

AIRPORT BOARD  
AGENDA  
6:00 P.M., WEDNESDAY, JANUARY 8, 2014  
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of December 11, 2013

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

A. **Food and Beverage Concession.** December 31, 2013, was the final day of operations for Eurest Support Services (ESS). Ethan Billings (Alaska Promotions) worked with Glacier Restaurant to make a very smooth transition for the interim food/beverage service. Mr. Billings will continue to ‘ramp up’ services over the next few weeks. The interim service with Mr. Billings is expected to go for two to four months. The Airport continues to work with the Purchasing Department to look at the long-term food/beverage concession.

B. **FAA Certification Inspection.** The Airport had a dual certification inspection the week of December 9, 2013. For the Part 139 inspection, the Airport had eight correction items; from lighting, signage and markings to scheduling of fuel inspections. Some of the correction items stemmed from the runway shift during the runway safety area (RSA) project. Most of the corrections can be completed by the end of January, while some will have to wait until we have weather to paint or after the runway rehabilitation work is complete.

The second part of the inspection was related to grant assurances and land use. The inspection will be on-going as this is a very lengthy process. The Airport has not received the official findings of this investigation at this time, but more information will be gathered over the next few months. Only two airports in Alaska are inspected in this manner each year because it is so in-depth. We will keep the Board updated on this part of the inspection and any operational changes that may arise due to land use compliance.

The Airport appreciates both FAA Certification Inspectors, Eric Swann and Gabriel Mahns, as they were great to work with during the inspections.

VII. NEW BUSINESS

A. **Delta Airlines into Juneau.** Delta Airlines announced that they will be resuming seasonal service to Juneau starting May 29, 2014. The Airport will be meeting with Airline representatives the end of January to discuss lease and operating plans. They will also have to fast-track their flight procedures for the planned runway closure to land on the taxiway. We will assist any way we can. The Airport welcomes Delta back to Juneau.

B. **Airport Manager's Report:**

1. Runway Incursion Update. As stated at the December 11 Board meeting, the Airport reported that an airport tenant had a runway and taxiway incursion on November 30, 2013. The investigation was closed out by the FAA with no violation on the part of the Juneau Airport. As we head into the runway rehabilitation project, some safety changes will be made to prevent future incursions.

2. Airport Engineer Report (Attachment #1)

3. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:** Finance meeting date: TBD

B. **Operations Committee:** Operations meeting date: TBD

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., February 12, 2014, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN