

**Juneau International Airport Board
Finance Committee Meeting
March 4, 2020, 2:00 p.m.
Glacier Valley Fire Station Training Room
1700 Crest Avenue, Juneau Valley
Conference Bridge Line (907) 789-2014**

- I. Introduction** (meeting participants).
- II. FY19 Close-out overview. (See Attachments #1, #2 and #3 for summaries; and Attachments #4 and #5 for details.)** At the February 21, 2020, Airport Board Finance Committee meeting, staff presented the FY19 close out budget. FY19 was originally projected to have a deficit of (\$136,000). The anticipated deficit was to be covered with Airport Fund Balance (AFB). The budget closed with slightly less expense and slightly higher revenues. Since last month's finance meeting, a couple of minor changes were made to the ARFF FY19 close-out budget that were not included in the report that the Airport had. Expenses/Revenues are essentially flat, and the projected use of AFB is not required.
- III. FY20 Projected. (See Attachments #1, #2 and #3 for summaries; and Attachments #4 and #5 for details.)** At the February 21, 2020, Airport Board Finance Committee meeting, staff presented the FY20 Projected budget. FY20 Projected showed the use of \$253,200 of AFB to balance.

Again, a couple of updates were made since the last meeting. ARFF contractual increased \$12,000, and Terminal Electrical (Services/Charges) was increased \$25,000 to match historical use. Staff now projects a FY20 deficit of (\$290,200) – Total AFB needed for FY20 is \$290,200.

Finance Committee Motion: *“Approve the FY20 Projected Budget as shown in Attachments #1, #2 and #3, with the use of Airport Fund Balance in the amount of \$290,200 to offset anticipated revenue shortfalls, and forward to the Airport Board for approval.”*

- IV. DRAFT FY21 and FY22 Proposed. (See Attachments #1, #2 and #3 for summaries; and Attachments #4 and #5 for details.)** At the February 21, 2020, Airport Board Finance Committee meeting, staff presented the draft FY21 and FY22 proposed budgets.

A couple of minor changes were made to both FY21 and FY22 Proposed Expense budgets. FY21 decreased by (\$1,200) for ARFF contractual services; and FY22 decreased by (\$1,300) for ARFF contractual service, but Terminal electrical was increased by \$25,000 to match historical use. No further changes have been made to the FY21/22 Proposed Expenses since the February 21, 2020, meeting.

Total proposed Expenses are \$7,896,800 for FY21 and \$8,098,500 for FY22. Overall

Expense increases are \$273,600 for FY21 and \$475,300 for FY22 (compared to FY20). Updated.

FY21/22 Proposed Revenues remain unchanged since the February 21, 2020, Airport Board Finance Committee meeting.

Total proposed Revenues are \$7,374,000 for FY21 and \$7,364,900 for FY22. Overall Revenue decreases are \$14,700 for FY21 and \$23,800 for FY22 (compared to FY20 Updated). Remember, FY20 requires the use of Airport Fund Balance to balance.

FY21/22 Deficits. As mentioned at the February 21, 2020, Airport Board Finance Committee meeting, there are a couple of very distinct cost center deficits that show in the base analysis. This is meant to give an understanding of where the deficits are found in the budget.

Airport Security shows a *deficit* (\$218,000) for FY21 and (\$230,300) for FY22. This is after applying the TSA reimbursement for Law Enforcement Officers and the current revenue for the screened passenger security fees. The portion belonging to Part 121 air carrier would require raising the screened passenger fee from \$1.43 to \$1.96 *under the current ratio* for FY 21 and \$1.99 for FY22 (note: this is higher than stated in the February 21, 2020, Airport Board Finance Committee meeting). In the past, the air carriers requested this fee change (increase) start on May 1, prior to the busy season.

Terminal shows a total deficit of (\$72,500) for FY21 and (\$95,400) for FY22. Terminal Rates have not been adjusted since 2013, and prior to that, 2001 *(2010 recalculated departure lounge and counter to a specific airline matrix while remaining revenue neutral; and 2013 was only a 2% increase for a 12 year span)*. It has been years since the terminal showed a deficit and typically supported the airfield with residual revenue, so rates were not adjusted routinely (concessions help support the terminal cost center, as well). Due to reconstruction and flux in the terminal for FY21/22, staff would like to see where the Terminal costs center ‘shake out’ after construction before any major rate adjustments.

ARFF increases are calculated through airfield cost center, with a further breakdown of the 95/5 allocation (Air Carrier/GA-135). These get calculated through airfield rates/fees. Increases in ARFF costs (Personnel and Travel/Training) are divided in the model according to the allocations. ARFF increases are \$113,500 for FY21 and \$158,400 for FY22.

Airfield shows the remaining deficit of (\$118,800) for FY21, and (\$249,500) for FY22.

In the past, the Airport has been fortunate enough to have finished their operating budget in the black despite predictions of a deficit. Mostly due to a decrease in expenses, but also in part from additional revenues. FY19 finished flat, with essentially no residual revenues adding to the Airport Fund Balance. FY20 is projected to use \$290,200 in AFB to balance. The majority of the FY21/22 proposed budget expenses have remained flat especially for commodities. The increased ‘hard’ costs such as wage increases, insurance, full cost

allocation and contractual are not expenses that ‘could’ decrease. The deficits projected in FY21 and FY22 are very real and must be balanced. In the past, the Airport has submitted deficit budgets using AFB to balance. See Section VI. for AFB availability.

- V. **Budget Deficit Breakdown.** Based on the updates discussed in Section IV, above, the breakdown of the deficit is as follows between the user groups:

FY 21 (\$522,800) deficit

GA/135 portion \$261,830

Air Carrier (121) portion \$260,970

FY 22 (\$733,600) deficit

GA/135 portion \$288,960

Air Carrier (121) portion \$444,640

- VI. **Airport Fund Balance and Operating Reserve.** At the February 21, 2020, Airport Board Finance Committee meeting, Airport staff believed that the Airport Fund Balance (AFB) had limitations (after FY20 close-out) due to Airport Revenue Bonds (for the Terminal reconstruction) and the need for annual debt service or cash flow. Airport staff met with CBJ Finance Controller’s office to discuss the Airport’s Fund Balance and the requirements for the airport revenue bonds. The bond ordinance covenants cover the required reserve and sufficiency through additional bond proceeds. There is no requirement to use AFB for these bonds.

As a reminder, the Airport has also used AFB for Capital Improvement Projects such as the Terminal Reconstruction and Exit Lane System.

Based on the projected FY20 use of AFB, and less current three-month operating reserve, the Airport has approximately **\$1.54M of usable AFB funds** going into FY21/22.

For future budgeting, based on the FY21 proposed budget, the three-month operating reserve would now require \$1.974M, and FY22 would require \$2.02M.

- VII. **Balancing FY21/22 Budgets.**

- a. **Use of Airport Fund Balance.** As discussed in Section VI, above, there is usable AFB funds that could be applied to FY21/22 budgets combined with a phase-in of rates/fees increases. Staff looked at applying AFB to roughly half of the deficit for each year; \$260,000 applied to FY21 and \$365,000 applied to FY22. By doing this, it gives tenants two years to factor increases into their own budgets.

Below, staff has shown the AFB to the bottom line as a general credit (50/50 split between user groups). This is historically how AFB has been applied to budget.

Bottom Line 50/50 Split Credit:

FY 21 (\$262,800) deficit

GA/135 portion \$261,830 - \$130,000 =**\$131,830**

Air Carrier (121) portion \$260,970 - \$130,000 =**\$130,970**

FY 22 (\$368,600) deficit

GA/135 portion \$288,960 - \$182,500 =**\$106,460**

Air Carrier (121) portion \$444,640 - \$182,500 =**\$262,140**

In this scenario, there remains a deficit of (\$262,800) for FY21, and a deficit of (\$368,600) for FY22.

- b. **Discussion of Allocations.** For the past several budget years, there have been discussions about revisiting the allocations that were set approximately 20 years ago. There have been changes since the allocations were set at **85/15**: 85% Air Carrier (121) / 15% GA-135, and ARFF allocation at **95/5**: 95% Air Carrier (121) / 5% GA-135. The ARFF Index went from B to C with the larger air carrier aircraft requiring more personnel and equipment, as well as training; general increases in airfield operations and maintenance needs, as well as more passengers through the terminal. Staff was asked to provide data on operations and passenger traffic. The past six years for aircraft operations are as follows:

Calendar Year	Air Carrier	Air Taxi	General Aviation	Military	Total
2014	8,661	76,237	13,977	581	99,456
2015	9,362	88,598	13,765	376	112,101
2016	9,065	69,705	12,190	399	91,359
2017	9,015	61,595	13,648	504	84,762
2018	9,821	78,247	18,099	656	106,823
2019	9,492	87,373	16,764	539	114,168

Air Carrier is Part 121 operations (Alaska, Delta, etc.). *Air Taxi* includes part 135 runway operations, Part 135 helicopter operations and Part 135 float pond operations. FAA Air Traffic does not differentiate between areas on the airfield.

The past five years for passenger enplanement (only) data is as follows:

Calendar Year	Air Carrier	Air Taxi	Helicopter	Total
2014	276,768	43,149	55,911	375,828
2015	293,811	50,810	58,917	403,538
2016	309,326	47,867	63,249	420,442
2017	310,862	46,718	64,686	422,266
2018	318,715	51,025	70,537	440,277

**2019 traffic counts are not released by the FAA until fall 2020.*

***Note: Total passenger traffic is roughly double the numbers shown since deplanement passengers numbers are roughly equal to enplanement passengers. Deplanement traffic is not reported to the FAA.*

VIII. Rates and Fees Discussion (Attachment #6, #7, #8 and #9). The current Airport Rates and Fees Regulation (07 CBJAC Chapter 10), was last updated July 1, 2016. The Airport has also compiled a comprehensive list of the History of Juneau Airport Rates and Fees showing when rates were established or last changed. These will be available at the meeting for reference. These are important references if the committee looks at raising specific rates/fees to cover corresponding deficit. Staff will also bring a rate change worksheet to the meeting that will allow rate changes to be ‘plugged in’ and calculate the increase to revenues.

There are several ways to address the proposed deficit budgets for FY21 and FY22.

1. Adjust all rates/fees to make up the full deficit for FY21/22;
2. Apply AFB to bottom line (as mentioned above) and adjust all rates/fees for FY21/22;
3. Adjust tenant group allocation (the 85/15 and 95/5 ratios) and adjust all rates/fees for FY21/22; or
4. Combination: Apply AFB to bottom line (as mentioned above), modify tenant allocations and adjust specific rates/fees for FY21/22.

Staff has looked into #4.

Below is the ratio of deficit with applying the 50% split in AFB and an allocation change of **86/14** into the model:

FY 21 (\$262,800) deficit w/\$260,000 AFB *NOTE

GA/135 portion **\$ 99,171**

Air Carrier (121) portion **\$163,629**

FY 22 (\$368,600) deficit w/ \$365,000 AFB

GA/135 portion **\$ 72,142**

Air Carrier (121) portion **\$296,458**

Based on these allocations, staff proposes the attached summary of rates/fees adjustments (Attachment #6). ***NOTE: When these rates/fees increases are plugged into the financial model, there is a residual balance for FY21 that would require an extra \$22,100 in AFB to balance. The FY22 budget balances.**

If the Airport Board Finance Committee approves the proposed budget, which includes use of AFB, change in allocation and increase to rates and fees, the FY21/22 budgets, as outlined in Attachment #7, #8 and #9) could be moved to the Airport Board for approval, and begin the Regulation process for the increased rates and fees (summarized in Attachment #6). The summary is the basis for the regulation change for the Airport Board and public regulation process.

Staff will have models, worksheets availability at the meeting to run different scenarios if requested by the committee.

Airport Staff recommends the following motion:

Finance Committee Motion: *“Approve the Summary of Rates & Fees Regulation Changes, as shown in Attachment #6, for increases to the FY21 and FY22 Proposed Budgets, and forward to the Airport Board for approval, and to begin the regulation process.”*

Finance Committee Motion: *“Approve the FY21 and FY22 Proposed Budgets, as shown in Attachments #7, #8 and #9, with the use of \$282,100 of Airport Fund Balance for FY21, and the use of \$365,000 of Airport Fund Balance for FY22, and forward to the Airport Board for approval.”*

IX. Next Finance Meeting: TBD

ATTACHMENT #1**EXPENSE SUMMARY**

3/4/2020

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
PERSONNEL	2,770,952	2,981,300	2,901,361	3,070,100	3,105,100	3,141,200	3,255,000
SUPPLIES	915,063	1,179,700	1,247,587	1,114,200	1,111,500	1,058,600	1,063,600
SERVICES/CHARGES	3,208,361	3,340,800	3,303,835	3,406,600	3,363,600	3,651,200	3,732,000
TRAVEL/TRAINING	12,091	34,300	28,547	32,300	30,200	45,800	47,900
CAPITAL OUTLAY	15,086	0	25,690	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0	0
TOTALS	6,921,553	7,536,100	7,507,020	7,623,200	7,610,400	7,896,800	8,098,500

ATTACHMENT #2 REVENUE SUMMARY

3/4/2020

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
STATE/FED REVENUE	273,203	265,700	248,719	286,700	254,700	209,500	200,400
FUEL FLOWAGE FEES	924,720	920,000	1,034,418	920,000	1,004,700	1,039,100	1,039,100
LANDING FEES	2,266,776	2,335,000	2,214,125	2,335,000	2,292,500	2,371,400	2,371,400
USER FEES/SECURITY FEES	655,562	688,600	664,439	700,400	677,800	693,200	693,200
RENTALS	2,795,107	2,910,100	2,933,413	2,869,800	2,805,000	2,775,300	2,775,300
INTEREST/PENALTIES	25,872	54,700	162,322	59,300	61,000	61,000	61,000
FINES/MISC./OTHER	254,985	226,000	250,882	217,500	224,500	224,500	224,500
TRANSFERS/CBJ/MPF	0	0	0	0	0	0	0
TOTALS	7,196,225	7,400,100	7,508,318	7,388,700	7,320,200	7,374,000	7,364,900
AIRPORT FUND BALANCE	136,000 234,500						
TOTALS AFTER FUND BALANCE APPLIED	7,196,225	7,536,100	7,508,318	7,623,200	7,320,200	7,374,000	7,364,900

EXPENSE vs. REVENUE SUMMARY

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
EXPENSES	(6,921,553)	(7,536,100)	(7,507,020)	(7,623,200)	(7,610,400)	(7,896,800)	(8,098,500)
REVENUES	7,196,225	7,400,100	7,508,318	7,388,700	7,320,200	7,374,000	7,364,900
DIFFERENCE	274,672	(136,000)	1,298	(234,500)	(290,200)	(522,800)	(733,600)
AIRPORT FUND BALANCE APPLIED (to REVENUES)		136,000		234,500			
TOTAL OVER/(SHORT)	274,672	0	1,298	0	(290,200)	(522,800)	(733,600)

ATTACHMENT # 4

AIRPORT EXPENSES FY21 / FY22

3/4/2020

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560500101	Airport Administration	FY18	FY19	FY19	FY20	FY20	FY21	FY22
Account	Description	Actuals	Projected	Actuals	Updated	Projected	Proposed	Proposed
5110-0000	Salaries	374,876	657,200	447,958	930,400	721,500	972400	1002500
5116-0000	Accrued leave	85,487		102,663				
5120-0000	Benefits	212,083	381,600	247,103	449,700	422,700	464400	482000
5130-0000	Workers compensation	9,000	16,600	20,900	16,600	16,600	12100	12100
5140-0000	Engineering workforce	1,019	(248,000)	316	(507,900)	(267,800)	-551200	-570600
5150-0000	CBJ Overhead							
	Total Personnel	682,465	807,400	818,940	888,800	893000	897700	926000
	Commodities & Services							
5200-0000	Business travel	470	4,900	4,853		1500		
5202-0000	Travel and training	100			500	200	500	500
5390-0000	Contractual services	20,817	10,000	7,040	4,000	4,000	4000	4000
5394-0000	Interdepartmental	291,300	332,700	332,700	332,700	332,700	372900	372900
5397-0000	Bank card fees							
5322-0000	Advertising							
5320-0000	Printing	2,857	1,000	229	1,000	1,500	1000	1000
5375-0000	General Liab, Auto & EE Pract In:	2,300	2,300	2,300	2,300	2,300		
5494-0000	Loss contingency						1000	1000
5360-0000	Equipment rentals							
5310-0000	Telephone	12,600	11,000	13,415	11,000	12,000	12000	12000
5332-0000	Electricity	1,077	500	894	1,000	1,000	1000	1000
5335-0000	Water service		11,100		11,100		11100	11100
5336-0000	Wastewater service		20,200		20,200		20200	20200
5380-0000	Dues and subscriptions	12,407	12,500	12,664	12,500	11,800	12000	12000
5481-0000	Postage and parcel post	538	700	599	700	500	500	500
5480-0000	Office supplies	541	700	428	700	700	700	700
5490-0000	Materials and commodities	368	2,700	3,339	2,000	1,500	2000	2000
5496-0000	Minor equipment		2,000	1,850	2,200	5,000	3800	2600
	Total Commodities & Services	345,375	412,300	380,311	401,900	374700	442700	441500
	Total Expenditures	1,027,840	1,219,700	1,199,251	1,290,700	1267700	1340400	1367500

ATTACHMENT # 4
AIRPORT EXPENSES FY21 / FY22

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Account	Description	FY18 Actuals	FY19 Projected	FY19 Actuals	FY20 Updated	FY20 Projected	FY21 Proposed	FY22 Proposed
560500201	Terminal Operations							
	Administration							
5110-0000	Salaries	348,282	390,500	341,530	387,600	403,200	437800	448300
5111-0000	Overtime	14,111	15,000	23,298	15,000	15,000	15000	15000
5116-0000	Accrued leave	61,433		60,178				
5120-0000	Benefits	230,815	274,400	229,664	248,700	286,200	257700	267200
5130-0000	Workers compensation	12,400	22,400	28,800	22,400	22,400	16300	16300
5140-0000	Engineering workforce		(15,800)		(31,800)	(15,900)	-32500	-33100
	Total Personnel	667,041	686,500	683,470	641,900	710900	694300	713700
	Commodities & Services							
5202-0000	Travel and training		1,000	688	1,000		500	500
5390-0000	Contractual services	62,384	75,000	54,258	93,500	85,000	95100	95100
5370-0000	Spec & Prop	27,866	42,900	42,001	42,900	42,900	58200	58200
5494-0000	Loss contingency	4,109	-		1,000		1000	1000
5340-0000	Repairs	29,566	25,000	13,969	40,500	10,000	40500	40500
5310-0000	Telephone	2,534	3,000	2,693	3,000	3,000	3000	3000
5332-0000	Electricity	170,222	150,000	197,910	150,000	175,000	175000	175000
5333-0000	Fuel oil & propane	91,547	70,000	77,156	70,000	60,000	50000	20000
5334-0000	Refuse disposal	14,815	14,000	14,655	14,000	14,000	14000	14000
5335-0000	Water service	4,593	5,000	4,771	5,000	5,000	5000	5000
5336-0000	Wastewater service	17,005	18,000	17,935	18,000	18,000	18000	18000
5480-0000	Office supplies			1,000				
5490-0000	Materials and commodities	182,777	100,000	189,664	102,500	102,500	105800	106000
5496-0000	Minor equipment	1,979	2,000		11,500	6,000	13700	14700
5344-0000	Maintenance - Building		2,000		3,500		5000	8500
	Total Commodities & Services	609,397	507,900	616,700	556,400	521400	584800	559500
	Total Expenditures	1,276,438	1,194,400	1,300,170	1,198,300	1232300	1279100	1273200

ATTACHMENT # 4
AIRPORT EXPENSES FY21 / FY22

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Account		FY18 Actuals	FY19 Projected	FY19 Actuals	FY20 Updated	FY20 Projected	FY21 Proposed	FY22 Proposed
560500301	Airfield Maintenance Shop							
5110-0000	Salaries	726,948	892,300	730,972	1,078,100	1,020,800	1276800	1311900
5111-0000	Overtime	144,169	170,000	103,024	150,000	150,000	150000	150000
5116-0000	Accrued leave	84,189		82,991				
5120-0000	Benefits	447,721	564,300	439,564	584,300	598600	695700	720600
5130-0000	Workers compensation	18,300	33,200	42,400	33,200	33,200	24300	24300
5140-0000	Engineering workforce	119	(172,400)		(306,200)	(301,400)	-597600	-591500
	Total Personnel	1,421,446	1,487,400	1,398,951	1,539,400	1501200	1549200	1615300
	Commodities & Services							
5200-0000	Business travel	200	2,500	2,330	3,000	2,700		
5202-0000	Travel and training			174	2,000		1000	1000
5390-0000	Contractual services	140,752	195,000	174,426	175,000	175,000	145000	195000
5391-000	janitorial		200	106				
5392-0000	Management and consultant fee	153,904	197,900	160,331	187,600	185,000	210600	215600
5397-0000	Bank card fees							
5320-0000	Printing							
5370-0000	Spec & Prop	87,900	85,700	85,700	85,700	85,700	116300	116300
5375-0000	General Liab, Auto & EE Pract In:	2,700	6,500	6,500	6,500	6,500	6800	6800
5340-0000	Repairs	74,718	40,000	12,798	45,000	20,000	51300	48500
5341-0000	Electronic repairs	2,077		905				
5342-0000	Equipm Maint Contract		800					
5344-0000	Maintenance - buildings	943			2,000	2,000	4000	4000
5360-0000	Equipment rentals	21,976	20,000	28,271	20,000	18,000	20000	20000
5362-0000	Fleet replacement reserve	30,000	30,000	30,000	30,000	30,000	30000	30000
5310-0000	Telephone	4,457	4,000	4,715	4,000	4,500	4500	4500
5332-0000	Electricity	85,159	70,000	111,302	70,000	85,000	90000	90000
5333-0000	Fuel oil & propane	15,725	12,000	13,484	12,000	14,000	14000	14000
5334-0000	Refuse disposal	2,562	3,000	2,787	3,000	3,000	3000	3000
5335-0000	Water service	11,851	15,000	12,916	15,000	13,000	13000	13000
5336-0000	Wastewater service	54,153	70,000	75,561	70,000	75,000	75000	75000
5480-0000	Office supplies	1,945	2,000	2,054	2,000	2,000	2000	2000
5490-0000	Materials and commodities	532,040	830,000	907,986	800,000	800,000	740900	745900
5492-0000	Gasoline and oil	123,644	150,000	85,320	150,000	130,000	132800	132800
5496-0000	Minor equipment	24,268		5,767	600	6,000	6000	6000
	Total Commodities & Services	1,370,974	1,734,600	1,723,433	1,683,400	1657400	1666200	1723400
5690-0000	Constructions	15,086		25,690				
	Total Expenditures	2,807,506	3,222,000	3,148,074	3,222,800	3158600	3215400	3338700

ATTACHMENT # 4
AIRPORT EXPENSES FY21 / FY22

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Account	Description	FY18 Actuals	FY19 Projected	FY19 Actuals	FY20 Updated	FY20 Projected	FY21 Proposed	FY22 Proposed
560500401	ARFF							
	Commodities & Services							
5202-0000	Travel and training	11,321	25,900	20,502	25,800	25,800	43800	45900
5205-0000	Contractual training							
5390-0000	Contractual services	944,300	945,800	945,947	959,100	984,700	1037800	1080200
5340-0000	Repairs	3,946	3,800	4,154	3,800	3,800	3800	3800
5344-0000	Maintenance - buildings	1,554	1,000	303	1,000	1,000	1000	1000
5345-0000	Building maint division charges	10,028	15,500	15,500	15,500	15,500	23000	23000
5310-0000	Telephone	1,705	1,700	1,695	1,900	1,900	1900	1900
5332-0000	Electricity	7,509	7,900	8,327	8,200	8,200	8400	8400
5333-0000	Fuel oil & propane	19,121	15,100	15,698	15,100	15,100	16000	16000
5334-0000	Refuse disposal	2,216	2,700	2,225	2,700	2,700	2700	2700
5335-0000	Water service	492	600	886	700	700	700	700
5336-0000	Wastewater service	1,830	1,600	2,017	1,700	1,700	1700	2100
5380-0000	Dues and subscriptions		200	235	200	200	200	200
5488-0000	Uniforms and safety equipment	1,799	2,000		2,000	2,000	3000	3000
5490-0000	Materials and commodities	5,743	2,000	2,629	2,000	2,000	2000	2000
5492-0000	Gasoline and oil	7,378	5,500	3,998	5,600	5,600	7800	7800
5493-0000	Chemicals	17,454	19,700	(8,066)	5,000	5,000	5000	5000
5496-0000	Minor equipment	10,245	59,100	45,021	25,100	39,200	30100	30100
	Total Commodities & Services	1,046,641	1,110,100	1,061,071	1,075,400	1115100	1188900	1233800
	Total Expenditures	1,046,641	1,110,100	1,061,071	1,075,400	1115100	1188900	1233800

ATTACHMENT # 4
AIRPORT EXPENSES FY21 / FY22

Page 5

560500501	Airport Security	FY18 Actuals	FY19 Projected	FY19 Actuals	FY20 Updated	FY20 Projected	FY21 Proposed	FY22 Proposed
Account	Description	-----	-----	-----	-----	-----	-----	-----
	Commodities & Services							
5390-0000	Contractual services	699,530	732,000	730,856	773,900	777,900	806500	818800
5392-0000	Management and consultant fee	14,000	6,000	16,000	6,000	6,000	6000	6000
5370-0000	Spec & Prop	14,700	14,300	14,300	14,300	14,300	19400	19400
5310-0000	Telephone	1,951	2,000	1,213	2,000	1,300	1300	1300
5320-0000	Printing		2,000	1,252				
5480-0000	Office supplies							
5490-0000	Materials and commodities	6,681	4,000	4,002	6,000	6,000	6000	6000
5489-0000	Uniforms & Tools5496 min eqp		2,300	3,595	6,500	3,900	6500	6500
	Total Commodities & Services	736,862	762,600	771,218	808,700	809400	845700	858000
	Total Expenditures	736,862	762,600	771,218	808,700	809400	845700	858000
AIRPORT	EXPENSE	FY18	FY19	FY19	FY20	FY20	FY21	FY22
560500801	Airport Landside	Actuals	Projected	Actuals	Updated	Projected	Proposed	Proposed
Account	Description	-----	-----	-----	-----	-----	-----	-----
	Commodities & Services							
5350-0000	Landscape division charges	25,000	25,800	25,800	25,800	25,800	25800	25800
5332-0000	Electricity	1,266	1,500	1,436	1,500	1,500	1500	1500
	Total Commodities & Services	26,266	27,300	27,236	27,300	27300	27300	27300
	Total Expenditures	26,266	27,300	27,236	27,300	27300	27300	27300
560501201	Shop Roof Replacement	Actuals	Projected	Actuals	Updated	Projected	Proposed	Proposed
Account	Description	-----	-----	-----	-----	-----	-----	-----
	Total Expenditures							
Total All Cost Centers		6,921,553	7,536,100	7,507,020	7,623,200	7610400	7896800	8098500



ATTACHMENT #5 REVENUE DETAIL

ARPRTRV
3/4/2020

FY21 & FY22

560010101 Account	Airport Non-operational Description	FY19 Actuals -----	FY20 Amd Budget -----	FY20 Proj Actuals -----	FY21 Requested -----	FY22 Requested -----
4720-0000	Bad debts	12,352.00				
4799-0000	Miscellaneous revenue	(24.00)				
	Other Revenues Total	12,328.00	-	-	-	-
4800-0000	Interest income in Lawson	(136,453.00)	(54,300.00)	56,000.00	56,000.00	56,000.00
4800-0402	AR interest and fines	(1,501.00)	(5,000.00)	1,500.00	1,500.00	1,500.00
	Investment&Intrst Income Total	(137,954.00)	(59,300.00)	57,500.00	57,500.00	57,500.00
4870-0000	Proceeds from disposal of assets	(25,869.00)	(5,000.00)	5,000.00	5,000.00	5,000.00
	Gain/Loss-Sales of AssetsTotal	(25,869.00)	(5,000.00)	5,000.00	5,000.00	5,000.00
	Grand Total	(151,495.00)	(64,300.00)	62,500.00	62,500.00	62,500.00

560500101 Account	Airport Administration Description	FY19 Actuals -----	FY20 Amd Budget -----	FY20 Proj Actuals -----	FY21 Requested -----	FY22 Requested -----
4013-0000	State shared revenues	(43,929.00)	(76,000.00)	44,000.00	44,000.00	44,000.00
	State Revenue Total	(43,929.00)	(76,000.00)	44,000.00	44,000.00	44,000.00
4300-0036	Fingerprinting Fees	(22,075.00)	(18,000.00)	12,000.00	12,000.00	12,000.00
4300-0037	Badging Fees	(57,193.00)	(50,000.00)	55,000.00	55,000.00	55,000.00
4300-0038	Taxi, Bus Access Fees	(41,000.00)	(35,000.00)	41,000.00	41,000.00	41,000.00
4340-0007	Water Services	(19,181.00)	(20,000.00)	19,000.00	19,000.00	19,000.00
4340-0008	Sewer Services	(42,149.00)	(40,000.00)	42,000.00	42,000.00	42,000.00
	Charges for Services Total	(181,598.00)	(163,000.00)	169,000.00	169,000.00	169,000.00

4720-0000	Bad debts	(13,746.00)		-	-	-
4799-0000	Miscellaneous revenue	(2,431.00)	(5,000.00)	2,500.00	2,500.00	2,500.00
4799-0011	Self-Reports Clearing	(1.00)		-	-	-
Other Revenues Total		(16,178.00)	(5,000.00)	2,500.00	2,500.00	2,500.00
Grand Total		(241,705.00)	(244,000.00)	215,500.00	215,500.00	215,500.00

560500201 Account	Terminal Operations Description	FY19 Actuals -----	FY20 Amd Budget -----	FY20 Proj Actuals -----	FY21 Requested -----	FY22 Requested -----
4300-0000	User fees		(200.00)			
4300-0030	Jetway Use	(42,800.00)	(84,000.00)	81,000.00	81,000.00	81,000.00
4300-0039	FAA Tower/Equip Rm	(80,688.00)	(80,600.00)	80,700.00	80,700.00	80,700.00
4300-0040	Advertising Display	(51,145.00)	(65,000.00)	70,000.00	70,000.00	70,000.00
4300-0041	Customs Fees	(320.00)	(100.00)	500.00	500.00	500.00
Charges for Services Total		(174,953.00)	(229,900.00)	232,200.00	232,200.00	232,200.00
4420-0000	Fee revenues	(451,489.00)	(440,000.00)	450,000.00	450,000.00	450,000.00
4420-0002	Vending revenue	(30,559.00)	(21,000.00)	30,000.00	30,000.00	30,000.00
Licenses, Permits, Fees Total		(482,048.00)	(461,000.00)	480,000.00	480,000.00	480,000.00
4450-0001	Minor Violations	(8,260.00)	(5,000.00)	8,000.00	8,000.00	8,000.00
Fines and Forfeitures Total		(8,260.00)	(5,000.00)	8,000.00	8,000.00	8,000.00
4550-0000	Facility rental revenue	(6,050.00)		-	-	-
4550-0001	Federal Terminal Lease	(77,040.00)	(83,000.00)	83,000.00	37,800.00	28,700.00
4550-0003	Parking Lot Lease	(459,885.00)	(460,000.00)	460,000.00	460,000.00	460,000.00
4550-0004	Air Carrier Terminal Lease	(697,654.00)	(656,600.00)	651,100.00	645,200.00	645,200.00
4550-0005	Rental Car Storage	(109,800.00)	(109,800.00)	109,800.00	109,800.00	109,800.00
4550-0006	Other Terminal Leases	(215,665.00)	(209,500.00)	110,900.00	97,800.00	97,800.00
4550-0007	Rest., Bar, Flight Kitchen	(123,832.00)	(110,000.00)	120,000.00	120,000.00	120,000.00
4550-0008	Gift Shop	(40,912.00)	(41,000.00)	24,800.00	14,100.00	14,100.00
4550-0009	Staff Parking Fees	(48,440.00)	(36,000.00)	48,000.00	48,000.00	48,000.00
Rentals & Leases Rev Total		(1,779,278.00)	(1,705,900.00)	1,607,600.00	1,532,700.00	1,523,600.00
4799-0000	Miscellaneous revenue	(876.00)	(500.00)	500.00	500.00	500.00

Other Revenues Total	(876.00)	(500.00)	500.00	500.00	500.00
Grand Total	(2,445,415.00)	(2,402,300.00)	2,328,300.00	2,253,400.00	2,244,300.00

560500301 Account	Airfield Maintenance Shop Description	FY19 Actuals -----	FY20 Amd Budget -----	FY20 Proj Actuals -----	FY21 Requested -----	FY22 Requested -----
4300-0029	Fuel Flowage Air Carrier	(678,566.00)	(580,000.00)	657,600.00	692,000.00	692,000.00
4300-0031	Air carrier Landing Fees	(2,159,351.00)	(2,250,000.00)	2,219,300.00	2,298,200.00	2,298,200.00
4300-0032	Commercial Aircraft Parking	(118,979.00)	(86,300.00)	73,300.00	73,300.00	73,300.00
4300-0033	Transient Fees	(100.00)		-	-	-
4300-0043	Small Aircraft Parking	(30,734.00)	(33,800.00)	38,400.00	38,400.00	38,400.00
4300-0044	Fuel Flowage GA and Taxi	(241,214.00)	(240,000.00)	247,100.00	247,100.00	247,100.00
4300-0045	Fuel Flowage Non-Signatory	(114,638.00)	(100,000.00)	100,000.00	100,000.00	100,000.00
4300-0046	Landing Fees Non-Signatory	(54,774.00)	(85,000.00)	73,200.00	73,200.00	73,200.00
4300-0048	Air Carrier Security Fee	(471,506.00)	(496,000.00)	484,600.00	500,000.00	500,000.00
	Charges for Services Total	(3,869,862.00)	(3,871,100.00)	3,893,500.00	4,022,200.00	4,022,200.00
4549-0001	Fuel Sales	(9,075.00)	(15,000.00)	4,000.00	4,000.00	4,000.00
	Sales Total	(9,075.00)	(15,000.00)	4,000.00	4,000.00	4,000.00
4550-0010	FAA-CWO Lease	(12,000.00)	(12,000.00)	12,000.00	12,000.00	12,000.00
4550-0011	Airfield Ground Leases	(649,343.00)	(650,300.00)	674,700.00	674,700.00	674,700.00
	Rentals & Leases Rev Total	(661,343.00)	(662,300.00)	686,700.00	686,700.00	686,700.00
4799-0000	Miscellaneous revenue	(1,674.00)	(2,000.00)	2,000.00	2,000.00	2,000.00
	Other Revenues Total	(1,674.00)	(2,000.00)	2,000.00	2,000.00	2,000.00
	Grand Total	(4,541,954.00)	(4,550,400.00)	4,586,200.00	4,714,900.00	4,714,900.00

560500501 Account	Airport Security Description	FY19 Actuals -----	FY20 Amd Budget -----	FY20 Proj Actuals -----	FY21 Requested -----	FY22 Requested -----
4037-0001	TSA LEO Reimb	(127,750.00)	(127,700.00)	127,700.00	127,700.00	127,700.00

Federal Revenue Total		(127,750.00)	(127,700.00)	127,700.00	127,700.00	127,700.00
Grand Total		(127,750.00)	(127,700.00)	127,700.00	127,700.00	127,700.00
		(7,508,319.00)	(7,388,700.00)	7,320,200.00	7,374,000.00	7,364,900.00
	0	(127,750.00)	(127,700.00)	127,700.00	127,700.00	127,700.00
Other Revenues Total		(6,400.00)	(7,500.00)	5,000.00	5,000.00	5,000.00
Investment&Intrst Income Total		(137,954.00)	(59,300.00)	57,500.00	57,500.00	57,500.00
Gain/Loss-Sales of AssetsTotal		(25,869.00)	(5,000.00)	5,000.00	5,000.00	5,000.00
	0	-	-	-	-	-
State Revenue Total		(43,929.00)	(76,000.00)	44,000.00	44,000.00	44,000.00
Charges for Services Total		(4,226,413.00)	(4,264,000.00)	4,294,700.00	4,423,400.00	4,423,400.00
Licenses, Permits, Fees Total		(482,048.00)	(461,000.00)	480,000.00	480,000.00	480,000.00
Fines and Forfeitures Total		(8,260.00)	(5,000.00)	8,000.00	8,000.00	8,000.00
Rentals & Leases Rev Total		(2,440,621.00)	(2,368,200.00)	2,294,300.00	2,219,400.00	2,210,300.00
Sales Total		(9,075.00)	(15,000.00)	4,000.00	4,000.00	4,000.00
		(7,508,318.00)	(7,388,700.00)	7,320,200.00	7,374,000.00	7,364,900.00

ATTACHMENT #6

SUMMARY OF RATES & FEES REGULATION CHANGES
AIRPORT BOARD FINANCE MEETING
March 4, 2020

If Allocations 86/14 and ARFF 95/5, FY21 uses \$260K AFB and FY22 uses \$365K AFB, FY21/22 budgets would require:

Airport Security Screening Fee: For all passengers that are screened and enplaned at Juneau International Airport

Current: \$1.43 per screened, enplaned Passenger

Suggested: \$1.63 per screened, enplaned Passenger
beginning May 1, 2020

Suggested: \$1.83 per screened, enplaned Passenger
beginning May 1, 2021

Estimate additional revenue for FY 21 budget: \$69,900

Estimate additional revenue for FY 22 budget: \$139,900

Taxi/Ground Commercial Vehicle Permits:

Ground:

Current:

1-7 Pax	\$150/annually
8-16 Pax	\$200/annually
17 or more	\$250/annually

Suggested:

<i>1-7 Pax</i>	<i>\$175/annually</i>
<i>8-16 Pax</i>	<i>\$250/annually</i>
<i>17 or more</i>	<i>\$300/annually</i>

Estimate additional revenue for FY 21/22 budgets: \$5,600

Commercial Delivery:

Current:

1 st Vehicle	\$150/annually
Each Additional vehicle	\$ 25/annually

Suggested:

<i>1st Vehicle</i>	<i>\$175/annually</i>
<i>Each Additional vehicle</i>	<i>\$ 50/annually</i>

Estimate additional revenue for FY 21/22 budgets: \$600

ATTACHMENT #6

Airport Operational Area (AOA):

Current:

1 st Vehicle	\$230/annually
Each Additional vehicle	\$ 35/annually

Suggested:

<i>1st Vehicle</i>	<i>\$275/annually</i>
<i>Each Additional vehicle</i>	<i>\$ 75/annually</i>

Estimate additional revenue for FY 21/22 budgets: \$2,200

Note total Taxi/Ground, Comm'l Delivery, AOA would be \$8,400 for both FY21/22

Rental Car Lot:

Current:

Per Space	\$75/month
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Suggested:

<i>Per Space</i>	<i>\$85/month</i>
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Estimate additional revenue for FY 21/22 budgets: \$14,600

Land Lease Rates:

Currently we have three types of land leases (since 2013)—

\$0.57/sf/yr	Commercial Airfield and Landside (Aviation use)
\$0.47/sf/yr	Non-commercial airfield
\$0.71/sf/yr	Landside non-aviation
\$0.80/sf/yr	SIDA land lease
\$0.01/sf/yr	1 st Right of Refusal

Suggested land leases changes (*based on ANC CPI over 5 years*)—

<i>\$0.61/sf/yr</i>	<i>Commercial Airfield and Landside (Aviation use)</i>
<i>\$0.50/sf/yr</i>	<i>Non-commercial airfield</i>
<i>\$0.76/sf/yr</i>	<i>Landside non-aviation; or as negotiated for long term non-aviation</i>
<i>\$0.85/sf/yr</i>	<i>SIDA land lease</i>

Estimated Additional Revenue for FY 21/22 budgets \$45,500

ATTACHMENT #6

Signatory Jet Parking (commercial) /Jetway Use:

Currently:

\$500/mo	Main ramp > 12,500
\$500/mo	Air Carrier Gate/Cargo parking
\$3,000/mo	Jetbridge/PBB Use (Gates 2 &5)

Suggested:

\$500/mo	Main ramp > 12,500	
\$750/mo	Air Carrier Gate/Cargo parking	estimated revenue \$9,000/yr
\$3,200/mo	Jetbridge/PBB Use (Gates 2 &5)	estimated revenue \$5,500/yr

Estimated Additional Revenue for FY 21/22 budgets \$14,500

Transient A/C Tiedown:

Currently: per 'use'

\$10	<6,000 lbs. non commercial
\$25	<6,000 lbs. commercial
\$75	6,001 – 12,500 lbs.
\$175	12 501 – 100,000 lbs.
\$500	>100,000 lbs.
\$500	Jetway 5 (exec ASA/Delta)

Suggested:

\$15/day	<6,000 lbs. non commercial
\$50/day	<6,000 lbs. commercial
\$100/day	6,001 – 12,500 lbs.
\$250/day	12 501 – 100,000 lbs.
\$500/turn (terminal)/day (lg aircraft ramp)	>100,000 lbs.
\$1,000/turn/use	Jetway Use –Gate 2, 5 (non-signatory)

Estimated Additional Revenue for FY 21/22 budgets \$2,900

Employee Parking:

Current:

\$40/month
\$180/ summer months May – September
\$252/ winter months October – April

Suggested:

\$50/month
\$225/ summer months May – September
\$315/ winter months October – April

Estimate additional revenue for FY 21/22 budgets: \$9,800

Note suggest discontinue sharing spaces

ATTACHMENT #6

Fuel Flowage Fees:

Signatory:

Aircraft 12,500 lbs and under (AV or Jet)

\$0.22/gallon

Suggested

\$0.27/gallon FY21

Estimate additional revenue for FY21/FY22 budgets: \$54,500

Non-Signatory:

Non-signatory

\$0.28/gallon

Suggested

\$0.34/gallon FY21

Estimate additional revenue for FY21/ FY22 budgets: \$20,600

Landing Fees:

Signatory:

Aircraft 12,500 lbs and over, for each 1,000 lbs *or fraction thereof

\$2.45/1,000 lbs*

Suggested

Aircraft 12,500 lbs and over, for each 1,000 lbs *or fraction thereof

\$2.51/1,000 lbs* FY22 ONLY

Estimate additional revenue for FY22 budget ONLY: \$56,300

Non-Signatory:

Aircraft 12,500 lbs and over, for each 1,000 lbs *or fraction thereof

\$3.06/1,000 lbs*

Suggested

Aircraft 12,500 lbs and over, for each 1,000 lbs *or fraction thereof

\$3.14/1,000 lbs* FY22 ONLY

Estimate additional revenue for FY22 budget ONLY: \$1,600

ATTACHMENT #7**EXPENSE SUMMARY**

3/4/2020

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
PERSONNEL	2,770,952	2,981,300	2,901,361	3,070,100	3,105,100	3,141,200	3,255,000
SUPPLIES	915,063	1,179,700	1,247,587	1,114,200	1,111,500	1,058,600	1,063,600
SERVICES/CHARGES	3,208,361	3,340,800	3,303,835	3,406,600	3,363,600	3,651,200	3,732,000
TRAVEL/TRAINING	12,091	34,300	28,547	32,300	30,200	45,800	47,900
CAPITAL OUTLAY	15,086	0	25,690	0	0	0	0
DEBT SERVICE	0	0	0	0	0	0	0
TOTALS	6,921,553	7,536,100	7,507,020	7,623,200	7,610,400	7,896,800	8,098,500

ATTACHMENT #8 REVENUE SUMMARY

3/4/2020

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
STATE/FED REVENUE	273,203	265,700	248,719	286,700	254,700	209,500	200,400
FUEL FLOWAGE FEES	924,720	920,000	1,034,418	920,000	1,004,700	1,114,200	1,114,200
LANDING FEES	2,266,776	2,335,000	2,214,125	2,335,000	2,292,500	2,371,400	2,429,300
USER FEES/SECURITY FEES	655,562	688,600	664,439	700,400	677,800	780,500	850,500
RENTALS	2,795,107	2,910,100	2,933,413	2,869,800	2,805,000	2,843,800	2,843,800
INTEREST/PENALTIES	25,872	54,700	162,322	59,300	61,000	61,000	61,000
FINES/MISC./OTHER	254,985	226,000	250,882	217,500	224,500	234,300	234,300
TRANSFERS/CBJ/MPF	0	0	0	0	0	0	0
TOTALS	7,196,225	7,400,100	7,508,318	7,388,700	7,320,200	7,614,700	7,733,500
AIRPORT FUND BALANCE		136,000		234,500		282,100	365,000
TOTALS AFTER FUND BALANCE APPLIED	7,196,225	7,536,100	7,508,318	7,623,200	7,320,200	7,896,800	8,098,500

ATTACHMENT #9

EXPENSE vs. REVENUE SUMMARY

3/4/2020

	FY 18 ACTUALS	FY 19 PROJECTED	FY 19 ACTUALS	FY 20 UPDATED	FY 20 PROJECTED	FY 21 PROPOSED	FY 22 PROPOSED
EXPENSES	(6,921,553)	(7,536,100)	(7,507,020)	(7,623,200)	(7,610,400)	(7,896,800)	(8,098,500)
REVENUES	7,196,225	7,400,100	7,508,318	7,388,700	7,320,200	7,614,700	7,733,500
DIFFERENCE	274,672	(136,000)	1,298	(234,500)	(290,200)	(282,100)	(365,000)
AIRPORT FUND BALANCE APPLIED (to REVENUES)		136,000		234,500		282,100	365,000
TOTAL OVER/(SHORT)	274,672	0	1,298	0	(290,200)	0	0

*Note: FY21 originally proposed use of \$260,000 in AFB.

After applying rate/fees increases, FY21 requires add'l \$22,100 AFB to balance due to allocation balancing
Total now \$282,100 AFB for FY21