

MINUTES of
AIRPORT BOARD SPECIAL MEETING
July 14, 2014
Alaska Room, 5:00 p.m.

I. **CALL TO ORDER:** Chair Jerry Godkin called the meeting to order at 5:00 p.m.

II. **ROLL CALL:**

Members Present:

David Epstein
Jerry Godkin

Joe Heueisen
Robert Mackey

Martin Myers

Members Absent:

Dennis Harris

Mal Menzies

Staff/CBJ Present:

Patty deLaBruere, Airport Manager
Marc Cheatham, Deputy Airport Mgr.
Ken Nichols, Airport Engineer
Catherine Fritz, Airport Architect

Kevin Lyons, Airport M&O Sup't
Keith Walker, CCF/R
Travis Goddard, CBJ Community Dev.

Public Present:

Jordan Hall, USKH/Stantec

III. **PUBLIC COMMENTS:** None.

IV. **UNFINISHED BUSINESS:** **Runway Rehabilitation Local Match:** Airport Manager Patty deLaBruere said that a motion was made at the last meeting to go forward with the project as the Airport no longer had the royalties to be used from the Runway Safety Area. Meetings were held with the City Manager, Law Department and the Finance Director, who suggested using Sales Tax funds that are available for the Terminal Project as it is not matched to a local grant at this time. This would make it a one-time transfer and then it can be replaced when Grant 50 is closed. Therefore, the original motion needs to be rescinded and one simple transfer needs to be made from the terminal renovation project that will go before the Assembly at next Monday's meeting and can be used immediately. *David Epstein moved, Joe Heueisen seconded, to rescind the approved motion from July 9 regarding the transfer of all available funds from capital reserve/revolving accounts A50-001 and A50-031 (amounting to approximately \$268,838) and cancel the request for a line of credit or loan from the City Central Treasury for the balance (of approximately \$341,921). Furthermore, I move to ratify the staff recommended transfer of \$610,759 from the Terminal Renovation Project (A50-073) to the Runway Rehabilitation Project (A50-079) until such time that AIP Grant 50 is closed by the FAA resulting in repayment of the Terminal Renovation project funds. The motion passed by unanimous consent.*

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- V. **NEW BUSINESS: State and Federal Funding Request (Attachment #1):** The City has asked departments to prepare their State and Federal funding requests early this year. This was formerly done in January, then the Fall, and now the deadline from the City is July 25. This is a snapshot of our CIP and wish list to be considered for special grants (such as the Legislative \$3 million grant that we received for the Snow Removal Equipment Facility last year and the \$93,000 local match on the MALSR-which we now cannot use). The City Assembly then reviews and prioritizes all City projects internally and submits to the State. Again, this is not the full CIP, just portions. Ms. deLaBruere noted that while the Airport would like to see \$187.5 million for the ARFF truck and building as noted on Attachment #1, it should be \$1.875million, which will be corrected before it goes downtown.

Chair Godkin noted he had gone over to Alex Holden earlier in the day. Before he met staff there, he walked the street and said the project is a big project. He did not see the Airport putting a band aid on it very easily. There is a layer of asphalt, with another layer over the top and drainage going toward Air Cargo and sloping back the wrong way. He said it is an extensive project and staff will be looking at it in more depth.

- VI. **PUBLIC COMMENTS:** None.

- VII. **BOARD MEMBER COMMENTS:**

A. David Epstein asked for a brief synopsis of the weekend flooding. Ms. deLaBruere said a lot of meetings were held with the City, which they ramped up the EOC (Emergency Operations Center) about 5:00 a.m. on Friday. The one thing that was noted during the day was it was releasing a lot quicker than they had anticipated. This was a good thing as the flooding would not occur at the same time as the high tide at night. The Terminal and Airfield crews ramped up well. The Airfield crew did a good job making sure things were prepped. There was significant flooding, but not at the Airport. The Airport did have float plane owners remove their aircraft as the pond is the lowest area on the airport. The commercial operators continued to operate. This was a good exercise in learning where resources were and learning the emergency program.

Ms. deLaBruere said the EVAR (emergency vehicle access road) was closed on Thursday night as a precaution by placing barricades, signs and webbing. When the Airfield crew went to open things up, there were people out walking with the signs tipped over, the webbing pulled down and people completely disregarding the signage. She said this was a safety issue. Other problems that have occurred with the EVAR include people going around at the far east end, down into the wetlands and coming up the other side. People have taken short cuts and been found walking beside the runway and the runway safety area. People are going to get hurt. Not only is it disallowed from both the TSA and the FAA, it is also a safety hazard. Chair Godkin suggested a PSA noting that if this kind of behavior continues, people could lose their ability to have the EVAR open as a public trail. It is a nice area to walk, but the integrity of safety around the airport is paramount. Mr. Epstein said signs are good, but without enforcement they have no meaning. Joe Heuelsen

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said a little self-policing by frequent trail walkers might be the way to go. They could pass on the possible loss of the area to others using the area. He also suggested a letter to the editor.

Chair Godkin said he felt very informed about what was happening. He felt good that staff was on top of the situation. He said most importantly, this was a good test of the system for the EOC and getting everyone to work together. Marty Myers commended staff for relaying the information to everyone and taking the steps to protect things and people's property. He thought they did a really good job.

B. Joe Heueisen asked if staff was any closer to a date for the Finance Committee meeting. Ms. deLaBruere said she is looking for a date at the end of July or early part of August.

VIII. **ADJOURN**: *Joe Heueisen moved, Robert Mackey seconded, to adjourn. The meeting adjourned by unanimous consent at 5:22 p.m.*