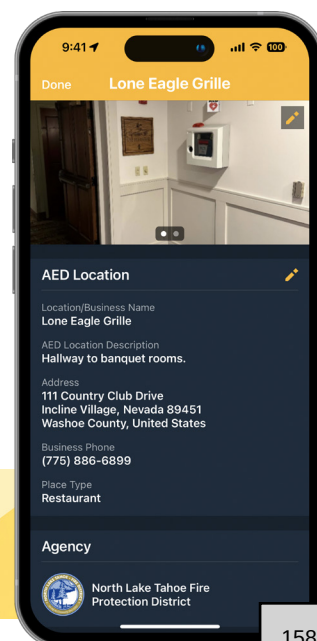
PulsePoint AED is a powerful tool to help build and maintain the AED registry in your community. AEDs managed with PulsePoint AED are accessible to emergency dispatchers during cardiac arrest call processing and disclosed to emergency responders, including nearby individuals trained in CPR and AED use.

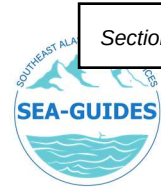
- Agency-authorized users can edit the complete AED record using their mobile device — no desktop needed.
- Includes business open/closed details based on linked public data sources and support for 24/7 “always available” AEDs.
- Manage and display colocated resources such as Bleeding Control Kits, Naloxone and Epinephrine, including dressing and drug expiration dates.
- PulsePoint AED is integrated with leading emergency medical dispatch protocol systems, including Priority Dispatch ProQA®, PowerPhone Total Response® and APCO IntelliComm®.
- Extensive AED device and consumable information supporting expiration reminders and manufacturer notices.

Community members can also report AED locations on the website, aed.new.



Learn more at pulsepoint.org
Download PulsePoint Respond





December 31st, 2024

To: Alexandra Pierce, CBJ Tourism Manager
155 S. Heritage Way
Juneau, Alaska 99801

Dear Mayor Weldon, Ms. Koester, Ms. Pierce, and City and Borough of Juneau Assembly Members,

Thank you for any consideration offered to our proposal. It is an honor to submit our recommendations to your offices, with regard for cohesion and community-building amongst Juneau's tourism businesses and agencies.

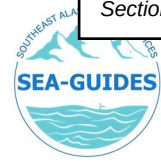
The attached proposals will increase the safety of cruise line visitors participating in tours from Juneau ports, underway for maritime tourism activities such as whale watching, charter fishing, sightseeing, and passenger ferry transport.

This initiative was constructed with the support of *Sound Watch Boater Education Program* staff and is designed to mirror the successes of their program in Puget Sound, WA. This program was well-received by commercial operators and recreational boaters as a solution for a similar influx of commercial tourism vessels in Puget Sound between 2002-2015. This program addresses safety issues without degrading Alaska's preference for limited regulation of boating credentials. You can read more about the Sound Watch Boater Education Program on their website: www.whalemuseum.org/pages/soundwatch-boater-education-program.

I hope this proposal sponsors a partnership between SEA-Guides and associated organizations dedicated to sustainable tourism. With that said, it is worth offering that any associated offices wishing to adopt this initiative are welcome to reach out and do so. CBJ has previously commissioned similar entities and task forces to address maritime tourism-related issues, and this program may be best managed by those organizations. Otherwise, SEA-Guides would be thrilled to lead our community towards a safer legacy of boating in Juneau.

Thank you for your continued service to our community as thankless contributors to Juneau's rise in globally recognized travel destinations. Have a wonderful New Year!

Luke Holton
Director, SEA-Guides Juneau
Office: (907)723-5420
Email: office@seagservices.com



Subject: Support in Tourism Research, Education, and Administration Development

Organization: Southeast Alaska Guide Services, SEA-Guides Juneau

Marine Passenger Fee Funds Requested: \$149,888.14

Summary

Southeast Alaska Guide Services (SEA-Guides) is requesting support and funding from the City and Borough of Juneau (CBJ) Marine Passenger Fee (MPF) Program to conduct longitudinal research and education of Juneau's commercially utilized waterways, to include (a):

1. Qualitative study of Juneau's recreational and commercial vessel compliance
2. Establishment of the Juneau Mariner's Education Program
3. Field support opportunities for tourism management entities and researchers

The data collected by participants will be statistically applied to prove or disprove necessary increases in the staffing of associated tourism entities, namely the National Oceanic and Atmospheric Administration, Office of Law Enforcement (NOAA-OLE); City and Borough of Juneau (CBJ), Tourism Manager's Office; United States Coast Guard (USCG); Tourism Best Management Practices (TBMP); and the implementation of a Juneau-based Boater Education Program, mirroring *Sound Watch*. *Sound Watch* is an established community education program which has successfully addressed maritime industry disputes in Washington State's Puget Sound.

To best implement this regiment of data collection and community outreach, SEA-Guides is requesting \$149,888.14 from the MPF Program (FY25) to meet the budgets itemized in each section. This amount will be dispersed across two associated projects, referenced in this proposal as Regional Mariner's Compliance Study, and Juneau Mariner's Education Program.

These two initiatives will directly address industry-related complaints that are centered around the growing density of tourism operators. Juneau residents can be assured that the mission of SEA-Guides is to illuminate methods of safe tourism which are sustainable for the community and ecosystems. This program will effectively act in a liaison capacity to bridge communication between commercial tourism vessels and recreational vessels. In addition, this style of boater education will ensure local boat operators decrease risk to themselves and others while operating within the commercial zones listed in this proposal.



Regional Mariner's Compliance Study

Background: Historically, criticisms of maritime tour vessels have been misinterpreted by regulators and community members, mainly due to the perspectivism conflicts between associated industries and recreational boaters. With scarce oversight of Juneau's commercial boating areas, lawmakers lack a true representation of both commercial and recreational vessel adherence to Marine Mammal Protection Act (MMPA) Law and USCG Codes of Federal Regulation (CFR), which govern vessel behavior. Authorities tasked with overwatching these areas claim "understaffing and underfunding" as operational obstacles to enforcement.

Goals of Project: Provide the NOAA-OLE and USCG with *quantitative* data to either prove or disprove the necessity for increased staffing of the enforcement offices. The data collected will be forwarded to U.S. Office of Personnel Management in conjunction with a formal request for restaffing of NOAA-OLE, Juneau Field Office, and USCG assets. Data will also guide municipal offices in creating effective commercial viewing guidelines through Tourism Best Management Practices and NOAA's Whale SENSE Program.

Additionally, detailed logs of boat traffic and concentrations will directly contribute to the data collected by Juneau Whale HEALTH (Humpbacks, Ecosystem Monitoring, And Long-Term Histories) Program, an FY24 MPF funded project.

Methods: Surveyors will be present in the below-listed areas from 8:00 AM- 8:00 PM Sundays, Tuesdays, Wednesdays, and Saturdays (May 1st through September 30th). During these times, observational data will be collected to properly illustrate collective vessel concentrations, patterns, ship to ship communications, viewing distances from wildlife, and vessel behavior within Steven's Passage, Favorite Channel, Saginaw Channel, Lynn Canal, and Auke Bay.

Formal qualitative methodology will be constructed by research faculty at University of Alaska (UA) and UA Independent Study students, offering local educators access to pragmatic and experiential research projects.

Cost: \$66,128.14

Item	Cost
Staff Wages (48-hours per week @ \$18.00/hr) (2)	\$34,560.00
SEA-Guides Vessel Operational Cost (12-hours per day @ \$23.32/ hr)	\$22,387.20
Methodology Design and Consultation	\$2,740.00
Survey Equipment (range finders, GIS software, and laptop)	\$6,440.94
	\$66,128.14



Juneau Mariner's Education Program (JMEP)

Background: The 2023 McKinley Research Juneau Tourism Survey indicates a steady increase in negative interactions between recreational and commercial tourism vessels. With unprecedented growth of Juneau's passenger vessel fleet, the risks of catastrophic incidents grow every year. In 2023, SEA-Guide's noted that Juneau mariners are largely unaware of the USCG's Combined Federal Regulations which govern safe boating, leading to dangerous interactions with commercial vessels. In addition, post-pandemic economic drivers have lowered the availability of licensed commercial crewmembers globally, resulting in employment of less experienced merchant mariners within Juneau's waterways.

Program Goals: It is this program's mission to bridge the gap between commercial and recreational vessel operators. Serving as a bipartisan voice, JMEP can ensure that hazardous behavior from commercial operators will be addressed by contacting the vessel's captain, and/or supervisor, and/or TBMP. Likewise, recreational boaters with no formal training will have access to educational resources to instill safe boating practices. No formal reports or citations are involved in this process apart from documenting the contact between SEA-Guide volunteers and the vessel operator. Annual reports with analysis, statistics, and project performance will be submitted to applicable offices. Examples of these reports can be found through the *Sound Watch* website link, listed on Page 1.

Methods: Maintain presence within Juneau's waterways and harbors to provide free reference materials and guidance to boat operators. Program staff (prospectively alongside Juneau's USCG Auxiliary volunteers) will conduct community outreach at Juneau's recreational harbors to offer boat operators an assortment of USCG reference materials, trends in wildlife locations and concentration, area avoidance maps, viewing guidelines for protected animals, etc.

In partnership with the Alaska Marine Education Association (AMSEA), JMEP will also provide commercial boating safety training to charter vessel operators and business owners.

Cost: \$83,760.00

Item	Cost
JMEP Staff Wages (48-hours per week @ \$18.00/hr) x2	\$34,560.00
JMEP Outreach Vessel (type contingent upon market availability)	\$25,000.00
JMEP Vessel Operational Cost (12-hours per day @ \$17.50/hr)	\$16,800.00
Educational Materials (pamphlets, printouts, etc.)	\$7400.00
	\$83,760.00

December 20, 2024

Alexandra Pierce
Tourism Manager, City & Borough of Juneau
155 S Seward St
Juneau, AK 99801

Dear Ms. Pierce,

Travel Juneau requests funding from Marine Passenger fees to continue Visitor Information Services programming in FY26. As note of reference, you will receive a separate request from Elizabeth Arnett, TBMP Administrator, for the FY26 request for both TBMP and the Crossing Guard program.

Travel Juneau Visitor Information Services program - \$213,925: The Visitor Information Services (VIS) program assists cruise passengers by providing local directions, excursion referrals, and information about medical resources, community services and local activities. During the season, two dockside visitor information services centers are staffed with volunteers and two paid seasonal staff.

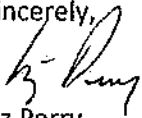
During the 2024 season, Travel Juneau's VIS assisted 145,500 visitors at its downtown sites, approximately 8.5% of total cruise visitation; 75 volunteers provided over 2,000 service hours. Travel Juneau anticipates that 2025 season will end higher as we increase efforts with visitor education. The requested funding will support:

- 60% of base salary for 2 full-time TJ staff to recruit, train, and supervise approximately 75 Juneau volunteers, manage all visitor centers, and develop/maintain inventories of up-to-date visitor and volunteer informational materials. Travel Juneau provides regular communications to volunteers.
- 100 % of three seasonal staff for the Cruise Ship Terminal Visitor Center (CST) and Marine Park kiosk. The additional seasonal staff will reduce both the amount of time regular staff must fill in or assist at the two dockside centers and the time required for restocking.
- volunteer recruiting efforts, including ad placement
- a minimum of 2 required full-group trainings, an online video orientation for volunteers, and additional small group trainings as needed— costs include materials and venues
- volunteer recognition to keep volunteers engaged and retained
- visitor materials, including informational handouts and approximately 75,000 walking maps and for distribution primarily at the dock visitor information centers
- supplies for the visitor centers
- postage for visitor guides
- subscription to online volunteer scheduling calendar

The program continues to work through inflation-driven increases to payroll, supplies, postage, and printing costs. A budget outlining the use of MPFs for this program accompanies this request.

Travel Juneau is proud to be associated with visitor information programs for our cruise visitors and residents, and we appreciate the CBJ's support of these efforts to make Juneau a safe and hospitable visitor destination. If you need further information about these programs, please don't hesitate to contact me.

Sincerely,



Liz Perry
President/CEO
Travel Juneau

cc: Angie Flick, Director of Finance, CBJ

Travel Juneau

Visitor Information

Income	FY25 Projected	Notes	Internal Notes
TOTAL REQUEST: <u>\$ 213,925</u> Marine Passenger Fee request			
Expenses			
60% of base salaries	\$ 108,025	60% of full-time expense: 2 FTE, year-round	
Increase by \$4,000	\$ 33,000	100% of seasonal expense: 3 FTE, seasonal only \$21/hr with \$1/hour worked end of season bonus	To keep up with inflation and rising industry rate, 168 cruise ship days (2024) x 8 hours a day x \$21 an hour (including \$1 hr worked end of season bonus)
Same as FY25	\$ 1,500	Volunteer Scheduling and Management Software	
Increase by \$500	\$ 6,000	Volunteer Recruitment and Training	Rising costs of venue rentals
Increase by \$750	\$ 6,750	Volunteer Recognition	Adding more incentives for volunteer appreciation and retention
Same as FY25	\$ 2,750	Visitor Site Supplies	
Same as FY25	\$ 24,000	DT Walking Maps: for 75,000 copies	
Same as FY25	\$ 4,500	Telephone & Internet	
Same as FY25	\$ 25,500	Postage: Regular and journal Graphics Fulfillment (bulk mail)	
	\$ 1,900	Parking for volunteers in Marine Parking Garage while volunteering in Kiosk, Plus Mileage for Seasonal Runner Position	2 parking spots for 5 months in the Marine Parking Garage Mileage for Seasonal Runner Position
TOTAL	<u>\$ 213,925</u>		

Note: This department's FY25 budget was \$305,024.00
The remaining expenses are funded by Travel Juneau-generated revenue and the hotel bed tax grant.



TOURISM BEST MANAGEMENT PRACTICES

Making tourism work for Juneau!

December 19, 2024

Alexandra Pierce
Tourism Manager, City & Borough of Juneau
155 Heritage Way
Juneau, AK 99801

Dear Ms. Pierce:

Tourism Best Management Practices (TBMP), through Travel Juneau, requests funding from Marine Passenger Fees to continue two cruise passenger and community service programs in FY26:

1) Crossing Guard Program - \$358,825: To support the FY26 TBMP budget, \$358,825 (as granted for FY25) is requested for the FY26 crossing guard program with the understanding this amount may change based on proposals solicited through an RFP process. This request includes a 5% CBJ sales tax charge and a 10% program administration fee to Travel Juneau. The Crossing Guard Program encourages cruise passenger safety by addressing vehicular and pedestrian congestion along South Franklin Street and the Marine Park Plaza area. Primary crossing areas are at the Cruise Ship Terminal, People's Wharf, and Marine Park (which covers two crosswalks).

2) Tourism Best Management Practices (TBMP) - \$46,965: This request supports:

- HR costs for the administrator and additional hours to monitor the Crossing Guard program
- maintenance of the database module for the TBMP program
- maintenance of the TBMP microsite and URL
- program communications and PR
- modest community event support
- member collateral

Please refer to the attached document for details on the estimated expenses for these two programs. We appreciate CBJ's support of these efforts to make Juneau a safe and hospitable visitor destination. If you need further information about these programs, please don't hesitate to contact me.

Sincerely,

Elizabeth Arnett
Administrator
Tourism Best Management Practices

cc: Angie Flick, Director of Finance, CBJ
Liz Perry, President/CEO, Travel Juneau

				TBMP and Crossing Guard Program Proposed MPF Grant Budget for FY26		Account 8125 - TBMP
PROGRAM EXPENSES			Notes			
Administration						
9210	Contracted administrator	\$ 23,085	Based on 675 hrs over 12 mos @\$30/hr plus payroll expenses (increased hours to cover management of crossing guard contract)			
9220	Personal phone use	\$ 300	@25/month			
9230	Database maintenance	\$ 750	Through Simpleview			
9240	Microsite maintenance	\$ 550	Through Simpleview			
9250	URL subscription	\$ 330	traveljuneau.com/tbmp URL			
Publications/Videos						
9310	Guidelines publication	\$ 775	Guidelines will be available on the microsite; approx 75 printed for limited distribution			
9320	TBMP operator instruction videos	\$ 500	update, create new TBMP training videos for operators' use			
Community Outreach						
9410	Local print & radio ads	\$ 17,000	Ads to promote the program to locals & to thank members/public: cruise ship report, hotline, crossing guards, add KTOO sponsorship to reach new audience			
9420	Public meetings	\$ 500	Pre- and post-season meetings for members to review guidelines and operations: space rental, coffee service for 3 meetings			
9430	Community event support	\$ 600	Modest sponsorships to local events that bring in additional visitors: Salmon Derby, Litter Free, Safe Graduation			
9440	Booth Rental	\$ 275	Travel Juneau travel fair, Maritime Festival			
9450	Crossing Guard Gift Cards from TBMP	\$ 250	\$25 ea for 10 guards (Aug)			
Supplies						
9510	Membership certificates	\$ 50	230 members: cost for envelopes, stickers			
9520	Swag	\$ 1,500	TBMP logo items (pens, pins, stickers)			
9530	Postage, mileage	\$ 500	Mailing certificates, mileage			
TOTAL FOR TBMP OPERATIONS		\$ 46,965				

Crossing Guard Program	\$ 358,825	As approved for FY25		
TOTAL EXPENSES FOR FY26	\$ 405,790			

From: [Joan Walser](#)
To: [Alexandra Pierce](#)
Cc: [Larri Irene Spengler](#)
Subject: MPF submission
Date: Tuesday, December 31, 2024 3:44:59 PM
Attachments: [TNA streetlight letter signed.pdf](#)
[TNA Proposal Budget.pdf](#)
[TNA Proposal Conformance.pdf](#)

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Greetings Ms. Pierce,

Earlier today I submitted a proposal for the Marine Passenger Fees on behalf of the Thane Neighborhood Association. I had some difficulty with the form, which has been bugging me. Then, remembering I had your email, I decided to follow up by emailing them to you as well.

Due diligence and all....

Happy New Year!

Joan

TNA Proposal: Using Marine Passenger Fees to Install Street Lights Conformance with the Settlement Agreement

Before addressing conformance with the Settlement Agreement, it is important to call attention to Exhibit D, Maritime Industry Zones. According to this map, the Thane Neighborhood Association (TNA) is requesting street light installation along a stretch of road that is entirely within Zone B.

Two sections of the *Settlement Agreement* address the allowable use of Marine Passenger Fees (MPF) for installing street lights along the stretch of road between South Franklin Street Dock B to the Mill Street corner. #3 Agreed Use of Fees in Maritime Industry Zone states, "...Wherein CBJ provides (Zone A) or could provide (Zone B) the infrastructure for cruise vessels, the support services for such vessels while in port, and infrastructure and services that further the marine enterprise/operation of such vessels...(p. 3 of 9)" Street lights fall under the category of infrastructure and, arguably, lower the risk of accidents for vehicles engaged in vessel support and services. Early morning, evening and nighttime illumination would enhance the safety of passengers walking from and returning to ships berthed at the AJ Dock.

TNA is requesting increased lighting for a section of sidewalk within Zone B that becomes crowded with passengers following ships' arrival and preceding the onboard deadlines at AJ Dock. One assumes passengers' desire to stretch their legs may be an influence. When crowded, faster walking pedestrians frequently step into the road to maintain their walking speed. Since a long section of the sidewalk is uphill on the return to AJ Dock, a noticeable disparity between walkers' speeds is evident. Also evident to Thane drivers is that the bigger groups of happy vacationers tend to be less aware of their surroundings, particularly the children in those groups. Improved illumination could assist drivers, especially in failing evening light or on days with heavy overcast and rain, to avoid pedestrians walking in the roadway.

Morning and evening civil and nautical twilight didn't pose as great a danger to pedestrian passengers when the cruise ship season spanned late May to early September; however, increased numbers of passengers along that section of road, as well as the lengthened mid-April to mid-October season has significantly increased the potential for vehicle-involved injuries to ship passengers. Adding street lights reduces the risk of an accident for residential drivers; drivers providing cruise line support, in particular the larger multi-passenger vans and buses; and CDL drivers for local businesses, such as Alaska Marine Lines' semi-trailer trucks and Petro Marine Services' fuel trucks. Thane Road residents appreciated the increased pedestrian safety brought about by the bollards and chains installed along Franklin Street. The same would hold true for additional street lights along that stretch of Thane Road

Paragraph 3d under Agreements, further states: *For proposed capital improvements or operational services within Zone B, the parties agree to discuss these ideas at the annual meeting (p. 5 of 9, author italicized).* TNA urges the proposed Zone B infrastructure addition of street lights between Franklin Street Dock B and the corner of Mill Street be prioritized at the next annual meeting.

TNA Proposal: Using Marine Passenger Fees to Install Street Lights

Budget Considerations for Street Lights

Proposing a budget is beyond the collective knowledge base of the Thane Neighborhood Association Board members. A simple example: we know the spacing required between street lights is dependent upon the height and cone of light produced by the installed lamp¹, but we don't possess the information to determine those factors. Board members are also aware that stakeholder agreements between CBJ, DOT, AEL&P - plus soliciting bids from private contractors - may come into play. We trust these myriad, complex decisions are best left to those with the required expertise. And, of necessity, a certain amount of funding must be spent to conduct a study that provides such guidance.

An option that appears to be the least expensive and most straight-forward to implement is to request AEL&P mount and connect power to fixtures on existing wooden poles. There are six wooden poles on the sidewalk side of the road and five on the upper side. An article posted on the Alaska Village Electrical Cooperative from 2021 provided a cost of \$600 for the cost of the fixture, shipping and installation.² How to determine initial investment cost and payment for ongoing operational costs must also be determined by stakeholders.³

¹ <https://highways.dot.gov/safety/other/visibility/fhwa-lighting-handbook-august-2012/7-lighting-application>

² <https://avec.org/2021/11/01/how-to-add-or-upgrade-streetlights/>

³ https://www.cps-lighting.com/how-much-street-light-cost/#Breaking_Down_Street_Light_Costs_Shining_a_Light_on_Initial_Investments_and_Ongoing_Expenses

THANE NEIGHBORHOOD ASSOCIATION

4545 Thane Road
 Juneau, Alaska 99801
 (907) 586-8277
 larri.irene.spengler@gmail.com

**Board**

Joan Walser, President

Nathan Carey

Robin Cassell

Mariann Cummings

Chris Prussing

Larri Spengler

Gordon Taylor

Alexandra Pierce
 CBJ Tourism Manager
 155 Heritage Way Juneau, AK 99801

November 21, 2024

Re: Passenger Fee Suggestion: Streetlights

Dear Ms Pierce:

The Thane Neighborhood Association requests the next cycle of cruise ship passenger fees be used to install streetlights along the dark, unlighted stretch of road from just past the South Franklin Street Dock (Dock B) to Mill Street.

With the increasing length of the cruise ship season, more and more tourists from ships berthed at the AJ Dock are walking in the dark along that section of road. Installation of streetlights would also benefit tourism traffic like buses and vans, as well as local and visiting pedestrians and bicyclists. When the sidewalk is especially crowded, pedestrians have a tendency to step into the road - and traffic - to go around other people on the sidewalk or walk on the gravel margin on the opposite side of the road. The concerns with safety are additionally grave when considering many of the transiting vehicles are large multi-passenger vans, buses and AML semi-trucks.

Throughout the winter months, pedestrians continue to use that stretch of sidewalk. In particular, the new warming shelter on Mill Street increases the number of pedestrians and related safety issues. When it snows, that sidewalk is usually not cleared and people — often wearing dark colors — have to walk in the roadway.

Though the responsible party for that section of road may be the Alaska Department of Transportation, a collaboration with CBJ, in which materials and the installation are funded, may promote planning discussions.

Streetlights along this limited section of Thane Road would significantly ensure public safety. With this in mind, Thane Neighborhood Association proposes cruise ship passenger fees contribute to an effective solution before a visitor or resident is struck by a vehicle,

If you have any questions we can help with, please let us know.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Joan Walser". The signature is fluid and cursive, with the first name "Joan" and last name "Walser" clearly distinguishable.

Joan Walser, President
Thane Neighborhood Association

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, January 2, 2025 7:11:28 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Nicholas Orr
Email
nicholasporr@Yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Contract with trail mix to improve the Mt Roberts trail by laying down gravel / doing other trail improvements. The Mt Roberts trail serves as the emergency route back to the city in the unlikely event of an incident that incapacitates the tram.
Project Budget
50,000? There doesn't need to be a large one time expenditure; this could be an ongoing project. Trail Mix would have a better idea as to the cost. Also would depend on scope of project
Conformance with the Settlement Agreement
This is an expenditure outside Zone A that directly relates to the Tram, which is located inside Zone A. This would need to be discussed in accordance with paragraph 7 of the agreement.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, January 2, 2025 7:01:52 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Nicholas Orr
Email
nicholasporr@Yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Determine the difference between winter and summer internet usage for the downtown library and apply MPFs to help cover that increase in internet service (if this has a cost). People associated with the cruise ship have often been seen using the library internet services.
Project Budget
25,000? Depends on how much, if any, cost differential there is
Conformance with the Settlement Agreement
This is an operational service cost directly related to cruise ships within Zone A

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 9:08:47 PM

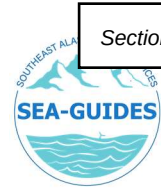
EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heather Marlow
Email
cdxx881@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Build a waterfront walkway with picnic shelters and viewing decks along North Douglas Hwy, past Fish Creek. Install bathrooms and some sort of bus/van loading area. This will serve as an extension/portal for the Tongass/glacier/fjord setting and as a local recreation area amenity. Tours and other services could be phased in, but this would assist the Mend Glacier area by providing additional opportunities and services and could integrate with visitors to Eaglecrest summer uses.
Project Budget
5-8 million
Conformance with the Settlement Agreement
Mendenhall Glacier is over run and trampled. Area improvements will only degrade the space further, the experience is the glacier not a variety of parking options and paved expanses, all prone to flood and failure going forward. The story of the fjord and the river of ice is best told from a perspective distance, with views of Lynn Canal, not bathrooms and paved lots between you and a glacier. The Mendenhall Glacier is the most visited site in the state, there was never communication to the public about this outcome, no heads up, no alternative, just more and more. This is the game that implodes on itself, this project off sets many negative attributes and incorporates local values.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 4:06:25 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
LUKE HOLTON
Email
office@seagservices.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Upload Project Description
Project Description (Upload)
SEA-Guides-MPF-Proposal.pdf
Project Budget
\$149,888.14
Conformance with the Settlement Agreement
The product of this proposal will directly elevate the operational safety of tour patrons disembarking cruise ships in Zone A by increasing "police/security patrols and infrastructure" (Paragraph 3), while appealing to the latter clause, "expenditure of Fees outside of Zones A and B may be necessary. In such case, the parties shall discuss such ideas in accordance with paragraph 7" of the 2019 CLIA v. CBJ Settlement Agreement. Commercial charter passenger vessels are levied under the Port Development Fee as "vessels carrying passengers for compensation on port calls in the City and Borough of Juneau". The attached proposal will directly elevate the operational safety of these vessels and their passengers. Finally, the transit of CLIA member cruise vessels through Steven's Passage, Saginaw Channel, Favorite Channel, and Lynn Canal during operational tour hours may prove direct affect on cruise ship vessel safety within these zones.



December 31st, 2024

To: Alexandra Pierce, CBJ Tourism Manager
155 S. Heritage Way
Juneau, Alaska 99801

Dear Mayor Weldon, Ms. Koester, Ms. Pierce, and City and Borough of Juneau Assembly Members,

Thank you for any consideration offered to our proposal. It is an honor to submit our recommendations to your offices, with regard for cohesion and community-building amongst Juneau's tourism businesses and agencies.

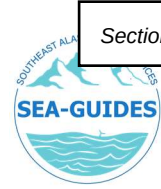
The attached proposals will increase the safety of cruise line visitors participating in tours from Juneau ports, underway for maritime tourism activities such as whale watching, charter fishing, sightseeing, and passenger ferry transport.

This initiative was constructed with the support of *Sound Watch Boater Education Program* staff and is designed to mirror the successes of their program in Puget Sound, WA. This program was well-received by commercial operators and recreational boaters as a solution for a similar influx of commercial tourism vessels in Puget Sound between 2002-2015. This program addresses safety issues without degrading Alaska's preference for limited regulation of boating credentials. You can read more about the Sound Watch Boater Education Program on their website: www.whalemuseum.org/pages/soundwatch-boater-education-program.

I hope this proposal sponsors a partnership between SEA-Guides and associated organizations dedicated to sustainable tourism. With that said, it is worth offering that any associated offices wishing to adopt this initiative are welcome to reach out and do so. CBJ has previously commissioned similar entities and task forces to address maritime tourism-related issues, and this program may be best managed by those organizations. Otherwise, SEA-Guides would be thrilled to lead our community towards a safer legacy of boating in Juneau.

Thank you for your continued service to our community as thankless contributors to Juneau's rise in globally recognized travel destinations. Have a wonderful New Year!

Luke Holton
Director, SEA-Guides Juneau
Office: (907)723-5420
Email: office@seagservices.com



Subject: Support in Tourism Research, Education, and Administration Development

Organization: Southeast Alaska Guide Services, SEA-Guides Juneau

Marine Passenger Fee Funds Requested: \$149,888.14

Summary

Southeast Alaska Guide Services (SEA-Guides) is requesting support and funding from the City and Borough of Juneau (CBJ) Marine Passenger Fee (MPF) Program to conduct longitudinal research and education of Juneau's commercially utilized waterways, to include (a):

1. Qualitative study of Juneau's recreational and commercial vessel compliance
2. Establishment of the Juneau Mariner's Education Program
3. Field support opportunities for tourism management entities and researchers

The data collected by participants will be statistically applied to prove or disprove necessary increases in the staffing of associated tourism entities, namely the National Oceanic and Atmospheric Administration, Office of Law Enforcement (NOAA-OLE); City and Borough of Juneau (CBJ), Tourism Manager's Office; United States Coast Guard (USCG); Tourism Best Management Practices (TBMP); and the implementation of a Juneau-based Boater Education Program, mirroring *Sound Watch*. *Sound Watch* is an established community education program which has successfully addressed maritime industry disputes in Washington State's Puget Sound.

To best implement this regiment of data collection and community outreach, SEA-Guides is requesting \$149,888.14 from the MPF Program (FY25) to meet the budgets itemized in each section. This amount will be dispersed across two associated projects, referenced in this proposal as Regional Mariner's Compliance Study, and Juneau Mariner's Education Program.

These two initiatives will directly address industry-related complaints that are centered around the growing density of tourism operators. Juneau residents can be assured that the mission of SEA-Guides is to illuminate methods of safe tourism which are sustainable for the community and ecosystems. This program will effectively act in a liaison capacity to bridge communication between commercial tourism vessels and recreational vessels. In addition, this style of boater education will ensure local boat operators decrease risk to themselves and others while operating within the commercial zones listed in this proposal.

Regional Mariner’s Compliance Study

Background: Historically, criticisms of maritime tour vessels have been misinterpreted by regulators and community members, mainly due to the perspectivism conflicts between associated industries and recreational boaters. With scarce oversight of Juneau’s commercial boating areas, lawmakers lack a true representation of both commercial and recreational vessel adherence to Marine Mammal Protection Act (MMPA) Law and USCG Codes of Federal Regulation (CFR), which govern vessel behavior. Authorities tasked with overwatching these areas claim “understaffing and underfunding” as operational obstacles to enforcement.

Goals of Project: Provide the NOAA-OLE and USCG with *quantitative* data to either prove or disprove the necessity for increased staffing of the enforcement offices. The data collected will be forwarded to U.S. Office of Personnel Management in conjunction with a formal request for restaffing of NOAA-OLE, Juneau Field Office, and USCG assets. Data will also guide municipal offices in creating effective commercial viewing guidelines through Tourism Best Management Practices and NOAA’s Whale SENSE Program.

Additionally, detailed logs of boat traffic and concentrations will directly contribute to the data collected by Juneau Whale HEALTH (Humpbacks, Ecosystem Monitoring, And Long-Term Histories) Program, an FY24 MPF funded project.

Methods: Surveyors will be present in the below-listed areas from 8:00 AM- 8:00 PM Sundays, Tuesdays, Wednesdays, and Saturdays (May 1st through September 30th). During these times, observational data will be collected to properly illustrate collective vessel concentrations, patterns, ship to ship communications, viewing distances from wildlife, and vessel behavior within Steven’s Passage, Favorite Channel, Saginaw Channel, Lynn Canal, and Auke Bay.

Formal qualitative methodology will be constructed by research faculty at University of Alaska (UA) and UA Independent Study students, offering local educators access to pragmatic and experiential research projects.

Cost: \$66,128.14

Item	Cost
Staff Wages (48-hours per week @ \$18.00/hr) (2)	\$34,560.00
SEA-Guides Vessel Operational Cost (12-hours per day @ \$23.32/ hr)	\$22,387.20
Methodology Design and Consultation	\$2,740.00
Survey Equipment (range finders, GIS software, and laptop)	\$6,440.94
	\$66,128.14



Juneau Mariner's Education Program (JMEP)

Background: The 2023 McKinley Research Juneau Tourism Survey indicates a steady increase in negative interactions between recreational and commercial tourism vessels. With unprecedented growth of Juneau's passenger vessel fleet, the risks of catastrophic incidents grow every year. In 2023, SEA-Guide's noted that Juneau mariners are largely unaware of the USCG's Combined Federal Regulations which govern safe boating, leading to dangerous interactions with commercial vessels. In addition, post-pandemic economic drivers have lowered the availability of licensed commercial crewmembers globally, resulting in employment of less experienced merchant mariners within Juneau's waterways.

Program Goals: It is this program's mission to bridge the gap between commercial and recreational vessel operators. Serving as a bipartisan voice, JMEP can ensure that hazardous behavior from commercial operators will be addressed by contacting the vessel's captain, and/or supervisor, and/or TBMP. Likewise, recreational boaters with no formal training will have access to educational resources to instill safe boating practices. No formal reports or citations are involved in this process apart from documenting the contact between SEA-Guide volunteers and the vessel operator. Annual reports with analysis, statistics, and project performance will be submitted to applicable offices. Examples of these reports can be found through the *Sound Watch* website link, listed on Page 1.

Methods: Maintain presence within Juneau's waterways and harbors to provide free reference materials and guidance to boat operators. Program staff (prospectively alongside Juneau's USCG Auxiliary volunteers) will conduct community outreach at Juneau's recreational harbors to offer boat operators an assortment of USCG reference materials, trends in wildlife locations and concentration, area avoidance maps, viewing guidelines for protected animals, etc.

In partnership with the Alaska Marine Education Association (AMSEA), JMEP will also provide commercial boating safety training to charter vessel operators and business owners.

Cost: \$83,760.00

Item	Cost
JMEP Staff Wages (48-hours per week @ \$18.00/hr) x2	\$34,560.00
JMEP Outreach Vessel (type contingent upon market availability)	\$25,000.00
JMEP Vessel Operational Cost (12-hours per day @ \$17.50/hr)	\$16,800.00
Educational Materials (pamphlets, printouts, etc.)	\$7400.00
	\$83,760.00

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 10:14:37 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heather Marlow
Email
cdxx881@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Relocate helicopter use from JIA to a new heliport without a residential interface. Even though they are a mobile industry in a regional environment, they can't seem to figure out their own mitigation and the Assembly believes they can not do anything for this topic. It's a sad space/place for the community as is, at no detriment to their JIA lease, they could be released from the term/duration of the lease and then paid "whatever they ask for" for 3 years, to stop operations by 6 PM on a daily basis, as a lease amendment. A new remote heliport assists the long term operations, safety, permitting and future expansion of JIA.
Project Budget
10 million
Conformance with the Settlement Agreement
This project is as allowable as Statter Harbor improvements, better accommodating direct impacts from cruise ship tourism.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 10:04:38 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heather Marlow
Email
cdxx881@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Close commercial tourism operations/activities on all CBJ property by 6 pm on a daily basis. Rewrite all permits, agreements, leases etc and pay "whatever they ask for" for 3 years, while industry adjusts if there is conflict/litigation. Just make the \$\$ payments public, not an executive session item. This action is likely to improve the operational environment /experience for tourism, including cruise ships.
Project Budget
0 to x million
Conformance with the Settlement Agreement
The project expands the user area for pedestrians / humans and reduces the area for buses, coaches, vans etc, and could transfer activities to taxis and for hire by an individual type business in PM hours.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 9:54:31 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heather Marlow
Email
cdxx881@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
This is the first fiscal year to pay off 16b, let's do it and save the future interest payments, for application to the Marine Park/Seadrome project that's likely to be 15-20 million. This allows for the CBJ to look at diversifying the waterfront, with different scale of use for waterfront activities. One or both of the berths could support the ice breaker, private ferries, or small scale tours with JNU as a turn around. Users would come under a lease and the area would be more manageable, covering risk and liability, managing access/users, and predictable for the operating environment. Cruise ships wouldn't have to leave, but the reasons that they would remain would be more deliberate and purposeful.
Project Budget
14 million (?) bond debt
Conformance with the Settlement Agreement
Bond debt is a listed expense

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 31, 2024 9:46:30 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Heather Marlow
Email
cdxx881@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
The D&H Board recently forwarded a motion to the Assembly to work on the Seadrome building area, the Assembly supported the motion and discussions will occur. My comment was to not isolate properties for work, but to work on several or more properties at once. The Merchants Wharf group has approached the CBJ over multiple decades to acquire their property. In the meantime the Settlement agreement calls out Centennial Hall as an emergency destination. The three areas require a single project to accomplish 1) safety route egress to/from 16b and Cent Hall 2) capacity for foot traffic flow and spacing 3) transportation system redundancies. The Wharf and Seadrome properties can be reconfigured with CBJ property to accommodate many more users than it does now, and the Wharf property poses an unnecessary risk in the downtown core, considering the immediate fire hazard the CBJ has faced in the last 25 years. Efficiencies and economies of scale support 1 master project, not many projects without a timeline.
Project Budget
15-20 million
Conformance with the Settlement Agreement
Egress improvements are required between 16b and Centennial Hall, by the considerations/language in the Settlement. The operating environment requires more area for pedestrians and life safety concerns.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Saturday, December 28, 2024 11:28:30 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Susan Schrader
Email
sueschraderak@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
The "project" that I propose is the creation of a CBJ staff position of an Administrative Assistant to the Tourism Manager. The Tourism Manager's duties have grown significantly since Ms. Pierce started in the position. An Admin Assistant would enable the Tourism Division to respond more comprehensively to residents' comments and concerns. The Assistant could free up some of the Manager's time to enable outreach and encouragement of greater meaningful public participation, particularly when addressing issues that ultimately end up in Memoranda of Agreements with the cruise industry. There is a huge constituency beyond the business community (eg. DBA, JCC, JEDC) and the cruise industry that the Tourism Manager has not reached out to yet. This lack of opportunity to participate is frustrating to many Juneau community members impacted by growing cruise tourism. Another specific example of where an Admin Assistant could greatly benefit the Tourism Division is the Division's website which has been, and continues to be, woefully inadequate. The acronym "TMBP" is still associated with the web address and web pages; obviously, the Tourism Division is far more than the TMBP program! To find the MOAs re: daily passenger limits and number of cruise ships allowed per day, a visitor to the website must dig down through menu options to the (5 year old) Visitor Industry Task Force menu. Why not have a clear heading on the main page: "Agreements with the Cruise Industry," or some such title? When I queried Ms. Pierce about the inadequacies of the website, she expressed that she did not have time to spend improving the site. Doing so is a perfect task for the Assistant and an opportunity to alleviate residents' frustration when trying to retrieve information from the city's web pages.
Project Budget
\$60,000-80,000 annually ?
Conformance with the Settlement Agreement
Based upon a recent discussion with the Tourism Manager, I was told that the Manager's salary is Marine Passenger Fee-funded in total under a shared services agreement that both CBJ and CLIA signed. If the Manager's salary and other items in the Tourism Division's budget are covered by MPFs, then it would seem logical that an Administrative Assistant's salary also should be covered by MPFs.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Friday, December 27, 2024 10:32:41 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Anne Fuller
Email
fernleafgt@yahoo.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Increase number of times public restrooms are cleaned. Keep them open into the evening. (Marine Parking Garage, Public Library, City Hall, City Museum, Overstreet Park, the ones on the docks - these are the ones I'm sure of, other public restrooms should be included). Costs are for workers, supplies, and trash disposal. Increase the hours of crossing guards, so that the crosswalks, especially at the South Franklin tear drop junction, are staffed whenever we have a large ship at dock in Juneau. (I have noticed no guards and plenty of people).
Project Budget
\$150 000
Conformance with the Settlement Agreement
Protecting the comfort and safety of passengers and crew people of the cruise ships is a desirable and allowable project under the Settlement Agreement.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Monday, December 16, 2024 10:45:55 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
greg huebschen
Email
greghip@zoho.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Covered bus stops specifically at back loop and glacier road intersection where many tourist arrive and depart from a trip to glacier. Pedestrian flashing lights downtown to enhance the flow of pedestrians and cars
Project Budget
outside of my immediate knowledge

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Friday, December 6, 2024 9:48:26 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
David Peterson
Email
dmpeter9@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Trash has become a growing problem for Juneau. One of the main reasons our tourism industry thrives is because of the city's pristine beauty and natural splendor. However, in recent years, rising living costs and increasing dump fees have led many to dump their trash in various locations, such as along roadsides and at beaches. Tourists are commenting more frequently that, "Juneau is the dirtiest city in Alaska they have visited". While not part of the approved Maritime Industry Zones, there must be a concerted effort to keep Juneau clean. The Maritime Industry Zones are a hub for many tourists, but they also serve as a key waypoint for visitors heading out to explore the surrounding areas. The exploration of the surrounding areas IS the DRAW. It is NOT the few restaurants and jewelry stores. The growing problem of trash and cleanliness is becoming a serious issue. It seems that no other use of funds is more urgent or worthwhile than addressing this concern.
Project Budget
\$1,500,000.00
Conformance with the Settlement Agreement
Increase Alaska Waste Management participation in City wide clean-up efforts. Include 40yd dumpsters located throughout neighborhoods and out the road for clean-up efforts.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, December 5, 2024 3:58:30 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Allison Lihou
Email
apleo93@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
A non-profit organization that is making waves in several countries operates as a free kayak rental with a hitch: you clean up trash found on the ocean during your rental and turn it in. This organization, GreenKayak, started this idea in 2021 to get both visitors and locals involved in a beloved sport that's accessible to all and help the planet out by removing waste floating in the ocean. Attached is their frontpage that lists out the impact these volunteers have had, the tons of waste removed from the ocean, testimonials, and contact information. Following the organization's frontpage is a rough cost analysis for a start up here in Juneau. The idea behind the 2- person kayak is to encourage 2 people at a time to take advantage of a free rental and safely remove trash from the water with a trash picker and into the provided waste disposal bucket. Given the accessibility for using these kayaks and availability of space at the 3 proposed locations, (Downtown Juneau, North Douglas, and Auke Bay), 4 kayaks per location is reasonable. Each kayak would come with 1 bucket and 1 trash picker as it is recommended there be someone paddling/stabilizing the kayak while the other person can safely remove the trash from the water and into the bucket. To safely keep these kayaks locked up and readily available for those with reservations, a kayak kiosk at each location is recommended. Costs not included are shipping and handling, volunteer hours, waste removal or advertising.
Project Budget
\$31,000-\$35,000
Conformance with the Settlement Agreement
This project aligns with the intended purpose of giving visitors a unique experience that benefits locally and globally. The revenues collected will be appropriately used to start up this initiative for tourists to easily use while visiting this port of call, funding for maintenance to keep volunteers safe and active, provides a service to remove waste from the water, allows visitors and locals to enjoy the natural beauty surrounding us.
Please upload any supporting documents here - PDF ONLY



(<https://www.greenkayak.org/>).

PADDLE FOR CLEANER OCEANS

Download our App & paddle for free! 🙌

[BOOK A GREENKAYAK](#)

 [DOWNLOAD APP](#)

(<https://link-to.app/GreenKayak>)

OUR IMPACT



84653

volunteers using GreenKayak



134 tons

waste removed from our ocean

GreenKayak is an environmental NGO that engages people in the fight for cleaner oceans. You are invited to paddle our kayaks for free under two simple conditions - spend your time in a GreenKayak collecting trash and share the experience on social media **#GreenKayak**.

BOOK A GREENKAYAK

(<https://bookings.greenkayak.org>).

"Waste in nature is our shared responsibility."

Tobias Weber-Andersen, Founder of GreenKayak

Together, we paddle for cleaner oceans!



“ We are happy about the partnership with GreenKayak. GreenKayak combines action and fun with an important issue – environmental protection – and makes a visible contribution to making Hamburg cleaner.

”

**JENS KERSTAN,
HAMBURG'S SENATOR FOR THE ENVIRONMENT**



“ I am absolutely into GreenKayak who solves problems with plastic very concretely by borrowing kayaks for free to collect waste while paddling. I tried it myself and can highly recommend taking a tour. We mention GreenKayak as a good example of a local initiative in the EEA's new report on plastics.

**LARS FOGH MORTENSEN,
EUROPEAN ENVIRONMENT AGENCY (EEA)**

”

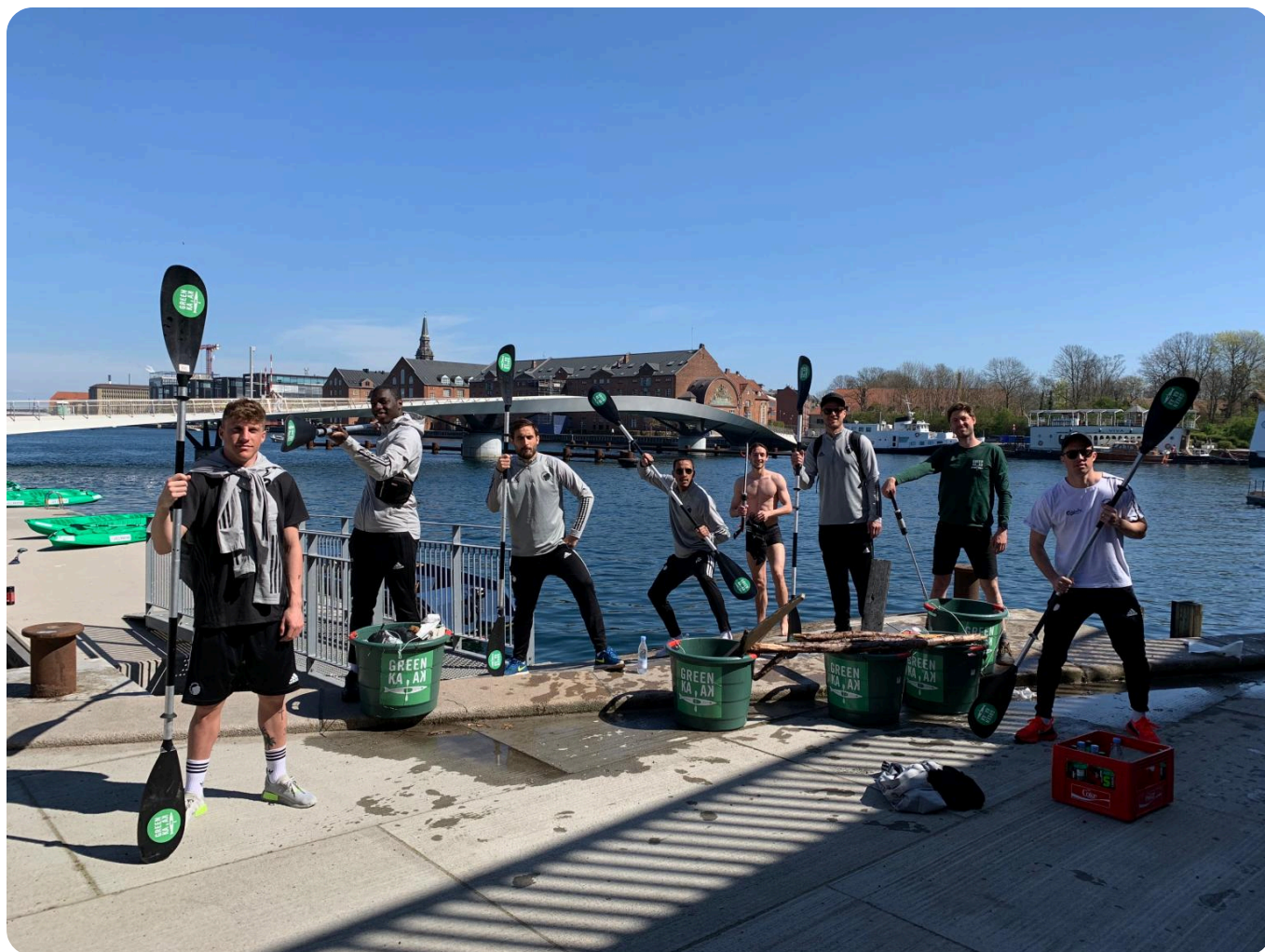


“ I have seen cod caught in the Oresund, which has had a whole plastic cup in its stomach ...We see that the GreenKayak returns with trash from the canals every single day.

”

**THOMAS KIRK SØRENSEN,
PROGRAMME MANAGER OCEAN CONSERVATION,
WFF DENMARK**

JOIN THE COMMUNITY



Have you heard about GreenKayak communities? They're awesome! They make it super easy for you to connect with other people who love paddling, and you can share your pictures and experiences with them too.

Whether you're new to a city, your paddle-buddy cancelled on you, or you just want to meet new people while doing something good, you can make a post and invite others to join you as you paddle for the oceans!

And let me tell you, volunteering for the environment is always worth a photo! We can't wait to see your pictures, whether you've caught a huge amount of garbage or found something totally bizarre.

If you're interested, we'll even post the best of your photos on our social media channels.

JOIN THE FACEBOOK GROUPS HERE

Section D, Item 5.

DENMARK

(<https://www.facebook.com/groups/greenkayak.danmark/>).

GERMANY

(<https://www.facebook.com/groups/greenkayak.deutschland/>).

NORWAY

(<https://www.facebook.com/groups/greenkayak.norge/>).

SWEDEN

(<https://www.facebook.com/groups/greenkayak.sverige/>).

#GREENKAYAK

📷 Follow on Instagram (<https://www.instagram.com/17841404812735196/>)

GREENKAYAK



(<https://www.greenkayak.org/>).



(<https://www.onepercentfortheplanet.org/>).

FIND OUT MORE

[FAQ](#)

<https://greenkayak.org/FAQ>

Section D, Item 5.

[Groups & Tours](#)

<https://www.greenkayak.org/groups-and-tours>

[Jobs](#)

<https://greenkayak.org/jobs>

[Start a partnership](#)

<https://greenkayak.org/start-a-partnership>

[Our Vision](#)

<https://www.greenkayak.org/about-us/#vision>

GET IN TOUCH



[Contact us](#)

<https://greenkayak.org/contact>



info@greenkayak.org

<tel:+4543114403>



info@greenkayak.org

<mailto:info@greenkayak.org>

SUPPORT US



[Make a contribution](#)

<https://greenkayak.org/donation>



[Booking starts in April](#)

<https://bookings.greenkayak.org>

DOCUMENTS



[Season 2022 report](#)

<https://www.greenkayak.org/wp-content/uploads/2023/12/Annual-report-2022.pdf>



[Season 2023 report](#)

<https://www.greenkayak.org/wp-content/uploads/2023/12/GreenKayak-Report-2023.pdf>



[Årsrapport 2021](#)

<https://www.greenkayak.org/wp-content/uploads/2023/12/Årsrapport-2021.pdf>



Cost Analysis for GreenKayak Implementation

Cost for 12 2-person kayaks:	\$	5,400.00		
Cost for 12 2 gallon Home Depot buckets:	\$	35.76		
Cost for 12 36 in. Trash Pickers:	\$	263.64		
Cost for 3 Kayak Kiosks:	\$	24,300.00		
Cost for 24 life jackets:	\$	558.96		
Total Cost:	\$	30,558.36	Revenues Collected for Marine Passenger Fees:	\$ 21,450,000

Proposed Locations for GreenKayak Operations:

Downtown Juneau:	Four 2-person kayaks available with cleanup gear. With reservations, launch can take place at the docks near the Wharf or by the Tram.
North Douglas:	Four 2-person kayaks available with cleanup gear. With reservations, launch can take place on the beach.
Auke Bay:	Four 2-person kayaks available with cleanup gear. With reservations, launch can take place on an accessible beach or Auke Lake.

Save 10% on Lifetime Kayaks

Get \$10,000 credit when you open an account before October 25, 2024

Shop Now

Home > Kayaks & Canoes > Lifetime Kayaks > Lifetime Envoy 126" Tandem Sit-On-Top Kayak



Lifetime Envoy 126" Tandem Sit-On-Top Kayak, Paddles Included

★★★★★ 4.8 out of 5 stars (1,234 reviews)

Model # 9003340228 Model # 901332

\$399.00

Free shipping every 7th order and online.

Shipping

Select ZIP Code

Pickup

Select a store

Delivery

Select an address

Freight Shipping

Check ZIP Code

▼

Add to cart

Get a \$50 statement credit when you open an account before October 25, 2024

December 5 and use it to \$30 in Swell's Tech purchases within 30 days.

Apply Now

Highlights

- Versatile design allows for solo or tandem paddling
- Fast motion and stable hull design for maximum stability and reduced tipping on the water
- Easy tracking (steers) that optimizes speed and control when fishing
- On-boarding, gear storage and 6 tie-downs for fast and safe off-trail storage

UNATTENDED KAYAK KIOSKS

There is a locker system that houses the PPE and paddles and then a rack system for the Kayaks and paddle boards.

The customer must agree to all the liability waivers on the touch screen and then select the type watercraft they want (currently single or double kayaks or Paddle boards), how many hours they want to rent it for and then swipe their credit card.

The door to their PPE opens and the watercraft unlocks and away they go!

To return the equipment, the customer swipes the same card and the machine matches the last 4 numbers and re-opens/unlocks their spaces and they return everything.

The machine tells them if they have not closed the locker door or locked in the kayak properly and then computes how long they have had them out and up-charges if necessary.

NOTE: Kayak Kiosks are producing greater than 100% ROI (Return on Investment) in one season.



PRICING

4-Place: \$8,100
8-Place: \$11,500
12-Place: \$14,100

Remote Operation: \$950
Solar Power: \$900

*Kayaks and PPE not included

It is modular, so you can get lockers and racks for 4, 8 or 12 (you can buy a 4 and then if too small, just add another set to the original and easily change the size on the owners page of the customer interface). Additionally, we can add a remote system so you can take control of the machine...open doors, manually return or troubleshoot

We recommend a max of 12 so there are not people waiting to rent and return and then putting another unit near by.

Each Locker is 5' wide x 2' deep

Racks are 3'4"

- [Cost-Analysis-Proposal-2.pdf](#)

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Thursday, December 5, 2024 11:15:28 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
steve winker
Email
slvreagle@gci.net
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Establish a revolving loan fund whose purpose is to preserve, maintain and restore historic structures in Juneau's downtown historic district.
Project Budget
An intial amount to be agreed upon by the parties. As loans are repaid the fund is replenished and available for new qualifying projects..
Conformance with the Settlement Agreement
A vibrant historic downtown (Zone B and beyond) is a feature that markets well and attracts visitors to this destination. Juneau's historic downtown district is deteriorating and many buildings are experiencing vacancies. It seems that the businesses occupying those buildings are becoming increasingly reliant on serving the tourism industry as evidenced by so many now operating only seasonally..

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Wednesday, December 4, 2024 8:32:28 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Garrett Paul
Email
gpaul99@hotmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Consider improvements to the North Douglas Boat Launch to accommodate the kayak tourism that inundates that launch ramp daily during tourist season. I frequently launch my boat at the north Douglas boat ramp, and have observed safety issues with the mixed traffic (kayakers, launch ramp users and guides) as well as the vehicles and trailers that are used to haul dozens of kayaks daily. Possibly allocate some of these funds towards the north Douglas launch ramp project currently being discussed by docks and harbors. This would be similar to the statter harbor agreement already executed with the CLIA. This may be a long term idea, but improvements at the north Douglas launch ramp are very needed, will be very costly and the kayak traffic should be a consideration for that project. These funds could help get that project moving! Thanks, Garrett
Project Budget
\$10,000,000 over 5 years
Conformance with the Settlement Agreement
It is very tied to tourism and enhancing the tourist experience. I've seen tourists at the north Douglas ramp who were visibly confused about how to maneuver around trucks and trailers, so a somewhat dedicated facility would be safer and more enjoyable for tourists who come to Juneau. Fritz cove is a beautiful place, so this improvement may lead to other benefits as well.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Wednesday, December 4, 2024 7:00:29 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Ross Writer
Email
rosswriter@outlook.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
It is one thing to see a photo of this in a museum and quite another to actually be able to see these actual VIEWS. A wheelchair accessible open-air elevator or escalator to the top edge of Telephone Hill, and a viewing platform or boardwalk, where visitors and locals can get great views of the harbor and views of the hillside at an elevation above most structures downtown. This is unique. From there you can the older houses up on 5th and 6th streets, etc., a sort of raven's eye view of the layout of the original town. Visitors and locals could pick out landmarks, gain a greater and lasting appreciation for how Juneau Developed, what it was like. I could imagine initially the project could include some of those big photo-like interpretive signs that point out the Landmarks and what things once looked like, to be compared to how it has changed. Eventually this might lead to one of the houses be converted to a "period" museum of sorts. The early streets sometimes had horse drawn conveyance. It is quite interesting. Or clogged with snow. The old steamship dock layout. How far the boardwalk extended, nearly to Franklin Street as I understand. It would give visitors, and locals, a taste of what a Juneau neighborhood once looked like in the earlier days. Visitors, and locals, would see what a wonderful little "Village" old Juneau really STILL is. I think this old flavor of Juneau is badly overlooked because we take it for granted. But visitors say "Wow!" This may be the last chance, and the last location, where this kind if thing can be done. And once it is gone, it is GONE. Please consider this seriously! Use your imagination.
Project Budget
\$4,000,000
Conformance with the Settlement Agreement
---It would directly benefit the Visitors and locals, giving them something close-in to do that is historic. Visitors could do it quickly and still catch their whale watching tour. But for many visitors, and local folks, it would be a highlight. In my talking to Visitors they have a great curiosity about the town itself. It would be something old folks, and wheel-chair folks (a large market for Cruise tourism) could do. Children and young folks would like it too. It would be an interpretive opportunity for the "old Juneau" to display the

town to locals and tourists alike.

--It would preserve this last tiny historic little spot of the older historic Juneau. A Juneau most tourists never get to see and will never see unless we make a way for them to see it.

This is the last chance to do something like this. Once it is gone, it is gone for locals and visitors alike.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Wednesday, December 4, 2024 4:10:25 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Allison Lihou
Email
apleo93@gmail.com
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Implementation of an overpass in downtown Juneau, specifically at high congestion areas with a lot of vehicle and people traffic. An overpass would help relieve the congestion and free up space on the sidewalks and roads. Taking into consideration the weather, the height of larger vehicles such as the double-decker busses, materials, manual labor and engineering, the estimated cost ranges from \$1 million to \$5 million. This can be annually maintained using revenues collected by tourism, for tourism, and for the citizens of Juneau to utilize. With enough consistent funding, more than one overpass can be implemented with the appropriate engineering and maintenance.
Project Budget
\$1,000,000-\$5,000,000
Conformance with the Settlement Agreement
The project would be directly beneficial to visitors in downtown Juneau with 3 or more cruise ships in town holding anywhere from 1,000-5,000 people each and the day-to-day business operated by locals and seasonal workers. The overpass would alleviate the congestion of people on the sidewalks and roads, provide a scenic overlook of their surroundings, and prevent wait times at crosswalks for both pedestrians and vehicles.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Wednesday, December 4, 2024 4:03:56 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Name
Brian Stody
Email
brian.stody@juneauschools.org
I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Direct portion of funds to several visitor used infrastructure projects that are NOT the city walk bullshit. OR Direct all funds towards Eaglecrest Gondola which will directly serve cruise guests AND subsidize winter operations for residents of Juneau. - a double win directly serves cruise guests opportunities. spreads out congestion from other natural areas and excursions on the road system of Juneau. Promotes another reason to forward second crossing to have bus traffic move primarily in a circular direction.
Project Budget
10 - 12 million
Conformance with the Settlement Agreement
directly serves cruise guests opportunities. spreads out congestion from other natural areas and excursions on the road system of Juneau. Promotes another reason to forward second crossing to have bus traffic move primarily in a circular direction instead of back and forth in multiple directions around Juneau.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Wednesday, December 4, 2024 12:48:32 AM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I have read the settlement agreement

- I have read the settlement agreement

Project Description Options

Write out Project Description

Project Description (Written)

I propose that a portion of the MPF be allocated to expanding the Emergency Room at Bartlett Regional Hospital (BRH). Cruise ship passengers and crew put a huge burden on our emergency medical services. As it currently stands, the BRH ER is currently capable of treating 12 patients with 3 trauma bays and 5 exam rooms. The Ovation of the Seas has a passenger capacity of 4,905 and a crew of 1,500. Even a minor ship-board fire affecting less than a half of a percent of the people onboard that one ship would completely overwhelm our emergency medical capacity. On top of that, cruise ship passengers are trending older and in poorer health, demographics that will both need emergency medical services more frequently than the average adult. In addition to the impact from the passenger population, there is an increase of temporary workers to serve the cruise tourists.

An increase in emergency medical service capacity is in the best interest of both the city and CLIA.

Project Budget

\$5,000,000

Conformance with the Settlement Agreement

Under Item 3, "Agreed Use of Fees in Maritime Industry Zone" Section "c"
"Operational Services provided within Zone A pursuant to Paragraph 2, including but not limited to the following services that the CBJ provided in 2018 to CLIA, its passengers or crew: dockage, lightering, restroom maintenance, crossing guards, police/security patrols and infrastructure, fire and emergency medical service [...]"

The emergency medical services in question will be provided to the passengers, crew, and support staff that occupy the Maritime Industry Zone A, even though the ER is not physically located within that zone.

Further, I argue that the proposed ER expansion falls under Judge Holland's ruling that the "Fees are used for services to a vessel or rendered to facilitate the marine enterprise/operations of the vessel and not for services that only benefit passengers."

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 3, 2024 9:58:29 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I have read the settlement agreement
I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Use some of the money to fully fund travel and equipment for hs athletic/activities
Project Budget
1.5-2.5million
Conformance with the Settlement Agreement
I have always been told that the cbj cannot earmark a tax, so I would believe any project or expenditure would be allowable under that interpretation of the law. I don't know how/why the cruise industry would end up getting special consideration.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 3, 2024 9:04:28 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I have read the settlement agreement
• I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Cruise passengers kill our cell phone service during summer, making life suck for tourists and residents alike. The city should use passenger fees to upgrade cellular and data service. I'm just giving away this idea with no planning or follow through on my part.
Project Budget
\$5000000
Conformance with the Settlement Agreement
Obviously allowable

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 3, 2024 9:02:24 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I have read the settlement agreement
• I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
A walking and bicycle trail from the docks to Auke bay along the coast.
Project Budget
about 350
Conformance with the Settlement Agreement
its groovy.

From: domadmin@juneau.org
To: [Alexandra Pierce](#)
Subject: New submission from TBMP - MPF Request Form
Date: Tuesday, December 3, 2024 6:08:22 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

I have read the settlement agreement
• I have read the settlement agreement
Project Description Options
Write out Project Description
Project Description (Written)
Time for a new agreement between the city and the cruise industry. CBJ should be able to spend marine passenger fee money on whatever is good for the city regardless of what the cruise lines want it to be spent on. We will have fancy state-of-the-art docks and a crumbling unlivable city if we stick to the status quo. Use the money for flood mitigation, funding our schools, street repair, more and better public transportation, anything that benefits the people who actually live in this city and put up with the tourist circus and bullying cruise industry.
Project Budget
\$22,000,000.00
Conformance with the Settlement Agreement
It doesn't. Time for a new agreement and for CBJ to represent the citizens of the borough not the cruise lines that exploit it.



Marine Passenger Fee Budget Request Form

Welcome to the new cruise ship passenger fee submission process!

Thank you for submitting your request for the CBJ Marine Passenger Fee (MPF) budget. This new format is designed to help residents better understand the Marine Passenger Fee process and help CBJ more easily track and consolidate requests. Per CBJ code §69.20.120, CBJ takes MPF requests December 1 – December 31 annually. Requests are then reviewed, and a draft budget is presented to the Assembly. The public has the opportunity to comment on the draft budget after January 15.

CBJ receives three different fees and taxes from cruise ship passengers, the MPF, the Port Development Fee, and the State Commercial Passenger Vessel Excise Tax. While this public process only concerns the MPF, the funds from all three fees are combined into one budget when reviewed by the Assembly. These funds are restricted in their use and are governed by the U.S. Constitution. In 2019, CBJ and the cruise lines settled a lawsuit over CBJ's use of MPF. The resulting settlement agreement also governs how these fees are allocated. Funds are to be used in a mapped area, and for purposes that serve both cruise ships and their passengers. Please review the Settlement Agreement in the fields below and verify that you have read the document.

Name (Required)

Bruce

Denton

First

Last

Email (Required)

brucecdenton@gmail.com

Settlement Agreement

[Settlement Agreement](#)
[Maritime Industry Zones](#)
☒ I have read the settlement agreement

Project Description Options (Required)

Choose to either write out your project description or to upload documents for your project description.

- ☒ Write out Project Description
☐ Upload Project Description

Project Description (Written) (Required)

Juneau needs to do a better job of welcoming 16B cruise ship passengers during inclement weather. The tent pictured below is being used as a holding area for passengers waiting to embark on shore excursions. It is of better quality than its recent predecessor, but is much too small to serve the number of passengers seeking shelter. Also, there is no way to get under it without walking through rain water coming off its 4 sided roof. What we are currently providing is leaving our "guests" with a very poor first impression of our town. I suggest that an RFP be put out to interested architectural firms to provide schematic options for a permanent pavilion with the intent of having a plan in place for construction following this year's cruise ship season. For this year's season, I propose that additional and/or larger tents be provided.

Project Budget (Required)

Please provide a cost estimate for your project

RFP \$25,000 Tent(s) \$20,000

Conformance with the Settlement Agreement

Please explain why your project is allowable under the Settlement Agreement.

Section D, Item 5.

This proposal is for the explicit benefit of cruise ship passengers and therefore completely consistent with the settlement agreement

Please upload any supporting documents here - PDF ONLY

Drop files here or

SELECT FILES

Accepted file types: pdf, Max. file size: 10 MB, Max. files: 10.

IMG_0859.jpgred-tent.pdf 122 kb 100% 

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Verification expired. Check the checkbox again.



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reCAPTCHA
Privacy - Terms

SUBMIT

City Manager

Contact Information:

Mailing & Physical Address:

155 Heritage Way Juneau, AK 99801



Hours: Monday - Friday, 8:00am - 4:30pm

Telephone: 907.586.5240

Fax: 907.586.5385





SENATE BUILDING MALL
175 South Franklin St. Juneau, Alaska 99801

January 2, 2025

Alexandra Pierce
CBJ Tourism Manager
155 S. Heritage Way
Juneau, Alaska
99801

submitted via email Alexandra.pierce@juneau.org

Re: Marine Passenger Fee allocation request

Dear Ms. Pierce,

I am submitting a Marine Passenger Fee (MPF) request for the CBJ to commit \$1.2 million (as outlined in the 2023 Juneau Visitor Circulator Study) for a downtown circulator to cover the initial 2 years of operating, advertising and managerial costs using leased vehicles. The circulator could be operated by Capital Transit or could be contracted out through an RFP to an existing or potential private entity. Additionally, I strongly encourage the CBJ to pursue grant funding through the US DOT 5339 (c) Low/No Emissions bus grant program. While leased vehicles would expedite initiating service, ownership of the buses should be the ultimate goal. CBJ is uniquely qualified to successfully apply for and receive this grant funding for new buses. This federal program is administered through the State DOT.

Purpose and Need

Lease/Purchase and operate multiple circulator buses for a regular and reliable downtown loop to interconnect the AJ Dock, Franklin Dock, 16B docks, Overstreet Park, and the potential future Huna NCL dock. A downtown circulator will provide better crowd disbursement and will greatly decrease pedestrian traffic crossing downtown streets. It will also afford cruise ship passengers a reliable and much safer means of commuting to and from the ships to enjoy downtown shopping and other off ship attractions.

Background

CBJ has conducted downtown transit studies for over 2 decades, all of which have addressed the need for a downtown circulator. The "Juneau Visitor Circulator Study" released in March of 2023 states that, "a circulator for our downtown residents and tourists would assist less mobile tourists and citizens alike to move around downtown and obtain the services from merchants in all sector of downtown." Among other benefits the study lists: improved visitor experience; increased likelihood of ship passengers adding a second outing while in port; and increased visitor spending. It is no surprise that the Downtown Business Association has supported a circulator for decades as well.

Marine Passenger Fees provide appropriate funding for matching federal grant funds, thereby wisely leveraging the value of MPF to the cruise industry and CBJ taxpayers. Many cruise ship passengers do not leave the vessels due to disabilities and/or age. A circulator which is accessible at each of the dock

facilities would be a direct benefit to all cruise ship passengers and therefore a completely justifiable use of Marine Passenger Fees.

30 foot buses with their short turning radius which have low floors and two doors to expedite ingress and egress provide common sense efficiencies and safety that do not require further studies or delays.

In the 2022 Tourism survey 42% of respondents indicated that "Developing a Public Transit Option for Visitors" was a high priority. 29% identified it as a medium priority, and 21% a low priority leaving only 8% that did not consider it a priority. The commonsense takeaway from this recent survey demonstrates clear public support for a downtown circulator.

Summary of Request

Allocate 1.2 million dollars of marine passenger fees to operate multiple electric downtown circulator buses for two years and submit a US DOT 5339 (c) Low/No bus emissions grant application.

<https://www.transit.dot.gov/bus-program>

Respectfully submitted,



Bruce C. Denton
Senate Properties, LLC.

cc. CBJ City Manager,
CBJ Assembly
Juneau Commission on Sustainability
Downtown Business Association

City and Borough of Juneau
Passenger Fees from All Sources
(\$000 Thousands)
March 6, 2025

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
<u>MPF</u>										
Revenue	\$ 5,067	\$ 5,407	\$ 5,991	\$ 4,000	\$ 9	\$ 2,641	\$ 6,988	\$ 8,435	\$ 8,250	\$ 8,250
Unspent MPF returned to Fund	\$ 251	\$ 30	\$ 2,410	\$ -	\$ -	\$ 107	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ (3,953)	\$ (3,337)	\$ (3,189)	\$ (5,424)	\$ (2,408)	\$ (2,963)	\$ (4,638)	\$ (5,053)	\$ (6,329)	\$ (7,566)
Capital Expenditures	\$ (1,303)	\$ (1,869)	\$ (5,385)	\$ (677)	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	\$ (2,000)
Surplus/Deficit	\$ 62	\$ 231	\$ (173)	\$ (2,101)	\$ (2,399)	\$ (215)	\$ 2,350	\$ 3,382	\$ (79)	\$ (1,316)
Fund Balance	\$ 536	\$ 767	\$ 594	\$ (1,507)	\$ (3,906)	\$ (4,122)	\$ (1,771)	\$ 1,610	\$ 1,531	\$ 215
<u>SMPF</u>										
Revenue	\$ 4,600	\$ 4,600	\$ 5,271	\$ 5,971	\$ 2,446	\$ 572	\$ 5,680	\$ 8,039	\$ 8,250	\$ 8,250
Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ (351)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ (2,095)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ (4,600)	\$ (4,600)	\$ (5,000)	\$ (4,500)	\$ -	\$ -	\$ (4,095)	\$ (11,000)	\$ (9,350)	\$ (7,692)
Surplus/Deficit	\$ -	\$ -	\$ 271	\$ 1,471	\$ -	\$ 572	\$ 1,585	\$ (2,961)	\$ (1,100)	\$ 558
Fund Balance	\$ 295	\$ 295	\$ 566	\$ 2,037	\$ 2,037	\$ 2,609	\$ 4,194	\$ 1,233	\$ 133	\$ 691
<u>PDF</u>										
Revenue	\$ 3,015	\$ 3,217	\$ 3,568	\$ 2,367	\$ -	\$ 1,557	\$ 4,171	\$ 5,037	\$ 4,950	\$ 4,950
Operating Expenditures	\$ (6)	\$ (6)	\$ (6)	\$ (363)	\$ (8)	\$ (8)	\$ (8)	\$ (20)	\$ (20)	\$ (20)
Debt Service	\$ (2,093)	\$ (2,095)	\$ (2,097)	\$ (2,095)	\$ -	\$ (1,883)	\$ (2,028)	\$ (2,026)	\$ (2,027)	\$ (2,028)
Capital Expenditures	\$ -	\$ -	\$ (3,700)	\$ -	\$ -	\$ -	\$ -	\$ (4,045)	\$ (3,500)	\$ (3,000)
Surplus/Deficit	\$ 916	\$ 1,116	\$ (2,235)	\$ (91)	\$ (8)	\$ (334)	\$ 2,134	\$ (1,055)	\$ (597)	\$ (98)
Fund Balance	\$ 1,732	\$ 2,848	\$ 613	\$ 522	\$ 514	\$ 180	\$ 2,314	\$ 1,260	\$ 663	\$ 565
<u>TOTAL PASSENGER FEES</u>										
Revenue	\$ 12,682	\$ 13,224	\$ 14,830	\$ 12,338	\$ 2,455	\$ 4,770	\$ 16,839	\$ 21,511	\$ 21,450	\$ 21,450
Unspent MPF returned to Fund	\$ 251	\$ 30	\$ 2,410	\$ -	\$ -	\$ 107	\$ -	\$ -	\$ -	\$ -
Operating Expenditures	\$ (3,959)	\$ (3,343)	\$ (3,195)	\$ (5,787)	\$ (2,767)	\$ (2,971)	\$ (4,646)	\$ (5,074)	\$ (6,349)	\$ (7,586)
Debt Service	\$ (2,093)	\$ (2,095)	\$ (2,097)	\$ (2,095)	\$ (2,095)	\$ (1,883)	\$ (2,028)	\$ (2,026)	\$ (2,027)	\$ (2,028)
Capital Expenditures	\$ (5,903)	\$ (6,469)	\$ (14,085)	\$ (5,177)	\$ -	\$ -	\$ (4,095)	\$ (15,045)	\$ (14,850)	\$ (12,692)
Surplus/Deficit	\$ 978	\$ 1,347	\$ (2,137)	\$ (721)	\$ (2,407)	\$ 23	\$ 6,070	\$ (634)	\$ (1,776)	\$ (856)
Fund Balance	\$ 2,563	\$ 3,910	\$ 1,773	\$ 1,052	\$ (1,355)	\$ (1,333)	\$ 4,738	\$ 4,104	\$ 2,328	\$ 1,472

Presented by: The Manager
Presented: 03/14/2022
Drafted by: R. Palmer III

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2979

A Resolution Authorizing the Manager to Amend the CLIA Settlement Agreement.

WHEREAS, Resolution 2852 (March 22, 2019) authorized the Manager to execute a settlement agreement to resolve the litigation related to the legality of the collection and expenditure of fees imposed upon a vessel related to the provision of municipal services and the construction of capital improvements; and

WHEREAS, paragraphs 3(d) and 7 of the settlement agreement encourage the parties to annually consult to discuss any new proposed projects and services for which CBJ passenger fees are sought to be expended; and

WHEREAS, the amendments authorized by this resolution would update information and clarify that CLIA is waiving objection to the expenditure of up to \$10 million in passenger fees for support to the Capital Civic Center project.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Authorization. The Manager may execute the amended settlement agreement in substantially the same form as attached in Exhibit A.

Section 2. Effective Date. This resolution shall be effective immediately after its adoption.

Adopted this 14th day of March, 2022.

Attest:


Elizabeth J. McEwen, Municipal Clerk


Maria Gladyszewski, Deputy Mayor

MEMORANDUM OF AGREEMENT (AMENDMENT 1)

This Memorandum of Agreement (hereinafter, the “Agreement”) is made and entered into effective as of March 2019, by and between Cruise Lines International Association Alaska and Cruise Lines International Association (“Plaintiffs or CLIA”), on the one hand and The City and Borough of Juneau, Alaska and Rorie Watt (hereinafter “CBJ” and “Watt” respectively and collectively “Defendants”), on the other hand (Plaintiffs and Defendants may sometimes be referred to hereinafter collectively as the “Parties,” or any one of them individually, a “Party”) and reflects amendments agreed to on March 2022, in accordance with Paragraph 3(d), below.

RECITALS

A. WHEREAS, on or about April 13, 2016, Plaintiff filed an action in the United States District Court for the District of Alaska entitled Cruise Lines International Association Alaska and Cruise Lines International Association v. The City and Borough of Juneau, Alaska and Rorie Watt, bearing case number 1:16-cv-0008-HRH (the "Action"). In the Action, Plaintiffs challenged two fees imposed on vessels by the CBJ (the Marine Passenger Fee (MPF) a \$5-per passenger fee and the Port Development Fee (PDF) a \$3-per passenger fee, collectively referred to as “Fees”) that enter CBJ public or private docks, alleging the Fees were either facially unconstitutional or being expended by CBJ in an unconstitutional manner. Defendants disputed the Plaintiffs’ claims made in the Action, and generally and specifically disputed that the Fees were unconstitutional or unlawful, while asserting that CBJ’s use of the Fees was proper in all respects.

B. WHEREAS, Plaintiffs and Defendants filed cross motions for summary judgement and Defendants filed a motion to determine the law of the case. After oral argument the United States District Court Judge, Hon. H. Russel Holland, issued an Order on December 6, 2018 (“MSJ Order”) holding the Fees are permissible under the Tonnage Clause (“Tonnage Clause”) of the United States Constitution and the Rivers and Harbors Appropriation Act of 1899 (RHAA) codified at 33 U.S.C. section 5; provided said Fees are used for services to a vessel or rendered to facilitate the marine enterprise/operations of the vessel and not for services that only benefit passengers. While Judge Holland’s rulings clarified the law, they leave the parties discretion to amicably apply the Court Rulings. Thereafter, on January 25, 2019, Judge Holland entered a Final Judgement in the Action affirming the holding of the MSJ Order (MSJ Order and Final Judgement collectively referred to as “Court Rulings”).

C. WHEREAS, it is the desire of the Parties hereto to abide by this Agreement and resolve the Disputes raised by the Parties in the Action in a manner consistent with the terms of the MSJ Order and in compliance with the Final Judgement, unless the underlying legal authority changes. The parties agree that amicable resolution of the issues is better than continued litigation. This Agreement shall further set forth the terms and conditions of the Parties continuing relationship based on the terms of the MSJ Order and Final Judgment and under which Fees, if any, will be collected and expended. The MSJ Order and Final Judgment shall be subject to the good faith interpretation of the Parties for certain projects. The Parties wish to avoid the costs and the expenditure of resources in pursuing and defending continued litigation pertaining to the various claims and/or defenses raised in the Action. The Parties agree that the terms and conditions set forth in this Agreement are intended to be fully enforceable.

49 D. WHEREAS, other communities in Southeast Alaska are concerned about the
50 impact of the Court Rulings on their communities and have voluntarily offered the CBJ monetary
51 support to appeal the Court Rulings, and as such, any amicable resolution between CBJ and CLIA
52 must be practical, not harmful to other communities in Southeast, and should acknowledge each
53 community must exercise local control in its decision making because each community has unique
54 approaches and issues. The Parties also acknowledge that CBJ's Marine Passenger Fee and Port
55 Development Fee are fees imposed upon a vessel, and not fees imposed upon a passenger like the
56 State Commercial Passenger Vessel excise tax (A.S. 43.52.200 et. seq). The Parties agree that the
57 State Commercial Passenger Vessel excise tax was not litigated or an issue in the Action. The
58 State of Alaska and a predecessor of CLIA settled a dispute involving the State Commercial
59 Passenger Vessel excise tax in 2010 resulting from No. 3:09-cv-00015-TMB, United States
60 District Court for the District of Alaska.

61
62 E. WHEREAS, CBJ acknowledges that the construction of the western seawalk
63 project from Gold Creek to Overstreet Park may or may not have survived legal challenge and
64 that because CLIA chose not to seek an injunction for this part of the construction, this project
65 was not delayed and was successfully constructed; and while CLIA acknowledges that the western
66 seawalk project may or may not have survived a legal challenge, CLIA also acknowledges the
67 entire seawalk has been a part of CBJ's Long Range Waterfront Plan for more than 10 years, the
68 project has the support of the Juneau public and such public support is instrumental and necessary
69 to the development of the Juneau waterfront and the growth of the cruise industry.

70
71 F. WHEREAS, the Parties shall engage in annual meetings to discuss their respective
72 issues and positions, regarding major development projects, as early as possible. For example,
73 during the 2019 consultations with the City Manager, CLIA did not object to the CBJ using fees,
74 subject to Assembly appropriation, imposed on a vessel or passenger to lease space away from
75 the downtown Juneau area to temporarily stage containers during the cruise season to enable
76 vessels to efficiently unload, load, and timely depart instead of having containers trucked through
77 the Maritime Industry Zone during peak periods, and does not object to the use of an amount not
78 to exceed \$10 million in fees over no longer than a five year period to support renovations/
79 improvements/additions to the Capital Civic Center.

80
81 G. WHEREAS, the Parties affirm that nothing in this Agreement is an attempt to
82 interfere with the Assembly's responsibility to govern the affairs of the City and Borough of
83 Juneau but is provided to the Assembly as best practices pertaining to the collection and
84 appropriation of Passenger fees so that future disputes may be avoided.

85
86 NOW, THEREFORE, for valid and binding consideration acknowledged by the Parties,
87 the Parties hereby agree as follows:

88 **DEFINITIONS**

89
90 A. The term "Cruise Lines International Association" shall include its Members
91 calling in Juneau, Alaska, specifically and without limitation to include: Carnival Cruise Lines,
92 Crystal Cruises, Disney Cruise Lines, Holland America Line, Norwegian Cruise Line, Oceana
93 Cruises, Princess Cruises, Regent Seven Seas Cruises, Royal Caribbean International and
94 Silverseas Cruises and any person or entity, past or present, acting on behalf of any of the
95 foregoing, including, but not limited to, each of their present and former agents, representatives,
96 owners, officers, executives, partners, directors, employees, insurers and/or attorneys.

97
98 B. The term "Cruise Lines International Association Alaska" (together with Cruise
99 Lines International Association, "CLIA") shall also include CLIA Northwest & Canada and any
100 person or entity, past or present, acting on behalf of any of the foregoing, including, but not
101 limited to, each of their present and former agents, representatives, owners, officers, executives,
102 partners, directors, employees, insurers and/or attorneys.

103 C. The term "The City and Borough of Juneau, Alaska" shall include any person or
104 entity, past or present, acting on its behalf, in the collection and expenditure of those certain Fees
105 collected from cruise vessels calling at the docks and local waters within the jurisdiction of CBJ,
106 including, but not limited to, each of their present and former members, representatives, officers,
107 executives, partners, directors, employees, insurers and/or attorneys, but not individual
108 Assemblymembers.

109 D. The term "Rorie Watt" shall include Mr. Watt in his official capacity as City
110 Manager of Juneau, Alaska and any person or entity, past, present or future, acting in the official
111 capacity as City Manager of Juneau, Alaska, including, but not limited to, each of their
112 successors, assigns, representatives, officers, executives, partners, directors, employees, insurers
113 and/or attorneys.

114 E. The term "Dispute(s)" shall be defined as all claims, defenses and/or allegations
115 arising out of and in any way connected with the pleadings filed in the Action. The term shall not
116 include future business dealings with respect to the collection and expenditure of Fees, except as
117 otherwise agreed in this Agreement.

118 F. The term "Marine Passenger Fee" ("MPF") shall mean that certain five U.S. dollar
119 (US\$5.00) per passenger fee assessed on certain passenger vessels as codified by CBJ Code
120 Sections 69.20.030 and 69.20.040.

121 G. The term "Port Development Fee" ("PDF") shall mean that certain three U.S.
122 dollar (US\$ 3.00) per passenger fee assessed on vessels carrying passengers for compensation on
123 port calls in the City and Borough of Juneau pursuant to Resolution 2552 (2010).

124 H. The term "Motion for Summary Judgment Order" ("MSJ Order") is defined
125 above. The terms of the MSJ are incorporated herein by this and any other reference. The MSJ
126 Order is attached hereto as Exhibit A.

127 I. The term "Final Judgment" refers to that certain Judgment In A Civil Case filed
128 by the United States District Court Judge for the District of Alaska, Hon. H. Russel Holland, on
129 January 25, 2019, and entered in the Action at Docket No. 217; the terms of which are incorporated
130 herein by this and any other reference. The Final Judgment is attached hereto as Exhibit B.

131 J. The term "Maritime Industry Zone" shall refer to that certain map attached hereto
132 as Exhibit D.

133 K. The term "Effective Date" shall be defined as the date of full execution of this
134 Agreement by both parties.
135

136 AGREEMENTS

137

138 1. **Incorporation.** This Agreement hereby incorporates the Recitals and Definitions stated
139 above.
140
141

142 2. **Operational Services Budget.** Attached as Exhibit C to this Agreement and incorporated
143 herein by this reference is a true and correct copy of the CBJ FY 2019 Budgeted MPFs
144 expenditures. The Parties acknowledge the allocation of Fees stated therein and, for purposes of
145 this Agreement, CLIA does not object to each of the line item expenditures for FY 2019. With
146 respect to the allocation of Fees for General Government Services in the successive years
147 following FY 2019 governed by this Agreement, the Parties agree that in lieu of a line item
148 allocation for General Government Services, CBJ will obtain a cost allocation study of said
149 General Government Services and will allocate Fees based on the results of the future study
150 effective FY2021 (July 1, 2020). The Parties understand and agree the intent of procuring an
151 audit under this paragraph is that the cost of operational services will not vary significantly (+/-
152 ten percent) from historical allocations for operational services. The parties agree that from time
153 to time inflationary adjustments will likely be necessary.

154
155 3. **Agreed Use of Fees in Maritime Industry Zone.** The Parties acknowledge and agree to the
156 collection and expenditure of Fees in the Maritime Industry Zone. The Parties attach hereto as
157 Exhibit D an area map of downtown Juneau wherein CBJ provides (Zone A) or could provide
158 (Zone B) the infrastructure for cruise vessels, the support services for such vessels while in port,
159 and infrastructure and services that further the marine enterprise/operation of such vessels,
160 including: dockage, lightering, ship to shore infrastructure including utilities and debt service,
161 ship to ship infrastructure including debt service, seawalks, restrooms, signage/wayfinding, motor
162 coach staging, passenger queuing, terminal or emergency assembly facilities, access and parking
163 facilities for vehicles serving a vessel, and any infrastructure required or recommended by the
164 Department of Homeland Security (i.e. USCG and USCBP). The following expenditures are
165 agreed to by the Parties:

166
167 a. Debt service on the Cruise Ship Berth Enhancement project (commonly known as
168 16B) and the planning, design and construction necessary to improve private and public
169 cruise ship docks. The cost of acquiring land, tidelands, and easements required for the
170 construction of capital improvements would be considered eligible project costs. For
171 purposes of this Agreement, CLIA does not object to Fee expenditures for those
172 purposes.

173
174 b. For the purposes of this Agreement, CLIA does not object to Capital improvements
175 within Zone A of the Maritime Industry Zone that further the marine enterprise/operation
176 of vessels as described above including: dockage, lightering, ship to shore infrastructure
177 including utilities and debt service, ship to ship infrastructure including debt service,
178 seawalks, restrooms, signage/wayfinding, motor coach staging, passenger queuing
179 facilities, access and parking facilities for vehicles serving a vessel, and any infrastructure
180 required or recommended by the Department of Homeland Security (i.e. USCG and
181 USCBP). The Parties agree to the expenditure of Fees for this infrastructure in Zone A
182 and acknowledge that the CBJ may need to expand or change such services and
183 infrastructure in Zone A due to a change in circumstances, such as changes in vessel size,
184 scheduling, and demands for such services or infrastructure by the changes in
185 circumstance. The cost of acquiring land, tidelands, and easements required for the
186 construction of capital improvements would be considered eligible project costs. For
187 purposes of this Agreement, CLIA does not object to Fee expenditures for those
188 purposes.

c. Operational Services provided within Zone A pursuant to Paragraph 2, including but not limited to the following services that the CBJ provided in 2018 to CLIA, its passengers or crew: dockage, lightering, restroom maintenance, crossing guards, police/security patrols and infrastructure, fire and emergency medical service, weather monitoring, tug assist, trash collection and disposal, and any service required or recommended by the Department of Homeland Security (i.e. USCG and USCBP). The Parties agree to the expenditure of Fees for these services in Zone A and acknowledge that the CBJ may need to expand or change such services and infrastructure in Zone A due to a change in circumstances, such as changes in vessel size, scheduling, and demands for such services or infrastructure by the changes in circumstance. For purposes of this Agreement, CLIA does not object to Fee expenditures for those purposes.

d. For proposed capital improvements or operational services within Zone B, the parties agree to discuss these ideas at the annual meeting. CLIA does not object to a Fee expenditure in Zone B of an amount not to exceed \$10 million (\$10,000,000), over no longer than a five year period, for the Centennial Hall Expansion Project (also known as the "Capital Civic Center").

e. The Parties agree that expenditure of Fees outside of Zones A and B may be necessary. In such case, the parties shall discuss such ideas in accordance with paragraph 7.

4. **Statter Harbor Improvement Project.** CBJ has developed construction plans for improvements to Statter Harbor that will promote marine commerce in the area and provide services to vessels. CLIA contends the full scope of construction of the Statter Harbor Project may be beyond the scope of permissible expenditure of Fees set forth in the MSJ Order, but for purposes of this Agreement, CLIA does not object to a Fee expenditure up to seventy-five percent (75%) of a total project budget not to exceed twelve million four hundred thousand dollars (US\$12,400,000.) CBJ agrees to finance the remainder of the Statter Harbor Project construction through other funding sources.

5. **Attorney's Fees.** Both Parties shall be reimbursed for their respective attorney's fees incurred litigating the Disputes brought in the Action. The Parties agree that CBJ shall cause one million five hundred thousand dollars (\$1,500,000) to be paid from the MPF collected from CLIA Members to partially reimburse CLIA for its attorney's fees incurred in the Action. The Parties acknowledge that CBJ incurred approximately Eight Hundred Thousand (\$800,000) in legal fees defending the Action and prior to the Effective Date of this Agreement has used approximately Three Hundred and Fifty Thousand Dollars (\$350,000) from MPF collected from CLIA Members. The Parties agree that CBJ may cause the remaining Four Hundred and Fifty Thousand Dollars (\$450,000) to be paid from the MPF collected from CLIA Members and use those funds as an "other funding source" in accordance with paragraph 5. Payment to CLIA shall be made on or shortly after March 22, 2019. The Parties acknowledge that the CBJ has initially provided the \$1.95M payments from FY2019 general funds (Ord. 2018-11(AF)); For purposes of this Agreement, CLIA does not object to the CBJ reimbursing the \$1.95M payments of general funds with FY20 MPF funds (Ord. 2019-14). Neither payment shall be deemed or constitute an admission of liability or wrongdoing by either Party nor shall either Party be considered the prevailing party.

6. **Public Records.** CBJ shall keep true and accurate records, sufficient to determine the amount of Fees collected and the appropriation, allocation and expenditure of said Fees during any Fiscal Year wherein Fees are collected from CLIA. Consistent with Alaska public records laws (e.g. A.S. 40.25.110 and CBJC 01.70), these records shall be maintained and open to inspection at CLIA's expense at reasonable intervals by an independent auditor during regular business hours of CBJ. All audit expenses shall be considered costs recoverable to the prevailing party in any dispute resolution initiated pursuant to Paragraph 9.

7. **Annual Consultation.** Guided by the timelines in CBJC 69.20.120(b) (March 14, 2019), the Parties agree for each and every Fiscal Year, the Parties shall endeavor to meet in person to discuss in good-faith any new proposed projects and services for which Fees are sought to be expended in the following Fiscal Year with the ultimate decision resting with the Assembly.

8. **Amount of Fees.** CBJ acknowledges and agrees the MPF should remain at \$5.00 per passenger and the PDF should remain at \$3.00 per passenger for at least the next three years from the Effective date. However, if an Assembly determines otherwise during the next three years, the parties agree to meet and discuss consistent with paragraph 7. If there is any change to the State Commercial Passenger Vessel statutes (A.S. 43.52.200-295) during the three year period, then the intent of this section is null and void.

9. **Dispute Resolution.** In the event of any dispute, claim, question, or disagreement arising out of or relating to this Agreement or the annual project planning meeting or any breach thereof, including any claims relating to collection and expenditure of the Fees, the Parties hereto shall use their best efforts to settle such disputes, claims, questions or disagreements through direct discussions and, if the matter cannot be settled through direct discussions, the parties agree to first endeavor to settle the dispute in an amicable manner by non-binding mediation, before resorting to litigation. The parties agree that upon notice to the other demanding mediation, the statute of limitations for the matter is tolled. If the parties cannot reach a resolution through mediation, then either party may file their claim in the United States District Court for the District of Alaska, which shall be the sole and exclusive forum for resolving such matters. The Parties agree that all claims shall be filed and adjudicated in the United States District Court for the District of Alaska. The intent of this paragraph is to provide a process to resolve only justiciable issues that the CBJ has undertaken or is reasonably certain to undertake with Fees; This paragraph is not intended to limit or compel the legislative discretion of the Assembly.

10. **Cost of Enforcement.** In the event that either party shall institute any action (whether mediation and/or court litigation), at law or in equity, against the other party to enforce or interpret any provision(s) of the this Agreement, or for breach hereof or default hereunder, the prevailing party shall be entitled to reasonable legal fees and costs, and such other relief to which it may be entitled, for the enforcement of any of its rights hereunder consistent with Alaska Civil Rule 79 and 82.

11. **Complete Agreement.** This Amended Memorandum of Agreement represents the complete and exclusive agreement by and between the Parties and supersedes all prior and contemporaneous promises and agreements of any kind relating to the resolution of the Disputes,

as well as all negotiations and discussions between the Parties hereto and/or their respective legal counsel with respect to the subject matters covered hereby. No other agreements, covenants, representations or warranties, express or implied, oral or written, have been made by any of the Parties hereto concerning the subject matter hereof. This is an integrated agreement.

12. **Term of Agreement**. The term of this Agreement shall be ten years from the effective date with automatic ten year renewals unless either Party provides written notice to the other, sixty days prior to the renewal date, to terminate this Agreement.

13. **Successors and Assigns**. All of the terms and provisions of the Agreement shall be binding upon and inure to the benefit of and be enforceable by the respective successors and assigns of the Parties.

14. **Governing Law**. This Agreement, the rights and obligations of the parties hereto, and any claims or disputes relating thereto, shall be governed by and construed in accordance with the laws of the United States of America and the State of Alaska.

15. **Waiver of Breach**. No waiver of any breach of any term or provision of this Agreement shall be construed to be, or shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

16. **No Admission of Liability**: The Parties agree that the execution of this Agreement is done solely for the purposes of compromise, and to eliminate the burden and expense of further litigation, and does not constitute, and shall not be construed as, an admission of liability, wrongdoing, fault or as evidence with respect thereto, by any Party, on account of any claims or matters arising between CLIA on the one side and the CBJ on the other side raised in the Action. The Parties further agree that this Agreement shall not be offered or received against any of the Parties as evidence of a presumption, concession or admission with respect to any liability, fault or wrongdoing, other than such proceedings as may be necessary to effectuate the terms of this Agreement, the MSJ Order and Final Judgment. The parties acknowledge and agree that nothing in this Agreement is intended to prohibit disclosure by CLIA Members to their passengers and guests of Fees paid to CBJ pursuant to this agreement or to prohibit CLIA Members from continuing to assess passengers/guests for reimbursement of fees paid to CBJ.

17. **Third party claims**. In the event that a third-party files a claim or lawsuit against the CBJ resulting from or related to this Agreement and/or the collection and expenditure of the Fees, CLIA shall have no obligation to defend or indemnify the CBJ for such claim and/or lawsuit. CLIA's agreements and/or cooperation with respect to the CBJ's collection and expenditure of Fees, does not bind the CBJ in any manner to collect and expend the Fees nor does CLIA have any responsibility for the expenditure of the Fees once the Fees are collected from CLIA Members.

18. **Notice.** Any notice required to be given pursuant to this Agreement shall be deemed to have been sufficiently given either when served personally or when served by first-class mail addressed to the other Parties.

a. Notice to CLIA shall be effective only when addressed to:

~~President~~Chairman, CLIA Alaska

360 K Street Suite 300

Anchorage, AK 99501

with copy to:

President, CLIA

1201 F Street NW

Suite 250

Washington, DC 20004

b. Notice to CBJ shall be effective only when addressed to:

City and Borough of Juneau

c/o City Manager

155 S. Seward St

Juneau, AK 99801

19. **Mutual Drafters.** All Parties have cooperated in the drafting and preparation of this Agreement. Hence, this Agreement shall not be construed against any party on the basis that the party was the drafter.

20. **Severability.** If any provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, void or unenforceable, such provision shall be of no force and effect, but the illegality or unenforceability of such provision shall have no effect upon and shall not impair the enforceability of any other provision of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Memorandum of Agreement (Amendment 1).

Cruise Lines International Association Alaska

By: _____

Its: _____

Dated: _____

Cruise Lines International Association

By: _____

Its: _____

Dated: _____

The City and Borough of Juneau

By: _____

Its: _____

Dated: _____

Rorie Watt

By: _____

Dated: _____



Maritime Industry Zones

0 500 1,000 2,000 Feet

From: [Renee Limoge Reeve](#)
To: [Alexandra Pierce](#)
Cc: [Katie Koester](#); [Lalanya Downs](#)
Subject: Marine Passenger Fee projects
Date: Friday, February 14, 2025 3:30:19 PM

EXTERNAL E-MAIL: BE CAUTIOUS WHEN OPENING FILES OR FOLLOWING LINKS

Dear Alix,

Thank you for your list of proposed Marine Passenger Fee projects that will also be shared with the City and Borough of Juneau (CBJ) Finance Committee.

CLIA member lines are pleased to collaborate with the CBJ on vital community engagement projects, and as you know, our industry has a long-standing commitment to Juneau.

We would like to formally offer our agreement to the marine passenger fee projects as discussed, partnering on items such as wastewater treatment facility upgrades, expanded bus service during the cruise season, safety improvements, restrooms, crossing guards, and more.

On behalf of our member lines, it is important to share that many cruise companies already offer funding support for projects that benefit communities, including support of the arts. This is another area we are happy to partner with you on; we recommend outreach to individual cruise lines to discuss the possibility. Additionally, you have mentioned securing grants for certain projects and CLIA would be happy to provide letter(s) of support in your efforts where it makes sense.

In the meantime, we will follow the progress of the Marine Passenger Fee projects and note that our members' willingness to agree to the listed projects at this time is expressed in the spirit of cooperation among the parties; however nothing stated in this letter shall operate to prejudice or waive any rights or objections, or the right to assert or not assert, or to contest or not contest, the same or similar allocations in future years.

We support expanded bus service during the cruise season and believe we are all in agreement from the October meeting that the current permitting process in place with the U.S. Forest Service continues to put a strain on public transit services in Juneau. In the coming year, we would appreciate the opportunity to work together to encourage our Congressional delegation to weigh in on this important matter.

Thank you for your continued engagement on this and the many important matters in Juneau.

Renée

Renée Limoge Reeve

VP of Government and Community Relations

Cruise Lines International Association Alaska

360 K Street, Suite 300 | Anchorage, AK 99501

rreeve@cruising.org | T (907) 339-9340 | M (907) 350-7329

cliaalaska.org | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

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MEMORANDUM

DATE: March 24, 2025

TO: Assembly Finance Committee

FROM: Alexandra Pierce, Visitor Industry Director

SUBJECT: Supplemental Funding to Support Mendenhall Services

On February 14, thirty-one federal employees were laid off at the Mendenhall Glacier Recreation Area (MGRA) leaving one staffer dedicated to the Mendenhall Visitor's Center remaining. Since that time, local U.S. Forest Service (USFS) leadership have scrambled to develop and implement a backup plan. CBJ, USFS, and organizations with operating agreements at the MGRA (Tlingit & Haida and Discovery Southeast) settled on a plan that would keep the Visitor's Center open half time (7 hours/day) and maintain a small staff presence during the remaining "normal" operational hours to accommodate tour operations without the Visitor's Center by pulling staff from other areas of the USFS to cover shifts. This would have required external funding to supplement staff time by providing funds to organizations with operating agreements.

Fortunately, on March 20, CBJ staff received confirmation that the thirty-one positions connected to Mendenhall operations have been reinstated. As of the writing of this memo, roughly half have agreed to return. We do not know if the USFS will be permitted to recruit for the unfilled positions. The current staffing will allow the MGRA to open on a full schedule this summer. Employees will still be pulled from other areas of the local USFS, and other services may be impacted. USFS staff have been notified that additional cuts may be coming over the next several months.

Due to the tumultuous and uncertain nature of this situation, staff requests a \$200,000 appropriation of State Commercial Passenger Vessel fees to the Manager's Office to be used as or if needed to support local organizations currently staffing the MGRA in the event of additional cuts or other unforeseen circumstances. Ideally, these funds could be used to fill existing positions by allowing partner organizations to hire terminated employees.

Staff remains hopeful that we will not need to spend these funds and that the MGRA will operate consistently and successfully all year. However, with a full summer tourism season expected, and so many local businesses dependent on the MGRA, it is important that we have a secure backup plan that can be implemented quickly.

Recommended Committee Action:

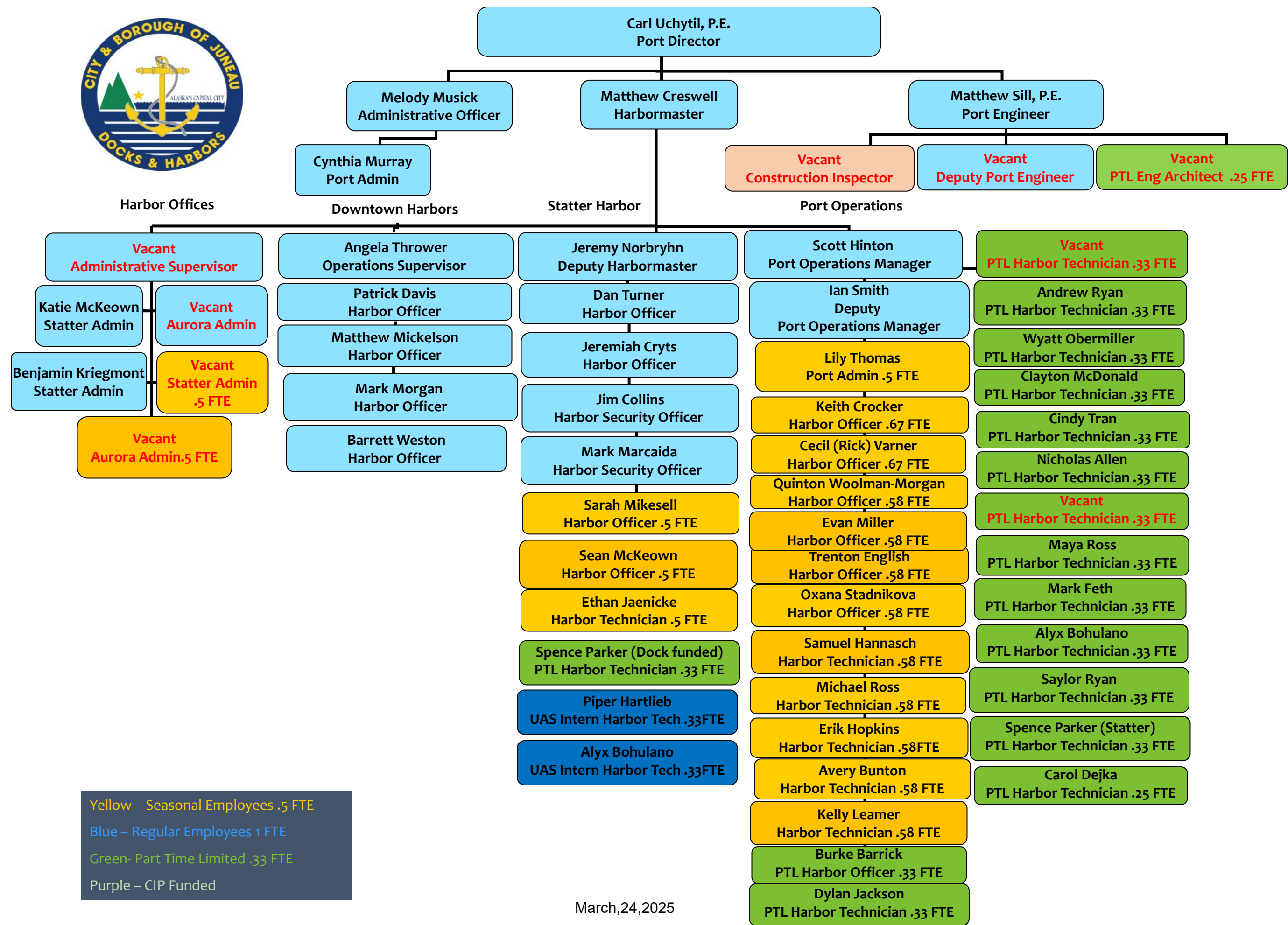
Forward a \$200,000 appropriation of State Commercial Passenger Vessel fees to the Manager's Office for supplementary services at the Mendenhall Glacier for introduction at the April 7 full Assembly meeting.

Docks and Harbors FY25/26 Budget

Section D, Item 7.



Assembly Finance Committee
April 5th, 2025



Yellow – Seasonal Employees .5 FTE
Blue – Regular Employees 1 FTE
Green- Part Time Limited .33 FTE
Purple – CIP Funded

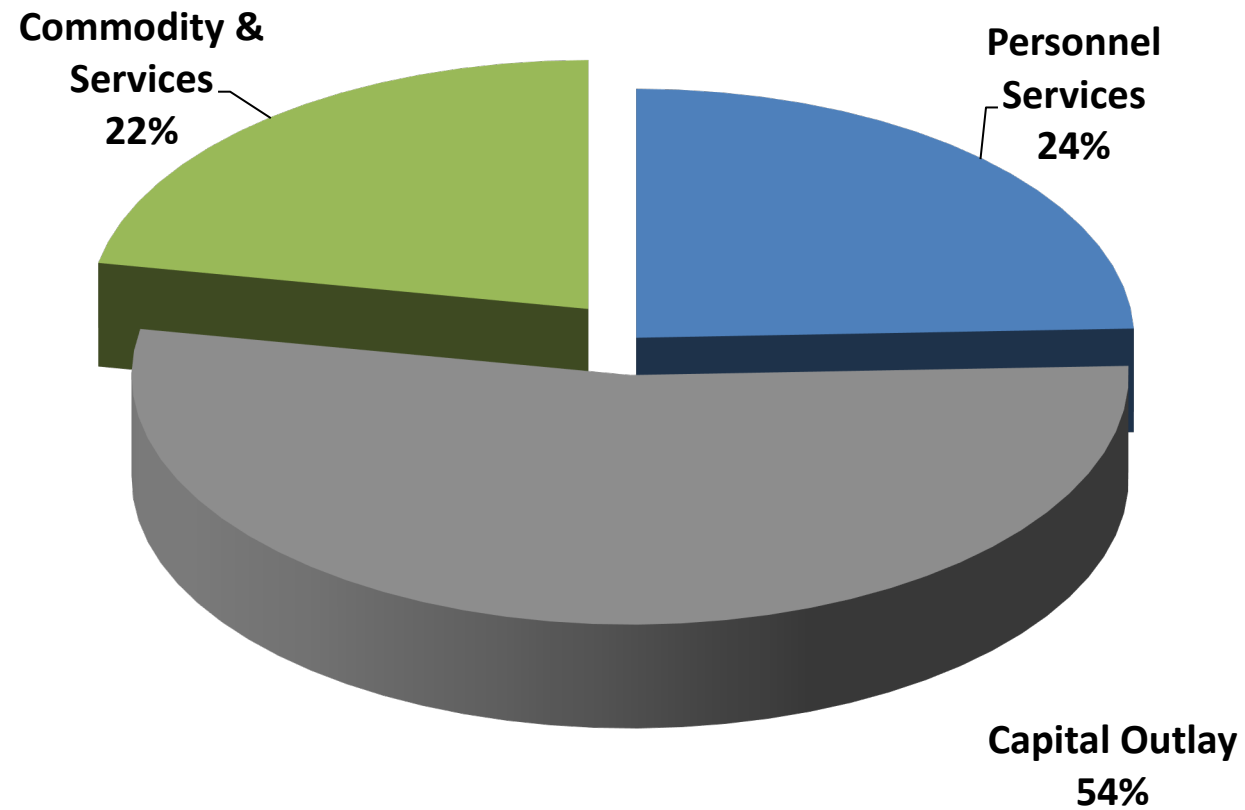
March,24,2025

Docks Overview

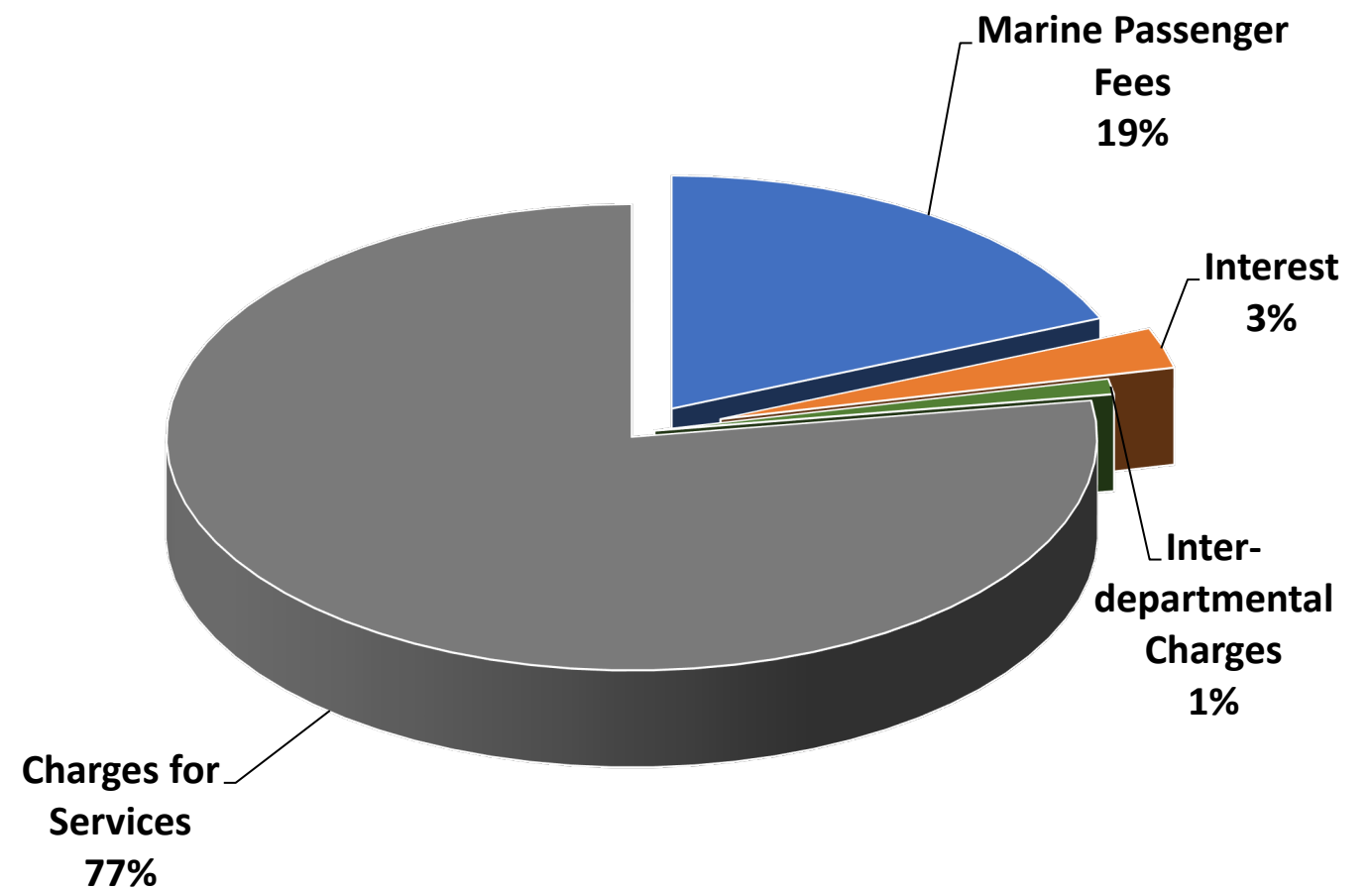
		FY25		FY26	FY26
	FY24	Amended	Projected	Approved	Revised
	Actuals	Budget	Actuals	Budget	Budget
EXPENDITURES					
Personnel Services	\$ 1,358,500	1,607,500	1,367,500	1,633,100	1,736,100
Commodities and Services	1,074,600	1,238,400	1,234,600	1,256,100	1,294,100
Capital Outlay	-	-	-	-	45,000
Support to:					
Marine Passenger Fee	-	-	-	-	-
Capital Projects	-	3,000,000	3,000,000	-	500,000
Total Expenditures	2,433,100	5,845,900	5,602,100	2,889,200	3,575,200
FUNDING SOURCES					
Interdepartmental Charges	40,200	40,200	40,200	40,200	40,200
Charges for Services	2,777,000	2,625,000	2,980,000	2,625,000	4,300,000
Licenses, Permits, and Fees	-	-	-	-	-
Investment and Interest Income/(Loss)	136,100	62,300	107,600	64,600	93,600
Support from:					
Marine Passenger Fees	717,000	717,000	717,000	717,000	762,000
Port Development Fees	-	-	-	-	-
State Marine Passenger Fees	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Funding Sources	3,670,300	3,444,500	3,844,800	3,446,800	5,195,800
FUND BALANCE					
Beginning of Period	2,524,600	3,761,800	3,761,800	2,004,500	2,004,500
Increase (Decrease) in Fund Balance	1,237,200	(2,401,400)	(1,757,300)	557,600	1,620,600
End of Period Fund Balance	\$ 3,761,800	1,360,400	2,004,500	2,562,100	3,625,100
STAFFING	19.75	19.75	19.75	19.75	19.73

Docks Budget
FY25 \$5.8M

Docks Expenditures

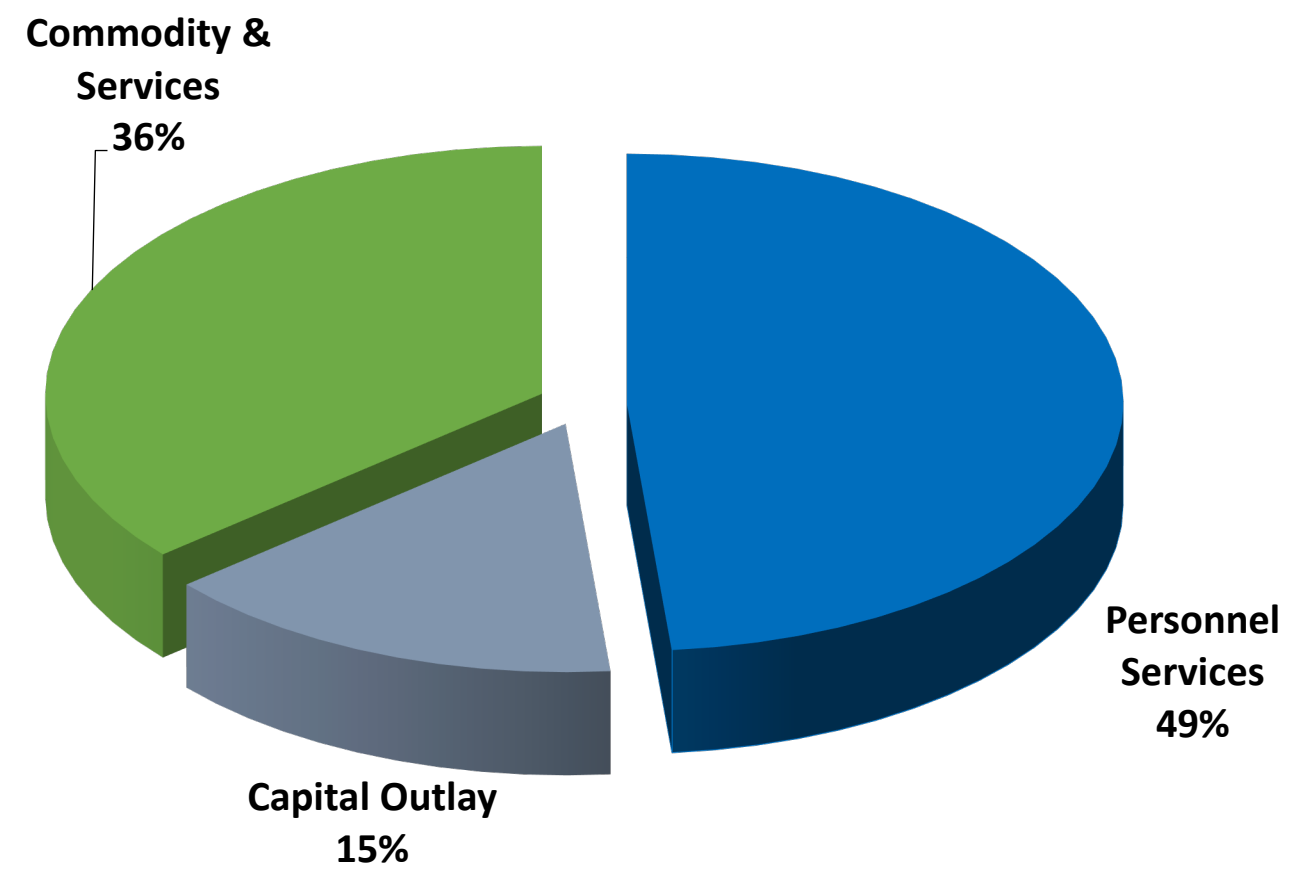


Docks Revenue

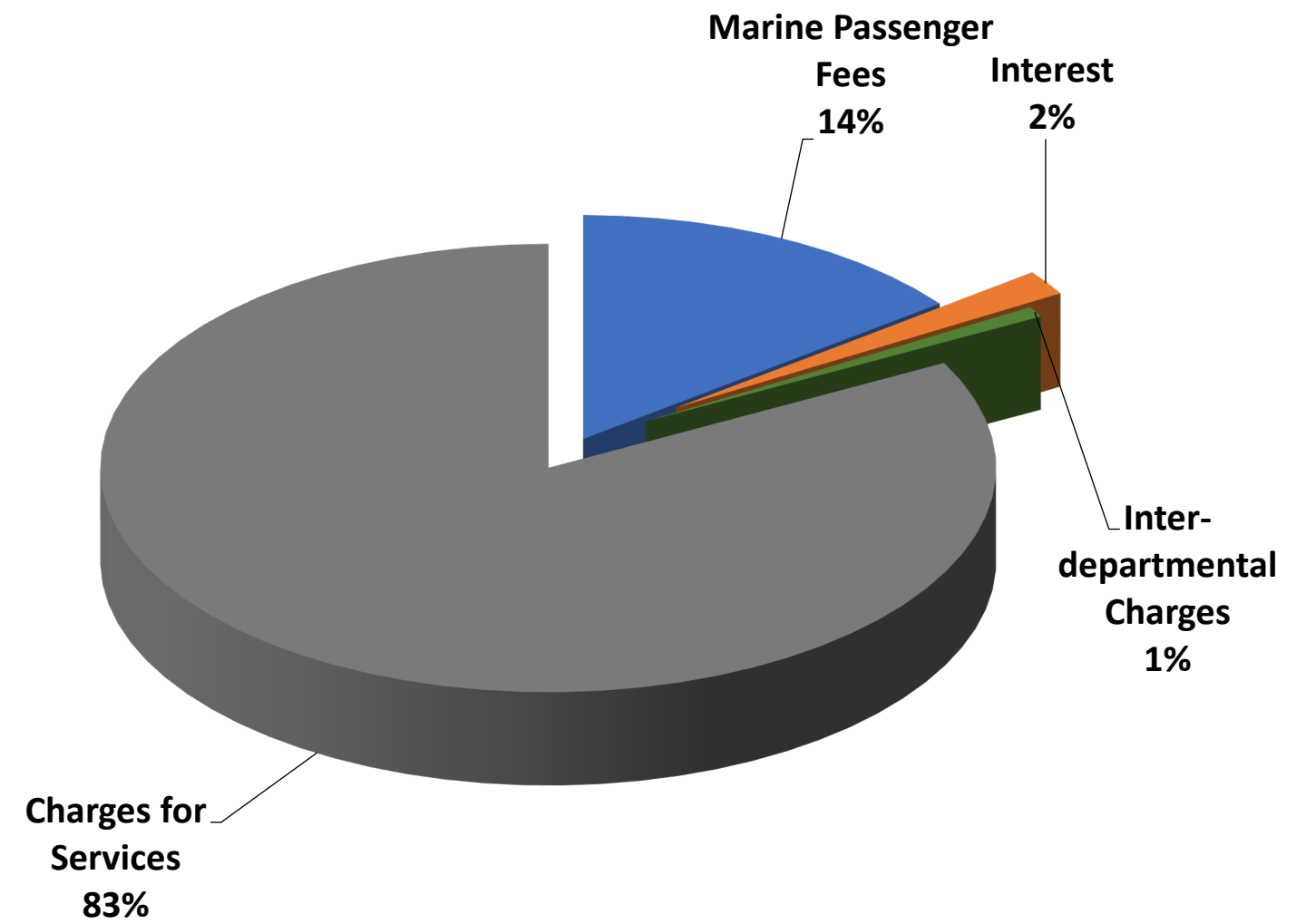


Docks Budget FY26 \$3.6M

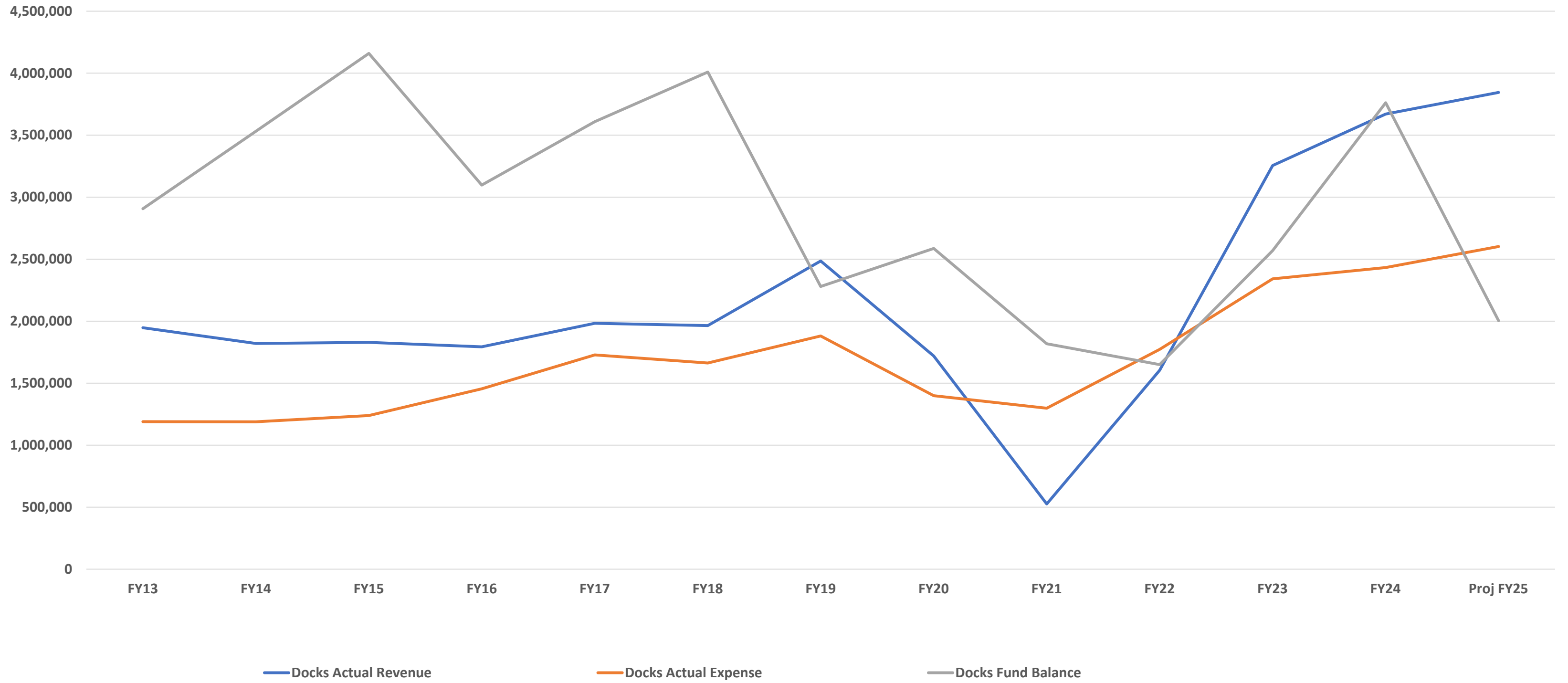
Docks Expenditures



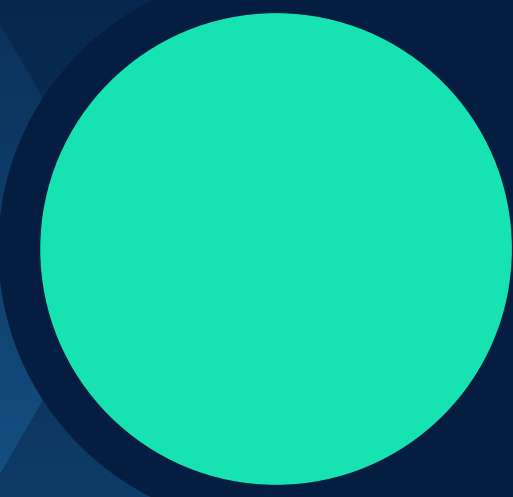
Docks Revenue



Docks Overview



FY 25 Dock Summary



FY25 Dock Revenue is anticipated to remain strong through the end of the fiscal year. Revenues will exceed expenditures.

Unbudgeted personnel expense- \$100K

- Redistribution of two 0.33 FTE to a total of nine benefitted Harbor Officer and Harbor Technician positions to extend their seasonal time frame.
- Increase in Workers Compensation Rates.

On going Cruise Ship Electrification Study.

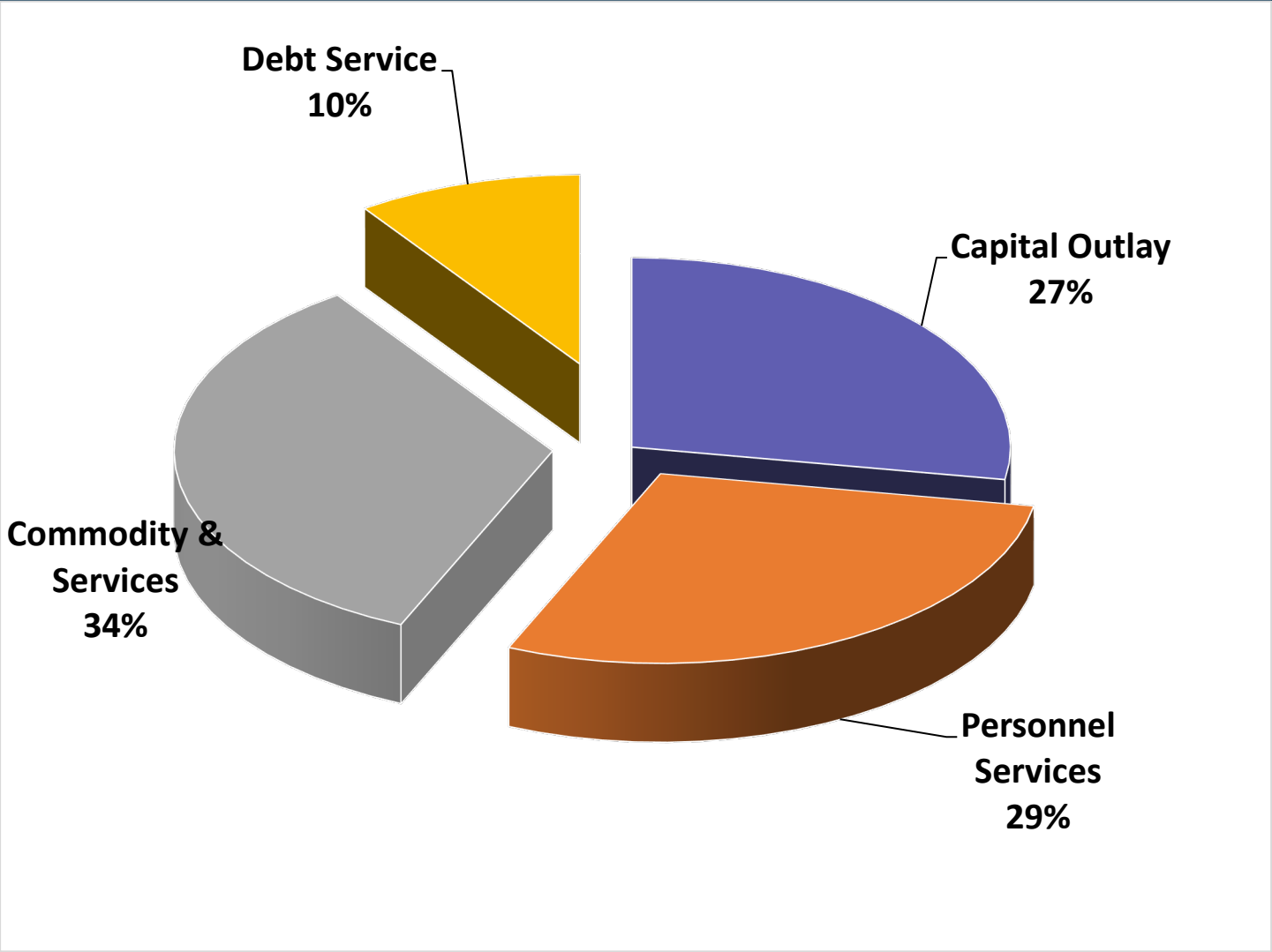
Transfer of \$3M from Dock fund balance to Statter Harbor Phase III D.

Harbors Overview

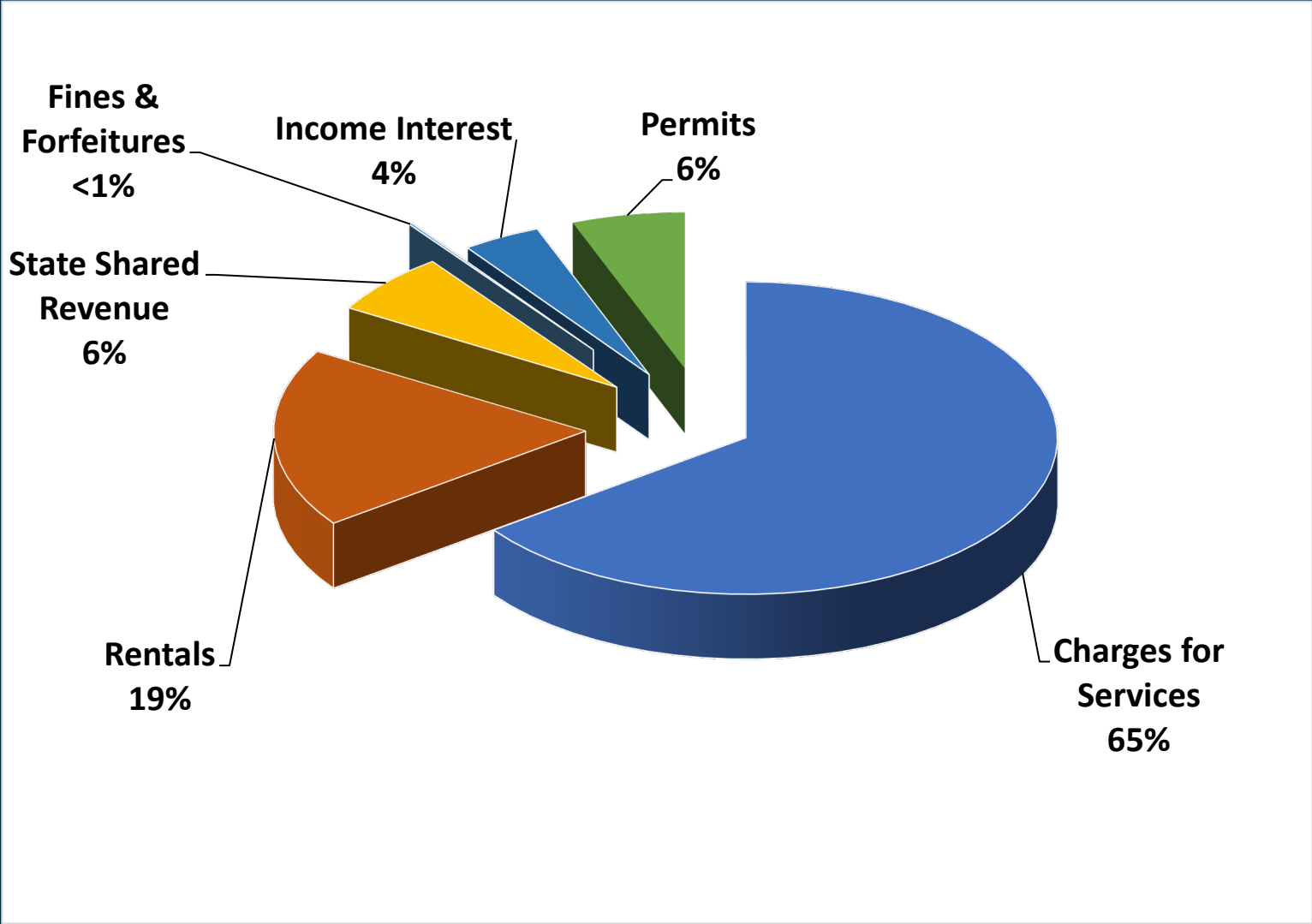
		FY25		FY26	FY26
	FY24	Amended	Projected	Approved	Revised
	Actuals	Budget	Actuals	Budget	Budget
EXPENDITURES					
Personnel Services	\$ 2,017,500	2,252,400	2,076,900	2,288,700	2,248,500
Commodities and Services	2,343,300	2,428,400	2,437,600	2,476,000	2,574,100
Capital Outlay	-	-	-	-	-
Debt Service	688,000	694,400	694,400	699,100	699,100
Support to:					
Capital Projects	-	2,000,000	2,000,000	-	3,950,000
Total Expenditures	5,048,800	7,375,200	7,208,900	5,463,800	9,471,700
FUNDING SOURCES					
Charges for Services	4,289,400	4,325,000	4,575,200	4,375,000	4,825,000
Licenses, Permits, and Fees	411,200	412,000	412,000	424,300	420,000
Rentals and Leases	1,102,000	950,000	1,306,600	950,000	1,384,900
State Shared Revenue	464,300	350,000	451,800	350,000	450,000
Federal Revenue	-	-	-	-	-
Fines and Forfeitures	6,200	10,000	12,200	10,000	12,000
Land Sales	118,500	-	-	-	-
Investment and Interest Income/(Loss)	900,900	295,400	285,700	306,300	249,900
Support from:					
Capital Projects	-	-	-	-	-
Total Funding Sources	7,292,500	6,342,400	7,043,500	6,415,600	7,341,800
FUND BALANCE					
Debt Reserve					
Beginning Reserve Balance	795,400	866,300	866,300	866,300	866,300
Increase (Decrease) in Reserve	70,900	-	-	-	-
End of Period Reserve	\$ 866,300	866,300	866,300	866,300	866,300
Available Fund Balance					
Beginning of Period	3,058,800	5,231,600	5,231,600	5,066,200	5,066,200
Increase (Decrease) in Fund Balance	2,172,800	(1,032,800)	(165,400)	951,800	(2,129,900)
End of Period Available	\$ 5,231,600	4,198,800	5,066,200	6,018,000	2,936,300
STAFFING	17.95	17.95	17.95	17.95	17.95

Harbor Budget FY25 \$7.4M

Harbors Expenditures

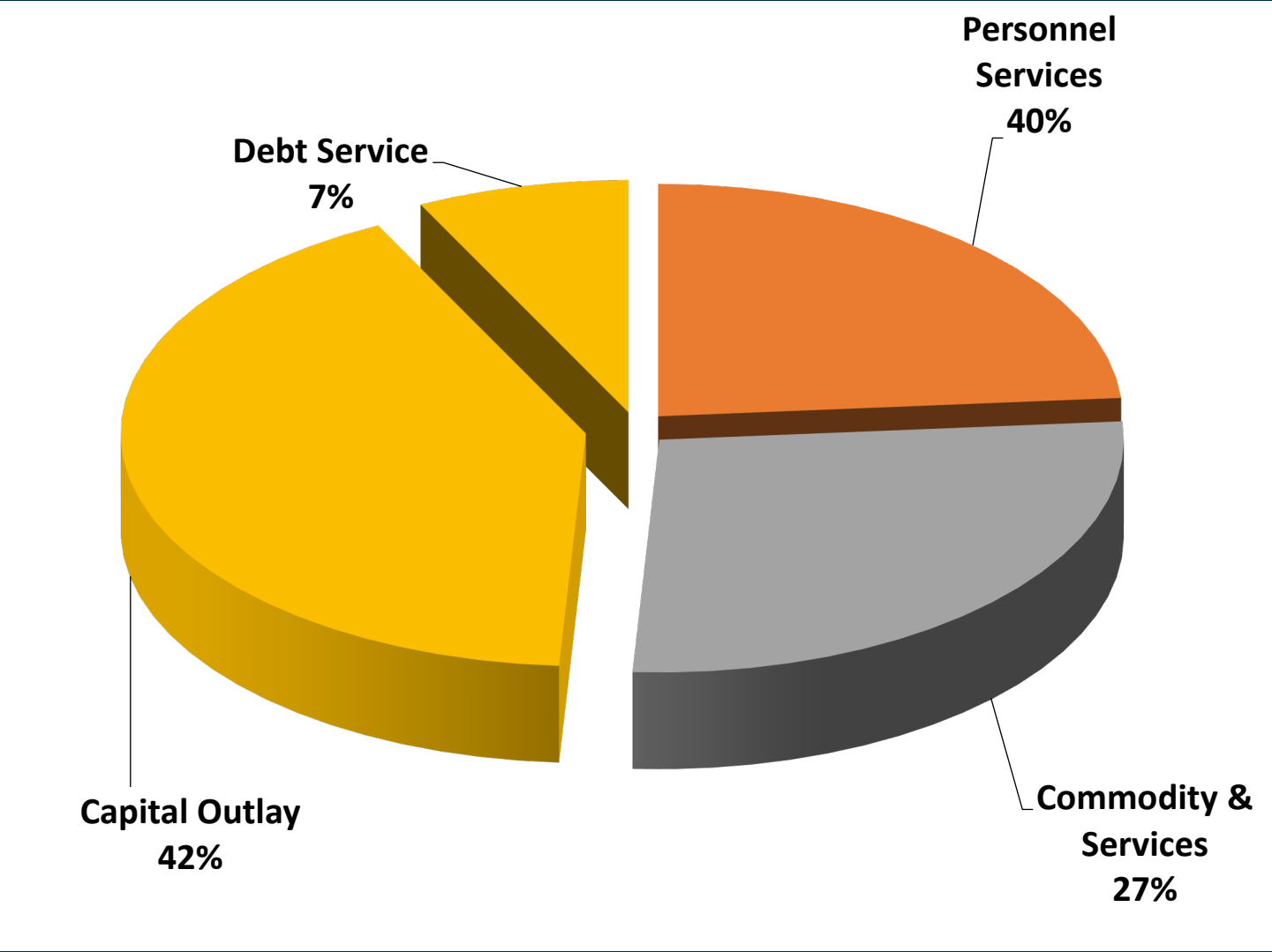


Harbors Revenue

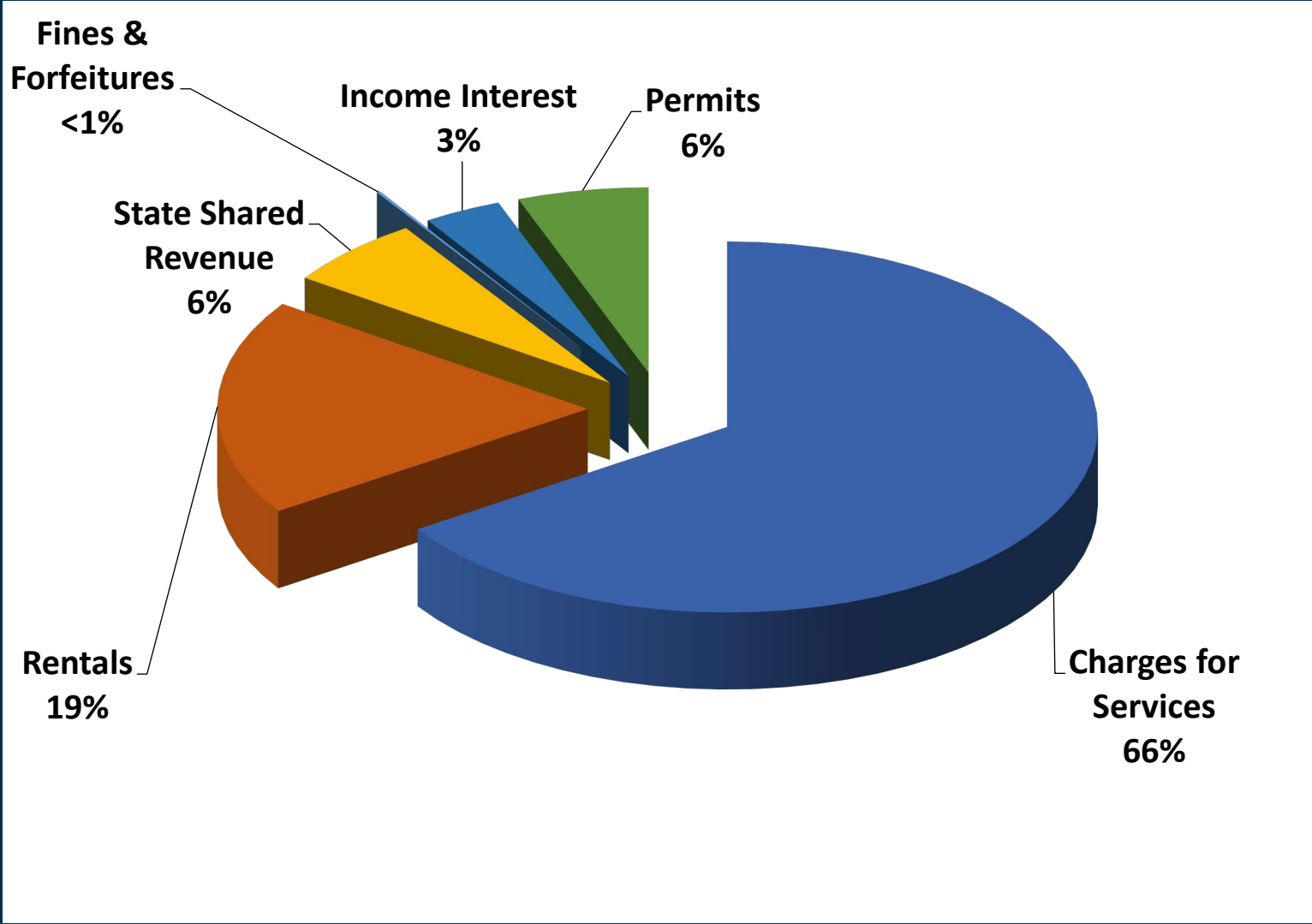


Harbor Budget FY26 \$9.5M

Harbors Expenditures

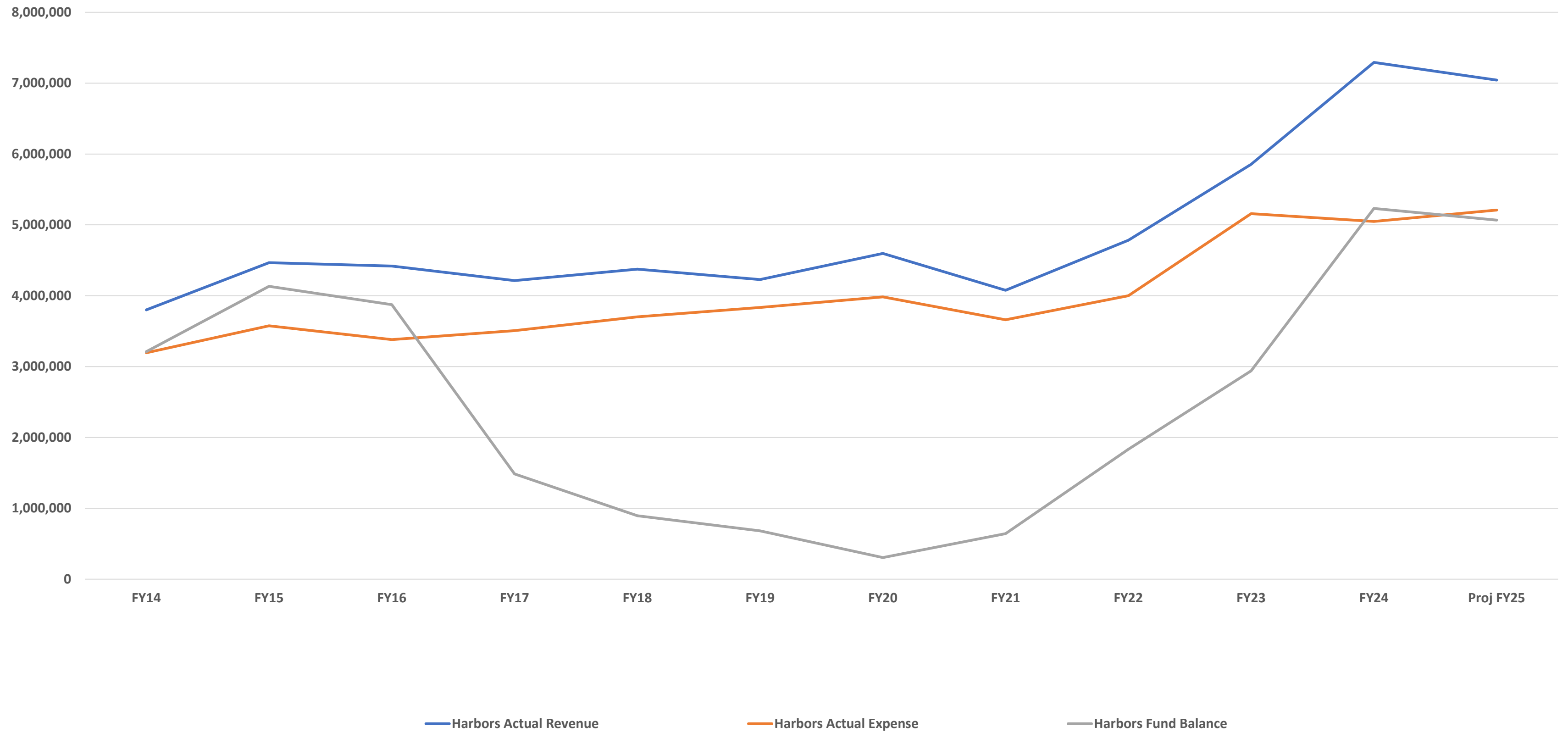


Harbors Revenue



Harbors Overview

Section D, Item 7.



FY 25 Harbor Summary

▶ FY 25 Harbor Revenue is anticipated to remain strong through the end of the fiscal year.

▶ Unbudgeted variance in User Fees by \$132K

- Windfall due to update in accounting process for end of fiscal year monthly and semi-annual moorage.

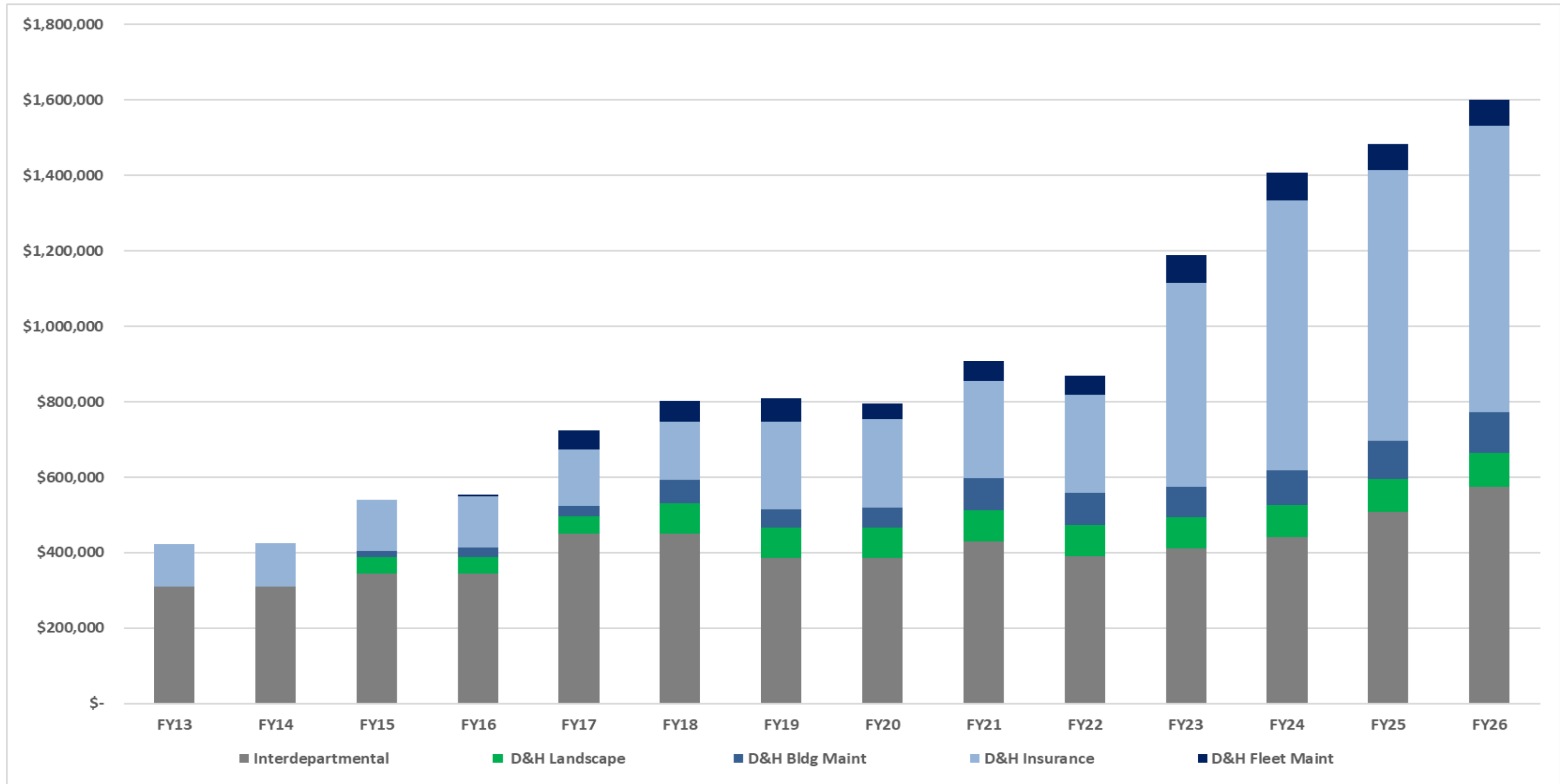
▶ Increase in State Shared Revenue by \$117.5K

- Salmon Disaster Relief Fund
- State of Alaska Fish Tax

▶ Unbudgeted increase in Land Lease revenue by \$300K due to increase in rent market value and accounting windfall.



Fees Paid to Other City Departments



	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
Interdepartmental	\$ 309,600	\$ 309,600	\$ 343,800	\$ 343,800	\$ 450,400	\$ 450,400	\$ 386,400	\$ 386,400	\$ 430,800	\$ 391,600	\$ 412,400	\$ 441,022	\$ 507,516	\$ 574,010
D&H Landscape	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$81,000	\$81,000	\$81,000	\$81,000	\$81,000	\$81,000	\$85,600	\$88,000	\$90,600
D&H Bldg Maint	\$ -	\$ -	\$15,807	\$24,318	\$28,322	\$60,836	\$48,527	\$51,300	\$85,900	\$86,400	\$81,900	\$90,800	\$101,600	\$108,100
D&H Insurance	\$ 114,200	\$114,566	\$136,400	\$136,400	\$149,324	\$154,680	\$231,674	\$236,384	\$257,706	\$258,452	\$538,600	\$716,500	\$717,900	\$757,700
D&H Fleet Maint	\$ -	\$ -	\$0	\$3,660	\$51,661	\$54,391	\$60,547	\$41,000	\$53,000	\$52,000	\$74,700	\$72,700	\$68,100	\$70,000
	\$ 309,600	\$ 309,600	\$ 404,607	\$ 416,778	\$ 575,383	\$ 646,627	\$ 576,474	\$ 559,700	\$ 650,700	\$ 610,600	\$ 1,188,600	\$ 1,406,622	\$ 1,483,116	\$ 1,600,410

Docks and Harbors Capital Improvement Projects

Aurora Harbor

- Phase IV – Permitting, Advertise Feb. 2025. Construction summer 2025
- Harbor Office Recapitalization – Condition Assessment

Downtown Waterfront Improvements

- Cruise Ship Berth Electrification – AELP – new transformer received. Preliminary design investigation started.

Wave Attenuator

- Army Corps Charette Oct. \$500K match FY25
- Spotter Buoy for environmental data procured. USACE has begun evaluating design concepts.

Statter Harbor Improvements

- For Hire Facility Phase III C Restrooms – Completed
- Phase IIID Paving, lighting and Seawalk.

Echo Cove

- ADFG – Robinson-Pittman spring FY26 Funding

Aurora Harbor Drive Down Float

- PIPD Grant received- \$11.2M. \$13.9M total project cost.

Taku Harbor

- ADFG – Dingell – Johnson FY25 CIP Funding. Design complete in January 2025. Construction 2025.

Wayside Float

- Dredging Project- \$956K- Complete January 2025

Questions?

Thank you



<https://juneau.org/harbors>

Harbormaster@juneau.gov

Harborboard@juneau.gov

Melody.musick@juneau.gov



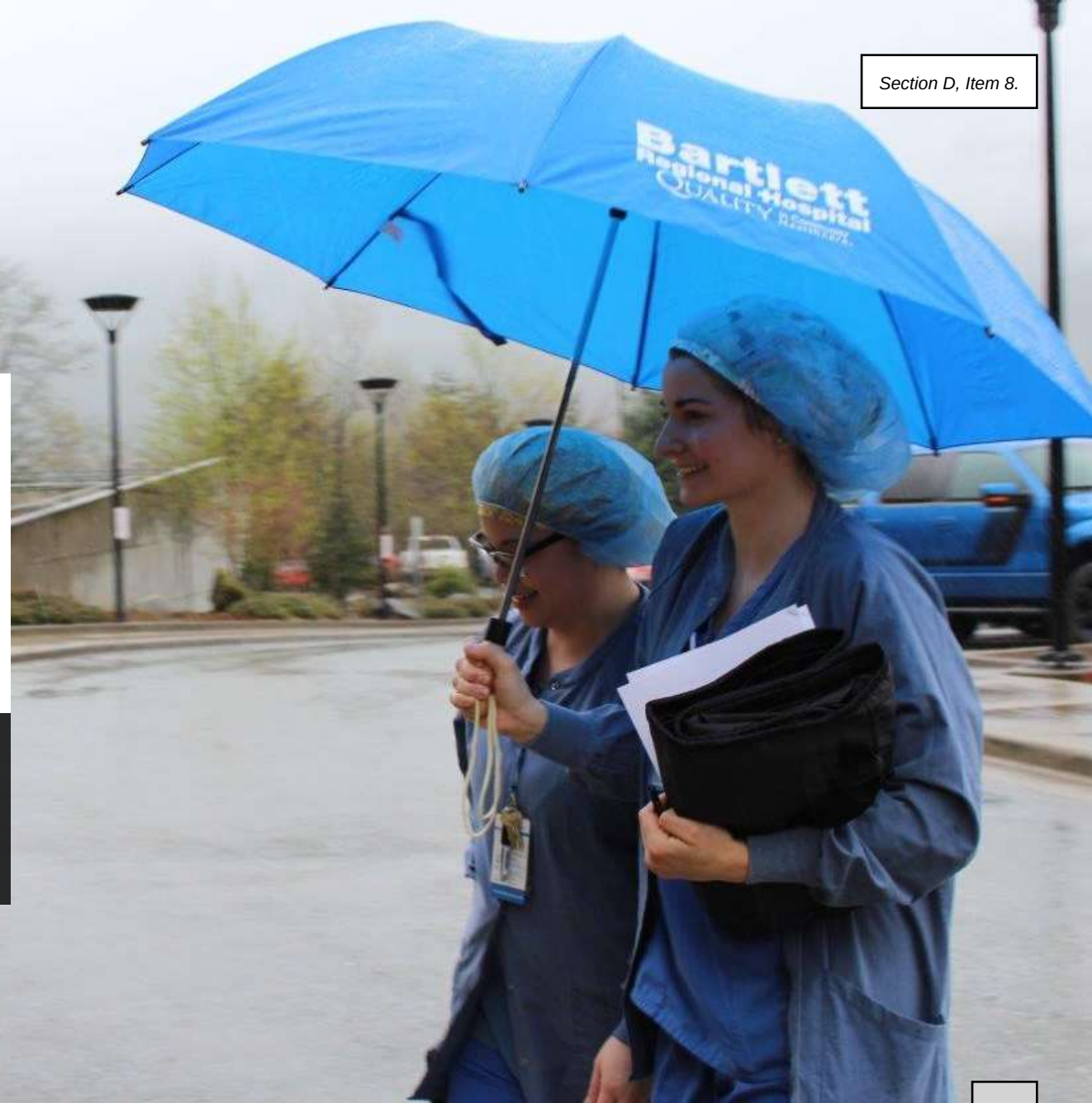
FY2026 Budget Overview

Chuck Cave, Interim CFO

Bartlett
Regional Hospital

Assumptions

“There is no short cut to achievement. Life requires thorough preparation - veneer isn’t worth anything.”
George Washington Carver



FY2026 Budget Assumptions

Assumptions

- Personnel
- Contract Labor
- Commodities and Services
- Capital
- Debt Service
- Charges for Services
- State Revenue
- Interest Income
- FTE's

Changes/Threats

- Competition
- Provider Turnover
- Staff Turnover
- Continued Operations Improvement
- New Programs
- Federal Budget Changes

Expenditures

Bartlett Regional Hospital

Overview

	FY24	FY25		FY26	FY26
		Amended	Projected	Approved	Revised
	Actual	Budget	Actual	Budget	Budget
Expenditures					
Personell Services	\$ 91,062,900	\$ 102,012,800	\$ 92,285,800	\$ 102,044,000	\$ 95,597,800
Commodities and Services	\$ 39,919,000	\$ 42,814,300	\$ 45,570,000	\$ 42,878,600	\$ 49,572,200
Capital Outlay	\$ -	\$ 2,423,500	\$ 2,396,100	\$ 2,500,000	\$ 5,972,700
Debt Service	\$ 3,465,000	\$ 2,850,700	\$ 2,850,700	\$ 1,958,700	\$ 1,738,800
Support to:					
Capital Projects	\$ 2,074,000	\$ 8,900,000	\$ 8,900,000	\$ 3,000,000	\$ 3,000,000
General Fund					\$ 667,000
Total Expenditures	<u>\$ 136,520,900</u>	<u>\$ 159,001,300</u>	<u>\$ 152,002,600</u>	<u>\$ 152,381,300</u>	<u>\$ 156,548,500</u>

Funding Sources

Bartlett Regional Hospital

Funding Sources

	FY24 Actual	FY25		FY26	FY26
		Amended Budget	Projected Actual	Approved Budget	Revised Budget
Funding Sources					
Charges for Services	\$ 142,999,200	\$ 143,760,900	\$ 156,826,500	\$ 143,760,900	\$ 156,244,900
State Revenue		\$ 750,000		\$ 750,000	\$ 150,000
Federal Revenue					
Investment and Interest Income	\$ 1,316,900	\$ 1,800,000	\$ 511,000	\$ 1,800,000	\$ 1,218,300
Land Lease Revenue	\$ 399,500	\$ 322,300	\$ 378,000	\$ 322,300	\$ 377,900
Support from:					
Capital Projects	\$ 8,145,700				
General Fund	\$ 2,000,000	\$ 200,000	\$ 200,000		\$ 200,000
Total Funding Sources	<u>\$ 154,861,300</u>	<u>\$ 146,833,200</u>	<u>\$ 157,915,500</u>	<u>\$ 146,633,200</u>	<u>\$ 158,191,100</u>

Fund Balance

Bartlett Regional Hospital
Fund Balance

		FY25		FY26	FY26
	FY24	Amended	Projected	Approved	Revised
	Actual	Budget	Actual	Budget	Budget
Fund Balance					
Debt Reserve					
Debt Reserve					-
Beginning Reserve Balance	\$ 3,241,000	\$ 3,241,000	\$ 3,241,000	\$ 3,241,000	\$ 3,241,000
Increase (Decrease) in Reserve					
End of Period Reserve	<u>\$ 3,241,000</u>	<u>\$ 3,241,000</u>	<u>\$ 3,241,000</u>	<u>\$ 3,241,000</u>	<u>\$ 3,241,000</u>
Available Fund Balance					
Beginning of Period	\$ 36,534,500	\$ 54,874,900	\$ 54,874,900	\$ 60,787,800	\$ 60,787,800
Increase (Decrease) in Fund Balance	\$ 18,340,400	\$ (12,168,100)	\$ 5,912,900	\$ (5,748,100)	\$ 1,642,600
End of Period Reserve	<u>\$ 54,874,900</u>	<u>\$ 42,706,800</u>	<u>\$ 60,787,800</u>	<u>\$ 55,039,700</u>	<u>\$ 62,430,400</u>
Staffing	675	713	638	713	638

Questions/Comments

“Management is doing things right. Leadership is doing the right things.”

Peter Drucker



CBJ Assembly Finance Committee Meeting

JSD FY 2026 Budget Submission

Deedie Sorensen, Board of Education President
Frank Hauser, Superintendent
April 5, 2025

MISSION: In Juneau, we partner to provide each student with meaningful, relevant, and rigorous learning experiences in order to graduate diverse, engaged citizens ready for a changing world.

Section D, Item 9.

ACHIEVEMENT

Support students in meeting their short and long-term academic goals to be prepared for future opportunities.

- Increase use of evidence-based instructional practices through deployment of system-wide resources, high quality teaching, and effective intervention strategies.
- Integrate culturally relevant and place-based/experiential instruction using a rigorous, standards-based curriculum.
- Support coordinated professional learning opportunities focused on expanding expertise in equity, academic standards, teaching, and learning.

EQUITY

Ensure equity, access, and success for every student through prioritization of support structures, high quality instruction, and resources

- Prioritize equity and effectiveness when allocating resources and support structures to ensure success for all students.
- Ensure equitable opportunity for team participation in classroom and extra-curricular activities.
- Appropriately challenge identified students to advance their individual academic skills and abilities.
- Collaborate with community partners to foster the revitalization of Tlingit language.

PARTNERSHIPS

Actively create an environment of collaboration where staff, students, families, and community engage to support all students.

- Create an environment with a sense of well-being and safety for all students and families.
- Create an environment where all staff are engaged and supported to meet their students' academic and social-emotional needs.
- Support social-emotional health of all students using a trauma engaged lens and restorative practices.

RELATIONSHIPS

Ensure students, staff, and families have access to effective support and communication.

- Partner with staff, students, parents, caregivers, Alaska Native organizations, labor organizations, and community to enrich student learning experiences and success.
- Utilize community resources to support student needs.
- Engage community organizations in partnership to develop and implement practices to prepare young children for kindergarten.

FY 2026 Budget Development Timeline

1. November 14, 2024 – Joint Site Council Meeting
2. January 14, 2025 – BoE Work Session, Budget Process Discussion
3. January 23, 2025 – Joint Site Council Meeting
4. January 25, 2025 – BoE Budget Retreat
5. January 28, 2025 – BoE Work Session, Budget Information
6. February 6, 2025 – BoE Public Forum, Budget
7. February 11, 2025 – BoE Work Session, Budget Spending Priorities
8. February 15, 2025 – BoE Regular Meeting, Budget Process
9. February 20, 2025 – BoE Special Meeting, Approval of the FY 2026 Budget (First Reading)
10. March 6, 2025 – BoE Work Session, Budget
11. March 11, 2025 – BoE Work Session and Regular Meeting, Approval of the FY 2026 Budget (Second Reading)
12. March 13, 2025 – BoE Special Meeting, Approval of the FY 2026 Budget (Final Reading)
13. March 25, 2025 – BoE Special Meeting, FY 2026 Budget Revision 1 (First Reading)
14. March 28, 2025 – BoE Special Meeting, FY 2026 Budget Revision 1 (Final Reading)
15. April 5, 2025 – Special Assembly Meeting, Presentation of the FY 2026 Budget

FY 2026 Budget

Section D, Item 9.

Fund Name	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Operating Fund	\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%
Student Activities	\$ 2,940,000	\$ 2,940,000	\$ -	0.00%
Targeted Assistance Programs	\$ 4,599,759	\$ 5,777,000	\$ (1,177,241)	-20.38%
Professional Development	\$ 335,000	\$ 420,000	\$ (85,000)	-20.24%
Student Services	\$ 168,000	\$ 168,000	\$ -	0.00%
Ancilliary Services for Student and Community	\$ 8,200,000	\$ 8,265,000	\$ (65,000)	-0.79%
TOTAL - ALL FUNDS	\$ 95,503,455	\$ 91,440,116	\$ 4,063,339	4.44%

Juneau School District

FY26 Revenue - All Funds

3.25.2025 Budget Revision

Section D, Item 9.

Fund Name	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Operating Fund	\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%
Student Activites				
High School Activities	\$ 1,200,000	\$ 1,200,000	\$ -	0.00%
Middle School Activities	\$ 90,000	\$ 90,000	\$ -	0.00%
Student, Parent & Community Fundraised	\$ 1,650,000	\$ 1,650,000	\$ -	0.00%
Total Student Activities	\$ 2,940,000	\$ 2,940,000	\$ -	0.00%
Targeted Assistance Programs				
Kinder Ready	\$ 450,000	\$ 450,000	\$ -	0.00%
Students and Families in Transition	\$ 20,000	\$ 25,000	\$ (5,000)	-20.00%
School Improvement	\$ 200,000	\$ 215,000	\$ (15,000)	-6.98%
Parent Involvement	\$ 15,000	\$ 20,000	\$ (5,000)	-25.00%
Neglected and Delinquent Students	\$ 70,000	\$ 70,000	\$ -	0.00%
Title I	\$ 400,000	\$ 480,000	\$ (80,000)	-16.67%
Title III	\$ 5,000	\$ 24,000	\$ (19,000)	-79.17%
Title IV	\$ 75,000	\$ 180,000	\$ (105,000)	-58.33%
Title VIB/Sec 619	\$ 1,250,000	\$ 1,620,000	\$ (370,000)	-22.84%
Consolidated Admin	\$ 266,759	\$ 350,000	\$ (83,241)	-23.78%
Carl Perkins	\$ 50,000	\$ 80,000	\$ (30,000)	-37.50%
Indina Ed/SHI	\$ 1,100,000	\$ 1,350,000	\$ (250,000)	-18.52%
Alternative High School	\$ 20,000	\$ 21,000	\$ (1,000)	-4.76%
DIPAC	\$ 23,000	\$ 23,000	\$ -	0.00%
Youth in Detention	\$ 125,000	\$ 125,000	\$ -	0.00%
Margaret Cargill Artful Teaching Project	\$ 375,000	\$ 375,000	\$ -	0.00%
Literacy	Ended FY25	\$ 214,000	\$ (214,000)	-100.00%
Mental Wellness (AWARE)	Ended FY25	\$ -	\$ -	0.00%
Summer School (ESSER FY24 \$293,000)	Ended FY25	\$ -	\$ -	0.00%
Miscellaneous Grant Funds	\$ 155,000	\$ 155,000	\$ -	0.00%
Total Targeted Assistance Programs	\$ 4,599,759	\$ 5,777,000	\$ (1,177,241)	-20.38%

FY 2026 Revenue

All Funds

Fund Name	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Professional Development				
Teacher Training	\$ 275,000	\$ 315,000	\$ (40,000)	-12.70%
State Contracted Travel	\$ 10,000	\$ 10,000	\$ -	0.00%
Title II-A grant	\$ 50,000	\$ 95,000	\$ (45,000)	-47.37%
Total Professional Development	\$ 335,000	\$ 420,000	\$ (85,000)	-20.24%
Student Services				
Social Services	\$ 90,000	\$ 90,000	\$ -	0.00%
Early Scholars	\$ 8,000	\$ 8,000	\$ -	0.00%
Juneau Youth Court	\$ 45,000	\$ 45,000	\$ -	0.00%
Suicide Prevention	\$ 25,000	\$ 25,000	\$ -	0.00%
Total Student Services	\$ 168,000	\$ 168,000	\$ -	0.00%
Ancilliary Services for Student and Community				
Pupil Transportation	\$ 4,100,000	\$ 3,950,000	\$ 150,000	3.80%
Community Schools	\$ 525,000	\$ 525,000	\$ -	0.00%
Food Service	\$ 2,525,000	\$ 2,465,000	\$ 60,000	2.43%
Learn to Swim	\$ 50,000	\$ 75,000	\$ (25,000)	-33.33%
RALLY	\$ 1,000,000	\$ 1,250,000	\$ (250,000)	-20.00%
Total Ancilliary Services for Student and Community	\$ 8,200,000	\$ 8,265,000	\$ (65,000)	-0.79%
TOTAL - ALL FUNDS	\$ 95,503,455	\$ 91,440,116	\$ 4,063,339	4.44%

FY 2026 Revenue Assumptions

- Enrollment projected at 3,919 students
 - 115 Intensive Student Count
 - 65 IPK students (0.5 ADM)
 - 176 HomeBRIDGE students (0.9 ADM)
- Base Student Allocation at \$6,360
 - Anticipated BSA Increase of +\$400 or equivalent one-time funds
- CBJ Maximum Local Contribution = \$35,004,712

JUNEAU SCHOOL DISTRICT

Section D, Item 9.

Borough Revenue Calculations

FY2026 Required and Maximum Contribution

Local Effort Calculation

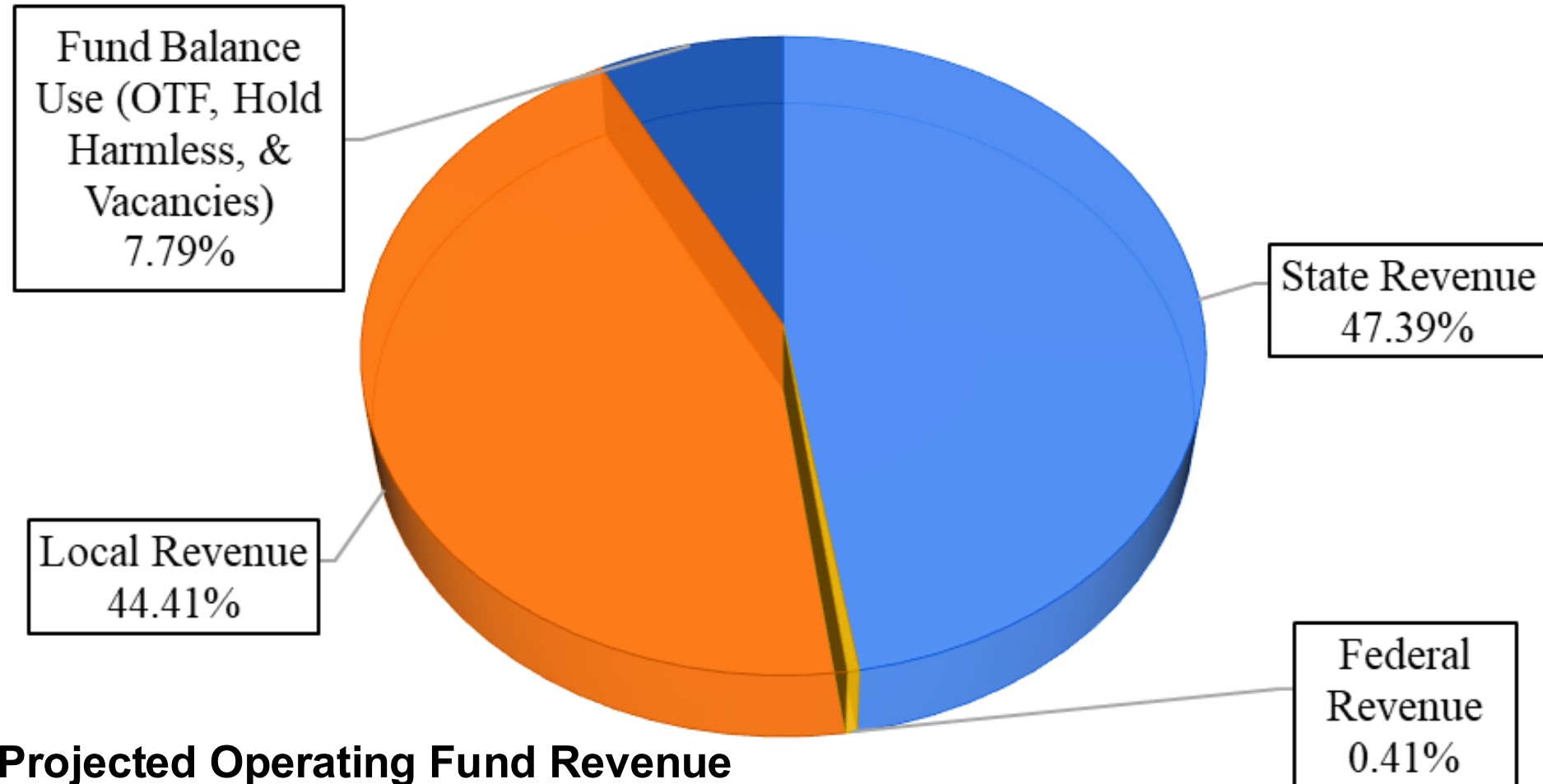
2024 Full Value Determination		7,527,895,241
Prior Year Basic Need		48,150,602
Projected Basic Need		47,200,513
Full Value x 0.00265		19,948,922
45% Prior Year Basic Need	<i>Whichever is lesser.</i>	21,667,771
Minimum Required Local Contribution		19,948,922
Full Value x 0.00200		15,055,790
23% of Projected Base Need + Quality Schools	<i>Whichever is greater.</i>	10,976,062
Additional Allowable Local Contribution		15,055,790
MAXIMUM ALLOWABLE Local Contribution	<i>Minimum Required + Additional Allowable</i>	35,004,712

LOCAL CONTRIBUTION
AS 14.17.410

Operating Fund Overview

Operating Fund	Percent of Budget	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Local Revenues	44.41%	\$ 35,196,894	\$ 34,624,220	\$ 572,674	1.65%
State Revenues	47.39%	\$ 37,559,038	\$ 39,144,612	\$ (1,585,574)	-4.05%
Federal Revenues	0.41%	\$ 327,000	\$ 101,284	\$ 225,716	222.85%
Use of Fund Balance	7.79%	\$ 6,177,764	\$ -	\$ 6,177,764	100.00%
TOTAL - OPERATING FUND		\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%

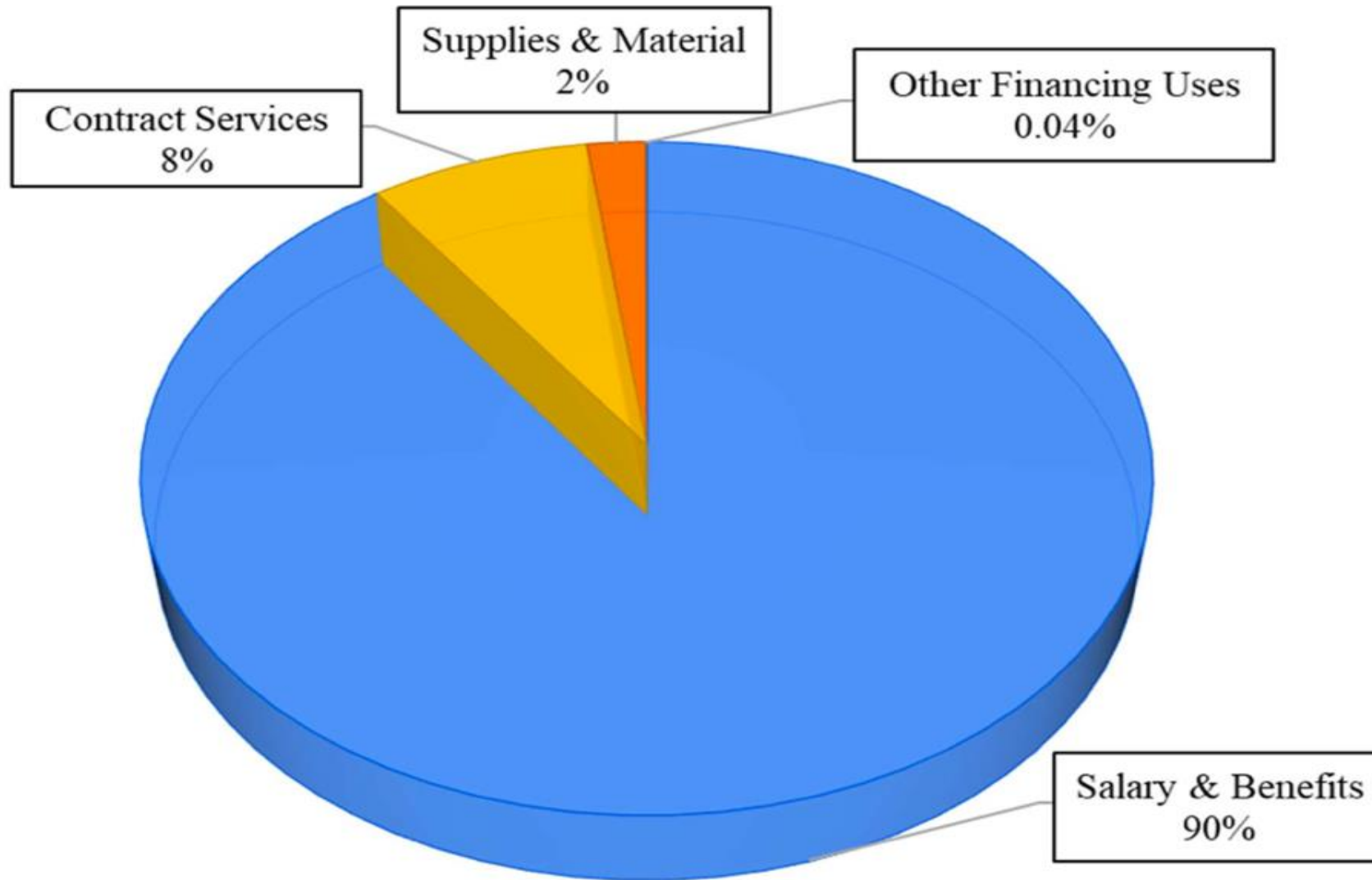
FY 2026 Revenue by Source Operating Fund



**Projected Operating Fund Revenue
\$79,260,696**

Expenditure Outlook

Section D, Item 9.



Expenditure Outlook by Function

Section D, Item 9.

Operating Fund Function	FY 2025-2026 Approved Budget
100 INSTRUCTION	\$ 28,439,824.92
200 SPECIAL EDUCATION INSTR.	\$ 16,792,363.93
220 SPECIAL EDUCATION SUPPORT	\$ 6,323,078.50
300 SUPPORT SERVICES-STUDENT	\$ 3,945,802.38
350 SUPPORT SERVICES INSTR.	\$ 4,625,002.61
400 SCHOOL ADMINISTRATION	\$ 2,292,601.73
450 SCHOOL ADMIN SUPPORT SVCS	\$ 2,935,528.58
510 DISTRICT ADMINISTRATION	\$ 691,326.30
550 DISTRICT ADMIN SUPPORT SVCS	\$ 2,839,116.12
600 OPERATION AND MAINTENANCE	\$ 9,820,045.17
700 STUDENT ACTIVITIES	\$ -
900 OTHER FINANCING USES	\$ 30,000.00
Grand Total	\$ 78,734,690.24

Pupil-Teacher Ratio (PTR) FY 2025-2026		
Grade Band	K-3	26.0
	4-6	28.0*
	7-8	30.0
	9-12	30.0

* PTR reduced from 30:1 to 28:1

Juneau School District FY 2026 Request for Funding Subject to CBJ Assembly approval		FY 2024 Approved Budget	FY 2025 Approved Budget	FY 2026 Preliminary Budget	Variance
Presented to JSD Board of Education 3.11.25 2nd Reading					
K-12 Instructional Programs					
100	General School Operating Fund	\$ 30,775,800	\$ 34,432,039	\$ 35,004,712	\$ 572,673
	Maximum Allowable Local Contribution				
Requests Non-Instructional					
Shared Services					
TBD	Shared Services Operations & Maintenance	\$ 3,922,787	\$ 1,650,405	\$ -	\$ (1,650,405)
K-12 Non-Instructional Programs					
101	High School Activities	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ -
102	Middle School Activities	\$ 105,000	\$ 90,000	\$ 90,000	\$ -
205	Transportation	\$ 150,000	\$ 200,000	\$ 200,000	\$ -
255	Food Service	\$ 75,000	\$ 75,000	\$ 125,000	\$ 50,000
	Total K-12 Non-Instructional Programs	\$ 1,530,000	\$ 1,565,000	\$ 1,615,000	\$ 50,000
Other Programs					
105	Pre-K		\$ 250,000	\$ 250,000	\$ -
227	Kinder-Ready	\$ 450,000	\$ -	\$ -	\$ -
215	Community Schools	\$ 95,000	\$ 150,000	\$ 200,000	\$ 50,000
103	Learn to Swim	\$ 50,000	\$ 75,000	\$ 50,000	\$ (25,000)
399	RALLY	\$ 150,000	\$ -	\$ -	\$ -
	Total Other Programs	\$ 745,000	\$ 475,000	\$ 500,000	\$ 25,000
	Total Non-Instructional	\$ 6,197,787	\$ 3,690,405	\$ 2,115,000	\$ (1,575,405)
					\$ -
					\$ -
Total Requests		\$ 36,973,587	\$ 38,122,444	\$ 37,119,712	\$ (1,002,732)

Ongoing District Commitment

- Transparency
- Effective and efficient use of resources
- Fiscal responsibility

Mission: To provide all students with meaningful, relevant, and rigorous learning experiences in order to graduate diverse, engaged citizens ready for a changing world.

Questions?

Gunálchéesh!

Thank you!



JUNEAU INTERNATIONAL AIRPORT

FY25 Projected &
FY26 Adopted Budget

	EXPENSES					
	FY2023 Actuals	FY2024 Actuals	FY2025 Amended	FY2025 Projected	FY2026 Approved	FY2026 Revised
PERSONNEL	3,361,122	3,551,907	3,895,500	3,802,959	3,912,400	4,099,577
COMMODITIES & SERVICES	6,776,040	7,625,390	6,587,600	6,718,400	6,733,700	6,803,100
TRAVEL & TRAINING	22,980	33,363	66,200	62,600	58,300	62,900
TOTAL Operating	10,160,142	11,210,659	10,549,300	10,583,959	10,704,400	10,965,577
NON-Operating EXP	2,994,250	3,884,435	2,505,100	2,505,045	2,583,400	2,583,413
To FINANCE	13,154,392	15,095,094	13,054,400	13,089,004	13,287,800	13,548,990

FY2025 Projected Expenses will require \$35K Supplemental Appropriation

REVENUES

	FY2023 Actuals	FY2024 Actuals	FY2025 Amended	FY2025 Projected	FY2026 Proposed	FY2026 Revised
RENTS 1	1,549,524	1,707,037	3,481,900	3,331,640	3,481,900	3,627,700
LANDING FEES	2,335,188	2,925,077	3,379,500	3,213,200	3,379,500	3,213,200
FUEL FLOWAGE FEES	969,104	1,419,795	1,625,200	1,660,100	1,625,200	1,660,100
SECURITY SCREENING FEES	305,141	726,342	872,700	919,324	872,700	919,324
FEDERAL REIMBURSEMENTS	141,401	404,381	288,100	173,800	288,100	173,800
INTEREST INCOME	56,871	29,961	87,200	44,400	90,500	38,600
MISC INCOME	913,555	921,718	872,100	932,400	872,100	932,400
TOTAL Operating	6,270,783	8,134,311	10,606,700	10,274,864	10,610,000	10,565,124
1 RENTS in FY22, FY23 and FY24 were abated for commercial aviation tenants & CARES funding applied in-lieu . Reinstated RENT in FY25						
NON-Operating REV	5,951,025	3,488,912	317,600	2,229,831	194,900	194,900
To FINANCE	12,221,808	11,623,223	10,924,300	12,504,695	10,804,900	10,760,024

FY25 Projected (Operations)

Projected Expenses \$35K increase over FY25 Amended

a. new Automated Badging/Access Security System

Projected Revenues \$332K decrease from FY25 Amended

a. \$155K decrease Air Carrier Fuel Flowage Fees

b. \$128K decrease TSA's LEO Reimbursement discontinued

FY26 Revised (Operations)

Projected Expenses \$210K increase over FY26 Proposed

- a. AIRPORT SECURITY Cost Center increased \$175K
 - Personnel (Aviation Worker Screening Techs; Security Mgr)
 - Automated Badging/Access System fee
- b. AIRFIELD Cost Center - \$35K
 - Personnel (Mechanic II)

Projected Revenues \$45K decrease over FY26 Proposed

- a. Decreases:
 - \$128K TSA LEO Reimbursement discontinued
 - \$52K Interest Income decreased
 - \$40K Other misc. decreases
- b. Increases:
 - \$95K Airfield Leases (AK Air Cargo)

OPERATING EXPENSE - REVENUE SUMMARY FY26 Revised Budget						
	FY2023 Actuals	FY2024 Actuals	FY2025 Amended	FY2025 Projected	FY2026 Approved	FY2026 Revised
OPERATING:						
EXPENSES	10,160,142	11,210,659	10,549,300	10,583,959	10,755,800	10,965,577
REVENUES	(6,270,783)	(8,134,311)	(10,606,700)	(10,274,864)	(10,610,000)	(10,565,124)
EXP/REV SHORTFALL /(OVERAGE)	3,889,359	3,076,348	(57,400)	309,094	145,800	400,453
CARES GRANT APPLIED	(5,449,784)	(3,054,045)	0	(1,910,131)	+	
ADJUSTED EXP/REV SHORTAGE /(OVERAGE)	(1,560,425)	22,303	(57,400)	(1,601,037)	145,800	400,453

FY25 Final COVID/CARES Grant drawdown \$1.9mil covered OPERATING Shortfall

FY26 Revised Budget shows an Operating Shortfall of revenues of \$400,453. Board decided to 'not' increase revenues at this time and use Fund Balance to cover Shortfall

Airport
OVERVIEW

	FY24	FY25		FY26	FY26
	Actuals	Amended Budget	Projected Actuals	Approved Budget	Revised Budget
EXPENDITURES					
Personnel Services	\$ 3,551,900	3,895,500	3,803,000	3,949,600	4,099,600
Commodities and Services	7,416,800	6,644,800	6,762,200	6,734,800	6,846,000
Capital Outlay	230,600	9,000	18,800	20,000	20,000
Debt Service	2,407,100	2,505,100	2,505,000	2,583,400	2,583,400
Support to:					
Debt Service	657,100	-	-	-	-
Capital Projects	822,100	-	-	-	-
Total Expenditures	15,085,600	13,054,400	13,089,000	13,287,800	13,549,000
FUNDING SOURCES					
Charges for Services	5,819,200	6,626,400	6,663,100	6,626,400	6,650,000
Licenses, Permits, and Fees	703,400	652,000	705,400	652,000	705,400
Sales	5,000	5,000	5,000	5,000	5,000
Fines and Forfeitures	700	2,000	1,500	2,000	1,500
Rentals and Leases	1,341,400	3,014,900	2,763,500	3,014,900	3,072,600
Federal Revenue	3,636,700	445,300	2,227,700	322,600	194,900
State Shared Revenue	57,600	90,000	90,000	90,000	90,000
Investment and Interest Income/(Loss)	35,900	87,200	46,400	90,500	40,600
Other Revenue	8,700	1,500	2,100	1,500	-
Bond Proceeds	-	-	-	-	-
Support from:					
Capital Projects	14,600	-	-	-	-
Total Funding Sources	11,623,200	10,924,300	12,504,700	10,804,900	10,760,000
FUND BALANCE					
Debt Reserve					
Beginning Reserve Balance	9,213,900	6,928,900	6,928,900	4,533,900	4,533,900
Increase (Decrease) in Reserve	(2,285,000)	(2,395,000)	(2,395,000)	(2,515,000)	(2,515,000)
End of Period Reserve	\$ 6,928,900	4,533,900	4,533,900	2,018,900	2,018,900
Available Fund Balance					
Beginning of Period	3,783,400	2,606,000	2,606,000	4,416,700	4,416,700
Increase (Decrease) in Fund Balance	(1,177,400)	264,900	1,810,700	32,100	(274,000)
End of Period Available Fund Balance	\$ 2,606,000	2,870,900	4,416,700	4,448,800	4,142,700
STAFFING	35.40	37.20	37.20	37.20	37.20 39.20

Airport OVERVIEW – as approved by the Airport Board on February 13, 2025.

-Uses Airport Fund Balance to balance budget.

-Airport Fund Balance includes Capital Reserve funds.

JNU PROJECTS

- \$300K Wetland Rescue Vehicle – Submitted grant application
- \$2.5M ADA Elevator at Departure Lounge – Working on Specs
- \$20M Main Apron/Tarmac Rehab & Aircraft Parking - Underway
- \$575K RSA Shoulder Grading (Design) - Underway
- \$1.1M Master Plan Update - Underway
- \$1M ARFF Truck Acquisition – Order in place, 18 months lead
- \$150K Jordan Creek Greenbelt Improvement – RFP in process
- \$300K Mendenhall Riverbank Stabilization (post flood) – RFP in process

FFY25

- \$3.3M RSA Shoulder Grading (Construction) - TBB
- \$1.7M ARFF Truck A3 Acquisition - TBB
- \$900K RW 26 MALSR Approach Lights (Design)- TBB

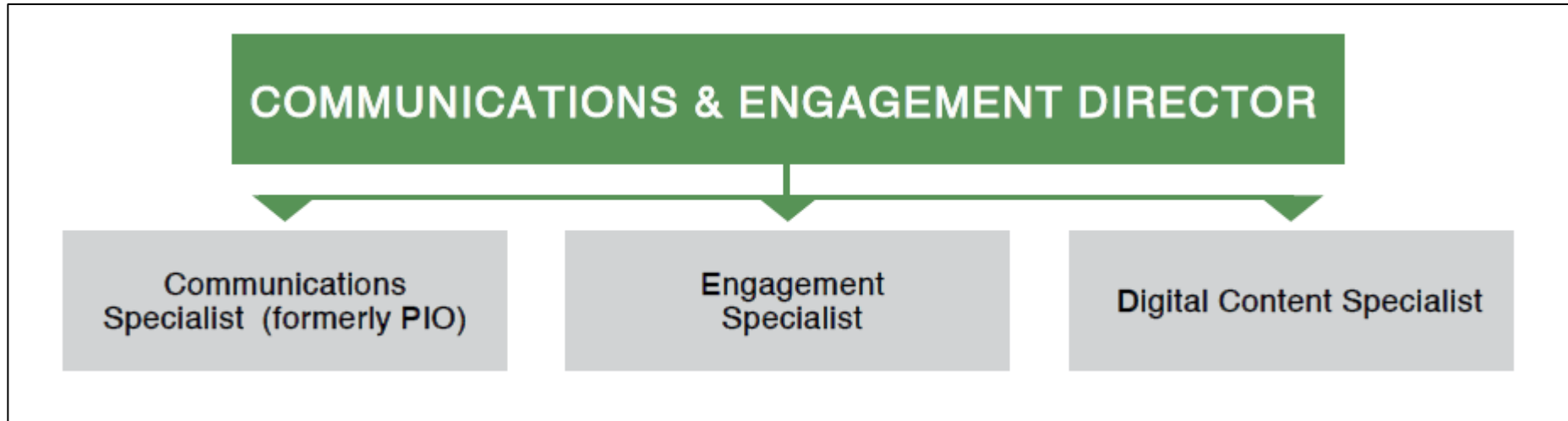
CLOSE-OUT Projects:

- \$2M Passenger Boarding Bridge Gate 5 Replaced
- \$25M Terminal Reconstruction – Grants closed; project almost done

Insert after packet p. 38

Administration

Section F, Item 13.



\$557,900	Cost of 4 positions
- 191,600	Current positions that can be used
\$366,300	Total new cost
	20% - Passenger Fees
	20% - Capital Projects
\$143,140	General Fund new cost



STRATEGIC COMMUNICATIONS AND ENGAGEMENT PLAN

The Strategic Communications and Engagement Plan for the City and Borough of Juneau aims to strengthen community engagement by ensuring CBJ communications effectively reach a broad and diverse audience while facilitating meaningful public participation. Plan deliverables are broken into two phases:

- 1) **Plan Framework** - this includes the following pages and addresses high level findings, strategies, and funding needs.
- 2) **Strategic Implementation and Toolkit** - delivered in June, this document will include recommended tactics along with prioritized actions. It will also include toolkit items such as policies, templates, and guidelines for best practice implementation.



KEY TAKEAWAYS

The Slate Communications Team conducted more than 30 interviews over the course of several weeks and launched a community-wide survey to better understand the needs, capabilities, and possibilities of improving communications and engagement between the City and Borough of Juneau and the Juneau community.

1	There is broad-based support for additional communication and engagement resources
2	CBJ residents want to be engaged and informed, but it's hard to do.
3	Shoring up existing tools and modernizing efforts would expand reach and audiences
4	Engagement processes are inconsistent and vary greatly; standardization would benefit the community, staff, and the Assembly
5	Better connections and collaboration with the underrepresented communities and organizations would strengthen engagement with a wider audience
6	There is a general lack of awareness of the scope and breadth of CBJ services
7	The website is not meeting the needs of CBJ residents or staff.
8	Juneau is still a word-of-mouth town and relationships are important.
9	CBJ is an entity is often blamed for community issues, but many are supportive of individual CBJ programs and people
10	Assembly members would benefit from support materials when engaging with residents



STRATEGIES

- Make information easier to find and easier to understand
- Standardize public engagement processes and tools
- Highlight breadth and quality of CBJ services
- Shore up foundational communications tools with guidelines, policies, and best practices
- Expand and modernize outlets to reach more diverse audiences
- Develop issues-based communications and engagement plans to explain the why behind decisions
- Capitalize on word-of-mouth culture through targeted engagement programs
- Invest in basic internal communications tools to better segment audiences and information
- Optimize digital and social media content to increase reach, engagement, and responsiveness
- Reorganize communication and engagement services for leadership and efficiency



RECOMMENDATIONS

The first step to improving communications and engagement within the Juneau community is to formalize the creation of a Communications and Engagement Division within the Administration Department. A centralized model ensures clear, consistent, and transparent messaging across all city departments, strengthening public trust and reducing misinformation. It improves efficiency by streamlining resources, coordinating crisis response, and leveraging relationships for better community outreach.

DEPARTMENT POSITIONS AND STRUCTURE



RECOMMENDATIONS: IMMEDIATE NEEDS

Understanding that the full development of a division might not be fiscally possible, the two following recommendations are considered a high priority.

DIRECTOR OF COMMUNICATIONS AND ENGAGEMENT: The highest priority recommendation is the hiring of a Communications and Engagement Director. Investing in a Communications & Engagement Director ensures transparent, effective, and inclusive communication with the Juneau community. This role is critical in strengthening relationships, centralizing efforts, and modernizing communication strategies to better serve all residents, staff, and elected officials.

WEBSITE REDESIGN: The most prevalent theme which emerged from the discovery process, is the clear need for a new website. It's difficult to navigate, unsearchable, and dense with text. A redesign and revamp of the CBJ website is an immediate priority. A new website will ultimately improve efficiencies as the centralized C&E Division will be able to empower key CBJ staff members with permission to access certain pages and content.

2026 BUDGET IMPACTS

DIVISION BUDGET FOR FULL IMPLEMENTATION		
	Estimate	Description
Salaries & Benefits	\$557,900	4 FTE
Travel	\$7,500	Includes 3CMA and in state conferences/events
Training	\$3,500	3CMA conference for one person
Telephone	\$800	Annual stipend for Director's phone
Printing	\$20,000	Postcards, flyers, etc.
Advertising	\$12,500	Social - \$1,000; Radio - \$8,000; Print/digital - \$3,500
Dues & Subscriptions	\$2,175	3CMA (\$1,200), IAP2 membership (\$975)
Contractual Services	\$25,000	
Office Supplies	\$1,750	
Postage	\$4,500	
Software	\$5,000	Adobe suite: \$60/month per license; Canva: \$12/month, email client, etc.
Furniture & Fixtures	\$3,000	
Special Projects		
Website Redesign	\$100,000	

Project or Program title	Award Amount	Amount Spent	Amount Reimbursed	Scope	Funding Source	Potential Conflict with EOs?
We Have Signed Agreement						
CDS - Bartlett ED Reno	\$4,000,000	\$0	\$0	Emergency Dept. Renovation	DHHS	No.
CDS - Municipal Compost	\$2,500,000	\$0	\$0	Design, engineering for municipal compost facility; site planning for future waste campus.	EPA	Possibly.
CDS - Public Safety Radio	\$2,000,000	\$0	\$0	Increase police radio communication quality, reliability and coverage within the CBJ.	DOJ COPS	No.
Reconnecting Comms - Lemon Creek Multimodal Pathway	\$653,520	\$0	\$0	Planning, design, engineering for Lemon Creek Multimodal Pathway	USDOT FHWA	Cleared by USDOT to move forward - fully obligated before deadline.
SS4A Supplemental - Lemon Creek	\$86,000	\$0	\$0	Transportation study + community outreach for road/pedestrian safety in Lemon Creek	USDOT FHWA	Cleared by USDOT to move forward - fully obligated before deadline.
SS4A Action Plan	\$280,000	\$26,452	\$26,452	Development of Safety Action Plan	USDOT FHWA	Cleared by USDOT to move forward - fully obligated before deadline.
FY2019 LoNo - EV Gillig Buses	\$4,100,000	\$4,100,000	\$4,100,000	7 Gillig EV buses	USDOT FTA	completed
FY2022 LoNo- EV Gillig Buses	\$1,849,999	\$1,849,999	\$1,849,999	7 Gillig EV buses	USDOT FTA	completed
On-Route Charging AK-2023-034	\$1,446,827	\$1,171,374	\$0	Bus on-route EV charging @ VTC	USDOT FTA	Fully obligated before deadline
Power Upgrades for EV Buses (AK-2022-027)	\$3,164,401	\$2,088,447	\$0	EV charging infrastructure at Bus Barn	USDOT FTA	Fully obligated before deadline
TAP - Montana Creek	\$2,200,000	\$0	\$0	Design, ROW, construction of Montana Creek Ped Bridge	ADOT& PF pass thru of FHWA funds	No.
No Signed Agreement						
RAISE - JDNC	\$16,454,000	\$0	\$0	NEPA, Design, Engineering for Juneau Douglas N. Crossing	USDOT FHWA	No.
CDS - Auke Bay Breakwater	\$500,000	\$0	\$0	Preliminary planning & design of new Statter Harbor breakwater	USACE	No.
CDS - MWWTP Improvements	\$800,000	\$0	\$0	WW lift station and instrumentation upgrades	EPA	No.
PIDP - Aurora Harbor Drive Down Float	\$11,100,000	\$0	\$0	Construction of drive down float, vehicle bridge, and two 5-ton electric cranes	MARAD	No.
FY24 Grant Award - 6 EV Buses and Infrastructure (5339b)	\$11,855,112	\$0	\$0	5 new EV buses, 1 replacement EV Bus and charging infrastructure	USDOT FTA	5339b may be able to be used to purchase diesel buses
CFI - Public EV Charging Infrastructure	\$4,000,000	\$0	\$0	Public EV charging planning & infrastructure	USDOT FHWA	Yes. EV charging
CTP - Vintage Clinton Recon	\$6,390,000	\$0	\$0	Design, ROW, re/construction of roads and ped facilities at Vintage/Clinton	ADOT& PF pass thru of FHWA funds	No.
FEMA Public Assistance (2024 GLOF)	TBD	\$1.2M+	\$0	CBJ is pursuing over \$1M in FEMA public assistance for damages to public infrastructure and facilities from the 2024 GLOF	FEMA	No.

FY26 Eaglecrest Budget Request

	FY2025		FY2026		Inc/(Dec)	Status Quo Inc/(Dec)	Non-Status Quo Inc/(Dec)
	FTE +/-	Budget	FTE +/-	Budget			
EXPENSES							
Personnel Services							
<i>Position Additions/Changes</i>							
Revenue Coordinator (0.39 FTE → 1.0 FTE)			0.61	59,500			
Youth Community Outreach Coordinator (Unfunded in Prior Years)			1.00	75,600			
Administrative Coordinator (New)			1.00	90,600			
Equipment Mechanic/Manager (New)			1.00	101,500			
Laborer (0.28 FTE → 1.0 FTE)			0.72	57,900			
Laborer (0.28 FTE → 1.0 FTE)			0.72	57,900			
Ski Patrol Supervisor (0.40 FTE → 1.0 FTE)			0.60	54,100			
Summer Trail Worker (New)			0.39	15,200			
Summer Trail Worker (New)			0.39	15,200			
<i>Position Additions/Changes Total</i>			6.43	527,500	527,500	-	527,500
<i>Personnel Services Base Budget (Status Quo)</i>	33.99	2,282,100	33.99	2,342,000	59,900	59,900	
<i>40% Board-Approved Personnel Services Increase</i>		n/a		1,147,800	1,147,800	-	1,147,800
<i>Worker's Compensation</i>		100,800		62,700	(38,100)	(38,100)	
Personnel Services Total	33.99	2,382,900	40.42	4,080,000	1,697,100	21,800	1,675,300
Commodities & Services							
<i>Fixed Costs</i>							
Insurances		161,200		158,900	(2,300)		
Full Cost Allocation		444,600		523,100	78,500		
<i>Fixed Costs Total</i>		605,800		682,000	76,200	76,200	-
<i>Fleet Replacement</i>							
Status Quo Planned Purchases		100,000		100,000	-		
Snowcat Replacement		-		225,000	225,000	-	225,000
Snowplow Purchase		-		10,000	10,000	-	10,000
<i>Fleet Replacement Total</i>		100,000		335,000	235,000	-	235,000
<i>General Supplies</i>		455,800		552,200	96,400	11,395	85,005
<i>Professional</i>		348,800		434,500	85,700	8,720	76,980
<i>Other Expenses</i>		416,800		476,200	59,400	10,420	48,980
Commodities & Services Total		1,927,200		2,479,900	552,700	106,735	445,965
TOTAL EXPENSES		4,310,100		6,559,900	2,249,800	128,535	2,121,265
REVENUES							
Program Revenue		2,752,000		2,756,700	4,700	4,700	-
Eaglecrest Foundation Distribution		100,000		100,000	-	-	-
General Fund Subsidy (Status Quo)		930,000		930,000	-	-	-
General Fund Subsidy (One-Time)		518,800		-	(518,800)	(518,800)	-
TOTAL REVENUES		4,300,800		3,786,700	(514,100)	(514,100)	-
Surplus/(Deficit)		(9,300)		(2,773,200)	(2,763,900)	(642,635)	(2,121,265)



Assembly Finance Committee Meeting

April 5, 2025



Introduction

- ▶ Craig Cimmons
- ▶ Started working in the Ski/Recreation Industry in 1991
 - ▶ Approximately 25 Seasons at Ski Resorts -
 - ▶ approximately 15 years in outdoor recreation
- ▶ 4 Leadership Positions focused on managing through transitional periods. 3 of which I was specifically recruited
 - ▶ Mountain Creek Water Park → Ellis Associates
 - ▶ Green Mountain College → new leadership and direction
 - ▶ Mountain Creek Ski Resort → Terrain Based Learning (TBL)
 - ▶ Jay Peak Ski Resort → TBL, Disney & Burton Riglet Park, and complete overhaul of the Ski & Ride School for the new volume



Introduction

- ▶ My Skill Set
 - ▶ Specialize in Change Management and Transitional Leadership
 - ▶ Team and Community Building
 - ▶ Experience Design
 - ▶ Process Design
 - ▶ Recruiting and Retention
- ▶ I create memorable employee and guest experiences through clear, efficient processes, led by strong leadership teams, supported by well-trained staff, and sustained within a welcoming, growth-oriented work environment that prioritizes employee support and retention.
- ▶ Private Sector



Seven Month Assessment

▶ Initial Impressions

▶ From the interview

▶ The People

- ▶ Truly wonderful people
- ▶ Something traumatic had happened to them
- ▶ They needed support

▶ The Place

- ▶ Juneau is incredible
- ▶ Eaglecrest is extremely special

▶ The Leadership Team

- ▶ Wonderful people that know the industry and believe in Eaglecrest, but due to being underfunded, understaffed, and unsupported they were completely overextended and experiencing the worst leadership fatigue I have ever seen

▶ Broken Bearing on the Black Bear Chair

▶ Snow Making



Winter 24/25 Recap

- ▶ Winter 24/25 Snowfall Total: 217" 86 Days of operations
- ▶ Average Snowfall Total: 320" (429" last year)
- ▶ 39 Days of snowmaking (20 is average)
- ▶ Opened Porcupine Lift on 12/7
- ▶ Upper mountain opened 1/31 – 45 days of operation
- ▶ West Bowl open for 26 Days
- ▶ East Bowl Open for 36 Days
- ▶ 62 Avalanche Reduction missions
- ▶ Operated mid-week this past week which was very appreciated

Behind the Scenes

- ▶ Two chairlift rope slices
- ▶ Replace Hooter Bullwheel Bearing
- ▶ Relocated 100% of all chairs
- ▶ NDT Testing on Ptarmigan Tower Bolts
- ▶ Scheduled Annual Maintenance Program
- ▶ Addressed Hazardous Waste
- ▶ Clean up shop and leach field
- ▶ 3,263 Alaska Coach Tour Visitors
- ▶ 1,529 Segway Tour Visitors
- ▶ \$51k Zipline Visitor Revenue
- ▶ Summer camps – 60 kids over four weeks
- ▶ Fleet upgrades: two trucks and a car
- ▶ Underground storage tank inspections
- ▶ Compressed airline maintenance
- ▶ City risk and engineering assessment of facilities.
- ▶ Superior Tramway assessments baseline assessment of Lifts
- ▶ Ego culvert work
- ▶ New hydrants and hoses
- ▶ Catwalk bridge behind shop repair
- ▶ J1 program setup – including housing agreement at UAS
- ▶ Cleaning up PCN's and HR system
- ▶ Full management team on board
- ▶ Standardized training for lift ops with testing on file
- ▶ Standardized snowmaking and snowmachine training
- ▶ Tower climbing and lift evacuation training along with cross training of departments
- ▶ Blowing snow in November and opened on time
- ▶ Winter camps operated as scheduled
- ▶ Three night skiing events
- ▶ Patrol upgraded equipment and training
- ▶ Promoted two new senior patrol members
- ▶ Addressed kitchen compliance issue
- ▶ Social media increase
- ▶ Implemented drone inspection of Ptarmigan lift
- ▶ Fall and winter events 3 movie nights.
- ▶ Christmas Eve 100 kids w/ presents



Expert Reports & Insight

- ▶ Kirk Duncan and his report
 - ▶ My independent assessment aligns very well with his report
- ▶ Scott Towsley of Towsley Welding & Construction
 - ▶ "...is very much a homemade system built on a limited budget... While the ingenuity, effort and desire to make this system work is obvious and admirable there are some immediate safety upgrades we recommend as well as some operational upgrades to maximize long term efficiency. Some of these safety and operational suggestions go hand in hand.
 - ▶ Outdated equipment, no documented training, old fan guns, unsafe practices to make up for the lack of infrastructure,



Expert Reports & Insight

- ▶ Tom Scully of Safehold Special Risk – Lift, Operations, and Insurance Inspector
 - ▶ A long history of him adding requests/requirements to his annual reports and them not getting done do to lack or resources
 - ▶ Communication Lines for example (2018)
 - ▶ When visiting in the summer he found an understaffed, overworked, and exhausted team
 - ▶ He again visited this past March and commented on a noticeable difference in operations, training, staffing, and the team's moral
 - ▶ He was extremely pleased to meet our new Lift Operations Supervisor
 - ▶ Overall, he was very impressed with the operations and the work that had been done since his last visit



Expert Reports & Insight

- ▶ Daniel Blount – CBJ Safety Officer (July 31, 2024)
 - ▶ Spent 2 days at Eaglecrest and produced a 210 page report “based on AKOSH/OSHA regulations and standards”
 - ▶ “Several items discovered on previous inspections remain an opportunity”
 - ▶ “...it is clear two things are present affecting the Safety culture of the Eaglecrest Ski Area: a general lack of OSHA based knowledge and training but also knowing the basics of certain OSHA regulations but choosing not to adhere.”
 - ▶ “Training is in serious need of attention and must be added to any ski facility trainings required by your industry. Developing the Safety Culture at Eaglecrest will begin to take shape as we progress over the coming months and into next Summer.”



Adjustments made

- ▶ New hydrants and hoses
- ▶ Clean up shop and leach field – cleaner is safer
- ▶ Addressed Hazardous Waste
- ▶ Standardized training for lift ops with testing on file
- ▶ Standardized snowmaking and snowmachine training
- ▶ Tower climbing and lift evacuation training along with cross training of departments
- ▶ Patrol upgraded equipment and training
- ▶ Scaled back operations relative to staffing and training



The Cost of Staff Turnover

- ▶ No Vehicle/Snowcat Mechanic
 - ▶ \$30,000 for a week of work
- ▶ Small (mostly green) Lift Mechanic Team and years of deferred maintenance to catch up on
 - ▶ \$165,000 for three weeks
- ▶ Snowmaking
- ▶ Grooming
- ▶ Food & Beverage



The Future I see

- ▶ Eaglecrest is incredibly unique in the ski industry
 - ▶ Small mountain feel with big mountain terrain
- ▶ The community of skiers and riders are friendly, passionate, appreciative, and devoted
- ▶ It is an extremely important part of life for many folks in Juneau, it is why a lot of people live here
- ▶ Has a beautiful mission statement
- ▶ We need to start thinking about Eaglecrest as more than a Ski Area
 - ▶ 50th Anniversary, Gondola, year-round employment, sustainable careers



Leaky Revenue

- ▶ Eaglecrest leaves a tremendous amount of revenue on the table because of inefficiencies, lack of staff, high staff turnover, and an incomplete organizational chart
- ▶ We need more levers to pull
 - ▶ **Ticket checkers**
 - ▶ **Number of Instructors**
 - ▶ Viewed as a winter operation
 - ▶ Weatherproof the attraction
 - ▶ Local business partnerships
 - ▶ Higher scale outdoor experiences
 - ▶ Event Series
 - ▶ Concert Series
 - ▶ Competition Series
 - ▶ Summer Camps
 - ▶ Mtn Bike Program & School
 - ▶ Guided Nature Experiences
 - ▶ Community Programming
 - ▶ Lodging partnerships
 - ▶ More dynamic price structures
 - ▶ A more diverse product list
 - ▶ Increase retail
 - ▶ Food & Beverage growth
 - ▶ Stronger Nordic partnership



Leaky Revenue

- ▶ Long Term Marketing Strategy
- ▶ Sales Team
 - ▶ The Eaglecrest story needs to be told
 - ▶ Locally and beyond



The Need

- ▶ Personnel Services
 - ▶ We currently have over 50 vacant positions
 - ▶ Currently we have 33 FTEs
 - ▶ We conducted and exercise with Finance to create staffing levels that maximize revenue, efficiencies, growth, and upkeep
 - ▶ Need about 20 more FTEs
 - ▶ And up to 100% more in Personal Services
 - ▶ Wage Study showed we are 14% behind industry standard and 40% when COL is considered
 - ▶ People do not understand the complexities of operating a ski are – flip the switches

FY26 Eaglecrest Budget Request

Section F, Item 16.

	FY2025		FY2026		Inc/(Dec)	Status Quo	Non-Status
	FTE +/-	Budget	FTE +/-	Budget		Inc/(Dec)	Quo Inc/(Dec)
EXPENSES							
Personnel Services							
<u>Position Additions/Changes</u>							
Revenue Coordinator (0.39 FTE → 1.0 FTE)			0.61	59,500			
Youth Community Outreach Coordinator (Unfunded in Prior Years)			1.00	75,600			
Administrative Coordinator (New)			1.00	90,600			
Equipment Mechanic/Manager (New)			1.00	101,500			
Laborer (0.28 FTE → 1.0 FTE)			0.72	57,900			
Laborer (0.28 FTE → 1.0 FTE)			0.72	57,900			
Ski Patrol Supervisor (0.40 FTE → 1.0 FTE)			0.60	54,100			
Summer Trail Worker (New)			0.39	15,200			
Summer Trail Worker (New)			0.39	15,200			
<i>Position Additions/Changes Total</i>			6.43	527,500	527,500	-	527,500
<i>Personnel Services Base Budget (Status Quo)</i>	33.99	2,282,100	33.99	2,342,000	59,900	59,900	
<i>40% Board-Approved Personnel Services Increase</i>		n/a		1,147,800	1,147,800	-	1,147,800
<i>Worker's Compensation</i>		100,800		62,700	(38,100)	(38,100)	
Personnel Services Total	33.99	2,382,900	40.42	4,080,000	1,697,100	21,800	1,675,



The Need

► Project List

- \$1,579,000 by the end of FY29
 - FY25 \$272,500
 - FY26 \$433,000
 - FY27 \$165,000
 - FY28 –FY30 \$175,000
 - Unassigned \$534,000
- We are asking for an additional \$226,000 for additional projects
- This does not include all the building maintenance or replacement or improvements to snowmaking

FY26 Eaglecrest Budget Request

Section F, Item 16.

	FY2025		FY2026		Inc/(Dec)	Status Quo Inc/(Dec)	Non-Status Quo Inc/(Dec)
	FTE +/-	Budget	FTE +/-	Budget			
Commodities & Services							
<u>Fixed Costs</u>							
Insurances		161,200		158,900	(2,300)		
Full Cost Allocation		444,600		523,100	78,500		
<i>Fixed Costs Total</i>		605,800		682,000	76,200	76,200	-
<u>Fleet Replacement</u>							
Status Quo Planned Purchases		100,000		100,000	-		
Snowcat Replacement		-		225,000	225,000	-	225,000
Snowplow Purchase		-		10,000	10,000	-	10,000
<i>Fleet Replacement Total</i>		100,000		335,000	235,000	-	235,000
<i>General Supplies</i>		455,800		552,200	96,400	11,395	85,005
<i>Professional</i>		348,800		434,500	85,700	8,720	76,980
<i>Other Expenses</i>		416,800		476,200	59,400	10,420	48,980
Commodities & Services Total		1,927,200		2,479,900	552,700	106,735	445,965
TOTAL EXPENSES		4,310,100		6,559,900	2,249,800	128,535	2,121,065



Capitol Improvement Projects (CIP)

- ▶ 14 Projects
 - ▶ \$350,000 is from CIP resolution for deferred mountain maintenance
 - ▶ \$226,000 for addition capital and maintenance project requests



Revenue

FY26 Eaglecrest Budget Request

	FY2025		FY2026		Inc/(Dec)	Status Quo	Non-Status
	FTE +/-	Budget	FTE +/-	Budget		Inc/(Dec)	Quo Inc/(Dec)
REVENUES							
Program Revenue		2,752,000		2,756,700	4,700	4,700	-
Eaglecrest Foundation Distribution		100,000		100,000	-	-	-
General Fund Subsidy (Status Quo)		930,000		930,000	-	-	-
General Fund Subsidy (One-Time)		518,800		-	(518,800)	(518,800)	-
TOTAL REVENUES		4,300,800		3,786,700	(514,100)	(514,100)	-
Surplus/(Deficit)		(9,300)		(2,773,200)	(2,763,900)	(642,635)	(2,121,265)



The Path Forward

- ▶ I have been here before
 - ▶ Action Park, Jay Peak – people didn't believe it was possible, they were entrenched in their surroundings
 - ▶ Ski areas are often mistakenly run on passion. The person in charge—whether it's the owner, GM, or shareholders—may be deeply passionate about the place, and they expect everyone else to match that passion. But when operations are driven primarily by emotion, the desire to stay open and running can overshadow the need to operate safely and responsibly. In these cases, that passion becomes someone else's problem—and a potential risk.”
 - ▶ The antique car analogy



Conclusion

- ▶ The staff can not be asked to keep operating like this.
- ▶ Passion last three winters
 - ▶ We're competing with all of Juneau, the industry, and CBJ departments
- ▶ Eaglecrest right now is being operated on hope
 - ▶ There are only two places that hope can come from,
 - ▶ The people in charge
 - ▶ Financial support
 - ▶ eventually hope has to be replaced with Purpose and Fulfillment, or people will, and should, move on
- ▶ However, this is very possible and Eaglecrest has everything it needs to be an enterprise department – except the financial support.



Questions



April 1, 2025

Katie Koester
City Manager
City and Borough of Juneau
155 South Seward Street
Juneau, Alaska 99801

Dear Ms. Koester:

The following is the Juneau School District's 2025-26 (FY 2026) Budget for the District's Operating Fund and all Special Revenue Funds, totaling \$95,503,455. The budget was unanimously adopted by the Board of Education at its March 28, 2025, Special Meeting.

The FY 2026 Budget reflects the District's best effort to present a spending plan that addresses the budget challenges and state funding uncertainty the District is facing, by demonstrating efficient and effective use of human and financial resources, while also steadfastly supporting the community's commitment to successful student learning.

The FY 2026 Budget includes appropriations for all funds requiring annual budgets. It represents an increase of 4.44%, which reflects the state "hold harmless" provision following school consolidation for the 2024-25 school year, FY 2025 state one-time funds, and 2024-25 school year vacancies.

Fund Name	2025-26	2024-25	Over (Under)	Percent
	Approved Budget	Revised Budget		
Operating Fund	\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%
Student Activities	\$ 2,940,000	\$ 2,940,000	\$ -	0.00%
Targeted Assistance Programs	\$ 4,599,759	\$ 5,777,000	\$ (1,177,241)	-20.38%
Professional Development	\$ 335,000	\$ 420,000	\$ (85,000)	-20.24%
Student Services	\$ 168,000	\$ 168,000	\$ -	0.00%
Ancillary Services for Student and Community	\$ 8,200,000	\$ 8,265,000	\$ (65,000)	-0.79%
TOTAL - ALL FUNDS	\$ 95,503,455	\$ 91,440,116	\$ 4,063,339	4.44%

OPERATING FUND OVERVIEW

This budget represents an operating spending plan that is based on a 3.1% decrease in projected enrollment from FY 2025, as well as an anticipated increase to state funding in the amount of \$400 through the Base Student Allocation (BSA) or one-time equivalent.

The City and Borough of Juneau (CBJ) has historically provided the maximum allowed local contribution, as specified in the state foundation funding formula. This adopted budget assumes

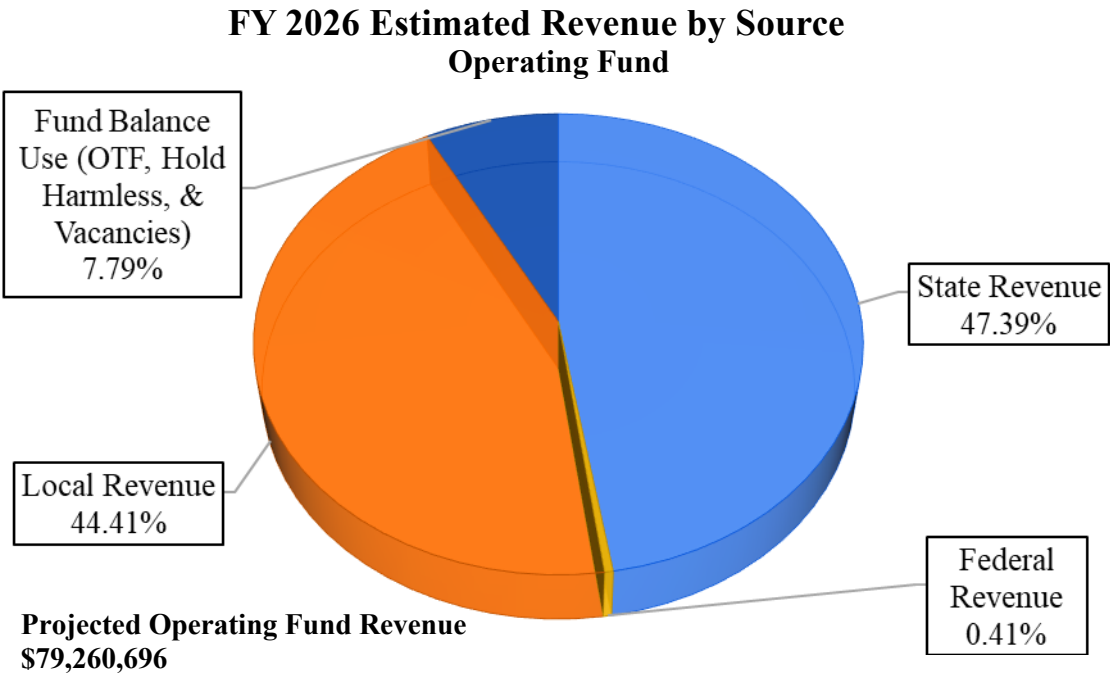
that continued support and reflects an increase in local contribution of \$572,674, which is the maximum allowed local contribution for FY 2026.

The following table summarizes estimated changes to Operating Fund revenues:

Operating Fund	Percent of Budget	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Local Revenues	44.41%	\$ 35,196,894	\$ 34,624,220	\$ 572,674	1.65%
State Revenues	47.39%	\$ 37,559,038	\$ 39,144,612	\$ (1,585,574)	-4.05%
Federal Revenues	0.41%	\$ 327,000	\$ 101,284	\$ 225,716	222.85%
Use of Fund Balance	7.79%	\$ 6,177,764	\$ -	\$ 6,177,764	100.00%
TOTAL - OPERATING FUND		\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%

REVENUE OUTLOOK

District Operating Fund sources are comprised of local, state, and federal revenues. Additionally, the FY 2026 budget includes the use of fund balance. Fund balance reflects the state “hold harmless” provision following school consolidation for the 2024-25 school year, FY 2025 state one-time funds, and 2024-25 school year vacancies.



Local Revenue

Estimated local revenue from all sources in FY 2026 totals \$35,196,894. This amount reflects an increase to the local contribution of \$572,674, or 1.65%, as compared to the FY 2025 Approved Revised Budget. The maximum allowed local contribution from CBJ has increased for the 2025-26 school year because of an increase in the 2024 full and true value of taxable property in the city and borough. The students in the District benefit greatly from the continued support of the City and Borough of Juneau.

State Revenue

Estimated state foundation revenue in the FY 2026 Budget totals \$37,559,038, which is a decrease of \$(1,585,574), or -4.05%, from the FY 2025 Revised Operating Fund Budget. The FY 2026 Budget reflects a BSA of \$6,360, which is based on an anticipated increase to the BSA of \$400 or one-time equivalent, and \$2,310,334 from the state “hold harmless” provision following school consolidation for the 2024-25 school year. As has been the case for many years, the Juneau School District is in an unknown funding situation and has no choice but to move forward planning in good faith. The District is also projecting a 3.1% decrease in enrollment in FY 2026 from the previous year’s student count, which has a direct impact on funding.

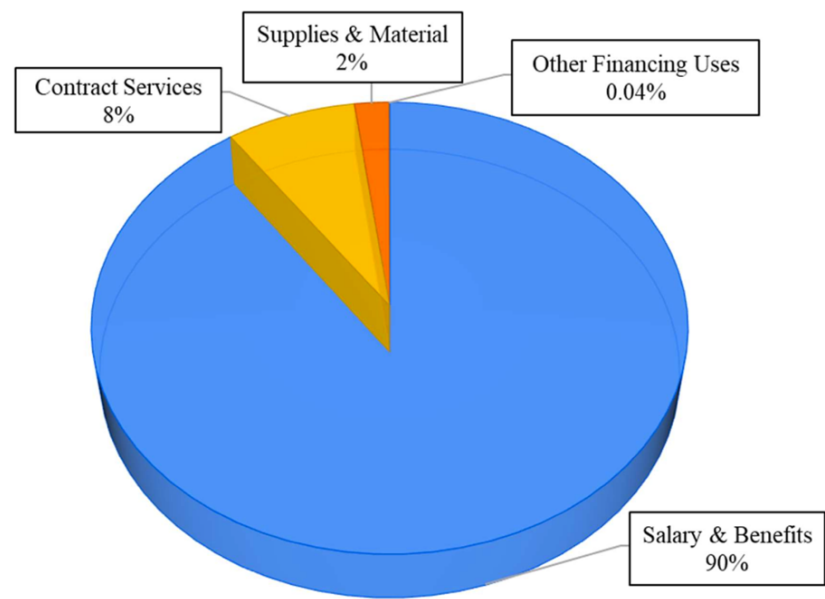
Federal Revenue and Other Financing Sources

The FY 2026 Budget reflects less than 1% of District revenue sourced from federal and other financing sources. E-rate reimbursements for FY 2026 are estimated to be approximately \$302,000. Medicaid reimbursements are also included in this revenue category and are anticipated to be approximately \$25,000.

EXPENDITURE OUTLOOK

A maintenance, level-service budget begins with the previous year’s budget, with subsequent additions and reductions to staffing and other costs based on projected changes in enrollments, benefit costs, negotiated agreements, and other inflationary changes to existing, desired, or mandated programs.

Nearly 90% of the District’s operating budget is allocated directly to personnel costs. Negotiated wages and health benefit costs comprise most of the District’s Operating Fund costs. The District is currently engaged in contract negotiation with all three of its collective bargaining units. The FY 2026 Budget includes step movement for all groups and a 2.5% Juneau Education Association (teacher bargaining group) increase, reflective of the District’s initial proposal. The Juneau School District is one of the largest employers in Juneau.



District administration’s goal for the 2025-26 school year is to provide the same—or an increased—level of services for students as existed in prior years.

The FY 2026 Budget maintains comparable staffing levels to the 2024-25 school year, including positions added back following FY 2025 one-time state funding.

The FY 2026 Budget reduces the pupil-teacher ratio (PTR) at grades 4-6 by two, from 30:1 to 28:1. The PTR used to calculate the classroom teacher allocation for the FY 2026 budget is as follows:

Pupil-Teacher Ratio (PTR) FY 2025-2026		
Grade Band	K-3	26.0
	4-6	28.0*
	7-8	30.0
	9-12	30.0

* PTR reduced from 30:1 to 28:1

Below is a summary of the FY 2026 Operating Fund Expenditure Budget categorized by function, as described in the Alaska Department of Education and Early Development chart of accounts:

Operating Fund Function	FY 2025-2026 Proposed Budget
100 INSTRUCTION	\$ 28,439,824.92
200 SPECIAL EDUCATION INSTR.	\$ 16,792,363.93
220 SPECIAL EDUCATION SUPPORT	\$ 6,323,078.50
300 SUPPORT SERVICES-STUDENT	\$ 3,945,802.38
350 SUPPORT SERVICES INSTR.	\$ 4,625,002.61
400 SCHOOL ADMINISTRATION	\$ 2,292,601.73
450 SCHOOL ADMIN SUPPORT SVCS	\$ 2,935,528.58
510 DISTRICT ADMINISTRATION	\$ 691,326.30
550 DISTRICT ADMIN SUPPORT SVCS	\$ 2,839,116.12
600 OPERATION AND MAINTENANCE	\$ 9,820,045.17
700 STUDENT ACTIVITIES	\$ -
900 OTHER FINANCING USES	\$ 30,000.00
Grand Total	\$ 78,734,690.24

ONGOING BUDGETING PROCESS

The District anticipates the budget environment over the next five years will be difficult. The State of Alaska continues to struggle with its constitutional obligation to adequately fund public education in Alaska. The Juneau School District faces continued inflationary pressures on personnel and other costs, combined with ongoing decreasing enrollment projections.

The District believes strongly in the importance of a sustainable fiscal plan to weather turbulent funding, not only in the immediate future but also longer term. The District further believes that maintaining a responsible fund balance is essential for the preservation of the financial integrity of the District. Indeed, the Board of Education has adopted [JSD BP3470 Fund Balance](#), which provides additional guidance through the budget process.

The FY 2026 Budget maintains the fund balance required per BP3470. The June 30, 2026, projected statute fund balance is \$1,411,858.

Community Input and Outreach

Between November and March 2025, the District and Board of Education held numerous budget, Finance Committee, public input, staff, and board meetings to garner community, staff, and student feedback on the District’s budget and to inform the budget development process.

OTHER FUNDS

Grants

Many federal grants passed through DEED are entitlement grants, for which the District can expect funding each year. However, many local grants are ending. Local partners, such as Sealaska Heritage Institute, are pursuing no-cost extensions for some grants, but the District will not receive confirmation on receipt of those grant extensions until August 2026.

Unconfirmed grants are not included in this budget at this time.

High School and Middle School Activities

The high school Student Activities Fund is funded solely by CBJ.

With the consolidation of two high schools into one, the District remained committed to maintaining the same level of access for student activities. By maintaining the same funding level for high school activities in FY 2025 as in FY 2024, the District ensured opportunities for all students who wished to participate. The District is requesting the same level of CBJ support for high school activities in FY 2026, totaling \$1,200,000.

Additionally, the District requests continued activities funding for Thunder Mountain Middle School at the FY 2025 level.

Food Service

The food service program for FY 2025 is not expected to end in the positive, despite board action in July 2024 to raise meal prices. The District requests an increase of \$50,000 to help subsidize

the food service program and to continue to provide daily meals for students that are affordable for families.

Pupil Transportation

The state funds the District’s bus services at \$666 per student for students enrolled in regular, alternative, and charter schools. That per-pupil rate has not changed since **fall 2014**.

The FY 2025 State Fiscal Budget provided for additional one-time funding for pupil transportation. Unfortunately, it is uncertain at this time if additional one-time funding or an increase to pupil transportation funding will be available in FY 2026.

While state funding for transportation has not increased for many years, contracted bus costs continue to increase and face inflationary pressures. Students continue to live in all neighborhoods, which limits potential changes to routing. Special education routes are operating at capacity.

The District is requesting \$200,000, the same funding level for pupil transportation in FY 2026 as in FY 2025.

Pre-Kindergarten Program

The District received a multi-year grant to support the kindergarten readiness program, KinderReady, and is not requesting KinderReady funding at this time.

The District is requesting \$250,000 to support non-KinderReady, pre-K programs in the District, including Integrated Pre-K (IPK) peers. Pre-kindergarten benefits students’ long-term academic outcomes and helps address the communitywide shortage of early childcare providers. The District is requesting the same funding level for pre-kindergarten programs in FY 2026 as in FY 2025.

Community Schools

The Community Schools program is funded through facility rent-related revenue and appropriations from CBJ. The primary expenditures for the department are three full-time staff (one 9-month scheduler, one 12-month scheduler, and one 12-month auditorium manager) and a variable number of non-permanent building monitors and auditorium assistants, who provide in-building supervision during rental events. Building supervision is required regardless of the event size. Personnel and custodial costs and supplies, have continued to increase over the years.

The District requests \$200,000 for the Community Schools program, an increase of \$50,000 from FY 2025. The additional funding for Community Schools will ensure the District is able to continue to provide a valuable community service, while keeping rental space affordable for community groups and youth programs.

RALLY

Historically, the District has requested additional funding in the amount of \$150,000 to support the RALLY childcare program.

The District is not requesting additional funding for the RALLY program for FY 2026. The District, along with Juneau families, appreciate the past support for the program.

Learn to Swim

Alaska has the longest coastline in the nation. Alaska also continues to have the nation’s highest rate of drowning deaths. According to a [state report](#), 19 children, ages 14 and younger, died in drownings between 2016-21. The report concludes, “Children should be taught to swim and flip on their backs.”

The District is requesting \$50,000 for the Learn-to-Swim Program, a reduction of \$25,000 from FY 2025. The District firmly believes the opportunity to learn to swim is vital in a coastal city, like Juneau, with a high level of water-based activities and access.

TOTAL LOCAL FUNDING REQUEST

The District requests the Assembly fund general school operations at \$35,004,712, which is the maximum amount permitted according to the state foundation funding formula. This is an increase of \$572,674 over the FY 2025 Approved Revised Budget.

The District also requests an additional \$2,115,000 for the non-instructional programs described above: Student Activities, Transportation, Food Service, Pre-K, Community Schools, and Learn to Swim. This reflects a \$75,000 increase over FY 2025.

The District’s non-instructional programs funding request to the Assembly does not contain shared services for operations and maintenance and represents \$(1,575,405) less than the District’s request for FY 2025. The following table summarizes the District’s funding request to the Assembly:

Juneau School District FY 2026 Request for Funding Subject to CBJ Assembly approval	FY 2024 Approved Budget	FY 2025 Approved Budget	FY 2026 Preliminary Budget	Variance +/-
<i>Presented to JSD Board of Education 3.11.25 2nd Reading</i>				
K-12 Instructional Programs				
100 General School Operating Fund	\$ 30,775,800	\$ 34,432,039	\$ 35,004,712	\$ 572,673
Maximum Allowable Local Contribution				
Requests Non-Instructional				
Shared Services				
TBD Shared Services Operations & Maintenance	\$ 3,922,787	\$ 1,650,405	\$ -	\$ (1,650,405)
K-12 Non-Instructional Programs				
101 High School Activities	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ -
102 Middle School Activities	\$ 105,000	\$ 90,000	\$ 90,000	\$ -
205 Transportation	\$ 150,000	\$ 200,000	\$ 200,000	\$ -
255 Food Service	\$ 75,000	\$ 75,000	\$ 125,000	\$ 50,000
Total K-12 Non-Instructional Programs	\$ 1,530,000	\$ 1,565,000	\$ 1,615,000	\$ 50,000
Other Programs				
105 Pre-K		\$ 250,000	\$ 250,000	\$ -
227 Kinder-Ready	\$ 450,000	\$ -	\$ -	\$ -
215 Community Schools	\$ 95,000	\$ 150,000	\$ 200,000	\$ 50,000
103 Learn to Swim	\$ 50,000	\$ 75,000	\$ 50,000	\$ (25,000)
399 RALLY	\$ 150,000	\$ -	\$ -	\$ -
Total Other Programs	\$ 745,000	\$ 475,000	\$ 500,000	\$ 25,000
Total Non-Instructional	\$ 6,197,787	\$ 3,690,405	\$ 2,115,000	\$ (1,575,405)
				\$ -
				\$ -
Total Requests	\$ 36,973,587	\$ 38,122,444	\$ 37,119,712	\$ (1,002,732)

Ongoing Commitment and Conclusion

The FY 2026 Budget reflects the Juneau School District’s commitment to the effective use of resources, fiscal responsibility, and long-term sustainability. It represents the District’s best effort to accurately anticipate or request funding resources and to work within that level to provide a comprehensive, yet sustainable, level of service for our students and community in fulfilling our mission: to provide all students with meaningful, relevant, and rigorous learning experiences in order to graduate diverse, engaged citizens ready for a changing world.

District administration is available to answer any questions concerning the FY 2026 Budget and will be present, along with Board of Education members, at the upcoming Assembly meetings at which the District budget will be discussed.

The Juneau School District and Board of Education appreciate the ongoing support and partnership from the City and Borough of Juneau and the Assembly, and the steadfast commitment to Juneau’s students. Thank you for your consideration of the FY 2026 Budget.

Sincerely,

Frank Hauser
Superintendent

Juneau School District FY 2026 Request for Funding Subject to CBJ Assembly approval		FY 2024 Approved Budget	FY 2025 Approved Budget	FY 2026 Approved Budget	Variance +/-
K-12 Instructional Programs					
100	General School Operating Fund	\$ 30,775,800	\$ 34,432,039	\$ 35,004,712	\$ 572,673
	Maximum Allowable Local Contribution				
Requests Non-Instructional					
Shared Services					
TBD	Shared Services Operations & Maintenance	\$ 3,922,787	\$ 1,650,405	\$ -	\$ (1,650,405)
K-12 Non-Instructional Programs					
101	High School Activities	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ -
102	Middle School Activities	\$ 105,000	\$ 90,000	\$ 90,000	\$ -
205	Transportation	\$ 150,000	\$ 200,000	\$ 200,000	\$ -
255	Food Service	\$ 75,000	\$ 75,000	\$ 125,000	\$ 50,000
	Total K-12 Non-Instructional Programs	\$ 1,530,000	\$ 1,565,000	\$ 1,615,000	\$ 50,000
Other Programs					
105	Pre-K		\$ 250,000	\$ 250,000	\$ -
227	Kinder-Ready	\$ 450,000	\$ -	\$ -	\$ -
215	Community Schools	\$ 95,000	\$ 150,000	\$ 200,000	\$ 50,000
103	Learn to Swim	\$ 50,000	\$ 75,000	\$ 50,000	\$ (25,000)
399	RALLY	\$ 150,000	\$ -	\$ -	\$ -
	Total Other Programs	\$ 745,000	\$ 475,000	\$ 500,000	\$ 25,000
	Total Non-Instructional	\$ 6,197,787	\$ 3,690,405	\$ 2,115,000	\$ (1,575,405)
					\$ -
					\$ -
Total Requests		\$ 36,973,587	\$ 38,122,444	\$ 37,119,712	\$ (1,002,732)

Juneau School District
FY26 Revenue
3.25.2025 Budget Revision

Enrollment Estimate FY26 -3.1%
BSA + \$400
BSA \$6,360

Object -	2025-26	2024-25	Over (Under)	
	Approved BSA \$6,630	Revised Budget	2024-25	Percent Change
100.00.000.000.000.0110 / CBJ DIRECT APPROPRIATIONS	\$ 35,004,712.00	\$ 34,432,039.00	\$ 572,673.00	1.66%
100.00.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%
100.01.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 3,545.00	\$ 3,545.00	\$ -	0.00%
100.02.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 24,824.00	\$ 24,824.00	\$ -	0.00%
100.12.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 6,798.00	\$ 6,798.00	\$ -	0.00%
100.14.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 9,718.00	\$ 9,718.00	\$ -	0.00%
100.55.000.000.000.0400 / OTHER LOCAL REVENUE	\$ 1,622.00	\$ 1,622.00	\$ -	0.00%
100.00.000.000.000.0410 / TUITION FROM STUDENTS	\$ 11,400.00	\$ 11,400.00	\$ -	0.00%
100.00.000.004.000.0410 / TUITION FROM STUDENTS	\$ 47,000.00	\$ 47,000.00	\$ -	0.00%
100.51.000.000.000.0410 / TUITION FROM STUDENTS	\$ 72,275.00	\$ 72,274.00	\$ 1.00	0.00%
100.00.000.000.000.0470 / E-RATE	\$ 302,000.00	\$ 76,284.00	\$ 225,716.00	295.89%
100.00.000.000.000.0510 / STATE FOUNDATION	\$ 28,995,581.00	\$ 25,799,304.00	\$ 3,196,277.00	12.39%
100.00.000.000.000.0550 / SUPPLEMENTAL AID	\$ -	\$ 5,694,878.00	\$ (5,694,878.00)	-100.00%
100.00.000.000.000.0560 / TRS ON-BEHALF REVENUE	\$ 5,602,292.00	\$ 4,757,646.00	\$ 844,646.00	17.75%
100.00.000.000.000.0570 / PERS ON-BEHALF REVENUE	\$ 650,831.00	\$ 413,841.00	\$ 236,990.00	57.27%
100.00.000.000.000.1505 / MEDICAID REIMBURSEMENTS	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
Initial Operating Fund Revenue	\$ 70,772,598.00	\$ 71,391,173.00	\$ (618,575.00)	-0.87%
FY 25 School Closure Revenue HH Adjustment (75% Revenue)	\$ 2,310,334.00	\$ 2,478,943.00	\$ (168,609.00)	-6.80%
Adjusted Operating Fund Revenue	\$ 73,082,932.00	\$ 73,870,116.00	\$ (787,184.00)	-1.07%
Use of Fund Balance (OTF & Vacancies)	\$ 6,177,764.00	\$ -	\$ 6,177,764.00	100.00%
Projected Operating Fund Revenue and Fund Balance Use	\$ 79,260,696.00	\$ 73,870,116.00	\$ 5,390,580.00	7.30%

Juneau School District

FY26 Revenue - All Funds

3.25.2025 Budget Revision

Section F, Item 17.

Fund Name	2025-26 Approved Budget	2024-25 Revised Budget	Over (Under) 2024-25	Percent Change
Operating Fund	\$ 79,260,696	\$ 73,870,116	\$ 5,390,580	7.30%
Student Activities				
High School Activities	\$ 1,200,000	\$ 1,200,000	\$ -	0.00%
Middle School Activities	\$ 90,000	\$ 90,000	\$ -	0.00%
Student, Parent & Community Fundraised	\$ 1,650,000	\$ 1,650,000	\$ -	0.00%
Total Student Activities	\$ 2,940,000	\$ 2,940,000	\$ -	0.00%
Targeted Assistance Programs				
Kinder Ready	\$ 450,000	\$ 450,000	\$ -	0.00%
Students and Families in Transition	\$ 20,000	\$ 25,000	\$ (5,000)	-20.00%
School Improvement	\$ 200,000	\$ 215,000	\$ (15,000)	-6.98%
Parent Involvement	\$ 15,000	\$ 20,000	\$ (5,000)	-25.00%
Neglected and Delinquent Students	\$ 70,000	\$ 70,000	\$ -	0.00%
Title I	\$ 400,000	\$ 480,000	\$ (80,000)	-16.67%
Title III	\$ 5,000	\$ 24,000	\$ (19,000)	-79.17%
Title IV	\$ 75,000	\$ 180,000	\$ (105,000)	-58.33%
Title VIB/Sec 619	\$ 1,250,000	\$ 1,620,000	\$ (370,000)	-22.84%
Consolidated Admin	\$ 266,759	\$ 350,000	\$ (83,241)	-23.78%
Carl Perkins	\$ 50,000	\$ 80,000	\$ (30,000)	-37.50%
Indiana Ed/SHI	\$ 1,100,000	\$ 1,350,000	\$ (250,000)	-18.52%
Alternative High School	\$ 20,000	\$ 21,000	\$ (1,000)	-4.76%
DIPAC	\$ 23,000	\$ 23,000	\$ -	0.00%
Youth in Detention	\$ 125,000	\$ 125,000	\$ -	0.00%
Margaret Cargill Artful Teaching Project	\$ 375,000	\$ 375,000	\$ -	0.00%
Literacy	Ended FY25	\$ 214,000	\$ (214,000)	-100.00%
Mental Wellness (AWARE)	Ended FY25	\$ -	\$ -	0.00%
Summer School (ESSER FY24 \$293,000)	Ended FY25	\$ -	\$ -	0.00%
Miscellaneous Grant Funds	\$ 155,000	\$ 155,000	\$ -	0.00%
Total Targeted Assistance Programs	\$ 4,599,759	\$ 5,777,000	\$ (1,177,241)	-20.38%
Professional Development				
Teacher Training	\$ 275,000	\$ 315,000	\$ (40,000)	-12.70%
State Contracted Travel	\$ 10,000	\$ 10,000	\$ -	0.00%
Title II-A grant	\$ 50,000	\$ 95,000	\$ (45,000)	-47.37%
Total Professional Development	\$ 335,000	\$ 420,000	\$ (85,000)	-20.24%
Student Services				
Social Services	\$ 90,000	\$ 90,000	\$ -	0.00%
Early Scholars	\$ 8,000	\$ 8,000	\$ -	0.00%
Juneau Youth Court	\$ 45,000	\$ 45,000	\$ -	0.00%
Suicide Prevention	\$ 25,000	\$ 25,000	\$ -	0.00%
Total Student Services	\$ 168,000	\$ 168,000	\$ -	0.00%
Ancillary Services for Student and Community				
Pupil Transportation	\$ 4,100,000	\$ 3,950,000	\$ 150,000	3.80%
Community Schools	\$ 525,000	\$ 525,000	\$ -	0.00%
Food Service	\$ 2,525,000	\$ 2,465,000	\$ 60,000	2.43%
Learn to Swim	\$ 50,000	\$ 75,000	\$ (25,000)	-33.33%
RALLY	\$ 1,000,000	\$ 1,250,000	\$ (250,000)	-20.00%
Total Ancillary Services for Student and Community	\$ 8,200,000	\$ 8,265,000	\$ (65,000)	-0.79%
TOTAL - ALL FUNDS	\$ 95,503,455	\$ 91,440,116	\$ 4,063,339	4.44%

Juneau School District FY26 Expenditures by Function 3.25.2025 Budget Revision			
Function -	2024-25 Original Budget	2024-25 Revised Budget	2025-26 Approved Budget
100 INSTRUCTION	\$ 26,032,492.00	\$ 27,929,471.39	\$ 28,439,824.92
200 SPECIAL EDUCATION INSTR.	\$ 14,595,134.37	\$ 14,256,457.61	\$ 16,792,363.93
220 SPECIAL EDUCATION SUPPORT	\$ 4,948,952.13	\$ 4,948,952.14	\$ 6,323,078.50
300 SUPPORT SERVICES-STUDENT	\$ 3,267,911.50	\$ 3,580,308.70	\$ 3,945,802.38
350 SUPPORT SERVICES INSTR.	\$ 3,319,738.62	\$ 3,243,161.12	\$ 4,625,002.61
400 SCHOOL ADMINISTRATION	\$ 2,238,372.14	\$ 2,238,342.14	\$ 2,292,601.73
450 SCHOOL ADMIN SUPPORT SVCS	\$ 2,397,756.93	\$ 2,493,943.97	\$ 2,935,528.58
510 DISTRICT ADMINISTRATION	\$ 804,350.73	\$ 804,350.73	\$ 691,326.30
550 DISTRICT ADMIN SUPPORT SVCS	\$ 3,986,392.94	\$ 4,190,634.46	\$ 2,839,116.12
600 OPERATION AND MAINTENANCE	\$ 6,206,271.90	\$ 6,230,201.27	\$ 9,820,045.17
700 STUDENT ACTIVITIES	\$ -	\$ -	\$ -
900 OTHER FINANCING USES	\$ 30,000.00	\$ 260,957.00	\$ 30,000.00
Grand Total	\$ 67,827,373.26	\$ 70,176,780.53	\$ 78,734,690.24

Juneau School District FY26 Expenditures by Object 3.25.2025 Budget Revision					
Object -		2024-25 Original Budget		2024-25 Revised Budget	2025-26 Approved Budget
310 CERTIFIED SALARIES	\$	25,256,625.06	\$	26,728,110.39	\$ 28,642,301.97
320 NON CERTIFIED SALARIES	\$	11,389,440.31	\$	11,717,208.10	\$ 15,538,195.91
360 EMPLOYEE BENEFITS	\$	23,034,587.83	\$	23,347,394.98	\$ 27,124,172.36
410 PROFESSIONAL & TECHNICAL	\$	2,084,500.00	\$	2,084,500.00	\$ 2,103,122.00
420 STAFF TRAVEL	\$	33,188.00	\$	33,188.00	\$ 33,188.00
425 STUDENT TRAVEL	\$	2,500.00	\$	6,850.00	\$ 2,500.00
430 UTILITIES & COMMUNICATIONS	\$	458,996.00	\$	458,996.00	\$ 484,809.00
435 ENERGY	\$	1,599,512.40	\$	1,599,512.40	\$ 1,604,638.00
440 OTHER PURCHASED SERVICES	\$	504,079.27	\$	504,079.27	\$ 296,549.00
445 INSURANCE & BONDS	\$	1,992,400.00	\$	1,992,400.00	\$ 1,867,900.00
450 SUPPLIES MATERIALS & MEDIA	\$	1,751,293.39	\$	1,753,333.39	\$ 1,317,063.00
480 TUITION & STIPENDS	\$	-	\$	-	\$ -
490 OTHER EXPENSES	\$	251,359.00	\$	251,359.00	\$ 251,359.00
495 INDIRECT COSTS	\$	(577,346.00)	\$	(577,346.00)	\$ (577,346.00)
510 EQUIPMENT	\$	16,238.00	\$	16,238.00	\$ 16,238.00
900 TRANSFERS TO OTHER FUNDS	\$	30,000.00	\$	260,957.00	\$ 30,000.00
Grand Total	\$	67,827,373.26	\$	70,176,780.53	\$ 78,734,690.24

Informational Section: Appendices

State Foundation Formula & Local Contribution

Funding for the school district is based off its **Average Daily Membership (ADM)**. ADM is the average student enrollment for 20 school days, ending on the fourth Friday in October. The ADM is then adjusted by the following factors, determined by the State of Alaska, to get the **Adjusted Average Daily Membership (AADM)**.



SCHOOL SIZE FACTOR

A formula from the school size factor table is used to calculate the adjusted ADM for each school. Smaller schools will be adjusted at a greater level than larger schools.

Step 1: 3,710.50 -> 4,318.75



VOCATIONAL & TECHNICAL EDUCATION FACTOR

Assist districts in providing career and technical education services in grades 7-12. The district's previously adjusted ADM is multiplied by the vocational and technical education factor of 1.015.

Step 4: 5,933.96- > 6,022.96



DISTRICT COST FACTOR

Cost factors are specific to each school district and dependent on geographic location. The district's school size adjusted ADM is multiplied by the cost factor.

Step 2: 4,318.75 -> 4,944.96



INTENSIVE SERVICES COUNTS

Adjustment for students meeting qualifications and receiving specialized services. The district's intensive count is added to the previously adjusted ADM.

Step 5: 6,022.96 -> 7,517.96



SPECIAL NEEDS FACTOR

Includes special education, gifted/talented, and bilingual/bicultural. The previously adjusted ADM is multiplied by the special needs factor.

Step 3: 4,944.96 -> 5,933.96



CORRESPONDENCE STUDENT COUNTS

Adjustment for students enrolled in correspondence courses. The correspondence count is added to the previously adjusted ADM.

Step 6: 7,517.96 -> 7,676.36 (AADM)

The AADM is then multiplied by the **Base Student Allocation (BSA)**, which is set annually by the State of Alaska, to determine the district's **Basic Need Entitlement**.

7,676.36 (AADM) x \$6,360 (BSA + \$400) = \$48,821,681 (Basic Need Entitlement)

The **Required Local Contribution** and the **Deductible Federal Impact Aid** are then determined.

The **Required Local Contribution** equals the full and true value of taxable property multiplied by the mill rate.

The **Deductible Federal Impact Aid** is: **N/A**

\$7,527,895,241 x .00265 = \$19,948,922

The **State Foundation Aid**, or the level of funding provided to the district from the State of Alaska, is determined by the **Basic Need Entitlement** subtracted by the **Required Local Contribution** and the **Level of Federal Impact Aid**.

Basic Need Entitlement	\$48,821,681
Required Local Contribution	-\$19,948,922
Level of Federal Impact Aid	- \$ N/A
Quality Schools (\$16 x AADM)	+ \$122,822
State Foundation Aid	\$ 28,995,581

**Juneau School District
FY 2026 Projected Enrollment**

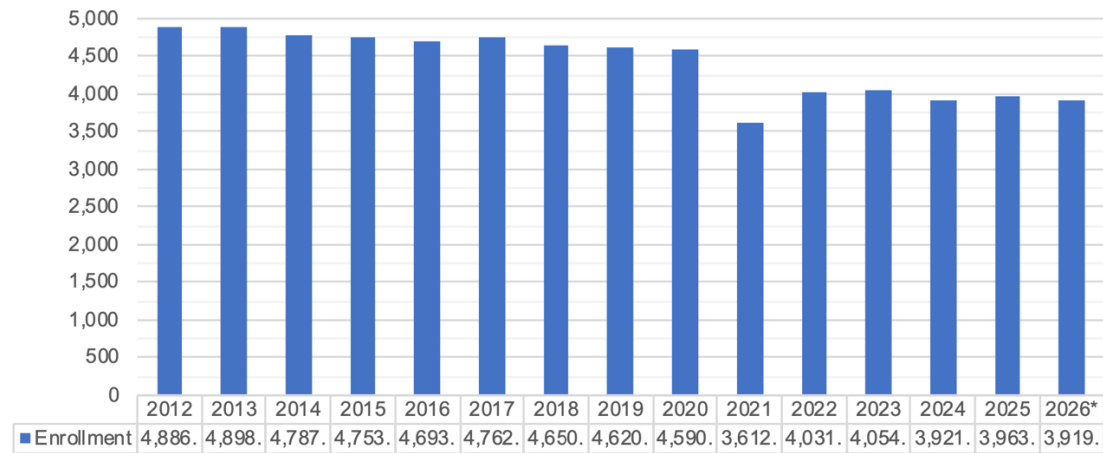
School	IPK*	K	1	2	3	4	5	6	7	8	9	10	11	12	FY26 Projected K-12 Enrollment	FY26 IPK* and JYC** Enrollment	FY26 Projected PreK-12 Enrollment
Auke Bay Elementary	8	36	35	42	46	49	57	60							325	8	333
Sayéik: Gastineau Community School	12	28	26	29	36	38	41	56							254	12	266
Sít' Eetí Shaanáx - Glacier Valley Elementary School	12	30	29	31	42	47	42	49							270	12	282
Harborview Elementary	9	23	21	31	42	39	26	39							221	9	230
TCLL (K-8)		12	12	12	13	13	13	11	11	10					107		107
Kaxdigoowu Héen Elementary School	12	36	33	31	41	45	41	49							276	12	288
Mendenhall River Community School	12	36	37	40	37	39	38	37							264	12	276
Thunder Mountain Middle School									267	264					531		531
Juneau-Douglas High School: Yadaa.at Kalé											314	249	261	227	1051		1,051
Yaakoosgé Daakahídi High School											4	15	25	38	82		82
Juneau Community Charter School		12	12	7	8	11	11	6	7	6					80		80
Montessori Borealis Public School		13	12	18	27	27	27	26	26	18					194		194
HomeBRIDGE		2	2	4	4	6	6	5	6	13	30	18	35	45	176		176
Johnson Youth Center											-	-	-	-	-	23	23
Total:	65	228	219	245	296	314	302	338	317	311	348	282	321	310	3,831	88	3,919

* IPK Funding is at 0.5 per 1.0 ADM

** JYC Enrollment number is established by DEED & DJJ (Bed count for FY26 is 23)

JSD Historicial Enrollment

(* projected enrollment)



Juneau Education Association Salary Schedule 2024 - 2025 School Year 185 Days

Prior to 5/1/1996 JEA 1	B+0	B+18	B+29	B+40	B+58
After 5/1/1996				M+0	M+18
JEA 2	B+0	B+18	M+0	M+18	M+36
			B+36	B+54	B+72
STEP	ANNUAL				
STEP 1	\$57,288	\$58,255	\$60,662	\$63,183	\$64,649
STEP 2	\$58,780	\$59,775	\$62,257	\$64,854	\$66,362
STEP 3	\$60,321	\$61,342	\$63,900	\$66,573	\$68,127
STEP 4	\$61,904	\$62,957	\$65,590	\$68,343	\$69,946
STEP 5	\$63,534	\$64,620	\$67,334	\$70,168	\$71,819
STEP 6	\$65,215	\$66,331	\$69,128	\$72,047	\$73,747
STEP 7	\$66,945	\$68,096	\$70,974	\$73,983	\$75,730
STEP 8	\$68,725	\$69,912	\$72,877	\$75,976	\$77,775
STEP 9	\$70,562	\$71,785	\$74,835	\$78,031	\$79,884
STEP 10	\$70,562	\$73,713	\$76,855	\$80,146	\$82,052
STEP 11	\$70,562	\$75,697	\$78,938	\$82,325	\$84,291
STEP 12	\$70,562	\$77,743	\$81,080	\$84,565	\$86,590
STEP 13	\$70,562	\$79,850	\$83,285	\$86,878	\$88,965
STEP 14	\$70,562	\$79,850	\$85,558	\$89,257	\$91,407
STEP 15	\$72,452	\$79,850	\$85,558	\$91,711	\$93,923
STEP 16	\$72,452	\$82,020	\$87,898	\$94,234	\$96,512
STEP 17	\$72,452	\$82,020	\$87,898	\$96,844	\$99,203
STEP 18	\$72,452	\$82,020	\$87,898	\$98,186	\$100,579

Juneau Education Support Staff - Salary Schedule 2024 - 2025 School Year

Range	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
A	21.69	22.11	22.55	23.00	23.46	23.92	24.40	24.93	25.41	25.97	26.51	27.08	27.64	28.26	28.87	29.51	30.15
B	22.60	23.05	23.51	23.99	24.47	24.98	25.49	26.02	26.56	27.14	27.74	28.33	28.95	29.59	30.24	30.93	31.63
C	23.60	24.10	24.57	25.09	25.62	26.18	26.73	27.32	27.91	28.53	29.13	29.78	30.46	31.14	31.83	32.58	33.31
D	24.60	25.14	25.65	26.21	26.76	27.34	27.93	28.56	29.16	29.82	30.48	31.16	31.87	32.63	33.34	34.13	34.92
E	25.74	26.31	26.85	27.43	28.01	28.64	29.30	29.93	30.60	31.28	31.99	32.72	33.48	34.24	35.08	35.87	36.73
F	26.91	27.51	28.10	28.72	29.38	30.02	30.69	31.39	32.10	32.83	33.58	34.35	35.17	35.97	36.84	37.73	38.60
G	28.23	28.83	29.48	30.13	30.82	31.53	32.22	32.98	33.75	34.51	35.34	36.16	37.00	37.90	38.81	39.76	40.71
H	29.55	30.19	30.88	31.59	32.29	33.03	33.81	34.58	35.39	36.21	37.09	37.98	38.88	39.82	40.82	41.80	42.81
I	31.01	31.71	32.45	33.18	33.97	34.74	35.58	36.41	37.27	38.16	39.07	40.02	41.00	41.99	43.04	44.09	45.20
J	32.53	33.26	34.06	34.85	35.67	36.50	37.35	38.26	39.18	40.13	41.09	42.09	43.15	44.19	45.30	46.41	47.59
K	34.20	35.02	35.83	36.69	37.52	38.44	39.38	40.31	41.29	42.33	43.36	44.46	45.56	46.70	47.86	49.08	50.32
L	35.94	36.80	37.67	38.57	39.51	40.46	41.43	42.47	43.51	45.01	45.68	46.83	48.00	49.23	50.47	51.77	53.09
M	37.83	38.74	39.66	40.63	41.62	42.62	43.67	44.75	45.84	47.00	48.19	49.42	50.69	51.96	53.28	54.65	56.07
Range	2	3	4	5	6	7	8	9	10	11	12	13					
RN	33.55	34.50	35.51	36.55	37.59	38.73	39.87	41.05	42.29	43.56	44.86	46.24					
RN+BSN	34.37	35.51	36.55	37.59	38.73	39.87	41.05	42.29	43.56	44.86	46.24	47.64					
RN+BSN+MA	35.23	36.23	37.30	38.40	39.54	40.71	41.94	43.20	44.51	45.83	47.25	48.69					

JESS JOB CLASSIFICATIONS	RANGE	JESS JOB CLASSIFICATIONS	RANGE
Accounting Technician I	E	Health Assistant	E
Accounting Technician II	I	HVAC Mechanic I	G
Accounts Payable Clerk	E	HVAC Mechanic II	H
Administrative Assistant I	E	Information Technology Support Specialist	I
Administrative Assistant I - Student Services	E	Library Assistant	B
Administrative Assistant I - ES	E	Mail and Freight Handler	C
Administrative Assistant I - MS	E	Maintenance Mechanic - Lead	I
Administrative Assistant II	F	Maintenance Mechanic I	F
Administrative Assistant II - Director	F	Maintenance Mechanic II	H
Administrative Assistant II - HS	F	Management Assistant - JCCS	M
Administrative Specialist - Charter School	G	Office Assistant I	A
Alaska Native Cultural Paraeducator	H	Office Assistant II	B
Athletics & Activities Assistant	E	Paraeducator	A
Auditorium Manager	I	Payroll & Benefits Specialist	I
Career Advisor	H	Payroll Specialist	G
Capital Community Learning Center Site Manager	H	Program Assistant, ISS, HS	D
Content Management Technician	G	Program Assistant, ISS, MS	C
Computer Lab Monitor	C	RALLY Assistant Site Manager	C
Computer Systems Technician	M	RALLY Recreation Assistant	A
Computer Technician - Head	K	RALLY Site Manager	H
Custodian	C	Registered Nurse	see schedule
Custodian - Head	D	Registrar-High School	E
Custodian/Warehouseman	D	Self-Contained Special Education Paraeducator	D
Data Technician	G	Special Education Paraeducator	C
Data Technician - Assessments	G	Student Services Specialist	G
Deaf Education Interpreter	F	Teaching and Learning Support Specialist	H
Electrical Maintenance Mechanic	H	Truancy Tracker	H

State Chart of Accounts - Function Summary

100 - Instruction

Instruction includes the educational activities directly involving the interaction between teachers and students. Included here are the certificated classroom teachers or other certificated personnel who are performing as classroom teacher and classroom aides or classroom assistants who directly assist in the instructional process.

200 - Special Education Instruction

Special education instruction includes the educational activities directly involving the interaction between teachers and special education students in the classroom or other facility. Included here are the certificated special education teachers or other certificated personnel who are performing as the special education teacher and classroom aides or classroom assistants who directly assist in the special education instructional process.

220 - Special Education Support Services

Special education support services - students includes educational activities designed to assess and improve the wellbeing of special education students. Included here is the special education director/coordinator/manager. Also included are the costs of such activities as special education guidance, health services, social work, psychological services, speech pathology services, audiology services, and physical therapy services provided to students as the result of an Individualized Education Program (IEP).

300 - Support Services - Students

Support services - students includes the activities designed to assess and improve the wellbeing and health of students and to supplement the instruction process. Included here are guidance services, health services, attendance and social work services and boarding home costs.

350 - Support Services - Instruction

Support services - instruction includes those activities that assist instructional staff with the content and process of providing learning experiences for students. Included are improvement of instructional services (curriculum development and techniques of instruction), library services, audiovisual services, and in-service training. Included here are the costs of nonteaching

director/coordinator/managers who are specifically trained and directly assigned to instructional programs and librarians and library aides.

400 - School Administration

School administration includes the activities of overall management, direction and leadership of a school. This includes general supervision of the school, evaluation of school staff members, assignment of duties to staff members, and coordination of school instructional activities. Included here are certificated school administration staff including principals and head teachers while not in the classroom teaching.

450 - School Administration Support Services

School administration support services includes the activities that support School Administration, function 400 in the overall management of a school. Included here are the noncertificated school administration staff including secretaries and clerks.

510 - District Administration

District administration includes the activities of broad overall district-wide executive and general administration of the school district. This includes the office of the superintendent; activities of the elected school board and any expenditures for lobbyists; public relations and information services; and any district-wide planning, research, development and evaluation activities.

550 - District Administration Support Services

Activities of managing and conducting general administrative services of the school district including accounting, payroll and budgeting, purchasing, recruiting and placement, statistical manipulation and reporting, and data processing.

600 - Operations and Maintenance of Plant

Activities of keeping buildings open and ready for use, equipment in an effective state of repair and grounds keeping. This includes the director/coordinator/manager of operations, janitors, and custodial staff.

780 - Community Services

Activities provided by a school or school district for purposes of relating to the community as a whole or some segment of the community not directly related to providing education for students.

City and Borough of Juneau
Assembly Finance Committee (AFC)
FY26 Budget Calendar and Key Dates – as of April 4, 2025

Section F, Item 18.

April 5th – 8:30 am – Special Assembly (Intro)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01
- D. School District Budget Ordinance 2025-02

April 5th – 8:30 am – AFC Meeting #1 (~6-8 hrs)

- A. Budget Summary & Overview
- B. Capital Improvement Plan
- C. Passenger Fee Plan
- D. Eaglecrest
- E. Docks & Harbors
- F. Bartlett Regional Hospital
- G. Juneau School District
- H. Juneau International Airport

April 9th – 5:30 pm – AFC Meeting #2

- A. SKIP (Joint Assembly Meeting with Airport Board)

April 16th – 5:30 pm – AFC Meeting #3

- A. Assembly Grants & Community Requests
 - a. Assembly Information Needs
- B. School Bonds
- C. Visitor Industry Revenue Options

April 23rd – 5:30 pm – AFC Meeting #4

- A. SKIP

April 30th – 5:30 pm – Special Assembly (Hearing)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01
- D. School District Budget Ordinance 2025-02
- E. Motion to Establish Local Funding for School District Operations

April 30th – 5:30 pm – AFC Meeting #5

- A. Assembly Grants & Community Requests
- B. Youth Activity Grant Funding
- C. Utility Rates – For Action
- D. Utility Bonds
- E. Ballot Initiatives (tax, bond) – For Action

May 7th – 5:30 pm – AFC Meeting #6

- A. Manager's Proposed Increments & Budget Amendments
- B. Capital Improvement Plan Amendments
- C. Eaglecrest
- D. School District Budget – For Action
- E. Passenger Fee Plan – For Action
- F. Pending List – For Action

May 14th – 5:30 pm – AFC Meeting #7

- A. Reserved for Additional Discussion

May 19th – 7:00 pm – Regular Assembly

- A. Adoption of the School District's Budget Ordinance 2025-02

May 21st – 5:30 pm – AFC Meeting #8

- A. Pending List – For Final Action
- B. Set Mill Rates – For Final Action
- C. Final FY26 Budget Decisions
 - a. CIP Resolution 3090
 - b. Mill Levy Ordinance 2025-03
 - c. CBJ Budget Ordinance 2025-01

May 28th – 5:30 pm – AFC Meeting #9

- A. SKIP

June 4th – 5:30 pm – Regular Business AFC

- A. TBD

June 9th – 7:00 pm – Regular Assembly (Adoption)

- A. Mill Levy Ordinance 2025-03
- B. CIP Resolution 3090
- C. CBJ Budget Ordinance 2025-01

Public hearings on the budget must be completed by May 1, per Charter Section 9.6

Assembly must determine school district instructional funding and notify district within 30 days of receipt of district budget (Charter Section 13.6(b))

Assembly must appropriate school district funding by May 31 (Charter Section 13.6(b))

Assembly must adopt Operating Budget, Mill Levy, and Capital Improvement Plan by June 15th or the manager's proposal is deemed adopted (Charter Section 9.7 & 9.8)