

**ASSEMBLY STANDING COMMITTEE
COMMITTEE OF THE WHOLE
THE CITY AND BOROUGH OF JUNEAU, ALASKA
MINUTES**

April 25, 2016, 6:00 PM.

Municipal Building - Assembly Chambers; Immediately following Special Assembly Meeting
(anticipated sometime between 6:30-7:00pm)

Assembly Work Session - No Public Testimony

I. ROLL CALL

Deputy Mayor Jesse Kiehl called the meeting to order at 7:20 p.m.

Assembly Present: Mayor Ken Koelsch, Mary Becker, Jamie Bursell, Maria Gladziszewski, Loren Jones, Jesse Kiehl, Jerry Nankervis, Kate Troll and Debbie White.

Assembly Absent: None.

Staff Present: Rorie Watt, City Manager; Kim Kiefer, City Manager; Mila Cosgrove, Deputy City Manager; Amy Mead, City Attorney; Beth McEwen, Deputy Clerk; Rob Steedle, Community Development Director; Beth McKibben, CDD Senior Planner; Greg Chaney, Lands and Resources Manager; Bob Bartholomew, Finance Director; Scott Ciambor, Chief Housing Officer

II. APPROVAL OF AGENDA

Ms. Gladziszewski asked about the Renninger Subdivision topic. Mr. Kiehl noted that since the Lands Committee did not finish its work on the Renninger Subdivision just prior to this meeting, that topic was being removed from this agenda.

III. APPROVAL OF MINUTES

A. April 4, 2016 Committee of the Whole Meeting Minutes

Ms. Becker and Ms. White noted that they would provide the clerk with minor typographical changes to the minutes for correction. Hearing no objection, the minutes were approved with correction.

IV. AGENDA TOPICS

A. Discussion Concerning Letters of Interest for Developing Lots in the Renninger Subdivision

Removed from agenda.

B. Economic Development Activity Update

Mr. Watt explained that Ms. Kiefer would be presenting on this topic as part of her outgoing City Manager duties.

Ms. Kiefer explained that the packet contained a memo from Juneau Economic Development Council (JEDC) and as a supplement to that, she also distributed a matrix status report covering the various portions of the Juneau Economic Development Plan (JEDP). She explained that the packet

of materials also contained a memo from the new Chief Housing Officer Scott Ciambor specifically addressing the Housing Initiatives identified within the JEDP.

The matrix identifies the various initiatives that were identified in the JEDP and what the progress on each of those has been so far, including which entities they have been assigned to as well as any work that has been completed to date on those items. The matrix also includes some items specifically addressed by JEDC. She said when the plan was initiated, Mayor Sanford's goal was to get the community involved in implementation of the Juneau Economic Development Plan and while JEDC has been contracted to deliver on specific portions of the plan, other portions are being addressed by staff, Assembly, and community groups.

The Assemblymembers and staff discussed the coordination and tracking of the pieces of the plan and whether they should consider asking JEDC to take it all on or if it should stay under the coordination of the Mayor, Assembly, and City Manager. It was decided that since it is an Assembly priority, each of the members could have a piece of working on portions of the plan depending on their interest and areas of expertise. It was agreed that everyone has some role in making sure the plan is worked on but ultimately the overall coordination will be done through the City Manager's office.

Mr. Watt highlighted one example of this in which a series of meetings have taken place with NOAA representatives along with Ms. Troll, Ms. Cosgrove, and himself which has resulted in three new NOAA jobs coming to Juneau. He said they are also having discussions with the UAS Chancellor about additional avenues to explore along those same lines. He wants to be sure to include Assemblymembers in that process as much as possible in the future.

Additional discussion took place about missed opportunities for other follow-through items related to the plan. One such missed opportunity was under Initiative #5 "Build on our Strengths" in which additional discussions could have taken place during Assembly Finance Committee meetings to highlight the various new or developing Alaskan Native arts and culture venues during their discussions with the Juneau Arts and Humanities Council and the Juneau Convention and Visitors Bureau.

For future planning/implementation, Assemblymembers will be reviewing the matrix and identifying those areas they would like to be involved with and communicate those preferences to the Mayor and City Manager. They asked the City Manager to include updates on this matrix at every other regular Assembly meeting to make sure there aren't other missed opportunities in the future.

C. Assembly Goals

Mr. Watt said they put the goals in the packet to remind the members who had participated in creating them as well as to provide copies of the goals to Mr. Koelsch and Ms. Bursell. He said it wasn't necessarily provided to reopen the question at this time but to give members and himself an opportunity to discuss it if they wished.

Mr. Kiehl asked members if they had any questions or if the goals could just be treated as a refresher/information item. The members agreed that it was nice as a refresher but didn't have any topics that they wished to discuss at this time.

D. Executive session - Exit Interview with City Manager Kim Kiefer

MOTION by Mayor Koelsch to convene into Executive Session to discuss topics which may tend to prejudice the reputation or character of any person.

There being no public comment on the motion, Mr. Kiehl recessed the meeting in executive session at 7:46 p.m.

The committee returned from executive session at 8:50 p.m.

Mayor Koelsch reported that they held an exit interview with City Manager Kim Kiefer and there were many points of discussion and direction given.

V. COMMITTEE MEMBER / LIAISON COMMENTS AND QUESTIONS

VI. ADJOURNMENT

There being no further business to come before the committee, Mr. Kiehl adjourned the meeting at 8:50 p.m.