

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, JULY 10, 2013
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of June 12, 2013

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. ELECTION OF OFFICERS

VII. UNFINISHED BUSINESS

A. **Wildlife Hazards Working Group Discussion:** Continued discussions from the June 6 and June 12 Airport Board meetings regarding continuance of the group, members and point of contact for the group. Discussions were tabled until the July meeting when new Airport Board members would be appointed.

B. **Airport Rates & Fees Regulation** (Attachment #1): At the June 12, 2013, Airport Board meeting, amended fuel flowage fee rates were proposed after discussions with the Airport Tenant & Users Group (ATUG). This was approved by the Board and forwarded on for public comment. Public comment period began June 14, 2013, and ended July 5, 2013. No public comments were received during this period. Staff recommends moving forward on the Airport Rates and Fees Regulation.

Motion: *“Airport Board moves for approval of the proposed changes to the Airport Rates and Fees Regulation 07 CBJAC 10.020, as attached, and to forward on to the Assembly for final approval and adoption.”*

C. **Food & Beverage Concession:** See Architect Report.

VIII. NEW BUSINESS

A. **State Grant for Snow Removal Equipment Facilities (SREF):** The State of Alaska has approved a \$3 million grant to the Juneau International Airport. The current project total for this phase of the SREF is \$24.9M of which FAA participation is approximately 73%. Appropriation of this grant will help to meet the City’s obligation for the remaining 27%. This grant was reviewed by the Assembly Public Works and Facilities Committee at their July 1, 2013, meeting and forwarded on to the Assembly for public hearing.

Board Motion: *“Move for approval to accept and appropriate the State of Alaska grant in the amount of \$3 million for the Juneau International Airport Snow Removal Equipment Facility project.”*

B. Airport Manager's Report:

1. Capital City Fire & Rescue (CCFR) and Airport Rescue & Fire Fighting Discussion (ARFF) updates: There are several announcements and updates for the Airport. CCFR is offering free "hands only" CPR classes for anyone working at the Airport. These classes will run every 30 minutes on July 9, from 11 am to 4 p.m. in the Alaska Room.

ARFF equipment replacement is on the horizon. A-2 (fire truck) is 20 years old and will need some major repairs soon. We have A-2 on the CIP schedule, however, it is still a few years out. Additionally, A-3 (Hagglund water rescue) is no longer operational and will go to surplus. The Hagglund has been removed from the list of Airport rescue apparatus, but will need to be replaced at some point.

Additionally, the Fire Department would like to recognize Jeremy Milsaps, Wingnut Aviation, for the use of a derelict aircraft for ARFF training purposes.

Chief Etheridge or alternate staff from CCFR will be available at the Board meeting to brief other items or answer questions on CCFR/ARFF related issues.

2. Airport Engineer Report (Attachment #2)

3. Airport Architect Report (Attachment #3)

IX. CORRESPONDENCE (Attachment #4): Letter from Republic Parking requesting extension to current contract for the parking lot concession in order to amortize new, proposed equipment. Republic has offered to attend the August Board meeting to answer questions about their request. This will be an action item at the August Board meeting.

X. COMMITTEE REPORTS

A. **Wildlife Hazards Working Group**

B. **Finance Committee:** Schedule an August Finance Committee meeting to discuss the Airport Fund Balance.

C. **Operations Committee**

XI. ASSEMBLY LIAISON

XII. PUBLIC COMMENTS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., August 14, 2013, Alaska Room

XVI. EXECUTIVE SESSION

XVII. ADJOURN

ATTACHMENT #1

A REGULATION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Adoption of Title 07, Juneau International Airport Chapter 10, Rates and Fees

PURSUANT TO AUTHORITY GRANTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, THE MANAGER AND THE JUNEAU INTERNATIONAL AIRPORT BOARD HEREBY ADOPT THE FOLLOWING REGULATIONS WHICH SUPERCEDE AND REPLACE THOSE REGULATIONS ADOPTED BY THE ASSEMBLY JUNE 3, 2013:

Section 1. Authority. These regulations are adopted pursuant to CBJ 01.60 and CBJ 05.01.080.

Section 2. Amendment of Regulations. The City and Borough of Juneau Administrative Code is amended by the adoption of a new Title 07, Chapter 10, reading:

City and Borough of Juneau Administrative Code Title 07: Juneau International Airport Chapter 10: Rates and Fees

Sections:

- 010 Policy
- 020 Rates and Fees
- 030 Definitions

07 CBJAC 10.010 Policy. The policy of the City and Borough of Juneau, Juneau International Airport Board establishing the rates and fees for the Juneau International Airport are as follows:

- (a) The rates and fees charged at the Juneau International Airport shall be structured to assure that the Airport is as financially self-sustaining as possible, while ensuring fair and reasonable rates.
- (b) The Juneau International Airport shall monitor, assess and amend such rates and fees as needed to maintain (a) above.
- (c) Revenue derived from the use of obligated Airport property must be used for the operation, maintenance, or development of the Airport.
- (d) All space designated by the Airport Manager as aviation use at the Juneau International Airport shall be available for leasing on a first-come, first-served basis, but may be allocated by the Airport Manager to insure that the reasonable needs of all users may be met. All other space may be available through competitive bid or other process.

ATTACHMENT #1

- (e) The Juneau International Airport may be required to furnish space to a governmental agency on a “rent-free” basis in order to obtain the services of a governmental agency, or to obtain a grant or other governmental participation in the operation or cost of improving or operating the airport facility, or to honor prior grant or participation agreements.
- (f) Failure to pay applicable rates and fees outlined in this Regulation, shall be subject to citation, fines and interest on past due amount.

07 CBJAC 10.020 Rates and Fees. The following are rates and fees established by the Airport Board. These rates and fees may be subject to change by amendment and may be subject to City and Borough of Juneau Sales Tax.

- (a) **Fuel Flowage Fees.** For sales of aviation fuel and aviation fuel delivery services at the Juneau International Airport, the following fees shall apply:

- (1) Signatory.

- (A) Aircraft with maximum certificated gross weight of 12,500 lbs. or less shall pay fuel flowage fee of \$.~~185~~ .155 per gallon.

- (B) Aircraft with maximum certificated gross weight of more than 12,500 lbs. shall pay fuel flowage fee of \$.~~16~~ .125 per gallon.

- (2) Non-signatory.

All Non-signatory aircraft shall pay a fuel flowage fee of \$.235 per gallon.

- (3) Exemption to Fuel Flowage Fees: The Civil Air Patrol (CAP) shall be exempt from Fuel Flowage Fees on missions, practice missions and fuel purchased in bulk by the CAP.

- (b) **Landing Fees.** Landing Fees shall be based on maximum take-off weight as certified by the FAA, for all types of aircraft whether empty or loaded, as follows:

- (1) Signatory.

- (A) Under 12,500 lbs., no fee.

- (B) 12,500 lbs. and over, for each 1,000 lbs. or any fraction thereof: \$2.38 per 1,000 lbs.

- (C) Exemptions to signatory landing fees:

ATTACHMENT #1

- i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.
- (2) Non-Signatory.
 - (A) Under 12,500 lbs., no fee.
 - (B) 12,500 lbs and over, for each 1,000 lbs. or any fraction thereof: \$2.98 per 1,000 lbs.
 - (C) Exemptions to non-signatory landing fees:
 - i. Aircraft engaged in test flights.
 - ii. Aircraft compelled to return after take-off.
 - iii. Aircraft compelled to land under an emergency diversion situation.
 - iv. Public aircraft not engaged in commercial operations.
- (c) **Air Carrier Terminal Lease Rates.**
 - (1) Signatory. Terminal rental rates for air carriers are established by the Airport Board. Lease of terminal space preference shall be given to air carriers. The rates are per Square Foot, Annually, as follows:

Space Type	Rate
Counter (North Wing) plus 7 feet	\$25.16
Counter (East Wing)	\$31.69
Office (North Wing)	\$22.88
Office (East Wing)	\$25.52
Office (Old Tower, Ops)	\$25.52
Office (AK Maintenance)	\$25.52
Baggage Claim (Public)	\$25.52
Storage/Bag Make Up (Covered Bag Well)	\$20.34
Storage/Frt Rm (North Wing)	\$20.34
Canopy Storage (North Wing)	\$12.71
Hold Room/ Departure Lounge	\$31.69

- (2) Non-Signatory.
 - (A) For non-signatory air carriers requiring the use of the terminal for one-time or occasional use (up to four times per month), the following fee schedule shall apply:

ATTACHMENT #1

Wide Body Jets:	\$1,500 per use or turn
Narrow Body Jets:	\$ 500 per use or turn
Regional Prop (greater than 12,500 lbs)	\$ 75 per use or turn
Small carrier (12,500 lbs. or less)	\$ 25 per use or turn

- (B) Wide Body and Narrow Body jet use of the terminal shall be limited to departure lounge, available counter space, available jetway, bag claim, bag make-up and public circulation areas. Regional prop aircraft and small carrier use of terminal shall be limited to available counter space and public circulation area. Other non-signatory fees for airside use shall apply, such as landing fees, fuel flowage fees and parking or gate use also apply.

(d) **Aircraft Parking Fees.**

- (1) Assigned Parking per Month. Fees for all types of aircraft, regardless of size or weight, per month or any fraction thereof, for parking or tiedown privileges in areas designated by the Airport Manager are as follows:

- | | | |
|-----|---|-------|
| (A) | Overnight parking at Air Carrier gate | \$500 |
| (B) | Main Ramp, >12,500lbs | \$500 |
| (C) | Air Taxi (small box) | \$75 |
| (D) | Air Taxi (large box) | \$100 |
| (E) | Hard-surfaced parking areas | \$60 |
| (F) | Gravel-surfaced parking areas | \$50 |
| (G) | Privately-owned seaplane floats (North & South) | \$90 |
- Privately-owned seaplane floats to be phased in as follows:
*\$67.50/month beginning July 1, 2013, then
\$90.00/month beginning July 1, 2014*
- | | | |
|-----|--|-------|
| (H) | Airport-owned seaplane floats(North & South) | \$150 |
|-----|--|-------|
- Airport-owned seaplane floats (North& South) to be phased in as follows:
*\$105.00/month beginning July 1, 2013, then
\$150.00/month beginning July 1, 2014*
- | | | |
|-----|---|-------|
| (I) | Privately-owned seaplane floats (West Finger) | \$150 |
|-----|---|-------|
- Privately-owned seaplane floats (West Finger) to be phased in as follows:
*\$105.00/month beginning July 1, 2013, then
\$150.00/month beginning July 1, 2014*

Seaplane floats fee based on 8 months of use/fees annually.

ATTACHMENT #1

- (2) Transient Parking. The parking fee for transient aircraft is determined by the maximum take-off weight as certified by the FAA, as follows:

(A)	Under 6,001 lbs. (Non-commercial)	\$10 per day
(B)	Under 6,001 lbs. (Commercial)	\$25 per day
(C)	6,001 lbs. to 12,500 lbs.	\$75 per day
(D)	12,501 lbs to 100,000 lbs.	\$175 per day
(E)	100,001 lbs. and over	\$500 per day
(F)	Jetway 5 Air Carrier gate (Non-Signatory)	\$500 per use

All aircraft parking spaces are designated one aircraft per space. Any additional aircraft parked in/near/around a parking spot, or any aircraft not within an aircraft designated space will be assessed the daily transient rate for size/type of aircraft/operation.

Aircraft parking fees are assessed for the first 24 hours or any fraction thereof. Subsequent days are charged for each 24 hour period or any fraction thereof. Non-commercial aircraft are exempt for the initial two hours of aircraft parking. Rates apply to the public parking areas of the airport.

- (e) **Land Lease Rates.** Certain property at the Juneau International Airport has been designated by the Assembly as available for airport related purposes. CBJ Chapter 05.20 "Airport Lands," provides for the administration of such property and authorizes the Airport Manager to negotiate certain leases subject to Airport Board approval, and according to certain terms provided therein. Airport land lease rates shall be according to airport land type and/or use as follows:

- (1) Land Lease Rates (all rates per square foot, annually):

(A)	Non-Commercial Airfield Land Lease	\$0.47/sq ft/year
(B)	Commercial Airfield Land Lease	\$0.57/sq ft/year
	Commercial Airfield Land Lease to be phased in as follows: <i>\$0.47/sf/year beginning July 1, 2013, then \$0.52/sf/year beginning January 1, 2014; then \$0.57/sf/year beginning July 1, 2014.</i>	
(C)	SIDA Airfield Land Lease	\$0.80/sq ft/year
(D)	Landside Non-Aviation Land Lease	\$0.71/sq ft/year
(E)	Undeveloped Land Lease	\$0.19/sq ft/year

- (2) Non-aviation Land Lease Rates. Non-aviation land lease rates shall be set through competitive bid or other process, but shall not be less than the highest Airfield land lease rate plus 25%.
- (3) Land Lease Wait List Fees. The Juneau International Airport has established wait lists and application fees based on the land lease types and proposed

ATTACHMENT #1

construction types. Tenants wishing to apply for land lease space shall fill out an annual wait list application and pay the following annual application fees:

- (A) Commercial Leases: \$25/annually
- (B) Executive Hangar Leases: \$25/annually
- (C) T-Hangar Leases: \$25/annually

(f) **Rental Car Lot.** Rental car lot spaces shall be charged at the following rate:

- (1) \$75 per space, per month or any fraction thereof.

(g) **Commercial Vehicle Access Fees.** Access fees are per vehicle, per calendar year. A numerically sequenced permit/sticker is issued for each fee paid. Permit/sticker must be properly displayed and permanently affixed to the vehicle windshield prior to operating on the Airport premises. Failure to display and affix permit to the vehicle will be considered as conducting business at the airport without a valid permit. Prior year(s) permits must be removed or current year permit will be invalid. The following fee structure applies to the categories of Ground Transportation and Access users as indicated:

- (1) Ground Transportation Fees. (Taxicab, bus, airporter, courtesy van, or limo.)

	<u>1-7 PAX</u> <u>Rate</u>	<u>8-16 PAX</u> <u>Rate</u>	<u>17 or MORE</u> <u>Rate</u>
Annual	\$150.00	\$200.00	\$250.00

For each calendar year, each tour operator permitting multiple large buses, shuttles and/or vans, may purchase as many annual vehicle permits as needed to conduct business on the Airport premises and pay the actual cost of permits per vehicle in accordance with the above table, or \$10,000, whichever is less.

- (2) **Commercial Freight Pick-up/Delivery Vehicles.** Off-Airport businesses performing a commercial pick-up or delivery of freight transitting the Airport shall be required to purchase and display a Commercial Freight Pick-up/Delivery permit on their vehicle prior to conducting such business on the airport premises. This excludes any item that an airport tenant may use or consume for their own personal or business purposes.

	<u>1st Vehicle</u> <u>Rate</u>	<u>Each Additional Vehicle</u> <u>Rate</u>
Annual	\$150.00	\$25.00

ATTACHMENT #1

- (3) Airport Operational Area (Commercial freight pick-up/delivery vehicles with inside the fence access.)

	<u>1st Vehicle</u> <u>Rate</u>	<u>Each Additional Vehicle</u> <u>Rate</u>
Annual	\$230.00	\$35.00

- (h) **Boundary Crossing Fee.** Companies or businesses conducting business within the boundaries of the Airport that do not lease property on the Airport are subject to an annual boundary crossing fee. (Separate from public ground transportation access fees and commercial access delivery fees outlined in (g) above).

Boundary Crossing Fee: \$200 minimum per year, as negotiated based on Airport land use or boundary activity

- (i) **International Passenger Processing Fee.** Any passenger arriving or processed through U.S. Customs who has deplaned off of a scheduled or chartered international commercial flight will be assessed an international processing fee.

International Passenger Processing Fee: \$4 per passenger

(j) **Employee Parking Fees.**

- (1) A company, business, or government agency conducting business on the Juneau International Airport, or an employee or association of employees thereof may park in the airport employee parking lot while on duty under the following terms and conditions:
- (A) Parking fees are paid in full prior to the beginning of the calendar month or fraction thereof, for which parking is desired.
 - (B) A 10% discount shall be given for prepayment of an entire period as described in section (3) below.
 - (C) Use of the employee parking lot for any purpose, other than parking while on duty, will forfeit access to, and fees paid for, the employee parking lot for that period.
 - (D) Vehicles may not park in the employee parking lot for more than 24 hours without Airport Management approval. If an employee has been approved for extended parking, the employee must make arrangements to have the vehicle moved upon request of the Airport. Vehicles not in compliance with the subsection will be towed and impounded at the owner's expense.

ATTACHMENT #1

- (E) Employee vehicles must be registered with Airport Management. Vehicles parked in the employee parking lot that have not been registered will be towed and impounded at the owner's expense.
 - (2) The rate for parking in the employee parking lot is \$ \$40 per space per month, or any fraction thereof.
 - (3) There will be two rental periods per year. The first period shall be from October through April, and the second period shall be from May through September.
 - (4) Use of a parking space may be shared between two eligible employees and a single fee charged, provided work schedules do not overlap and/or actual use is limited at all times to a single car in the single rented space.
- (k) **Concession Fees.** Concessions which operate at the airport shall be awarded through Bid process, Request For Proposal (RFP) process or as a sole responder with a Letter of Interest. Concession fees are established through contract negotiations, but will not be leased at a rate less than those established for Airfield/Aviation Use Land Lease Rates.
- (l) **Governmental Agency Rental Rates.** The Juneau International Airport may enter into an agreement with governmental agencies for the reimbursement of expenses incurred by the airport in providing services (which may include, but not be limited to: maintenance, utilities, supplies and janitorial services) to the "rent-free" space. The charge for such reimbursable expenses for services shall be based on the annual per square foot cost of providing such services to the entire area serviced.
- (m) **Airport Reimbursable Costs.** The Juneau International Airport may charge tenants, users or patrons of the Airport for costs associated with reimbursement of personnel costs, equipment costs or supplies for which a tenant, user or patron requests a special service which is not covered by a tenant or user agreement or is not a normally provided function of Airport operations. This may include damage to airport property for which the tenant, user or patron is responsible and whereby additional cost has been incurred by the Airport. A detailed breakdown of all costs will be provided after an emergency situation or an estimate will be supplied in advance to a request if appropriate.
- (n) **Fingerprint Fees.** For fingerprinting and electronic submission to the Federal Bureau of Investigation (FBI) for criminal history records check, the following fees shall apply:
- (1) Employees, tenants, employees of tenants, or those employees of businesses and agencies directly working with/at the Juneau International Airport, the fingerprint fee shall be: \$50 per person.

ATTACHMENT #1

- (2) For all others, the fingerprint fee shall be: \$75 per person.
- (o) **Badging Fees.** For access and identification badges issued at the Juneau International Airport, the following fees shall apply:

- (1) Security Identification Display Area (SIDA), 135 ramp (Non-SIDA), General Aviation AOA badges, or Airport Employee identification badges, the fees shall be:

(A)	Initial Issuance (\$25) & Deposit (\$50)	\$ 75
(B)	Renewal (Annual)	\$ 25
(C)	Re-issuance for worn or damaged	\$ 25
(D)	Lost badge	\$200
(E)	Contractor Deposit	\$200
(F)	Proximity Gate Card	\$ 10
(G)	Non-Airport ID	\$ 25

Deposits shall only be refunded upon return of an individual's current access badge to Airport Security or Airport Administration. If a "lost" badge is later recovered, a refund of \$190 may be issued only if the lost badge is of the current issuance lot (color, badge design).

In lieu of a deposit, an employer may issue a written letter of guarantee for their employee(s). Such letter will be on company or business letterhead, signed by an authorized agent of the company or business, and guarantee that if an authorized employee of their company or business does not return a badge or loses a badge, the company or business shall be responsible for the non-returned/lost badge and remit the \$200 fee to the Airport.

- (2) Proximity Cards (or gate access cards): \$10 per card / issuance
- (3) Non-airport identification media : \$25 per card / issuance

(p) **Airline Fee for Airport Security Screening.** Each Air Carrier shall pay \$1.00/per screened, enplaned passenger for that Air Carrier's passengers subject to security screening and enplaning, at Juneau International Airport.

(q) **Lease Action Filing Fee.** For any Lease Action Request (Assignment, New Lease, Extension/Amendment, Collateral Assignment, Cancellation) at the Juneau International Airport.

\$100/per Lease Action Request

ATTACHMENT #1

07 CBJAC 10.030 Definitions. For purposes of this chapter, unless the context plainly requires otherwise:

“Aviation Use” means the storage, operation, maintenance, or servicing of aircraft, or a use directly ancillary to such aviation use.

“Employee” a person employed by a company, business or governmental agency and who is stationed to work at the Juneau International Airport for that company, business or agency.

“Juneau International Airport” or “Airport” means the facilities and lands owned by the City and Borough of Juneau, or the administration which oversees the facilities and lands at the Airport, subject to this regulation.

“Signatory” means air carriers or aircraft owners/operators who have a written lease agreement with the Airport.

“Non-Signatory” means air carriers or aircraft owners/operators who do not have a written lease agreement with the Airport. A sublease agreement does not qualify at the “signatory” rate.

“Commercial Land” means that area of the Airport which is designed for businesses and commercial activity, but may be leased to private individuals at the commercial rate.

“Landside Non-Aviation Land” means that area of the Airport which is outside the airfield perimeter fence, and designated for any non-aviation related use.

“Non-Commercial Land” means that area of the Airport which is designed for private, non-business activities, but may be leased to commercial businesses at the commercial rate.

“SIDA Land” (or Security Identification Display Area) means that area of the Airport which is designated for SIDA activities/business, pursuant to 49 CFR 1500 series.

“Transient Aircraft” at the Airport means an aircraft that is not assigned to a permanent parking space, that is not subject to a written parking agreement with the Airport, that is not parked in its assigned permanent parking space, or that is double parked in an aircraft parking space .

“Undeveloped Land” means raw land that has not been filled to grade or been permitted for development.

ATTACHMENT #1

Section 3. Notice of Proposed Adoption of a Regulation. The notice requirements of CBJ 01.60.200 were followed by the agency. The notice period began on April 16, 2013, which is not less than 21 days before the date of adoption of these regulations as set forth below.

Adoption by Agency

After considering all relevant matter presented to it, the agency hereby amends these regulations as set forth above. The agency will next seek Assembly review and approval.

Date: _____

Jerry Godkin, Chairman
Juneau International Airport Board

Legal Review

These regulations have been reviewed and approved in accordance with the following standards set forth in CBJ 01.60.250:

- (1) Consistency with federal and state law and with the charter, code, and other municipal regulations;
- (2) The existence of code authority and the correctness of the required citation of code authority; and
- (3) Its clarity, simplicity of expression, and absence of possibility of misapplication.

Date: _____

John W. Hartle
City Attorney

Assembly Review

These regulations were presented to the Assembly at its meeting of _____. They were adopted by the Assembly.

Date: _____

Laurie J. Sica, Clerk

ATTACHMENT #1

Filing with Clerk

I certify, as the clerk of the City and Borough of Juneau, that the following statements are true:

1. These regulations were accepted for filing by the office of the clerk at ____:____ a.m./p.m. on the ____ day of _____, _____.
2. After signing I will immediately deliver or cause to be delivered copies of this regulation to the attorney and the director of libraries.
3. A permanent file of the signed originals of these regulations will be maintained in this office for public inspection.
4. Effective date shall be the seventh day after the date of filing with the clerk, per CBJ 01.60.330. Retro active to July 1, 2013, or as otherwise outlined in this Regulation. This Regulation supersedes the previous Airport Rates and Fees approved at the June 3, 2013, Assembly meeting.

Date: _____

Laurie J. Sica, Clerk

ATTACHMENT #2



TO: Patricia deLaBruere,
JNU Acting Airport Manager

DATE: July 3, 2013

FROM: Ken Nichols,
JNU Airport Engineer

FILE:

RE: Engineer's Report

General

In the past month construction has continued on two ongoing projects and preliminary activities have begun for one major project to be constructed during the 2014 construction season.

RSA Expansion Phase IIA

Significant accomplishments in the last month include:

- Paving of new Taxiway B
- Installation of lighting and signs for new Taxiway B
- Installation of new underground conduit and foundations for 8 MALSR system out to station 6+00
- Construction of the new threshold lighting at the shifted Runway 8 end

Anticipated work in July includes:

- Install pilings for the STA 10+00 light bar in Mendenhall River
- Continue Pile Driving for 8 MALSR system

Reconstruction of Taxiway E has been removed from this project to save funds. It will be included in the design of the runway rehabilitation project. This change was approved by the FAA.

We are holding weekly construction meetings at 9:30 Tuesday mornings in the Juneau Room.

Runway 8/26 Rehabilitation

Letters of Interest were solicited from firms listed on the CBJ Civil Engineering Term Agreement to prepare an evaluation of the runway pavement. PND was selected to do the work based on their qualifications and availability. However, details of scope and cost could not be reached to allow the work to be done under the term agreement contract. Therefore, the initial pavement evaluation (geotechnical report) will be included in the overall design RFP.

The RFP for engineering design consultants for the full runway rehabilitation project advertised on June 25, 2013. A pre-proposal conference and runway site tour are scheduled for July 11, 2013. Proposals are due on July 19, 2013.

ATTACHMENT #2



Runway 8 Threshold Installation



Pile Driving for the new 8 MALSR System

ATTACHMENT #2

Yandukin/Shell Simmons Pavement Rehabilitation

Significant accomplishments in the last month include:

- Completion of the sidewalk
- Completion of paving work on Yandukin

Anticipated work in July includes:

- Installation of new guard rail sections on Yandukin
- Painting and installation of signage on the project
- Completion of Pedestrian Ramps



Sidewalk Installed North of Terminal (Pedestrian Ramp not yet completed)

ATTACHMENT #2



Yandukin East of Ward Air (Barrels placed where new guardrail will be constructed)

ATTACHMENT #3



TO: Patricia deLaBruere,
JNU Airport Manager

DATE: July 3, 2013

FROM: Catherine Fritz, AIA
JNU Airport Architect

FILE: 1382.16

Terminal Renovation.

Work on the terminal during June focused on the concession planning project. The consultants completed the intercept survey and began the online stakeholder survey. Approximately 250 have responded to the stakeholder survey to date. There is still time to provide opinions about food and beverage concessions. The survey can be found at <http://www.juneauairportsurvey.jacobsendaniels.com>.

Staff has been working closely with the CBJ Law Department and Purchasing Division on several issues relevant to a new concessions program. One of these is the ability for an operator to obtain a liquor license at the airport, which is quite possible under specific travel-related provisions of state law. There are basic requirements that must be met, including an application and review process by the state's Alcohol Beverage Control Board, but these do not appear to be onerous.

Other small projects in the terminal during June included the installation of new flooring in Gate 1, painting and repair of exterior benches, and completion of planters with signage along the front curb. Two temporary art displays were also installed. The Juneau Sister Cities program completed an exhibit in the Departure Lounge featuring Vladivostok, Russia. This display will remain for 3 months, at which point another sister city will be featured. The second display, located at the first floor lobby, was prepared by staff and features festive 4th of July memorabilia.

Snow Removal Equipment Facility.

Two small construction contracts have been prepared to facilitate construction of the SREF. One is a contract of approximately \$55,000 to AEL&P to bring electrical utilities into the site. The second is a temporary fencing contract, estimated at less than \$50,000 that will isolate the construction work area on the non-secure side of the airfield. Both of these contracts are expected to be completed by the end of the summer.

On July 1, 2013, the Assembly's Public Works & Facilities Committee reviewed the Airport's request to appropriate a \$3M grant from the state of Alaska to the project. This was forwarded to the Assembly for action later in July.



Sister cities volunteers Susan Baxter, Maria Uchityl, and Chloe Watson prepare a temporary exhibit in the Departure Lounge.

ATTACHMENT #4



Executive Offices • Republic Centre Suite 2000 • 633 Chestnut Street • Chattanooga • Tennessee • 37450 • 423.756.2771

July 1, 2013

Ms. Patricia deLaBruere
Airport Manager
Juneau International Airport
1873 Shell Simmons Drive, Suite 200
Juneau, AK 99801

Dear Patty,

As a follow up to our conversation last week regarding Republic Parking System's proposal to invest in a new Parking and Revenue Control System (PARCS), I wanted to outline the specific reasons and components of our offer.

The existing PARCS, manufactured by Federal APD was originally installed more than ten years ago. Some additional components of the PARCS have been added over the years, but the technology and central components of the system such as the ticket dispensers and gates are the original pieces. The system does not take advantage of the latest technologies, frequently breaks down causing customer service issues, and is costly to maintain.

RPS has experience working with all PARCS manufacturers, but based upon the unique needs and requirements at Juneau International Airport, we would install a PARCS manufactured by HUB Technologies. This system is identical to the system we use at Fairbanks International Airport. Due to our volume purchasing, we can secure more favorable pricing than the Airport or City could on their own.

This system has several benefits and upgrades from the existing equipment including:

- Intercoms at each of the four entrances for customers to be able to communicate directly with staff
- Greater flexibility for future enhancements and technology
- An automated exit that is reliable, easy to use, and more identifiable to customers
- Greater reporting capability
- Easier to service and maintain – the components are easy to replace. A component that needs repairing would be replaced by a working component and the one needing repair would be sent to Seattle for service.

The total cost of the system is \$204,801.23 including shipping, taxes, and installation.

ATTACHMENT #4

Ms. Patricia deLaBruere

July 1, 2013

Page 2

Republic Parking System is proposing to make the entire investment based upon a seven year extension to our existing contract under the existing terms and conditions. This will enable us to amortize the investment on a seven year, straight line basis.

As part of the project, we will manage the removal of the existing system and the complete installation of the new system. There will be little need for your staff to be involved or distracted by the project.

Since we have a concession contract at the Airport, the FAA allows us to make an investment in the property in exchange for an extension. The key is for us to make improvements in the property which the PARCS would definitely accomplish.

We would be happy to meet with your Board to answer any questions regarding the benefits and features of the PARCS or the details of our investment and extension proposal.

I look forward to discussing this with you further. In the meantime, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read "Bob Linehart". The signature is fluid and cursive, with the first name "Bob" being more prominent than the last name "Linehart".

Bob Linehart
Chief Operating Officer
Airport Division

C: Gary Beck
Chris Howley
Vince Speziale