

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, April 8, 2020, 5:00 PM.
Assembly Chambers**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - a. **Wednesday, April 1, 2020**
- IV. ITEMS FOR DISCUSSION**
 - a. **Update on COVID-19 Response**
- V. BUDGET PRESENTATIONS**
 - a. **FY21-22 Budget Overview (cont.)**
 - b. **Eaglecrest (budget page 84)**
 - c. **Capital Improvement Plan (budget page 52)**
- VI. INFORMATION ITEMS**
 - a. **AFC Meeting Schedule**
- VII. NEXT MEETING DATE**
 - a. **Wednesday, April 15, 2020**
- VIII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Wednesday, April 1, 2020 5:30 PM
The AFC meeting convened immediately following
a Special Assembly Meeting beginning at 5:30 p.m.
DRAFT

I. Call to Order

The meeting was called to order at 7:15 PM by Loren Jones, Chair.

II. Roll Call

Committee Members present: Loren Jones, Chair; Mayor Beth Weldon, Wade Bryson, and Carole Triem.

Committee Members participating telephonically: Maria Gladziszewski, Alicia Hughes-Skandijs, Michelle Bonnet Hale, Greg Smith, and Rob Edwardson.

Committee Members absent: None

Staff present: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Jeff Rogers CBJ Finance Director; Adrien Speegle, CBJ Budget Analyst.

Staff Present Telephonically: Carl Uchtyl, CBJ Port Director; John Bohan, CBJ Chief CIP Engineer;

Others Present Telephonically: Brian Holst, President, Juneau School Board; Sarah Jahn, Finance Director, Juneau School District Admin Services.

III. Approval of Minutes

The March 11, 2020 were approved as presented.

IV. Budget Presentations.

Budget Books were distributed to AFC members and are posted online at:

<https://beta.juneau.org/budget>

A. CBJ Budget Overview

Rorie Watt, City Manager, presented information regarding the FY21 proposed budget. Mr. Watt emphasized the many unknowns of the impact of COVID-19 on the CBJ budget including the cost of COVID-19, the impacts to the local economy including sales tax, and the future state budgets. Mr. Watt noted that the proposed budget includes a 1 (one) mil increase to property tax. Mr. Watt said an increase in property tax may be necessary in order to arrive at a balanced budget.

Jeff Rogers, Finance Director, presented information regarding the FY21 proposed budget in relation to the Managers Budget Message. Mr. Rogers states that the budget as presented to the Assembly tonight was largely complete prior to March 1, 2020 and certainly mostly complete prior to the COVID-19 pandemic as we know it today. Changes to revenue via sales and other taxes are incorporated into the budget though changes in expenditures have not been made at this time.

Economic impacts are anticipated, including a significant level of unemployment, a significant reduction in hotel bed tax, sales tax, and marine passenger fees.

Mr. Rogers discussed potential CIP reductions as well as support for the Juneau School District, and the potential impact the States decisions during the current Legislative session will have on the school district.

Mr. Rogers and Assembly discussed information presented. Mr. Rogers answered Assembly questions.

Mr. Rogers presented information regarding revenue assuming a 50% reduction in sales tax revenue in the 3rd quarter of FY20 from the 3rd quarter in FY19 (from 14 million to 7 million) and potential solutions for savings in order to arrive at a balanced budget.

Mr. Rogers discussed page 46 and of the handout and the potential impact to revenue via the hotel bed tax over the next two years.

Mr. Rogers and Assembly discussed and Mr. Rogers answered Assembly questions.

Mr. Rogers discussed page 49 marine passenger fees and how they will potentially be affected. Mr. Rogers answered Assembly questions.

Mr. Rogers presented what items that will still need to be funded including debt payments and required city service costs.

The meeting recessed at 8:11 PM.

The meeting reconvened at 8:20 PM.

Mr. Rogers answered Assembly questions regarding marine passenger fees.

Mr. Rogers presented information related to unrestricted fund balance and the potential to entirely expend that money very rapidly. The FY20 presumptive deficit is 7.5 million dollars, excluding the 3 million dollar emergency loan program appropriation that occurred earlier today in the Special Assembly Meeting. This makes the presumptive deficit 10.5 million dollars which does not consider COVID-19 related emergency costs.

Mr. Rogers presented how the mil rate increase could increase tax revenue and decrease the deficit. Mr. Rogers answered Assembly questions.

B. Update on Budget Authority for COVID-19 Response

Mr. Rogers discussed presumptive lapse of nearly 3 million dollars in FY20 which is now what is considered to be paying for COVID-19 related expenditures with.

In relation to COVID response, CBJ has not hired any new staff or laid personnel off in response. Costs have shifted from programs that are currently unavailable to programs related to COVID response.

Mila Cosgrove, Deputy City Manager, responded to say that we may soon be seeing extraordinary costs related to COVID response which will be changing as we extend sheltering contracts as we move into potential sheltering for people in quarantine and isolation.

Mr. Watt, Mr. Rogers, and Ms. Cosgrove answered Assemblymember questions.

C. School District Budget Presentation

Brian Holst, President, Juneau School Board and Sarah Jahn, Finance Director, Juneau School District Admin Services presented remotely.

Mr. Holst presented FY21 Juneau School District budget.

Mr. Holst recognized the Assembly's and Community of Juneau's support of the Juneau School District.

Ms. Jahn presented the JSD budget process and priorities.

The Key Assumptions of the School budget include:

Resources

- 1.) State Foundation Payment – Please note the LOG (legislative operating grant) is crossed out however the legislature has passed a \$30,000,000 LOG which is currently with the governor.
 - Assumes flat base student allocation – assumes 4592 students which is a decrease of 28 students from FY20 – assumes 93 intensive needs students.
 - Budget includes slight overall FTE decrease for classroom and support staff.
- 2.) CBJ Support - \$26,842,100
 - Assumes full support to the cap

District Funding Request to CBJ

	Amount	Increase/(Decrease)
General School Operations	\$26,842,100	\$344,300
Outside the cap*	\$2,055,100	\$378,600
TOTAL	\$28,897,200	\$722,900

Sarah Jahn and Brian Holst answered Assembly Questions including how JSD is responding to student and staff concerns amid COVID-19 response.

Loren Jones requested a motion to set number aside until it's in the schedule. The last page of meeting schedule on April 22, 2020 includes action on funding outside the cap and school operating budget.

D. Docks and Harbors Budget Presentation

Presentation by Carl Uchtyl, Port Director; presented the FY21 and FY22 proposed budget for Docks and Harbors found on page 42 of the meeting packet.

Mr. Uchtyl responded to committee questions.

Mayor Weldon moved to keep the Docks and Harbors budget in the Finance Committee until a future date.

No objections, motion passes unanimously.

E. Capital Improvements Program Presentation

Assembly member Wade Bryson moved to postpone Capital Improvements Program presentation until the next Assembly Finance Committee meeting on April 08, 2020.

No objections, motion passes unanimously.

V. Items for Discussion

Assembly Member Maria G. asks the Mayor to consider an economic resiliency or recovery committee in order to have information presented in a formal way.

Mayor Weldon will consider it after consulting with the EOC.

VI. Information Items

A. AFC Meeting Schedule (pg. 63 & 64)

VII. Next Meeting Date

Wednesday, April 08, 2020

VIII. Adjournment

Meeting was adjourned at 9:37 PM

Assembly COVID-19 Update April 8, 2020

Situational Update

Incident Level: 2

Numbers changed from yesterday are highlighted

Category	Juneau	Statewide
Confirmed cases	14	226
Travel	1	
.....Secondary	6	
Community	3	
Under Investigation	4	
BRH Cumulative Tests	228	7,068
BRH Community Tests Pending	18	
DPH PUIs	12	
Hospitalized	1	27 (Cumulative)
Discharged to Home care		
Isolated at home		
Recovered	9	32
Ventilated Patients	0	
Fatalities	0	7

* Only tests conducted through BRH including mobile testing unit. We are working on obtaining more comprehensive numbers.

CBJ operations continue with staff reassigned to EOC functions where appropriate. Minor staff outages due to childcare and medically advised quarantine. Staffing issues are not impairing operations.

BRH Operations continue as normal. They have limited staff out due to illness or quarantine. Staffing issues are not impairing operations.

Supply chain is operational with no significant reported shortages.

EOC Highlights

EOC began Operational Period 7. If situation levels continue as is, we will have an additional 3 day operational period and then move to match our operational periods with BRH, which are currently on a 7 day cycle.

We had a unified EOC meeting today. Communication is good and we are working through joint issues well.

Issues on the critical path continue to be set up and staffing for quarantine and isolation and childcare for essential workers. BRH continues to try and stand up the ability to test locally. Challenges to onsite testing remain access to equipment and testing kits.

DPH reported they are working with the fishing industry to understand plans for the upcoming fishing season.

Operational Highlights

Airport Screening: 51 passengers out of 110 arriving went through the voluntary screening process at the airport. This about double the amount of recent days. Part of the increase in volume was due to returning miners. Screening staff reported the returning miners were compliant with testing and were on their way to their in town quarantine spot.

Mobile Screening: 22 calls came into the call center. 10 tests at drive through, 1 at home. To date, sampled 130 for testing.

Vessel Screening: Reached out to local marine freight companies for approved plans. Smaller vessels coming in are required to report to the Harbormasters Office. Next ferry arrives on Friday.

Warming Shelter: had 42 individuals overnight.

FTE: Standing up at Zach Gordon to begin delivering meals today.

Centennial Hall: The building should be cleared out and ready for set up by tomorrow. JAHC is able to provide custodial services. Continued work on logistical planning and staffing requirements. Showers are getting operational. Kennsington is providing showers and providing funding to get them stood up.

Volunteers Taskforce: Distributing food boxes. Salvation army is providing food, volunteers are driving.

BRH: Toured PPE facility. Charlee Gribbon has the samples and they were going to test them out. BRH has restricted visitors to the hospital.

Rainforest recovery is set up as an alternate care site. Put in 12 beds and 8 cots beds. Also looking at BOPS for symptomatic homeless individuals.

Staffing: Stand up staffing by mental health aides for Isolation observation. Should be another person just for safety. Improved negative air spaces to assist with infection control. Environmental review was completed for potential room conversion and the plan design was approved.

JSD: Week two of online instruction. Getting used to the new normal. Expanding food distribution to weekend meals. Limited food distribution on the weekends. 1200 devices out to students so they can participate in on line instruction. Still distributing other materials. We have some staff who are available to work with other operations.

FY21 Proposed Budget
General Government Expenditure Changes

4/6/2020

Row Labels	Aquatics Centers	Capital Transit	CDD	Centennial Hall	Clerks	Engineering	Finance	Fire
Salaries, Wages and Benefits	\$ (15,790)	\$ 30,650	\$ 53,420	\$ -	\$ 5,530	\$ 271,300	\$ 35,810	\$ 247,460
Benefits	\$ (14,090)	\$ 27,250	\$ 29,120	\$ -	\$ 2,430	\$ 90,600	\$ 40,010	\$ 110,260
Salary and wages	\$ (1,700)	\$ 3,400	\$ 24,300	\$ -	\$ 3,100	\$ 180,700	\$ (4,200)	\$ 137,200
Commodities and Services	\$ (338,100)	\$ 300	\$ (182,060)	\$ 700	\$ 2,600	\$ 34,500	\$ (86,100)	\$ 268,600
Minor capital outlay	\$ (1,000)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ (200)	\$ 69,500
Advertising	\$ (2,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	\$ -
General Supplies	\$ (29,200)	\$ (33,700)	\$ 600	\$ -	\$ 1,000	\$ -	\$ (1,200)	\$ 31,300
Insurance	\$ 13,100	\$ 87,300	\$ 14,700	\$ 4,000	\$ 1,600	\$ 15,200	\$ 24,700	\$ 57,400
Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Other contractual	\$ 200	\$ -	\$ 200	\$ 700	\$ -	\$ -	\$ -	\$ 200
Other Expenses	\$ -	\$ (800)	\$ 200	\$ -	\$ 100	\$ (600)	\$ 1,000	\$ -
Postage	\$ -	\$ 2,000	\$ 1,500	\$ -	\$ (200)	\$ -	\$ 100	\$ -
Printing	\$ (200)	\$ -	\$ (1,000)	\$ -	\$ -	\$ -	\$ (3,800)	\$ -
Professional	\$ (2,500)	\$ (145,900)	\$ (192,260)	\$ 45,200	\$ (300)	\$ (3,200)	\$ (116,900)	\$ 32,100
Public utility services	\$ 19,600	\$ (2,500)	\$ (400)	\$ -	\$ (400)	\$ 300	\$ (900)	\$ 11,000
Rentals and leases	\$ -	\$ 18,900	\$ (5,400)	\$ -	\$ -	\$ 15,100	\$ 9,900	\$ (60,000)
Repairs and maintenance	\$ 600	\$ 19,000	\$ -	\$ (49,200)	\$ (900)	\$ -	\$ (7,400)	\$ 111,400
Software	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,700)
Travel and training	\$ (2,300)	\$ -	\$ (200)	\$ -	\$ 1,700	\$ 7,700	\$ 9,600	\$ 20,400
Cost Allocation	\$ (333,900)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlays	\$ 19,000	\$ -	\$ -	\$ -	\$ 93,600	\$ -	\$ 3,000	\$ 3,400
Major capital outlay	\$ 10,000	\$ -	\$ -	\$ -	\$ 93,600	\$ -	\$ -	\$ -
Minor capital outlay	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,400
Grand Total	\$ (334,890)	\$ 30,950	\$ (128,640)	\$ 700	\$ 101,730	\$ 305,800	\$ (47,290)	\$ 519,460

FY21 Proposed Budget
General Government Expenditure Changes

4/6/2020

Row Labels	Human Resources	Law	Library	Manager Office	Mayor and Assembly	MIS	P&R Parks and Landscape	Police
Salaries, Wages and Benefits	\$ 7,460	\$ (35,460)	\$ 48,880	\$ 40,850	\$ (8,010)	\$ 34,930	\$ 192,480	\$ 472,673
Benefits	\$ 5,260	\$ 40	\$ 31,560	\$ 20,190	\$ (8,010)	\$ 19,730	\$ 78,790	\$ 153,083
Salary and wages	\$ 2,200	\$ (35,500)	\$ 17,320	\$ 20,660	\$ -	\$ 15,200	\$ 113,690	\$ 319,590
Commodities and Services	\$ 200	\$ 23,700	\$ 51,040	\$ 127,470	\$ (6,100)	\$ 31,500	\$ 301,700	\$ 201,868
Minor capital outlay	\$ -	\$ -	\$ (1,500)	\$ -	\$ -	\$ 35,000	\$ 5,000	\$ 2,600
Advertising	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 600	\$ -	\$ 400
General Supplies	\$ -	\$ -	\$ -	\$ (10,400)	\$ -	\$ (3,800)	\$ 23,900	\$ 16,300
Insurance	\$ 2,300	\$ 6,700	\$ 18,100	\$ 9,500	\$ 1,300	\$ 8,600	\$ 27,300	\$ 128,400
Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Other contractual	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ -	\$ (800)	\$ 100	\$ 200	\$ 1,800	\$ -	\$ -	\$ (900)
Postage	\$ -	\$ (100)	\$ 1,000	\$ -	\$ -	\$ (100)	\$ -	\$ 2,000
Printing	\$ -	\$ -	\$ -	\$ 600	\$ -	\$ (300)	\$ -	\$ -
Professional	\$ -	\$ 100	\$ (5,660)	\$ 151,070	\$ 200	\$ (19,400)	\$ 74,500	\$ (22,540)
Public utility services	\$ -	\$ -	\$ 4,400	\$ (400)	\$ 1,000	\$ -	\$ 9,900	\$ 17,100
Rentals and leases	\$ (1,100)	\$ 2,400	\$ (6,400)	\$ (15,800)	\$ -	\$ (7,000)	\$ 40,600	\$ -
Repairs and maintenance	\$ (1,000)	\$ 500	\$ 3,700	\$ (3,500)	\$ (10,400)	\$ (11,700)	\$ 95,400	\$ 16,400
Software	\$ -	\$ 10,000	\$ 17,000	\$ -	\$ -	\$ 21,500	\$ 7,200	\$ 54,500
Travel and training	\$ -	\$ 4,900	\$ 19,200	\$ (3,800)	\$ -	\$ 8,100	\$ 1,400	\$ (22,392)
Cost Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -
Capital Outlays	\$ -	\$ (5,000)	\$ (17,000)	\$ -	\$ -	\$ (2,000)	\$ -	\$ -
Major capital outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,000)	\$ -	\$ -
Minor capital outlay	\$ -	\$ (5,000)	\$ (17,000)	\$ -	\$ -	\$ 10,000	\$ -	\$ -
Grand Total	\$ 7,660	\$ (16,760)	\$ 82,920	\$ 168,320	\$ (14,110)	\$ 64,430	\$ 494,180	\$ 674,541

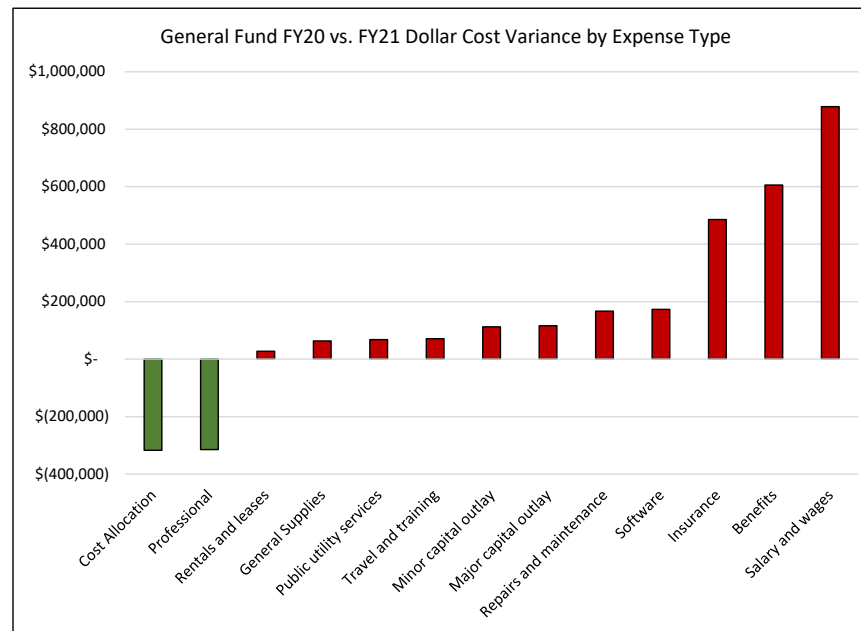
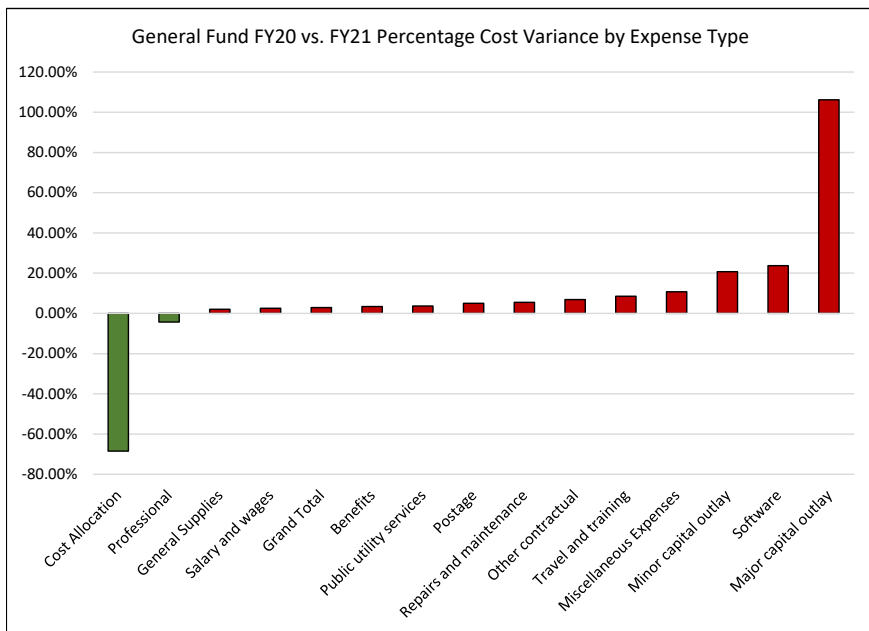
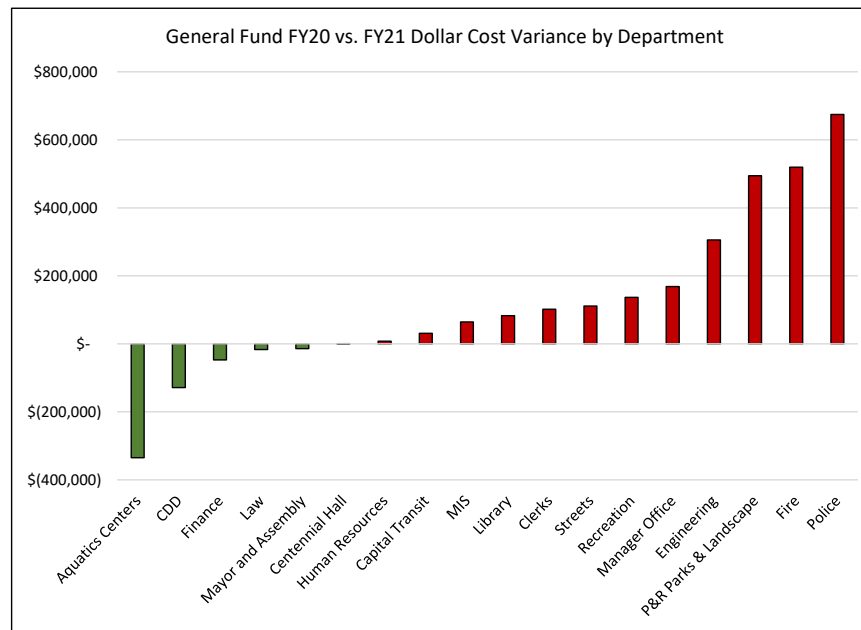
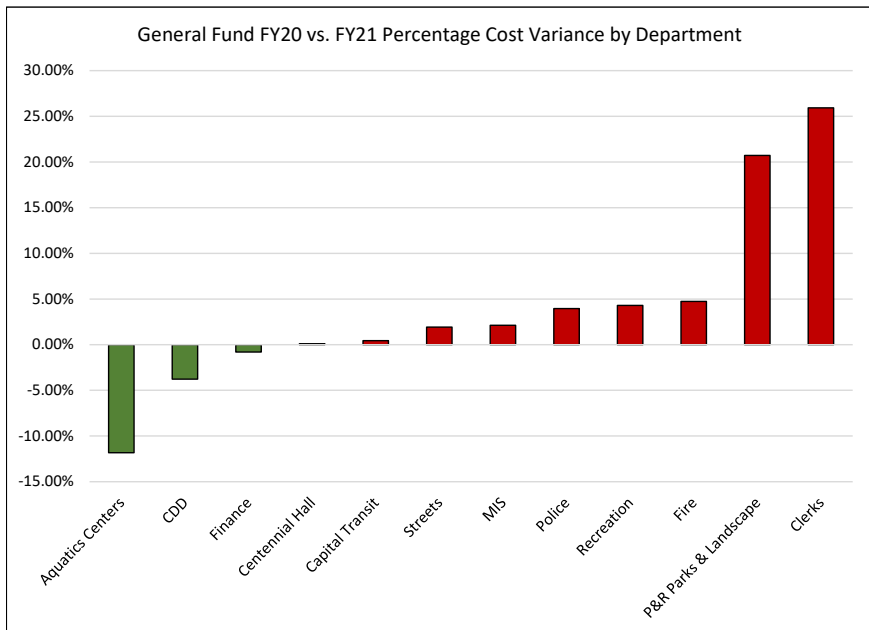
FY21 Proposed Budget
General Government Expenditure Changes

4/6/2020

Row Labels	Recreation	Streets	Grand Total
Salaries, Wages and Benefits	\$ 119,990	\$ (17,440)	\$ 1,484,733
Benefits	\$ 32,210	\$ (12,750)	\$ 605,683
Salary and wages	\$ 87,780	\$ (4,690)	\$ 879,050
Commodities and Services	\$ (8,300)	\$ 128,600	\$ 552,118
Minor capital outlay	\$ 600	\$ (2,300)	\$ 108,700
Advertising	\$ 1,100	\$ -	\$ (400)
General Supplies	\$ (4,500)	\$ 73,000	\$ 63,300
Insurance	\$ (1,300)	\$ 66,800	\$ 485,700
Miscellaneous Expenses	\$ -	\$ -	\$ 13,000
Other contractual	\$ 4,100	\$ -	\$ 5,500
Other Expenses	\$ 2,600	\$ 100	\$ 3,000
Postage	\$ (1,200)	\$ -	\$ 5,000
Printing	\$ 100	\$ -	\$ (4,600)
Professional	\$ (44,300)	\$ (65,100)	\$ (314,890)
Public utility services	\$ 1,300	\$ 7,500	\$ 67,500
Rentals and leases	\$ 10,800	\$ 25,300	\$ 27,300
Repairs and maintenance	\$ (11,500)	\$ 15,400	\$ 166,800
Software	\$ 10,000	\$ 5,400	\$ 172,900
Travel and training	\$ 23,900	\$ 2,500	\$ 70,708
Cost Allocation	\$ -	\$ -	\$ (317,400)
Capital Outlays	\$ 25,000	\$ -	\$ 120,000
Major capital outlay	\$ 25,000	\$ -	\$ 116,600
Minor capital outlay	\$ -	\$ -	\$ 3,400
Grand Total	\$ 136,690	\$ 111,160	\$ 2,156,851

FY21 Proposed Budget General Government Expenditure Changes

4/6/2020



FY21 Proposed Budget
General Governmental Personnel Services Increase

807,200.00	Contract negotiations
345,000.00	Salary Increases, 1% negotiated for MEBA, IAFF, PSEA
106,700.00	Benefit Increases, 1% negotiated for PERs, FICA, Unemployment
355,500.00	Health and Wellness, 5% negotiated increase for all bargaining units
287,700.00	Vacancy and Overtime Adjustments
166,000.00	JPD lowered vacancy factor on already approved FTEs in anticipation of increased hiring & retention
121,700.00	CCFR increased estimates related to overtime costs for current personnel
276,500.00	Added Positions - *Subject to further review in light of COVID-19 pandemic*
128,600.00	Engineering added an Architectural CIP Engineer position, funded by CIPs
117,100.00	P&R added 2.2 FTE to address Tourism Services, specifically park maintenance and commercial use monitoring
17,900.00	Jensen Olson Arboretum increased hours of part-time groundskeeper assistant position
12,900.00	Parks and Landscape Management increased hours of part-time lead Park Ranger
113,300.00	Longevity Increases
113,300.00	Longevity increases
<u>1,484,700.00</u>	Total Personnel Services Increase



Memorandum to the CBJ Finance Committee – April 6, 2020

COVID 19 Impacts to Eaglecrest Ski Area.

Financial Impacts:

The immediate financial impacts to Eaglecrest Ski Area from COVID 19 comes in the form of lost revenue due to the early closure of the Ski Area. The 2019/2020 Ski Season has been one of the best seasons in the last six years. The spring period, including the school spring break can account for as much as 25% of yearly revenue at Ski Areas. Looking back at Eaglecrest's historical revenue over the past 10 years, during good snow years the mountain would typically generate between \$140,000 and \$165,000 between the start of spring break and the end of the season. Since this year has had exceptional spring weather and deep snowpack, we are assuming the loss of \$165,000 in total revenue due to the early closure of Eaglecrest.

We have been extremely quick to control payroll and spending since the closure of the mountain. We are now down to running our core summer staff that consists of our five Department Directors and two other year around benefited positions in Mountain Maintenance. In our end of the year projections, we are also including two additional laborers to assist with mountain equipment and ski lift repairs. We have budgeted a small amount of hours toward a couple selective trail projects that can only be accomplished with the assistance of deep snowpack. These are targeted for completion in the next two to three weeks. The only other directly related costs to COVID 19 are from extra cleaning supplies and the rental of six porta can toilets for use during operations when the lodge was closed. These COVID specific expenses should finalize around \$1500.

Acknowledging slight variability on some yearend reconciliation and inventory adjustments, we are projecting to have a \$20,000 draw on our Eaglecrest Fund Balance to close out the year. This will bring our projected end of the year Eaglecrest Fund Balance to \$18,976 prior to inventory and accrued leave adjustments that will happen the first period of the new Fiscal Year.

Managing operations through the pandemic:

Over the course of the first 10 days of the pandemic taking hold in Alaska, we took deliberate steps to distance front line staff from their interactions with the public and create additional social distancing between customers. Below are the progressive steps that Eaglecrest took to continue with ski operations and limit the chances of community spread and infection within our staff teams.

1. March 14th closed our inside Snow Sports and Ticketing windows in the Porcupine Lodge. Guests were able to pay for the same service utilizing our exterior facing ticket windows, separated by safety glass.

Eaglecrest Ski Area

2. March 15th only allowing ski and snowboard rentals from customers that were in our point of sale system. This allowed the rental shop staff to preset the gear for pickup in our predesignated area, which eliminated direct contact with the customer.
3. March 15th reconfiguration of our food service program to eliminate “grab and go” food from our food warmer. Kitchen staff would plate to order all food.
4. March 16th cancellation of all ski lessons to prevent instructors from having close contact with their students that often require them to pick up children and students after they have fallen.
5. March 19th additional reconfiguration of our food service so all food would be expedited from staff, which eliminated any customers from getting within 15 feet of the kitchen, counter or drink station.
6. March 19th closed all food service operations and access to Fish Creek Lodge. Metered access to Fish Creek Lodge was allowed for bathroom access and to retrieve gear from seasonal lockers. Gear was not allowed to be returned to lockers. Lift mazes were set single file, preventing people from being within 6 feet from each other while waiting to load the chair lifts.
7. March 20th all Mountain Operations cease. After this time, no public access to any lodge builds has been allowed. Portable toilets remain in the parking lot for public use.

Current and Future Operations:

As CBJ and Governor Dunleavy issued Mandates such as the Restaurant/Bar closure and the “Hunker Down Order” Dr Zink and the Governor repeatedly stressed the positive benefits of exercise and outdoor recreation to physical and mental health. Eaglecrest has been working in partnership with the Juneau Nordic Ski Club to continue with grooming of the Nordic Ski Trail Systems. Eaglecrest Staff have continued with occasional limited grooming of the three most popular trails in an effort to provide a reasonably safe recreational outlet. All trails and use of the mountain are on an “At Your Own Risk” management philosophy at the current time. Many residents continue to utilize the mountain and have been respectful of the social distancing guidelines and directives put in place by CBJ and the Governor. We plan to continue striving to offer a healthy outdoor recreation experience for the remainder of the spring and through the summer.

With all of the unknowns related to lasting impacts of the COVID 19 Pandemic, economically, socially and globally Eaglecrest is uniquely positioned to be able to serve the community of Juneau by providing an outdoor venue for developed outdoor recreation. During a typical summer Eaglecrest will see anywhere from 150 to 300 people a day enjoying the hiking and biking trails at Eaglecrest. If the social distancing mandates continue into the fall Eaglecrest can operate for next winter under any of the restrictions listed above that were implemented this year.

One of the large unknowns is how the loss of the Summer Tourism Economy will affect resident’s ability to afford to purchase seasons passes, lessons, ski rentals and other items



commonly associated with skiing and snowboarding. Any measurable reduction in seasons pass sales will have large negative impacts on future fund balance. The Eaglecrest Board and Management has been planning to raise prices for the coming winter season to offset the increased costs of ski operations.

Actions the Assembly can take to assist Eaglecrest and put people back to work

Like every other city and country in the world, the economic impacts of COVID 19 are skyrocketing unemployment rates to historic levels. Some of the key Eaglecrest winter staff are finding that not only did their winter work end a month early they no longer have summer employment. This being the case many are struggling with paying rent and putting food on the table. With the unknowns of when or how the Juneau Summer Cruise industry will rebound it is clear that there is currently no viable way to stay in pursuit of the Eaglecrest Summer Adventure Park as originally designed.

That said the two aspects of the Eaglecrest Summer Adventure Park that were designed specifically for the residents of Juneau can provide a way to keep over a dozen people employed throughout the summer and deploy capital toward the private sector's contractors. Eaglecrest current has an active permit with the Army Corps of Engineers to extend the existing mountain bike trail to the top of the Hooter Chair Lift, harden seven hiking trails and build a six foot wide hardened trail to Cropley Lake. Eaglecrest Staff last summer performed renovation of a small section of mountain bike trail experimenting with Recycled Asphalt (RAP) from the Lemon Creek Gravel Pit.

The quality of trail that was achieved utilizing the RAP exceeded everyone's expectation and proved to be a viable source of material, that the City has unlimited supply of, for future trail building. The cost of gravel is typically the largest expense to construction of high quality hiking and mountain biking trails. CBJ has unlimited resources at the Lemon Creek gravel pit that can be deployed to Eaglecrest to create additional hiking and biking trail assets adding additional value to Eaglecrest and residents of Juneau.

Construction of a road to Cropley Lake would open up a wide range of opportunities that would greatly benefit summer and winter operations at Eaglecrest. These would include, construction of a second overnight cabin, construction of a covered picnic pavilion, improved access to replace the snowmaking pipeline, create the possibility to reposition the snowmaking pump station higher on the mountain improving efficiency. This road would also create a construction corridor for future hiking trails, biking trails and construction of a Summit Gondola.

Preliminary cost estimates for construction of expanded hiking and biking trails is \$150,000. The Road to Cropley Lake is estimated at \$400,000 based on cost metrics used for construction of the West Douglas Pioneer Road. In the FY21 CIP request, we have budgeted \$25,000 for trail work. Over the six-year CIP request, we have \$157,000 allocated. Accelerating the trail building this summer would allow Eaglecrest to employ an additional 12 employees.

CBJ Finance Committee Meeting

April 8, 2020

Eaglecrest Ski Area FY20 Review & FY 21&22 Budget Presentation

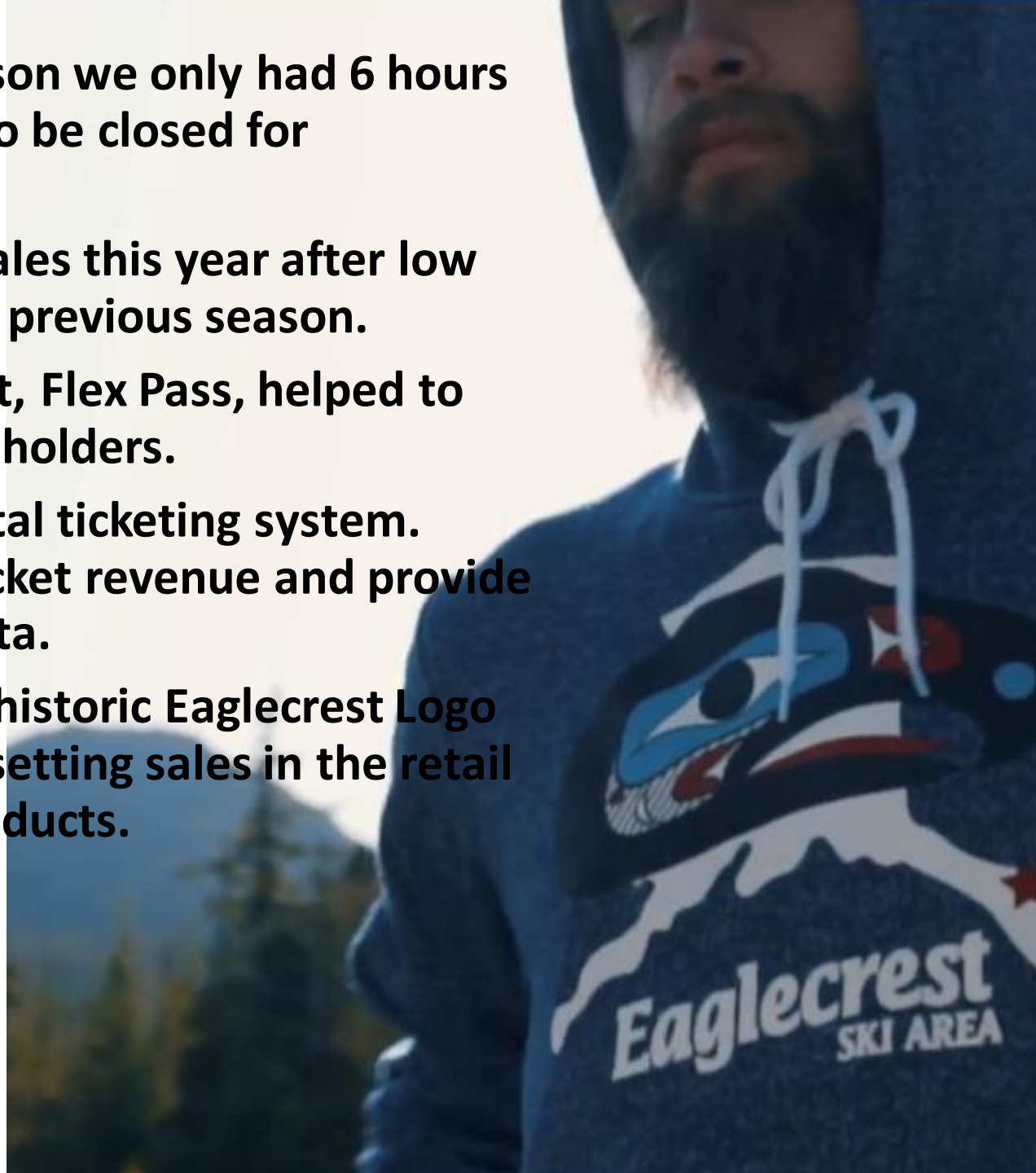
- FY 20 (2019-2020 Season)– Overview
- FY21 (2020-2021 Season)– Budget
- Fund Balance and Conclusion



2019-2020 Season Highlights

- Operated for 72 total days with 57 on the upper mountain
- 361" of snow at summit and 262" at base. 22 feet of snow plowed from the parking lot.
- 48,145 Skier Visits prior to COVID outbreak. On track for the best year in the last five.
- Slow warm start to the season. Only 86 hours of below freezing temperature to make snow prior January 1st
- Used 2.2 Million gallons of water for snowmaking prior to January 1st. Snowmaking Expansion proved critical to opening for the Christmas Season.
- Due to the ongoing summer trail conditioning the Upper Mountain Opened after only 45 inches of Natural Snow.
- Received 54 consecutive days of snowfall starting January 19th.

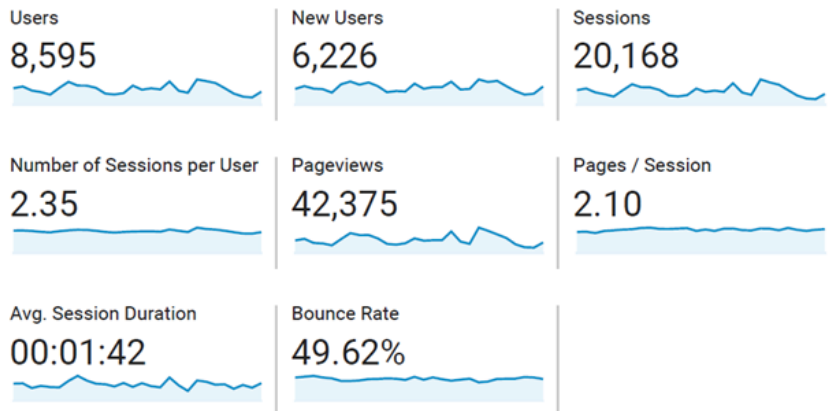
- During the entire season we only had 6 hours that caused a ski lift to be closed for mechanical reasons.
- Dip in Seasons Pass Sales this year after low snow fall totals in the previous season.
- New lift ticket product, Flex Pass, helped to reengage lapsed pass holders.
- First Season with digital ticketing system. Helped to curb lost ticket revenue and provide enhanced tracking data.
- Brought back the old historic Eaglecrest Logo which lead to record setting sales in the retail shop of logo ware products.



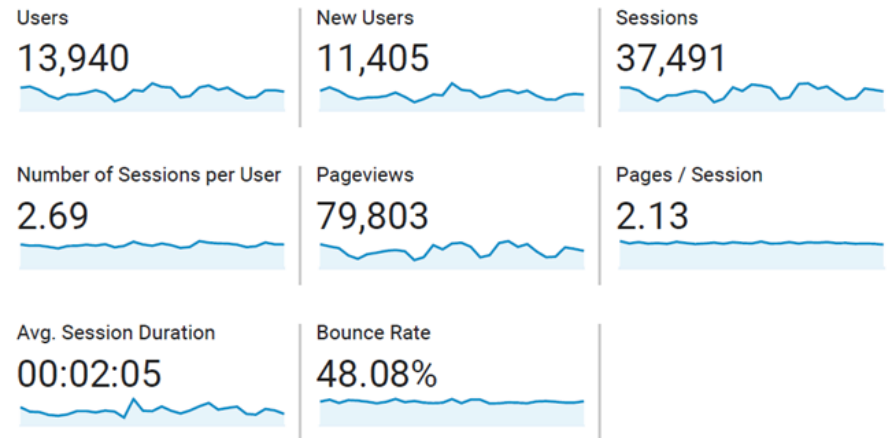
Marketing and Website Development

- The Marketing team produced 35 short videos during the season
- These videos garnered 40,000 organic views on Facebook alone
- New ecommerce store, website and marketing content nearly doubled website traffic.
- Attracted 309 out of town independent travelers

FY 19 Website Traffic



FY 20 Website Traffic



Snow Sports School Statistics

Seasonal Lesson Break Down

- ❖ 4519 Total Lessons Taught
- ❖ 424 Adult Daily Lessons
- ❖ 150 Adult Multi Day Lessons
- ❖ 348 Child/Youth Daily Lessons
- ❖ 1428 School Group Lessons
- ❖ 78 Lessons from Community Groups

Community Programs

- ❖ Books To Boards Program
 - ❖ 56 Lessons
 - ❖ 169 Tickets
 - ❖ 150 Rentals
- ❖ 5th Grade Passport Program
 - ❖ 47 Lessons
 - ❖ 607 Tickets
 - ❖ 70 Rentals
- ❖ Mendenhall Auto Learn to Ski Weekend
 - ❖ 92 Lessons
 - ❖ 46 Tickets
 - ❖ 46 Rentals

❖ Seasonal Rentals

- ❖ 31 Child
 - ❖ 36 Youth
 - ❖ 8 Teen
 - ❖ 7 Adult
-
- ❖ 10 Missed School Classes Due to COVID 19

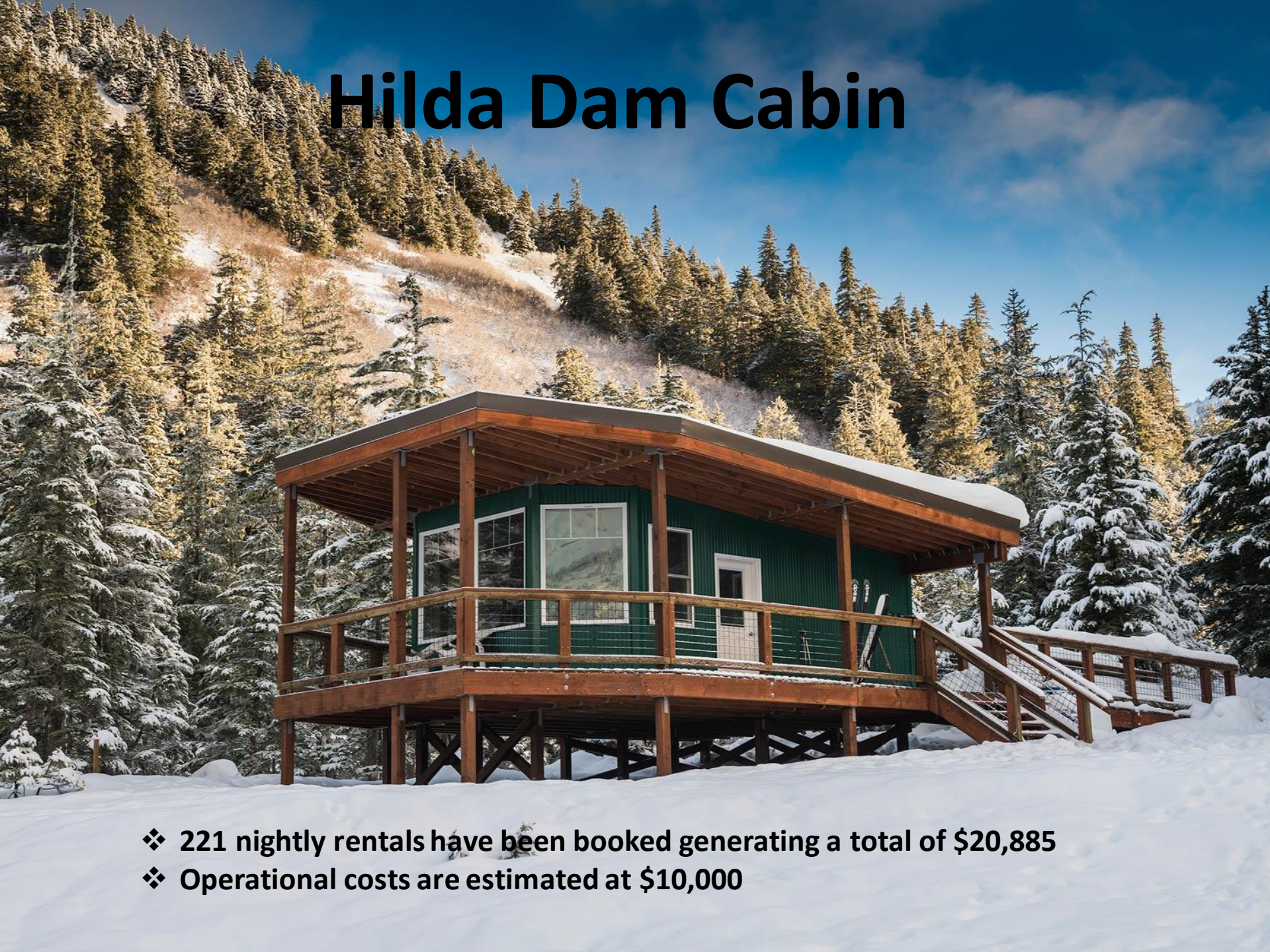


Ski Patrol Avalanche Control Statistics

- ❖ 28 Total days of Avalanche Reduction Work
- ❖ 17 Days Using Explosives
- ❖ 480 Pounds of Explosives Used
- ❖ 362 Inches of Snow Prior 3/20/20



Hilda Dam Cabin

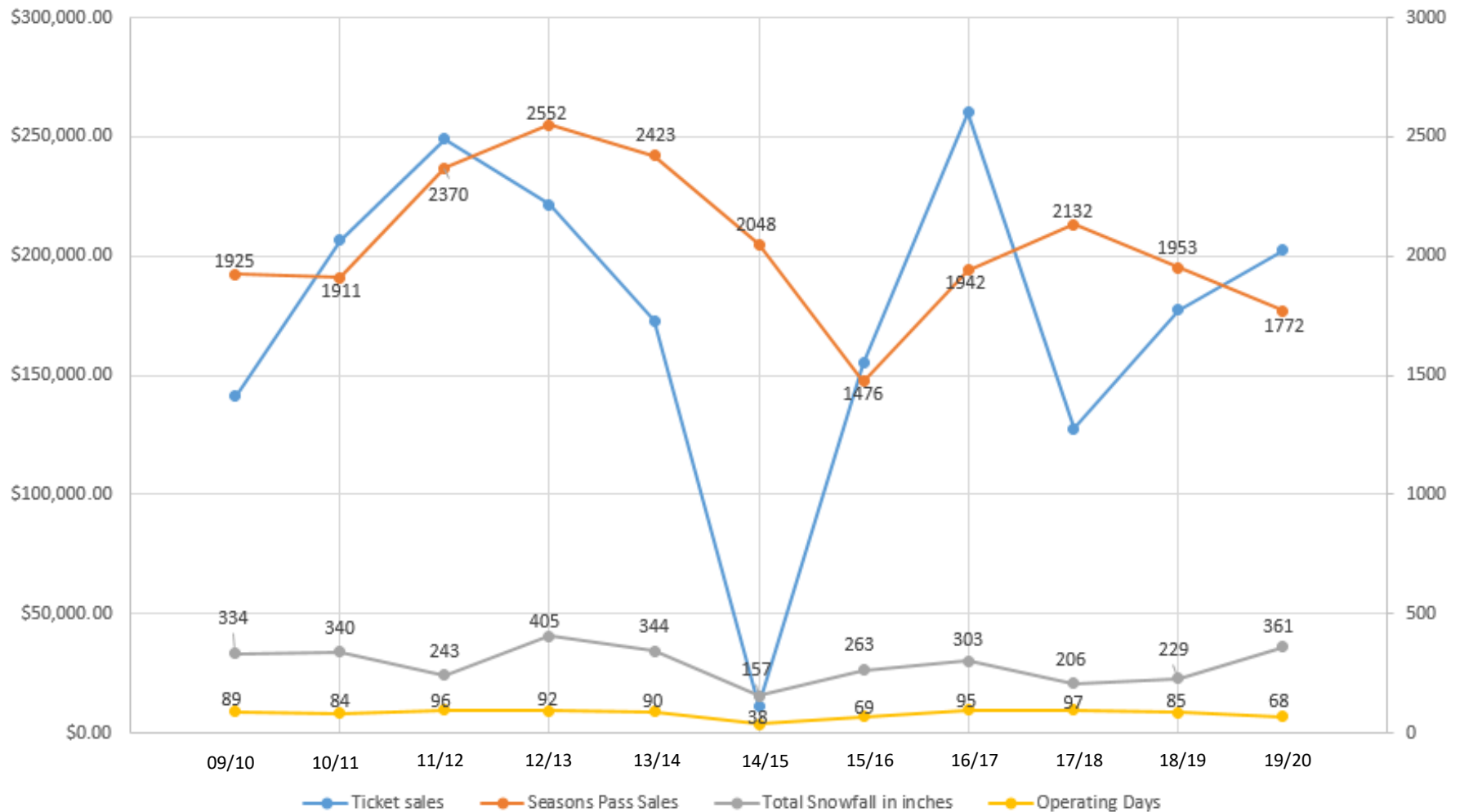


- ❖ 221 nightly rentals have been booked generating a total of \$20,885
- ❖ Operational costs are estimated at \$10,000

Opening of the Tower Bar



Relationship Between Snowfall and Revenue



Budget Comparatives

EAGLECREST Comparatives

		FY20		FY21	FY22
	FY19 Actuals	Amended Budget	Projected Actuals	Requested Budget	Requested Budget
EXPENDITURES:					
Personnel Services	\$ 1,413,000	1,659,500	1,441,400	1,759,200	1,759,200
Commodities and Services	1,010,700	1,136,000	1,027,400	1,328,200	1,328,200
Total Expenditures	2,423,700	2,795,500	2,468,800	3,087,400	3,087,400
FUNDING SOURCES:					
Charges for Services	1,055,300	1,410,000	1,142,500	1,364,500	1,364,500
Rentals	174,800	255,000	211,500	275,000	275,000
Licenses, Permits and Fees	203,200	306,900	227,200	355,400	355,400
Sales	26,600	45,000	64,400	58,000	58,000
Contributions	175,100	75,000	100,000	100,000	100,000
Support from:					
Roaded Service Area	25,000	25,000	25,000	50,000	50,000
General Fund	700,000	700,000	700,000	950,000	950,000
Total Funding Sources	\$ 2,360,000	2,816,900	2,470,600	3,152,900	3,152,900
FUND BALANCE:					
Beginning Restricted Fund Balance	102,700	39,000	39,000	40,800	106,300
Increase (decrease) in Fund Balance	(63,700)	21,400	1,800	65,500	65,500
Ending Restricted Fund Balance	\$ 39,000	60,400	40,800	106,300	171,800
STAFFING	32.08	35.60	35.60	35.60	35.60

Increased Expense Items	Cost
Interdepartmental Fees	\$ 127,400.00
Personnel Services (Pay Plan Increase, Health Insurance)	\$ 86,300.00
Fish Creek Road Plowing (Alaska DOT Expense)	\$ 25,000.00
Equipment Maintenance (return to previous budgeted amounts)	\$ 15,000.00
Workers Comp Expense	\$ 14,000.00
Equipment Rental (air compressor rental & summer improvements)	\$ 9,000.00
Contractual Services (Point of Sale, Ecommerce, ticketing system)	\$ 8,500.00
Ski and Snowboard Rental Inventory (snowboards no longer meet standard)	\$ 8,000.00
Safety Equipment and PPE (request by new CBJ Safety Officer)	\$ 7,500.00
Travel and Training (necessary to remain compliant with Ski Industry Standard)	\$ 7,000.00
Ski Area Liability Insurance (supplemental policy to cover Ski Area Activities)	\$ 4,600.00
Total Increases	\$ 312,300.00

Eaglecrest Fund Balance History

Eaglecrest Fund Balance

CAFR Balances

<u>Year</u>	<u>Beginning Balance Surplus/(Deficit)</u>	<u>Contribution/(Draw)</u>	<u>Ending Balance Surplus/(Deficit)</u>	<u>Cost Recovery</u>
FY02	\$157,077	(\$177,702)	(\$20,625)	66%
FY03	(\$20,625)	(\$540,262)	(\$560,887)	34%
FY04	(\$560,887)	(\$143,347)	(\$704,234)	68%
FY05	(\$704,234)	(\$64,267)	(\$768,501)	66%
FY06	(\$768,501)	(\$111,813)	(\$880,314)	62%
FY07	(\$880,314)	\$21,747	(\$858,567)	71%
FY08	(\$858,567)	\$103,007	(\$755,560)	71%
FY09	(\$755,560)	\$47,585	(\$707,975)	70%
FY10	(\$707,975)	\$113,362	(\$594,613)	71%
FY11	(\$594,613)	\$109,119	(\$485,494)	72%
FY12	(\$485,494)	\$239,751	(\$245,743)	79%
FY13	(\$245,743)	\$198,000	(\$47,743)	77%
FY14	(\$47,743)	\$139,934	\$92,191	75%
FY15	\$92,191	\$1,394	\$93,585	64%
FY16	\$93,585	\$6,813	\$100,398	67%
FY17	\$100,398	\$1,259	\$101,657	75%
FY18	\$101,657	(\$36,126)	\$65,531	75%
FY19	\$65,531	(\$26,555)	\$38,976	73%
Projected FY20	\$38,976	(\$110,000)	(\$71,024)	65%

- Positive fund balance is restricted/assigned to inventory.

Roll of Eaglecrest in the CBJ Post COVID 19 Economic Revitalization

- Eaglecrest has the highest daily usage rates of all CBJ Recreation facilities. Averaging 668 daily users during the winter season.
- Eaglecrest Summit Road is one of the most popular summer hiking destinations with average of 150+ weekend daily visitors.
- Eaglecrest provides safe healthy activities with good social distancing
- Physical activity is critical to maintaining mental and physical health
- Remote work force is going to have permanent exponential growth due to COVID 19
- Millions of Americans will be looking to leave Urban settings to live a rural life style with their new found abilities to remotely work.
- Access to the Natural Environment: fishing, hunting, mountain biking, skiing/snowboarding and other outdoor recreation activities will be huge drivers for this future stabilization of CBJ housing markets.
- These assumptions make Eaglecrest uniquely positioned to be a primary economic engine in the post COVID environment assisting with Marketing the Outdoor Lifestyle as part of the Choose Juneau campaign.



Conclusion

- We remain committed to providing a great product and continuing to be a great community asset for Juneau and all of Southeast.
- Eaglecrest is very grateful for the support of the Assembly and the Juneau Community.

The Eaglecrest Board and Staff will continue to be:

A community-owned winter recreation area and a year-round destination for outdoor recreation and education, providing a wide range of affordable winter and summer outdoor recreational activities.



DATE: March 2, 2020

TO: Michelle Hale, Chair
Public Works and Facilities Committee

FROM: John Bohan, Chief Engineer

SUBJECT: Draft FY 2021 CIP

Attached is the draft FY 2021 CIP for the Committee's review, discussion and comment.

The Planning Commission reviewed the FY21 Projects for consistency at their February 25 regular meeting and found them to conform to the policies of the Comprehensive Plan.

For historical reference, past years 6 Year CIP Plans can be found on the web at:

http://www.juneau.org/engineeringftp/CIP_Process.php

Recommendation:

Staff recommends that the PWFC forward the CIP to the Finance Committee.

INTRODUCTION

Each year, the City and Borough of Juneau (CBJ) adopts a capital improvement program (CIP). The legal requirements applicable to the CIP are set forth in Section 9 of the CBJ Charter. In general, the CIP is a plan of capital improvements proposed for a six-year period, together with an estimated cost of each improvement and the proposed method of financing it. The CIP serves as the overarching strategic plan for improving the public infrastructure of Juneau and is collectively developed by the CBJ Assembly, its boards and commissions, CBJ staff, and the citizens of Juneau.

The CBJ Charter requires the City Manager to assemble and submit a CIP to the Assembly by April 5th of each year. This document is the City Manager's CIP. The Charter further requires this document to be available for public inspection. This document is available from the CBJ Engineering Department at the third floor of the Marine View Building in downtown Juneau or from CBJ's website at http://www.juneau.org/engineering/CIP_Process.php. This year the Engineering website is being updated. After the update occurs, access will be at <https://beta.juneau.org/engineering-public-works/cip>.

By May 1st, the Charter requires the Assembly to hold a public hearing on the CIP. In addition to the Charter requirement, the Assembly holds a public hearing at its Public Works and Facilities Committee and the Planning Commission reviews it for conformance with the Area Wide Comprehensive Plan. The meetings are announced in the Juneau Empire, on the CBJ's web pages, and the public access channel. Citizens are encouraged to provide their comments at these meetings.

By June 15th, the Assembly must adopt its own CIP or the City Manager's CIP. In practice, the Assembly uses the City Manager's CIP as the starting point, adjusts it during the public comment period, and adopts its own CIP at the same time it adopts the budget in early June.

If you would like more information about the CIP please contact Robert Barr by phone at (907) 586-0800 or by email at robert.barr@juneau.org.

FY 2021 CIP RECOMMENDATIONS

This section of the preliminary six-year CIP plan lists capital project priorities of the City and Borough of Juneau for FY 2021 that are being recommended by the City Manager. A table is presented to show the name of each improvement, the department recommending the improvement, and the amount and type of funding being recommended.

A summary table at the end of the section lists all funding sources, and the total amount recommended for expenditure in each fund.

The City Manager recommends capital improvement projects according to the following criteria:

Support: Projects that are a high priority of the Department or Committee proposing it, as well as the general public.

Consistency: Projects that are consistent with applicable CBJ plans or policies.

Health and Safety: Projects that will address an imminent or expected threat or danger to users or occupants.

Maintenance or Repair of Existing Property: Projects that will prevent further deterioration or damage to property.

Local Match for Federal/State Grants: Funds required to match federal or state capital project funds.

Maintenance Impact: Projects that will increase efficiency and reduce on-going operating costs.

Economic Development Stimulus: Projects that directly or indirectly stimulate economic development in the community.

Anticipated Need: Projects that enhance or expand an existing facility or service to accommodate increased public use.

Recreational: Projects that establish, enhance or expand a facility or service to accommodate new or increase public use.

Funding Alternatives: Funding alternatives are explored for each project.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**Serial No. 2877****A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.**

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026, and has determined the capital improvement project priorities for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," dated June 1, 2020, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," are pending capital improvement projects to be undertaken in FY21:

FISCAL YEAR 2021		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY21 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD - Crow Hill Radio Site Improvements and Upgrades	150,000
Manager's Office	CCFR - Glacier Sta. Air Quality Improvements (vehicle and aircraft exh)	100,000
Parks & Recreation	Deferred Building Maintenance	425,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	350,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
General Sales Tax Improvements Total		\$ 1,500,000

AREAWIDE STREET SALES TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Street Maintenance	Pavement Management	\$ 600,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	CBJ Minor Arterial Streets ADA Curb Ramp improvements	180,000
Street Maintenance	Areawide Drainage Improvements	100,000
Street Maintenance	Capital Ave (Wiloughby to 9th)	100,000
Street Maintenance	Calhoun Avenue - Main to Gold Ck Phase 2	800,000
Street Maintenance	Meadow Lane (south end)	2,660,000
Street Maintenance	Cedar (Mendenhall to Columbia)	620,000
Street Maintenance	Robbie Road, Ling Court and Laurie Lane	800,000
Street Maintenance	Tongass Boulevard - (Trinity to Loop)	2,140,000
Street Maintenance	Harborview School Zone Expansion	200,000
Street Maintenance	4th Street Drainage -F to I Streets and Side Streets	400,000
Capital Transit	Bus Shelters Improvements	150,000
Capital Transit	Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000
Parks & Recreation	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	350,000
Engineering	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	50,000
Areawide Street Sales Tax Priorities Total		\$ 9,600,000

FISCAL YEAR 2021

TEMPORARY 1% SALES TAX PRIORITIES

Voter Approved Sales Tax 10/01/18 - 09/30/23

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	MWWTP Pretreatment	1,400,000
Wastewater Utility	ABTP Facility Structural and Painting Projects	100,000
Water Utility	Salmon Creek Efficiency Improvements	500,000
Water Utility	Crow Hill and W Juneau Reservoir Inspection and Rehab	500,000
Parks & Recreation	Deferred Building Maintenance	550,000
Parks & Recreation	Deferred Building Maintenance - DT Library Exterior Siding Repl.	150,000
Parks & Recreation	Augustus Brown Pool Deferred Maintenance	3,300,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	4,500,000
Temporary 1% Sales Tax Priorities Total		\$ 13,200,000

* Operating Budget Funding

FISCAL YEAR 2021

HOTEL-MOTEL TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	\$ 2,300,000
Hotel-Motel Tax Priorities Total		\$ 2,300,000

FISCAL YEAR 2021

MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Auke Bay Passenger for Hire - Phase IIIC	\$ 1,350,000
Engineering	Waterfront Seawalk	1,100,000
Engineering	Downtown Transportation Study (Circulator, Glacier Express etc.)	150,000
Marine Passenger Fee Priorities Total		\$ 2,600,000

PORT DEVELOPMENT FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Shorepower	\$ 1,000,000
Wastewater Utility	Wastewater Realtime Monitoring	500,000
Port Development Fee Priorities Total		\$ 1,500,000

FISCAL YEAR 2021

STATE MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Docks and Harbors	Safety Guard Rail Along Dock Face	\$ 1,000,000
Docks and Harbors	Auke Bay Passenger for Hire - Phase IIIC	1,650,000
Engineering	Marine Park Seawalk Infill (Lightering Float Area)	1,600,000
Engineering	S. Franklin Street Pedestrian Safety Capacity Improvements	1,000,000
Engineering	Homestead Park Planning / Cost Estimate	50,000
State Marine Passenger Fee Priorities Total		\$ 5,300,000

FISCAL YEAR 2021

BARTLETT HOSPITAL ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Bartlett Hospital	Asphalt Replacement Drive from Admin to JMC	\$ 400,000
Bartlett Hospital	Crises Stabilization	\$ 5,500,000
Bartlett Hospital	Study to Determine a Secondary Campus Access	\$ 90,000
Bartlett Hospital	Operating Room Ventilation	\$ 300,000
Bartlett Hospital	Deferred Maintenance	\$ 4,000,000
Bartlett Hospital Enterprise Fund Total		\$ 10,290,000

FISCAL YEAR 2021

DOWNTOWN PARKING FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Marine Park and Downtown Transit Center Parking Garages Security Cameras	\$ 50,000
Downtown Parking Fund Priorities Total		\$ 50,000

FISCAL YEAR 2021

DOCKS AND HARBORS ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Harbors	Harris Harbor Anode Installation Match Funds	\$ 125,000
Harbors Enterprise Fund Total		\$ 125,000

FISCAL YEAR 2021

LANDS & RESOURCES FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 50,000
Lands & Resources Fund Total		\$ 50,000

WASTEWATER ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Wastewater Utility	Process Controls & SCADA (Supervisory Control And Data Acquisition) Upgrades	\$ 1,000,000
Wastewater Utility	Pump Station Upgrades	2,383,000
Wastewater Utility	JDTP Pretreatment Improvements	500,000
Wastewater Utility	MWWTP SBR/WS/TS Pump Replacement	1,000,000
Wastewater Utility	JDTP Facility Structural Improvements	250,000
Wastewater Utility	MWWTP Furnace & Fuel System Upgrades	650,000
Wastewater Utility	Meadow Lane(south end) (Street Recon)	379,000
Wastewater Utility	Cedar St (Mend to Columbia) (Street Recon)	118,000
Wastewater Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (street recon)	20,000
Wastewater Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	265,000
Wastewater Utility	Douglas 4th St F to I and Side Streets Sewer System Replacement	800,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	30,000
Wastewater Enterprise Fund Total		\$ 7,415,000

**FISCAL YEAR 2021
WATER ENTERPRISE FUND**

DEPARTMENT	PROJECT	FY21 BUDGET
Water Utility	Douglas 4th St F to I and Side Streets Water System Replacement	\$ 850,000
Water Utility	Calhoun Avenue	75,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	100,000
Water Utility	Meadow Lane(south end) (Street Recon)	350,000
Water Utility	Cedar St (Mend. to Columbia) (Street Recon)	107,000
Water Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (Street Recon)	140,000
Water Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	250,000
Water Utility	Goodwin Rd (Street Recon)	112,000
Water Utility	Delta Drive (Street Recon)	229,000
Water Utility	Airport Area Water Replacement (Mallard, Jordan, Alpine, Crest etc)	117,000
Water Utility	LCB Well Pump VFD Conversion and Programming Updates	950,000
Water Utility	LCB Chlorine Generators replacement	300,000
Water Utility	Salmon Creek Efficiency Improvements	325,000
Water Utility	Outer Drive Watermain Replacement Dgn(Main St. south to Admiral)	150,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
Water Utility	Areawide Water Repairs / Minor Replacements	150,000
Water Enterprise Fund Total		\$ 4,213,000

ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL **\$ 57,343,000**

ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL **\$ 800,000 ***

** Operating Budget Funding*

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021-2026," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY21, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2021 JUNEAU SCHOOL DISTRICT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
School District	Sayeik: Gastineau School Partial Roof Replacement	\$ 1,500,000
School District	Dzantiki Heeni Middle School Roof Replacement	1,750,000
Juneau School District Unscheduled Funding Total		<u>\$ 3,250,000</u>

FISCAL YEAR 2021 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	26 MALSR (FAA F&E)	\$ 3,750,000
Airport	Channel Flying Property Acquisition (1.4m FAA, 100k JNU)	1,500,000
Airport	Float Pond south road and embankment imp. (1.63FAA, 110kJNU)	1,730,000
Airport	North Ramp Fencing and Lighting (375k FAA, 25k JNU)	400,000
Airport Unscheduled Funding Total		<u>\$ 7,380,000</u>

FISCAL YEAR 2021 UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Lands & Resources	Pederson Hill	300,000
Parks & Recreation	Kaxdigoowu Heen Dei Trail and Bridge Reconstruction (DOT Grant)	2,361,581
Parks & Recreation	Hank Harmon Rifle Range Safety Improvements (Grant)	25,000
Parks & Recreation	Neighborhood Park Challenge Grant - Juneau Park Foundation	30,000
Eaglecrest	Magic Carpet	190,000
Unscheduled Funding Total		<u>\$ 2,906,581</u>

Section 2. Fiscal Year 2021 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY21 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2021 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this **3rd** day of **June**, 2020.

Attest:

Beth A. Weldon Mayor

Elizabeth J. McEwen, Municipal Clerk

Assembly Finance Committee (AFC)

FY21/22 Proposed Budget Calendar and Key Dates – as of 4/6/2020

Wednesdays at 5:00pm, unless otherwise stated

All meetings will include an update on COVID-19 as necessary

APRIL 2020

- 1st Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**
Special Assembly Meeting to Introduce FY21/22 Proposed budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the General Operating CBJ Budget Ordinance 2020-09
 - B. Introduction of the General Operating School District Budget Ordinance 2020-10
 - C. Introduction of the Mill Levy Ordinance 2020-08
 - D. Introduction of the CIP Resolution 2877
- 1st AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
 - B. FY21/22 Proposed Budget Overview
 - C. School District Budget Presentation
 - D. Docks & Harbors (Carl Uchytíl, Port Director)
- 8th AFC Meeting #2 – 5:00pm**
- A. FY21/22 Proposed Budget Overview (cont.)
 - B. Eaglecrest Ski Area (Dave Scanlan, Eaglecrest General Manager)
 - C. Capital Improvements Projects Program Budget/Plan
- 15th AFC Meeting #3 – 5:00pm**
- A. Hotel-Bed Tax Funding
 - B. Travel Juneau (Liz Perry, President/CEO)
 - C. Revised Passenger Fee Recommendations – For Review
 - D. Childcare
- 22nd Special Assembly Meeting - 5:00pm - Followed by Assembly Finance Committee**
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY21 School District operations. (Charter Section 13.6 (b))
- Public hearings on the following (must be completed by May 1, per Charter Section 9.6)
- A. General Operating CBJ Budget Ordinance 2020-09
 - B. General Operating School District Budget Ordinance 2020-10
 - C. Capital Improvement Program (CIP) Resolution 2877
 - D. Mill Levy Ordinance 2020-08
- 22nd AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
 - B. Bartlett Regional Hospital Presentation (Kevin Benson, CFO)
 - C. Debt Service Presentation
 - D. Proposed Mill Rate Presentation
 - E. School District - Funding “Outside the cap” – For Action
 - F. School Operating Budget – For Action

- 29th AFC Meeting #5 – 5:00pm**
- A. Marine Passenger Fee Recommendations – For Action
 - B. Capital Improvements Projects Program Budget/Plan – For Action
 - C. Youth Activities Board (YAB) Presentation (Tom Rutecki / Dave Pusich)
 - D. Requested Budget Increments
 - E. Pending Items List

MAY 2020

- 6th AFC Meeting #6 – 5:00pm**
- A. Requested Budget Increments
 - B. Pending Items List
 - C. FY20 Supplemental Review
- 13th AFC Meeting #7 – 5:00pm**
- A. Fund Balance – Committee Questions
 - B. Pending Items List – For Final Action
 - C. Set Mill Rates – For Final Action
 - D. Final FY21/22 Proposed Budget Decisions –
 - a. CIP Resolution 2877
 - b. Mill Levy Ordinance 2020-08
 - c. General CBJ Operating Ordinance 2020-09
- 18th Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the School District’s General Operating Budget Ordinance 2020-10
- 20th BREAK – No meeting unless needed for critical items.**
- 27th BREAK – No meeting unless needed for critical items.**

<u>By May 31st</u>, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))
--

JUNE 2020

- 3rd AFC Meeting**
- A. TBD
- 8th Regular Assembly Meeting – Monday – 7pm**
- A. Adoption of the General Operating CBJ Budget Ordinance 2020-09
 - B. Adoption of the CIP Resolution 2877
 - C. Adoption of the Mill Levy Ordinance 2020-08
- 10th BREAK – No meeting unless needed for critical items.**

The Charter requires that the following budget actions be made <u>by June 15th</u>: • Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a)) • Mill Levy Ordinance (Charter Section 9.7 (b)) • CIP by Resolution (Charter Section 9.8)
--