

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, MAY 14, 2014
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of April 9, 2014
- IV. APPROVAL OF AGENDA
- V. PUBLIC COMMENTS
- VI. UNFINISHED BUSINESS

A. **Jet Bridge Gate 5:** The Board originally approved forward funding of the jet bridge and associated work up to \$400,000 at the April 9, 2014, Board meeting. The Airport received the proposal from Secon and it exceeds our engineer's estimate. At this time, we are looking at approximately \$423,600 (may go up slightly). This means that we either have to get additional spending approval or go out for bid. Remember that this project is Airport Improvement Program (AIP) eligible (FAA confirmed), but the entitlement funds will not be available this fiscal year. Our concern is the timing. If the Airport goes out for a bid, we *may* save money, but would not have a jet bridge that will accommodate a 757 for the summer.

Since this is at a critical time path, the Airport proceeded forward with the higher contract in order to get this project started timely. Additionally, the FAA budgeted \$500,000 in the AIP for this project. Staff is requesting additional spending authority up to the FAA budget.

Board Motion: *Approve the additional \$100,000 for the refurbished jet bridge project in the Airport Capital Improvement Project (CIP), for a total of \$500,000. The current terminal project funding will cover the funding until an FAA reimbursable grant is received.*

VII. NEW BUSINESS

A. **Airport Manager's Report:**

1. CT-80 Baggage Screener: The TSA and their contractors are installing the new (additional) baggage screener the week of May 12. It should be fully operational and training completed prior to the startup of the busy summer season. Again, the Airport is grateful to everyone who helped get this additional system to Juneau on such short notice.

2. Food/Beverage Update: Jacobsen-Daniels Association (JDA) took over the food/beverage concessions at the Airport on May 1. They have been busy since day one. Currently they are in the departure lounge and the downstairs coffee stand (Cup-O' Joes), but once the lounge remodel is completed, the downstairs coffee will migrate upstairs to become part of the café on one side and the bar on the other side. Completion is anticipated in early June. We look forward to a great, successful working relationship with JDA. Also, see Architect report.

3. Airport Clean-up: Spring means clean-up around the Airport. Part of the clean-up involves some aircraft in tie downs. Our agreements require that aircraft be airworthy, but the biggest problem is the safety hazard. Some aircraft have parts (wings) not attached or parts of the aircraft that create FOD or a liability for the Airport if damage occurs from them hitting other aircraft.

4. Airport Engineer Report (Attachment #1)

5. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

C. **Art Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., June 11, 2014, Alaska Room (**Discuss this date or an alternate date. Several Board members are scheduled to out of town on this scheduled date**)

B. Terminal Renovation Workshop TBD

XV. EXECUTIVE SESSION

XVI. ADJOURN

ATTACHMENT #1



MEMO

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: May 8, 2014

FROM: Ken Nichols, P.E.
JNU Airport Engineer

RE: Engineer's Report

General

In the past month, I oversaw four capital projects and one planning project. Project specific summaries are presented below for each project.

Airport Sustainability Master Plan

Three firms will be present on May 13 for an oral interview. Finalists are: DOWL HKM, LeighFisher Inc., and URS Corporation.

RSA Expansion Phase IIA

As-built drawings have been received from PND. The contractor still has some remaining punchlist items including submittal of spare parts and warranties. The work contracted through Secon is continuing.

FAA and their contractors are currently working to complete the approach lighting and controls. This work is expected to continue through May.

Carson Dorn/Dowl HKM is working on revising property boundaries through DNR and in conjunction with South East Alaska Land (SEAL) Trust. Dowl HKM will record the survey documents.

Runway 8/26 Rehabilitation

The project is out to bid. Bids are to be open on May 20, 2014.

Based on expected grant timing and scheduled Assembly meetings needed for appropriation, the first phase will begin in early July. The first phase will continue through September 2014 and will include construction of several components to make everything ready to use the temporary runway configuration. I expect to begin using temporary runway configuration in April 2015 so that the major runway work can be completed by June 30, 2015.

Air Cargo Hard Stand

USKH was selected to prepare the design for the Cargo Hard Stand. The plans and specifications are currently being prepared. Preliminary documents are due on May 14, 2014.

ATTACHMENT #1

Gate 5 Passenger Boarding Bridge Replacement

Foundation design was completed by USKH and building permits issued for the replacement. Second and subcontractors are currently working on the foundation for the replacement passenger boarding bridge. PND is providing special inspection services for the steel and concrete. Seen below is Trucano's crane preparing to remove the old section of the bridge.





ATTACHMENT #2

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: May 7, 2014

FROM: Catherine Fritz, AIA
JNU Airport Architect

Terminal Renovation.

The Departure Lounge café continued to operate under the ownership of Ethan Billings through April 30, 2014. On May 1, 2014, the new concessionaire, JDA, opened “The Annex” café in the same general location and took over operations of “Cup o’ Joe’s” at the main entry. JDA has expanded the menu and the hours of operation, and is anticipating more expansion as the summer travel begins. We have heard many supportive and appreciative comments about having food service in the Departure Lounge. JDA is carefully tracking sales to ensure that they are offering products that travelers want, and are maximizing sales potential for their company and revenue to the airport.

Design work for the bar renovation was completed during April, and the building permit application was submitted for the upcoming remodel. The construction is estimated to cost \$50,000 and will be funded from the terminal renovation project fund. The contractor will be SRI, Inc., hired through a term contract agreement with the CBJ Engineering Dept. This renovation will allow JDA to operate in a more compact and efficient space; it will allow the airport to shut down some of the costly utilities in the old kitchen area. Once the permanent food and beverage venue is completed, some of the bar space will become a catering kitchen for the relocated Alaska Room, as illustrated in the sketch below that was selected by the Airport Board at the April 9th meeting.



The jet bridge to Gate 5 was purchased in April and is currently on the barge; scheduled arrival in Juneau is May 11, 2014. Planning for installation is now underway. The foundation design and construction is being managed by Airport Engineer Ken Nichols.

Delta Air Lines’ interior remodel began in April. Office space and customer check-in counters and equipment will be located at the east end of Alaska Airlines’ existing check-in facilities. The contractor (hired by Delta) is Alaska Commercial Contractors. The casework for Gate 5 is currently being constructed and expected to arrive in Juneau during the week of May 19th.

Several meetings with TSA and its contractor were held over the past several weeks that confirmed design and construction plans. The CT80 installation will begin on May 13, 2014. The Airport staff is working with TSA to relocate their break room into the Aurora Room.

JNU Project staff completed the first round of surplus equipment and furnishings disposal in April. Most of the surplus was given to Juneau School District’s culinary and art programs (teachers were extremely grateful). A final round of donations was made to local non-profits. This allowed the Aurora Room to be cleaned and readied for lease. There is now additional restaurant equipment and furnishings to surplus since the April 30th closure of the kitchen.

ATTACHMENT #2

Development of an alternative procurement process for airport concessions continued in April, and a final draft policy is now being reviewed by CBJ Law and Purchasing departments. The concept is to maintain a public competitive solicitation process per CBJ code, but to do so in a way that allows business opportunities to be presented and developed in a flexible and creative manner.

Snow Removal Equipment Facility.

During April, project staff continued to reconcile project accounting to meet FAA requirements, and plan for multi-year AIP funding for construction.



Alaska Airlines has installed new check-in kiosks.



Demolition has begun in the bar. The new design will consolidate the food and beverage concession on the non-secure side in a smaller, more efficient area.



“The Annex” is open for service 5am- 2pm, and during the evening as flight loads demand.