

AIRPORT BOARD
AGENDA
6:00 P.M., WEDNESDAY, JUNE 11, 2014
ALASKA ROOM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Regular Monthly Meeting of May 14, 2014

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENTS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. **Bid Award for Runway Rehabilitation.** Construction bids were opened on Tuesday June 3, 2014. Secon, Inc. was the successful low bidder at \$15,920,520.00 (well under the Engineer's estimate). Staff requests Board approval of this contract award, which will then be on the June 30 Assembly agenda to award. The Board previously approved grant funding for this project based on the Engineer's Estimate of \$22,361,958.50 at the March 12, 2014, meeting. This estimate was recently decreased to \$19,386,195.00 due to changes in FAA lighting standards and eligibility. The grant award ordinance for the \$15,920,520.00 will be introduced at the June 9, 2014, Assembly meeting. The public hearing for the grant ordinance will take place concurrently with the bid award at the June 30, 2014, Assembly meeting.

Board Motion: *"Approval of bid award to Secon, Inc. for Bid #E14-259 for the JNU Runway 8-26 Rehabilitation, in the amount of \$15,920,520, and to forward to the Assembly for final approval."*

B. **Manager's Evaluation:** Discussion of the process for the Manager's evaluation.

C. **Airport Manager's Report:**

1. FAA Notification of Improper Payment on Grant 51. During an FAA audit of Grant 51 (Snow Removal Equipment Facility "SREF"), the Airport was advised that there were payments made on 'ineligible' expenditures. While the expenses are still project costs, the FAA rules do not allow direct payments to the Airport with AIP funds for the specific items. This means that the Airport has to credit these expenses and refund that amount (unless the Airport can offset the credit within 29 days) to the grant. The total to be refunded for this grant is \$36,854.18. These expenses are still

eligible through other funding sources (State grant and local funds). Presumably, these funds are returned to the grant for other SREF eligible expenses. We anticipate additional, random grant audits by the FAA.

2. New Employee: Ori Miller, Engineering Intern IV, started work May 19 in the Project Office. Ori has already been a great help with his skills. This position is project-based and runs through the summer. Ori is the second intern we have had at the Airport.

3. Delta Air Lines Arrival: Delta resumed seasonal services into Juneau on May 29, 2014. With the exception of Jet Bridge 5 computers not working, operations are going well for Delta. The Airport hopes to report that the jet bridge is completely operational by the time of the Board meeting. Jetbridge America personnel have made headway in the past couple days and have most systems working.

4. Nick Borchert, Wildlife Biologist Promoted: Nick Borchert has been promoted and is moving to Washington State. He has been a great asset to the Airport. USDA Wildlife Services is currently recruiting for a Wildlife Biologist.

5. Airport Engineer Report (Attachment #1)

6. Airport Architect Report (Attachment #2)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

- A. **Finance Committee**
- B. **Operations Committee**
- C. **Art Committee**

X. ASSEMBLY LIAISON

XI. PUBLIC COMMENTS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

- A. Airport Board Committee of the Whole, 3:00 p.m., June 26, 2014, Alaska Room
- B. Airport Board, 6:00 p.m., July 9, 2014, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN

ATTACHMENT #1



MEMO

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: May 8, 2014

FROM: Ken Nichols, P.E.
JNU Airport Engineer

RE: Engineer's Report

General

In the past month, I oversaw four capital projects and one planning project. Project specific summaries are presented below for each project.

Airport Sustainability Master Plan

Three firms will be present on May 13 for an oral interview. Finalists are: DOWL HKM, LeighFisher Inc., and URS Corporation.

RSA Expansion Phase IIA

As-built drawings have been received from PND. The contractor still has some remaining punchlist items including submittal of spare parts and warranties. The work contracted through Secon is continuing.

FAA and their contractors are currently working to complete the approach lighting and controls. This work is expected to continue through May.

Carson Dorn/Dowl HKM is working on revising property boundaries through DNR and in conjunction with South East Alaska Land (SEAL) Trust. Dowl HKM will record the survey documents.

Runway 8/26 Rehabilitation

The project is out to bid. Bids are to be open on May 20, 2014.

Based on expected grant timing and scheduled Assembly meetings needed for appropriation, the first phase will begin in early July. The first phase will continue through September 2014 and will include construction of several components to make everything ready to use the temporary runway configuration. I expect to begin using temporary runway configuration in April 2015 so that the major runway work can be completed by June 30, 2015.

Air Cargo Hard Stand

USKH was selected to prepare the design for the Cargo Hard Stand. The plans and specifications are currently being prepared. Preliminary documents are due on May 14, 2014.

ATTACHMENT #1

Gate 5 Passenger Boarding Bridge Replacement

Foundation design was completed by USKH and building permits issued for the replacement. Second and subcontractors are currently working on the foundation for the replacement passenger boarding bridge. PND is providing special inspection services for the steel and concrete. Seen below is Trucano's crane preparing to remove the old section of the bridge.





ATTACHMENT #2

TO: Patricia deLaBruere,
JNU Airport Manager

DATE: June 2, 2014

FROM: Catherine Fritz, AIA
JNU Airport Architect

Terminal Renovation.

Food and beverage services at both *The Annex* café in the secure departure lounge, and *Cup o' Joe's* at the main entry are fully operating! Concession owner JDA has continued to expand its menu and refine procedures through the past few weeks. Minor facility and equipment enhancements were made in May to assist in making the concession successful.

Construction work began on the bar remodel in early May. The floor was raised over a portion of the former dining area to increase storage adjacent to the concession space. Plumbing and electrical work also began. The space will be modified to provide “grab and go” food service and will offer seating areas for both a bar and cafe. Once completed, *Cup o' Joe's* will be closed since espresso service will be part of the new café. The liquor license process for the new concession is underway and includes alcohol in both *The Annex* and *DJ's Tap Room* (new name for former bar). The goal is to have remodel completion coincide with license approval, currently estimated for mid-June.

Delta Air Lines' offices, baggage storage, and check in areas on the first floor of the terminal were completed on schedule and in accordance with approved plans. The new airport-owned casework at Gate 5 was installed to serve gate needs for both Delta Air Lines and Alaska Airlines.

For many years, Gate 6 has had ongoing water infiltration problems that have repeatedly damaged interior finishes. Several potential sources for the leaks have been identified and documents will be prepared to hire a contractor to try again to remedy the areas this summer. In the meantime, the interior surfaces have been repaired and painted by terminal maintenance staff so the gate can be used immediately for ground level aircraft access.

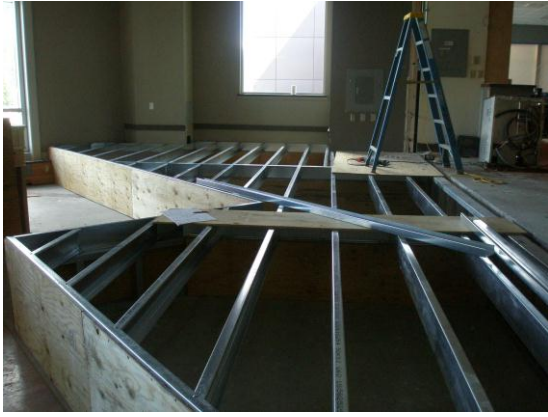
Additional miscellaneous terminal projects that occurred during May included removing the Munoz painting of Tlingit dancers (the painting is owned by CBJ and will be restored and displayed in another City facility), initiating the addition of an ATM machine in the departure lounge (it will be installed later this summer), and continuing the surplus process to sell unneeded restaurant equipment. The City's new surplus system will go into effect in June; the airport's equipment will be among the first to use the new online bidding system that is hoped to be more efficient.

Architectural staff began working on the next steps of terminal renovation planning. The scope was developed for the June 26, 2014 work session with the Airport Board (meeting as Committee of the Whole). The purpose of the work session is to review concepts for renovation of all terminal areas constructed prior to 1984 and identify possible funding options for the remaining work. Existing project funds are not sufficient to renovate all areas, but creating a clear roadmap of needs and priorities will allow existing funds to be spent most wisely, and will help articulate additional funding needs. Airport tenants and the general public are invited to participate in this meeting.

Snow Removal Equipment Facility.

During May, project staff continued to reconcile project accounting to meet FAA requirements, and plan for multi-year AIP funding for construction.

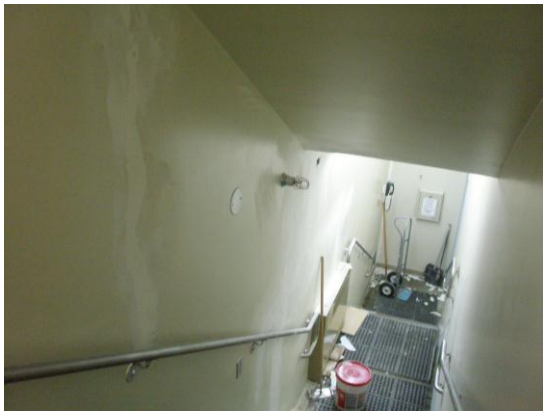
ATTACHMENT #2



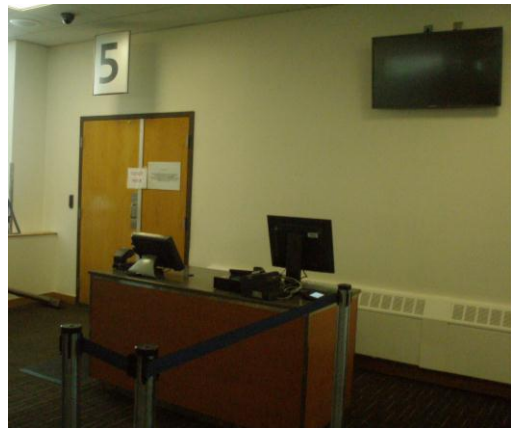
New raised floor for DJ's Tap Room (former bar).



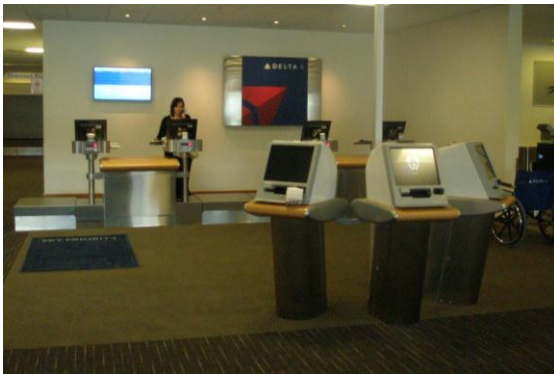
New wall framing for DJ's Tap Room.



Gate 6 interior cosmetic repairs.



Gate 5 new casework.



Delta Air Lines check in area.