

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, May 27, 2020, 5:00 PM.
Zoom Webinar & FB Live Stream**

(webinar: <https://juneau.zoom.us/j/94810574007> or call: 1-346-248-7799 Webinar ID: 948 1057 4007)

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - a. **Wednesday, May 20, 2020**
- IV. CONTINUATION OF PENDING ITEMS**
 - a. **COVID-19 Update**
 - b. **Macro Budget Tool**
- V. ITEMS FOR ACTION**
 - a. **Pending List - For Final Action**
 - b. **FY21 CIP Resolution 2877 - For Final Action**
 - c. **FY21 Mill Levy Ordinance 2020-08 - For Final Action**
 - d. **FY21/22 General CBJ Operating Ordinance 2020-09 - For Final Action**
- VI. INFORMATION ITEMS**
 - a. **AFC Meeting Schedule**
- VII. SUPPLEMENTAL MATERIALS**
 - a. **COVID-19 Update**
- VIII. NEXT MEETING DATE**
 - a. **Wednesday, June 3, 2020**
- IX. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 72 hours prior to any meeting so arrangements can be made to have a sign language interpreter present or an audiotape containing the Assembly's agenda made available. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Zoom Webinar & Facebook Live Stream
Wednesday, May 20, 2020, 5:00 PM

I. Call to Order

The AFC meeting was called to order at 5:00 PM by Loren Jones, Chair.

II. Roll Call

Committee Members Participating Virtually: Mayor Beth Weldon; Loren Jones, Chair; Rob Edwardson, Alicia Hughes-Skandijs, Maria Gladziszewski, Wade Bryson, Michelle Bonnet Hale, Greg Smith and Carole Triem.

Committee Members Absent: None.

Staff Present Virtually: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Jeff Rogers, Finance Director; Adrien Speegle, Budget Analyst; Katie Koester, Public Works Director; John Bohan, Chief CIP Engineer; Brenwynne Grigg, CDD Admin Officer; George Schaaf, Parks and Recreation Director; Dave Scanlan, Eaglecrest General Manager.

Others Present Virtually: Liz Perry, President/CEO, Travel Juneau; Kathleen Harper, Juneau Arts and Humanities Council, Centennial Hall House Manager; Laura Martinson, Economic Stabilization Task Force Member; Midgi Moore, Owner, Juneau Food Tours; Tom Rutecki, Aquatics Board Member; Max Mertz, Economic Stabilization Task Force Co-Chair; Linda Thomas, Economic Stabilization Task Force Co-Chair.

III. APPROVAL OF MINUTES

- a. The May 13, 2020 minutes were approved as presented.

IV. CONTINUATION OF PENDING ITEMS

a. **Update on COVID-19 Response**

Mila Cosgrove, Deputy City Manager, presented the most recent EOC report and gave an update on COVID-19 cases and response in Juneau. There are currently no new cases in Juneau, the number of recovered cases remains at 28. 57 people were tested last night in an initial round of testing of CBJ's "Shelter Testing Initiative". Testing of Juneau's unsheltered population will continue tonight. The Lemon Creek Correctional Center has completed their testing of a total of 62 staff members and 170 inmates. Of those tested, one staff member was positive, as reported previously. No inmate tests resulted positive, though two of the tests had issues with collection and were repeated. Those results are pending.

Governor Dunleavy combined phases 3 and 4 of the Reopen Alaska Responsibly Plan to be effective 8:00 AM this Friday (May 22, 2020). The interstate travel quarantine mandate still exists.

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Ms. Cosgrove stated that a Special Assembly Meeting may be warranted to discuss potential changes related to travel such as a 2020 proposal from one of the smaller cruise companies.

Additionally, CBJ staff have been receiving questions regarding the reopening of city services. That process is currently being worked through, though many staff members are balancing full time or nearly full time EOC duties with their department's budget and related concerns, as well as reopening plans. The Libraries are anticipated to open next week, and recreation facilities are working on modifications. Capital Transit anticipates some amount of service modifications as well.

Ms. Cosgrove responded to committee questions.

Mayor Weldon asked the committee if they would like to meet next Thursday 05/28/2020 to discuss COVID response topics in more detail. Five committee members expressed their interest. Mayor Weldon confirmed a Special Assembly Meeting to be held Thursday, May 28, 2020 at 6:00 PM.

b. **Macro Budget Tool**

Rorie Watt, City Manager, gave an update on the Manager's FY21 Proposed Budget and Macro Budget Tool (MBT). This tool has been updated with current information and is presented as a new starting point forecasting the direction that the committee would like to take.

The Alaska State Legislature completed the CARES Act appropriation this morning (May 20, 2020) confirming Juneau's appropriation of 53 million dollars. These funds are to be split into three allocations with the first 25 million dollars being received soon, and the remainder anticipated in July and October. The timeline for expenditure is accelerated and must be complete by December 31, 2020. Additionally the CARES Act rules are changing. The US treasury just clarified that public safety personnel (Police and Fire) wages are eligible expenses. We can now assume that 100% of the public safety employee personnel costs (wages and benefits) from March 1, 2020 through December 31, 2020 will be CARES Act reimbursable expenses.

Mr. Watt discussed the five strategies that he is recommending to the assembly in order to balance the budget.

Mr. Watt responded to committee questions.

Mr. Rogers responded to committee questions.

Committee discussion with Mr. Watt and Mr. Rogers regarding the MBT and the items included therein.

V. ITEMS FOR ACTION

Items addressed out of order. (b., a., c.)

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a. COVID Related Childcare Support

Ms. Cosgrove presented information related to CARES Act reimbursable childcare assistance. The initial purchase of supplies such as PPE were distributed to childcare facilities today. It is believed that additional funding is needed for childcare facilities to reopen and remain open and be fiscally sustainable. The Economic Stabilization Task Force (ESTF) recommended a three month grant program for childcare providers. After further consideration and consultation with the Association for the Education of Young Children (AEYC), CBJ staff are recommending CARES Act fund distribution over the entire eligibility period, through December 31, 2020. The proposed grant program considers infant through pre-K aged children only and does not extend to school aged children at this time.

Laura Martinson, ESTF member, responded to committee questions.

Ms. Cosgrove responded to committee questions.

Motion: by Mayor Weldon to instruct the City Attorney to draft an ordinance for disbursement of CARES Act funding for childcare in the amount of \$1,057,000.

Ms. Cosgrove asked for clarification on drafting an ordinance v. emergency resolution in order to disperse first round of funding in time for the June 1 cycle, as the current meeting calendar will delay the disbursement of funding.

Amendment: by Mayor Weldon that the motion be for an emergency appropriation resolution instead of an ordinance, to be brought to the full Assembly next Thursday 05/28/2020.

No objection, motion passed unanimously.

The meeting recessed at 7:22 PM.

The meeting reconvened at 7:30 PM.

b. Economic Stabilization Task Force Recommendations

Max Mertz, co-chair of the ESTF gave an update on their recommendations, simplified per assembly request.

The ESTF recommends business sustainability grants be issued to businesses based on size, with an assumption of three size tiers. The size of a business is determined based on prior year actual or 2020 expected revenue collection. This CARES Act reimbursable grant program is estimated to cost roughly 7-10 million dollars. The cost of the initial round of grants is approximately 2.3 million dollars.

Linda Thomas, ESTF co-chair discussed the Commercial Water and Sewer Utility Payor Relief program recommendations. There is potential to combine this program with the

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Business Sustainability Grant program, if the assembly so chooses. The combined total cost of these two programs is estimated at 11-15 million dollars.

Ms. Triem stated that she was concerned that the ESTF committee is focusing all of their efforts on small business programs, and would like to see more consideration for assisting employees and individuals.

The meeting recessed at 6:19 PM.

The meeting reconvened at 6:30 PM.

Ms. Thomas responded to Ms. Triem's question, stating that some of the initial focuses of the ESTF included rental assistance, childcare, and alternate employment opportunities for those unable to work this summer, such as employees in the tourist industry.

Ms. Hale commended the ESTF on their work and recommendations. Ms. Hale asked if the business assistance grant program would be a first come first serve basis, or a lottery. Ms. Hale stated that she was concerned about the smallest businesses who have fewer resources at their disposal. If the program is run on a first come first serve basis, they may miss out on grant availability.

Ms. Thomas responded stating that the first round of the program will help determine how to best move forward with the remaining rounds of program funding.

Ms. Thomas responded to additional committee questions.

**Motion: by Ms. Gladziszewski that an ordinance be drafted based on the memo dated 05/19/2020 for the initial phase of the CARES Act reimbursable Business Sustainability Grant program to include eligibility criteria supporting employment. To be brought back to the AFC prior to moving to the full assembly.
No objection, motion passed unanimously.**

c. **CIP Update – Capital Improvement Project Review Scoring**

Mr. Watt stated that he did not have anything to add to the Proposed FY2021 CIP Reduction memo as included.

Katie Koester, CBJ Public Works and Engineering Director, gave a high level overview of the proposed CIP reductions.

Mr. Watt responded to committee questions.

Ms. Koester responded to committee questions.

Motion: by Ms. Gladziszewski to accept the 3.5 million dollar CIP reduction from the area-wide street sales tax priorities for FY21.

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Objection: by Mayor Weldon who stated that the committee may want to wait to vote on this issue until they work through the rest of the Macro Budget Tool.

Mayor Weldon removed her objection after discussion.

No objection, motion passed unanimously.

Motion: by Ms. Gladziszewski to accept the one year delay of the Augustus Brown Pool (ABP) deferred maintenance renovation for 3.3 million dollars of temporary sales tax expenditures.

Objection: by Ms. Triem.

Mr. Watt clarifies that the delay of the Augustus Brown Pool renovation would not affect the Macro Budget Tool.

Motion Withdrawn: After discussion of the effect on the Macro Budget Tool, Ms. Gladziszewski withdrew her motion.

d. **FY21 Budget Pending Items List
Jensen-Olson Arboretum**

Ms. Cosgrove presented information about the Jensen-Olson Arboretum (JOA) Groundskeeper request. The JOA is having difficulty keeping up with work due to the volume of visitors. They also have difficulty retaining employees because their positions are part time limited positions and are not eligible for benefits. The cost increase is almost fully offset by a \$16,600 increase in funding from the Jensen-Olson Arboretum Endowment.

Motion: by Ms. Gladziszewski to accept the JOA Groundskeeper FY21 increment request.

Ms. Gladziszewski spoke against the motion in order to exclude the item from the FY21 budget.

Chair Jones clarified that motions are typically made in the affirmative, and voting to not fund this position would require a "no" vote.

Chair Jones responded to committee questions.

Mr. Bryson spoke in support of the JOA Groundskeeper, as the JOA is funded in large part by a trust [JOA Endowment] and not by Juneau taxpayers.

Mayor Weldon spoke against the motion as this was a program donated to CBJ, however it costs CBJ over \$100,000 per year to operate.

Ms. Hale spoke against the motion and agreed with Mayor Weldon. Ms. Hale wished to preserve the budget however possible.

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Ms. Triem clarified that \$1,300 would be CBJ's contribution to the JOA Groundskeeper position. The total cost is \$17,900, with \$16,600 being contributed by the JOA Endowment fund.

Ms. Cosgrove confirmed that Ms. Triem's understanding is correct.

Ms. Gladziszewski stated that the CBJ contribution amount to the JOA Groundskeeper was not clear in the information provided. Ms. Gladziszewski withdrew her comments against the motion.

Mr. Rogers responded to clarify how the JOA Endowment monies are incorporated into the JOA budget.

Objection: by Chair Jones.

Roll call votes:

Ayes: Gladziszewski, Bryson, Edwarson, Hale, Hughes-Skandijs, Smith, Triem.

Nays: Weldon, Jones.

Absent: None.

Motion passed 7/2.

JEDC Grant

Motion: by Ms. Gladziszewski to accept the JEDC request for \$325,000 (a \$75,000 reduction over FY20).

No objection, motion passed unanimously.

Juneau Commission on Aging Grant via JEDC

Mr. Rogers responded to committee questions.

Mr. Watt responded to committee questions.

Motion: by Ms. Gladziszewski to accept the Juneau Commission on Aging FY21 grant increment request for \$10,000 via JEDC.

Ms. Gladziszewski spoke against the motion.

Ms. Hale expressed her support of the commission and spoke in support of the funding.

Roll call votes:

Ayes: Bryson, Edwarson, Hale, Hughes-Skandijs, Smith, Triem, Weldon, Jones.

Nays: Gladziszewski.

Absent: None.

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Motion passed 8/1.

Youth Activities Board

Motion: by Ms. Gladziszewski to accept the FY21 \$17,500 increment request for the Youth Activities Board Grants.

Objection: by Mayor Weldon who stated reservations about adding expenditures back to the budget.

Roll call votes:

Ayes: None.

Nays: Gladziszewski, Hale, Bryson, Edwardson, Hughes-Skandijs, Smith, Triem, Weldon, Jones.

Absent: None.

Motion failed.

Mayor Weldon requested that Mr. Rogers create a spreadsheet that would tally amounts as they are voted on. Currently the total amount in excess of the budget is \$331,500.

Chair Jones stated that the remaining pending list items will be addressed at next week's AFC meeting.

VI. Information Items

- a. **AFC Meeting Schedule**

VII. NEXT MEETING DATE

- a. **Wednesday, May 27, 2020 5:00 PM.**

VIII. ADJOURNMENT

The meeting adjourned at 8:45 PM.

AFC's Pending List - FY21 Proposed Budget Process

As of May 26, 2020

Note: Material Page Number References are from Online Meeting Packets

TOTAL APPROVED	
313,600	313,600

#	Expenditure Description	Proposed in Budget		Request	GF Request Over FY20	Status	Materials			Budget Book	Impact on Balancing	
							Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page		FY21	FY22
1	P&R Waterfront Maintenance	240,700	R	240,700	MPF	Approved					Already Included in Proposed Budget	Already Included in Proposed Budget
2	JOA groundkeeper	17,900	R	17,900	17,900	Approved	Increment Info 5/6/2020 Page 31	N/A	N/A	Page 119	Already Included in Proposed Budget	Already Included in Proposed Budget
3	PLM Lead Park Ranger	12,900	R	12,900	12,900	Approved					Already Included in Proposed Budget	Already Included in Proposed Budget
4	Election Equipment	107,100	1	107,100	107,100	Approved					Already Included in Proposed Budget	Already Included in Proposed Budget
5	Engineering - Architectural CIP projects	128,600	R	-	CIP	Deleted						
6	Grant to JEDC	400,000	R	325,000	-	Approved	Request 5/6/2020 Page 33	N/A	N/A	Page 66	(75,000)	(75,000)
7	Grant to JCOA (through JEDC)	-	R	10,000	-	Approved	Request 5/6/2020 Page 33	N/A	N/A	Page 66	10,000	10,000
8	Youth Activities Board (YAB)	332,500	R	350,000	17,500	Approved @ \$332.5k	FY20 Update 5/6/2020 Page 35	Request 5/6/2020 Pages 36-37	Support 5/6/2020 Page 38	Page 116	Already Included in Proposed Budget	Already Included in Proposed Budget
9	Facilities Maintenance	-	R	107,900	107,900	Unreviewed	Increment Info 5/6/2020 Page 32	N/A	N/A	Page 119		

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AFC's Pending List - FY21 Proposed Budget Process

As of May 26, 2020

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TOTAL APPROVED	
313,600	313,600

#	Expenditure Description	Proposed in Budget		Request	GF Request Over FY20	Status	Materials			Budget Book	Impact on Balancing	
							Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page		FY21	FY22
10	AHF Support (outgoing grants)	525,400	1	525,400	AHF	Unreviewed	Assembly Recommendation 5/6/2020 Pages 40-41	Support 5/6/2020 Page 39	N/A	Page 51		
11	Sealaska Heritage	-	1	1,500,000	1,500,000	Unreviewed	COW Presentation 2/10/2020 Pages 10-30	N/A	N/A	N/A		
12	Childcare	-	R	400,000	400,000	Pending	Presentation 4/15/2020 Pages 27-35	Support 4/15/2020 Page 36	Support 4/15/2020 Page 37	N/A		
13	Alaska Heat Smart Support	-	R	235,000	235,000	Unreviewed	Request 5/6/2020 Page 42	Report 5/6/2020 Page 43	Follow-up Info 5/13/2020 Page 48	Page 66		
14	School District Outside the CAP	1,676,500	1	2,055,100	378,600	Approved					378,600	378,600
15	Biathlon Range	-	1	30,000	30,000	Unreviewed	Request 5/6/2020 Page 45	N/A	N/A	N/A		
16	Docks Budget	2,150,000	R	2,150,000	DOCK	Approved					N/A	N/A
17	Harbors Budget	4,375,400	R	4,375,400	HARBOR	Approved					N/A	N/A
18	Eaglecrest Budget	-	R	275,000	275,000	Pending	Request 4/8/2020 Page 26 (Page 11 of link)	N/A	N/A	Page 84		
19	Airport Budget	10,348,500	R	10,348,500	AIRPORT	Approved					N/A	N/A
20	Grant to Travel Juneau (HBT funding)	885,000	R	625,000	265,000	Pending	Request 5/6/2020 Pages 50-51	HBT Memo 4/15/2020 Pages 5-7	Staff Recommendation 5/6/2020 Pages 46-48	Page 46		

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AFC's Pending List - FY21 Proposed Budget Process

As of May 26, 2020

Note: Material Page Number References are from Online Meeting Packets

TOTAL APPROVED	
313,600	313,600

#	Expenditure Description	Proposed in Budget		Request	GF Request Over FY20	Status	Materials			Budget Book	Impact on Balancing	
							Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page		FY21	FY22
21	Centennial Hall Funding (HBT funding)	664,700	R	534,400	84,400	Pending	Request 5/6/2020 Page 49	HBT Memo 4/15/2020 Pages 5-7	Staff Recommendation 5/6/2020 Pages 46-48	Page 46		
22	Downtown Business Association (HBT historically)	75,000	?	75,000	75,000	Pending	Request 5/6/2020 Pages 52-53	HBT Memo 4/15/2020 Pages 5-7	Staff Recommendation 5/6/2020 Pages 46-48	Page 46		
23	MPF Recommendations	6,286,600	R	2,751,850	MPF	Pending	Revised Recommendations 5/6/2020 Page 54	N/A	N/A	Pages 49-50		
24	Airport North Terminal GO Bond to Airport Budget (CARES Funding)	-	R	602,400	-	Pending	CARES Funding Memo 5/13/2020 Pages 8-9	N/A	N/A	Page 182		
25	Budget Reducion Scenarios	-	1	-2,129,700	-	Pending	Scenarios 5/13/2020 Pages 46-47	Budget Reductions 5/13/2020 Page 31	Personnel Reductions 5/13/2020 Pages 33-37	Various		

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MEMORANDUM

DATE: May 19, 2020

TO: Chair Jones and City and Borough of Juneau Finance Committee

FROM: Katie Koester, Engineering & Public Works Director

THROUGH: Jeff Rogers, Finance Director

SUBJECT: Proposed FY 2021 Capital Improvement Plan Reductions

The purpose of this memo is to outline changes from the CIP Resolution as it was originally introduced and the proposed changes before you. The Finance Committee first reviewed the Capital Improvement Plan for 2021 (Resolution 2877) on April 8 of 2020 when members were beginning to wrestle with the magnitude of the pandemic and subsequent economic impacts in Juneau. Since then, the Public Works and Facilities Committee met on April 27 to recommend criteria for considering recommendations for reductions. On May 12 the Finance Committee reviewed a memo from the City Manager outlining the dollar amounts he is proposing to reduce in accordance with the macro budget tool presented to the committee on May 6. The attached chart details the application of those criteria for areawide street sales tax priorities.

General Sales Tax Improvements (no change)

These represent smaller general fund department capital improvement and maintenance projects such as playground, trail and field repairs and air quality improvements, to name a few. No changes are proposed to this section.

Areawide Street Sales Tax Priorities \$3.5m reduction

In order to net the \$3.5m reduction iterated in the Manager's macro budget tool for FY2021 in this section, Engineering has recommended reducing 1) Meadow Lane (\$2.51m), 2) Cedar- Mendenhall to Columbia (\$520,000) and 3) Robbie Road, Ling Court and Laurie Lane (\$680,000) to design only. This will keep the projects moving forward, but delay construction until 2022 unless supplemental funding is provided earlier. The Pavement Management CIP was increased from the original recommendation by \$210,000 to account for additional pavement maintenance that will be necessary as a result of deferring road reconstruction projects.

Temporary Sales Tax Projects (no reduction)

The temporary sales tax funds named projects that were approved by the voters. The Assembly has discussed the impact reduced sales tax dollars may have on August Brown Pool Deferred Maintenance (\$3.3m) and the plan to forward fund Centennial Hall Deferred Maintenance projects with future sales tax dollars (\$4.8). However, no reductions are proposed for those projects in the Resolution before you as the Assembly continues to discuss the big picture goals for the FY2021 budget. One change in this section is to shift \$200,000 from the Mendenhall pretreatment project to control upgrades as Utility staff juggles advancing the highest priority projects in the face of declining revenue.

Hotel-motel Tax Priorities (no change)

\$2.3 of future hotel motel tax (in addition to the forward funding of the project under the temporary sales tax mentioned above) is scheduled to be loaned from this funding source for the Centennial Hall project. As mentioned above, the timeline for Centennial Hall renovations will be a topic of conversation for the Assembly.

CBJ Marine Passenger Fee Priorities \$2.6m reduction

As the City Manager has mentioned, we are anticipating no funds from cruise ship travel available for capital projects this year which translates to delaying Waterfront Seawalk improvements (\$1.2m), the Downtown Transportation Study (\$150,000), Auke Bay Passenger for Hire phase IIIC (\$1.35m).

Port Development Fee Priorities \$1.5m reduction

These funds (\$3 per head) are used to pay for port infrastructure directly related to cruise vessels. Shore power at CBJ docks (\$1m) and real-time monitoring of wastewater (\$500,000) have been removed for FY2021 due to the lack of scheduled sailings.

State Marine Passenger Vessel Fee Priorities \$5.3m reduction

Many of the cruise ship projects are funded both from local and state marine passenger fees and you will see reductions to the same projects mentioned above in this section. Additional projects that have been zeroed out for FY2021 include a safety guard along the dock face (\$1m), Seawalk infill (\$1.6m), S. Franklin Street Pedestrian Safety Improvements (\$1m), and Homestead Park planning (\$50,000).

Docks and Harbors Enterprise \$125,000 reduction

In anticipation of reduced economic activity, Docks and Harbors will be delaying the cathodic protection project at Harris Harbor that leverages a 50% match through the Municipal Harbor Grant program.

Wastewater Enterprise Fund \$1.2m reduction

The Wastewater Utility anticipates revenue reduction from no cruise ship vessel effluent (\$1m) and an overall downturn in economic activity. Reductions are proposed across the board that will prioritize the most critical elements of the scheduled projects. This translates to a \$200,000 reduction in the process control project; scaling back on pump station upgrades by \$820,000 and trimming the pump replacement project at the Mendenhall plant by \$200,000. The resolution also requests an appropriation of \$70,000 in unanticipated costs to replace the sewer line when the Capital Ave is reconstructed next spring.

Water Enterprise Fund \$300,000 reduction

The Water Utility also reduced its contribution to the CIP in anticipation of reduced revenue from no cruise ship activity and an overall downturn in economic activity. The scope of work for Salmon Creek Efficiency Improvements (\$325,000) has been reduced. Review of the requested improvements reduced the amount of work initially expected to be necessary. The reduction in work required at Salmon Creek allowed an additional \$25,000 to be utilized for the Last Chance Basin for control improvements.

Reductions proposed to the FY 2021 Capital Improvement Plan total \$14,525 million. Of that, \$ 3.5 million represents reductions in general fund spending on road projects (street sales tax). The majority of CIP dollars are spent critical deferred maintenance projects. While the impacts of COVID-19 have delayed some of these projects, they represent very real needs that will need to be considered in the coming years.

AREAWIDE STREET SALES TAX PRIORITIZATION TABLE

DEPT	PROJECT	FY21 BUDGET	REDUCTION	Local Workforce	prevent loss or damage to infrastructure	Human Health and safety	Phasing	Leverage outside funding	Value for Money Invested	NOTES
Maint	St Pavement Management \$600,000	\$ 810,000	-\$210,000.00	yes	yes	some	yes	no	yes - many streets repaved for small design cost	Amount increased to account for additional repair needed on deferred road work projects
Maint	St Sidewalk & Stairway Repairs	200,000	\$0.00	yes	yes	yes	yes	no	yes - public safety	University Drive Sidewalk light replacements among higher priorities
Maint	St CBJ Minor Arterial Streets ADA Curb Ramp improvements	\$ 180,000	\$0.00	yes		yes	yes	no	yes - ADA Safety and conformance	all local labor and materials
Maint	St Areawide Drainage Improvements	100,000	\$0.00	yes	yes	no	yes	no	yes	addresses smaller neighborhood drainage projects
Maint	St Capital Ave (Wiloughby to 9th)	\$ 100,000	\$0.00	yes	yes	yes	no	no	hi gh volume	Supplemental Funding needed for existing project
Maint	St Calhoun Avenue - Main to Gold Ck phase 2	800,000	\$0.00	yes	yes	some	yes	no	hi gh volume	Supplemental Funding needed for existing project
Maint	St Meadow Lane (south end) \$ 2,660,000	\$ 150,000	\$2,510,000.00	yes	yes	some	yes	no	isolated location - local resident benefit only	very low volume - funding to perform design work for shovel ready project
Maint	St Cedar (Mendenhall to Columbia) \$620,000	100,000	\$520,000.00	yes	yes	some	yes	no	isolated location - local resident benefit only	very low volume - saturation of work in neighborhood - funding to perform design for shovel ready project
Maint	St Robbie Road, Ling Court and Laurie Lane \$800,000	\$ 120,000	\$680,000.00	yes	yes	some	yes	no	isolated location - local resident benefit only	very low volume - funding to perform design work for shovel ready project
Maint	St Tongass Boulevard - (Trinity to Loop)	2,140,000	\$0.00	yes	yes - water system in bad shape	yes - second sidewalk needed for school foot traffic - SRTS Priority	yes	no	high traffic volume area improvements needed for pedestrian walkway to GV school	high volume - large workforce - utils need replacement
Maint	St Harborview School Zone Expansion	\$ 200,000	\$0.00	yes	no - new install	yes school children safety	yes	no	provide larger school warning zone flasher system for enhanced school zone safety	expands flashing school zone lights to in front of senior center and east of 12th and Glacier stop sign on Glacier
Maint	St 4th Street Drainage - F to I Streets and Side Streets	400,000	\$0.00	yes	major - failing water and sewer	yes water/sewer infrastructure failures	no	no	replace failing water / sewer	Water and Sewer Utilities failing in area. Replacement needed
Cap	Trans Bus Shelters Improvements	\$ 150,000	\$0.00	yes	no	no	yes	no	yes	Scheduled to provide shelters for ADOT Mend Loop work
Cap	Trans Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000	\$0.00	yes	no	n/a	maybe no - funding match for DOT managed project	no	new chargers for new grant funded electric busses	funding needed to install charging infrastructure and
P&R	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	\$ 350,000	\$0.00	yes	some	some	yes	yes	yes - only 9.03% match required	Grant Award in progress pending appropriation of funds
ENG	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000	\$0.00	yes	no	no	yes	yes - AEA grant in progress	\$1 : \$1 match from AEA / DOE	leverage for 1:1 match from AEA / DOE grant program - AEA in progress of applying with US DOE
ENG	Contaminated Sites Reporting	\$ 50,000	\$0.00	some	no	regulatory	no	no	file reports to DEC on past and ongoing contamination	regulatory reporting and documentation
Areawide Street Sales Tax Priorities Total		\$ 6,100,000								

\$3,500,000.00 Street Sales Tax Reduction

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2877

A Resolution Adopting the City and Borough Capital Improvement Program for Fiscal Years 2021 through 2026, and Establishing the Capital Improvement Project Priorities for Fiscal Year 2021.

WHEREAS, the CBJ Capital Improvement Program is a plan for capital improvement projects proposed for the next six fiscal years; and

WHEREAS, the Assembly has reviewed the Capital Improvement Program for Fiscal Year 2021 through Fiscal Year 2026, and has determined the capital improvement project priorities for Fiscal Year 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

Section 1. Capital Improvement Program.

(a) Attachment A, entitled "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," dated June 1, 2020, is adopted as the Capital Improvement Program for the City and Borough.

(b) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021 - 2026," are pending capital improvement projects to be undertaken in FY21:

FISCAL YEAR 2021		
GENERAL SALES TAX IMPROVEMENTS		
DEPARTMENT	PROJECT	FY21 BUDGET
Eaglecrest	Deferred Maintenance /Mountain Operations Improvements	\$ 275,000
Manager's Office	JPD - Crow Hill Radio Site Improvements and Upgrades	150,000
Manager's Office	CCFR - Glacier Sta. Air Quality Improvements (vehicle and aircraft exh)	100,000
Parks & Recreation	Deferred Building Maintenance	425,000
Parks & Recreation	Park & Playground Deferred Maintenance and Repairs	350,000
Parks & Recreation	Sports Field Resurfacing & Repairs	100,000
Parks & Recreation	Trail Maintenance	100,000
General Sales Tax Improvements Total		<u>\$ 1,500,000</u>

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FISCAL YEAR 2021

AREAWIDE STREET SALES TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Street Maintenance	Pavement Management	\$ 810,000
		600,000
Street Maintenance	Sidewalk & Stairway Repairs	200,000
Street Maintenance	CBJ Minor Arterial Streets ADA Curb Ramp improvements	180,000
Street Maintenance	Areawide Drainage Improvements	100,000
Street Maintenance	Capital Ave (Wiloughby to 9th)	100,000
Street Maintenance	Calhoun Avenue - Main to Gold Ck phase 2	800,000
Street Maintenance	Meadow Lane (south end)	<u>150,000</u>
		2,660,000
Street Maintenance	Cedar (Mendenhall to Columbia)	<u>100,000</u>
		620,000
Street Maintenance	Robbie Road, Ling Court and Laurie Lane	<u>120,000</u>
		800,000
Street Maintenance	Tongass Boulevard - (Trinity to Loop)	2,140,000
Street Maintenance	Harborview School Zone Expansion	200,000
Street Maintenance	4th Street Drainage -F to I Streets and Side Streets	400,000
Capital Transit	Bus Shelters Improvements	150,000
Capital Transit	Install additional Elect. Bus Charger Infrastructure - Bus Barn	200,000
Parks & Recreation	Kax Trail DOT Match (9.03% match required for ADOT TAP Grant)	350,000
Engineering	EV (Electric Vehicle) Policy and Charging Infrastructure	50,000
Engineering	Contaminated Sites Reporting	50,000
Areawide Street Sales Tax Priorities Total		<u><u>\$ 6,100,000</u></u>
		9,600,000

FISCAL YEAR 2021

TEMPORARY 1% SALES TAX PRIORITIES

Voter Approved Sales Tax 10/01/18 - 09/30/23

DEPARTMENT	PROJECT	FY21 BUDGET
Manager's Office	IT - Infrastructure Upgrades	\$ 400,000
Manager's Office	Affordable Housing Fund	400,000 *
Wastewater Utility	MWWTP Pretreatment	<u>1,200,000</u>
		1,400,000
<u>Wastewater Utility</u>	<u>Process Controls & SCADA (Supervisory Control and Data Acquisition) Upgrade</u>	<u>200,000</u>
Wastewater Utility	Auke Bay TP Facility Structural and Painting Projects	100,000
Water Utility	Salmon Creek Efficiency Improvements	500,000
Water Utility	Crow Hill and W Juneau Reservoir Inspection and Rehab	500,000
Parks & Recreation	Deferred Building Maintenance	550,000
Parks & Recreation	Deferred Building Maintenance - DT Library Exterior Siding Repl.	150,000
Parks & Recreation	Augustus Brown Pool Deferred Maintenance	3,300,000
School District	JSD Buildings Major Maintenance / Match	1,000,000
Public Works	Waste - RecycleWorks Waste Diversion Program	400,000 *
	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	4,500,000
Parks & Recreation		
Temporary 1% Sales Tax Priorities Total		<u><u>\$ 13,200,000</u></u>

* Operating Budget Funding

FISCAL YEAR 2021

HOTEL-MOTEL TAX PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Centennial Hall Upgrades/Deferred Maintenance (future receipts advanced by Central Treasury Loan)	\$ 2,300,000
Hotel-Motel Tax Priorities Total		<u><u>\$ 2,300,000</u></u>

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FISCAL YEAR 2021

MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Decks and Harbors	Auke Bay Passenger for Hire — Phase IHC	\$ 1,350,000
Engineering	Waterfront Seawalk	1,100,000
Engineering	Downtown Transportation Study (Circulator, Glacier Express etc.)	150,000
Marine Passenger Fee Priorities Total		\$ 2,600,000

FISCAL YEAR 2021

PORT DEVELOPMENT FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Decks and Harbors	Shorepower	\$ 1,000,000
Wastewater Utility	Wastewater Realtime Monitoring	500,000
Port Development Fee Priorities Total		\$ 1,500,000

FISCAL YEAR 2021

STATE MARINE PASSENGER FEE PRIORITIES

DEPARTMENT	PROJECT	FY21 BUDGET
Decks and Harbors	Safety Guard Rail Along Dock Face	\$ 1,000,000
Decks and Harbors	Auke Bay Passenger for Hire — Phase IHC	1,650,000
Engineering	Marine Park Seawalk Infill (Lightering Float Area)	1,600,000
Engineering	S. Franklin Street Pedestrian Safety Capacity Improvements	1,000,000
Engineering	Homestead Park Planning / Cost Estimate	50,000
State Marine Passenger Fee Priorities Total		\$ 5,300,000

FISCAL YEAR 2021

BARTLETT HOSPITAL ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Bartlett Hospital	Asphalt Replacement Drive from Admin to JMC	\$ 400,000
Bartlett Hospital	Crises Stabilization	5,500,000
Bartlett Hospital	Study to Determine a Secondary Campus Access	90,000
Bartlett Hospital	Operating Room Ventilation	300,000
Bartlett Hospital	Deferred Maintenance	4,000,000
Bartlett Hospital Enterprise Fund Total		\$10,290,000

FISCAL YEAR 2021

DOWNTOWN PARKING FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Parks & Recreation	Marine Park and Downtown Transit Center Parking Garages Security Cameras	\$ 50,000
Downtown Parking Fund Priorities Total		\$ 50,000

FISCAL YEAR 2021

DOCKS AND HARBORS ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Harbors	Harris Harbor Anode Installation Match Funds	\$ 125,000
Harbors Enterprise Fund Total		\$ 125,000

FISCAL YEAR 2021

LANDS & RESOURCES FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Lands & Resources	Pits and Quarries Infrastructure Maintenance and Expansion	\$ 50,000
Lands & Resources Fund Total		\$ 50,000

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FISCAL YEAR 2021

WASTEWATER ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Wastewater Utility	Process Controls & SCADA (Supervisory Control And Data Acquisition) Upgrades <u>\$1,000,000</u>	<u>\$ 800,000</u>
		1,000,000
Wastewater Utility	Pump Station Upgrades	<u>1,563,000</u>
		2,383,000
Wastewater Utility	JDTP Pretreatment Improvements	500,000
Wastewater Utility	MWWTP SBR/WS/TS Pump Replacement	<u>750,000</u>
		1,000,000
Wastewater Utility	JDTP Facility Structural Improvements	250,000
Wastewater Utility	MWWTP Furnace & Fuel System Upgrades	650,000
Wastewater Utility	Meadow Lane(south end) (Street Recon)	379,000
Wastewater Utility	Cedar St (Mend to Columbia) (Street Recon)	118,000
Wastewater Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (street recon)	20,000
Wastewater Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	265,000
Wastewater Utility	Douglas 4th St F to I and Side Streets Sewer System Replacement	800,000
Wastewater Utility	Pavement Management Utility Adjustments	20,000
Wastewater Utility	ADOT Project Utility Adjustments	30,000
<u>Wastewater Utility</u>	<u>Capital Avenue Sewer Replacement</u>	<u>70,000</u>
Wastewater Enterprise Fund Total		<u><u>\$ 6,215,000</u></u>
		7,415,000

FISCAL YEAR 2021
WATER ENTERPRISE FUND

DEPARTMENT	PROJECT	FY21 BUDGET
Water Utility	Douglas 4th St F to I and Side Streets Water System Replacement	\$ 850,000
Water Utility	Calhoun Avenue	75,000
Water Utility	Hospital Drive Waterline Replacement (Street Recon)	100,000
Water Utility	Meadow Lane(south end) (Street Recon)	350,000
Water Utility	Cedar St (Mend. to Columbia) (Street Recon)	107,000
Water Utility	Robbie Rd, Ling Ct and Laurie Lane Reconstruction (Street Recon)	140,000
Water Utility	Tongass Blvd (Trinity to Loop) (Street Recon)	250,000
Water Utility	Goodwin Rd (Street Recon)	112,000
Water Utility	Delta Drive (Street Recon)	229,000
Water Utility	Airport Area Water Replacement (Mallard, Jordan, Alpine, Crest etc)	117,000
Water Utility	LCB Well Pump VFD Conversion and Programming Updates	<u>975,000</u>
		950,000
Water Utility	LCB Chlorine Generators replacement	300,000
Water Utility	Salmon Creek Efficiency Improvements	325,000
Water Utility	Outer Drive Watermain Replacement Dgn(Main St. south to Admiral)	150,000
Water Utility	Pavement Management Water Utility Adjustments	8,000
Water Utility	Areawide Water Repairs / Minor Replacements	150,000
Water Enterprise Fund Total		<u><u>\$3,913,000</u></u>
		4,213,000

ORDINANCE 2019-06 CAPITAL PROJECTS FUNDING TOTAL	<u><u>\$ 42,818,000</u></u>
	57,343,000

ORDINANCE 2019-06 OPERATING BUDGET FUNDING TOTAL	<u><u>\$ 800,000</u></u> *
<i>* Operating Budget Funding</i>	

(c) The following list, as set forth in the "City and Borough of Juneau Capital Improvement Program, Fiscal Years 2021-2026," are capital improvement projects identified as priorities proposed to be undertaken beginning in FY21, but are dependent on other unsecured funding sources. As the sources are secured, the funds will be appropriated:

FISCAL YEAR 2021 JUNEAU SCHOOL DISTRICT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
School District	Sayeik: Gastineau School Partial Roof Replacement	\$ 1,500,000
School District	Dzantiki Heeni Middle School Roof Replacement	1,750,000
Juneau School District Unscheduled Funding Total		<u><u>\$ 3,250,000</u></u>

FISCAL YEAR 2021 AIRPORT UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Airport	26 MALSR (FAA F&E)	\$ 3,750,000
Airport	Channel Flying Property Acquisition (1.4m FAA, 100k JNU)	1,500,000
Airport	Float Pond south road and embankment imp. (1.63FAA, 110kJNU)	1,730,000
Airport	North Ramp Fencing and Lighting (375k FAA, 25k JNU)	400,000
Airport Unscheduled Funding Total		<u><u>\$ 7,380,000</u></u>

FISCAL YEAR 2021 UNSCHEDULED FUNDING		
DEPARTMENT	PROJECT	
Lands & Resources	Pederson Hill	300,000
Parks & Recreation	Kaxdigoowu Heen Dei Trail and Bridge Reconstruction (DOT Grant)	2,361,581
Parks & Recreation	Hank Harmon Rifle Range Safety Improvements (Grant)	25,000
Parks & Recreation	Neighborhood Park Challenge Grant - Juneau Park Foundation	30,000
Eaglecrest	Magic Carpet	190,000
Unscheduled Funding Total		<u><u>\$ 2,906,581</u></u>

Section 2. Fiscal Year 2021 Budget. It is the intent of the Assembly that the capital improvement project budget allocations as set forth in the FY21 pending Capital Improvements List in Section 1(b), above, not already appropriated, shall become a part of the City and Borough's Fiscal Year 2021 Budget.

Section 3. State and Federal Funding. To the extent that a proposed CIP project, as set forth in Section 1(c), above, includes state funding, federal funding, or both, the amount of funding for that project is an estimate only, and is subject to appropriation contingent upon final funding being secured. It is the intent of the Assembly that once funding is secured, these items will be brought back to the Assembly for appropriation.

Section 4. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 3rd day of June, 2020.

Attest:

Beth A. Weldon Mayor

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 1, 2020
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-08

**An Ordinance Establishing the Rate of Levy for Property Taxes
for Calendar Year 2020 Based Upon the Proposed Budget for Fiscal Year 2021.**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Rates of Levy. The following are the rates of levy on taxable property within the City and Borough of Juneau for the Calendar Year beginning January 1, 2020, based upon the proposed budget for Fiscal Year 2021 beginning July 1, 2020.

<u>Operation Mill Rate by Service Area</u>	<u>Millage</u>
Roaded Service Area	2.45
Fire Service Area	0.31
Areawide	7.70
<u>Operating Total</u>	<u>10.46</u>
<u>Debt Service</u>	<u>1.20</u>
<u>Total</u>	<u>11.66</u>

Section 3. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this _____ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Presented by: The Manager
Introduced: April 1, 2020
Drafted by: Finance

Ordinance of the City and Borough of Juneau

Serial No. 2020-09

**An Ordinance Appropriating Funds from the Treasury
for FY21 City and Borough Operations**

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Estimated Funding Sources. The following amounts are the estimated funding sources for the City and Borough of Juneau, excluding the Juneau School District, for the fiscal year beginning July 1, 2020, and ending June 30, 2021. It is anticipated that these estimated funding sources will meet the appropriations set forth in Section 3 of this ordinance.

ESTIMATED REVENUE:

State Support	\$ 13,198,500
Federal Support	5,826,300
Taxes	103,472,200
Charges for Services	153,723,800
Licenses, Permits, Fees	3,291,200
Fines and Forfeitures	329,200
Rentals and Leases	4,544,500
Investment & Interest Income	5,058,800
Sales	662,800
Other Revenue	1,736,400
Total Revenue	291,843,700

General Governmental Fund Balance Decrease	1,035,100
All Other Funds Fund Balance Decrease	37,557,900
Support From Other Funds	93,507,800
Total Estimated Funding Sources	\$ 423,944,500

Section 3. Appropriation. The following amounts are hereby appropriated for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

APPROPRIATION:

General Governmental Funds:

Mayor and Assembly	\$ 5,353,400
City Manager	3,198,900
City Clerk	494,100
Human Resources	692,100
Management Information Systems	3,096,000
Capital City Fire	5,243,300
Capital City Rescue	6,240,500
Capital Transit	7,001,000
Community Development	3,282,700
General Engineering	285,500
Finance	5,843,800
Law	2,299,700
Libraries	3,680,400
Parks and Recreation:	
Parks and Landscape	2,879,500
Recreation	5,812,600
Visitor Services	664,700
Police	17,731,400
Streets	5,880,800
Support To Other Funds:	
School District	28,518,600
All Other Funds	2,810,700
Interdepartmental Charges	(4,285,500)
Capital Projects Indirect Cost Allocation	(524,300)
Total	<u>106,199,900</u>

Special Revenue Funds:

Sales Tax	675,900
Hotel Tax	32,600
Tobacco Excise Tax	57,800
Affordable Housing	663,200
Downtown Parking	685,900
Eaglecrest	3,087,400
Lands	1,244,000
Library Minor Contributions	38,800
Marine Passenger Fee	7,500
Port Development	7,600
Support To Other Funds	68,533,600
Total	<u>75,034,300</u>

Debt Service Funds	15,705,600
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Special Assessment Funds:

Special Assessment	421,400
Support To Other Funds	13,900
Total	435,300

Jensen-Olson Arboretum	106,600
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Enterprise:

Juneau International Airport	10,348,500
Bartlett Regional Hospital	113,656,200
Boat Harbors	4,250,400
Docks	2,150,000
Water	3,833,500
Wastewater	12,768,200
Waste Management	2,190,100
Support To Other Funds	22,043,000
Interdepartmental Charges	(15,100)
Total	171,224,800

Internal Service Funds:

Equipment Acquisition	6,973,400
Fleet Maintenance	2,341,400
Building Maintenance	2,708,000
Risk Management	25,484,300
Interdepartmental Charges	(32,852,100)
Total	4,655,000

Capital Projects:

Capital Projects	47,921,300
CIP Engineering	2,661,700
Total	50,583,000

Total Appropriation	\$ 423,944,500
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Section 4. Effective Date. This ordinance shall be effective immediately upon adoption.

Adopted this __ day of _____, 2020.

Beth A. Weldon, Mayor

Attest:

Elizabeth J. McEwen, Municipal Clerk

Assembly Finance Committee (AFC)

FY21/22 Proposed Budget Calendar and Key Dates – as of 5/19/2020

Wednesdays at 5:00pm, unless otherwise stated

All meetings will include an update on COVID-19 as necessary

APRIL 2020

- 1st Special Assembly Meeting – 5:30pm – Followed by Assembly Finance Committee**
Special Assembly Meeting to Introduce FY21/22 Proposed budget, immediately Followed by Assembly Finance Committee meeting, Chambers
- A. Introduction of the General Operating CBJ Budget Ordinance 2020-09
 - B. Introduction of the General Operating School District Budget Ordinance 2020-10
 - C. Introduction of the Mill Levy Ordinance 2020-08
 - D. Introduction of the CIP Resolution 2877
- 1st AFC Meeting #1 – 5:30pm - Immediately following Special Assembly Meeting**
- A. Distribution of the Operating Budget, Capital Budget and Capital Improvement 6-Year Plan
 - B. FY21/22 Proposed Budget Overview
 - C. School District Budget Presentation
 - D. Docks & Harbors (Carl Uchytíl, Port Director)
- 8th AFC Meeting #2 – 5:00pm**
- A. FY21/22 Proposed Budget Overview (cont.)
 - B. Eaglecrest Ski Area (Dave Scanlan, Eaglecrest General Manager)
 - C. Capital Improvements Projects Program Budget/Plan
- 15th AFC Meeting #3 – 5:00pm**
- A. Hotel-Bed Tax Funding
 - B. Travel Juneau (Liz Perry, President/CEO)
 - C. Revised Passenger Fee Recommendations – For Review
 - D. Childcare
- 22nd Special Assembly Meeting - 5:00pm - Followed by Assembly Finance Committee**
Within 30 days after receipt of the (school) budget, the assembly shall determine the amount to be made available from local sources for school purposes, and shall furnish the School board with a statement (motion) of the amount to be made available for FY21 School District operations. (Charter Section 13.6 (b))
- Public hearings on the following (must be completed by May 1, per Charter Section 9.6)
- A. General Operating CBJ Budget Ordinance 2020-09
 - B. General Operating School District Budget Ordinance 2020-10
 - C. Capital Improvement Program (CIP) Resolution 2877
 - D. Mill Levy Ordinance 2020-08
- 22nd AFC Meeting #4 (Immediately following Special Assembly Meeting)**
- A. Juneau International Airport (Patty Wahto, Airport Manager)
 - B. Bartlett Regional Hospital Presentation (Kevin Benson, CFO)
 - C. Debt Service Presentation
 - D. Proposed Mill Rate Presentation
 - E. School District - Funding “Outside the cap” – For Action
 - F. School Operating Budget – For Action

29th AFC Meeting - Cancelled

MAY 2020

6th AFC Meeting #5 – 5:00pm

- A. School District Funding Ordinance 2020-10 – For Final Action
- B. Ordinance 2020-23 for Electronic Procurement
- C. Collection of Past Due Accounts
- D. Ordinances 2020-19 and 2020-21 for Bond Refundings
- E. Update on Assessment Appeals
- F. Update on FY2020-Q3 Sales Tax Returns
- G. Update on CARES Act Funding
- H. Revised Macro Budget Tool
- I. FY2021 Budget Pending Items List

13th AFC Meeting #6 – 5:00pm

- A. Staff Recommendation on Collection of Delinquent Accounts – For Action
- B. FY2021 Budget Pending Items List – For Action
- C. Ordinance 2019-06(AB) Transfer for Accounting System Upgrade – For Action
- D. Economic Stabilization Task Force Recommendations
- E. Review of 4th Quartile Budget Priorities
- F. Capital Improvement Plan Reductions
- G. Operational Service Reductions

18th Regular Assembly Meeting – Monday – 7pm

- A. Adoption of the School District's General Operating Budget Ordinance 2020-10

<u>By May 31st</u>, the assembly must determine the amount to be made available from local sources for school purposes (Charter Section 13.6 (b))
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20th AFC Meeting #7 – 5:00pm

- A. Macro Budget Tool Update
- B. COVID-Related Childcare Support – For Action
- C. Economic Stabilization Task Force Recommendations – For Action
- D. CIP Update – Capital Project Review Scoring – For Action
- E. FY2021 Budget Pending Items List – For Action

27th AFC Meeting #8 – 5:00pm

- A. Pending Items List – For Final Action
- B. Capital Improvements Projects Program Budget/Plan – For Final Action
- C. Set Mill Rates – For Final Action
- D. Final FY21/22 Proposed Budget Decisions –
 - a. CIP Resolution 2877
 - b. Mill Levy Ordinance 2020-08
 - c. General CBJ Operating Ordinance 2020-09

JUNE 2020

3rd AFC Meeting
A. TBD

8th Regular Assembly Meeting – Monday – 7pm
A. Adoption of the General Operating CBJ Budget Ordinance 2020-09
B. Adoption of the CIP Resolution 2877
C. Adoption of the Mill Levy Ordinance 2020-08

10th BREAK – No meeting unless needed for critical items.

The Charter requires that the following budget actions be made <u>by June 15th</u>: • Appropriating Ordinances Adopting a Budget (Charter Section 9.7 (a)) • Mill Levy Ordinance (Charter Section 9.7 (b)) • CIP by Resolution (Charter Section 9.8)
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City and Borough of Juneau
 City & Borough Manager's Office
 155 South Seward Street
 Juneau, Alaska 99801
 Telephone: 586-5240 | Facsimile: 586-5385

DATE: May 27, 2020

TO: CBJ Assembly

FROM: Mila Cosgrove, Incident Commander

RE: City & Borough of Juneau COVID-19 Response – Emergency Operations Center Update

Situational Update – Incident Level 2 - Operational Period 13 (5/14/2020 – 5/28/2020).

Joint meeting with BRH today.

Disease Transmission/Contact Tracing:

No new cases identified today, one additional recovered identified. Contact tracing capability at full capacity.

Testing:

PCR testing capacity and supplies remain good for current levels of testing. EOC continues to work on standing up local testing capabilities (medium to long term) and improving test turnaround times (short term).

All tests were returned for the sheltered populations. There were no positive tests. Centennial Hall operations will be stood down.

Hospital Response:

BRH reports adequate supply of PPE and no concerns related to workforce availability.

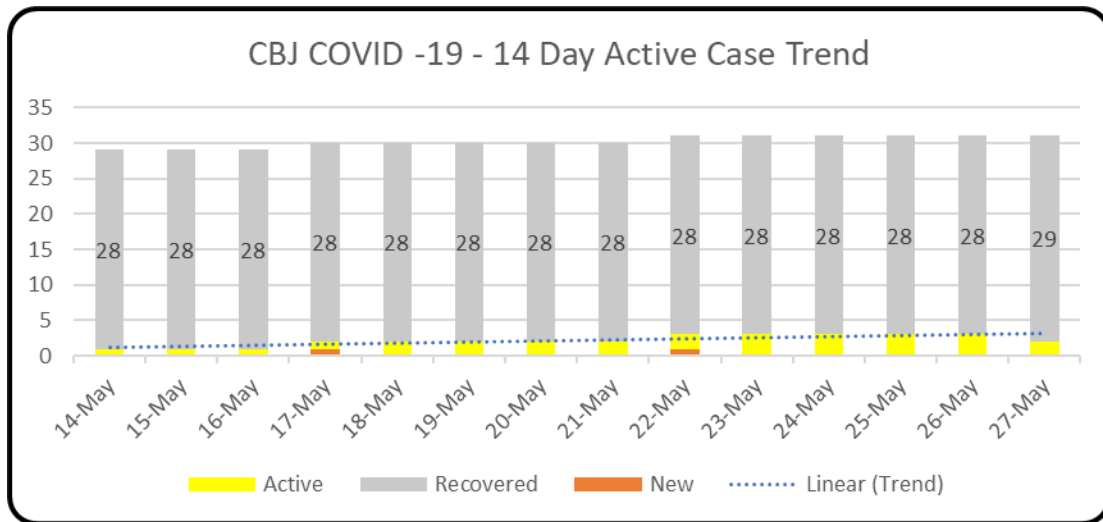
Issues of Note:

Senator Sullivan addressed the EOC today at it's regularly scheduled meeting, he focused on DC efforts to provide economic relief for the state.

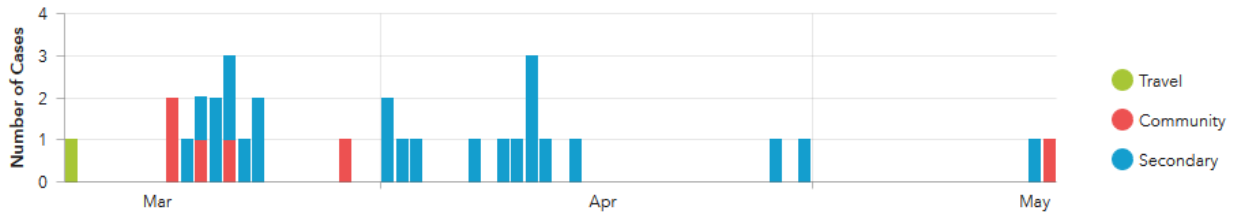
Numbers changed from yesterday are highlighted.

Category	Juneau		Statewide
Total Confirmed cases	31		412
Recovered	29		364
Cumulative Tests & % of population tested	2,197	6.87%	46,363
Average # of tests per day over the last 7 days	82.14	Up	
Positive tests over the last 7 days (# and % of positive)	1	0.17%	
DPH PUIs	7		
Hospitalized COVID +	0		46 (Cumulative)
Ventilated Patients	0		
Fatalities	0		10

May 27, 2020
 Assembly EOC Update
 CBJ COVID-19 Response



Acquisition of COVID-19



Positive cases are back dated by the Division of Public Health during their contact tracing phase to the day of onset of COVID-19 symptoms. CBJ & DHSS Dashboards which can be found at: www.Juneau.org/COVID-19

Operational Highlights

Airport Screening: 157 passengers flew in, 54 were from out of state. 66% in state, 34% out of state.

Vessel Screening: Participated in a state EOC webinar on HM 10 and HM 17.

Mobile Screening/Community Paramedicine:

17 calls came into the hotline, 7 referred for testing, 7 appointments scheduled.

There were 20 tests at the drive through, 9 of which were for medical related appointments, 8 for COVID related symptoms. 3 tests was completed in home. To date, the Mobile Screening operation has 759 for testing.

1 welfare checks was completed via phone.

Quarantine/Isolation: 0 clients.

BRH reports up to 80% capacity for surgeries. Will go to full capacity in the next week or two. Will continue to monitor and pull back if needed. Looking to see how they can stand up the RRC programs.

May 27, 2020
Assembly EOC Update
CBJ COVID-19 Response

Wednesday Focus - Volunteer and Community Collaboration Task Force

Volunteer Applications Submitted to Date: 293

Volunteers Referred: 238 (some volunteers have been referred to more than one activity)

- Delivery of Food: 52
- Sewing Masks and PPE: 124
- Screening Incoming Passengers: 18
- Other: 61
 - ROCK Juneau note writing initiative
 - Alaskan Brewery hand sanitizer distribution

****288 volunteers were also invited to participate in the Thank You card writing activity for Hospital Workers Week****

Agencies Supported with Volunteers: 12

- Meals on Wheels (CCS)
- The Glory Hall
- St. Vincent de Paul
- CBJ
- Southeast Mask Makers
- Southeast PPE Rapid Response
- Salvation Army
- ROCK Juneau
- Alaskan Brewing
- Bartlett Regional Hospital
- Southeast Food Bank

Requests for Assistance Submitted: 100 (Please note that many people have more than one request).

- Delivery of Pre-Paid Items: 11
- Delivery of Donated Food: 25
- Masks or other protective equipment: 52
- Questions About Current Mandates: 6
- Questions about how to get screened for COVID: 6
- Questions about rent/utility assistance: 51
- Small business support: 9
- Public Health Assistance with Re-opening: 7
- Organizations requesting support: 12
- Other: 74

Weekly Highlights

Things continue to quiet down. The requests for assistance that came in over the last week were exclusively around financial assistance, both for businesses and individuals.