

**Juneau International Airport  
Finance Committee Meeting  
April 4, 2013, 9:00 a.m.  
Alaska Room**

**I. Introduction** (meeting participants).

**Recap of Approved Fee Changes (March 28, 2013, Finance Meeting).** The following is a recap of what the Finance Committee approved, so far, for the FY 14 budget rates/fees increases:

|                               |            |
|-------------------------------|------------|
| 1) Parking Lot Rate Increase* | \$ 143,100 |
| Short Term 16-60              | \$ 3.00    |
| Long Term 0-120               | \$ 5.00    |
| Long Term Day                 | \$14.00    |

\*These rates to go into effect as soon as approved/directed by the Airport Board and as coordinated with Republic Parking. They are not part of the Regulatory process. Staff contacted Republic Parking regarding the additional increase and projected additional revenues of \$48,300. This is in anticipation of an estimated 20% decrease in users. This is only an estimate. The total estimated increase (above) has been figured into the model.

|                                            |           |
|--------------------------------------------|-----------|
| 2) Land Leases*                            | \$121,600 |
| (CPI increase, Commercial Rate, SIDA Rate) |           |
| See Regulation changes-attached            |           |

\*Airfield Land Leases language to include definition for “Commercial” and “SIDA” land lease and clarify “Non-commercial” for general aviation.

|                                                             |           |
|-------------------------------------------------------------|-----------|
| 3) Taxi/Bus Access                                          | \$ 7,400  |
| See Regulation changes-attached                             |           |
| 4) Aircraft Parking/Tiedown See Regulation changes-attached |           |
| Large Air Carrier                                           | \$ 10,100 |
| Small aircraft                                              | \$ 20,400 |
| 5) Rental Car Storage/Pkg                                   | \$ 22,500 |
| See Regulation changes-attached                             |           |
| 6) Float Pond Tiedown                                       | \$ 26,300 |
| See Regulation changes-attached                             |           |

Estimated additional revenue approved by the Finance Committee is \$351,400. With this additional revenue the current FY 14 deficit (-\$557,541) is allocated by the model as follows:

|           |            |
|-----------|------------|
| \$ 35,331 | GA/Part135 |
| \$522,210 | Part 121   |

- II. FY 14 Budget/Fee Increases ~ continued discussions (Attachment #1; summary only).** At the March 28, 2013, Finance Meeting, there were several rate increases approved, as outlined above. There were still items on the agenda to address, as well as the remaining deficit for FY 14.

**Water/Sewer Revenues (from March 28, 2013, agenda).** Staff was requested to provide a summary of the water/ sewer annual use:

|               | Water         | Sewer         |
|---------------|---------------|---------------|
| Airport Total | 5,028,000 gal | 4,584,000 gal |
| Tenants       | 2,206,000 gal | 1,762,000 gal |

Tenants using Water/Sewer:

|         | Water | Sewer |
|---------|-------|-------|
| Flat    | 7     | 2     |
| Metered | 20    | 19    |

Water/Sewer rates will need to be addressed at a later date. Since this is a separate regulation, and detailed discussions will be necessary, it is suggested that subsequent Finance and/or Operations meetings be held to discuss Water/Sewer. Above figures provided as informational only at this time.

**Alaska Room Meeting Room (from March 28, 2013, agenda).** Update on the meeting room contracts/rentals will be provided by Jeannie Johnson, Airport Manager.

**Discussion of Rates and Fees ~ continued (Attachment #2).**

|                          |           |
|--------------------------|-----------|
| Employee Parking         | \$ 3,500  |
| Badging Fee Increase     | \$ 15,200 |
| Terminal Lease Increases | \$250,795 |
| Fuel Flowage Fees        | \$ ??     |
| Landing Fees             | \$???     |

It will take the right combination of these to balance the FY14 budget based on the allocations between Part 121 Air Carriers, and the GA/135 operators. A working model will be available at the meeting for calculating rates and allocations.

- III. Regulation Process. (Attachment #3)** With the exception of the Parking Lot Rates (concession), the remaining rate changes must undergo the public process for Regulations. Once the Finance Committee approves the rates and any language changes, the draft Regulation changes get forwarded to the Airport Board for approval.

Staff has prepared a 'working draft' of 07 CBJAC 10.020 Airport Rates and Fees. As presented in the attachment, the draft regulation includes the already approved rates (from the March 28, 2013, meeting). Staff will have the working draft at the meeting to make any additional changes during today's meeting, as directed by the committee, so it may be finalized at the meeting. This would then be forwarded on to the Board to begin the Regulation process for a July 1, 2013, implementation.

As a reminder, the Parking Lots Rates are a concession rate and not part of the Regulation process. A separate motion was already approved at the March 28, 2013, meeting, to forward the new rates for approval by the Airport Board.

Once any further rates changes are approved and the draft regulation is approved, the Finance Committee will need to forward the amended Regulation change to the Airport Board.

***Motion: Finance committee recommends the changes to the Airport Rates and Fees Regulation 07 CBJAC 10.020, as amended, and to forward on to the Airport Board for approval; and begin the public process/comment period, and subsequent submission to the Assembly for approval.***

**IV. Other items for discussion.**

**V. Next Finance Meeting, if required (Water/Sewer rates meeting): TBD**