

**ASSEMBLY FINANCE COMMITTEE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
Wednesday, May 12, 2021, 5:30 PM.
Zoom Webinar & FB Live Stream**

**<https://juneau.zoom.us/j/93917915176> or 1-253-215-8782 Webinar ID: 939 1791 5176
Immediately Following Special Assembly Meeting**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
 - A. May 5, 2021**
- IV. ITEMS FOR ACTION**
 - A. Docks & Harbors - Revised Budget**
 - B. Eaglecrest - Revised Budget**
 - C. School District Funding - for Final Action**
 - D. Pending List**
- V. ITEMS FOR DISCUSSION**
 - A. Update on Sales and Consumer Taxes - Q3 Actuals**
 - B. Further Consideration of Mill Rate**
- VI. INFORMATION ITEMS**
 - A. FY22 Revised Budget AFC Calendar**
- VII. NEXT MEETING DATE**
 - A. May 19, 2021**
- VIII. ADJOURNMENT**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: city.clerk@juneau.org

DRAFT
City and Borough of Juneau
Minutes - Assembly Finance Committee Meeting
Wednesday, May 5, 2021

I. CALL TO ORDER

The meeting was called to order at 5:30 PM by Carole Triem, Chair.

II. ROLL CALL

Committee Members Participating Virtually: Mayor Beth Weldon; Carole Triem, Chair; Loren Jones; Alicia Hughes-Skandijs; Wade Bryson; Michelle Bonnet Hale; Maria Gladziszewski; Christine Woll

Committee Members Absent: Greg Smith

Staff Present Virtually: Rorie Watt, City Manager; Mila Cosgrove, Deputy City Manager; Jeff Rogers, Finance Director; Adrien Speegle, Budget Analyst; John Bohan, Chief Capital Improvement Project Engineer; Rob Palmer, City Attorney

Others Present Virtually: Brian Holst, Juneau Economic Development Council Executive Director; Midgi Moore, Downtown Business Association President; Steve Behnke, Alaska Heat Smart Board President; John Pugh, Juneau Park Foundation Board Vice Chair

III. APPROVAL OF MINUTES

- a. The April 28, 2021 minutes were approved as presented.

Chair Triem suggested an agenda change to move the Items for Action topics after the Budget Request Presentation topics. Hearing no objections, the agenda change was approved.

IV. ITEMS FOR DISCUSSION

- a. **Capital Improvement Plan Review**

Mr. Rogers stated that the Capital Improvement Plan (CIP) was already presented to the Committee during the April 7, 2021 meeting, and has been included again on this agenda so that the Committee could address questions or make changes to the plan.

Motion: by Mayor Weldon to direct staff to lapse \$1.5 million for the Sayéik Gastineau School roof replacement in FY21 and ask for unanimous consent.

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Motion passed by unanimous consent.

Motion: by Mr. Bryson to remove \$3.3 million for the Augustus Brown Pool renovation project from the FY22 CIP.

Objection: by Ms. Hughes-Skandijs, Ms. Hale, Mr. Jones, and Mayor Weldon.

Roll Call Vote:

Ayes: Bryson, Gladziszewski

Nays: Woll, Hughes-Skandijs, Hale, Jones, Weldon, Triem

Motion failed. Two (2) Ayes, Six (6) Nays.

Motion: by Mayor Weldon to send CIP Resolution 2937 to the full Assembly for adoption.

Motion passed by unanimous consent.

V. BUDGET REQUEST PRESENTATIONS

a. Downtown Business Association

Midgi Moore, Downtown Business Association (DBA) President, presented a funding request on behalf of the DBA to the Committee. DBA is requesting \$75,000 in FY22 to support and advocate for Juneau's downtown businesses and residents, as well as to foster a safe downtown community. She explained that in 2019 there were 160 paying members, and in 2021 there are only 96, resulting in reduced revenues for DBA. Ms. Moore listed the many accomplishments of the DBA in its mission to make Juneau a desirable tourist destination, and also noted what can be expected of the organization in 2021.

Mr. Watt and Ms. Moore responded to committee questions.

Motion: by Mayor Weldon to fund \$75,000 of general funds for the DBA as a non-recurring grant in FY22.

Motion passed by unanimous consent.

b. Alaska Heat Smart

Steve Behnke, Alaska Heat Smart (AKHS) Board President, presented his FY22 funding request to the Committee. AKHS is requesting \$110,000 of CBJ funds for FY22 operations to expand the heat pump and energy efficiency advice and

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technical assistance program to Juneau homeowners and businesses. This grant would be combined with \$40,000 of unspent carry-forward funds from FY21, along with \$10,500 from outside funding commitments for a total operational budget of \$160,500. Additionally, Mr. Behnke requested an increment of \$25,000 as a credit enhancement to allow AKHS to expand their heat pump loan program. Mr. Behnke stated that AKHS had a successful first year, and was able to provide assistance to over 460 Juneau homeowners and businesses. AKHS was able to develop Thermalize Juneau, Alaska's first thermalized heat pump purchase program, and also maintains two successful partnerships with the Juneau Carbon Offset Fund and True North Federal Credit Union.

Mr. Jones stated that he does not find the loan program to be entirely equitable, as it serves a smaller portion of the Juneau population who are financially secure enough to afford a personal loan and pay interest in a timely manner, whereas most government projects target a wider group of people.

Mr. Watt stated that AKHS is arguably not the vehicle for lower income homes, but rather is used for educating contractors to understand the complexities of installing heat pumps. Mr. Watt stated that lower income installations are being covered by the Juneau Carbon Offset Fund.

Mr. Behnke responded to committee questions.

Motion: by Ms. Gladziszewski to move lines 11 and 12 on the pending list (packet page 5) for \$135,000 for AKHS as a non-recurring grant in FY22.

Objection: by Mr. Jones and Ms. Hale.

Amendment: by Ms. Hale, to amend Ms. Gladziszewski's motion by reducing the grant amount to \$80,000 of general funds for operations and hold the \$25,000 credit enhancement request until the loan program is in need of additional support.

Objection: by Mr. Bryson and Ms. Gladziszewski.

Roll Call Vote on Amendment:

Ayes: Hughes-Skandijs, Hale, Jones, Weldon

Nays: Woll, Bryson, Gladziszewski, Triem

Motion failed. Four (4) Ayes, Four (4) Nays.

Roll Call Vote on Original Motion:

Ayes: Woll, Hughes-Skandijs, Bryson, Hale, Gladziszewski, Triem, Weldon

Nays: Jones

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Motion passed. Seven (7) Ayes, One (1) Nay.

Motion: by Mayor Weldon to approve the \$40,000 of general funds carry-forward from FY21 to FY22 for AKHS.

Motion passed by unanimous consent.

The Committee recessed at 6:56 PM.

The Committee reconvened at 7:10 PM.

c. Juneau Park Foundation

Mr. Pugh, Juneau Park Foundation Board Vice Chair, presented a request for a \$15,000 grant from CBJ for Neighborhood Challenge Grants. Mr. Pugh explained that these funds would expand the Juneau Park Foundation's ability to assist CBJ in raising contributions for local park improvements.

Mr. Pugh responded to committee questions. In response to committee questions, Mr. Rogers clarified that this grant would be in the operating budget, and the reference to Neighborhood Challenge Grants should be removed from the Capital Improvement Plan.

Motion: by Mayor Weldon to fund the Park Foundation's one-time funding request of \$15,000 of general funds in FY22.

The motion passed by unanimous consent.

VI. ITEMS FOR ACTION

a. Manager's Passenger Fee Proposal

Mr. Watt presented a proposal for the expenditure of passenger fees in FY22 to the Committee. Mr. Watt proposed that CBJ expend passenger fees only on debt service and the cost of core city services, as many of these services are unavoidable. Mr. Watt stated that a record number of visitors is predicted for the summer of 2022, and Juneau will only be able to accommodate such a high number of visitors if core city government is sustained. He further noted that, where possible, core city service costs funded by passenger fees have been reduced for the 2021 summer.

With no anticipation of passenger fee revenue for the summers of 2020 and 2021, budgeted expenditures will leave the two passenger fee funds with a deficit at the end of FY21. Mr. Watt stated that the Committee will have three options: a) to allow passenger fee funds to go negative in FY21 and FY22 until

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such time that future revenues bring fund balances positive, b) to formalize the indebtedness of passenger fee funds via an Inter-Fund Loan, or c) to subsidize passenger fee costs with general funds, though staff does not recommend this option.

The Committee discussed the proposal.

Motion: by Mayor Weldon to add \$250,000 to the passenger fee proposal for the purpose of implementing the Visitor Industry Task Force's recommendation for a full-time tourism manager position and related costs in FY22.

Objection: by Mr. Jones.

The Committee discussed the motion. The general consensus was that the Committee would feel more comfortable moving forward with this funding if a more comprehensive plan were brought to them detailing what the funds would be used for, and what the needs of the position would be.

Mayor Weldon withdrew her motion.

Motion: by Mr. Jones to include \$3,000 of marine passenger fees for Tourism Best Management Practices in the FY22 budget.

Motion passed by unanimous consent.

Motion: by Mayor Weldon to allow passenger fee funds to go negative in FY21 and FY22 until passenger fee revenue returns and restores the balances to the positive.

Motion passed by unanimous consent.

Motion: by Mr. Jones to accept the manager's passenger fee proposal with the amendment for Tourism Best Management Practices.

Motion passed by unanimous consent.

b. Pending List

Mr. Rogers presented the updated FY22 pending list on packet page six. Mr. Rogers stated that the pending list will continue to be used as a running tally for the Committee during the budget process to better understand the combined fiscal impact of their decisions.

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Motion: by Ms. Gladziszewski to approve \$700,000 for Affordable Housing Grants in the FY22 budget.

Motion passed by unanimous consent.

Motion: by Ms. Hale to approve funding for an update to the Juneau Economic Plan, as presented during the March 3, 2021 Assembly Finance Committee (AFC) meeting.

Objection: by Ms. Hughes-Skandijs and Ms. Gladziszewski.

Roll Call Vote:

Ayes: Woll, Bryson, Hale, Jones, Weldon, Triem

Nays: Hughes-Skandijs, Gladziszewski

Motion passed. Six (6) Ayes, Two (2) Nays.

Motion: by Mr. Jones to add Assembly compensation to the FY22 pending list for consideration, and direct the finance department to determine an appropriate dollar amount.

Motion passed by unanimous consent.

Motion: by Ms. Gladziszewski to add additional support for the Clerk's Office to the FY22 pending list for consideration.

Motion passed by unanimous consent.

Motion: by Ms. Hughes-Skandijs to approve \$30,000 of marine passenger fees for the CBJ tourism survey, as recommended by the Visitor Industry Task Force.

Motion passed by unanimous consent.

VII. INFORMATION ITEMS

a. Youth Activity Board

Mr. Rogers presented the Youth Activity Board request for \$332,500. Mr. Rogers noted that this amount is already included in the FY22 Manager's Proposed Budget.

Motion: by Mayor Weldon to accept the FY22 Youth Activity Board grant funding.

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Motion passed by unanimous consent.

b. FY22 Revised Budget AFC Calendar

Mr. Rogers stated that the Committee will need to take final action on the School District's budget during the May 12, 2021 AFC meeting, and then forward the ordinance to the full Assembly for adoption. The May 12, 2021 meeting will also include revised budgets from Docks and Harbors and Eaglecrest. Mr. Rogers stated that he will include the mill rate as an item of discussion, as well.

VIII. NEXT MEETING DATE

- a. Wednesday, May 12, 2021

IX. ADJOURNMENT

The meeting was adjourned at 8:11 pm.



Port of Juneau

155 S. Seward Street • Juneau, AK 99801
(907) 586-0292 Phone • (907) 586-0295 Fax

From: *Carl J. Uchytel*
Port Director
To: Assembly
Thru: (1) Docks & Harbor Board
(2) CBJ Finance Director
(3) City Manager
Date: April 28th, 2021
Re: FY21/FY22 - Docks & Harbors Budget – Projected Updates

- On April 7th, the Assembly Finance Committee approved the Docks Enterprise and Harbors Enterprise FY21/FY22 Budgets by a vote of 6-3. The concern from the Assembly members voting against the budget was believed to be procedural because more recent information was available to adjust for reduction in tourism for this upcoming season. In January 2021, the Docks & Harbors approved a budget with optimism that a robust tourism season was in this year's future. In February, the Canadian government extended its suspension of port closures which dampened the 2021 outlook but did not cancel the prospect outright. The CBJ budget process continued into April with the uncertainty of whether Docks & Harbors would receive any cruise ship generated revenue for FY21 and FY22.
- This memo updates the FY21 Projected Actuals and FY22 Revised Budget to the best of Docks & Harbors ability assuming there will be no foreign flagged, large cruise ship calling on the Port of Juneau in CY21 which adversely affects both FY21 and FY22. It should be noted that we anticipate needing a supplemental appropriation of \$717,400 from the Docks Fund Balance to the FY21 Docks operating budget to address the loss of cruise ship generated revenue.
- The projected FY21/FY22 Budgets are anticipated to be:

Docks Enterprise	FY21 Projected Actuals Expenses	FY21 Projected Actuals Funding	FY21 Change in Fund Balance	FY22 Approved Budget Expenses	FY22 Approved Budget Funding	FY22 Revised Budget Expenses	FY22 Revised Budget Funding	FY22 Change in Fund Balance
Pre-Canadian Port Shutdown	\$1,840,900	\$863,600	(\$977,300)	\$2,187,500	\$2,193,600	\$2,052,500	\$1,783,600	(\$268,900)
Without CY21 Cruise Ships	\$1,266,000	\$548,600	(\$717,400)	N/A	N/A	\$1,401,000	\$863,600	(\$537,400)

Harbor Enterprise	FY21 Projected Actuals Expenses	FY21 Projected Actuals Funding	FY21 Change in Fund Balance	FY22 Approved Budget Expenses	FY22 Approved Budget Funding	FY22 Revised Budget Expenses	FY22 Revised Budget Funding	FY22 Change in Fund Balance
Pre-Canadian Port Shutdown	\$4,343,300	\$4,653,100	+\$309,800	\$4,309,400	\$4,374,600	\$4,374,600	\$4,642,500	+\$267,900
Without CY21 Cruise Ships	\$3,928,400	\$4,105,870	+\$177,470	N/A	N/A	\$4,262,600	\$4,292,500	+\$30,000

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Encl: (1) Revised Docks Budget w/zero Large Cruise Ships in CY2021
(2) Revised Harbors Budget w/zero Large Cruise Ships in CY2021

Revised Budget w/zero Large Cruise Ships in CY2021

Dock OVERVIEW

	FY20 Actuals	FY21 Adopted Budget	FY21 Projected Actuals	FY22 Approved Budget	FY22 Revised Budget
EXPENSES:					
Personnel Services	\$ 687,300	1,133,600	967,700 566,000	1,173,300	1,086,400 700,000
Commodities and Services	687,900	983,700	872,200 700,000	979,200	965,100 700,000
Capital Outlay	23,900	35,000	1,000	35,000	1,000
Support to:					
Marine Passenger Fee	-	-	-	-	-
Capital Projects	-	-	-	-	-
Total Expenses	1,399,100	2,152,300	1,840,900 1,266,000	2,187,500	2,052,500 1,401,000
FUNDING SOURCES:					
Interdepartmental Charges	11,000	15,100	15,100	15,100	15,100
Charges for Services	1,143,400	1,660,000	330,000 15,000	1,660,000	1,250,000 330,000
Licenses, Permits and Fees	-	-	-	-	-
Interest	147,200	70,000	70,000	70,000	70,000
Support from Capital Projects	3,700	-	-	-	-
Support from Marine Passenger Fee	55,000	448,500	448,500	448,500	448,500
Support from Port Development Fee	358,500	-	-	-	-
Total Funding Sources	1,718,800	2,193,600	863,600 548,600	2,193,600	1,783,600 863,600
FUND BALANCE:					
Beginning Available Fund Balance	2,266,900	2,586,600	2,586,600	1,609,300	1,609,300 1,869,200
Increase (Decrease) in Fund Balance	319,700	41,300	(977,300) 717,400	6,100	(268,900) (537,400)
End of Period Fund Balance	\$ 2,586,600	2,627,900	1,609,300 1,869,200	1,615,400	1,340,400 1,331,800
STAFFING	13.76	13.76	13.74	13.76	13.74

Revised Budget w/zero Large Cruise Ships in CY2021

Harbors OVERVIEW

	FY20 Actuals	FY21 Adopted Budget	FY21 Projected Actuals	FY22 Approved Budget	FY22 Revised Budget	
EXPENSES:						
Personnel Services	\$ 1,754,400	1,872,800	1,926,100 1,750,000	1,935,000	1,916,300 1,875,000	
Commodities and Services	1,427,400	1,637,800	1,673,800 1,440,000	1,626,800	1,715,700 1,650,000	
Capital Outlay	-	10,000	5,000 0	10,000	5,000 0	
Debt Service	646,300	738,400	738,400	737,600	737,600	
Support to Capital Projects	155,000	-	-	-	-	
Total Expenses	3,983,100	4,259,000	4,343,300	4,309,400	4,374,600	4,262,600
FUNDING SOURCES:						
Charges for Services	3,014,600	3,340,000	3,225,000 2,800,000	3,340,000	3,225,000 3,000,000	
Rentals	925,700	890,000	925,000 800,000	890,000	925,000 800,000	
State Grants	-	-	-	-	-	
State Shared Revenue	409,200	275,000	388,600 391,370	365,000	300,000	
Fines and Forfeitures	12,300	15,000	10,000	15,000	10,000	
Licenses, Permits & Fees	46,500	-	-	-	130,000	
Interest Income	162,400	70,000	52,500	70,000	52,500	
Support from Capital Projects	-	300	-	-	-	
Support from Pandemic Response	26,900	-	52,000	-	-	
Total Funding Sources	4,597,600	4,590,300	4,653,100	4,680,000	4,642,500	4,292,500
FUND BALANCE:						
Debt Service Reserve	749,500	782,300	782,300	782,300	782,300	
Increase (Decrease) in Reserve	32,800					
End of Period Reserve	\$ 782,300	\$ 782,300	\$ 782,300	\$ 782,300	\$ 782,300	
Beginning Available Fund Balance	(309,500)	305,000	305,000	614,800	614,800	482,470
Increase (decrease) in Fund Balance	614,500	331,300	309,800 177,470	370,600	267,900 30,000	
End of Period Fund Balance	\$ 305,000	\$ 636,300	\$ 614,800	\$ 985,400	\$ 882,700	512,470
STAFFING	16.33	16.33	16.33	16.33	16.33	

Eaglecrest - As Proposed

COMPARATIVES

		FY21		FY22	
	FY20 Actuals	Amended Budget	Projected Actuals	Approved Budget	Revised Budget
EXPENDITURES:					
Personnel Services	\$ 1,431,400	2,196,400	1,755,500	1,759,200	1,560,200
Commodities and Services	1,062,400	1,411,800	1,370,300	1,328,200	1,303,800
Total Expenditures	2,493,800	3,608,200	3,125,800	3,087,400	2,864,000
FUNDING SOURCES:					
Charges for Services	1,131,700	1,364,500	1,304,000	1,364,500	1,297,500
Rentals	171,500	275,000	205,000	275,000	263,000
Licenses, Permits and Fees	201,600	355,400	138,000	355,400	280,400
Sales	50,600	58,000	40,000	58,000	58,000
Contributions	100,300	100,000	100,000	100,000	100,000
Support from:					
Pandemic Response Fund	305,400	73,100	73,100	-	-
Roaded Service Area	25,000	50,000	50,000	50,000	50,000
General Fund	700,000	985,500	985,500	825,000	825,000
Total Funding Sources	\$ 2,686,100	3,261,500	2,895,600	3,027,900	2,873,900
FUND BALANCE:					
Beginning Restricted Fund Balance	(153,300)	39,000	39,000	(191,200)	(191,200)
Increase (Decrease) in Fund Balance	192,300	(346,700)	(230,200)	(59,500)	9,900
Ending Restricted Fund Balance	\$ 39,000	(307,700)	(191,200)	(250,700)	(181,300)
STAFFING	35.60	35.60	35.60	35.60	33.40

Eaglecrest - Revised

OVERVIEW

		FY21		FY22	
	FY20 Actuals	Amended Budget	Projected Actuals	Approved Budget	Revised Budget
EXPENDITURES					
Personnel Services	\$ 1,431,400	2,196,400	1,850,200	1,759,200	1,605,100
Commodities and Services	1,062,400	1,356,700	1,428,600	1,328,200	1,303,800
Total Expenditures	2,493,800	3,553,100	3,278,800	3,087,400	2,908,900
FUNDING SOURCES					
Charges for Services	1,131,700	1,364,500	1,589,500	1,364,500	1,462,000
Licenses, Permits, and Fees	201,600	355,400	155,500	355,400	287,900
Sales	50,600	58,000	57,500	58,000	58,000
Rentals	171,500	275,000	216,600	275,000	229,000
Donations and Contributions	100,300	100,000	75,000	100,000	100,000
Support from:					
Pandemic Response Fund	18,200	305,200	305,200	-	-
Roaded Service Area	25,000	50,000	50,000	50,000	50,000
General Fund	700,000	985,500	985,500	825,000	825,000
Total Funding Sources	2,398,900	3,493,600	3,434,800	3,027,900	3,011,900
FUND BALANCE					
Beginning of Period	43,700	(51,200)	(51,200)	104,800	104,800
Increase (Decrease) in Fund Balance	(94,900)	(59,500)	156,000	(59,500)	103,000
End of Period Fund Balance	\$ (51,200)	(110,700)	104,800	45,300	207,800
STAFFING	35.60	35.60	35.60	35.60	33.40

Requests for Funding

Request for Funding Subject to CBJ Assembly approval		
General School Operations		\$27,264,600
Requests Beyond the Local Allowable Contribution		
K-12 Programs:		
High School Activities		1,099,300
Middle School Activities		102,200
Transportation		250,000
Food Service		75,000
Other Programs:		
Kinder Ready		300,000
Community Schools		95,000
RALLY		150,000
<i>Total Requests Outside the Cap</i>		2,071,500
Total Requests for Funding		\$29,336,100

Juneau School District
Outside the Cap Funding
FY2021 Adopted vs. FY2022 Request
5/6/2021

	FY2021 Adopted Budget	FY2022 Budget Request	Change
K-12 Programs			
High School Activities	\$ 1,099,300	\$ 1,099,300	\$ -
Middle School Activities	\$ 102,200	\$ 102,200	\$ -
Transportation	\$ 50,000	\$ 250,000	\$ 200,000
Food Service	\$ 293,600	\$ 75,000	\$ (218,600)
Other Programs			
Kinder Ready	\$ 300,000	\$ 300,000	\$ -
Community Schools	\$ 95,000	\$ 95,000	\$ -
RALLY	\$ 115,000	\$ 150,000	\$ 35,000
Total Requests Outside the Cap	\$ 2,055,100	\$ 2,071,500	\$ 16,400

AFC's Pending List - FY22 Revised Budget Process

As of May 11, 2021

Note: Material Page Number References are from Online Meeting Packets

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#	Expenditure Description	Proposed in Budget	Request	GF Request Over FY21	GF Request Over Proposed	Status	Decision Date	One-Time or Ongoing	Materials				Budget Book
									Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	
1	Downtown Business Association	-	75,000	-	75,000	Approved	5/5/2021	One-Time	4/28/2021 AFC packet pages 55-57	5/5/2021 AFC packet pages 14-15			Page 86
2	Travel Juneau (HBT Funding)	555,600	625,000	-	69,400				4/21/2021 AFC packet page 34	4/21/2021 AFC packet pages 35-36	4/28/2021 AFC packet pages 55-57		Page 86
3	Travel Juneau (MPF Funding)	-	150,000	MPF	MPF	Withdrawn	4/30/2021	N/A	4/21/2021 AFC packet page 34	4/21/2021 AFC packet pages 35-36	4/28/2021 AFC packet pages 55-57		Page 86
4	Centennial Hall Funding (\$416,700 HBT, \$173,100 GF)	589,800	589,800	41,000	-	Approved	4/28/2021	Temporary	4/28/2021 AFC packet pages 55-57				Page 141
5	CY2022 Vote-by-Mail Election Option B(1) Juneau Based VBM w/ CBJ Election Center & Sorter	-	To be determined	To be determined	To be determined	Recommend action be postponed			4/21/2021 AFC packet pages 67-69	5/12/2021 AFC packet page 19			Page 90
6	School District Outside the CAP	2,071,500	2,071,500	16,400	-				4/7/2021 AFC packet page 37	5/12/2021 AFC packet page 16			Page 105
7	Affordable Housing Fund Support (outgoing grants)	-	700,000	AHF	AHF	Approved	5/5/2021	One-Time	2/1/2021 Lands packet pages 11-13	2/1/2021 Lands Minutes (affirmative motion)			Page 67
8	Childcare - AEYC	400,000	625,000	225,000	225,000	Approved	4/28/2021	Ongoing	4/28/2021 AFC packet pages 4-6				Page 86
9	Juneau Economic Plan Update	-	19,000	19,000	19,000	Approved	5/5/2021	One-Time	3/3/2021 AFC packet pages 24-25				N/A
10	Juneau Park Foundation - Neighborhood Challenge Grants	-	15,000	15,000	15,000	Approved	5/5/2021	One-Time	5/5/2021 AFC packet page 21				N/A
11	Alaska Heat Smart Grant - FY22 Operations	-	110,000	80,000	110,000	Approved	5/5/2021	One-Time	5/5/2021 AFC packet pages 16-17	5/5/2021 AFC packet pages 18-19	5/5/2021 AFC packet page 20		Page 86
12	Alaska Heat Smart Grants - Credit Enhancement to Expand Heat Pump Loan Program	-	25,000	25,000	25,000	Approved	5/5/2021	One-Time	5/5/2021 AFC packet pages 16-17	5/5/2021 AFC packet pages 18-19	5/5/2021 AFC packet page 20		Page 86

To open the Budget Book to the specified page number, follow these steps in Chrome: Settings -> Privacy and Security -> Site Settings -> PDF Documents -> "Download PDF files instead of automatically opening them in Chrome" must be OFF.

AFC's Pending List - FY22 Revised Budget Process

As of May 11, 2021

Note: Material Page Number References are from Online Meeting Packets

Packet Page 18 of 33

#	Expenditure Description	Proposed in Budget	Request	GF Request Over FY21	GF Request Over Proposed	Status	Decision Date	One-Time or Ongoing	Materials				Budget Book
									Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	Meeting Date & Packet Page	
13	Tourism Survey Year 1 Funding (MPF Funding)	-	30,000	MPF	MPF	Approved	5/5/2021	One-Time	4/12/2021 COW packet pages 36-40				N/A
14	Increase to Assembly and Planning Commission Compensation	-	40,000	40,000	40,000				3/11/2020 AFC packet pages 26-27	3/11/2020 AFC packet page 28	3/11/2020 AFC packet pages 29-52	5/12/2021 AFC packet page 20	N/A
15	Hospital Board Compensation (currently not compensated)	-	26,400	Hospital	Hospital				5/12/2021 AFC packet page 20				N/A
16	CPV Business Grants	-	10,000	10,000	10,000				5/12/2021 AFC packet page 21				N/A

Other Fiscal Decisions - NOT PREVIOUSLY ON PENDING LIST

A	Use of Liquor Tax for CCFR Sleep Off/MIH (instead of BRH)	-	-	(175,000)	(175,000)	Approved	4/28/2021	Ongoing					N/A
B	CCFR Sleep Off/MIH Increment	-	496,600	496,600	496,600	Approved	4/28/2021	Ongoing	4/28/2021 AFC packet pages 9-10	4/28/2021 AFC packet pages 11-12	4/28/2021 AFC packet pages 13-14	4/28/2021 AFC packet page 15	Page 116
C	Increase to JEDC Grant	325,000	400,000	75,000	75,000	Approved	4/28/2021	Ongoing	4/28/2021 AFC packet pages 2-3	4/28/2021 AFC packet pages 72-79			Page 86
D	CY2021 Vote-by-Mail Election Option B(3) Contract w/ Anchorage for VBM Election (similar to CY2020)	-	58,100	58,100	58,100	Approved	4/21/2021	One-Time	4/21/2021 AFC packet pages 67-69				Page 90

Total Assembly FY2022 General Fund Actions 859,700 923,700



City and Borough of Juneau
City & Borough Manager's Office
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-5240 | Facsimile: 586-5385

TO: Chair Triem and Assembly Finance Committee

DATE: May 10, 2021

FROM: Rorie Watt, City Manager

RE: Vote By Mail Update for Pending List

At the request of the AFC staff is looking for more economical methods to achieve a Juneau based municipal Vote By Mail, beginning with the October 2022 election. This memo is meant to steer your discussions of funding that is currently on the pending list.

First – The AFC already approved additional funding for VBM for the calendar 2021 election, to be achieved by contracting with the Muni of Anchorage. The Clerk's base budget has been adjusted for next fiscal year, FY2022.

Second – In the current year FY2021 budget, the Clerk will use current budget in the amount of about \$28K to procure new ADA accessible machines that are necessary regardless of other Assembly decisions on elections (the State will not let CBJ use their ADA machines, the machines would be necessary for VBM or precinct elections).

Third – VBM equipment ordering requires long lead times (at least six months). The closer we get to the National and State elections in calendar year 2022, the more difficult it will be to procure machines. To pursue VBM operated by Juneau, the Assembly should approve \$230K for the purchase of the necessary equipment before the end of August. This decision is best made in coordination with a determination of the appropriate facility. It is premature to appropriate these funds in the FY2022. A supplemental appropriation at later date will be necessary

Fourth – Engineering Staff is doing a facility analysis to determine what public facilities could be options for VBM events. Given that an election can be contentious, we need to plan enough room for equipment and volunteers to efficiently process ballots and we need to plan for observation by the public and candidates. If we use an existing facility, many requirements come into play, including restrooms, security cameras, secure storage etc. Additionally, preferred practice is to calibrate the election equipment and not move it, we are further researching the calibration requirements. Staff is conceptually exploring commandeering existing public spaces for VBM. Top candidates for consideration are the Thane Warehouse, Mare Drake Gymnasium and Mount Jumbo Gym. We will update the Assembly further in June on this analysis. Using an existing facility require some level of renovation which will be factored into the analysis.

Recommendation:

Remove this item from the AFC pending list and receive project updates in June.

Budget Impact of Compensation Changes Proposed by Deputy Mayor Jones

Prepared by CBJ Finance 5/10/2021

	# of	Current	Future Rate	Monthly	# of	Salary	Other Benefits	FY22 Total	FY23 Total
	Members	Rate of Pay	of Pay	Increase	Months in	Increase	Increase	Budget Impact	Budget
		(Monthly)	(Monthly)		FY22*				Impact
Assembly	8	\$ 500	\$ 750	\$ 250	8	\$ 16,000	\$ 4,800	\$ 20,800	\$ 31,200
Mayor	1	\$ 2,500	\$ 3,500	\$ 1,000	8	\$ 8,000	\$ 2,400	\$ 10,400	\$ 15,600
Planning Commission	9	\$ 150	\$ 225	\$ 75	12	\$ 8,100	\$ 701	\$ 8,801	\$ 8,801
Total General Funds						\$ 32,100	\$ 7,901	\$ 40,001	\$ 55,601
Hospital Board	9	\$ -	\$ 225	\$ 225	12	\$ 24,300	\$ 2,102	\$ 26,402	\$ 26,402
Total Hospital Funds						\$ 24,300	\$ 2,102	\$ 26,402	\$ 26,402

**Per Charter 3.10, a change to Assembly compensation must be adopted by Ordinance and does not go into effect until the assembly meeting following the regular election after the Ordinance has been adopted*

MEMORANDUM



DATE: May 11, 2021

TO: Assembly Finance Committee

FROM: Jeff Rogers, Finance Director

SUBJECT: Commercial Passenger Vehicle Business Grants

155 Municipal Way
Juneau, AK 99801
Phone: (907) 586-5215
Fax: (907) 586-0358

CBJ Code Section 20.40 authorizes the issuance of annual Commercial Passenger Vehicle (CPV) permits. To provide CPV services, a Certificate of Public Convenience is required, which require a \$1,500 fee for Class A and B permit holders and a \$750 fee for Class C permit holders. CPV permit holders in the community have requested that the Assembly waive the required fees for 2021 to recognize that the CPV industry will have significantly diminished revenue due to the COVID-19 pandemic. Waiving the fee would require the regulation to be reopened, so as an alternative the Assembly could choose to issue grants to CPV permit holders to help alleviate the cost of the permit in a year when reduced ridership is expected due to diminished tourism traffic.

The proposal would grant \$1,000 per eligible Class A and B permit holder, and \$500 per eligible Class C permit holder. The remaining balances due on the permit fees would be paid in one or two installments of \$250, to be fully paid by July 31, 2021.

The anticipated cost of these grants is approximately \$10,000 for all permit holders in 2021. If approved by the Committee, these grants would be funded with general funds.

FY20-FY22 Budget Summary and Impact on Fund Balances

5/11/2021

	Revenues	Expenditures	Surplus (Deficit)	Combined General and Sales Tax Fund Balance		
				Unrestricted	Restricted Reserve	Total
FY2020						
Final Year-End (audited)				\$ 25,553,900	\$ 13,600,000	\$ 39,153,900
FY2021						
Manager Proposed Budget	\$ 152,721,100	\$ (160,022,100)	\$ (7,301,000)	\$ 18,252,900	\$ 13,600,000	\$ 31,852,900
Proposed Mill Rate Increase not Implemented	\$ (4,620,300)					
Reduced HBT/MPF Support for Assembly Grants	\$ (1,553,200)					
MPF/CPV Reduction for Cruise PAX Survey & Transportation Study	\$ (250,000)					
Anticipated Lost User Fees and Charges for Services	\$ (186,900)					
Reduced Finance Reimbursable Services Paid by Non-GF Depts	\$ (92,800)					
Other Revenue Changes	\$ (43,300)					
CARES Act or FEMA Funding (offset core city services)	\$ 11,021,600					
Gastineau School Roof Replacement CIP		\$ (1,500,000)				
Grant for Childcare		\$ (400,000)				
Increase GF to JSD Activities (Outside the Cap)		\$ (378,600)				
Grant to Travel Juneau (GF replace HBT)		\$ (265,000)				
Centennial Hall Funding (GF replace HBT)		\$ (84,400)				
Downtown Business Association (HBT historically)		\$ (75,000)				
Grant to Alaska Heat Smart		\$ (30,000)				
Grant to Juneau Commission on Aging		\$ (10,000)				
Other Non-Personnel Expenditure Decreases		\$ 68,000				
Reduced Grant to JEDC		\$ 75,000				
Reduced GF to Eaglecrest		\$ 125,000				
Cost Allocation Reductions (Centennial Hall, Sales Tax Fund)		\$ 215,000				
Unfunded MPF/CPV Cruise PAX Survey & Transportation Study		\$ 250,000				
Reduced GF to Waste Management (preparing for liquidation)		\$ 505,800				
GF Reduction to CBJ Operations		\$ 1,142,800				
Reduced MPF/HBT-funded Assembly Grants		\$ 1,553,200				
Delay of Augustus Brown Pool CIP		\$ 3,300,000				
Deappropriation of CIPs		\$ 3,500,000				
Assembly Adopted Budget	\$ 156,996,200	\$ (152,030,300)	\$ 4,965,900	\$ 30,519,800	\$ 13,600,000	\$ 44,119,800

FY20-FY22 Budget Summary and Impact on Fund Balances

5/11/2021

FY2021

	Revenues	Expenditures	Surplus (Deficit)	Combined General and Sales Tax Fund Balance		
				Unrestricted	Restricted Reserve	Total
Assembly Adopted Budget	\$ 156,996,200	\$ (152,030,300)	\$ 4,965,900	\$ 30,519,800	\$ 13,600,000	\$ 44,119,800
Unreimbursed School Bond Debt		\$ (5,900,000)				
EOC Expenditures (GF temp, reimbursement expected)		\$ (3,000,000)				
Grant to Glory Hall		\$ (2,300,000)				
Grant to SHI		\$ (1,500,000)				
Grant to UHS		\$ (1,100,000)				
Additional GF Appropriations/Grants		\$ (378,200)				
Grant to Alaska Committee		\$ (300,000)				
Additional GF Support to JSD - Up to the Cap		\$ (56,646)				
Supplemental Appropriations	\$ -	\$ (14,534,846)				
Sales Tax Revenue Above/(Below) Forecast	\$ (2,000,000)					
Lost User Fees and Charges for Service	\$ (1,625,000)					
Lost Medicaid Reimbursement for Ambulance Transports	\$ (400,000)					
Reduction in Investment Income	\$ (363,700)					
Reduction to Anticipated Secure Rural Schools Funding	\$ (121,625)					
Other Consumer Tax Revenue Above/(Below) Forecast	\$ 160,000					
Additional CARES Funds to Offset Core City Services	\$ 800,000					
Federal/State Reimbursement of EOC Expenditures	\$ 3,000,000					
CARES Transit Grant	\$ 2,000,000					
Federal American Rescue Plan Act (replace lost revenue)	\$ 2,858,925					
Lapse Sayéik: Gastineau School Roof Appropriation		\$ 1,500,000				
Projected Personnel Expenditure Lapse		\$ 2,820,846				
Projected Non-Personnel Expenditure Lapse		\$ 939,500				
Anticipated Variances	\$ 4,308,600	\$ 5,260,346				
Final Year-End (projected)	\$ 161,304,800	\$ (161,304,800)	\$ -	\$ 25,553,900	\$ 13,600,000	\$ 39,153,900

FY20-FY22 Budget Summary and Impact on Fund Balances

5/11/2021

	Revenues	Expenditures	Surplus (Deficit)	Combined General and Sales Tax Fund Balance		
				Unrestricted	Restricted Reserve	Total
FY2021						
Assembly Adopted Budget	\$ 156,996,200	\$ (152,030,300)	\$ 4,965,900	\$ 30,519,800	\$ 13,600,000	\$ 44,119,800
FY2022						
Remove One-Time CARES Act Funding	\$ (11,021,600)					
Reduction in Investment Income over Prior Year	\$ (1,174,600)					
Reduced Charges for Service	\$ (604,700)					
Lost Reimbursement for Ambulance Transports	\$ (400,000)					
Increased Sales Tax COJ Bad Debt Expense	\$ (200,000)					
HBT Shortfall: GF Subsidy to Centennial Hall	\$ (173,100)					
Reduced Federal Support (various)	\$ (135,800)					
Lost Housing & Homelessness Coordinator State Grant	\$ (110,000)					
Miscellaneous Lost Revenue	\$ (30,258)					
Increased State Revenue Sharing	\$ 145,100					
Dimond Park Field House User Fees	\$ 203,800					
Liquor/Marijuana Sales Tax Growth over Prior Year	\$ 350,000					
Engineering Salaries paid by CIPs	\$ 406,300					
Waste Management Fund Balance to General Fund	\$ 579,100					
Shéiyi Xaat Hít (Spruce Root House) Federal/State/Private Grants	\$ 620,600					
Property Tax: Assessed Valuation Growth over Prior Year	\$ 674,100					
Property Tax: Additional 0.2 mills	\$ 1,038,758					
Sales Tax Growth over Prior Year	\$ 3,100,000					
Federal American Rescue Plan Act (replace lost revenue)	\$ 9,973,275					
Augustus Brown Pool Renovations (delayed from FY21)		\$ (3,300,000)				
Unreimbursed School Bond Debt		\$ (2,809,000)				
Increase to Streets CIP Over FY21		\$ (2,000,000)				
Increase to 1% Projects Over FY21		\$ (1,600,000)				
Shéiyi Xaat Hít (Spruce Root House)		\$ (634,600)				
Additional GF Cost of Recycleworks		\$ (600,000)				
Merit Increases (and associated benefits)		\$ (536,208)				
1% Negotiated Wage Increase		\$ (453,436)				
Increase to employer portion of health care costs		\$ (338,520)				
Additional GF Support to JSD - Up to the Cap		\$ (438,900)				
Dimond Park Field House		\$ (289,100)				
Other Personnel Actions (and associated benefits)		\$ (285,090)				
Re-establishment of Two FY21 Temp Unfunded Positions		\$ (262,500)				
GF Subsidy to Debt Service		\$ (258,000)				
Increased Fleet Replacement Contributions		\$ (209,000)				
Other Non-Personnel Expenditure Increases		\$ (153,946)				
Increased Building Maintenance Expenses		\$ (155,500)				
Restored FY21 Travel Reductions		\$ (149,400)				
Capital Outlay Expenditure Reductions		\$ 196,100				
Manager Proposed Budget	\$ 160,237,175	\$ (166,307,400)	\$ (6,070,225)	\$ 19,483,675	\$ 13,600,000	\$ 33,083,675

FY20-FY22 Budget Summary and Impact on Fund Balances

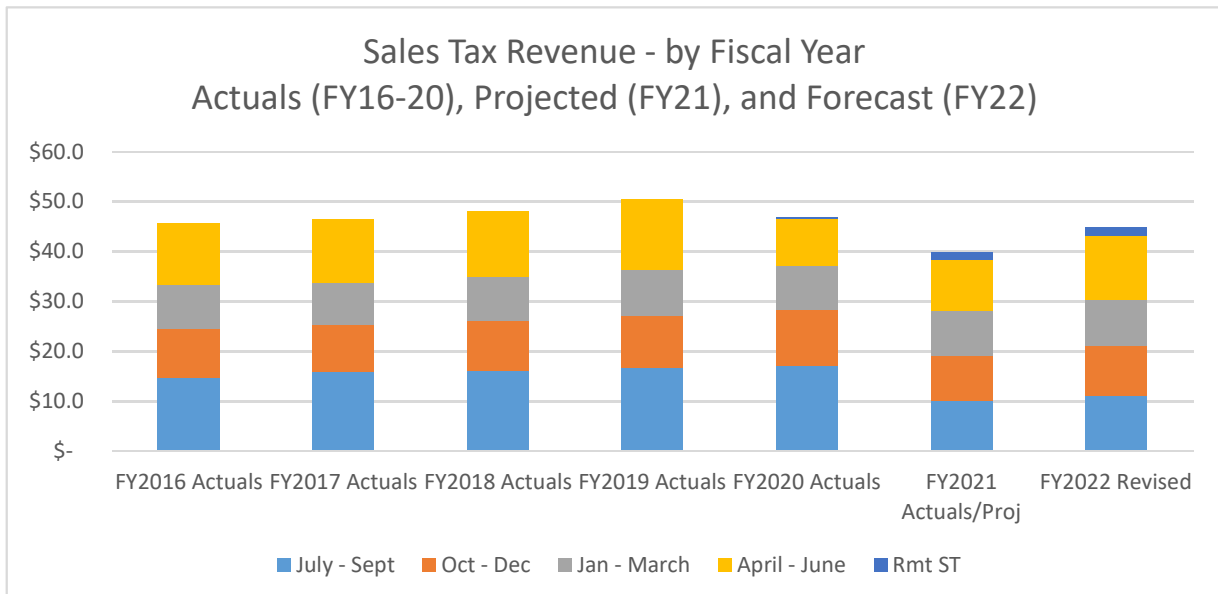
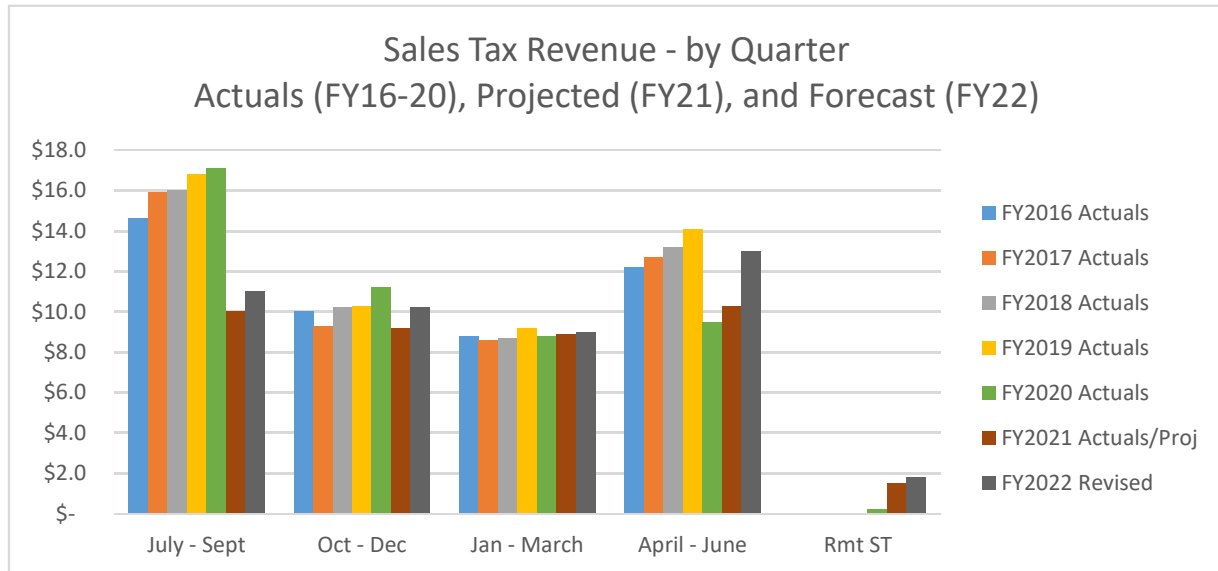
5/11/2021

FY2022

	Revenues	Expenditures	Surplus (Deficit)	Combined General and Sales Tax Fund Balance		
				Unrestricted	Restricted Reserve	Total
Manager Proposed Budget	\$ 160,237,175	\$ (166,307,400)	\$ (6,070,225)	\$ 19,483,675	\$ 13,600,000	\$ 33,083,675
Use of Liquor Tax for CCFR Sleep Off/MIH (instead of BRH)	\$ 175,000					
CCFR Sleep Off/MIH Increment		\$ (496,600)				
Increase to Childcare Grant		\$ (225,000)				
Increase to JEDC Grant		\$ (75,000)				
Operating Grant to Downtown Business Association		\$ (75,000)				
Operating Grant to Alaska HeatSmart		\$ (110,000)				
Credit Enhancements to Alaska HeatSmart		\$ (25,000)				
Challenge Grant Appropriation to Juneau Park Foundation		\$ (15,000)				
Update to Juneau Economic Plan		\$ (19,000)				
CY2021 Vote-by-Mail w/ Anchorage Vote Center		\$ (58,100)				
Total Assembly Adopted Changes	\$ 175,000	\$ (1,098,700)	\$ (923,700)			
Assembly Adopted Budget	\$ 160,412,175	\$ (167,406,100)	\$ (6,993,925)	\$ 18,559,975	\$ 13,600,000	\$ 32,159,975

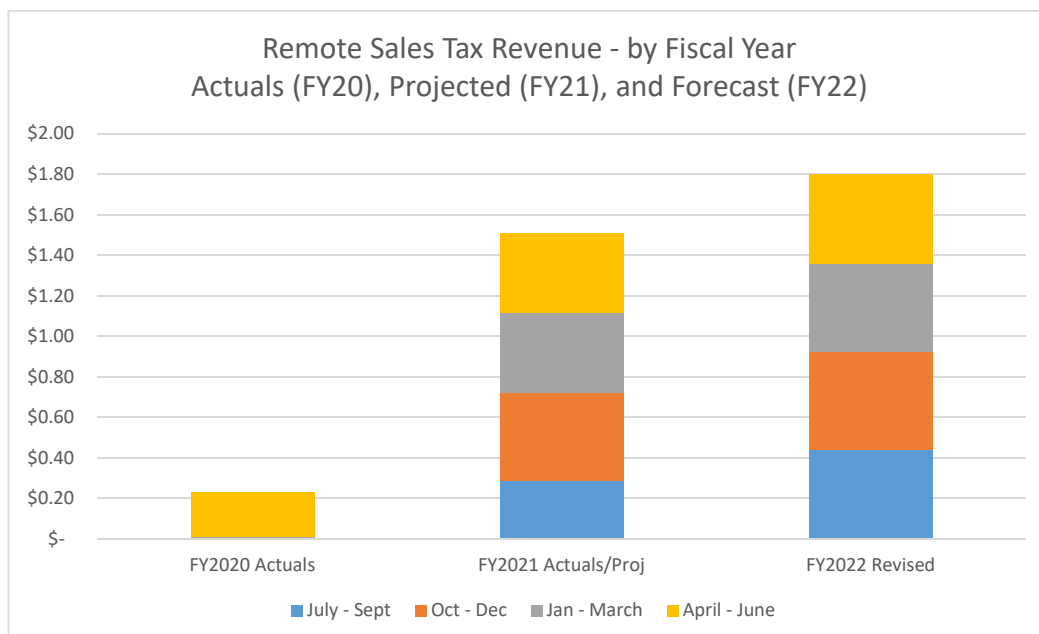
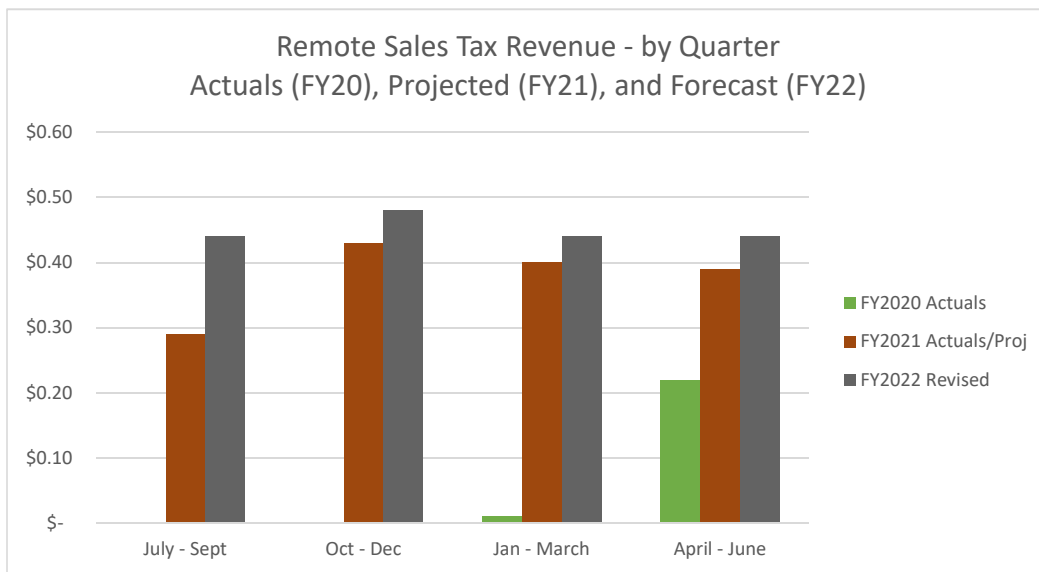
Sales Tax Actuals, Projected, and Forecast
Updated 5/11/2021

Sales Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Annual Rmt ST	Total
FY2016 Actuals	\$ 14.6	\$ 10.0	\$ 8.8	\$ 12.2	\$ -	\$ 45.6
FY2017 Actuals	\$ 15.9	\$ 9.3	\$ 8.6	\$ 12.7	\$ -	\$ 46.5
FY2018 Actuals	\$ 16.0	\$ 10.2	\$ 8.7	\$ 13.2	\$ -	\$ 48.1
FY2019 Actuals	\$ 16.8	\$ 10.3	\$ 9.2	\$ 14.1	\$ -	\$ 50.4
FY2020 Actuals	\$ 17.1	\$ 11.2	\$ 8.8	\$ 9.5	\$ 0.2	\$ 46.8
FY2021 Budget	\$ 11.1	\$ 9.0	\$ 8.6	\$ 12.0	\$ 1.2	\$ 41.9
FY2021 Actuals/Proj	\$ 10.0	\$ 9.2	\$ 8.9	\$ 10.3	\$ 1.5	\$ 39.9
Over/(Under) Proj	\$ (1.1)	\$ 0.2	\$ 0.3	\$ (1.7)	\$ 0.3	\$ (2.0)
FY2022 Budget	\$ 15.0	\$ 10.3	\$ 9.0	\$ 13.0	\$ 1.5	\$ 48.8
FY2022 Revised	\$ 11.0	\$ 10.2	\$ 9.0	\$ 13.0	\$ 1.8	\$ 45.0
Over/(Under) Proj	\$ (4.0)	\$ (0.1)	\$ -	\$ -	\$ 0.3	\$ (3.8)



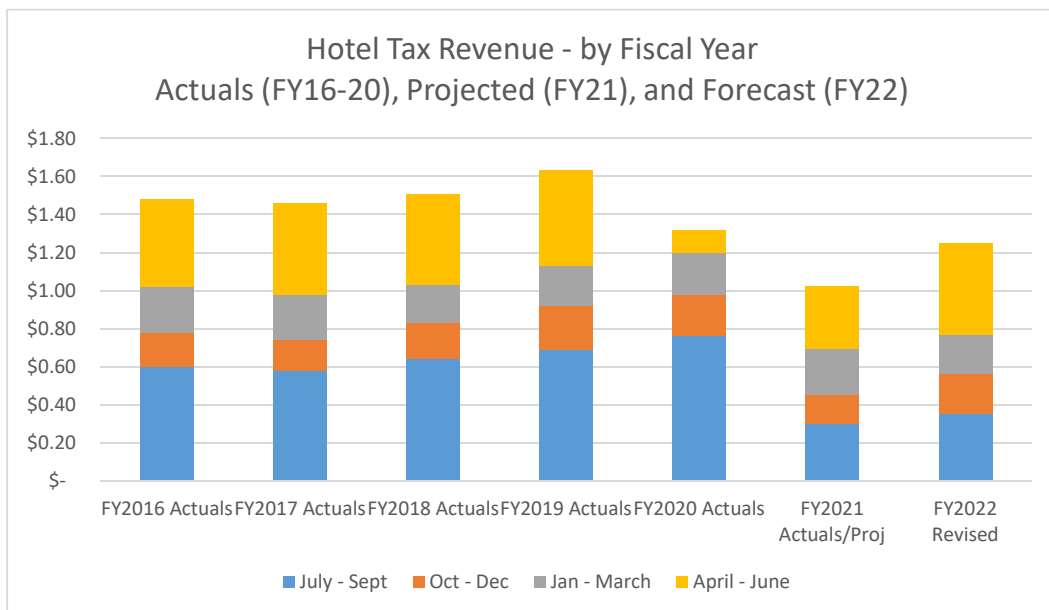
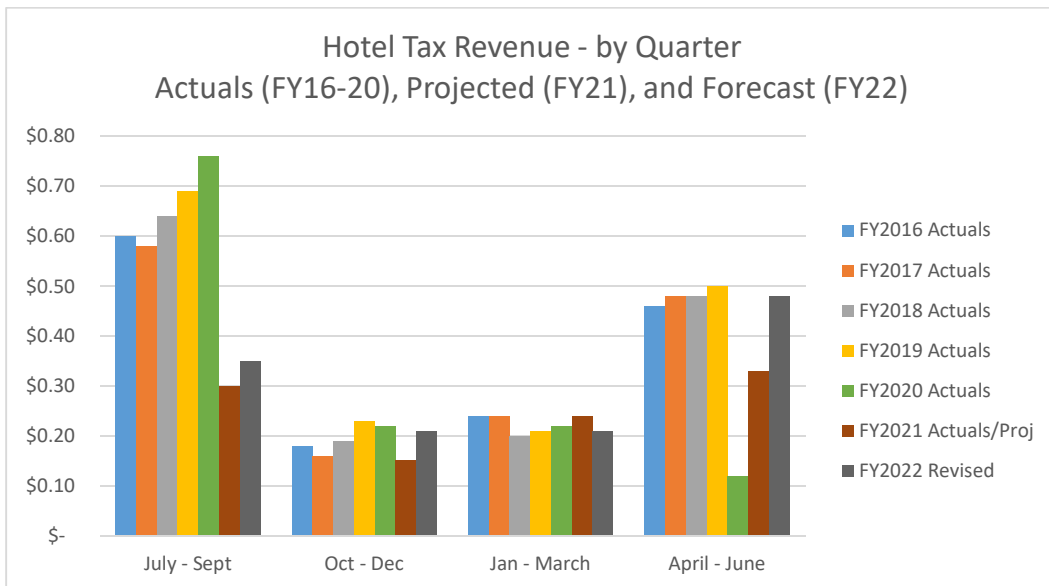
Remote Sales Tax Actuals, Projected and Forecast
Updated 5/11/2021

Remote Sales Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Total
FY2016 Actuals	\$ -	\$ -	\$ -	\$ -	\$ -
FY2017 Actuals	\$ -	\$ -	\$ -	\$ -	\$ -
FY2018 Actuals	\$ -	\$ -	\$ -	\$ -	\$ -
FY2019 Actuals	\$ -	\$ -	\$ -	\$ -	\$ -
FY2020 Actuals	\$ -	\$ -	\$ 0.01	\$ 0.22	\$ 0.23
FY2021 Budget	\$ 0.20	\$ 0.40	\$ 0.30	\$ 0.30	\$ 1.20
FY2021 Actuals/Proj	\$ 0.29	\$ 0.43	\$ 0.40	\$ 0.39	\$ 1.51
Over/(Under) Proj	\$ 0.09	\$ 0.03	\$ 0.10	\$ 0.09	\$ 0.31
FY2022 Budget	\$ 0.36	\$ 0.42	\$ 0.36	\$ 0.36	\$ 1.50
FY2022 Revised	\$ 0.44	\$ 0.48	\$ 0.44	\$ 0.44	\$ 1.80
Over/(Under) Proj	\$ 0.08	\$ 0.06	\$ 0.08	\$ 0.08	\$ 0.30

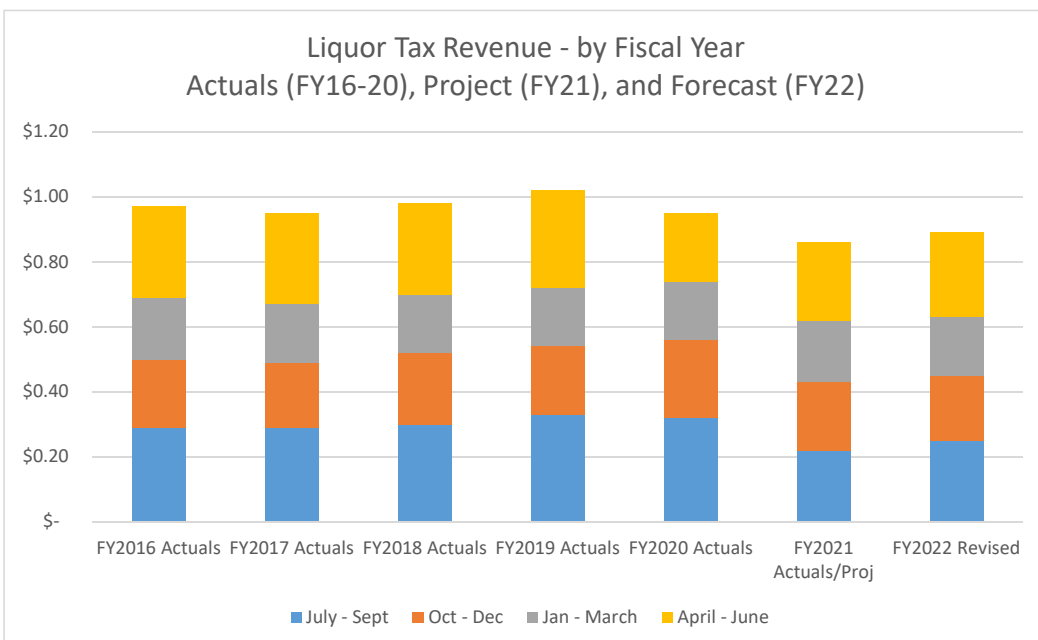
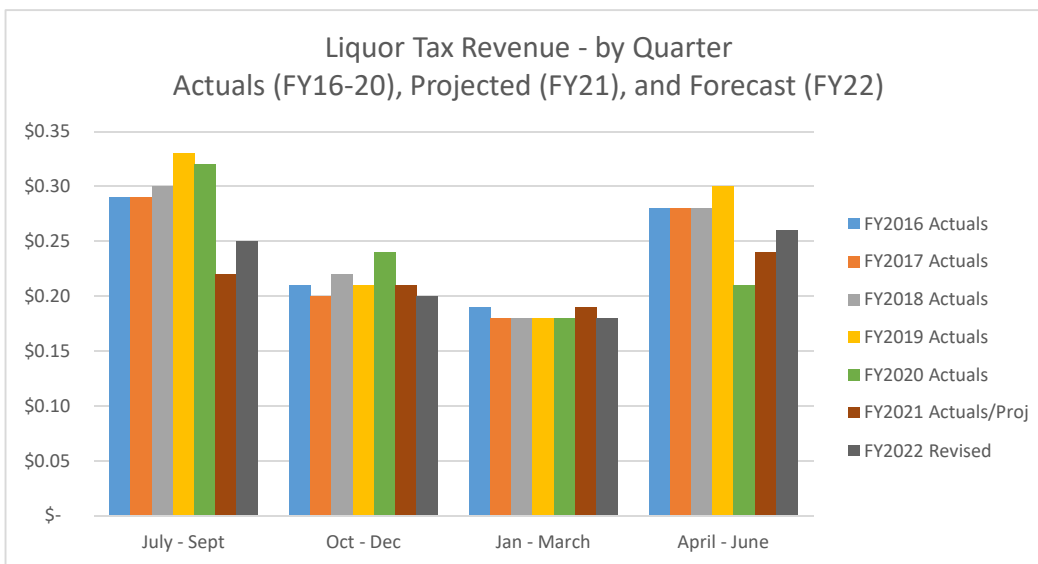


Hotel Tax Actuals, Projected, and Forecast
Updated 5/11/2021

Hotel Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Total
FY2016 Actuals	\$ 0.60	\$ 0.18	\$ 0.24	\$ 0.46	\$ 1.48
FY2017 Actuals	\$ 0.58	\$ 0.16	\$ 0.24	\$ 0.48	\$ 1.46
FY2018 Actuals	\$ 0.64	\$ 0.19	\$ 0.20	\$ 0.48	\$ 1.51
FY2019 Actuals	\$ 0.69	\$ 0.23	\$ 0.21	\$ 0.50	\$ 1.63
FY2020 Actuals	\$ 0.76	\$ 0.22	\$ 0.22	\$ 0.12	\$ 1.32
FY2021 Budget	\$ 0.19	\$ 0.06	\$ 0.11	\$ 0.37	\$ 0.73
FY2021 Actuals/Proj	\$ 0.30	\$ 0.15	\$ 0.24	\$ 0.33	\$ 1.02
Over/(Under) Proj	\$ 0.11	\$ 0.09	\$ 0.13	\$ (0.04)	\$ 0.29
FY2022 Budget	\$ 0.35	\$ 0.21	\$ 0.21	\$ 0.48	\$ 1.25
FY2022 Revised	\$ 0.35	\$ 0.21	\$ 0.21	\$ 0.48	\$ 1.25
Over/(Under) Proj	\$ -	\$ -	\$ -	\$ -	\$ -

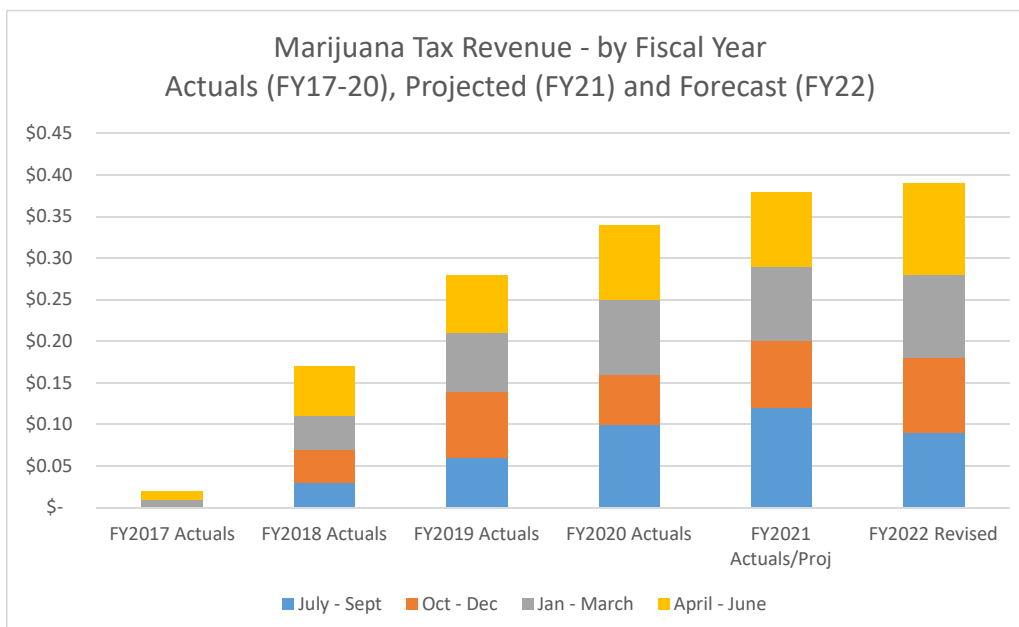
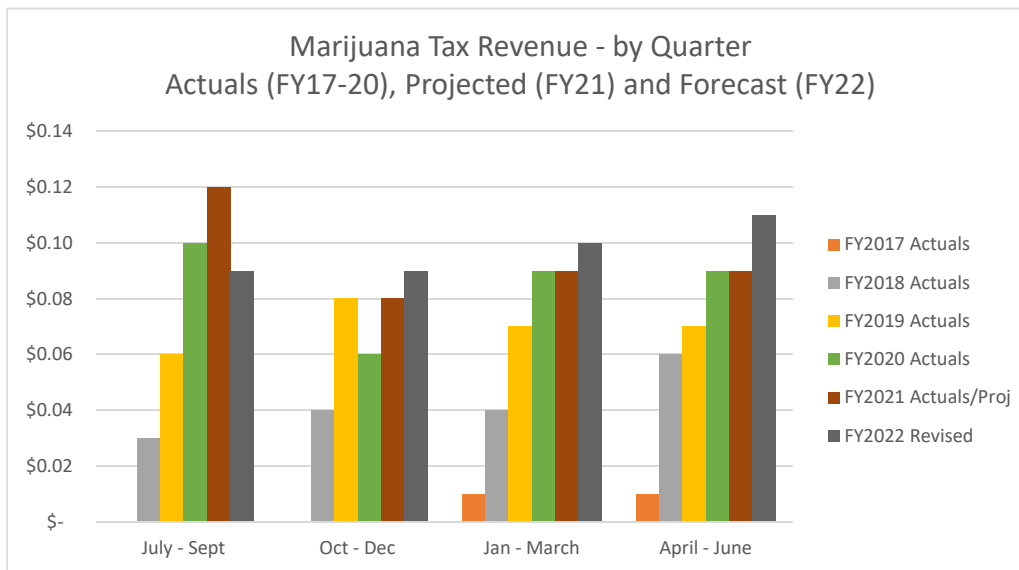


Liquor Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Total
FY2016 Actuals	\$ 0.29	\$ 0.21	\$ 0.19	\$ 0.28	\$ 0.97
FY2017 Actuals	\$ 0.29	\$ 0.20	\$ 0.18	\$ 0.28	\$ 0.95
FY2018 Actuals	\$ 0.30	\$ 0.22	\$ 0.18	\$ 0.28	\$ 0.98
FY2019 Actuals	\$ 0.33	\$ 0.21	\$ 0.18	\$ 0.30	\$ 1.02
FY2020 Actuals	\$ 0.32	\$ 0.24	\$ 0.18	\$ 0.21	\$ 0.95
FY2021 Budget	\$ 0.13	\$ 0.19	\$ 0.17	\$ 0.24	\$ 0.73
FY2021 Actuals/Proj	\$ 0.22	\$ 0.21	\$ 0.19	\$ 0.24	\$ 0.86
Over/(Under) Proj	\$ 0.09	\$ 0.02	\$ 0.02	\$ -	\$ 0.13
FY2022 Budget	\$ 0.25	\$ 0.20	\$ 0.18	\$ 0.26	\$ 0.89
FY2022 Revised	\$ 0.25	\$ 0.20	\$ 0.18	\$ 0.26	\$ 0.89
Over/(Under) Proj	\$ -	\$ -	\$ -	\$ -	\$ -

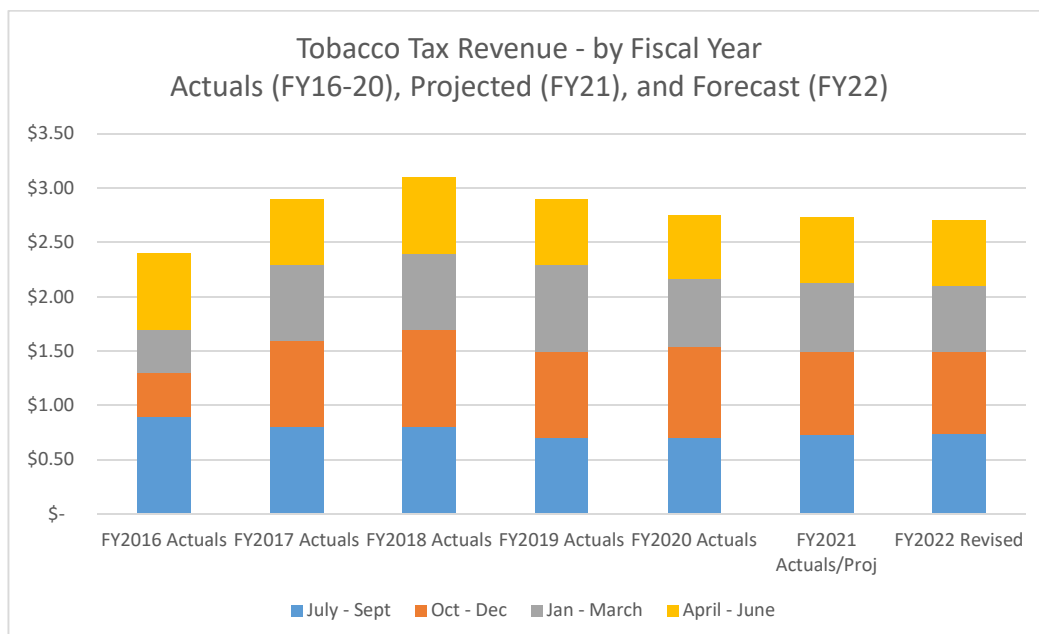
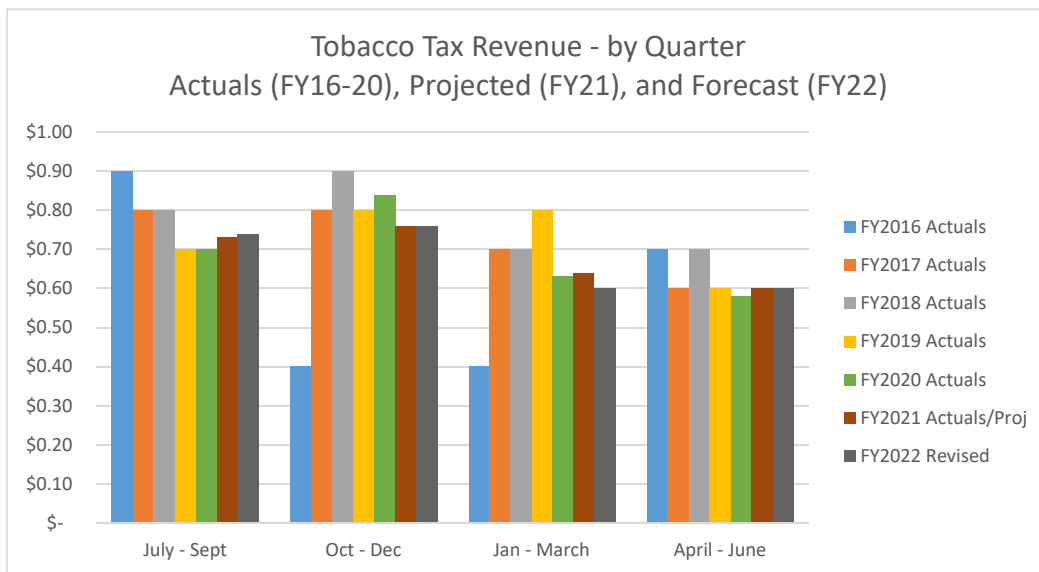


Marijuana Tax Actuals, Projected and Forecast
Updated 5/11/2021

Marijuana Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Total
FY2016 Actuals	\$ -	\$ -	\$ -	\$ -	\$ -
FY2017 Actuals	\$ -	\$ -	\$ 0.01	\$ 0.01	\$ 0.02
FY2018 Actuals	\$ 0.03	\$ 0.04	\$ 0.04	\$ 0.06	\$ 0.17
FY2019 Actuals	\$ 0.06	\$ 0.08	\$ 0.07	\$ 0.07	\$ 0.28
FY2020 Actuals	\$ 0.10	\$ 0.06	\$ 0.09	\$ 0.09	\$ 0.34
FY2021 Budget	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.05	\$ 0.20
FY2021 Actuals/Proj	\$ 0.12	\$ 0.08	\$ 0.09	\$ 0.09	\$ 0.38
Over/(Under) Proj	\$ 0.07	\$ 0.03	\$ 0.04	\$ 0.04	\$ 0.18
FY2022 Budget	\$ 0.07	\$ 0.06	\$ 0.06	\$ 0.06	\$ 0.25
FY2022 Revised	\$ 0.09	\$ 0.09	\$ 0.10	\$ 0.11	\$ 0.39
Over/(Under) Proj	\$ 0.02	\$ 0.03	\$ 0.04	\$ 0.05	\$ 0.14



Tobacco Tax	Q1 July - Sept	Q2 Oct - Dec	Q3 Jan - March	Q4 April - June	Total
FY2016 Actuals	\$ 0.90	\$ 0.40	\$ 0.40	\$ 0.70	\$ 2.40
FY2017 Actuals	\$ 0.80	\$ 0.80	\$ 0.70	\$ 0.60	\$ 2.90
FY2018 Actuals	\$ 0.80	\$ 0.90	\$ 0.70	\$ 0.70	\$ 3.10
FY2019 Actuals	\$ 0.70	\$ 0.80	\$ 0.80	\$ 0.60	\$ 2.90
FY2020 Actuals	\$ 0.70	\$ 0.84	\$ 0.63	\$ 0.58	\$ 2.75
FY2021 Budget	\$ 0.60	\$ 0.70	\$ 0.50	\$ 0.50	\$ 2.30
FY2021 Actuals/Proj	\$ 0.73	\$ 0.76	\$ 0.64	\$ 0.60	\$ 2.73
Over/(Under) Proj	\$ 0.13	\$ 0.06	\$ 0.14	\$ 0.10	\$ 0.43
FY2022 Budget	\$ 0.70	\$ 0.80	\$ 0.60	\$ 0.60	\$ 2.70
FY2022 Revised	\$ 0.74	\$ 0.76	\$ 0.60	\$ 0.60	\$ 2.70
Over/(Under) Proj	\$ 0.04	\$ (0.04)	\$ -	\$ -	\$ -



Assembly Finance Committee (AFC)

FY22 Revised Budget Calendar and Key Dates – as of April 30, 2021

Wednesdays at 5:30 pm, unless otherwise stated

APRIL 2021

5th Regular Assembly Meeting – Monday – 7:00 pm

Regular Assembly Meeting to Introduce FY22 Revised Budget

- A. Introduction of the General Operating CBJ Budget Ordinance 2021-08
- B. Introduction of the General Operating School District Budget Ordinance 2021-09
- C. Introduction of the Mill Levy Ordinance 2021-10
- D. Introduction of the CIP Resolution 2937

7th AFC Meeting #1 – 5:30 pm

- A. FY22 Revised Budget Overview
- B. School District Budget Presentation
- C. Docks & Harbors (Carl Uchytel, Port Director)
- D. Capital Improvement Plan Presentation

14th AFC Meeting #2 – 5:30 pm

- A. American Rescue Plan Act Funding
- B. Juneau International Airport (Patty Wahto, Airport Manager)
- C. Bartlett Regional Hospital (Kevin Benson, CFO)
- D. Eaglecrest (Dave Scanlan, Eaglecrest General Manager)

21st Special Assembly Meeting - 5:30 pm - Followed by Assembly Finance Committee

- A. General Operating CBJ Budget Ordinance 2021-08
- B. General Operating School District Budget Ordinance 2021-09
- C. Capital Improvement Program (CIP) Resolution 2937
- D. Mill Levy Ordinance 2021-10

Public hearings on the budget must be completed by May 1, per Charter Section 9.6

21st AFC Meeting #3 (Immediately following Special Assembly Meeting)

- A. Consumer Tax Forecasts
- B. 2021 Property Assessments
- C. Debt Service
- D. Proposed Mill Rate
- E. Travel Juneau (Liz Perry, President/CEO)
- F. Vote-by-Mail Election Funding
- G. Establish Local Funding for School District Operations – Required by Charter Section 13.6 (b)

Assembly must determine school district instructional funding and notify district within 30 days of receipt of district budget (Charter Section 13.6(b))

28th AFC Meeting #4 – 5:30 pm

- A. Full Cost Allocation Overview
- B. Passenger Fee Recommendations – For Review
- C. Hotel-Bed Tax Funding
- D. Juneau Economic Development Council (Brian Holst, Executive Director)
- E. Sleep-Off Program Expansion/Mobile Integrated Health Program
- F. Childcare

MAY 2021

- 5th AFC Meeting #5 – 5:30 pm**
- A. Passenger Fee Recommendations – For Action
 - B. Capital Improvements Projects Program Budget/Plan – For Review
 - C. Pending Items List
 - D. Youth Activity Board
 - E. Downtown Business Association
 - F. Alaska Heat Smart
 - G. Juneau Park Foundation
- 12th AFC Meeting #6 – 5:30 pm**
- A. School District Funding Ordinance 2021-09 – For Final Action
 - B. Capital Improvements Projects Program Budget/Plan – For Action
 - C. Pending Items List
 - D. Docks & Harbors FY22 Revised Budget
 - E. Eaglecrest FY22 Revised Budget
- 19th AFC Meeting #7 – 5:30 pm**
- A. Fund Balance – Committee Questions
 - B. Pending Items List – For Final Action
 - C. Set Mill Rates – For Final Action
 - D. Final FY22 Revised Budget Decisions
 - a. CIP Resolution 2937
 - b. Mill Levy Ordinance 2021-10
 - c. General CBJ Operating Ordinance 2021-08
- 24th Regular Assembly Meeting – Monday – 7:00 pm**
- A. Adoption of the School District's General Operating Budget Ordinance 2021-09
Assembly must appropriate school district funding by May 31 (Charter Section 13.6(b))
- 26th BREAK – No meeting unless needed for critical items.**

JUNE 2021

- 2nd AFC Meeting**
- A. TBD
- 9th TBD – No meeting anticipated.**
- 14th Regular Assembly Meeting – Monday – 7:00 pm**
- A. Adoption of the General Operating CBJ Budget Ordinance 2021-08
 - B. Adoption of the CIP Resolution 2937
 - C. Adoption of the Mill Levy Ordinance 2021-10
Assembly must adopt Operating Budget, Mill Levy, and Capital Improvement Plan by June 15th or the manager's proposal is deemed adopted (Charter Section 9.7 & 9.8)